

BOARD OF COMMISSIONERS

AGENDA

Monday, October 21, 2019 - 6:30 PM

Pledge of Allegiance

Notice of Executive Session preceding the Board of Commissioners meeting of October 21, 2019

1. Consent Agenda

- a) Disbursement Review & Approval
- b) Approval of minutes of the Board of Commissioner meeting of October 7, 2019
- c) Acceptance of Departmental Monthly Reports
- d) Final Staff Traffic Committee Meeting Minutes – September 18, 2019
- e) Resolution #2019-110 - Authorizing the Township Manager to execute a PECO Green Region grant application for the Garrett Hill Gateway project
- f) Resolution #2019-108 - Authorizing the Township Manager to Execute All Documents on Behalf of Radnor Township Related to the Delaware County Open Space and Greenways Municipal Grant Program to Provide Additional Funding for the Radnor TAP Trail

2. Public Participation - *Individual comment shall be limited to not more than five (5) minutes per Board policy*

3. Announcement of Boards and Commission Vacancies

4. Possible Appointments to Various Boards and Commissions

5. Committee Reports

- A. 2020 Budget Presentation (High Level)
- B. Ordinance #2019-11 - Roof Top Dining (***Adoption***) - Amending Chapter 280 of the Radnor Township Code, Zoning Ordinance, by establishing regulations for allowing rooftop dining within the Wayne Business Overlay District (WBOD)
- C. Resolution #2019-109 - Approving the emergency expenditure of \$22,610.00 for replacement of four Reznor Heaters in the Public Works Garage
- D. Resolution #2019-111 - Authorizing Distribution Of Funds From The Stormwater Fund
- E. Discussion Of Act 172 Tax Credit/ Authorization For Staff To Prepare Program Documents

7. Reports of Standing Committees of the Board

8. New Business

9. Old Business

10. Public Participation

11. Adjournment

RADNOR TOWNSHIP
DISBURSEMENTS SUMMARY
October 21, 2019

The table below summarizes the amount of disbursements made since the last public meeting held on October 7, 2019. As approved by the Board, the Administration is now making weekly accounts payable disbursement batches and publishing those lists on the Township's web site at the following link. Please refer to those files for a detailed listing of the amounts paid by vendor by account code. Also, please visit the [Open Finance](#) program to view the Township's [Checkbook](#), where all vendor payments are available.

Link: <http://radnor.com/728/Disbursements-List>

Fund (Fund Number)	2019-10A October 4, 2019	2019-10B October 11, 2019	Total
General Fund (01)	\$406,233.11	\$182,878.33	\$589,111.44
Sewer Fund (02)	31,981.63	21,142.41	53,124.04
Storm Sewer Management (04)	7,437.57	4,462.50	11,900.07
Capital Improvement Fund (05)	73,386.00	11,725.91	85,111.91
Investigation Fund (12)	0.00	135.36	135.36
The Willows Fund (23)	4,792.85	9,736.00	14,528.85
GOB19 Project Fund (502)	7,311.00	7,591.25	14,902.25
Total Accounts Payable Disbursements	\$531,142.16	\$237,671.76	\$768,813.92
<i>Electronic Disbursements</i>	n/a	n/a	\$2,602,239.12
Grand Total	\$531,142.16	\$237,471.76	\$3,371,053.04

In addition to the accounts payable checks, the Township also has various electronic payments including payroll, debt service, credit card purchases and fees as well as others from time to time. The attached table reflects all the electronic payments made since the last public Board meeting as well as those anticipated prior to the next Board meeting.

The Administration has adopted various internal control and processing procedures to ensure that amounts obligated are within the budgetary limits established by the Board of Commissioners. Those procedures are monitored daily by members of the Finance Department and responsible employees of the various departments. The amounts included in the table above have been scrutinized as part of the internal control and processing procedures and have obtained the required approvals prior to disbursement.

If you should have any questions, please contact the Finance Department.

Respectfully Submitted,



William M. White
Finance Director

ELECTRONICALLY PAID DISBURSEMENT LISTING
ESTIMATED THROUGH NOVEMBER 11, 2019

Description	Account No.	Date	Purpose	Amount
Credit Card Revenue Fees - Estimated	Various Funds	11/10/2019	10/19 Credit Card Revenue Processing Fees	\$5,000.00 *
Credit Card Revenue Fees - Actual	01-Various	Various	9/19 Credit Card Revenue Processing Fees	\$6,463.39
Debt Payment	Various Funds	11/1/2019	US Bank GOB Series 2012	\$344,863.18
Debt Payment	Various Funds	11/1/2019	US Bank GOB Series 2014	\$409,470.96
Debt Payment	Various Funds	11/1/2019	US Bank GOB Series 2015	\$426,441.59
Payroll [Pension] Transaction - Estimated	07-492-4980	11/1/2019	11/19 Police Pension Payments	\$240,000.00
Payroll [Pension] Transaction - Estimated	11-495-4980	11/1/2019	11/19 Civilian Pension Payments	\$165,000.00
Payroll [Bi-Weekly] Transaction - Estimated	01-various	10/17/2019	Salaries and Payroll Taxes - General Fund	\$485,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	10/17/2019	Salaries and Payroll Taxes - Sewer Fund	\$17,500.00
Payroll [Bi-Weekly] Transaction - Estimated	01-various	10/31/2019	Salaries and Payroll Taxes - General Fund	\$485,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	10/31/2019	Salaries and Payroll Taxes - Sewer Fund	\$17,500.00
Period Total				\$2,602,239.12

* Credit card fees are charged to the Township's accounts on the tenth of the month

<u>Original Estimate</u>			<u>Actual Amount</u>
\$500,000.00	10/3/2019	Salaries and Payroll Taxes - General Fund	\$492,962.91
\$17,500.00	10/3/2019	Salaries and Payroll Taxes - Sewer Fund	\$12,774.10
\$517,500.00			\$505,737.01

TOWNSHIP OF RADNOR
Minutes of the Meeting of October 7, 2019

The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Commissioners Present

*Lisa Borowski, President Jack Larkin, Vice-President
Sean Farhy Richard Booker Jake Abel*

Commissioner Absent: *Luke Clark John Nagle*

Staff Present: *Robert A. Zienkowski, Township Manager/Township Secretary; Kathryn Gartland, Township Treasurer; John Rice, Township Solicitor; Christopher Flanagan, Superintendent of Police; Steve Norcini, Township Engineer and Jennifer DeStefano, Executive Assistant to the Township Manager.*

Vice-President Larkin called the meeting to order and led the assembly in the Pledge of Allegiance

*Notice of Executive Session on preceding the Board of Commissioners meeting of
October 7, 2019*

There was an Executive Session on October 7, 2019 preceding the Board of Commissioners meeting, where matters of personnel, real estate and litigation were discussed. All Commissioners were in attendance except for Commissioner Clark.

1. Community Recognition – Kimberley Donches

Commissioner Borowski thanked Kimberley Donches for all of her help within the Community.

2. Consent Agenda

a) Disbursement Review & Approval

b) Approval of minutes of the Board of Commissioner meeting of September 23, 2019

c) Resolution #2019-105 - Approving the Disposition of Specific Township Records per the Records Retention Policy

d) Resolution #2019-103 - Award of the Fall Tree Planting Project to All Seasons Landscaping Company, Incorporated, in the Amount of \$21,850

e) Resolution #2019-106 - Approving The Purchase Of Two (2) New Motorcycles For Use By The Radnor Township Police Department

Commissioner Larkin made a motion to approve the consent agenda, seconded by Commissioner Farhy. Motion passed 5-0 with Commissioners Clark and Nagle absent.

3. Public Participation - Individual comment shall be limited to not more than five (5) minutes per Board policy

Colleen Price – She spoke regarding recycling in the Township.

4. Announcement of Boards and Commission Vacancies

Commissioner Larkin announced the below vacancies:

- Citizens Audit Review & Financial Advisory Committee - 2 Vacancies
- Code Appeals Board - 1 Vacancy
Requirements: Master Electrician, Master Plumber or General Contractor
- HARB - 1 Vacancy (unexpired term 12/31/2020)
- Shade Tree Commission - 1 Vacancy (unexpired term 12/31/2022)
- Willows Park Preserve - 1 Vacancy

*Interested residents should submit their resumes to Mr. Robert Zienkowski, Township Manager
Radnor Township, 301 Iven Avenue, Wayne, PA 19087 or by email rozenkowski@radnor.org*

5. Possible Appointments to Various Boards and Commissions
Appointments will be made at the following meeting.

6. Committee Reports

A. Resolution #2019-107 – Declaring the Sense of the Board With Respect to the Conviction of Philip Ahr
Commissioner Larkin made a motion to approve, seconded by Commissioner Farhy.

There was an in-depth discussion amongst the Commissioners regarding the above resolution.

Commissioner Booker made a motion to table, seconded by Commissioner Abel. Motion failed 2-3 with Commissioners Farhy, Borowski and Larkin opposed and Commissioner Clark and Nagle absent.

Commissioner Abel made a motion to amend the resolution adding a clause in the 3rd whereas, seconded by Commissioner Booker. Motion failed 2-3 with Commissioner Farhy, Borowski and Larkin opposed and Commissioner Clark and Nagle absent.

Public Comment

Leslie Morgan, Farm Road – She commented regarding her position on the above resolution.

Harriett Anderson, Newtown Road – She requested to see the support letters that were submitted to the courts regarding Phil Ahr as well as commented regarding the above resolution.

Michael Horseman, Highland Avenue – He commented regarding the past votes taken on the issue above in the resolution.

Toni Bailey, Conestoga Village – She commented with her frustrations with the situation pertaining to Mr. Ahr as well as asked for Commissioner Nagle to be censured.

Commissioner Borowski called the vote on the original, motion passed 3-0 with Commissioners Booker and Abel abstaining and Commissioner Clark and Nagle absent.

B. 2020 Budget - Goals Discussion

Mr. White, Assistant Township Manager & Finance Director reviewed the past special meetings and asked for direction from the Commissioners for the 2020 Budget. There was a discussion amongst the Commissioners and staff.

C. Resolution #2019-104 - Authorizing Payment of Change Order 1 for the Matsonford Road Pedestrian Bridge Rehabilitation Project (Contract #B-18-005), to Professional Construction Contractors, Inc., in the amount of \$14,341.28

Commissioner Booker made a motion to approve, seconded by Commissioner Larkin.

Mr. Norcini explained that during construction of the Bridge Rehabilitation project, unforeseen issues were identified and had to be addressed to keep the project moving and avoid future problems or issues. A summary of the change order follows:

Description/Explanation	Cost
Remove delaminated corrugated steel deck forms in excess of plan locations and patch delaminated concrete/Areas requiring patching were identified after blasting.	\$1,793.79
Place mortar sloping from the north abutment back wall/This area in need of mortar was identified after construction was initiated.	247.17
Extra brick pointing on bridge exterior/The additional pointing was required beyond the informal sketches included in the bid documents.	8,398.15
Extra caulking around glass panel frames/The need for extra caulking was identified following the contractor's decision to remove the panels, which was not required in the bid documents; the removal provided a better overall product.	3,902.17
TOTAL COST OF CHANGE ORDER 1	
	\$14,341.28

Commissioner Borowski called the vote, motion passed 5-0 with Commissioners Clark and Nagle absent.

*D. Resolution #2019-102 - 155 King of Prussia Road: **FINAL** – Financial Subdivision Plan*

Mr. Kaplan representing the applicant discussed that BDN Radnor Hospitality Property I. LP and BDN Radnor Property I, LP has submitted financial Subdivision plans for the above project. The purpose of this plan is to depict a financial subdivision for the property at 145 King of Prussia Road. This project reached final approval by the Board of Commissioners on May 21, 2018. Improvements to this parcel are as previously approved and no additional improvements are proposed under this submission. This project is located in the PLO district of the Township.

Commissioner Farhy made a motion to approve, seconded by Commissioner Larkin. Motion passed 4-1 with Commissioner Booker opposed and Commissioners Clark and Nagle absent.

*E. Resolution #2019-101 - Ardrossan Farms Lot Consolidation/Subdivision: **FINAL** – Minor Subdivision Plan*

Commissioner Larkin made a motion to approve, seconded by Commissioner Borowski. Motion passed 4-1 with Commissioner Booker opposed and Commissioners Clark and Nagle absent.

Gannett Fleming, Inc. has completed a review of the Lot Consolidation/Subdivision Plan for compliance with the Radnor Township Code. These Plans were reviewed for conformance with Zoning, Subdivision and Land Development, and other applicable codes of the Township of Radnor. There was a brief discussion amongst the Commissioners as well as the Treasurer, Kathryn Gartland and staff.

Public Comment

Debbie Quigley – Requested maps of the lot line change.

Commissioner Borowski called the vote, motion passed 4-1 with Commissioner Booker opposed and Commissioners Clark and Nagle absent.

F. Consideration to forward the petition from 210 N. Aberdeen Associates LLC Amending Chapter 280 of the Radnor Township Code, Zoning Ordinance, by establishing regulations to permit certain residential uses within the C-3 Service Commercial District to the Township Planning Commission, and/or other Township Boards, Commissions, and Committees for review and comment

The applicant explained that this petition was filed by 210 N. Aberdeen Associates, LLC to establish regulations for residential housing options within the C-3 Commercial Service District. The proposed amendment provides detailed use regulations and requirements for specific residential housing uses within the C-3 Commercial Service District.

Commissioner Borowski made a motion to send to Planning Commission, seconded by Commissioner Larkin. Motion passed 4-1 with Commissioner Farhy opposed and Commissioners Clark and Nagle absent.

G. Discussion regarding a joint meeting between BOC & Shade Tree Commission

Commissioner Borowski briefly discussed that at the last Shade Tree Commission meeting it was discussed to have a joint meeting to discuss trees in the ROW. It was the sense of the Board to coordinate a joint meeting.

7. Reports of Standing Committees of the Board

None

8. New Business

- *Discussion Item of Proposal for a Fire Dept Initiative (Requested by Commissioner Abel)*

Commissioner Abel briefly discussed working with Villanova University on a scholarship for volunteer firefighter. There was a brief discussion amongst the Commissioners and representatives of Radnor Fire Company. There was the sense of the Board to further review the items discussed as well as a proposed ordinance on tax credit.

Commissioner Farhy briefly discussed the need for a PILOT program. There was a brief discussion amongst the Commissioners and there was a sense of the Board for staff to discuss a PILOT with the institutions. Commissioner Farhy inquired regarding a Police incident which occurred on Friday evening. Superintendent Flanagan responded.

9. Old Business

- *Update on Flood Safety Measures (Requested by Commissioner Abel)*

Superintendent Flanagan gave a brief update on Flood Safety measures for Police and Fire.

- *Update on security camera in area of Sugartown/Morris Rd (Requested by Commissioner Abel)*

Tabled

10. Public Participation

Roberta Winters, Williams Road – She commented regarding researching revenue potential from our institutions as well as regarding the use of students for Fire & EMS.

There being no further business, the meeting adjourned on a motion duly made and seconded.

*Respectfully submitted,
Jennifer DeStefano*

RADNOR TOWNSHIP POLICE DEPARTMENT

Monthly Report



October 2019

**Christopher B. Flanagan
Police Superintendent**

October 11, 2019

Calls for Service - by Keyword

RADNOR TOWNSHIP

Incidents Reported Between 09/01/2019 and 09/30/2019



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3501	DISTURBANCE-COMPLAINT OF NOISE,MUSIC,ETC	19	2		
3520	DOMESTIC PROBLEM (NO ARREST)	11			
4000	JUVENILE PROBLEMS (NO ARREST)	8			
4200	MISSING PERSONS(EXCEPT JUVENILES)	1			
4301	MENTAL HEALTH-ALL OTHERS	7			
4500	OPEN DOORS/WINDOWS	6	1		
4600	ORDINANCE VIOL.-EXCEPT BURNING/SOLICIT	6	1		
4650	POLICE INFORMATION	72			
4660	911 HANG UP CALL	33			
4700	ADDED PATROL-REQUEST FOR	99	3		
4701	ADDED PATROL - BUSINESS CHECKS	82	1		
4702	ADDED PATROL - SCHOOL CHECKS	68	1		
4800	SOLICITING-WITHOUT PERMIT	2			
4801	SOLICITING-COMPLAINTS	4			
4900	SUSPICIOUS PERSON	29			
4901	SUSPICIOUS CIRCUMSTANCE	36			
4902	SUSPICIOUS VEHICLES	32			
5000	TELEPHONE CALLS-HARASSING/SUSPICIOUS	2			
5300	TREES DOWN AND/OR BLOCKING ROADWAY,ETC	1			
5400	VEHICLES-ABANDONED	3			
5401	VEHICLES-ASSIST MOTORIST(INCL LOCKOUTS)	21			
5402	VEHICLES-DISABLED	18			
5403	VEHICLES-MV VIOLATIONS & MVV COMPLAINTS	38	1		
5404	VEHICLES-PARKING COMPLAINTS	19			
5405	VEHICLES-TOWED	12			
5406	VEHICLES-REGISTRATION/LOST OR STOLEN	1			
5500	WATER MAIN BREAK/WATER CO. PROBLEMS	1			
5501	WIRES DOWN - NO HAZARD	4	1		
5600	WARRANT-ARREST (ISSUED OUTSIDE RADNOR)	1			
6001	ACCIDENT - WITH INJURIES	9	2		
6003	ACCIDENT - NON REPORTABLE	41			
6005	ACCIDENT - NO REPORT DONE	5			
8000	BURG/HOLDUP/PANIC ALARM - CIT ISSUED	1			
8001	BURG/HOLDUP/PANIC ALARM - NO CITATION	101			
8003	FIRE/MEDICAL ALARM - NO CITATION	26			
8004	ANY ALARM- SEVERE WEATHER- NO CITATION	1			
9001	ANIMALS-RABID/SICK	1			
9003	ANIMALS-BITES	4			
9005	ANIMALS - ALL INVOLVING DEER	3	1		
9038	K-9 ASSIST	2	1		
9048	ASSIST DELCO CID	1			
9050	ASSIST SICK/INJURED	128	1		
9051	ASSIST AMBULANCE	4			
9052	ASSIST OTHER POLICE DEPARTMENT	2			
9966	SELECTIVE ENFORCEMENT-CITATION ISSUED	171	4		
9968	SELECTIVE ENFORCEMENT-WARNING ISSUED	72			
9970	SELECTIVE ENFORCEMENT-NO ISSUANCE	87			
9972	MOTOR OFFICER ACTIVITY	0	19		
9990	ELECTRONIC ASSISTANCE	1			
		1,296			

