

**TOWNSHIP OF RADNOR**  
**Minutes of the Meeting of March 25, 2019**

*The Radnor Township Board of Commissioners met at approximately 6:40 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087*

**Commissioners Present**

<i>Lisa Borowski, President</i>	<i>Jack Larkin, Vice-President</i>	<i>Jake Abel</i>	
<i>Richard Booker</i>	<i>Luke Clark</i>	<i>Sean Farhy</i>	<i>John Nagle</i>

**Also Present:** *Robert A. Zienkowski, Township Manager/Township Secretary; Kathryn Gartland, Township Treasurer; John Rice, Township Solicitor; Christopher Flanagan, Superintendent of Police; Stephen Norcini, Township Engineer; Steve McNelis, Director of Public Works; Amy Kaminski, Traffic Engineer; and Jennifer DeStefano, Executive Assistant to the Township Manager.*

*President Borowski called the meeting to order and led the assembly in the Pledge of Allegiance*

*Notice of Executive Session preceding the Board of Commissioners meetings of March 18, 2019 and March 25, 2019*

There was an Executive Session on March 18, 2019 and March 25, 2019 where matters of Real Estate, Litigation and Personnel were discussed all Commissioners were in attendance except for Commissioner Booker was absent on March 18, 2019 and Commissioner Abel was absent on March 25, 2019.

*1. Consent Agenda*

- a) *Disbursement Review & Approval*
- b) *Approval of minutes of the Board of Commissioner meeting of March 11, 2019*
- c) *Acceptance of Department Monthly Reports*
- d) *Resolution #2019-28 - Adopting the Plan Document for the Township's 457 Mass Mutual [Employee Funded] Deferred Compensation Plan*
- e) *Resolution #2019-23 - Authorizing the Receipt of Sealed Bids for the 2019 Superpave Resurfacing Program* ~~*Updated Street List*~~
- f) *Resolution #2019-27 - Authorizing the Township to enter into an agreement with World Cup Sports Academy for 2019 Seasonal Sports Programming*

Commissioner Clark made a motion to approve the consent agenda excluding item e, seconded by Commissioner Nagle. Motion passed 7-0.

- e) *Resolution #2019-23 - Authorizing the Receipt of Sealed Bids for the 2019 Superpave Resurfacing Program* ~~*Updated Street List*~~

The project entails milling the existing surface of the street to maintain curb reveal and remove oxidized asphalt, repairing any areas that are deteriorated by base repair (if needed), leveling course (if needed), and the installation of 1.5" of compacted 9.5 mm Superpave wearing course. Also included is the replacement of existing speed humps, pavement markings, and loop detectors. Roads are chosen for consideration based on the following criteria: alligating, oxidation, rutting, deformation, utility cuts, general condition, and use.

Commissioner Larkin made a motion to approve, seconded by Commissioner Farhy. Motion passed 7-0.

2. Public Participation - Individual comment shall be limited to not more than five (5) minutes per Board policy

Reed Taylor – He is in support of revitalization to the WBOD. He suggests 60 new trees which was suggested by the Shade Tree Commission, repave all diagonal parking spaces in front of the businesses and remove rocks and improve the corners.

Sara Pilling, Garrett Avenue – She spoke regarding the home being built on Garrett Avenue and she as well as other neighbors believe it is out of code.

Chris Todd, WBA – He spoke regarding the need for a revitalization in the WBA.

Roberta Winters, Williams Road – She spoke commending the Board for recognition of Women’s month as well as commented about the need to hold contractors accountable for zoning and acknowledging the WBA area revitalization.

Nancy McKenzie, Ward 4 – She spoke asking the Board to approve sending the Solicitor to Newtown Zoning Hearing Board meeting.

Fred Stein, Delaware Riverkeeper Network – He spoke regarding multiple items on the agenda.

Jim Kristoff – He spoke in support of asking the Board to approve sending the Solicitor to Newtown Zoning Hearing Board meeting.

Joanne Yurachek - She spoke asking the Board to approve sending the Solicitor to Newtown Zoning Hearing Board meeting.

