# BOARD OF COMMISSIONERS AGENDA

### Monday, October 22, 2018 - 6:30 PM

### Pledge of Allegiance

Notice of Executive Session preceding the Board of Commissioners meeting of October 22, 2018

- 1. Consent Agenda
  - a) Disbursement Review & Approval
  - b) Acceptance of Department Monthly Reports
  - c) Acceptance of Staff Traffic Committee Meeting Minutes September 19, 2018
  - d) Approval of minutes of the Board of Commissioner meeting October 8, 2018
  - e) Resolution #2018-116 Authorizing the Clearance of Surplus Equipment
- 2. Presentation of the Colors
- 3. Radnor Police Commendation
- 4. Motion to Authorize for the Promotion of Lieutenant
- 5. Administer Oath of Office to Lieutenant within the Radnor Township Police Department
- 6. Swearing in of Five (5) Radnor Township Police Officers
- 7. Retiring of the Colors
- 8. Appointments to Various Boards and Commissions
- 9. Public Participation Individual comment shall be limited to not more than five (5) minutes per Board policy
- 10. Committee Reports

### FINANCE & AUDIT

A. Presentation of the 2019 Township Manager's Recommended Budget Summary

### **PUBLIC WORKS & ENGINEERING**

- B. Resolution #2018-117 Amending Resolution #2018-104 PennDOT Master Casting, Project Initiation Form, and Change Order
- C. Ardrossan Phase 2 *Caucus* Amendment to Previously Approved Final Plan
- D. Ardrossan Phase 3 *Caucus* Lot Line Adjustment to Previously Approved Plan
- E. Ordinance #2018-13 (*Introduction*) An Ordinance of the Township of Radnor, County of Delaware, Commonwealth of Pennsylvania, Amending Article 6, Right-of-Way Management, by Adding a New Section 250-20 to Provide for the Elimination of Visual Obstructions Within the Right-of-Way
- F. Resolution #2018-118 Authorization for the receipt of sealed bids for hazardous tree removal within Township Street rights of ways and Township Land

PARKS & RECREATION
PUBLIC SAFETY
COMMUNITY DEVELOPMENT
PERSONNEL & ADMINISTRATION
LIBRARY
PUBLIC HEALTH

### **New Business**

- Discussion Regarding adding BOC representation to Shade Tree Committee
- Discussion Regarding Amending the Stormwater Ordinance

### Old Business

• Discussion on Hanging/Unattended Utility Wires Throughout the Township

Public Participation Adjournment

### RADNOR TOWNSHIP DISBURSEMENTS SUMMARY October 22, 2018

The table below summarizes the amount of disbursements made since the last public meeting held on October 8, 2018. As approved by the Board, the Administration is now making weekly accounts payable disbursement batches and publishing those lists on the Township's web site at the following link. Please refer to those files for a detailed listing of the amounts paid by vendor by account code.

Link: http://radnor.com/728/Disbursements-List

Fund (Fund Number)	2018-10A October 5, 2018	2018-10B October 12, 2018	Total
General Fund (01)	\$395,583.89	\$238,693.78	\$634,277.67
Sewer Fund (02)	116,838.87	6,165.21	123,004.08
Storm Sewer Management (04)	15,768.90	3,405.00	19,173.90
Capital Improvement Fund (05)	97,112.98	330.00	97,442.98
Police Pension Fund (07)	0.00	5,523.37	5,523.37
OPEB Fund (08)	0.00	945.41	945.41
Civilian Pension Fund (11)	0.00	4,922.03	4,922.03
Investigation Fund (12)	0.00	197.31	197.31
Comm. Shade Tree Fund (15)	260.00	0.00	260.00
\$8 Million Settlement Fund (18)	0.00	4,590.91	4,590.91
The Willows Fund (23)	107.98	52.35	160.33
Library Improvement Fund (500)	19,090.63	320.85	19,411.48
Park & Trail Improvement Fund (501)	2,545.50	17,944.63	20,490.13
Total Accounts Payable Disbursements	\$647,308.75	\$283,090.85	\$930,399.60
Electronic Disbursements	n/a	n/a	\$2,533,814.54
Grand Total	\$647,308.75	\$283,090.85	\$3,464,214.14

In addition to the accounts payable checks, the Township also has various electronic payments including payroll, debt service, credit card purchases and fees as well as others from time to time. The attached table reflects all of the electronic payments made since the last public Board meeting as well as those anticipated prior to the next Board meeting.

The Administration has adopted various internal control and processing procedures to ensure that amounts obligated are within the budgetary limits established by the Board of Commissioners. Those procedures are monitored on a daily basis by members of the Finance Department and responsible employees of the various departments. The amounts included in the table above have been scrutinized as part of the internal control and processing procedures and have obtained the required approvals prior to disbursement.

If you should have any questions, please contact the Finance Department.

Respectfully Submitted,

William M. White Finance Director

### ELECTRONICALLY PAID DISBURSEMENT LISTING

**Estimated ThroughNovember 12, 2018** 

Description	Account No.	Date	Purpose	Amount
Credit Card Revenue Fees - Estimated	Various Funds	10/10/2018	9/18 Credit Card Revenue Processing Fees	\$5,000.00 *
Credit Card Revenue Fees - Estimated	Various Funds	11/10/2018	10/18 Credit Card Revenue Processing Fees	\$5,000.00 *
Debt Payment	Various Funds	11/12018	US Bank GOB Series 2014	\$403,137.00
Debt Payment	Various Funds	11/1/2018	US Bank GOB Series 2012	\$342,726.14
Debt Payment	Various Funds	11/1/2018	US Bank GOB Series 2015	\$416,951.40
Payroll [Pension] Transaction - Estimated	07-492-4980	11/1/2018	11/18 Police Pension Payments	\$200,000.00
Payroll [Pension] Transaction - Estimated	11-495-4980	11/1/2018	11/18 Civilian Pension Payments	\$155,000.00
Payroll [Bi-Weekly] Transaction - Estimated	01-various	10/18/2018	Salaries and Payroll Taxes - General Fund	\$485,500.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	10/18/2018	Salaries and Payroll Taxes - Sewer Fund	\$17,500.00
Payroll [Bi-Weekly] Transaction - Estimated	01-various	11/1/2018	Salaries and Payroll Taxes - General Fund	\$485,500.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	11/1/2018	Salaries and Payroll Taxes - Sewer Fund	\$17,500.00
Period Total				\$2,533,814.54

<sup>\*</sup> Credit card fees are charged to the Township's accounts on the tenth of the month

Original Estimate			Actual Amount
\$485,500.00	10/4/2018	Salaries and Payroll Taxes - General Fund	\$522,319.64
\$17,500.00	10/4/2018	Salaries and Payroll Taxes - Sewer Fund	\$16,296.35
\$503,000.00			\$538,615.99