ACCIDENT

3200	CHECK ON WELFARE	10
------	------------------	----

October 11, 2019

Calls for Service - by Keyword

RADNOR TOWNSHIP

Incidents Reported Between 09/01/2019 and 09/30/2019



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
ADMIN					
9000	ANIMALS - DOG COMPLAINTS	3			
9002	ANIMALS - ALL OTHER	5			
9055	ASSIST SICK/INJURED ALCOHOL/DRUG RELATED	3			
		11			
ALL OTHER					
2600	ALL OTHER CRIMES CODE VIOLATIONS	3			
2632	ALL OTHER OFFENSES - LITTERING	2			
2636	ALL OTHERS-HOUSING CODE(ORDINANCE VIO.)	1			
2640	ALL OTHER ORDINANCE VIOLATIONS	6	1		
2660	TRESPASSING OF REAL PROPERTY	5			
		17			
ANIMAL					
5502	ANIMAL COMPLAINTS - BARKING DOGS	1			
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	7			
5510	ANIMAL COMPLAINTS - OTHER	4			
5590	ANIMAL COMPLAINTS - REPORTS	4			
		16			
ASSAULT					
0810	SIMPLE PHYSICAL ASSAULTS	1			
0830	SEXUAL ASSAULT	1			
		2			
ASSIST					
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	5			
7504	ASSIST OTHER AGENCIES - OTHER POLICE	2			
		7			
BURGLARY					
0533	ATTEMPTED FORCIBLE ENTRY-RES.-UNKNOWN	1			
CIVIL					
3300	CIVIL DISPUTES	9			
COMPLAINT					
8590	CITIZEN COMPLAINT REPORT	1			
CONTACT					
4016	NON-CRIMINAL - PEDESTRIAN CONTACTS	3			
CRIM MISCH					
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	8	1		
1420	CRIMINAL MISCHIEF TO PUBLIC BUILDINGS	1			
1440	CRIMINAL MISCHIEF - ALL OTHER	3			
1450	ALL OTHER VANDALISM	1			
1490	CRIMINAL MISCHIEF - REPORTS	5	1		
		18			
DEATH					

Calls for Service - by Keyword**RADNOR TOWNSHIP****Incidents Reported Between 09/01/2019 and 09/30/2019**

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
DEATH					
4506	DEATHS - SUICIDES	1			
DISORDERLY					
2400	DISORDERLY CONDUCT	1			
2410	HARASSMENT BY COMMUNICATION	2			
2420	DISORDERLY CONDUCT-PUBLIC PLACES	1			
2440	DISORDERLY CONDUCT-DISTURBING THE PEACE	1			
2450	HARASSMENT	3	1		
2480	DISORDERLY CONDUCT-ALL OTHERS	1			
		9			
DISTURBANC					
3610	DISTURBANCES-JUVENILE	2			
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	5			
		7			
DOA					
3320	DOA	1			
DRUG					
1812	NARCOTICS-SALE-MARIJUANA, HASHISH, ETC.	0	1		
1831	NARCOTICS-POSSESSION-MORPHINE,HEROIN,ETC	0	1		
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	5			
1833	NARCOTICS-POSSESSION-SYNTHETIC NARCOTIC	1			
1834	NARCOTICS-POSSESSION-OTHER DANGEROUS	0		1	
1890	NARCOTICS - REPORTS	2	1		
		8			
DUI					
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	2			
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	1			
2121	DRIVE UNDER INFLUENCE - DRUGS	0	1		
		3			
FIRE					
3700	FIRE - RESIDENTIAL	1			
3702	FIRE-VEHICLE	1			
3703	FIRE-ALL OTHERS	5			
3706	FIRE - LEAVES, BRUSH, ETC.	2			
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	9			
		18			
FRAUD					
1100	FRAUD	3			
1130	FRAUD - ALL OTHERS (FLIM-FLAM, ETC.)	1			
1150	FRAUD - CREDIT CARDS	2			
1191	FRAUD - REPORTS	12			
		18			
HAVERFORD					
9041	ASSIST HAVERFORD PD	6			
IOD					

October 11, 2019

Calls for Service - by Keyword

RADNOR TOWNSHIP

Incidents Reported Between 09/01/2019 and 09/30/2019



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
IOD					
4400	OFFICER INJURED ON DUTY	1			
LIQUOR					
2211	LIQUOR LAW-UNDERAGE-PURCH,CONSMP,POSSES	14			
2231	LIQUOR LAWS - POSSESSION - ADULT	0	1		
		14			
LMPD					
9040	ASSIST LOWER MERION PD	6			
LOST/FOUND					
5002	LOST & FOUND - FOUND ANIMAL	3			
5004	LOST & FOUND - FOUND ARTICLES	11			
5006	LOST & FOUND - LOST ANIMAL	1			
5008	LOST & FOUND - LOST ARTICLES	6			
		21			
MARPLE					
9042	ASSIST MARPLE PD	1	1		
MISSING PE					
2900	JUVENILE RUNAWAYS	5			
MV ACCIDEN					
6002	ACCIDENT - NO INJURIES (REPORTABLE)	5			
6004	ACCIDENT - HIT & RUN	9			
6006	ACCIDENT - PEDESTRIAN	1			
		15			
MV THEFT					
0713	M.V. THEFT - AUTOS - DRIVEWAY	1			
N-TRAF CIT					
CITN	NON-TRAFFIC CITATION	59			
NEWTOWN					
9043	ASSIST NEWTOWN PD	4			
OTHER					
4018	NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS.	4			
4024	NON-CRIMINAL - WATER LEAKS,MAINS, ETC.	1			
		5			
PFA					
2647	ALL OTHERS - PROTECTIVE ORDERS	2			
PROPERTY					
2910	LOST/MISSING PROPERTY	1			

October 11, 2019

Calls for Service - by Keyword

RADNOR TOWNSHIP

Incidents Reported Between 09/01/2019 and 09/30/2019



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
PSP					
9047	ASSIST PSP	2			
PUBL DRUNK					
2300	PUBLIC DRUNKENESS	4			
SERVICE					
7006	NOTIFICATION - HIGHWAY DEPT.	2			
7008	NOTIFICATION - SEWER DEPT.	2			
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	6			
7090	PUBLIC SERVICES - REPORTS	2			
8521	DEPT SERVICES - SCHOOL SEC & EMG PREP	2			
		14			
SUICIDE					
4300	MENTAL HEALTH-EMERG.302/SUICIDE ATTEMPTS	2	2		
SUSPICIOUS					
3500	DISTURBANCE - DISORDERLY PERSONS	13			
SVC CALL					
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	3			
3850	HAZARDOUS CONDITIONS	10			
3880	OPEN DOORS/WINDOWS - DISCOVERED	8			
3900	GAS LEAKS (NATURAL GAS)	5			
		26			
THEFT					
0611	THEFT-\$200 & OVER-POCKET PICKING	1			
0613	THEFT-\$200 & OVER-RETAIL THEFT	1			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	5			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	1			
0619	THEFT-\$200 & OVER-ALL OTHER	4			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	1			
0624	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	6			
0634	THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	10			
0644	THEFT-ATTEMPTED-FROM AUTO (EXCEPT 0645)	6			
0690	THEFT - REPORTS	2			
		37			
TRAF CIT					
CITT	TRAFFIC CITATION	85			
TRAFFIC					
6606	TRAFFIC RELATED - DIRECT TRAFFIC	13			
6610	TRAFFIC RELATED - MOTORIST AID	1			
6612	TRAFFIC RELATED - SIGNALS-SIGNS OUT	6			
6614	TRAFFIC RELATED - OTHER TRAFFIC	2			
		22			
TREDYFFRIN					
9045	ASSIST TREDYFFRIN PD	4			

October 11, 2019

Calls for Service - by Keyword

RADNOR TOWNSHIP

Incidents Reported Between 09/01/2019 and 09/30/2019



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
UPPER MERI					
9046	ASSIST UPPER MERION PD	1			
VILLANOVA					
4651	REFERRED TO VILLANOVA PD	28	1		
VUPD					
9049	ASSIST VUPD	8			
YOUTH					
8523	YOUTH AID PANEL REFERRAL	0	2	2	
Total Calls		1,843			



SEPTEMBER

<u>Description</u>	<u>Primary Count</u>
--------------------	----------------------

Parking Tickets

Month of September 2019	941
January 1, 2019 – September 30, 2019	6,714

Residential and Commercial False Alarm Violations

Month of September 2019	90
January 1, 2019 – September 30, 2019	810

Moving Violations

Month of September 2019	719
January 1, 2019 – September 30, 2019	7,093

Radnor Police Training – September 2019

Delaware Valley Intelligence Center Regional Roundtable – Superintendent Chris Flanagan

DUI Enforcement Seminar – Ofc. Ray Matus & Ofc. Alex Janoski

Internal Affairs and Citizen Complaint Investigations – Lt. Joe Pinto & Sgt. Joe Maguire

PA Inspection Enforcement – Ofc. Josh McCann

Control Tactics Instructor Re-Certification – Ofc. Ray Rodden

CRIME ALERTS

SEPTEMBER 2019

In the early morning hours of Tuesday, 9/3/2019, several unlocked vehicles on Glenmary Rd. were entered and had various items stolen. At approximately 4:40 AM a resident of Glenmary Rd. observed two younger looking males in all black clothing run from his property when he exited his home to go to his car. The resident then discovered his vehicle had been entered. While looking for the individuals Police discovered several other vehicles that had been entered. If anyone may have seen anything suspicious or was the victim of a similar type of crime they are asked to call the Radnor police at 911.

In the early morning hours of Tuesday, 9/3/2019, several vehicles on Patton La. were entered and had items stolen from them. The vehicles were left unlocked and no information on possible suspects was determined. If anyone may have seen anything suspicious or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime between 9/3/19 and 9/4/19 a piece of construction equipment was stolen from a trailer parked at a work cite on Ivy Lane. The trailer was locked over night and there were no signs of forced entry. If anyone may have seen anything at this time or were the victim of a similar crime, they are asked to call the Radnor Police at 911.

On Wednesday, 9/4/2019, a vehicle parked on Clyde Rd. had several of its windows broken. The vehicle was parked on Clyde Rd. while the victim had contractors working on his home and their driveway was not available. Nothing was taken from the inside of the vehicle. If anyone may have seen anything at this time or were the victim of a similar crime, they are asked to call the Radnor Police at 911.

Several vehicles on Edgehill Rd. were entered overnight of 9/5/2019. All of the vehicles were reported to be left unlocked and had the interiors gone through, however at this time nothing is reported missing. One resident reported being awoken by their dog barking at approximately 3:00 AM but nothing suspicious was observed. If anyone may have seen anything at this time or were the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night of 9/5/2019, a vehicle was entered on Kinterra Rd. The vehicle was left unlocked no force was needed to gain access and nothing appears to have been stolen from inside of the car. Anyone who may have seen anything in regards to this incident or may have been the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night of 9/5/2019, several vehicles were entered in the 300 and 400 blocks of Conestoga Rd. All of the vehicles were left unlocked and in one incident items were stolen from inside of the car. If anyone may have seen anything or may have been the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime overnight, between Thursday 9/5/2019 and Friday 9/6/2019 a vehicle was stolen out of the driveway of a residence. Taken was 2016 Range Rover. The vehicle was left unlocked and the keys were with the car. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night of Friday 9/6/2019 and Saturday 9/7/2019 a vehicle parked at a residence on S. Radnor Chester Rd. was entered and had items stolen. The vehicle was left unlocked and had an undetermined amount of money taken from inside of it. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night between Friday 9/6/2019 and Saturday 9/7/2019 a vehicle parked at a residence on Church Rd. was entered. The vehicle was left unlocked had its interior rummaged through. If anyone may have seen anything or may have been the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night from Friday 9/6/2019 and Saturday 9/7/2019 two vehicles were entered on Abrahams La. and had items removed from inside. Both vehicles were left unlocked and had money and personal items stolen. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

A female resident received a three way call from a subject reporting to be from "Apple Care Fraud Department." The caller was able to gain remote access to the victim's computer. The first caller used the third party conference caller to "verify" him as being an Apple employee. After becoming suspicious of the caller, the victim used a second phone to contact Apple directly and confirmed that the original call was a scam. If anyone else may have been a victim of a similar type phone scam they are asked to call the Radnor Police at 911.

Over night between Monday 9/9/2019 and Tuesday 9/10/2019 an unknown subject forcibly removed a screen to the garage of the residence. The screen was bent and pulled away from the garage window leaving access to the unlocked window. At this time it is unknown if entry was

gained to the garage and nothing is reported missing. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night from Thursday 9/12/2019 to Friday 9/13/2019 several vehicles were entered on Weldon La. The vehicles were parked in residential driveways and were left unlocked. Several of the cars had various items taken from inside. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night from Thursday 9/12/2019 to Friday 9/13/2019 several vehicles were entered on Vauclain La. The vehicles were parked in residential driveways and were left unlocked. Several of the cars had various items taken from inside. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night from Thursday 9/12/2019 to Friday 9/13/2019 several vehicles were entered on Birches La. The vehicles were parked in residential driveways and were left unlocked. Several of the cars had various items taken from inside. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night from Thursday 9/12/2019 to Friday 9/13/2019 several vehicles were entered on Castlefinn La. The vehicles were parked in residential driveways and left unlocked. Several cars had various items stolen from inside. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

Sometime over night from Thursday 9/12/2019 to Friday 9/13/2019 several vehicles were entered on Landover Rd. The vehicles were parked in residential driveways and left unlocked. Several cars had various items stolen from inside. If anyone may have seen anything or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

A retail theft occurred at the CVS, 316 E. Lancaster Av. on Saturday, 9/14/2019. Store officials stated that two black males and a white male came into the CVS and were able to obtain several gift cards and a significant amount of candy without paying for the items. If anyone may have seen anything in the CVS at this time, they are asked to contact the Radnor Police at 911.

A Township resident who resides on S. Devon Av. reports seeing three coyotes together in the area of Filipone Park. The animals were spotted in the early morning and were reportedly running

together. Residents are advised to use caution in the area and if anyone sees the coyotes they are asked to call the Radnor Police at 911.

On Tuesday, 9/17/2019 at approximately 1:30 PM a female victim had several of her credit cards stolen from her pocketbook. The victim was having lunch at the Panera Bread when the cards were removed from her bag. The victim could not provide any information on the actor. If anyone may have seen anything suspicious at this time or was the victim of a similar crime, they are asked to call the Radnor Police at 911.

The Radnor Township Police Department has issued a crime alert in regards to a theft from vehicle that occurred in the 200 block of King of Prussia Rd. The victim reported someone broke into their vehicle while parked in the SEPTA lot between Sunday, September 22nd and September 23rd. Upon returning to the vehicle, the victim found the vehicle's rear windows were damaged and an item from the center console was missing. Please call 9-1-1 with any information about this incident or when reporting any suspicious activities.

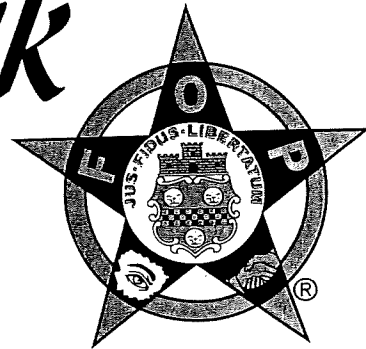
The Radnor Township Police Department has issued a police alert in regards to phone scam some residents have encountered. The caller advises the resident that they have "several viruses on their phone" and that the resident will need to obtain several gift cards in order to pay to have them removed. The caller was advised to obtain \$3,500 in gift cards at various retailers and the information would then be forwarded to the caller and the phone would be "repaired." If anyone received such a call, the Radnor Police encourage them to hang up and not provide any additional information.

The Radnor Township Police Department has issued a police alert in regards to phone scam some residents have encountered. The caller advises the resident that they are from the "Department of Water and Power" and are requesting that a balance is due on a bill. The caller further advises if the bill is not paid, their water and power will be shut off. If anyone received such a call, the Radnor Police encourage them to hang up and not provide any additional information.

A rabid raccoon was located in the 200 block of Chamounix Rd. after coming in contact with a resident's dog. The deceased raccoon was confirmed to have rabies after being tested at a state laboratory.

RADNOR TOWNSHIP POLICE DEPARTMENT
THANK YOU LETTERS

*Thank
You*





FRATERNAL ORDER OF POLICE
DELAWARE COUNTY LODGE 27

CHRISTOPHER D. EISERMAN

2nd Vice President

Executive Director FOP Foundation • PAC Chairman

201 N. Jackson Street
Media, PA 19063
Email: FPD6328@hotmail.com

Office: 610-565-0027
Fax: 610-565-6476
Cell: 610-637-2423

Chief,

On behalf of the men and
women of the Delaware County
FOP, I would like to thank
you and your men for M/C
escort for the Hurricane Relief.
Thank you for helping!!

ChE

Dear Radnor C.P.O.,

Thank you so very much from South Wayne PorchFest! Please know that without you there wouldn't have been a PorchFest 2019. You ensured the safety of all of the families, especially the children, the musicians, hosts, and volunteers. We are grateful for your professionalism, generosity, calm, and efficiency. We are proud to say that you lent us your time for that beautiful day.

We hope you had a chance to enjoy some of the music and company.

Please let us know the date, time, and place of your next meeting. We wish to make-up for the lunch that you did not receive on Saturday.

Kindest regards,

Cathy Agnew

South Wayne PorchFest

www.southwayneporchfest.com

Dear Mr. Gallagher,

I want to take a moment to commend the parking enforcement officers that were assigned to the Wayne area on Friday. My family was attending a funeral for a former classmate, Jackson Durham, who passed away unexpectedly. As you can imagine, the loss of a 20 year old member of our community can bring on a lot of emotions. With a large expected attendance at Wayne Presbyterian Church, the officers directing traffic did an amazing job. I encountered three officers trying to find a parking space and each one gave great directions and information. And they did it with professionalism and kindness. Being a retired law enforcement officer myself, I know all too well that your officers probably get plenty of negative feedback from hostile individuals who have violated the parking regulations so I wanted to make sure that their outstanding efforts were noted by a member of the community.

Thank you for your time.

Bill Riley

Hi! My son Connor met Officer Nick today at the Radnor festival. My little guy is almost three and is always star struck when he meets police and fire men/women. Connor has been talking about Officer Nick all afternoon saying he is his friend and his guy! Just wanted to say thank you to nick for being a positive person to meet today. Such a great guy! Best, Alie Reid







Bob Main <rmain925@gmail.com>

(no subject)

Bob Main <rmain925@gmail.com>
Draft

Wed, Sep 4, 2019 at 3:01 PM

Dear Chief Flannagan

Your professional Police officers did a superior job this morning.

Each person in Judge Hunter's court was treated with civility and respect.

No surprise , This Radnor resident is taking a moment to say (THANKS).

Did I mention That I'm Radnor Proud !!!

all the Best

Sincerely

Bob Main

A handwritten signature in black ink that reads 'Bob Main'.