John Valentini, Walnut Avenue – He is in support of the revitalization of the WBOD.

Cheryl Tumola, Midland Avenue – She spoke regarding her concerns that a full comprehensive plan needs to be completed prior to any work in the WBOD.

Alfred – He is in support of asking the Board to approve sending the Solicitor to Newtown Zoning Hearing Board meeting.

John McGlaughlin – He is in support of asking the Board to approve sending the Solicitor to Newtown Zoning Hearing Board meeting.

John Snyder – He spoke regarding the tree removal agreement at Ardrossan.

Laura Luker – She spoke regarding multiple items on the agenda.

Matt Marshall – He spoke in support of the improvements to the WBOD.

Marybeth, 845 Malin Road – She is in support of asking the Board to approve sending the Solicitor to Newtown Zoning Hearing Board meeting.

Ken Kerns, Walnut Avenue – He spoke in support of the improvements to the WBOD.

Teresa Café, WBA member - He spoke in support of the improvements to the WBOD.

Kathleen, AME Salon and Spa - She spoke in support of the improvements to the WBOD.

3. Recognition of Women’s History Month

Commissioner Borowski read a statement: During the month of March, we give a little extra attention to all the amazing accomplishments of strong, determined women. Since 1987, the United States has formally recognized March as National Women’s History Month to deepen our

understanding of women's contributions to America and the world. Every woman has a story to tell and gifts to share with the world. I would like to take this moment to specifically honor the strong, dedicated, and compassionate women's who live and work in Radnor Township - there are many! Across our township women can be found making an impact as they teach, serve, mentor, care for, and respond to the need of Radnor residents, young and old. There are many who have gone before us and they paved the way for where we are today. Happy Women's History Month to all the women of Radnor who are making history today and continuing to pave the way for all women of tomorrow.

4. Resolution #2019-16 - Declaring Community Awareness and Flood Safety A Priority, and Proclaiming March 25, 2019 through March 29 as Flood Safety Awareness Week in Radnor Township

Commissioner Larkin made a motion to approve, seconded by Commissioner Abel.

Christopher Flanagan, Superintendent of Police explained that the Radnor Township Police and Parking Authority will distribute to any residents who need an emergency parking pass may come to the Township Building and register their vehicles for an emergency parking hang-tag for no cost. The passes are only good for declared Township Emergencies and are registered to one specific vehicle license plate. Residents will be required to bring their vehicle registration. This will entitle residents to park in any legal parking space throughout the Township. The emergency parking hang-tags will remain in effect until the emergency is resolved.

Public Comment

Roberta Winters – She suggested including other safety items in the mailer that was discussed.

Commissioner Borowski called the vote, motion passed 7-0.

5. Appointments to Various Boards and Commissions

Commissioner Clark made a motion to appoint Richard Weitzman to the Zoning Hearing Board, seconded by Commissioner Borowski. Motion passed 7-0.

6. Announcement of Boards and Commission Vacancies

Commissioner Larkin announced the following Vacancies on Boards & Commissions: Board of Health - 1 Vacancy (unexpired term 12/31/19); Citizens Audit Review & Financial Advisory Committee - 6 Vacancies; Code Appeals Board - 1 Vacancy (*Requirements: Master Electrician, Master Plumber or General Contractor*); Rental Housing Appeals Board - 1 Vacancy (unexpired term 12/31/2022); Stormwater Management Advisory Committee - 4 Vacancies; Zoning Hearing Board - 1 Vacancy (unexpired term 12/31/2020).

7. Unit Citation for 3<sup>rd</sup> Platoon

Superintendent Flanagan presented the 3<sup>rd</sup> Platoon with a Unit Citation. On Tuesday, February 19, 2019 at 2254 hours, the Radnor Police were dispatched to the unit block of Doyle Road for the report of an intoxicated male, who illegally entered and remained in the home of a local family. Family members were able to identify the male, who had fled the home, as a subject known only as "Ricky" and led Police to the neighboring house on Doyle Road. members of the 3<sup>rd</sup> Platoon are awarded the Distinguished Unit Citation for their outstanding accomplishments

because of teamwork that exemplifies the finest level of Police professionalism in protecting the Radnor Community.