# RADNOR TOWNSHIP POLICE DEPARTMENT

# **Monthly Report**



October 2018

**Christopher B. Flanagan Police Superintendent** 

### **RADNOR TOWNSHIP**



Code         Description         Primary Count         Secondary UCR Co           3501         DISTURBANCE-COMPLAINT OF NOISE, MUSIC, ETC         25         1           3520         DOMESTIC PROBLEM (NO ARREST)         12           3650         PECO-ENEGY NOTIFICATION/POWER OUTAGES         0         2           4000         JUVENILE PROBLEMS (NO ARREST)         6           4200         MISSING PERSONS(EXCEPT JUVENILES)         1	Code 4
3520 DOMESTIC PROBLEM (NO ARREST) 12 3650 PECO-ENEGY NOTIFICATION/POWER OUTAGES 0 2 4000 JUVENILE PROBLEMS (NO ARREST) 6 4200 MISSING PERSONS(EXCEPT JUVENILES) 1	
3520 DOMESTIC PROBLEM (NO ARREST) 12 3650 PECO-ENEGY NOTIFICATION/POWER OUTAGES 0 2 4000 JUVENILE PROBLEMS (NO ARREST) 6 4200 MISSING PERSONS(EXCEPT JUVENILES) 1	
3520 DOMESTIC PROBLEM (NO ARREST) 12 3650 PECO-ENEGY NOTIFICATION/POWER OUTAGES 0 2 4000 JUVENILE PROBLEMS (NO ARREST) 6 4200 MISSING PERSONS(EXCEPT JUVENILES) 1	
3650 PECO-ENEGY NOTIFICATION/POWÉR OUTAGES 0 2 4000 JUVENILE PROBLEMS (NO ARREST) 6 4200 MISSING PERSONS(EXCEPT JUVENILES) 1	
4000 JUVENILE PROBLEMS (NO ARREST) 6 4200 MISSING PERSONS(EXCEPT JUVENILES) 1	
4200 MISSING PERSONS(EXCEPT JUVENILES) 1	
,	
4301 MENTAL HEALTH-ALL OTHERS 4	
4500 OPEN DOORS/WINDOWS 6	
4600 ORDINANCE VIOLEXCEPT BURNING/SOLICIT 5 1	
4650 POLICE INFORMATION 61 1	
4655 CID/DTF INVESTIGATION 1	
4660 911 HANG UP CALL 32	
4700 ADDED PATROL-REQUEST FOR 71 1	
4701 ADDED PATROL - BUSINESS CHECKS 91 2	
4702 ADDED PATROL - SCHOOL CHECKS 61	
4900 SUSPICIOUS PERSON 17 2	
4901 SUSPICIOUS CIRCUMSTANCE 33 1	
4902 SUSPICIOUS VEHICLES 31	
5000 TELEPHONE CALLS-HARASSING/SUSPICIOUS 4	
5100 TRAFFIC SIGNALS-DAMAGED/NEED REPAIR 1	
5200 TRAFFIC HAZARD-POTHOLES/OBSTRUCTIONS/ICE 2	
5300 TREES DOWN AND/OR BLOCKING ROADWAY,ETC 6	
5400 VEHICLES-ABANDONED 1	
5401 VEHICLES-ASSIST MOTORIST(INCL LOCKOUTS) 19	
5402 VEHICLES-DISABLED 20	
5403 VEHICLES-MV VIOLATIONS & MVV COMPLAINTS 40	
5404 VEHICLES-PARKING COMPLAINTS 12	
5405 VEHICLES-TOWED 22 1	
5406 VEHICLES-REGISTRATION/LOST OR STOLEN 0 1	
5500 WATER MAIN BREAK/WATER CO. PROBLEMS 3	
5501 WIRES DOWN - NO HAZARD 6	
5600 WARRANT-ARREST (ISSUED OUTSIDE RADNOR) 1 6001 ACCIDENT - WITH INJURIES 3 1	
6005 ACCIDENT - NO REPORT DONE 4 6007 ACCIDENT - BRIDGE STRIKE 3	
7,0012=	
8002 FIRE/MEDICAL ALARM - CITATION ISSUED 1 8003 FIRE/MEDICAL ALARM - NO CITATION 26	
9001 ANIMALS-RABID/SICK 2	
9001 ANIMALS-RABIDISICK 2 9005 ANIMALS - ALL INVOLVING DEER 5	
9038 K-9 ASSIST 3 2	
9039 K-9 ASSIST OTHER LAW ENFORCEMENT 1	
9048 ASSIST DELCO CID 1	
9050 ASSIST BLEGO GIB 9050 ASSIST SICK/INJURED 89 1	1
9051 ASSIST AMBULANCE 16	•
9052 ASSIST AMBDEANGE 9052 ASSIST OTHER POLICE DEPARTMENT 5	
9966 SELECTIVE ENFORCEMENT-CITATION ISSUED 99 1	
9968 SELECTIVE ENFORCEMENT-WARNING ISSUED 48	
9970 SELECTIVE ENFORCEMENT-NO ISSUANCE 38	
9972 MOTOR OFFICER ACTIVITY 0 1	
1,085	
1,000	

### **RADNOR TOWNSHIP**



		Primary	Seco	ndary UCR Co	ount
Code	Description	Count	Code 2	Code 3	Code 4
ACCIDEN	Т				
3200	CHECK ON WELFARE	10			
ADMIN					
9000	ANIMALS - DOG COMPLAINTS	4			
9002	ANIMALS - ALL OTHER	1 1	1		
9055	ASSIST SICK/INJURED ALCOHOL/DRUG RELATED	6	ı		
ALL OTH	ER	-			
2618	ALL OTHERS-CONTRIB DELINQUENT MINORS	1			
2640	ALL OTHER ORDINANCE VIOLATIONS	<u>5</u>			
ANIMAL		O			
5502	ANIMAL COMPLAINTS - BARKING DOGS	1			
5504	ANIMAL COMPLAINTS - DOG BITES	3			
5506 5510	ANIMAL COMPLAINTS - STRAY ANIMALS ANIMAL COMPLAINTS - OTHER	3 7			
9007	ANIMALS-CAT COMPLAINTS	1			
		15			
ASSIST		_			
7502 7504	ASSIST OTHER AGENCIES - FIRE DEPT. ASSIST OTHER AGENCIES - OTHER POLICE	5 2			
750 <del>4</del> 7506	ASSISTING OTHER AGENCIES - ALL OTHERS	1			
		8			
BICYCLE		4			
5005	FOUND BICYCLES	1			
BURGLA	RY				
0511	BURGLARY-FORCED ENTRY-RESIDENCE-NIGHT	0	1		
0514 0520	BURGLARY-FORCE ENTRY-NON-RESID-NIGHT BURGLARY-NON FORCED ENTRY	1			
0520	BORGLANT-NON FONGLU LINTNI	2			
CIVIL					
3300	CIVIL DISPUTES	7			
COMPLA	INT				
8590	CITIZEN COMPLAINT REPORT	1			
CONTAC	т				
4016	NON-CRIMINAL - PEDESTRIAN CONTACTS	3			
CRIM MIS	SCH				
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	1			
1490	CRIMINAL MISCHIEF - REPORTS				
		2			
DEATH	DEATHO OFFICE	4			
4506	DEATHS - SUICIDES	1			

### **RADNOR TOWNSHIP**



		Primary	Seco	ndary UCR Co	ount
Code	Description	Count	Code 2	Code 3	Code 4
DISORDE	EDI V				
2410 2420 2450	HARASSMENT BY COMMUNICATION DISORDERLY CONDUCT-PUBLIC PLACES HARASSMENT	2 2 2 2			
DISTURE	BANC	U			
3610 3620	DISTURBANCES-JUVENILE DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	2 7 9			
DOA		·			
3320	DOA	2			
DRUG					
1811 1832 1834 1890	NARCOTICS-SALE-MORPHINE, HEROIN, CODEINE NARCOTICS-POSSESSION-MARIJUANA, ETC. NARCOTICS-POSSESSION-OTHER DANGEROUS NARCOTICS - REPORTS	0 7 1 2 10	1	1	
DUI					
2110 2111 2112	DRIVING UNDER THE INFLUENCE-LIQUOR/DRUGS DRIVING UNDER THE INFLUENCE - ALCOHOL DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	1 3 1 5	1		
EASTTO	WN	Ü			
9044	ASSIST EASTTOWN PD	1			
<b>FIRE</b> 3700 3706 3840	FIRE - RESIDENTIAL FIRE - LEAVES, BRUSH, ETC. FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	1 1 <u>6</u>			
FRAUD		O			
1100 1130 1150 1191	FRAUD FRAUD - ALL OTHERS (FLIM-FLAM, ETC.) FRAUD - CREDIT CARDS FRAUD - REPORTS	1 1 1 4			
IOD		7			
4400	OFFICER INJURED ON DUTY	1			
<b>LIQUOR</b> 2211 2230	LIQUOR LAW-UNDERAGE-PURCH,CONSMP,POSSES LIQUOR LAW-ALL OTHER VIOLATIONS	S 2 0 2	1	1	
<b>LMPD</b> 9040	ASSIST LOWER MERION PD	3			