Dear Radnor Police Department,

Thank you so much for your quick response time to the Villanova campus this past Monday. Since I am new to the area, I was so comforted to be surrounded by all of you shortly after the alert went out. Thank you for keeping our community safe.

Regards,
Bailey Ozelmeier
Katharine Hall

Jamie,

I wanted to thank you and Ken for coming to our drill on Tuesday. We value your expertise and always appreciate your support.

Thank you,
Doug

Dr. Douglas M. Kent
Supervisor of Teaching and Learning /
Assistant Principal
Radnor Township School District

**TOWNSHIP
OF
LOWER MERION**

MONTGOMERY COUNTY



DEPARTMENT OF FIRE

75 E. Lancaster Ave.
Ardmore, Pa. 19003
Telephone: (610) 645-6190

September 20, 2019

Superintendent Christopher Flanagan
Radnor Township Police Department
301 Iven Avenue
Wayne, PA 19087

Dear Superintendent Flanagan,

On behalf of all past and current members of the Lower Merion Fire Department, I would like to extend my sincerest thanks for your participation in the funeral services for Retired Chief Harry Knorr, Jr. Chief Knorr had a tremendous presence and played an integral role in the formation of the Lower Merion Fire Department as we know it today.

Thank you for honoring Chief Knorr's legacy and dedicating your time to ensure that his send-off was fitting of the man that he was.

With Gratitude,

Charles J. McGarvey, Sr., M.S., EFO, CFO, MIFireE
Chief Fire Officer/ Fire Marshal
Lower Merion Fire Department

american greetings



The time + uses resources to help
The police be the friends to
the community that they serve
as this is such a key to
public safety.

What a wonderful example
The entire department is for
how people should treat each
other. the kids!

forever grateful despite the
my sorrow. Lynne Santon / Chaplain +
Dear Lt. Flanagan & all my 9/4
colleagues in the Police Department:

My deepest gratitude for
the incredible tribute to our
family last Friday. We were all
deeply moved, comforted + uplifted
by your presence in honor of
my husband. The flowers also were amazing.

I feel daily blessed to
live in a township that takes

Superintendent,

Please see the attached Thank You that was posted on our Facebook regarding Thursday's missing person. It is the woman's daughter, XXXXXXXXXX.

I do not know the Officers involved.

"A huge thank you to the Radnor police department for their assistance in locating my mother. They were not only professional but we're compassionate beyond belief in dealing with my father during this trying time. In this day and age where it has become commonplace to "bash" the police I hope that everybody takes a few minutes out to thank a police officer for their service. They put their lives on line for us everyday and put our families needs ahead of their own. Thank you all for your service and kindness. Especially the two officers who dealt directly with my family. God bless you and your families"