8. Letter of Commendation - Officer Mark Bates

Superintendent Flanagan presented Officer Bates with a letter of commendation. On Wednesday, October 17, 2018, at 1825 hours, the Radnor Police Department and the Radnor Fire Company were dispatched to the 300<sup>th</sup> Block of Eagle Road, Wayne, Pennsylvania, for an obstetrics emergency. Officer Mark Bates is awarded this Letter of Commendation for his outstanding accomplishments that displays the finest level of Police professionalism in protecting the Radnor Community

9. Committee Reports

**PARKS & RECREATION**

A. Resolution #2019-25- Authorizing the Township to enter into an agreement for Recreation & Community Programming Department usage of Radnor School District Facilities for the 2019 Summer Camp Season

This is a one-time resolution that is specific to the summer 2019 camp season usage. Since the anticipated cost for usage of Radnor Township School District facilities and staffing support services will exceed \$7,500, the Charter requires that the Board formally approved the contract agreement.

Commissioner Clark made a motion to approve, seconded by Commissioner Nagle. Motion passed 7-0.

B. Resolution #2019-26- Authorizing the Township to enter into an agreement for Recreation & Community Programming Department usage of Radnor Township School District Transportation Services for Radnor Day Camp 2019

This is a one-time resolution that is specific to an agreement for transportation services for Radnor Day Camp with Radnor Township School District for the Summer 2019. Since the transportation services agreement for the program is anticipated to exceed \$7,500, the Charter requires that the Board formally approved the agreement.

Commissioner Clark made a motion to approve, seconded by Commissioner Nagle. Motion passed 7-0.

C. Ordinance #2019-04 – (Introduction) Authorizing an Addendum to the Lease Agreement by and Between Radnor Township School District and Radnor Township for the Property Known as Emlen Tunnell Park (Formerly known as Converse or Rosemont Playing Field)

Commissioner Farhy made a motion to introduce ordinance 2019-04, seconded by Commissioner Larkin.

Solicitor Rice gave a brief explanation of the above ordinance.

Commissioner Borowski called the vote, motion passed 7-0.

**FINANCE & AUDIT**

D. Open Finance Software Presentation

This item was tabled from the agenda.

***PUBLIC WORKS & ENGINEERING******E. Resolution #2019-29 – Authorizing the Removal of Hazardous Trees at Encke Park***

Commissioner Clark made a motion to approve, seconded by Commissioner Larkin.

On Saturday, March 16, a tree fell at Encke Park which caused damage to the field house as well as to several automobiles. The Township requested, the Township Arborist, John Rockwell Hosbach, to evaluate the trees in Encke Park in the area of the batting cages and playing fields. The Township Arborist has inspected and marked fourteen (14) trees deemed as high risk and in need of immediate removal. An aerial map shows the trees to be removed. Horgan Tree Experts provided a price proposal for the work for \$7,500. There was an in-depth discussion amongst the Commissioners, staff and the Township Arborist.

**Public Comment**

Sara Pilling, Garrett Avenue – She spoke in support of the resolution.

Commissioner Borowski called the vote, motion passed 5-2 with Commissioner Booker and Abel opposed.

***F. Discussion and Possible Motion for the need of tree maintenance, care, removal & replanting program that is funded throughout the Township***

Mr. Zienkowski explained that there is a need for a tree maintenance, care, removal & replanting program that is funded throughout the Township. There was a discussion amongst the Commissioners and staff.

Commissioner Nagle made a motion tree maintenance, care, removal & replanting program that is funded throughout the Township, seconded by Commissioner Clark. Motion 6-0 with Commissioner Farhy out of the room.

**Public Comment**

Sara Pilling, Garrett Avenue – She commented that an important component to this is education.

***G. Resolution #2019-30 – Authorizing Staff to prepare a scope of work and Thomas Comitta Associates, Inc. to submit a cost proposal for the Landscape, Public Improvements, Planning, Permitting, Engineering and Design for the Wayne Business Overlay District***

Commissioner Larkin made a motion to approve, seconded by Commissioner Clark.