### **RADNOR TOWNSHIP**



		Primary	Seco	ndary UCR Co	ount	
Code	Description	Count	Code 2	Code 3	Code 4	
LOST/FO	UND					
5002 5004 5006 5008	LOST & FOUND - FOUND ANIMAL LOST & FOUND - FOUND ARTICLES LOST & FOUND - LOST ANIMAL LOST & FOUND - LOST ARTICLES	1 10 1 ————————————————————————————————				
MISSING	PE	13				
2900 5012	JUVENILE RUNAWAYS LOST & FOUND - MISSING JUVENILE MALE	7 1 8				
MV ACCI	DEN	0				
6002 6004 6006	ACCIDENT - NO INJURIES (REPORTABLE) ACCIDENT - HIT & RUN ACCIDENT - PEDESTRIAN	18 16 2 36	1			
MV THE	<del>-</del> T	30				
0710 0711 0712 0713	MOTOR VEHICLE THEFT-AUTO M.V. THEFT-AUTOS-STREET-COMMERCIAL AREA M.V. THEFT - STREET - RESIDENTIAL AREA M.V. THEFT - AUTOS - DRIVEWAY	2 1 1 1 5				
N-TRAF	CIT	5				
CITN	NON-TRAFFIC CITATION	41				
NEWTO\	WN					
9043	ASSIST NEWTOWN PD	1				
<b>OTHER</b> 4008 4018	NON-CRIMINAL-ELECTRIC LIGHT OUTAGES NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS.	1 2 3				
PFA		3				
2647	ALL OTHERS - PROTECTIVE ORDERS	4				
PROPER	RTY					
2910	LOST/MISSING PROPERTY	5				
PUBL DI	RUNK					
2300	PUBLIC DRUNKENESS	2	1			
ROBBER	RY					
0340	ROBBERY-STRONGARM	1				
SERVICI	<b>Ξ</b>					
7002 7006	NOTIFICATION - COMMUNITY DEVELOPMENT NOTIFICATION - HIGHWAY DEPT.	1	1			

### **RADNOR TOWNSHIP**



		Primary	Seco	ndary UCR Co	ount
Code	Description	Count	Code 2	Code 3	Code 4
SERVICE					
7008 7014 7090 8521	NOTIFICATION - SEWER DEPT. PUBLIC SERVICE - OTHERS (OFFICER ASSIST) PUBLIC SERVICES - REPORTS DEPT SERVICES - SCHOOL SEC & EMG PREP	1 5 3 1 12			
SUICIDE		1 4			
4300	MENTAL HEALTH-EMERG.302/SUICIDE ATTEMPTS	1			
SUSPICIO	ous				
3500	DISTURBANCE - DISORDERLY PERSONS	10			
SVC CAL	L				
3810 3820 3850 3880 3900	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE SERVICE CALL-ASSIST MOTORIST/DISABLE VEH HAZARDOUS CONDITIONS OPEN DOORS/WINDOWS - DISCOVERED GAS LEAKS (NATURAL GAS)	3 1 24 3 2 33			
THEFT					
0613 0614 0617 0619 0624 0626 0634 0644 0690	THEFT-\$200 & OVER-RETAIL THEFT THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615) THEFT-\$200 & OVER-FROM BUILDINGS THEFT-\$200 & OVER-ALL OTHER THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625) THEFT-\$50 TO \$200-BICYCLES THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635) THEFT-ATTEMPTED-FROM AUTO (EXCEPT 0645) THEFT-REPORTS	1 4 6 2 1 1 8 6 4	1		
TRAF CIT		33			
CITT	TRAFFIC CITATION	30			
TRAFFIC					
4010	TRAFFIC OFFENSES	1			
6606	TRAFFIC RELATED - DIRECT TRAFFIC	20			
6612 6614	TRAFFIC RELATED - SIGNALS-SIGNS OUT TRAFFIC RELATED - OTHER TRAFFIC	6 3			
0014	MALTIC RELATED - OTHER TRAFFIC	30			
TREDYF	FRIN				
9045	ASSIST TREDYFFRIN PD	2			
VUPD					
9049	ASSIST VUPD	29	3		
	 Total Calls	1,500			
	Total Calls	1,500			



Description	Primary Count
Parking Tickets	
Month of September 2018	1,121
January 1, 2018 – September 30, 2018	9,358
D. C. L. C. L. L. M. L. Williams	
Residential and Commercial False Alarm Violations	106
Month of September 2018	106
January 1, 2018 – September 30, 2018	782
Moving Violations	
Month of September 2018	251
January 1, 2018 – September 30, 2018	2,528
Radnor Police Training - September 2018	
Medical Marijuana Workshop – Ofc Ray Matus	
Prescription Medication/New in Drugs – Sgt. Joe Pinto & Ofc. Shawn Patterson	
Defensive Tactics and Physical Conditioning Instructor Certification Program – Ofc. R	ay Rodden
Video Surveillance – Ofc. Jon Jagodinski	
Valor Leadership Seminar – Ofc. Mike Fischer & Ofc. Mark Bates	
Active Shooter Instructor Certification – Det. James Metzler & Ofc. Ken Piree	
Enforcement of PA Inspection Regulations – Ofc. Ryan Collins, Ofc. Dylan Royce, and	Sgt. Dan Lunger
Vehicle Search and Seizure – Sgt. Chris Gluck	

# Radnor Township Police Department Thank you

- 1. Radnor Fire Company
- 2. Wayne Senior Center
- 3. Our Lady of the Assumption Parish



# RADNOR FIRE COMPANY

121 S. WAYNE AVENUE • P.O. BOX 31 WAYNE, PENNSYLVANIA 19087-0031

BUSINESS: (610) 687-3245 FAX: (610) 687-8849

VOICE MAIL: (610) 687-9344

October 1, 2018

Christopher B. Flanagan Superintendent Radnor Township Police Department 301 Iven Avenue Wayne, Pa. 19087

Dear Superintendent Flanagan,

On September 30, 2018, at 0800 hours, the Radnor Police Department and Radnor Fire Company EMS units were dispatched to a pedestrian struck at East Lancaster Ave and South Black Friar Road.

Upon arriving at the scene, Radnor Police Department officers quickly recognized the patient had a life-threatening extremity injury with significant blood loss. Officer Mark Bates quickly applied a tourniquet to the extremity to control bleeding. This action prevented additional blood loss prior to EMS arrival. Radnor Police Department's training in this life-saving procedure made a significant impact on the survivability of this patient.

The Radnor Fire Company would like to recognize the Radnor Police Department officers for their prompt response and first aid skills. Their actions demonstrate their extreme dedication to the citizens and visitors of Radnor Township. This commitment further assists Radnor Fire Company EMS in completing our mission. Through this cooperative effort, both Radnor Police Department and Radnor Fire Company EMS are better able to provide quality service to Radnor Township residents and visitors alike.

In Service,

Joseph R. Maguire, III Chief

**U**...**U**.

cc: Township Manager Robert Zienkowski

Subject: Wayne Senior Center is Grateful!

Chris,

Wanted to let you know how grateful we are to you and your staff for all the accommodations that were made for us to be able to participate in the Radnor Fall Festival. Everything went like clock work, just like you said it would. Your officers were such a big help to us. As always, they went above and beyond our expectations! We re indeed fortunate to be a part of Radnor Township!

Many, many thanks. Please make sure that your folks know how much their work and kindness is appreciated!

Best regards,

Susan

Susan L. Shapiro Executive Director Wayne Senior Center 108 Station Road Wayne, PA 19087

### Our Jady of the Assumption Parish 35 Old Eagle School Road Strafford, PA 19087

Phone: 610-688-1178 Fax: 610-293-9680

September 11, 2018

Superintendent Christopher Flanagan Radnor Township Police Department 301 Iven Avenue Wayne, PA 19087

Dear Superintendent Flanagan,

In my own name, as well as that of our Festival Committee, and the entire parish, I thank you most sincerely for all that the Radnor Police Department did for us for our Annual Feast on the weekend of August 11 and 12, 2018. Providing added patrols of the OLA property over the Festival weekend was a blessing to us.