Brady McHale #123
Radnor Police Department
301 Iven Avenue, Wayne PA, 19087
610-688-5603 ext. 242

~~~~~

Officers Involved:

Sgt. Chris Four  
Sgt. Anthony Radico  
Detective TJ Schreiber  
Officer Ray Rodden

Superintendent Flanagan,

I'm writing to thank your officers, in particular, Officer Kate Reardon, for the skill and concern they demonstrated in their response to an incident at our offices yesterday. Around 11 am yesterday, a woman walked in requesting assistance with her husband who has a mental illness, had a history of violence against her, and had expressed the intent to commit suicide. Your officers met the woman here, safely escorted her and our staff to complete the paperwork for an involuntary commitment to a psychiatric facility, and safely remanded him to the facility. She is now safely on her way, with her children, to stay with friends in another state.

We are very grateful to the Radnor Police for ensuring the safety of this woman, her children, our staff, her husband, and the community.

Thank you for doing everything within your control to prepare your officers for such situations.

Sincerely,

--

Cheryl Brubaker, MS  
Executive Director  
Women's Resource Center

**Regional Officers**

**Regional Chair**  
Alan B. Gubernick

**Executive Vice Chair**  
Douglas S. Stanger

**Vice Chairs**  
Edward S. Blumenthal  
Hope Comisky  
Moses Feldman  
Jeremy B. Fogel  
Eric Green  
Andy Kaplin  
Steve Mendelsohn  
Dr. Joan Parker

**Development Chair**  
Edward S. Blumenthal

**Regional Staff**  
**Regional Director**  
Nancy K. Baron-Baer

**Director of  
Development**  
Lisa Welsch

**Senior Associate  
Regional Director**  
Robin Burstein

**Senior Associate  
Regional Director,  
Education**  
Randi Boyette

**Associate Regional  
Director**  
Jeremy Barnett

**Associate Director  
of Development**  
Daniel H. Keeler

**Education Director,  
NO PLACE FOR HATE<sup>®</sup>**  
Lisa Friedlander

**Associate Education  
Director**  
Lindsay Shafer

**Assistant Director,  
Young Leadership  
and Digital Engagement**  
Andrea Heymann

**Assistant Director  
of Development**  
Rachel Greenberg

**Office Manager**  
Susan Robinson

**National Officers**  
**National Chair**  
Marvin D. Nathan

**CEO and National Director**  
Jonathan A. Greenblatt

**Deputy National Director**  
Kenneth Jacobson

September 6, 2019

Superintendent Christopher B. Flanagan  
Radnor Township Police Department  
301 Iven Avenue  
Radnor, PA 19087

Dear Superintendent Flanagan:

Congratulations and best wishes on receiving the Villanova University Caritas Award. We are glad that Villanova recognized, as we do, your value and contributions to the community.

Cordially,

  
Nancy K. Baron-Baer  
Regional Director

NKBB/sr

cc: Randi Boyette

**RADNOR TOWNSHIP POLICE DEPARTMENT**  
**COMMUNITY EVENTS**



# GOVERNMENT AFFAIRS



Delaware County  
Chamber of Commerce  
*Driving Business Forward*

*Delaware County Chamber of Commerce*  
**SENATE FORUM**



*with*

**SENATOR ANTHONY WILLIAMS**

**SENATOR DAYLIN LEACH**

**SENATOR TOM KILLION**

**SENATOR TIM KEARNEY**

**SEPTEMBER 16, 2019**

THE INN AT VILLANOVA UNIVERSITY

The CommUNITY Breakfast Collaborative  
Is Grateful to These Sponsors:



St. Thomas of Villanova Parish

George J. Badey, III Esquire

Commissioner Lisa A. Borowski, Radnor 4<sup>th</sup> Ward

### SAVE THE DATE:

The 2020 CommUNITY Breakfast will be  
Wednesday, September 16  
From 7:30 a.m. till 9:30 a.m.  
Villanova Room, Connelly Center  
Villanova University



Heeding the Difference



The CommUNITY Breakfast Collaborative  
of the Main Line

Presents

Its Annual *Undoing Racism Day* Breakfast  
In Partnership With

Heeding God's Call to End Gun Violence

Theme: *The Impact of Gun Violence on Our  
Community and What We Can Do!*

MODERATOR



Sara N. Wallace  
Moons Demand Action  
for Gun Sense

PANELISTS



Bryan Miller  
Executive Director  
Heeding God's Call  
to End Gun Violence



Mark E. Talbot, Sr.  
Chief of Police  
Norristown



Two  
Students

Wednesday, September 18, 2019  
7:30 - 9:30 AM

Villanova University, Connelly Center  
Villanova Room

"The end is reconciliation; the end is redemption; the end is the  
creation of the beloved community. It is this type of spirit and  
this type of love that can transform opposers into friends.  
The type of love that I stress here is not *eros*, a sort of  
esthetic or romantic love; not *philia*, a sort of reciprocal  
love between personal friends; but it is *agape* which  
is understanding goodwill for all men. It is an  
overflowing love which seeks nothing in return.  
It is the love of God working in the lives of  
men. This is the love that may well be  
the salvation of our civilization."

—MARTIN LUTHER KING, JR.



## The CommUNITY Breakfast Collaborative Logo Contest!

Now that the CommUNITY Breakfast Collaborative is a 501(c)(3) non-profit, it's time to launch a new logo!

We would like your help. Interested middle and high school students of Radnor Township and Lower Merion School Districts are eligible to enter the contest.

There will be a \$100 prize.

More details will be provided when you sign up at [www.communitybreakfast.weebly.com](http://www.communitybreakfast.weebly.com) at "Stay Connected", by October 11.

For now please think about the mission of the CommUNITY Breakfast Collaborative of the Main Line which is:

"To collaborate and support each other to be the "Beloved Community" through dialogue, education, networking, prayer and action."

We look forward to seeing you sign up by October 11.

This program is being recorded today. Attendance at today's event indicates you give permission for your image to be shown on YouTube and in other potential media. Thank you.

## Today's Program

| <i>We hope you make use of the "Ground Rules for Dialogue" projected on the screens, in your discussions today!</i> |                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| 7:30 a.m. Villanova Welcome                                                                                         | Anne Minicozzi, President, CommUNITY Breakfast Collaborative, Adjunct Professor, Villanova University      |
| Announcement of CBC Logo Contest                                                                                    | Sean Chambers, Vice-President, CommUNITY Breakfast Collaborative, Professor, Valley Forge Military College |
| Announcement of Literature Table                                                                                    | Chuck Marshall, Treasurer, CommUNITY Breakfast Collaborative                                               |
| Announcement of Letter Writing opportunity                                                                          | Cathy Van Kula, St. Thomas of Villanova Parish                                                             |
| Announcement of recent gun violence prevention initiatives                                                          | Lisa Borowski, President, Radnor Board of Commissioners                                                    |
| Greetings from Congresswoman Mary Gay Scanlon (D-PA 5 <sup>th</sup> District)                                       | Malcolm Yates, Outreach Director                                                                           |
| 7:50 a.m. Panel: "The Impact of Gun Violence on Our Community and What We Can Do"                                   |                                                                                                            |
| 9:00 a.m. Recommendations from Panelists on What We Can Do                                                          |                                                                                                            |
| Discuss at your table what your "take aways" are and what YOUR actions will be!                                     |                                                                                                            |

Dear Superintendent Flanagan,

Allow me to thank you for your support of the Buckle Up PA Project (BUPA) and your commitment to the 2019 Teen Seat Belt Mobilization. Your department will be joining 95 other agencies across the state who were awarded funding for this mobilization. The 2019 Teen Mobilization is scheduled to take place **October 14 – October 26, 2019** and will be focused on youth drivers (under the age of 18), on school campuses, at select youth events, and on targeted roadways.

The strategy for this mobilization is quite specific:

*I. School notification:*

- Prior to the beginning of the mobilization, Buckle Up PA will be sending a letter to each school announcing the enforcement mobilization and introducing the “Survival 101” and “16 Minutes” presentations.

*II. Conduct Information Site or Minicade/4x4 Sign Detail:*

- **You must complete at least 1 Info Site or Minicade/4x4 sign detail at each secondary school in your jurisdiction prior to beginning enforcement.** Contact your High School/Vo-Tech and gain permission to schedule and complete an Info Site or Minicade/4x4 sign detail on campus.

**Informational Site (Info Site):**

- Info Site Guidelines are posted on the BUPA page on the <https://patrafficsafety.org> website. When conducting an Info Site, distribute your Teen Seat Belt Handouts. Five hundred (500) Teen Handouts will be shipped to the attention of the department’s Project Coordinator or hand delivered.

**Minicade or 4x4 Sign Detail:**

- Minicade or 4x4 sign detail guidelines are posted on the BUPA website. Contact your Law Enforcement Liaison (LEL) if you do not have signs.

*III. Schedule and begin presenting School Programs:*

- BUPA will reimburse for one (1) “Survival 101” or “16 Minutes” presentation per school during the mobilization period. Contact the Community Traffic Safety Project Coordinator (CTSP) and your LEL with your program date and time.

*IV. Earned Media:*

- Public Address Announcements will be available for the school to introduce the students to the intentions of the mobilization.

- Public Service Announcements (PSAs) will be provided. Contact your BUPA Regional LEL or CTSP Coordinator should you need assistance with recording the radio PSAs.
- Use the “fill in the blank” media releases to invite local media to your Informational Site, “Survival 101” Program, or Enforcement Detail.
- Utilize Social Media outlets to promote Teen Occupant Protection activities and enforcement.
- You can locate all earned media by clicking the “Resource” button on the BUPA website.

#### V. *Enforcement:*

- Once the Info Site or Minicade/4x4 sign detail is completed, you are asked to conduct enforcement around the High School/Vo-Tech. Keep in mind that it is a **primary violation for anyone under the age of 18 not wearing a seat belt, regardless of seating position.**
- To evaluate the mobilization, all Occupant Protection (OP) citations, warnings, contacts and Non-Enforcement Contacts shall be recorded on your department’s reimbursement/enforcement form. While the Teen Mobilization is specifically focused on **Under the age of 18 Seat Belt Enforcement, adult and child OP violations shall also be recorded.**
- It is suggested that you schedule officers at times before or after school to reach the greatest number of students. Consider the use of ***Stationary Positions*** where officers will have a clear view into vehicles and offer safe pull off locations to make the contact and issue the citation. You can also consider Traffic Enforcement Zones (TEZ), Roving Patrols that target school or teen event traffic, or any enforcement detail that can: observe the violation, make the contact, and issue the citation. You will **not** be reimbursed for speed details during this Teen Mobilization. Use enforcement strategies that maximize motorist and officer safety.
- **You are encouraged to adopt a “Zero Tolerance” Policy** for all Teen Seat Belt violations during this enforcement phase. Your Info Sites, minicade/4x4 sign detail and public awareness activities should be considered your warning.

No In-Kind contributions are required for this mobilization but will be accepted. In-Kind contributions for this mobilization can include recording of PSA or Public-Address Announcements, or the use of regular patrols to enforce teen seat belt laws. Document your In-Kind on your reporting form.

Your department’s enforcement budget can be found on your reimbursement page under the project “BUPA Teen 2019” and we will also post mobilization earned media materials and the LEO Worksheet under “Resources” on the BUPA website at <https://patrafficsafety.org>.

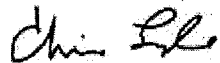
Upon completion of your mobilization activities, please complete, sign and submit your online reimbursement form. ***Please note: Non-Enforcement Contacts include “Informational Sites, Minicade/4x4 Sign Details and School Programs”, and are entered as Total Non-Enforcement***

***Contacts on your reimbursement page.*** The deadline for submitting reimbursement forms is **November 1, 2019.**

The 2019-2020 grant year begins on October 1<sup>st</sup> and no budgets are final until after that date. **Remember to select 2019-2020 in the dropdown at the top right-hand corner of the reimbursement form.**

Thank you for your continued support of Buckle Up PA, and as always, feel free to contact your Regional BUPA LEL or myself with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Lingle".

Chris Lingle  
BUPA Project Coordinator

cc: Officer Lacey



---

## *Delaware Valley Intelligence Center Regional Roundtable*

*Comcast Technology Center*

*September 27, 2019*

### *Welcome & Introductions*

*Inspector Michael McCarrick*

Director  
Delaware Valley Intelligence Center  
Philadelphia Police Department

*Stacy Irving*

Senior Advisor  
Homeland Security Programs & Strategic Partnerships  
Delaware Valley Intelligence Center  
Philadelphia Police Department

### *Guest Speakers*

*Joseph P. Clancy*

Vice President and Chief Security Officer  
Comcast Corporate Security  
Comcast Corporation

*Dr. Lina Alathari*

Chief, National Threat Assessment Center  
Protective Intelligence and Assessment Division  
United States Secret Service

*Nancy K. Baron-Baer*

Regional Director  
Anti-Defamation League Philadelphia

### *Open Forum*

*Everyone*

---



17TH DISTRICT  
**DAYLIN LEACH**

SENATE BOX 203017  
THE STATE CAPITOL  
HARRISBURG, PA 17120-3017  
717-787-5544  
FAX: 717-705-7741

DISTRICT OFFICE  
601 SOUTH HENDERSON ROAD  
SUITE 208  
KING OF PRUSSIA, PA 19406  
610-768-4200  
FAX: 610-768-4204

**COMMITTEES**

JUDICIARY, MINORITY CHAIR  
APPROPRIATIONS  
EDUCATION  
ENVIRONMENTAL RESOURCES & ENERGY  
POLICY

[www.senatorleach.com](http://www.senatorleach.com)



**Senate of Pennsylvania**

Dear Superintendent Flanagan,

Congratulations on receiving the first ever University Caritas Award! Your work connecting local residents to university students are very beneficial to the overall township relations! Good luck on your continued service in the future.

I have enclosed a laminated copy of the newspaper article you are featured in. Sometimes these stories get overlooked, but our office is extremely proud of our constituents' achievements.

Sincerely,

A handwritten signature in black ink, appearing to read 'Daylin Leach', with a long horizontal flourish extending to the right.

Daylin Leach

Senator, Commonwealth of Pennsylvania, 17th District



Morgan Properties/The Villas at Bryn Mawr  
Off Campus Housing Resource Fair and BBQ  
August 27, 2019









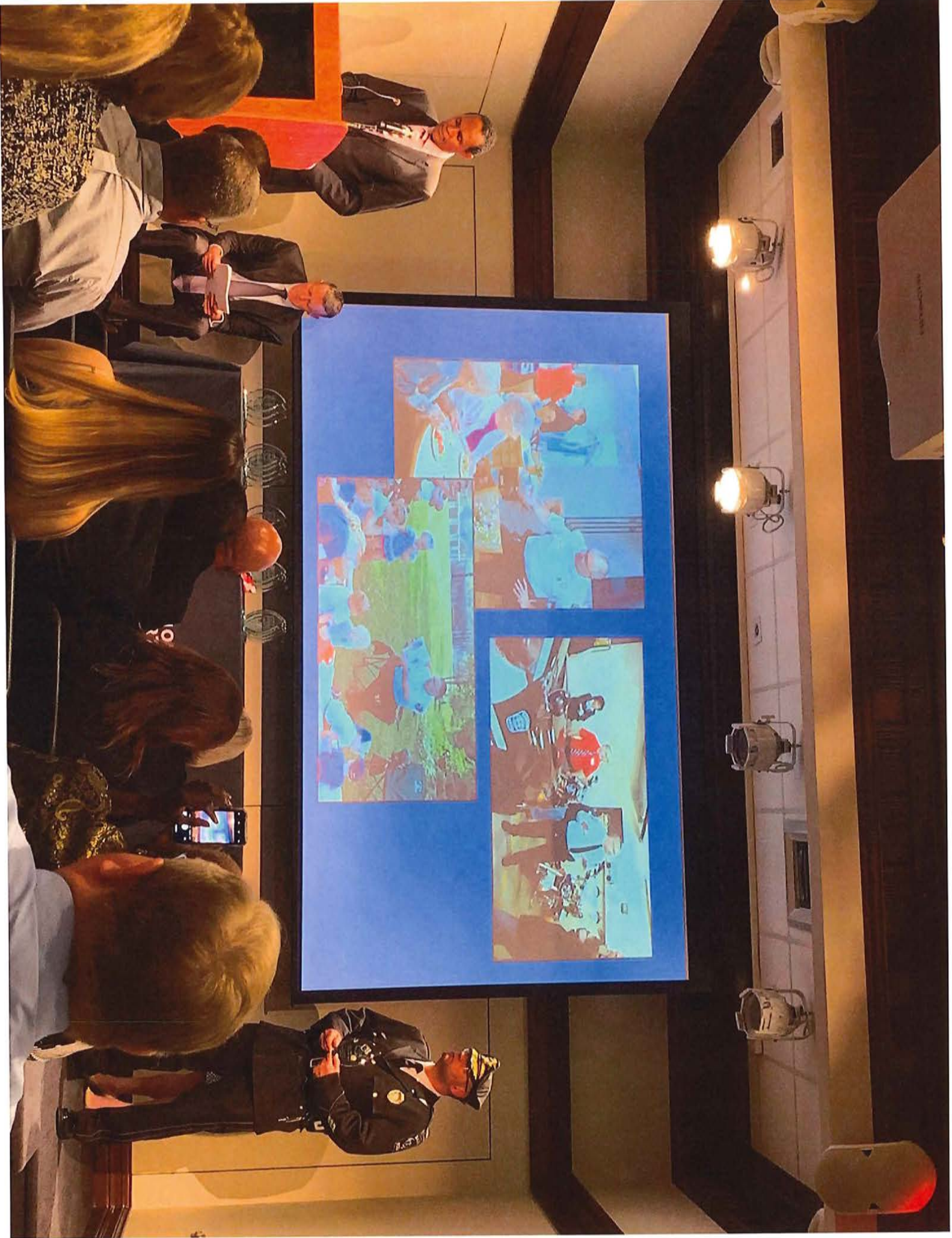






National Liberty Museum Meritorious Community Service Award  
presented to  
Superintendent Christopher B. Flanagan

September 19, 2019





# Superintendent Chris Flanagan

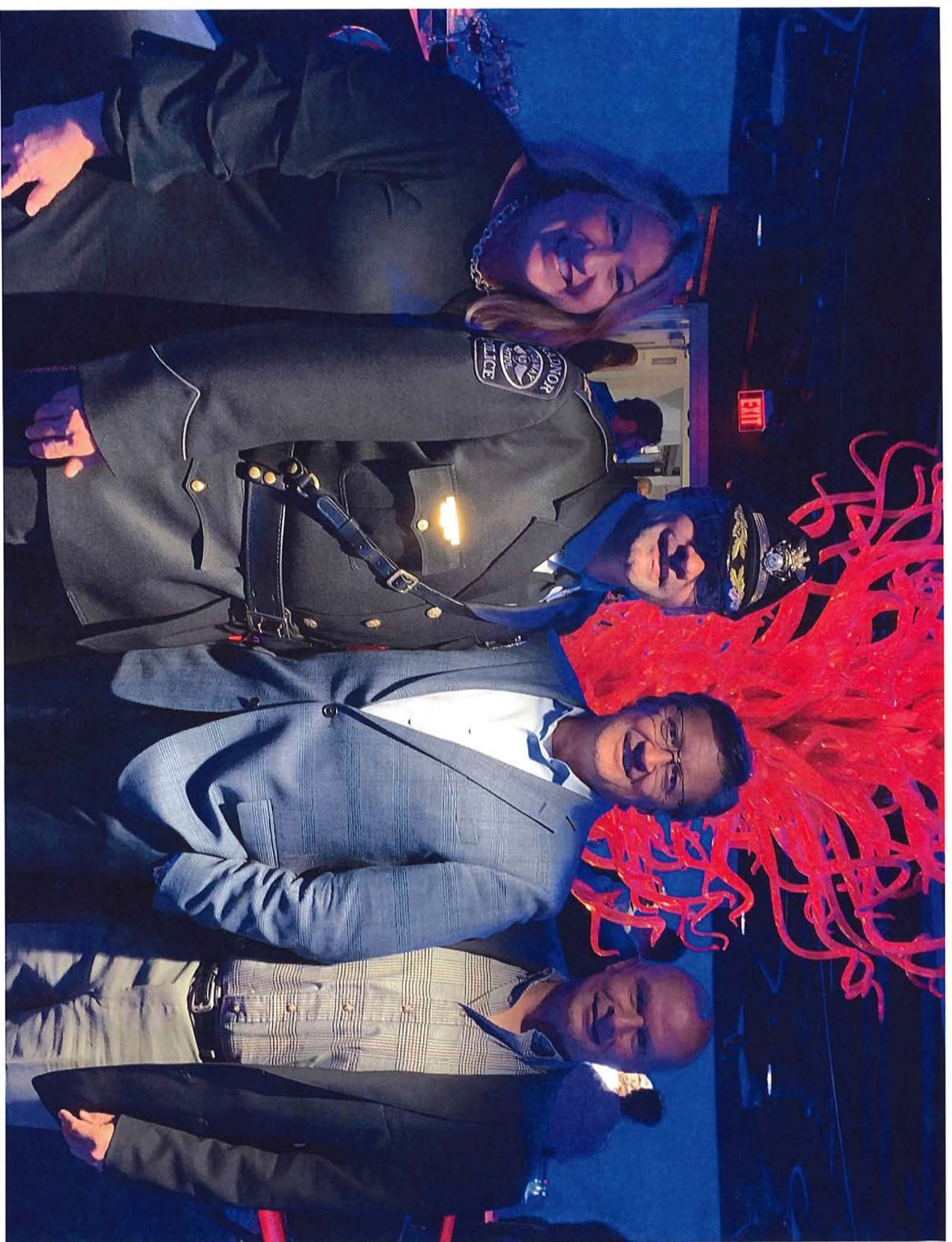
*Meritorious Community Service*











---

# Interoffice Memorandum

---

**TO:** BOARD OF COMMISSIONERS  
**FROM:** KEVIN KOCHANSKI, DIRECTOR  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
**SUBJECT:** SEPTEMBER MONTHLY REPORT  
**DATE:** OCTOBER 7, 2019  
**CC:** ROBERT A. ZIENKOWSKI, TOWNSHIP MANAGER



## Community Development Department

---

For your review is the Community Development Monthly Report for the month of September 2019. Please note the following highlights:

- Building Permit Fee Revenue totaled \$79,811.00 with 85 permits issued
  - Electric Permit Fee Revenue totaled \$10,020.00 with 41 permits issued
  - Fire Permit Fee Revenue totaled \$500.00 with 1 permit issued
  - Mechanical Permit Fee Revenue totaled \$4,941.00 with 24 permits issued
  - Plumbing Permit Fee Revenue totaled \$4,727.50 with 35 permits issued
  - Zoning Permit Fee Revenue totaled \$875.00 with 11 permits issued
  - Design Review Board Application Fee Revenue totaled \$1,300.00 with 8 applications received
  - Historic and Architectural Review Board Application Fee Revenue totaled \$200.00 with 4 application received
  - Zoning Hearing Board Application Fee Revenue totaled \$2,000.00 with 3 application received
- 
- Permit and application revenue for September 2019: \$ 104,324.50
  - Permit and application revenue year to date: \$ 3,289,962.00
- 
- Permits and applications for September 2019: 212
  - Permits and applications year to date: 2,007
- 
- Inspections conducted for September 2019: 408
  - Inspections conducted year to date: 3,428





## **RECREATION & COMMUNITY PROGRAMMING DEPARTMENT**

### **SEPTEMBER 2019 REPORT**

#### **Programs/Excursions/Community Events**

##### **Programs Underway/Registration Open:**

- Preschool Tee -Ball with Jump Start Sports at Clem Macrone Park (25 participants)
- Soccer Shots Preschool Soccer at Clem Macrone (162 participants/14 sessions)
- World Cup Sports Academy Junior Soccer at Radnor Memorial Park (Monday session canceled due to low enrollment; Wednesday session/15 participants)
- Day-Off-School Camp on Monday, September 30 with Jump Start Sports at Radnor Middle School (15 participants)
- Junior/Adult Tennis Lessons David Broida at Radnor Racquet Club (27 participants/5 sessions)
- Men's Pickup Basketball at Radnor Middle School (9 participants registered)
- Yoga in the Park with Liz Seaden of Verge Yoga at Clem Macrone Park (5 participants)
- Radnor Steps Community Walking Program along the Trail – (participation varies each week)
- LL Bean Hike (participation varies each session)
- Pickleball at Radnor Activity Center (on hold due to RAC closure – unable to be relocated)
- New York City Trip on Saturday, December 7 – (19 participants registered)

##### **PRPS Discount Ticket Program:**

- Regal Movie Discount Ticket Program (201 sold to date 2019)
- Amusement Park Tickets (91 sold to date 2019)

##### **Additional Programming Activity:**

- Produced Fall 2019 Recreation Activities Brochure and conducted promotions for upcoming seasonal programming and events.
- Continued meeting with summer programming and event instructors/vendors to wrap up applicable seasonal programs; worked through 2019 programming goals, coordinated contractual agreements, facility schedules, program logistics, participant communications, and emergency/safety procedures.
- Coordinated relocation of programming due to discontinued use of Radnor Activity Center.
- Met with fall and winter programming instructors/vendors to plan for upcoming seasons.
- Coordinated with Recreation/Public Works/Police/Fire Departments along with partners to prepare and plan for upcoming 2019 events including Fall Harvest & Great Pumpkin Patch, Radnor Girl Scouts Campfire & Sing-a-Long, Trick or Treat at the Township Building, Radnor Run, Mother-Daughter Princess Tea Party, Santa's Delivery, Mother-Son Superhero Challenge, and the Daddy Daughter Valentines' Dance; discussed logistics, set up, activities and entertainment, supplies, staffing, registration, and promotions.
- Met with Township Manager, Superintendent of Police, and Public Works Director to discuss safety and planning for the Fall Harvest Event.
- Met with American Lung Association to discuss Radnor Run course logistics and safety preparations.
- Met with Radnor Girl Scouts representative to discuss and plan upcoming Girl Scouts Campfire & Sing-a-Long event.
- Met with and coordinated details with Taste of Britain and The Saturday Club for upcoming Mother-Daughter Princess Tea Party Event.
- Met with Wayne Business Association to discuss upcoming Christmas Village Event.
- Met with representative at Eastern University to discuss and plan venue usage for the 2020 Mother-Son Superhero Challenge Event.
- Met with The Inn at Villanova University representative to plan logistics and discuss contract for the 2020 Daddy Daughter Valentine's Dance.

- Continued sponsorship and partnership development by working with local businesses and organizations; solicited sponsorship proceeds for 2019 events and programs and met with several sponsors/potential sponsors.
- Coordinated employee health and wellness programming; continued working on 2019-2020 grant.
- Continued working with the PA Recreation and Parks Society (PRPS) regarding the child care licensing requirements for preschool-age programming under the PA Department of Human Services - a waiver request was submitted to the DHS under which public recreation providers would operate, consideration was denied by DHS; worked with PRPS on an amendment and testimony that will go to the PA Public Welfare Code to exclude public municipal recreation programs from the certification requirements for day care center facilities - a hearing will take place by the PA House Child & Youth Services Committee regarding consideration of PRPS's recommendations.