Commissioner Nagle made a motion to close the debate, seconded by Commissioner Larkin. Motion passed 5-2 with Commissioner Booker and Abel opposed.

There was a brief discussion amongst the Commissioners and staff.

**Public Comment**

Chris Todd – He spoke in support of the resolution.

Cheryl Tumola, Midland Avenue – She spoke regarding the business element in the Comprehensive Plan.

Roberta Winters – She wanted to reinforce what Ms. Tumola stated.

Matt Marshall, Walnut Avenue – He agrees and supports that the WBOD needs to be revitalized.

Tim Frey – He commented regarding the need for a comprehensive look from one end of Lancaster Ave to the other.

Ken Kerns – He spoke in support of the resolution.

Commissioner Borowski called the vote on the original motion, motion passed 6-1 with Commissioner Booker opposed.

*H. A Motion Authorizing the Administration to Prepare Legislation to Borrow \$4 Million for the Landscape, Public Improvements, Planning, Permitting, Engineering and Design for the Wayne Business Overlay District*

Mr. Zienkowski requested for the item to be removed from the agenda this evening and discussed at the April 29, 2019 meeting.

*I. Resolution #2019-17 - 106 Cambria Court – Planning Module*

A Sewage Facilities Planning Module has been prepared by the applicant for the Pennsylvania Department of Environmental Protection (PA DEP) for 106/108 Cambria Court. The applicant is proposing to subdivide the property, creating two parcels. One lot will have sewage capacity by the existing home; sewage flows of 262.5 gallons per day are required for the second lot. The PA DEP requires the Planning Module be approved via Resolution by the Board of Commissioners.

Commissioner Nagle made a motion to approve, seconded by Commissioner Clark.

Commissioner Larkin called the vote, motion passed 5-1 with Commissioner Booker opposed and Commissioner Borowski out of the room.

*J. Resolution #2019-18 - Ardrossan Lots 3-2, 3-3 and Open Space 12 – FINAL -Lot line Adjustment [Memo added](#)*

Commissioner Nagle made a motion to approve, seconded by Commissioner Farhy.

Gannett Fleming, Inc. has completed a review of the revised land development Plan for compliance with the Radnor Township Code. These Plans were reviewed for conformance with Zoning, Subdivision and Land Development, and other applicable codes of the Township of Radnor. The applicant is proposing to revise the recently approved lot line change for Phase 3. The project will shift the lot lines between lot 3-2 and 3-3, transfer property from OS-8 to Lot 3-3 and create a new OS-I 2. There will be a net increase of 334 SF of Open Space. There are no changes to roadways, sanitary or storm sewers and no other changes from the originally approved land development plans or stormwater management systems are proposed. There was a brief discussion amongst Commissioners.

Commissioner Larkin called the vote, motion passed 5-1 with Commissioner Booker opposed and Commissioner Borowski out of the room.

*K. 237 Bryn Mawr Avenue - Waiver of §245 Article III Drainage Plan Requirements and §245 Article IV Stormwater Management*

Commissioner Nagle made a motion to approve, seconded by Commissioner Clark.

The applicant is proposing to expand the driveway by 991.5 square feet and replace 215 square feet of existing walkway. Infiltration testing at one location at the above site, and the infiltration rate was zero inches per hour. Due to the lack of infiltration, the applicant is required to request a waiver from §245 Article III Drainage Plan Requirements and §245 Article IV Stormwater Management. The applicant is proposing to use permeable material for the driveway addition and walkway replacement.

Commissioner Borowski called the vote, motion passed 6-1 with Commissioner Booker opposed.

*L. Resolution #2019-19 - Appointing QCI, Incorporated, as the Township's Sitework & Capital Project Inspection Firm*

Commissioner Larkin made a motion to approve, seconded by Commissioner Farhy.

There was a discussion amongst the Commissioners and staff.

Commissioner Borowski called the vote, motion passed 6-1 with Commissioner Booker opposed.