We especially extend our gratitude to Officers Nick Laffredo, Christopher Gluck, Josh McCann, Ryan Collins and Steve Ryan, all of whom were a great hit with the children and their parents, when they demonstrated the various equipment and interacted with the people at the Festival. The presence of the Police Department that day was a sign of all you do for our community and its safety.

Please accept the enclosed \$100 WAWA Gift card as a token of our gratitude. We hope you can use this for refreshments to share with your staff.

Please know that I am most grateful, and ask God to bless and reward you as only He can.

Sincerely Yours in the Lord,

(Rev.) Gerald P Carey

GPC/raw Enclosure

# Radnor Township Police Department Community Events

- 1. Porchfest September 15, 2018
- 2. Wayne Business Association Fall Festival September 16, 2018
- 3. Day of Service at Villanova University September 15, 2018



# RECREATION & COMMUNITY PROGRAMMING DEPARTMENT SEPTEMBER 2018 REPORT

### **Programs/Excursions/Community Events**

### Fall (registration is still underway):

- T-ball with Jump Start Sports at Clem Macrone Park (14 participants)
- Junior Soccer with Soccer Shots at Clem Macrone Park (152 participants/14 sessions)
- Junior Soccer with World Cup Sports Academy at Warren Filipone Park (15 participants/2 sessions)
- After-School Chess Club with Shining Knights at Ithan Elementary School (39 participants)
- After-School Science Club with Mad Science at Ithan Elementary School (24 participants)
- Junior/Adult Tennis Lessons with David Broida at Radnor Racquet Club (12 participants/5 sessions)
- Champions Basketball at Radnor Activity Center (cancelled due to low enrollment)
- Men's Pickup Basketball at Radnor Activity Center (15 participants)
- Pickleball at Radnor Activity Center (63 participants/4 sessions)
- Radnor Steps Community Walking Program along the Trail (participation varies each week)

### **PRPS Discount Ticket Program:**

- Regal Movie Discount Ticket Program (246 sold to date 2018)
- Amusement Park Discount Tickets (105 sold to date 2018)

### **Community Events:**

Radnor Fall Festival/Wayne Senior Center Active Aging Event – (provided caricaturist activity)

### **Additional Programming Activity:**

- Developed and distributed Fall 2018 Recreation Activities Brochure and promoted all upcoming seasonal programming and events.
- Met with fall programming and event vendors/instructors, developed program details, contractual agreements, coordinated facility schedules, program logistics, participant communications, and emergency/safety procedures.
- Met with staff internally to close-out and evaluate summer camp programming and set goals for 2019.
- Developed RFP for Harry Potter Programming 2019.
- Met with representatives of Radnor Youth Basketball League and Radnor Soccer Club Futsal to coordinate program registration and gym usage for 2018-2019 season.
- Met with Township risk management representatives and worked with programming vendors regarding new insurance limit requirements for abuse and molestation.
- Continued working with the PA Recreation and Parks Society (PRPS) regarding the child care
  licensing requirements for preschool-age programming participants under the Pennsylvania
  Department of Human Services a structured, operating protocol was developed and submitted to the
  DHS under which public recreation providers would operate and consideration/waiver request by the
  DHS has been denied; other steps are being taken on this issue.
- Coordinated with Recreation/Public Works/Police/Fire Departments along with partners to prepare
  and plan for upcoming events including the Fall Harvest Event, Girl Scout Sing-A-Long, Radnor Run,
  Trick or Treat, Mother-Daughter Tea Party, and Santa's Delivery; discussed logistics, set up, activities
  and entertainment, staffing, registration, promotions, and supplies.
- Continued sponsorship and partnership development by working with local businesses and organizations; solicited sponsorship proceeds for 2018 events and programs.
- Met with Radnor Hotel, Radnor Girl Scouts, American Lung Association, The Saturday Club, and Taste of Britain.
- Prepared season-end financial reporting and evaluation of programming, discount ticket program, community events, and projects.

### **Administrative**

- Processed daily phone and email communications in order to provide information on community sports, recreational activities, and events; coordinated registrations for programs; prepared purchase orders/invoices, deposited income; prepared program financial reports that include participation reconciliation, instructor payments, and performance analyses; distributed program evaluations to participants; coordinated locations and logistics for programming, scheduled facility reservations/submitted applications, maintained Outlook event calendars, met with instructors and vendors to develop program agreements and process background checks; continued utilization of PEN (Programmer's Exchange Network) listserv to obtain and share information to evaluate operations; updated all Department areas of the Township website and social media page and distributed seasonal e-newsletters; filmed monthly segment for the *Radnor 411* television show and prepared slides for the Radnor Cable Channel; coordinated marketing efforts; managed inventories and distributed supplies to programs; worked with Township solicitor on various Department items.
- Monitored Department budgetary line items and developed year-to-date performance analyses for program and service areas.
- Developed Draft of 2019 Department Goals and Objectives; submitted initial list of capital projects for Parks and Recreation along with operating budget line item requests for 2019; attended budget planning meetings with Township Manager and Finance Director.
- Continued meetings with the Finance Department on the implementation of Tyler Munis Enterprise
  Resource Planning Project (financial software) and implementation and evaluate of Tyler Parks and
  Recreation, the Department's new online registration system; met with TPAR representatives to
  discuss system operations and shortcomings.
- Attended weekly staff meetings with the Township Manager and Department Heads.
- Attended Township Manager Listening Sessions.
- Attended monthly Board of Commissioners and Parks Board Meetings and prepared reports.
- Met/took part in calls with Commissioners to update on various projects.
- Met with Township Parks & Recreation Board Members to prepare for upcoming meetings.
- Attended meetings to discuss various storm preparations.
- Continued to work with and meet with Program Supervisor, Program Coordinator, and Recreation Assistant on daily planning, programming, events, operations, and projects.
- Worked with Township and Department staff to organize records retention and disposal.
- Attended monthly Staff Safety Committee Meeting.
- Attended monthly Sports Legends of Delaware County Museum Board Meeting.
- Met with Radnor Township School District Communications Director.
- Met with representatives of BMW Golf Championship Event.
- Met with CleanNet/Township contracted cleaning vendor for the Township Building and RAC.
- Met with Township Labor Council regarding personnel policies/break requirements for minor employees (at Radnor Day Camp).

### Parks & Facilities Usage

- Athletic Fields: Coordinated field schedules at 10 locations and light schedule (Radnor Memorial) for the fall usage season.
- Park Areas/Picnic Rentals (does not include athletic fields): Reservations 2018 to date:
  - Bo Connor Park (1 rental)
  - Clem Macrone Park (26 rentals)
  - Cowan Park (2 rentals)
  - Dittmar Park (1 rental)
  - Emlen Tunnell Park (1 rental)
  - Fenimore Woods (31 rentals)
  - Odorisio Park (1 rental)
  - Warren Filipone Park (2 rental)
  - Willows Park (8 rentals)
  - Veterans Park (1 rental)

Radnor Activity Center: Coordinated rentals and usage – 2 rentals in September; both were for
multiple days including Wayne Wildcats Tumbling; usage also included the Department's seasonal
programming for Men's Basketball, World Cup Sports Junior Soccer, Soccer Shots, and Pickleball;
worked with Radnor Township School District to regarding insurance claim and continued to evaluate
damage from August flooding; coordinated floor damage assessment and evaluated reporting;
coordinated additional roof analysis.