## **Administrative**

- Processed daily phone and email communications in order to provide information on community sports, recreational activities, and events; coordinated registrations for programs; prepared purchase orders/invoices, deposited income; prepared program financial reports that include participation reconciliation, instructor payments, and performance analyses; distributed program evaluations to participants; coordinated locations and logistics for programming, scheduled facility reservations/submitted applications, maintained Outlook event calendars, met with instructors and vendors to develop program agreements and process background checks; continued utilization of PEN (Programmer's Exchange Network) listserv to obtain and share information to evaluate operations; updated all Department areas of the Township website and social media page and distributed seasonal e-newsletters; filmed monthly segment for the *Radnor 411* television show and prepared slides for the Radnor Cable Channel; coordinated marketing efforts; managed inventories and distributed supplies to programs; worked with Township solicitor on various Department items.
- Prepared season-end financial reporting and evaluation of programming, discount ticket program, community events, and projects.
- Continued to work with and meet with Program Supervisor, Program Coordinator, and Recreation Assistant on daily planning, programming, events, operations, and projects.
- Developed Draft of 2019 Department Goals and Objectives; prepared Parks and Recreation capital projects for along with operating budget requests for 2020; attended budget planning meetings with Township Manager and Finance Director; conducted internal budget meetings with Department staff.
- Finalized contractual agreement with MyRec.com for online recreation registration and scheduling services.
- Attended GIS Planning and Goal Setting Meeting.
- Attended weekly staff meetings with the Township Manager and Department Heads.
- Attended monthly Board of Commissioners and Parks Board Meetings and prepared reports (September Parks & Recreation Board meeting was cancelled).
- Met with Township Parks & Recreation Board Members to prepare for upcoming meetings.
- Attended monthly Staff Safety Committee Meeting.
- Attended monthly Sports Legends of Delaware County Museum Board Meeting.
- Coordinated revisions of Department Contracted Guidelines for Programming policies.

## **Parks & Recreation Facilities Usage & Projects**

- **Athletic Fields:** Coordinated field and light schedules with users for several park locations and Radnor Memorial Park for the fall season.
- **Park Areas/Picnic Rentals:** Coordinated seasonal reservations to date:
  - Bo Connor Park (1 rental)
  - Clem Macrone Park (18 rentals)
  - Cowan Park (1 rental)
  - Dittmar Park (1 rental)
  - Fenimore Woods (21 rentals)
  - Odorisio Park (1 rental)
  - Willows Park (5 rentals)
- **Radnor Activity Center:** Facility remained closed throughout September due to the corrections that are needed as part of floor replacement (facility closed October 10 to December 8 for floor replacement; facility closed again January 14 to present due to the continued presence of issues with the floor); assessment reports were conducted in February and prepared and a plan was developed to test the floor and its conditions/moisture composition which took place through summer along with additional conditions assessments to the subfloor and subsurface concrete; worked with Radnor Township School District Superintendent on future status of facility.
- **Eagle Scout Projects:**
  - Trail Walkway Extension/Restoration at the Willows Park – project currently underway.
- **Park Signage Replacement:**
  - Saw Mill Park sign has been put on hold as we evaluate the park traffic flow and logistics.
  - Ardrossan, Ithan Valley Park, Bo Connor Park, Warren Filipone Park (entrance/exit signage) and Fenimore Woods are under development.
- **Park and Trail Improvements** – a bond ordinance was voted at the October 26, 2015 Board of Commissioners Meeting for the following parks and trails (\$5.75M - \$4.3M Parks/\$1.45M Trails); met with staff and continued working towards completion of the various park projects that have been outlined – see update provided to the Parks & Recreation Board at the June meeting.

|                                                 |
|-------------------------------------------------|
| Bo Connor Park (in progress)                    |
| Cappelli Golf Range (in progress)               |
| <b>Clem Macrone Park (complete)</b>             |
| Emlen Tunnel Park (in progress)                 |
| <b>Encke Park (complete)</b>                    |
| Fenimore Woods (in progress)                    |
| Ithan Valley Park (in progress)                 |
| <b>Petrie Park (complete)</b>                   |
| Radnor Trail (in progress)                      |
| <b>Skunk Hollow Park (complete)</b>             |
| Warren Filipone Park (in progress)              |
| Ardrossan Trail                                 |
| West Wayne Segment (8A-E, 1C, 1D)               |
| Marth Brown Segment                             |
| Villanova – Chew Segment (16A, 9C, ½) - omitted |
| Radnor Station to Harford Park (9F)             |

- **Bo Connor Park Improvements:** park improvement project underway that includes rehabilitation to the basketball court, installation of pickleball court, new park perimeter and ballfield fencing, sidewalk repairs, site grading, and accessibility; attended numerous meetings to discuss status and progress of the park.

- **Emlen Tunnell Park:** Lease addendum approved by both RTSD and Radnor Township BOC relative to the comfort station project; purchase of the comfort station was awarded in April by the BOC and steps to develop final building design, engineering, and site development are underway - project will be bid in the fall for construction.
- **Ithan Valley Park Improvements:** working on anticipated park improvements that includes signage, bridge installation, fencing with the Friends of Ithan Valley Park – met with Friends of IVP to discuss feasibility of bridge installation and trail access into the park from Clyde Road.
- **Fenimore Woods Rehabilitation Project:** Comprehensive park renovation project planning is underway – the project has been presented to the BOC and they have authorized bid; project design and specifications development is currently underway; park was closed for infiltration testing relative to anticipated stormwater management plan.
- **Radnor Trail - Brookside Parking Lot Restroom:** worked on restroom design options with various vendors; coordinated site layout with Gannett Fleming and preliminary bid documentation; continued evaluation and feasibility of project.
- **Warren Filipone Park Improvement:** park improvement project underway that includes rehabilitation to the tennis courts and parking lot, ball field fencing, dugouts, and accessibility; met with residents on pickleball court layout; attended numerous meetings to discuss status and progress of the park; met with adjacent residents to discuss reforestation plan for the park.
- **Young Lungs at Play Program:** program approved by the Board of Commissioners in July; worked with Public Works Department to install 34 signs in 16 park locations.
- **Various Park and Facility-Related Meetings:**
  - Met with Commissioner Abel at Dittmar Park on request for turf management program.
  - Met with Township Manager and Department Heads to review bond projects and statuses.
  - Met with Public Works Parks Field Leader on various park projects and maintenance.
  - Met with RWLL President to discuss projects.
  - Met with Township Engineer to discuss improvements of the basketball court.

Respectfully Submitted,



Tammy S. Cohen  
Director of Recreation & Community Programming

**RADNOR TOWNSHIP POLICE DEPARTMENT**

**301 Iven Avenue  
Wayne, Pennsylvania 19087-5297  
(610) 688-0503 □ Fax (610) 688-1238**

**Christopher B. Flanagan  
Police Superintendent**

**TO:** Radnor Township Commissioners; Robert A. Zienkowski, Township Manager;  
William M. White, Director of Finance; Stephen F. Norcini, Township Engineer;  
Steve McNelis, Public Works Director; Tammy Cohen, Director of Recreation  
and Community Programming; Kevin W. Kochanski, Director of Community  
Development; Bill Cassidy, Field Leader; Lt. Shawn Dietrich; Lt. Joseph Pinto;  
Sgt. Mark Stiansen, Officer Alex Janoski; Officer Pat Lacey, Officer Ken Piree,  
Officer Ray Matus, Highway Patrol Unit; William Gallagher, Supervisor of Parking;  
Amy Kaminski, Traffic Engineer for Gilmore and Associates;  
Vera DiMaio, Administrative Assistant

**FR:** Christopher B. Flanagan

**RE: STAFF TRAFFIC COMMITTEE MEETING HELD IN THE POLICE ROLL  
CALL ROOM, WEDNESDAY, SEPTEMBER 18, 2019, 10:00 AM.**

**NEW BUSINESS**

1. Superintendent Flanagan would like to discuss conditions of the sidewalks on Route 30 in the area of Villanova University and County Line Road for pedestrian safety and driver awareness

Township Engineer, Steve Norcini, stated that grants were applied for improvements but were not approved. He suggested that Public Works place road reflectors to make it more visible to vehicles. The County Line Corridor study will be discussed in an upcoming meeting with Lower Merion Township to discuss the configuration of the island.

2. Anny Laepple of the Radnor Library – Annual Elves for Shelves 5K on Saturday, December 7, 2019

Staff Traffic Committee approves the Annual Elves for Shelves 5K on Saturday, December 7, 2019.

3. Carrie O'Donovan requests a Stop sign Study be conducted at Woodstock and Comrie

Highway Patrol Officer Pat Lacey stated they received only 1 complaint in regards to this location. A counter was placed back in 2017, at which time the 85% was 24 miles per hour; 23 northbound, 24 southbound. No crash history, no speeding issues. Staff Traffic Committee stated this does not meet the requirements to warrant a stop sign at this location.

4. Speed study on Biddulph – Officer Lacey

Highway Patrol Officer Pat Lacey stated the counter was placed for 3 days. In those 3 days, it registered that the 85% was 30 miles per hour; the volume was less than 90 vehicles. Staff Traffic Committee stated they do not see a need and the configuration of the road does not warrant. Staff Traffic Committee will put the counter up again to get a full week's study.

5. Ms. Fuller states pedestrian safety concerns at parking lot exits at 1084 E Lancaster Avenue, with request for stop signs and speed humps

Highway Patrol Officer Ken Piree stated he contacted the property owner of 1084 E Lancaster Avenue, which is private property. The police department cannot dictate nor enforce on private property. We can merely make suggestions on how to improve safety. We requested that the management company send a letter to all leasees regarding the vehicle code and driving in parking lots. Staff Traffic Committee will make contact with the management company in the future as to the status.

6. Jessica Waltman requests to hold the annual Wayne Elementary School 5K on November 10, 2019

Staff Traffic Committee approves the Wayne Elementary School 5K on November 10, 2019.

**OLD BUSINESS**

1. Susan Byrne would like to continue discussions on traffic safety issues on Louella Court

Highway Patrol Officer Ray Matus confirmed there were issues with vehicles going the wrong way. Field Leader Bill Cassidy stated they already installed one-way signs and a 25mph sign to help with this issue. Susan Byrne requested a possible speed hump be placed in the Municipal Lot by Waynewood and Louella Court to help remedy the issue of speeding throughout Louella Court. Multiple ideas were presented as to how to remedy the situation such as: additional signage, placing an empty police car at the site; a one-way road sign to be installed. Staff Traffic Committee and Township Engineer stated a site visit would be scheduled to see if physically feasible for any of these options.

**See attached spreadsheet for pending issues**





## ***RADNOR TOWNSHIP POLICE DEPARTMENT***

301 Iven Ave., Wayne, PA 19087

### **September 2019 Staff Traffic Status Report**

|                                                                                      |                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Radnor Fire Company requests evaluation of traffic and parking on South Wayne Avenue | 12/20/2017 Radnor Fire Company is interested in: <ul style="list-style-type: none"><li>Emergency pre-emption at the Fire Station on S. Wayne Avenue.</li></ul> This request has been noted in the 2019 Capital Plan. At this time, capital projects are not yet funded. The Board of Commissioners will determine which projects are funded.                     | Also, the pedestrian walkway will be upgraded to a continental crosswalk, and signage adjusted accordingly.                                                                                                                                                                  |
| County Line Corridor Study (from Lancaster Avenue to Conestoga Road)                 | Staff Traffic Committee & Lower Merion Township discussions to expand study area to County Line Road corridor study<br><br>A request in the Capital budget was made regarding the pedestrian island at County Line and Lancaster Avenue. At this time, capital projects are not yet funded. The Board of Commissioners will determine which projects are funded. | Report was posted online (both LM and Radnor sites)<br><br>Possible 2020 capital budget request<br>Since many of these projects also impact Lower Merion Township, Radnor Township will meet with Lower Merion Township to discuss project priority funding and cost sharing |
| King of Prussia Bridge                                                               | Strike issues                                                                                                                                                                                                                                                                                                                                                    | The Pennsylvania Department of Transportation has installed additional (large and numerous) signs warning of the bridge height.                                                                                                                                              |



# **RADNOR TOWNSHIP POLICE DEPARTMENT**

301 Iven Ave., Wayne, PA 19087

## **September 2019 Staff Traffic Status Report**

|                                                                              |                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| N. Wayne Ave/Poplar Ave/West Avenue<br>Pedestrian Improvement Signal project | <ul style="list-style-type: none"><li>• DCED MTF grant awarded; construct signal and pedestrian improvements at intersection</li></ul>                                                                                                                                                                         | The design contract has been awarded to Gilmore and Associates. Pending multi-agency reviews, lead time for signal equipment, construction anticipated in late 2020. This project is funded by a DCED MTF Grant and General Obligation Bond Issue.                                                                                                           |
| Walnut Avenue Triangle Intersection<br>discussion                            | Powerpoint was completed. Steve Norcini advised not to place a tree in the triangle due to possible site obstruction. A site visit was planned prior to any installation. No site visit was performed. Mr. Veluti planted a tree regardless of the recommendation of Staff Traffic Committee and Steve Norcini | The Superintendent and Engineer visited the site. The outcome was that the resident should have the petition passed through the neighborhood(street determined by PD), to gauge overall resident opinion on the plan. It was also noted that delivery trucks, hereby southbound North Wayne, turn onto Walnut, will cause the proposed island to be smaller. |
| King of Prussia Rd & Eagle Rd<br>intersection improvements                   | Submit joint application for DCED MTF grant with Cabrini & Eastern for left turn lanes on King of Prussia Road at Eagle Road/Pine Tree Rd                                                                                                                                                                      | Funding requested in 2019 Capital Budget. Grant received, awaiting for capital budget approval. The Township is issuing general obligation bonds to fund this and other projects.                                                                                                                                                                            |

**RESOLUTION NO. 2019-110**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A GRANT APPLICATION TO THE 2019 PECO GREEN REGION PROGRAM FOR GARRETT HILL GATEWAY PROJECT**

**WHEREAS**, the Township of Radnor (“Township”) desires to undertake Garrett Hill Gateway Project; and,

**WHEREAS**, the Township desires to apply to the PECO Green Region Open Space Program for a grant for the purpose of carrying out this project; and,

**WHEREAS**, the Township has received and understands the 2019 PECO Green Region Open Space Program Guidelines.

**NOW THEREFORE**, it is hereby **RESOLVED** that the Radnor Township Board of Commissioners approves this project and authorizes application to the PECO Green Region Open Space Program in the amount of \$10,000.00; and,

**BE IT FURTHER RESOLVED, THAT**, if the application is granted, the Township commits to the expenditure of matching funds in the amount of \$10,000.00 necessary for the project’s success.

**SO RESOLVED** this 21<sup>st</sup> day of October, 2019.

RADNOR TOWNSHIP

By: \_\_\_\_\_  
Name: Lisa Borowski  
Title: President

ATTEST: \_\_\_\_\_  
Robert A. Zienkowski  
Township Manager / Secretary

# Radnor Township

## PROPOSED LEGISLATION



**DATE:** October 11, 2019

**TO:** Board of Commissioners

**FROM:** Stephen F. Norcini, P.E., Township Engineer

**LEGISLATION:** Resolution #2019-110 Authorizing the Execution of a grant application to the 2019 PECO Green Region Program for Garrett Hill Gateway Project. Township Staff will administer and prepare the necessary grant documentation in cooperation with Carroll Engineering (the engineering firm that is preparing the preliminary design of the proposed project) and will coordinate the project if approved by the Board of Commissioners and subsequent granting authorities.

**LEGISLATIVE HISTORY:** This is the first legislative action on this topic.

**PURPOSE AND EXPLANATION:** Radnor Township has the opportunity to execute a grant application through the PECO Green Region Program due to the scope and nature of the anticipated Garrett Hill Gateway Project. The project is fitting for PECO'S ongoing efforts to preserve, protect, and improve public spaces.

The project area is the area bounded by SEPTA's R100 high speed line and Conestoga Road. Heading westbound on Conestoga Road, as you exit the underpass by Locust Grove Road, the unsightly area to the right, with the power line towers and invasive species growth, is the area in need of beautification. This area serves as one of the gateways to the Township from the east.

The project entails:

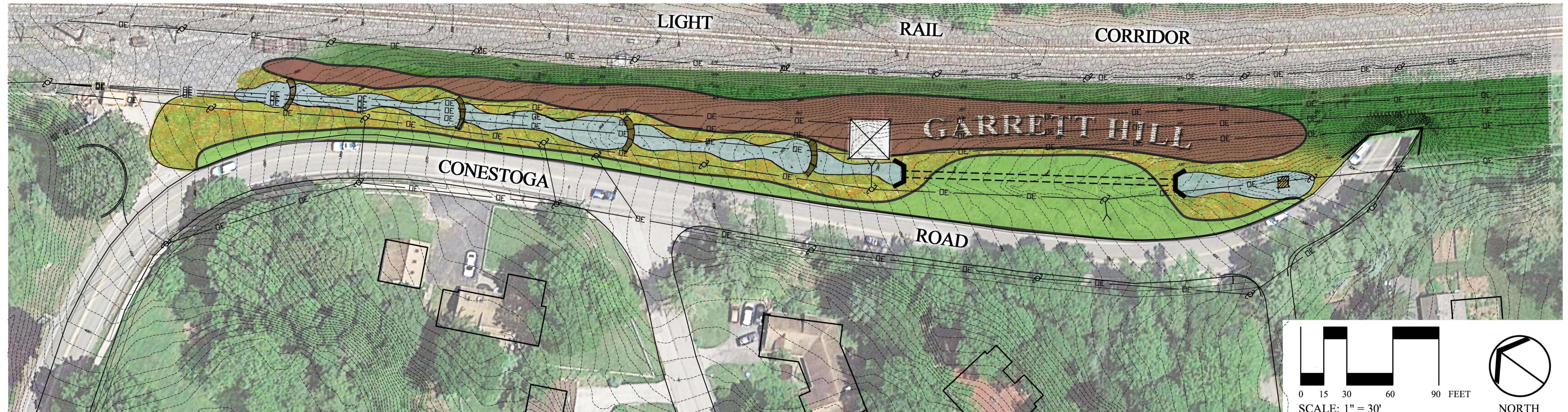
- The removal of the invasive species on the site
- Installation of wild flower and shrubbery planting
- Installing curbing along Conestoga Road
- Addressing the stormwater runoff through the property



**FISCAL IMPACT:** There is no direct fiscal impact or financial obligation to authorizing the execution of a grant application to PECO Green Regions Program for the Garrett Hill Gateway Project. The Township will only accept the terms of the proposed PECO Green Regions Program, in the event that it is awarded, upon approval by the Board of Commissioners at a future meeting. It is anticipated that the Township will be requesting approximately \$10,000 from PECO, with the total project costing approximately \$300,000 to \$350,000. The Project was included with the 2019 bond funding at \$150,000. So, in addition to the grant, additional Township funds or some reallocation of funds from other projects, or a reduction in project scope will be necessary prior to proceeding.

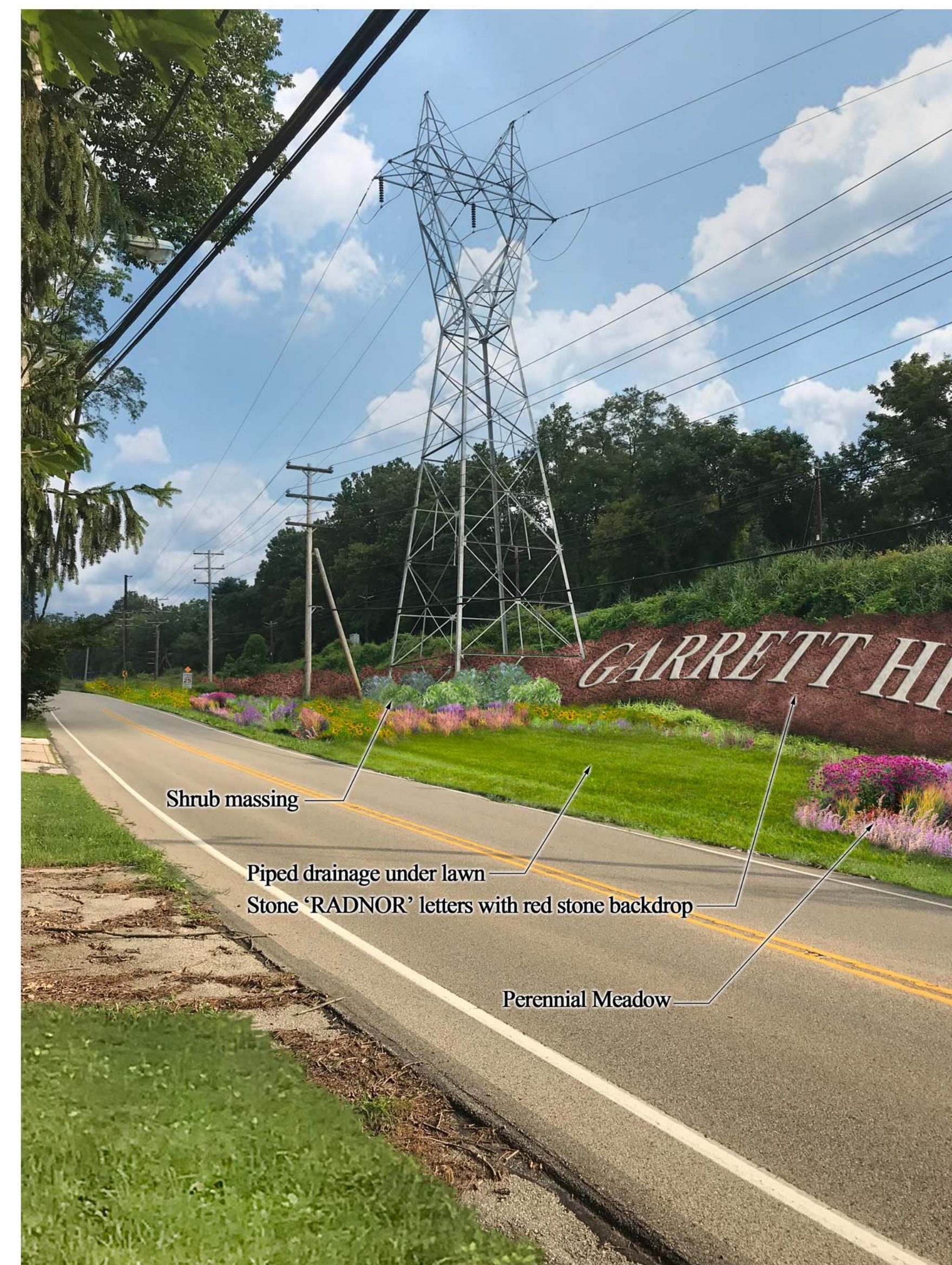
**RECOMMENDED ACTION:** The Administration respectfully requests the Board to approve Resolution #2019-110 authorizing the execution of a grant application to PECO Green Regions Program for the Garrett Hill Gateway Project





# Conestoga Road Gateway

Beautification and Stormwater  
 Management Improvements  
 Radnor Township, PA  
 Option 1



| Legend |                                  |
|--------|----------------------------------|
|        | EXISTING VEGETATION TO REMAIN    |
|        | RIVER ROCK DRAINAGE WAY          |
|        | MEADOW                           |
|        | LAWN                             |
|        | STEP POOL WITH GABION CHECK DAMS |
|        | RED STONE                        |



Carroll Engineering Corporation

CORPORATE OFFICE  
 949 EASTON ROAD  
 WARRINGTON, PA 18976  
 PHONE: 215.343.5700  
 FAX: 215.343.0875

630 Freedom Business Ctr., 3rd Fl. 105 Raider Boulevard, Suite 206  
 King of Prussia, PA 19406 Hillsborough, NJ 08844  
 Phone: 610-480-5100 Phone: 908-874-7500  
 101 Lancaster Drive, Suite 225  
 Makers, PA 19355  
 Phone: 484-875-9075

www.carrollengineering.com

GLACKIN  
 THOMAS  
 PANZAK  
 LAND PLANNING  
 LANDSCAPE  
 ARCHITECTURE

Glackin Thomas Panzak, Inc.  
 Paoli Executive Green I  
 Suite 300  
 41 Leopard Road  
 Paoli, Pennsylvania 19381  
 610-408-9011  
 Fax: 610-408-9477  
 E-mail: plans@glackinplan.com

All lighted features to be  
 controlled by a photocell "on"  
 and a timer "off."



**RESOLUTION NO. 2019-108**

**A RESOLUTION OF RADNOR TOWNSHIP,  
DELAWARE COUNTY, PENNSYLVANIA,  
AUTHORIZING THE TOWNSHIP MANAGER  