*M. Resolution #2019-20 - Appointing Gannett Fleming, Incorporated, as the Township's Subdivision and Land Development Review Firm*

Commissioner Nagle made a motion to approve, seconded by Commissioner Larkin.

Commissioner Borowski called the vote, motion passed 6-1 with Commissioner Booker opposed.

*N. Resolution #2019-21 - Appointing Gilmore & Associates, Incorporated, as the Township's Traffic and Transportation Engineering Firm*

Commissioner Nagle made a motion to approve, seconded by Commissioner Larkin.

Commissioner Nagle made a motion to close the debate, seconded by Commissioner Larkin. Motion passed 5-2 with Commissioner Booker and Abel opposed.

Public Comment

Roberta Winters – She commented regarding civility.

Commissioner Borowski called the vote on the original motion to approve, motion passed 6-1 with Commissioner Booker opposed.

O. Resolution #2019-24 - Authorizing Campbell Thomas & Company to Complete a DCNR, C2P2 Grant Application and DCED Greenways, Trails, and Recreation Program Grants for the Radnor trail Extension in the Amount of \$7,250

Commissioner Clark made a motion to approve, seconded by Commissioner Larkin.

Staff has received a cost proposal from Campbell Thomas and Company, to prepare two grant applications: (1) Department of Conservation and Natural Resources for a C2P2 grant and (2) to the Department of Community and Economic Development for a Greenways, Trails, and Recreation Program grant for funds for the Radnor Trail Extension. Resolution #2019-24 serves three purposes: (1) it authorizes Campbell Thomas and Company to apply for the grants (2) provides the necessary resolution for the C2P2 grant, and (3) provides the necessary resolution for the Greenways, Trails, and Recreation Program Grant. The maximum award of the C2P2 grant is \$300,000, and the maximum amount for the Greenways, Trails, and Recreation Program Grant is \$250,000. The timeline for submitting the grant applications requires staff to have all included in the Resolution.

Commissioner Borowski called the vote, motion passed 7-0.

P. Motion to Authorize the Township Solicitor to Attend the Newtown Zoning Hearing Board on April 18 regarding the Delaware County Christian School Turf Field Project to Represent Township Interests

Commissioner Farhy made a motion to Authorize the Township Solicitor to Attend the Newtown Zoning Hearing Board on April 18 regarding the Delaware County Christian School Turf Field Project to Represent Township Interests, seconded by Commissioner Larkin.

There was a discussion amongst the Commissioners and the Solicitor.

Commissioner Borowski called the vote, motion passed 7-0.

***PUBLIC SAFETY - None  
COMMUNITY DEVELOPMENT***

Commissioner Booker requested to have a community development subcommittee meeting along with the WBOD and Thomas Comitta.

***PERSONNEL & ADMINISTRATION - None  
LIBRARY***

Commissioner Borowski commented that this is the last night to complete the survey for the Library Strategic Plan.

***PUBLIC HEALTH - None  
New Business***

Commissioner Nagle commented that at the last Parks Board meeting there was a lengthy discussion with a group in attendance that have requested to put a Mountain Bike Trail at Odorisio Park. There will be another discussion at the next Parks Board meeting for further discussion. There was a discussion about sending a letter to neighbors in the area; there was a



sense of the Board that Commissioner Abel will write the letter and Mr. Zienkowski will hand deliver the letters.

Commissioner Abel requested for free parking on Election Day in May. It was agreed that a resolution for free parking on Election Day will be on the next agenda.

*Old Business*

Commissioner Booker inquired on the status of the medical parking ordinance. Mr. Rice will follow-up and have it on the April Planning Commission agenda. He also again reiterated the need for a review of the Comprehensive Plan. It should be discussed on a future agenda.

*Public Participation*

Roberta Winters, Williams Road – She commented regarding her support for the free parking day on election day and requested the Commissioners to consider using their residents to deliver communications rather than the USPS.

*There being no further business, the meeting adjourned on a motion duly made and seconded.*

*Respectfully submitted,  
Jennifer DeStefano*