### Parks & Recreation Facilities Projects

- AEDs: Continued evaluating a project to install AEDs at various Township parks and recreation facilities as part of the 2019 budget; coordinated more immediate installation of AEDs at the Township Building, Public Works Facility, and Radnor Activity Center.
- Eagle Scout Projects:
  - Radnor Trail overpass median painting project currently underway.
  - Bike repair station at Friends of Radnor Trails Park met to discuss project details.
  - Kiosk installation at the Willows Park trail entrance discussed project details, met at the Willows to select site for installation.
  - Emlen Tunnell Park restoration and painting field boxes discussed project details.
- Park Signage Replacement:
  - Saw Mill Park sign has been put on hold as we evaluate the park traffic flow and logistics.
  - Radnor Memorial Park, Ithan Valley Park, Bo Connor Park, Emlen Tunnell Park, and Fenimore Woods are under development.
- Park and Trail Improvements a bond ordinance was voted at the October 26, 2015 Board of Commissioners Meeting for the following parks and trails (\$5.75M \$4.3M Parks/\$1.45M Trails); met with staff and continued working towards completion of the various park projects that have been outlined see update provided to the Parks & Recreation Board at the June meeting.

Bo Connor Park (underway)
Cappelli Golf Range (underway)
Clem Macrone Park (complete)
Emlen Tunnel Park (underway)
Encke Park (complete)
Fenimore Woods (underway)
Ithan Valley Park (underway)
Petrie Park (complete)
Radnor Trail (underway)
Skunk Hollow Park (complete)
Warren Filipone Park (underway)
Ardrossan Trail
West Wayne Segment (8A-E, 1C, 1D)
Marth Brown Segment
Villanova – Chew Segment (16A, 9C, ½) - omitted
Radnor Station to Harford Park (9F)

- **Bo Connor Park Improvements:** coordinated final engineering design/scope of work/bid documentation for site improvements with Gannett Fleming.
- **Emlen Tunnell Park:** presented revised comfort station design and updated site location option and presented to Parks & Recreation Board and BOC; submitted to RTSD for their review.
- **Ithan Valley Park Improvements:** working through anticipated park improvements that includes signage, bridge evaluation and fencing.

- Fenimore Woods Rehabilitation Project: Comprehensive park renovation project planning
  underway; park outbound site and topographical surveys have been prepared; project agreement with
  Gilmore & Associates approved by the BOC in July anticipate updated preliminary plan review,
  project and budget development review with the Parks Board this fall along with environmental and
  traffic review.
- Radnor Trail Brookside Parking Lot Restroom: worked on restroom design options with various vendors; coordinated site layout with Gannett Fleming and preliminary bid documentation.
- Warren Filipone Park Improvement: Coordinated final engineering design/scope of work/bid documentation for site improvements with Gannett Fleming.
- The Willows Mansion: The Board of Commissioners approved a lease agreement to the Willows
  Park Preserve (WPP) nonprofit organization for their operation, preservation, and maintenance of the
  Willows Mansion this agreement will allow for the Mansion's continued public use and public usage
  of the park with minimal impacts; an update on the project will be provided by the WPP at the
  upcoming Board of Commissioners Meeting.

Respectfully Submitted,

Tammy S. Cohen

Director of Recreation & Community Programming

### RADNOR TOWNSHIP POLICE DEPARTMENT

### 301 Iven Avenue

Wayne, Pennsylvania 19087-5297 (610) 688-0503 ¤ Fax (610) 688-1238

# Christopher B. Flanagan Police Superintendent

TO: Radnor Township Commissioners; Robert A. Zienkowski, Township Manager; William M. White, Director of Finance; Stephen F. Norcini, Township Engineer; Steve McNelis, Public Works Director; Tammy Cohen, Director of Recreation and Community Programming; Kevin W. Kochanski, Director of Community Development; Bill Cassidy, Field Leader; Officer Alex Janoski; Officer Pat Lacey, Officer Ken Piree, Traffic Safety Unit; William Gallagher, Supervisor of Parking; Amy Kaminski, Traffic Engineer for Gilmore and Associates; Vera DiMaio and Lori DeNicola

FR: Christopher B. Flanagan

RE: STAFF TRAFFIC COMMITTEE MEETING HELD IN THE POLICE ROLL CALL ROOM, WEDNESDAY, SEPTEMBER 19, 2018, 10:00 AM.

### **NEW BUSINESS**

1. Mr. Dineen requests improving safety on Midland Avenue

Mr. Dineen spoke and raised his concerns for speeding on the 400 Block of Midland Avenue. He did not have Petition signed by 80% of neighbors in favor of speed humps. Mr. Nelson, resident on St Davids Avenue, raised his concerns of additional traffic on his street should speed humps be granted. He is not in favor of this request. Highway Patrol Officer Pat Lacey reported on the studies of 3 years ago. Midland Avenue at that time did not meet the criteria for speed humps and it remains the same today. Township Manager, Robert Zienkowski recommended speed tables be placed on Midland Avenue to rectify the issue. Superintendent Chris Flanagan requested Mr. Dineen contact his Commissioner, Lucas Clark, to set up a meeting to discuss this matter further for possible solutions.

2. Mr. Castor requests speeding enforcement and added patrol on Highland Avenue

Mr. Castor not present at this meeting. Staff Traffic Committee stated speed boards will be placed on Highland Avenue and results will be reported at the next meeting in October.

3. Maplewood Avenue – Semerjian Subdivision

Leslie Clifton spoke and raised her concerns and her neighbors regarding the Semerjian subdivision. Mr. Semerjian spoke against Ms. Clifton's concerns and stated the 10 townhomes would not be an issue. Highway Patrol Officer Pat Lacey stated facts from a study performed in 2010. Officer Lacey also stated that Chief Maguire, Radnor Fire Company, has concerns of fire trucks and emergency vehicles entering Maplewood if road is not wide enough for emergency vehicles to be able to turn should cars be parked on the street. Township Manager, Robert Zienkowski, stated his concern with visitor parking, impact on emergency vehicles, snow removal for Public Works, and other safety concerns. Staff Traffic Committee will place a speed counter when construction and a dumpster is completed and removed to perform another study to obtain accurate speeds. Ms. Clifton was advised to attend the next Commissioners Meeting to express their concerns to the Board of Commissioners.

4. Katherine Buckley of 306 Chamounix Road is concerned about speeding on the roadway. She is requesting a speed limit change and speed humps.

Katherine Buckley was not present at this meeting. Three years ago, Mr. Buckley came with the same concern. At that time, request was denied. Highway Patrol Officer stated this is not a speeding problem, but a stop sign problem. Vehicles are not obeying the stop sign. There is 25 mph signage already painted on the road. Staff Traffic Committee will place a speed board on the road for data collection and add to selective enforcement.

5. Radnor Fire Company is requesting a No Parking Here To Corner sign be placed on Lenoir Avenue @ Bloomingdale

Highway Patrol Officer Pat Lacey stated that the Radnor Fire Company responded to a call on this street and could not enter the roadway due to a parked vehicle. The emergency vehicle had to drive by the street and back up to swing into the roadway. Field Leader Bill Cassidy also supported the request. Staff Traffic Committee recommends the approval of a "No Parking Here to Corner" sign to be placed on this street.

6. Justin Henry is concerned about speeding and truck traffic on West Avenue in the area of Overhill Road

Justin Henry was not present at this meeting. Staff Traffic conducted past speed studies in years 2009 and 2011. The traffic counter was placed in the area of West Ave and Overhill Rd on September 3, 2018 for a period of 7 days. The average speed for vehicle traveling in this area was 25MPH. The data provided indicated that speeding is not an issue at this time. Highway Patrol Officer Alex stated he was assigned by Superintendent Flanagan to conduct truck enforcement on August 29,2018 from 1130 hours to 1330 hours. He noted there were 6 trucks who traveled on West Avenue. Five out of the six trucks were local deliveries. The sixth truck was in violation and Officer Janoski advised the driver she could not use West Avenue to travel. Officer Janoski did note that there are sight obstructions as bushes, shrubbery blocking the No Truck signs so trucks traveling are not aware and cannot see the signs. These residents are in code violations for sight obstructions. Staff Traffic recommends residents receive letters for the code violation. It will be relayed to the Codes Department.