TO EXECUTE ALL DOCUMENTS RELATED TO THE  
DELAWARE COUNTY OPEN SPACE AND GREENWAYS MUNICIPAL GRANT  
TO PROVIDE ADDITIONAL FUNDING FOR THE RADNOR TAP TRAIL  
ON BEHALF OF RADNOR TOWNSHIP**

**WHEREAS**, the Radnor TAP Trail project, with an estimated total project cost of \$2,600,000, is in the final design phase.

**WHEREAS**, the project has already received \$1,725,000 in funding.

**WHEREAS**, Radnor Township wishes to utilize a Delaware County Open Space and Greenways Municipal Grant to fund as much as an additional \$500,000 of the cost of this project.

**WHEREAS**, Simone Collins has submitted an application for the Delaware County grant and anticipates a decision soon.

**NOW, THEREFORE**, be it **RESOLVED** by the Board of Commissioners of Radnor Township does hereby authorize and direct the Township Manager to execute all documents related to the Delaware County Open Space and Greenways Municipal Grant to Provide Additional Funding for the Radnor TAP Trail on Behalf of Radnor Township.

**SO RESOLVED** this 21st day of October, A.D., 2019.

**RADNOR TOWNSHIP**

By: \_\_\_\_\_

Name: Lisa Borowski

Title: President

ATTEST:

\_\_\_\_\_  
Robert A. Zienkowski  
Manager/Secretary

# Radnor Township

## PROPOSED LEGISLATION

DATE: October 15, 2019

TO: Radnor Township Board of Commissioners

FROM: Dennis P. Capella, Engineering Project Manager

CC: Robert A. Zienkowski, Township Manager  
William M. White, Finance Director/Assistant Manager  
Stephen F. Norcini, P.E., Township Engineer

**LEGISLATION: Resolution #2019-108: Authorizing the Township Manager to Execute All Documents on Related to the Delaware County Open Space and Greenways Municipal Grant Program to Provide Additional Funding for the Radnor TAP Trail on Behalf of Radnor Township**

---

**LEGISLATIVE HISTORY:** This authorization to execute all documents related to the Delaware County Open Space and Greenways Municipal Grant has not been before the Commissioners previously.

**PURPOSE AND EXPLANATION:** Simone Collins, Inc. is currently in the final stages of the design of the project with an estimated total project cost of \$2,600,000.

**IMPLEMENTATION SCHEDULE:** Upon approval by the Board of Commissioners and upon a determination by the Delaware County Planning Department, the Open Space and Greenways Municipal Grant will be finalized and subsequently executed by the Township Manager.

**FISCAL IMPACT:** The project cost is to be funded by the \$1,000,000 TAP grant; Commonwealth of Pennsylvania funding including \$500,000 from the Department of Conservation and Natural Resources and \$225,000 from the Department of Community and Economic Development; this anticipated Delaware County Open Space and Greenways Municipal Grant of as much as \$500,000; and the remaining cost with Township funds.

**RECOMMENDED ACTION:** *Staff requests the Board of Commissioners of Radnor Township to authorize and direct the Township Manager to execute all documents related to the Delaware County Open Space and Greenways Municipal Grant.*



Public Participation -  
*Individual comment shall be  
limited to not more than five (5)  
minutes per Board policy*

# Announcement of Boards and Commission Vacancies

# Possible Appointments to Various Boards and Commissions

# 2020 Budget Presentation (High Level)

# Radnor Township

## PROPOSED LEGISLATION

### ADOPTION



**FROM:** Kevin W. Kochanski, Community Development Director  
**SUBJECT:** Rooftop Dining Ordinance Amendment  
**DATE:** September 27, 2019

---

**LEGISLATION:**

Ordinance #2019-11 amending Chapter 280 of the Radnor Township Code Zoning Ordinance establishing regulations for allowing rooftop dining within the Wayne Business Overlay District (WBOD).

**LEGISLATIVE HISTORY:**

A petition was filed on May 6, 2019 by the Hemcher family for the Commissioners' consideration. At the May 20, 2019 Board of Commissioners' meeting, the petition was accepted, and authorization was given to send the petition to the Delaware County and Township Planning Commissions. This Amendment was introduced at the September 23, 2019 Board of Commissioners' Meeting.

Delaware County Planning Commission – recommended approval per their September 10, 2019.

Radnor Township Planning Commission – The Township Planning Commission reviewed the ordinance at their meeting on July 1, 2019. They recommended conditional approval. Please see the attached meeting minutes.

**FISCAL IMPACT:**

This ordinance is not expected to have an impact on the Budget.

**RECOMMENDED ACTION:**

The Staff would respectfully recommend that this Ordinance be Adopted.

Thank you for your consideration.

MARY C. EBERLE  
JOHN B. RICE  
DIANNE C. MAGEE \*  
DALE EDWARD CAYA  
DAVID P. CARO ♦  
DANIEL J. PACI ♦ †  
JONATHAN J. REISS ♦  
GREGORY E. GRIM †  
PETER NELSON \*  
PATRICK M. ARMSTRONG  
SEAN M. GRESH  
KELLY L. EBERLE \*  
JOEL STEINMAN  
MATTHEW E. HOOVER  
COLBY S. GRIM  
MICHAEL K. MARTIN  
MITCHELL H. BAYLARIAN  
IAN W. PELTZMAN  
WILLIAM D. OETINGER

\* ALSO ADMITTED IN NEW JERSEY  
♦ ALSO ADMITTED IN NEW YORK  
† MASTERS IN TAXATION  
• ALSO A CERTIFIED PUBLIC ACCOUNTANT

LAW OFFICES  
**GRIM, BIEHN & THATCHER**

A PROFESSIONAL CORPORATION  
SUCCESSOR TO  
GRIM & GRIM AND BIEHN & THATCHER  
ESTABLISHED 1895 AND 1956,  
RESPECTIVELY  
124TH ANNIVERSARY 1895-2019

[www.grimlaw.com](http://www.grimlaw.com)

John B. Rice  
e-mail: [jrice@grimlaw.com](mailto:jrice@grimlaw.com)

J. LAWRENCE GRIM, JR., OF COUNSEL  
JOHN FREDERIC GRIM, OF COUNSEL  
104 S. SIXTH STREET  
P.O. BOX 215  
PERKASIE, PA. 18944-0215  
(215) 257-6811  
FAX (215) 257-5374  
(215) 536-1200  
FAX (215) 538-9588  
(215) 348-2199  
FAX (215) 348-2520

September 27, 2019

**SENT VIA ELECTRONIC CORRESPONDENCE**

Delaware County Daily Times  
Attn: Legal Department  
500 Mildred Avenue  
Primos, PA 19018

Re: Radnor Township- Rooftop Dining Ordinance

Dear Legal Department:

Enclosed please find for advertisement in the October 7<sup>th</sup> and October 14<sup>th</sup> editions of your newspaper, a Legal Notice for the possible enactment of the above ordinance by the Board of Commissioners of Radnor Township at their meeting on October 21, 2019. Kindly provide proof of publication and your invoice for the advertisement directly to Radnor Township, c/o Robert Zienkowski, 301 Iven Avenue, Wayne, PA 19087. A full copy of the text of the ordinance is enclosed for public inspection. If you have any questions regarding the enclosed, please do not hesitate to contact my office.

Sincerely,

**GRIM, BIEHN & THATCHER**

By: \_\_\_\_\_

John B. Rice

JBR/hlp  
Enclosure

Cc: Robert Zienkowski, Township Manager (via email)  
Jennifer DeStefano (via email)

## LEGAL NOTICE

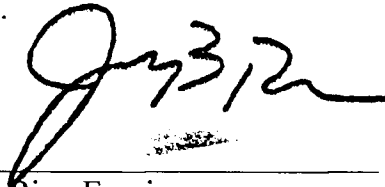
Notice is hereby given that the Board of Commissioners of the Township of Radnor, Delaware County, Pennsylvania, will consider for possible enactment an ordinance, of which this notice is a summary, amending the Wayne Business Overlay District ("WBOD") to provide for rooftop dining as an accessory use in the WBOD Zoning District. The proposed rooftop dining amendment provides for the following specific criteria: (1) The rooftop dining area must be accessory to an existing restaurant; (2) Rooftop dining shall comply with all applicable Federal, State, County and Township legislation; (3) No umbrellas shall be permitted on the roof, but canopies or awnings may be utilized; (4) No more than 25% of the seats in the rooftop dining area may be bar or lounge seats; (5) Rooftop dining shall not be permitted in any buildings which contain a residential use; (6) Rooftop dining shall be permitted only between March 1<sup>st</sup> and November 30<sup>th</sup> and may operate from 8:00 AM to midnight; (7) No rooftop dining area may be established within 100 feet of a residential use; (8) Rooftop dining may not extend beyond the width and depth of the building, upon which the principal restaurant is located; (9) All elevators or restrooms incidental to rooftop dining shall be located to the rear of the structure; (10) Rooftop dining shall be enclosed by a railing or wall no less than 42 inches in height; (11) All lighting shall comply with the Township Code; (12) No open flames may be utilized for food preparation, however, outdoor heaters may be utilized in accordance with Township Codes; (13) One parking shall be provided for 3 seats in the rooftop dining area; (14) Parking requirements may be met in whole or part by free valet parking services and the applicant must demonstrate by either an easement or contract that the required parking spaces are available for use of the rooftop dining facility; (15) All rooftop dining uses shall comply with the Township's Food Regulations at Chapter 170 of the Township Code.

The Board of Commissioners will hold a public hearing on October 21, 2019, at 6:30 p.m., at the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087 to consider the rooftop dining zoning amendment ordinance. Copies of the full text of the proposed ordinance are available at the Township offices, the Delaware County Law Library, and the offices of this newspaper during normal business hours.

RADNOR TOWNSHIP  
BOARD OF COMMISSIONERS  
301 Iven Avenue  
Wayne, PA 19087-5297

ATTEST:

I do hereby certify that this is a true and correct copy of the proposed Ordinance of Radnor Township, being advertised for possible adoption by the Radnor Township Board of Commissioners on October 21, 2019.

A handwritten signature in black ink, appearing to read "JBR", is written over a horizontal line.

John B. Rice, Esquire  
Grim, Biehn & Thatcher  
Township Solicitor



**ORDINANCE NO. 2019 -11**

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AMENDING THE TOWNSHIP ZONING ORDINANCE TO ALLOW ROOFTOP DINING IN THE WAYNE BUSINESS OVERLAY DISTRICT ("WBOD") AND TO PROVIDE REGULATIONS THEREFORE**

**IT IS HEREBY ORDAINED AND ENACTED** by the Board of Commissioners of Radnor Township, Delaware County, Pennsylvania as follows:

**Section 1.** Rooftop Dining Regulations.

**Article XIIA Wayne Business Overlay District**

§280-53.6. Definitions is hereby amended to include the following definition:

**ROOFTOP DINING**

The use of a rooftop area by a licensed food establishment (restaurant) for the consumption of food or beverages.

§280-53.7.F Use regulations is hereby amended to add Rooftop Dining as an accessory use in the WBOD Zoning District:

- F. (2) Rooftop Dining when accessory to a restaurant use with indoor seating, subject to the provisions of §280-53.16.

§280-53.9.B **Special regulations for the WBOD** is hereby amended to read as follows:

- B. Except for outdoor dining as permitted by §280-115.3 and Rooftop Dining as permitted by §280-53.16, no permanent storage of merchandise, articles or equipment shall be permitted outside a building. No goods, articles, or equipment shall be stored, displayed, or offered for sale beyond the build-to line of a building. No vending machines, kiosks, newspaper stands, self-service station or similar use shall be allowed outside of any building.

§280-53.16. (Previously Reserved) is hereby entitled **Rooftop Dining Regulations** and shall read as follows:

- A. Rooftop Dining shall be permitted as an accessory use in the WBOD Zoning District when located on the same premises as a licensed food establishment (restaurant) that has indoor seating, subject to the following regulations:

- (1) The rooftop dining area must be operated by the operator of the restaurant which serves as the principal use in the building.
- (2) Rooftop dining areas shall comply with all applicable federal, state, county, and Township laws, ordinances, and regulations, including, but not limited to, those governing health, safety, building accessibility, fire, and plumbing.
- (3) Umbrellas shall not be permitted on the roof. Canopies or awnings may be used to protect people and personal property from the elements.
- (4) No more than twenty-five percent (25%) of the seats in the rooftop dining area may be bar or lounge seats.
- (5) Rooftop dining shall not be permitted in any building which contains a residential use.
- (6) Rooftop dining shall be permitted only between March 1 and November 30. Hours of operation shall be from 8:00 a.m. to midnight. Seating of patrons shall end with sufficient time to provide service and close the rooftop dining area by midnight.
- (7) No rooftop dining area shall be established within One Hundred Feet (100') of the property line of a single-family or two-family detached or semidetached dwelling unit located completely or partially within a residential zoning district. For purposes of this section (§280-53.16), "Residential Zoning District" shall mean the AC, R-1, R-1A, R-2, R-3, R-4, R-5, R-6 and PA zoning districts.
- (8) No rooftop dining area shall be established within One Hundred Feet (100') of the property line of an unimproved lot located completely or partially within a Residential Zoning District.
- (9) The rooftop dining area shall not extend beyond the width and depth of the building upon which the principal restaurant is located.
- (10) In order to limit visibility from the street, elevators and restrooms shall be located to the rear of the rooftop. In the case of a building located on a corner lot, the rear of the rooftop shall be that area located farthest from the adjacent street with the highest street classification. (See Section 255-27.B of the Subdivision and Land Development Ordinance). In the event both adjacent streets have the same street classification, the rear of the rooftop shall be that area farthest from the adjacent street with highest average daily traffic.

- (11) The number of rooftop dining seats shall not exceed that allowed by applicable state and local health, accessibility, fire, and building codes, nor shall the number of rooftop seats exceed the number of seats in the principal restaurant use.
- (12) The rooftop area must be surrounded by railing or walls no less than 42 inches in height. The bar shall be located toward the center of the roof.
- (13) Handicap access to the rooftop shall be from the interior space of the business within the principal building.
- (14) All lighting of the rooftop area shall comply with the lighting requirements in the Township Code of Ordinances. All lights associated with the rooftop must be turned off when the rooftop area is not in use.
- (15) Food preparation on the rooftop shall not include an open flame.
- (16) Outdoor heaters shall meet the following requirements:
  - (a) The use of outdoor heaters shall be in compliance with the International Fire Code, as amended.
  - (b) Heaters shall not be located closer than ten feet (10') from a means of ingress or egress onto to the roof.
  - (c) Where possible, heaters shall be securely fastened to a wall or the floor of the rooftop dining area to prevent the heater from tipping over.
  - (d) No propane fired heaters shall be used on the roof.
- (17) No signs advertising rooftop dining shall be permitted, unless in compliance with and permitted by Article XXI of this chapter.
- (18) All merchandise, goods, articles, furniture, or equipment shall be adequately secured to ensure safety to persons and property during times of inclement or hazardous weather conditions.
- (19) Parking. One (1) parking space shall be provided per three (3) seats in the rooftop dining area. This parking requirement may be met in whole, or in part, by free valet parking service to its customers during the hours the rooftop dining is in use. The applicant shall demonstrate, by means of an easement or long-term contract, that the parking spaces to be utilized by the rooftop dining establishment will be available for exclusive use of the rooftop dining facility.

- B. Storage of Materials. At the conclusion of any rooftop dining season, all portable equipment shall be stored within the facility in a location that does not interfere with the operation of the food establishment or shall be stored off site.
- C. Rooftop dining permit. To assure compliance with safety and food code standards of the Township, the following regulations shall govern the issuance of all rooftop dining permits or proposed changes to rooftop dining permits:
  - (1) Applications shall be filed on forms provided by the Township along with the required fees (as set forth in Chapter 162 of the Code or by separate resolution of the Board of Commissioners) and any information necessary to determine compliance with this section.
  - (2) Applications shall be submitted to the Community Development Department for review to determine compliance with this Article, safety standards, the food code requirements set forth in Chapter 170 of the Township Code, and other applicable municipal regulations.
  - (3) The applicant shall seek and comply with safety recommendations from the police department and the fire marshal.
- D. Noise. Rooftop dining shall be subject to the noise regulations of Chapter 200. No live music shall be permitted. All amplifiers and speakers shall be equipped with audio decibel limiters set to insure that sound generated at the rooftop dining facility does not violate the regulations of the Township Ordinances and any other regulatory agencies having jurisdiction.
- E. Upon final approval of an application, a permit shall be issued. Fees shall be paid upon the filing of an application and shall be renewed on an annual basis.
- F. All locations shall be subject to periodic inspections for compliance with the standards of this section. Each zoning or code violation shall be a separate offense; each day a violation continues shall be the subject of a separate fine.

**Section 2.** Repealer. All ordinances or parts of ordinances which are directly inconsistent herewith are hereby repealed.

**Section 3.** Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

**Section 4.** Effective Date. This Ordinance shall become effective in accordance with the Home Rule Charter of Radnor Township.

**ENACTED** and **ORDAINED** this \_\_\_\_\_ day of October, 2019.

**RADNOR TOWNSHIP  
BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Name: Lisa Borowski  
Title: President

ATTEST: \_\_\_\_\_  
Robert A. Zienkowski, Secretary



## DELAWARE COUNTY PLANNING COMMISSION

1055 E. Baltimore Pike

Media, PA 19063

Phone: (610) 891-5200

Email: [planning\\_department@co.delaware.pa.us](mailto:planning_department@co.delaware.pa.us)

### COUNCIL

JOHN P. McBLAIN  
CHAIRMAN

COLLEEN P. MORRONE  
VICE CHAIRMAN

MICHAEL F. CULP  
KEVIN M. MADDEN  
BRIAN P. ZIDEK

LINDA F. HILL  
DIRECTOR

September 10, 2019

Robert A. Zienkowski  
Radnor Township  
301 Iven Avenue  
Wayne, PA 19087-5297

RE: Name of Petition: Rooftop Dining  
DCPD File No.: ZA-34-7573-19  
Petitioner: Radnor Township  
Recv'd in DCPD: August 16, 2019

Dear Mr. Zienkowski:

In accordance with the provisions of Section 609 of the Pennsylvania Municipalities Planning Code, the above described proposal has been sent to the Delaware County Planning Commission for review. At a meeting held on June 20, 2019, the Commission took action as shown in the recommendation of the attached review.

Please refer to the DCPD file number shown above in any future communications related to this application.

Very truly yours,

A handwritten signature in cursive script, reading "Linda F. Hill".

Linda F. Hill  
Director



1055 E. Baltimore Pike  
Media, PA 19063  
Phone: (610) 891-5200  
Email: [planning\\_department@co.delaware.pa.us](mailto:planning_department@co.delaware.pa.us)

Date: September 19, 2019  
File No.: ZA-34-7573-19

PETITION: Rooftop Dining

DATE OF PETITION: August 14, 2019

PETITIONER: Radnor Township

MUNICIPALITY: Radnor Township

TYPE OF REVIEW: Zoning Text Amendment

PROPOSAL: Additional proposed amendments to previously approved application to allow rooftop dining in the Wayne Business Overlay District (WBOD)

RECOMMENDATION: Approval

STAFF REVIEW BY: Sam Haber

REMARKS:

### **ZONING TEXT AMENDMENT**

The Township proposes to amend Article XIIIA, Wayne Business Overlay District (WBOD) of the Zoning Code of Radnor Township to permit outdoor dining. The application is similar to the Township's previous submittal in June of 2019 to allow Rooftop Dining in the WBOD, but with the following substantive changes:

1. The allowable hours for rooftop dining have been changed from 8:00 am to 12:00 pm to 8:00 am to 12:00 am midnight;
2. For purposes of the WBOD, residential districts shall be defined to include the PA Planned Apartment Districts and the AC Agricultural Conservation Districts



Date: September 19, 2019  
File No.: ZA-34-7573-19

REMARKS (continued):

3. A new section has been added specifying elevators and restrooms shall be located to the rear of the rooftop, with additional specifications for their location on corner lots;
4. A new section has been added specifying food preparation on the rooftop shall not include an open flame;
5. New requirements have been added for the use of heaters for rooftop dining;
6. The order in which the proposed standards for rooftop dining appear in the amendment have been changes from the previous submittal altered, in part to accommodate new, additional substantive provisions as well some additional, non-substantive changes.

**ADOPTION**

In accordance with Section 609(g) of the PA Municipalities Planning Code, an executed copy of the amendment must be forwarded to the County Planning Department within thirty (30) days of enactment.





## DELAWARE COUNTY PLANNING COMMISSION

1055 E. Baltimore Pike

Media, PA 19063

Phone: (610) 891-5200

Email: [planning\\_department@co.delaware.pa.us](mailto:planning_department@co.delaware.pa.us)

### COUNCIL

JOHN P. McBLAIN  
CHAIRMAN

COLLEEN P. MORRONE  
VICE CHAIRMAN

MICHAEL F. CULP  
KEVIN M. MADDEN  
BRIAN P. ZIDEK

June 20, 2019

LINDA F. HILL  
DIRECTOR

Robert A. Zienkowski  
Radnor Township  
301 Iven Avenue  
Wayne, PA 19087-5297

RE: Name of Petition: Rooftop Dining  
DCPD File No.: ZA-34-7573-19  
Petitioner: Radnor Township  
Recv'd in DCPD: May 22, 2019

Dear Mr. Zienkowski:

In accordance with the provisions of Section 609 of the Pennsylvania Municipalities Planning Code, the above described proposal has been sent to the Delaware County Planning Commission for review. At a meeting held on June 20, 2019, the Commission took action as shown in the recommendation of the attached review.

Please refer to the DCPD file number shown above in any future communications related to this application.

Very truly yours,

A handwritten signature in cursive script that reads "Linda F. Hill".

Linda F. Hill  
Director



1055 E. Baltimore Pike  
Media, PA 19063  
Phone: (610) 891-5200  
Email: [planning\\_department@co.delaware.pa.us](mailto:planning_department@co.delaware.pa.us)

Date: June 20, 2019  
File No.: ZA-34-7573-19

PETITION: Rooftop Dining

DATE OF PETITION: May 22, 2019

PETITIONER: Radnor Township

MUNICIPALITY: Radnor Township

TYPE OF REVIEW: Zoning Text Amendment

PROPOSAL: Amend the text of the Township zoning ordinance to allow for rooftop dining in the Wayne Business Overlay District (WBOD)

RECOMMENDATION: Approval

STAFF REVIEW BY: Sam Haber

REMARKS:

### ZONING TEXT AMENDMENT

The Township proposes to amend Article XIIIA, Wayne Business Overlay District (WBOD) of the Zoning Code of Radnor Township to permit outdoor dining. The purpose of the amendment is to further the stated purpose of the WBOD and the Wayne District Master Plan of September 11, 2006. Additionally, the amendment is designed to address recent increased competition from neighboring business districts such as the King of Prussia Town Center, Conshohocken, Bryn Mawr, Ardmore, and Phoenixville which have necessitated further revitalization of the WBOD, as well as to be proactive against competition in other future business areas.



Date: June 20, 2019  
File No.: ZA-34-7573-19

REMARKS (continued):

The following sections of Article XXIIA are proposed to be amended:

#### **280-53.6. Definitions**

The following definition for Rooftop Dining will be added:

*"The use of a rooftop area by a licensed food establishment (restaurant) for the consumption of food and beverages."*

#### **280-53.7 Use Regulations**

Subsection F. will be amended by adding the following accessory use:

*"(2) Rooftop Dining when accessory to a restaurant use, subject to the provisions of Section 280-53.16."*

#### **280-53.9 Special Regulations**

Subsection B will be amended as follows (amendment in bold):

*Except for outdoor dining as permitted by §280-115.3, and Rooftop Dining as permitted by §280-53.9, no permanent storage of merchandise, articles or equipment shall be permitted outside a building. No goods, articles or equipment shall be stored, displayed or offered for sale beyond the build-to line of a building. No vending machines, kiosks, newspaper stands, self-service station or similar use shall be allowed outside of any building.*

#### **280-53.16 [Reserved] Rooftop Dining Regulations**

This reserved section of the zoning ordinance will now contain regulations for rooftop dining as summarized below:

Date: June 20, 2019  
File No.: ZA-34-7573-19

REMARKS (continued):

1. Rooftop dining within the WBOD shall be permitted as an accessory use on the same premises as a licensed food establishment (restaurant) that has other indoor seating.
2. All rooftop dining areas shall be subject to compliance with all applicable requirements under federal, state and Township laws, including health, building, accessibility, fire and plumbing.
3. Rooftop dining shall be permitted between March 1 and November 30, between the hours of 8:00 am to 12:00 pm.
4. No rooftop dining area shall be established within 100 feet of the property line of a single-family or two-family detached or semidetached dwelling unit located completely or partially within a residential zoning district.
5. No rooftop dining areas shall be established within 100 feet of the property line of an unimproved lot located completely or partially within a residential zoning district, nor shall such rooftop dining area extend beyond the rooftop of the property upon which the principal restaurant is located.
6. The number of rooftop dining seats shall only be as permitted by applicable state and municipal health, accessibility, fire and building code regulations, but in no case exceed the number of indoor seats in the principal restaurant use.
7. The rooftop dining shall provide one (1) parking space per three (3) seating accommodations. The parking requirement may be met in whole or in part, by free valet parking service to its customers during the hours the rooftop dining is in use, in accordance with specifies conditions.

Date: June 20, 2019  
File No.: ZA-34-7573-19

REMARKS (continued):

8. The rooftop area must be surrounded by adequate railing or walling no less than 42 inches in height.
9. Handicapped access to the rooftop shall be from the interior space of the business within the principal building.
10. All lighting fixtures shall be designed to effectively eliminate glare and sharply cut lighting levels at the property line, and must be turned off when the rooftop dining area is not in use.
11. No signs advertising the rooftop dining shall be permitted, unless pursuant to Article XXI, Signs of the zoning ordinance.
12. All merchandise, goods, articles or equipment shall be adequately secured to ensure safety to persons and property during times of inclement weather or hazardous weather conditions.
13. At the conclusion of any rooftop dining season, all portable equipment shall be stored within the facility in a location that does not interfere with the operation of the food establishment, or be stored off-site.
14. All rooftop dining shall be subject to the application, approval and issuance of a permit. Applications shall be filed on forms provided by the Township along with the required fees and be submitted to the Community Development Department.
15. All rooftop dining locations within the WBOD shall be subject to periodic inspections for compliance with above the standards for such use.
16. Rooftop dining shall be subject to Chapter 200, Noise of the Township Code and no live music shall be permitted.

Date: June 20, 2019  
File No.: ZA-34-7573-19

REMARKS (continued):

#### **TEXT AMENDMENT FINDINGS**

The purpose of the proposed amendment reflects proactive planning by permitting rooftop dining as a new amenity to the WBOD to help Wayne remain competitive with other new and revitalizing downtown areas in the region. The proposed amendment is well written with provisions that will ensure public safety, access and limited impacts to surrounding uses and neighborhoods.

The Township however, should review the proposed hours of operation allowed for rooftop dining. The amendment as submitted would allow rooftop dining from 8:00 am to 12:00 pm, which would effectively limit rooftop dining to only morning and late-morning hours. If the Township only intends to allow rooftop dining in the morning, then these hours are adequate.

However, it would be expected that the majority of restaurants in the WBOD would do the most businesses in the evening and that the Township would want to increase use and activity in the district during that time, particularly on weekends. If so, then the Township should at a minimum consider changing the permitted hours for rooftop dining to 12:00 am midnight or another suitable evening hour such as 10:00 pm or 11:00 pm.

If the Township would like to allow rooftop dining in the WBOD throughout the day, including mornings, then an 8:00 am start time may be adequate. However, if the intent of the ordinance was to principally allow rooftop dining in the later afternoon and evenings, then the 8:00 am start time should be reviewed and changed to a more suitable start time such as 4:00 pm or 5:00 pm.

#### **ADOPTION**

In accordance with Section 609(g) of the PA Municipalities Planning Code, an executed copy of the amendment must be forwarded to the County Planning Department within thirty (30) days of enactment.



**Radnor Township Planning Commission**  
**Minutes of the Meeting of July 1, 2019**

**Present:** Mr. John Lord; Mr. Lane Vines; Mr. Steve Varenhorst; Ms. Elizabeth Springer; Mr. Matt Golas; Ms. Megan Gonzales; Mr. David Natt

**Absent:** Mr. Skip Kunda; Mr. Charlie Falcone

The meeting started at 7:00pm

- John Lord, Chair, called the meeting to order. The Pledge of Allegiance was recited.

- **Meeting Minutes for June 3, 2019**

- Motion to Approve:**

**Approved 7-0**

- Approved: Mr. John Lord; Mr. Lane Vines; Mr. Steve Varenhorst; Ms. Elizabeth Springer; Mr. Matt Golas; Ms. Megan Gonzales; Mr. David Natt*

- **236 N Aberdeen – ZHB Appeal #3041**

- Christy and James Flynn, 236 N. Aberdeen, reviewed plans and the request from Zoning Hearing Board for two variances.
    - i. If the two variances are granted, they would then apply for a sub division

- Public Comment**

- James Szivos, 238 Willow Ave., expressed concerns about stormwater and home values
  - Laura Gill, 244 N. Aberdeen, said that she believes that the neighbors are not in favor of this.

**Motion:** recommend approval of the variance for the lot width and front yard setback.

**Approval 7-0**

*Approved: Mr. John Lord; Mr. Lane Vines; Mr. Steve Varenhorst; Ms. Elizabeth Springer; Mr. Matt Golas; Ms. Megan Gonzales; Mr. David Natt*

- **Rooftop Dining Ordinance**

- Applicant Hemcher Family Partnership (Great American Pub) and Staff addressed rooftop dining ordinance issues from the June 3, 2019 meeting
  - PC reviewed recommendations from staff which resulted from the PC comments at the June meeting and the staff meetings with the applicant's attorney. The PC recommended approval of the ordinance subject to the changes discussed at the meeting.
  - A copy of the ordinance with revisions for the July 1 meeting are attached

**Motion:** recommend approval of the rooftop dining ordinance with the comments from the July 1, 2019 meeting and the Solicitor's comments

**Approved 7-0**

*Approved: Mr. John Lord; Mr. Lane Vines; Mr. Steve Varenhorst; Ms. Elizabeth Springer; Mr. Matt Golas; Ms. Megan Gonzales; Mr. David Natt*

- **Gas Leaf Blower Ordinance**

- Linda Schanne and David Simmons, from the Radnor Township Board of Health, reviewed and explained the intent of a proposed Gas Leaf Blower ordinance.
  - No action taken; issue tabled. Board of Health will continue its investigation and consideration of the issue.

- Old / New Business – none

- Adjournment

Next regular scheduled Planning Commission meeting is August 5, 2019

PROPOSED **REGULATIONS FOR ROOFTOP DINING ORDINANCE**  
**FOR WAYNE BUSINESS OVERLAY DISTRICT**

**Key**

***Bold and Italics = Proposed Additions to Code***

[ ] = Deleted

## Article XIIA **Wayne Business Overlay District**

### §280-53.6. Definitions.

As used in this article the following terms shall have the meanings indicated:

...

#### ***ROOFTOP DINING***

*The use of a rooftop area by a licensed food establishment (restaurant) for the consumption of food or beverages.*

### §280-53.7. Use regulations.

The following regulations shall govern the use of property within the boundaries of the WBOD, not including special use areas, and shall permit a building or unified group of buildings to be erected or used, and a lot to be occupied, for any of the following purposes:

...

F. Accessory uses on the same lot incidental to the foregoing permitted uses, to include the following:

(1) Home occupations when accessory to dwelling unit, subject to the provisions of Article XX, §-280-115.1.

(2) ***Rooftop Dining when accessory to a restaurant use, subject to the provisions of §280-53.16.***

### §280-53.9. Special regulations for the WBOD.

...

B. Except for outdoor dining as permitted by §-280-115.3 and ***Rooftop Dining as permitted by §280-53.16***, no permanent storage of merchandise, articles or equipment shall be permitted outside a building. No goods, articles, or equipment shall be stored, displayed, or offered for sale beyond the build-to line of a building. No vending machines, kiosks, newspaper stands, self-service station or similar use shall be allowed outside of any building.

### §280-53.16. ~~[Reserved]~~ ***Rooftop dining regulations.***

A. ***Within the WBOD Zoning District, rooftop dining shall be permitted as an accessory use on the same premises as a licensed food establishment (restaurant) that has indoor seating*** ~~*-, subject to the following regulations: The following provisions shall apply:*~~

(1) The rooftop dining area must be operated by the operator of the restaurant which serves as the principal use in the building.

(2) All rooftop dining areas shall be subject to compliance with all applicable requirements under federal, state, and Township laws and ordinances, including, but not limited to, health, building, accessibility, fire, and plumbing.

Commented [MCE1]: Staff suggests that issues involving the outdoor stairs can be addressed through compliance with building codes and emergency service inspections below.

(3) Umbrellas shall not be permitted on the roof. Canopies or awnings may be used to protect people and personal property from the elements.

Commented [MCE2]: Need discussion on permanent roof coverings

(4) No more than twenty-five percent (25%) of the seats in the rooftop dining area may be bar or lounge seats.

(5) Rooftop dining shall not be permitted in any building which contains a residential use.

~~(4)~~

(6) Rooftop dining shall be permitted between March 1 and November 30. Hours of operation shall be from 8:00 a.m. to midnight. All seating of patrons shall end with sufficient time to provide service and close the rooftop dining area by midnight.

(7) No rooftop dining area shall be established within One Hundred Feet (100') feet of the property line of a single-family or two-family detached or semidetached dwelling unit located completely or partially within a residential zoning district. For purposes of this section, §280-53.16, "Residential Zoning District" shall mean the R-1, R-1A, R-2, R-3, R-4, R-5, R-6 and PA zoning districts.

(8) No rooftop dining area shall be established within One Hundred Feet (100') feet of the property line of an unimproved lot located completely or partially within a Residential Zoning District.

(9) No rooftop dining area shall extend beyond the rooftop of the property upon which the principal restaurant is located.

(10) In order to limit visibility from the street, elevators and restrooms shall be located to the rear of the rooftop.

(11) The number of rooftop dining seats shall not exceed that allowed by applicable state and local health, accessibility, fire, and building codes, nor shall the number of rooftop seats exceed the

~~number but in no event more than the number of indoor seats in the principal restaurant use.~~

~~(6)(12) Parking. The rooftop dining shall provide one (1) parking space shall be provided per three (3) seats in the rooftop dining area.ing accommodations. This parking requirement may be met in whole, or in part, by free valet parking service to its customers during the hours the rooftop dining is in use. The applicant shall demonstrate by means of an easement or long-term contract, that the parking spaces to utilized by the rooftop dining establishment will be available for exclusive use of thereof. valet service shall park customers' vehicles in the Bellevue or South Wayne township parking lots. If the restaurant offers valet parking to meet its parking requirement, the restaurant shall purchase from the Township one yearly parking permit per three seating accommodations met by the valet service.~~

~~(7)(13) The rooftop area must be surrounded by adequate railing or walling no less than 42 inches in height. There shall be no seating within five feet (5') of the edge of the roof. The bar shall be located toward the center of the roof.~~

~~(8)(14) Handicap access to the rooftop shall be from the interior space of the business within the principal building.~~

~~(15) Any lighting fixtures shall be designed to effectively eliminate glare and sharply cut lighting levels at the property line. All lights associated with the rooftop must be turned off when the rooftop area is not in use.~~

~~(16) Food preparation on the rooftop may not include an open flame.~~

~~(17) Outdoor heaters shall meet the following requirements:~~

~~(a) The use of outdoor heaters shall be in compliance with the International Fire Code, as amended.~~

~~(b) Heaters shall not be located closer than ten feet (10') from a means of ingress or egress onto to the roof.~~

~~(c) Where possible, heaters shall be securely fastened to a wall or the floor of the rooftop dining area to prevent the heater from tipping over.~~

~~(d) No propane fired heaters shall be used on the roof.~~

Commented [MCE3]: Staff suggests that the safety issues may be left to the emergency service reviews

Commented [MCE4]: Does our ordinance not require lighting to not project beyond the property line?

Commented [MCE5]: At the last meeting the PC indicated that it was interested in low-level lighting. Staff notes that ordinance requires no spillover at the property line. Also applicant indicates that it uses low-level lighting at its Conshohocken facility, and will bring details of same to meeting

Commented [MCE6]: This requires more discussion by the planning commission. Should this be part of the safety review, and not legislated.

~~(9)(18)~~ No signs advertising rooftop dining shall be permitted, unless in compliance with and permitted approved pursuant to Article XXI of this chapter.

~~(10)(19)~~ All merchandise, goods, articles, furniture, or equipment shall be adequately secured to ensure safety to persons and property during times of inclement or hazardous weather conditions.

B. *Storage of Materials.* At the conclusion of any rooftop dining season, all portable equipment shall be stored within the facility in a location that does not interfere with the operation of the food establishment, or shall be stored off site.

C. *Rooftop dining permit.* To assure compliance with safety and food code standards of the Township, the following regulations shall govern the issuance of all rooftop dining permits or proposed changes to rooftop dining permits:

(1) Applications shall be filed on forms provided by the Township along with the required fees (as set forth in Chapter 162 of the Code or by separate resolution of the Board of Commissioners) and any information necessary to determine compliance with this section.

(2) Applications shall be submitted to the Community Development Department for review to determine compliance with this Article, safety standards, the food code requirements set forth in Chapter 170 of the Township Code, and other applicable municipal regulations.

(3) The applicant shall seek and comply with recommendations from the police department and the fire marshal to enhance the safety of the layout and operation of the rooftop dining facility.

D. Noise. Rooftop dining shall be subject to Chapter 200, Noise. No live music is permitted. All amplifiers and speakers shall be equipped with audio decibel limiters set to insure that sound generated at the rooftop dining facility does not violate the regulations of the Township Ordinances and any other regulatory agencies having jurisdiction, as applicable.

~~D-E.~~ Upon final approval of an application, a permit shall be issued. Fees shall be paid upon the filing of an application and shall be renewed on an annual basis.

~~E-F.~~ All locations shall be subject to periodic inspections for compliance with the standards of this section. Two or more violations of this section may result in a minimum seven-day suspension and/or revocation of all zoning, health, or building permits applicable to the rooftop dining use. Each zoning or code violation shall be separate offense; each day a violation continues shall be the subject of a separate fine.

~~*F. Noise. Rooftop dining shall be subject to Chapter 200, Noise. No live music is permitted. All Township noise ordinances activities, including the playing of music or other forms of entertainment, shall comply with the noise limitations of the Township Ordinances and any other regulatory agencies having jurisdiction, as applicable.*~~













# Memo

To: Radnor Planning Commission  
From: Mary Eberle  
CC: Steve Norcini; John Rice  
Date: June 27, 2019  
Re: Rooftop Dining Ordinance Proposal

---

## Background

At the last meeting, you offered a number of comments on the proposed rooftop dining ordinance and asked that staff meet with Mr. Caniglia to see if we could provide a draft that incorporated those comments. We held a conference call with Nick last week, and attached is a redlined version of the ordinance. Not all comments were included in the draft, and hopefully this memo will provide information on the disposition of all the issues you raised. Please note that the highlighted items require discussion at the PC meeting.

1. **Code Issues:** There were a number of comments regarding the structural integrity of the building, the outside steps, and food prep. After much internal discussion at the staff level, we recommend that the structural issues be addressed through building and fire code reviews. Those codes address our issues with more specificity and in greater detail than we can hope to do in this ordinance. For that reason, the ordinance does not mention outdoor stairs or structural integrity.
2. **Owner/operator:** The ordinance has been revised to require that the rooftop facility be operated by the operator of the downstairs restaurant. Nick reports that the owner might be different, but the operator will be the same.