7. Gale Morrison is concerned about speeding in the 100 block of Poplar Avenue.

Gale Morrison, Brent Erickson, and Nicole Mann (all residents of Poplar Avenue) stated their concerns with speeding on their street. Highway Patrol Officer Alex Janoski stated facts of studies performed back in 2010 and 2018. Data provided advisd that the 85th% was 26MPH and the average speed was 22MPH. At that time, this did not meet requirements for speed humps. Highway Patrol Officer proposed a 1-way from Woodland to North Wayne. Gale Morrison requested another study be performed by Staff Traffic at the same location after dumpster is removed from street. Staff Traffic will meet Ms. Morrison at that time to agree on its location. Staff Traffic Committee also recommended "Watch Children" signs be posted on both sides of the street. This item will be revisited after study is performed.

8. Wayne Elementary School requests to hold their annual 5K race on November 11, 2018.

Staff Traffic Committee has received all necessary documentation and recommends approval of the Wayne Elementary School Annual 5K on November 11, 2018.

9. John Velutini requests RTPD evaluate intersection of Walnut Avenue @ N Wayne Avenue for possible safety improvements at the traffic triangle.

Highway Patrol Officer Alex Janoski discussed facts from traffic study in 2018. Walnut Avenue already has a speed hump on the road. A tree is planned to be planted in the middle of the traffic

triangle. Visibility would be restricted if a large tree was planted in the triangle. Officer Janoski discussed a revised plan with ballards. Superintendent Flanagan recommends a site visit with the Commissioner and Velutini to discuss site distance issues before any planning of the installation of a tree is performed.

10. Commissioner Jake Abel request speeding be evaluated on Morningside Circle near the entrance/exit travelling toward S Devon Avenue.

Commissioner Abel stated his concerns with speeding on this street. Highway Patrol Officer Alex Janoski stated facts from speed study on this street. Officer Alex Janoski stated there is not a speeding issue on this street according to study. The 85th% speed was 20MPH, which is the posted speed limit. Staff Traffic Committee will place a speed board at this location and collect data.

### Added on Agenda at meeting:

- 1. Change stop sign that indicates Right Turn only and make it a 3-way Stop Sign only on Welwyn Road. This would require the repeal of the Ordinance (Per Officer Alex Janoski and Commissioner Abel)
- 2. Two handicapped signs to be removed:

217 Callanan Avenue, Rosemont PA 19010 131 Poplar Avenue, Wayne, PA 19087.

This would require the repeal of the Ordinance. Repeals will be addressed at the November meeting.

3. Public Works Director Steve McNelis states that a retainer wall on 320 (at 575 Sproul Road) is deteriorating into the roadway and causing a hazard. This items will be brought to the attention of the Codes Department and Engineering Department.

### **OLD BUSINESS**

See attached spreadsheet for pending issues



# RADNOR TOWNSHIP POLICE DEPARTMENT 301 Iven Ave., Wayne, PA 19087

# September 2018 Staff Traffic Status Report

Project Name	Project Information	Status Update
Pedestrian access to walking trail	Pedestrians request better walkability to Radnor pedestrian trail	Letter was sent related to crash history
Conestoga Road @ S Wayne Avenue	Will do crash history for past 5 years	
Conestoga Road @ Brooke Road Brooke Road: Sidewalks to trail		
Radnor Fire Company requests evaluation of traffic and parking on South Wayne Avenue	<ul> <li>12/20/2017 Radnor Fire Company is interested in:</li> <li>Pursuing parking elimination along S. Wayne Avenue</li> <li>Revising the intersection to reflect the most recent signed signal permit plan</li> <li>Emergency pre-emption at the Fire Station on S. Wayne Avenue.</li> <li>Concerns with parking in front of New Wayne Pizza</li> </ul>	This item will be a budget request for 2019
S. Wayne Avenue	S. Wayne Avenue traffic speed and traffic marker island design	PennDot paved and marked the roadway
Sugartown Road and Morris Road	<ul> <li>Painting of travel lanes to ensure organized travel as drivers approach Lancaster Avenue</li> </ul>	This was completed.

# Radnor Township Police Staff Traffic Monthly Status Report

County Line Corridor Study (from Lancaster Avenue to Conestoga Road)	Staff Traffic Committee & Lower Merion Township discussions to expand study area to County Line Road corridor study	Draft will be delivered the month of October
King of Prussia Bridge	Strike issues	Township requests PennDot take action on this matter
Sproul Road and Conestoga Road Left turn signal improvements	RT 2017 Engineering Line Item Budget: \$300,000 to evaluate, design and construct signal improvements to include intersection left turn lanes	Contract awarded. Pre-construction meeting scheduled week of October 15. Construction schedule to follow
N. Wayne Ave/Poplar Ave/West Avenue Pedestrian Improvement Signal project	DCED MTF grant awarded; construct signal and pedestrian improvements at intersection	Draft plans being reviewed by staff
King of Prussia Rd & Eagle Rd intersection improvements	Submit joint application for DCED MTF grant with Cabrini & Eastern for left turn lanes on King of Prussia Road at Eagle Road/Pine Tree Rd	Radnor Township, Cabrini University, Eastern University received grant from PennDot. Project ongoing.

# County Line Road Traffic Meeting August 23, 2018



<u>Name</u>	<u>Address</u>	Email/Phone
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John Ashmeal		
CHRISTOPHER HART		
FR IAW MONTGO	) -	
Heidi M. Scheer		
Peter Busch		
STEVE KIM	-	
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# County Line Road Traffic Meeting <u>August 23, 2018</u>



<u>Name</u>	<u>Address</u>	Email/Phone
SETH MARTIN	A	
Rosane Mallacy	<u>.</u>	
Stevens Heck scher	_	
PAUL V. McN466		
DAVIDFISH	_	
Julia anthony	•	
New Woody Street WULLAND		
Mindy Aldridge		
Suzanne Spein		
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# County Line Road Traffic Meeting <u>August 23, 2018</u>



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<u>Name</u>	<u>Address</u>	Email/Phone
Debra Thomas		
TERRY SHEPARD		
Judith Shapiro		
MARY Ann Buckley		
Margaret Lealy		
Put No Pherson		
Sandra Reverberg		
Mary Frankel		
Donald Eldman		
Jennifer Stevens		
Anu Dasika		
Enily Bange		



# TOWNSHIP OF RADNOR Minutes of the Meeting of October 8, 2018

The Radnor Township Board of Commissioners met at approximately 7:00 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

### Commissioners Present

Lisa Borowski, President Luke Clark, Vice-President (arrived at 7:50 PM). Jake Abel Richard Booker Jack Larkin John Nagle Sean Farhy

Also Present: Robert A. Zienkowski, Township Manager/Township Secretary; John Rice, Esq., Township Solicitor; William White, Assistant Township Manager/Finance Director; Christopher Flanagan, Superintendent of Police; Steve Norcini, Township Engineer; Steve McNelis, Public Works Director; Kevin Kochanski, Director of Community Development; Amy Kaminski, Traffic Engineer and Jennifer DeStefano, Executive Assistant to the Township Manager.

President Borowski called the meeting to order and led the assembly in the Pledge of Allegiance

<u>Notice of Executive Session preceding the Board of Commissioners meeting of October 8, 2018</u> There was an Executive Session on October 8, 2018 where matters of Real Estate and Personnel were discussed.

Commissioner Borowski thanked the Township staff for their hard work during the Harvest Festival.

### 1. Consent Agenda

- a) Disbursement Review & Approval
- b) Approval of minutes of the Board of Commissioner meeting September 24, 2018
  - c) HARB
- <u>HARB-2018-05 309 Midland Avenue Demolish Garage and building new garage. Continued from the September 5, 2018 meeting.</u>
  - *HARB-2018-08 224 Upland Way Enclose existing rear/side porch.*
- <u>HARB-2018-09 108 Owens Lane Take down existing garage entirely and re-build a new masonry/wood</u> frame garage.
- d) Resolution #2018-106 Acknowledging the Receipt and Accounting of the 2018 State Pension Aid, in the amount of \$726,080.22
- e) <u>Resolution #2018-107 Authorizing the purchase and installation of security cameras for the Brookside</u>

  <u>Parking Lot of the Radnor Trail, in the amount of \$12,949</u>
  - f) Resolution #2018-105 Approving the Disposition of Specific Township Records
- g) Resolution #2018-108 Award of Contract for Line Striping of Township Roads to Guidemark, Incorporated
  - h) Motion to Authorize to receive sealed bids for gasoline and diesel fuel
- i) <u>Resolution #2018-109 Engaging JJ White, Incorporated for the replacement of a Township Building Water</u> <u>Source Heat Pump at a price of \$12,000</u>
  - j) <u>Resolution #2018-110 Authorization for the Engineering Department to Receive Sealed Bids for the Conestoga Road Tunnel Lighting Project</u>

Commissioner Abel made a motion to approve, seconded by Commissioner Farhy. Motion passed 6-0 with Commissioner Clark absent.