3. **Umbrellas and Roof Coverings:** At the meeting, the PC mentioned that it was not in favor of permanent roof coverings. Nick advises that the Conshohocken facility has a permanent fiber glass roof over the bar area. The PC should consider if that is acceptable, so the ordinance can be adjusted accordingly. Staff recommends that umbrellas not be permitted on the roof (they become projectiles in heavy winds and often topple tables) but that, at minimum canvas covers and awnings be permitted. Nick Caniglia provided photos of the coverings at Conshohocken. They are attached to this memo for review and discussion at the meeting.

4. Proportion of seats: The applicant has agreed to limit the number of bar and lounge seats to 25% of the total rooftop dining seats.
5. Parking: The parking regulations have been revised to reflect that the applicant must provide a document which allows them to have exclusive use of the parking space to be used by the valet service.
6. Lighting: This is another issue which requires PC discussion. Currently our ordinance does not permit lighting to spill over property lines, but there was discussion at the last meeting of low-level lighting. We did not have enough information to address low-level lighting in this draft and the applicant will provide information at the meeting on Monday.
7. Emergency Service Inspection and Recommendation: We include in the ordinance a requirement that the site be inspected by both the police department and fire marshal and that the applicant complies with recommendations made by those two bodies. Because the police and fire marshal will be inspecting, we think that several issues you raised at the last meeting will be addressed in those reviews.
8. Location of elevators and restrooms: The ordinance has been revised to include a requirement that elevators and rest rooms be located toward the rear of the roof.
9. Location of the bar: Staff is not sure it is necessary to require that the bar be located in the center of the roof, though the ordinance has been revised to include that requirement. We have also required that no seating be permitted within five feet of the edge of the roof. What do you think about the centering of the bar?
10. Noise: To insure compliance with the noise standards of our code, the ordinance requires that amplifiers be equipped with decibel limiters that will not allow the sound levels to exceed the noise ordinance limits.
11. Heaters: We have included a requirement that outdoor heaters not be operated by propane and have also incorporated some of the applicable heater requirements from the outdoor dining section of the ordinance.
12. Food prep: The ordinance is drafted to prohibit food prep with an open flame. At the last meeting, it seemed that some of you were interested in prohibiting all food prep, some of you wanted to prohibit the open flame, and some of you expressed no opinion on the issue. At the staff level, we think that the fire code and emergency service review may be able to address this issue more effectively than we can. Your input is appreciated.
13. Fees: Too late in the process, I noticed that items C1 and F seem to contradict each other regarding the timing of payment of fees.

**NOTE: The attached documents are just regulations and have not been put in ordinance form at this point. We will include captions,**

**introductory paragraphs, effective dates, etc, when the regulations are set.**






# Memo



To: Radnor Planning Commission  
From: Mary Eberle  
CC: Steve Norcini; John Rice  
Date: June 5, 2019  
Re: Request for ZO Amendment for rooftop dining-Hemcher Family






---

Below are my notes from the meeting. Some are items brought up by the PC; some are my thoughts:

---

1. Under section A.1, we might want to state that the applicant shall demonstrate compliance with all applicable federal, state, and local requirements, and we might also want to include the words "structural integrity" and "safety". *My thought is that if the applicant follows all State, local, et al codes, structural integrity is included. Are we putting more onus on the Township, outside of the building codes, to determine structural feasibility.* 
2. PC members indicated that they do not want permanent roof coverings. *Awnings, umbrellas, etc., are then permissible?* 
3. In Paragraph A.13, we wanted to include the word "furniture". *Concur.*
4. Seek safety recommendations from the police department and fire marshal, and comply with those recommendations. *Concur*
5. Valet parking-need to demonstrate contractual right to use of number of parking spaces required for the use. Query: Is failure, in year five, to secure parking spaces grounds for a denial of the renewal of a permit. *The parking spaces are to be in the AT&T Lot, or South Wayne Lot. The MOU or contract to secure the spaces will be with the Township, and I would think this needs to be done as part of this application.* 

6. Lighting regulations-ordinance should require low-level lighting that does not project beyond the footprint of the roof top dining area. **Currently, our Ordinance states no lighting spill over at the property line. This then would only apply to roof top dining ? Is this needed, since the roof top is solely located within the property lines?** 
  7. Food prep-PC wanted limits on food prep. No open flame-I am not clear whether there could be food prep if open flame was not involved. **The applicant (I believe) wishes strongly to have the ability to prepare food on the roof top.** 
  8. Elevators and restroom must be located to the rear of the building to limit visibility from the street. **Concur**
- 

9. There must be restrictors on all amplifiers to insure that noise does not exceed township noise levels. **Concur**
  10. Exterior stairs-review of building codes to determine what requirements exist for covering and safety protections. **Is this redundant with the building code?**
  11. The bar must be in the center of the rooftop dining area. **Just to play devil's advocate, do we really wish to regulate this?** 
  12. Heaters shall not be operated by propane and shall have no open flame. 
  13. No more than 25%(?) of the seats in the rooftop dining area may be bar or lounge seats. **I will leave this to you, the expert. I understand the thought is no one wants "all bar" seating on the roof top.**  
  14. **The rooftop dining area must be owned and operated by the owner of the restaurant.** **Concur** 
- 

Not discussed at PC meeting:

1. Nick's draft says not "with 100' of the property line of a single-family or two-family detached or semidetached dwelling unit located completely or partially within a residential zoning district." It later says not "within 100 feet of a property line of an unimproved lot located completely or partially with a residential zoning district." Why not just say that rooftop dining cannot be located within 100 feet of a residential zoning district? Do we need to specify what is, and what is not, a residential zoning district? Is GH-CR a residential district? GH-GA? **I concur.**

2. There are grammatical issues in the draft which I think will annoy some readers. Please note, by way of example, the multiple disjunctive clauses in paragraph A.4. The second sentence in paragraph 3 is awkwardly worded. I think we can improve on the wording in Paragraph A.6. We might be able to clarify that section by stating that “no rooftop dining area shall extend beyond the footprint of the building in which the restaurant is located.”
3. In Paragraph D-Why does it take 2 or more violations of the ordinance to suspend the permit? This is a zoning permit; except for building code violations, aren't our remedies limited to civil enforcement proceedings or injunctions? **Concur**



**RESOLUTION NO. 2019-109**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY,  
PENNSYLVANIA, APPROVING THE EMERGENCY EXPENDITURE OF  
\$22,610.00 FOR REPLACEMENT OF FOUR REZNOR HEATERS IN THE  
PUBLIC WORKS GARAGE**

***WHEREAS***, Radnor Township owns and operates the Public Works Facility

***WHEREAS***, J.J. White, Incorporated performs quarterly preventative maintenance on the HVAC systems at the Public Works Facility, and during the last inspection has identified four Reznor heaters in the Public Works large garage area are not functioning and are in need of immediate replacement before the Winter heating season

***WHEREAS***, J.J. White, Incorporated has provided a cost proposal to perform the work

***NOW, THEREFORE***, be it ***RESOLVED*** the Board of Commissioners of Radnor Township does hereby award the emergency expenditure of \$22,610.00 for the replacement of four Reznor heaters in the Public Works Garage to J.J. White, Incorporated

***SO RESOLVED*** this 21st day of October, A.D., 2019

**RADNOR TOWNSHIP**

By: \_\_\_\_\_  
Name: Lisa Borowski  
Title: President

ATTEST: \_\_\_\_\_  
Robert A. Zienkowski  
Manager/Secretary

# **Radnor Township**

## **PROPOSED LEGISLATION**

DATE: October 21, 2019

TO: Radnor Township Board of Commissioners

CC: Robert A. Zienkowski, Township Manager  
William R. White, Finance Director/Assistant Township Manager

FROM: Stephen McNelis, Director of Public Works

LEGISLATION: Resolution 2019-109: Approving the Emergency Expenditure of \$22,610.00 for the Replacement of Four Reznor Heaters in the Public Works Garage

---

LEGISLATIVE HISTORY: There is no history to this resolution

PURPOSE AND EXPLANATION: Radnor Township has an annual contract with J.J. White Inc. to provide preventative maintenance on the Heater Units at the Radnor Township Public Works Garage. During the pre-winter heater start up service it was determined that four heaters in the large garage area do not work, and are in immediate need of replacement for the Winter.

IMPLEMENTATION SCHEDULE: If approved by the Board of Commissioners, J.J. White will be contracted to replace the 4 heaters as soon as possible.

FISCAL IMPACT: The cost of \$22,610 will be charged to the General Fund/Building & Grounds/Public Works repair and maintenance expense line item.

RECOMMENDED ACTION: I respectfully request the Board of Commissioners authorize the emergency expenditure of \$22,610.00 for the replacement of four Reznor heaters in the Public Works Garage to J.J. White, Inc.

**RESOLUTION No. 2019-111**

**A RESOLUTION OF RADNOR TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA,  
AUTHORIZING DISTRIBUTION OF FUNDS FROM THE STORMWATER FUND**

*WHEREAS*, certain areas of Radnor Township have suffered from periodic flooding, which flooding has caused damage to real property and personalty, and which may, during sufficiently severe flooding, pose a grave threat to the life and safety of the residents of the Township; and

*WHEREAS*, unconnected tree trenches provide an infiltrative method to detain stormwater during flooding, connected tree trenches provide an infiltrative method to both detain and convey stormwater to existing stormwater management facilities, and all tree trenches maintain or increase the Township's canopy; and

*WHEREAS*, the Township can realize substantial savings on certain incremental projects like tree-trenches, which are within the skillset of the Township Engineer to design and Public Works Department to construct;

*NOW, THEREFORE*, be it **RESOLVED** by the Board of Commissioners of Radnor Township that the Township shall allocate not more than \$40,000 from the Stormwater Fund for the construction of an unconnected tree-trench on Township owned property at the north-eastern corner of Willow Ave. and Radnor Road, including all labor and materials. Construction shall commence not later than July 1, 2020. The Township Manager shall be authorized to take all necessary steps and sign all necessary agreements to purchase equipment and materials in an amount less than \$40,000.

**SO RESOLVED** this \_\_\_\_ day of October, A.D. 2019.

**RADNOR TOWNSHIP**

By: \_\_\_\_\_  
Lisa Borowski  
President

Attest: \_\_\_\_\_  
Robert A. Zienkowski  
Manager/Secretary





pennsylvania  
GOVERNOR'S CENTER FOR  
LOCAL GOVERNMENT SERVICES

# VOLUNTEER FIREFIGHTER TAX CREDIT GUIDANCE

ACT 172-2016 | JULY 2017



Shrewsbury, PA



## GUIDANCE ON ACT 172-2016



The Pennsylvania Municipal League, the Pennsylvania State Association of Boroughs, the Pennsylvania State Association of Township Commissioners, and the Pennsylvania State Association of Township Supervisors prepared this guidance in consultation with the Pennsylvania State Fire Commissioner and the Department of Community and Economic Development.

Act 172 of 2016 provides municipalities with the option to offer a real estate or earned income tax credit to active members of volunteer fire companies and nonprofit emergency medical service agencies through a volunteer service credit program. Active volunteers who meet the service credit criteria established by the municipality in consultation with the fire chief or supervisor of the EMS agency would be eligible for the tax credit. Each municipality may choose whether to offer the earned income tax credit, the real estate tax credit, or both.



## REAL ESTATE TAX CREDIT

The real estate tax credit is limited to 20 percent of the municipal real estate tax liability for residential real property owned and occupied as the domicile of an active volunteer.

- The real estate tax credit will work as follows: active volunteers would pay their municipal real estate tax bill and then file an application for the real estate tax credit with the municipality. If approved, the municipality would issue a check to the active volunteer as a real estate tax credit rebate. The municipality would need to approve the application if it was for residential real property owned and occupied by the applicant and they met the criteria required by the municipality to be considered an active volunteer for the prior year.
- The credit will not be printed on real estate tax bills.
- The municipality should verify with the county that an active volunteer is an owner-occupant of property within its jurisdiction by verifying that the property is registered for the Homestead Exemption. The tax bill that is submitted with the application may contain this documentation.

## EARNED INCOME TAX CREDIT

The municipal earned income tax credit must be set at a flat amount.

- If the volunteers' tax liability is less than the flat amount, their credit is limited to their total tax liability.
- The credit only applies to an earned income tax levied by the municipality under the Local Tax Enabling Act.
- It does not apply to an earned income tax levied for open space purposes or to replace the occupational assessment tax.
- Only residents of the municipality who are active volunteers could apply for the tax credit. A nonresident option is not available.
- The active volunteers would apply for the credit when they file their earned income taxes for 2017 in 2018 and in later years and will provide documentation from the municipality that they are entitled to the tax credit.

## **ORDINANCE ADOPTION PROCESS**

At least 30 days prior to adoption of the ordinance, the municipality must place a legal advertisement of its intent to adopt an ordinance implementing the tax credit and then must conduct at least one public hearing on the issue. Once adopted, the ordinance would need to be sent to the Office of the State Fire Commissioner, as well as the county law library.

## **WHO WOULD QUALIFY FOR THE TAX CREDIT?**

A member of a volunteer fire company or a nonprofit emergency medical services agency identified by the municipality that meets service criteria established by the municipality in consultation with the VFC and EMS companies. Members who are volunteer emergency responders would qualify, as well as volunteers who are members, but serve in other roles, such as ladies auxiliary. The municipality should set criteria or participation levels for the different classes of membership.

## **WHAT HAPPENS IF MANY OF OUR VOLUNTEERS LIVE OUTSIDE OF OUR MUNICIPALITY?**

Since each municipality can only offer the credits to volunteers who are residents, we recommend working with the neighboring municipalities that are also served by the same VFC or EMS agency to see if they would be willing to implement the program and consider using the same tax credit levels and requirements for all municipalities served.

## **ELIGIBILITY PERIOD**

If implementing the tax credit, it may be set up so that the service is earned in 2017 and the credit would apply toward the 2018 real estate tax or the 2017 earned income tax liability when filing tax forms in 2018. These timeframes could be adjusted for future years.

## **HOW WILL THE VOLUNTEERS EARN CREDIT?**

While the tax credit program must be established by ordinance, program criteria for earning the credit should be set by the municipality by resolution. Act 172 states that the municipality must consider the following activities when creating its tax credit program:

- the number of emergency calls to which a volunteer responds;
- the level of training and participation in formal training and drills for a volunteer;
- the total amount of time expended by a volunteer on administrative and other support services, including, but not limited to: fundraising, providing facility or equipment maintenance, financial bookkeeping; and
- the involvement in other events or projects that aid the financial viability, emergency response, or operational readiness of a volunteer fire company or a nonprofit emergency medical services agency.

Other considerations for earning credit:

- Municipalities should also consider the total number of years the volunteer has served.
- If the fire company has a Length of Service Award Program (LOSAP) in place, the municipality should consider using the criteria for that program for consistency and to limit recordkeeping for the fire chief.
  - For existing LOSAP programs, most require a participation level of 20 to 35 percent of activities for volunteer firefighters to qualify for the program benefits. This could include participation in emergency calls, meetings, training, certifications earned, work detail, time spent on standby, and holding an elected or appointed position within the organization.
  - Non-firefighter members are usually required to have a higher participation level, often at 30-35 percent participation. This could include meetings, fundraisers, administrative support, equipment maintenance, and holding an elected or appointed position within the organization.
- The municipality will determine the guidelines and criteria for participation in its program in consultation with the chief of a volunteer fire company and the supervisor of a nonprofit emergency medical services agency. The required criteria should be adopted by resolution and reference or include forms and applications necessary to implement the program.
- Social members should not be eligible for the tax credit.



## **INJURED VOLUNTEER**

If a volunteer who is an emergency responder is injured during a response to an emergency response call and can no longer serve as an active volunteer because of the injury, he or she is entitled to receive the tax credit under Act 172. The injured volunteer must submit self-certification and an application with documentation from a licensed physician. An injured emergency responder may receive the credit for up to five consecutive tax years.

## **TRACKING SERVICE ACTIVITIES**

The chief of a volunteer fire company and the supervisor of a nonprofit emergency medical services agency are responsible for logging service records of active volunteers to document the activities of each qualified volunteer for credit and the calculation of total credits earned for each volunteer in their organization. These records are subject to periodic review by the Fire Commissioner, the Auditor General, and the municipality enacting the ordinance.

## **NOTARIZED LIST**

The chief and supervisor must provide a notarized list of volunteers that qualify for the tax credit each year no later than 45 days before the tax notices are distributed. Note that tax notices are distributed between January 15 and March 1 of each year. In order to comply with the 45-day notice timeframe, the annual credit period may need to end as early as November 30.

## **APPLICATION PROCESS**

An active volunteer who wants to take advantage of the credit must sign and submit an application for certification to their chief or supervisor, who will sign and attest that the active volunteer meets the qualifications of the program or can no longer serve due to an injury. The application is then forwarded to the municipality for review.

## **REVIEW PROCESS**

The municipality cross-references the application with the notarized eligibility list. If the active volunteer is on the notarized list, they should be approved by the governing body at a public meeting and the municipality then issues a tax credit certificate to the active volunteer. The municipality maintains an official tax credit register of all active volunteers that were issued tax credit certificates for a particular year, and provides the list and any updates to the fire chief, EMS supervisor, and the tax officer for the tax collection district (if applicable).

## **APPEALS**

The municipality must provide a process for appealing a denial of an earned income tax credit and/or real property tax credit. Appeals of the earned income tax credit denials should be made under the municipality's procedure in its Local Taxpayer Bill of Rights ordinance. Appeals of real estate tax credit denials should be made under the Local Agency Law.

**Please keep in mind that this guidance document is intended to be an informational resource only. DCED does not guarantee its legal effectiveness nor its appropriateness to any particular situation. DCED encourages township officials to review and discuss all proposed ordinances and resolutions with their solicitor.**

# Reports of Standing Committees of the Board

# New Business

# Old Business



# Public Participation

Adjournment