Superintendent Flanagan asked for everyone to rise for the Presentation of the Colors

### 2. Recognition of Retired Radnor Police Officers

Mr. Zienkowski presented a shadowbox memento to Retired Deputy Superintendent Andy Block for his years of service in the Radnor Police Department.

Superintendent Flanagan presented Retired Police Officers Wood Heneks and Charlie Yespelkis with a memento in honor of their retirement from the Radnor Police Department.

### 3. Recognition of Radnor Police Officer

Lieutenant Dietrich presented Officer Mark Bates with a Certificate of Recognition for an incident on Lancaster Avenue which involved a Pedestrian being struck by a vehicle.

# 4. <u>Public Participation - Individual comment shall be limited to not more than five (5) minutes per Board</u> policy

Sara Pilling, Garrett Avenue – She spoke regarding climate change.

### 5. Committee Reports

### PERSONNEL & ADMINISTRATION

### A. Conditional Offer of Employment to Five (5) Potential Radnor Township Police Officers

Commissioner Abel made a motion to approve the following Irvin Faust; Thomas Kester; Michael Grimm; Nicholas DeMayo; William Meyer, seconded by Commissioner Farhy.

Commissioner Abel spoke regarding him attending a few of the interviews for the candidates above and thanked staff. There was a brief discussion among Commissioner Booker and Staff clarifying that the five new officers were replacing retired officer positions and that they were not being hired for special assignments.

Commissioner Borowski called the vote, motion passed 6-0 with Commissioner Clark absent.

### B. Promotions within the Radnor Township Police Department

Superintendent Flanagan gave a brief bio of Officer Christopher Gluck and Daniel Lunger which were before the Board for Promotion to Sergeant.

Commissioner Farhy made a motion to approve the promotions of Officers Christopher Gluck and Daniel Lunger to Sergeant, seconded by Commissioner Larkin. Motion passed 6-0 with Commissioner Clark absent.

The Honorable Ann Osborne administered the Oath of Office to Sergeant Christopher Gluck and Sergeant Daniel V. Lunger accompanied by family members of the Officers.

### The Colors were Retired

### C. Willows Park Mansion Project & Willows Park Preserve Update

D. <u>Resolution #2018-81 – Engaging Gannett Fleming Valuation and Rate Consultants LLC to serve as</u>
<u>Asset Evaluation and Consultant and Engineer as it relates to the exploration and discussion of the</u>
<u>Township's Sanitary Sewer System</u>

Commissioner Nagle made a motion to approve, seconded by Commissioner Larkin.

There was a in depth discussion amongst the Commissioners and staff.

Commissioner Larkin made a motion to table until after item E on the agenda, seconded by Commissioner Booker. Motion passed 6-0 with Commissioner Clark absent.

E. <u>Resolution #2018-111 - Engaging PFM Financial Advisors, LLC to serve as Independent Process</u>
<u>Consultant and Financial Advisor as it relates to the exploration and discussion of the Township's</u>

Sanitary Sewer System

Commissioner Nagle made a motion to approve, seconded by Commissioner Larkin.

Mr. White and representatives from PFM briefly explained the above resolution. There was an in-depth discussion amongst the Commissioners, staff and representative of PFM.

### **Public Comment**

Jane Galli, 7<sup>th</sup> Ward – She commented regarding the need to not ignore the sewers anymore and supports the above resolution to evaluate the system.

Kelly Martin, 7<sup>th</sup> Ward – She is not in support of selling the sewer system but if staff believes the valuation needs to be completed to determine what needs attention she is in support of that.

Commissioner Borowski called the vote, motion failed 5-2 with Commissioners Borowski and Nagle in favor.

<u>CONTINUED - Resolution #2018-81 – Engaging Gannett Fleming Valuation and Rate Consultants</u> <u>LLC to serve as Asset Evaluation and Consultant and Engineer as it relates to the exploration and</u> <u>discussion of the Township's Sanitary Sewer System</u>

The original motion for resolution #2018-81 is above in the original discussion item. There was an indepth discussion amongst the Commissioners and staff.

Commissioner Booker made a motion to withdraw resolution 2018-81, seconded by Commissioner Clark. Motion passed 5-2 with Commissioners Farhy and Nagle opposed.

### FINANCE & AUDIT

- F. 2019 Budget Calendar Board to provide any special meeting dates
- Mr. White reviewed the proposed 2019 Budget Calendar. It was agreed to have additional Budget meetings on October 29<sup>th</sup> and November 19<sup>th</sup>.
- G. <u>Resolution #2018-112 Authorizing the reduction of Police Officer contributions to their pension plan from 5% to 3% for the calendar year 2018 for Officers hired before January 1, 2013</u>

  Commissioner Larkin made a motion to approve, seconded by Commissioner Clark.

Mr. White, Assistant Township Manager and Finance Director explained the resolution. There was an in-depth discussion amongst the Commissioners and staff.

Commissioner Borowski called the vote, motion passed 6-1 with Commissioner Booker opposed.

- H. <u>Ordinance #2018-12 [Introduction] Amending the Police Pension Ordinance</u>
  Commissioner Larkin made a motion to introduce, seconded by Commissioner Farhy. Motion passed 6-1 with Commissioner Booker opposed.
  - I. <u>Ordinance #2018-11 [Adoption] Amending Chapters §235 and §246 of the Township Code combining the Sanitary Sewer Rent and Stormwater Fee, decreasing the Sanitary Sewer Rent interest, and extending the payment period from April 1 to May 31</u>

Commissioner Nagle made a motion to adopt, seconded by Commissioner Larkin. Motion passed 6-1 with Commissioner Booker opposed.

### **PUBLIC WORKS & ENGINEERING**

J. <u>Resolution #2018-113 - Awarding the Contract for the Design of the Wooton Road Storm Sewer</u>

Repair to T&M Associates, in the Amount of \$16,000

Commissioner Nagle made a motion to approve, seconded by Commissioner Larkin. Motion passed 6-0 with Commissioner Abel out of the room.

K. <u>Acceptance of the 2018 Multimodal Transportation Fund Application Project ID 2018-06-23-172</u> Commissioner Larkin made a motion to approve, seconded by Commissioner Farhy. There was a discussion amongst the Commissioners and staff.

Commissioner Borowski called the vote, motion passed 5-2 with Commissioners Booker and Abel opposed.

PUBLIC SAFETY
COMMUNITY DEVELOPMENT
PARKS & RECREATION
LIBRARY
PUBLIC HEALTH

### New Business

• <u>Discussion Amending Ordinance #2013-15 - Establishing a User Fee for Stormwater Collection</u> and Management (<u>Requested by Commissioner Abel and Commissioner Larkin</u>)

Commissioner Larkin discussed amending section 245.25 peak rate flow of the stormwater ordinance and to be more restrictive on developers going forward. He asked if there was consensus of the Board to have the Solicitor draft amending the legislation. Staff recommended using the Stormwater Advisory Committee to Review as well Meliora to make larger changes to the ordinance. It was agreed that staff and the Solicitor will review the section above to make appropriate changes and present back to the Board.

### **Public Comment**

Mark D'Nofrio – He is support of strong ordinance if there are incentives for private property owners to have more pervious surface.

Commissioner Abel spoke regarding the Public Safety Sub-Committee Meeting on September 20<sup>th</sup> to discuss flood safety. Some items discussed were to create free parking on certain streets to allow flooded residents to park during storms as well as First Responders requesting the need for more equipment and training. He would like to propose expanding the Stormwater Fund to allow up to 25% of the annual fee to be used for equipment, training and education. There was a discussion amongst the Commissioners regarding the above suggestion. The Solicitor will submit written guidance to the Board.

• Discussion – Filipone Ballfield (Requested by Commissioner Abel)

Commissioner Abel showed a picture of Filipone Ballfield suggesting a separate project to run simultaneously with the capital project proposed to create a dedicated in-field and is looking at the Board for support to direct staff to proceed. Tom McWilliam, President Radnor Wayne Little League also spoke on the proposed project. There was a sense of the Board to send to Parks Board.

• Discussion of the Villanova University Stadium lighting (Requested by Commissioner Farhy)

Commissioner Farhy made a presentation on the lighting problems at Villanova University Stadium lighting. He has received complaints from residents around the stadium that the lighting is a nuisance and are on late at night or very early in the morning. There was a discussion amongst the Commissioners and staff regarding how to proceed with Villanova and the problem with their stadium lighting.

### **Public Comment**

Annemarie Hessman – She spoke about the lights from Villanova Stadium shine in her home as well. Martin Kaufield – He spoke regarding light pollution.

Jane Galli – She spoke with her frustration with the Villanova Stadium Lighting.

Roberta Winters – She spoke that the League of Women Voters would be happy to provide a public meeting to discuss light pollution.

Sara Pilling – She commented that she read that Villanova had bought Radnor Valley Country Club. Mr. Zienkowski responded that the rumor is not true, he reached out to Mr. Kovolski.

There was an agreement that staff and the Solicitor will work on an ordinance regarding light pollution.

• <u>Discussion of the Pedestrian Accident on Lancaster and Blackfriar (Requested by Commissioner Farhy)</u>

Commissioner Farhy discussed the need for expanded sidewalks on Lancaster Avenue near Blackfriar and asked staff to assess the situation and funding options.

### **Public Comment**

Roberta Winters – She requested that the information be data driven for the above review of the sidewalks.

Annemarie Hessman – She requested a crosswalk from the VIP lot to Barleycone to help slow down traffic.

### Old Business

Mr. Zienkowski gave a brief update on Commissioner Abel's recycling initiative at Bo Connor and Filipone Park. He also commented that he reviewed their information and have asked them for a proposal.

### **Public Participation**

President Borowski did not call for Public Participation as we arrived at 11:00 PM.

There being no further business, the meeting adjourned on a motion duly made and seconded.

Respectfully submitted, Jennifer DeStefano

### **RESOLUTION NO. 2018-116**

# A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AUTHORIZING THE CLEARANCE OF SURPLUS VEHICLES AND EQUIPMENT

*WHEREAS*, the Public Works Department periodically clears the fleet of vehicles and equipment that are being replaced through the capital equipment program

**WHEREAS**, the Public Works Department wishes to send to public auction the vehicles and equipment outlined below:

Unit #TR-1 – 1995 X-Country Trailer, Vin #1C9FS1210S1431512

**NOW, THEREFORE**, be it **RESOLVED** the Board of Commissioners of Radnor Township does hereby authorize the clearance of surplus vehicles and equipment, as outlined above

**SO RESOLVED** this 22<sup>nd</sup> day of October, A.D., 2018

### **RADNOR TOWNSHIP**

		By:	Name: Lisa Borowski Title: President	
ATTEST:	Robert A. Zienkowski Manager/Secretary			

# **Radnor Township**

## PROPOSED LEGISLATION

DATE:

October 22, 2018

TO:

Radnor Township Board of Commissioners

CC:

Robert A. Zienkowski, Township Manager

William R. White, Assistant Township Manager & Finance Director

FROM:

Stephen McNelis, Director of Public Works

LEGISLATION:

Resolution 2018-116: Authorizing the Clearance of Surplus Vehicles and Equipment

<u>LEGISLATIVE HISTORY</u>: The Public Works Department periodically clears the fleet of vehicles and equipment that are being replaced through the capital equipment program.

<u>PURPOSE AND EXPLANATION</u>: The Public Works Department is requesting to place the vehicles and/or equipment outlined below at J.J. Kane Public Auction.

**VEHICLE/EQUIPMENT** 

VIN#

1995 X-Country Trailer

1C9FS1210S1431512

<u>IMPLEMENTATION SCHEDULE</u>: The vehicles and/or equipment will be auctioned at the next available auction.

FISCAL IMPACT: The Township will receive revenue.

<u>RECOMMENDED ACTION</u>: I respectfully request the Board of Commissioners to approve Resolution 2018 - 116: Clearance of Surplus Township Vehicles and Equipment.

MOVEMENT OF LEGISLATION: It is being requested that the Board of Commissioners approve the legislation for this project.

Presentation of the Colors

### Radnor Police Commendation

## Motion to Authorize for the Promotion of Lieutenant

# Administer Oath of Office to Lieutenant within the Radnor Township Police Department

## Swearing in of Five (5) Radnor Township Police Officers

### Retiring of the Colors

## Appointments to Various Boards and Commissions

### Public Participation

# Presentation of the 2019 Township Manager's Recommended Budget Summary

### **RESOLUTION NO. 2018-117**

### A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AUTHORIZING THE PRESIDENT OF THE BOARD OF COMMISSIONERS AS THE SIGNING AUTHORITY FOR THE EXECUTION OF A MASTER CASTING AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION

BE IT RESOLVED by authority of the Board of Commissioners of Radnor Township, Delaware County, and it is hereby resolved by authority of the same, that the President of the Board of Commissioners of Radnor Township be authorized and directed to sign the attached Master Agreement, Project Initiation Form, and Change Order for the duration of the Master Casting Agreement on its behalf and the Township Manager be authorized and directed to attest the same.

# RADNOR TOWNSHIP By: Name: Lisa Borowski Title: President ATTEST: Robert A. Zienkowski Manager/Secretary SEAL

I, Lisa Borowski of the Radnor Township Board of Commissioners do hereby certify that the foregoing is a true and correct copy of the Resolution adopted October  $22^{nd}$ , 2018, at the regular meeting of the Board of Commissioners held the  $22^{nd}$  day of October, 2018.

$I ) \Delta I H$	
DATE	

### **Radnor Township**

### PROPOSED LEGISLATION

DATE: Se

September 24, 2018

TO:

Radnor Township Board of Commissioners

CC:

Robert A. Zienkowski, Township Manager

William R. White, Finance Director/Assistant Township Manager

FROM:

Stephen McNelis, Director of Public Works

A. LEGISLATION: Resolution 2018-117: Amending Resolution #2018-104 PennDOT Master Casting, Project Initiation Form, and Change Order

<u>LEGISLATIVE HISTORY</u>: Radnor Township previously executed a Master Casting Agreement with PennDOT for a three-year term from October 1, 2017 to September 30, 2020 under resolution 2018-104.

<u>PURPOSE AND EXPLANATION</u>: A Master Casting Agreement is an agreement used for manhole or inlet adjustments in conjunction with PennDOT paving projects. It allows the local municipality to have the adjustments done by the PennDOT awarded contractor, as part of the contractor's schedule, at flat fee rates, on what are usually very heavily traveled State Roads. The purpose of the Resolution is to verify the signing authority of the person who signs the master casting agreement, project initiation form and change orders during the duration of the Agreement.

<u>IMPLEMENTATION SCHEDULE</u>: If approved by the Board of Commissioners, the Master Casting Agreement will be executed by the Township to include the Project Initiation Form, and Change Orders.

FISCAL IMPACT: There is no fiscal impact in executing the agreement.

<u>RECOMMENDED ACTION</u>: I respectfully request the Board of Commissioners authorize the President of the Board signing authority in order to revise the a Master Casting Agreement with the Pennsylvania Department of Transportation to include the Project Initiation Form and Change Orders.

MOVEMENT OF LEGISLATION: It is being requested that the Board of Commissioners approve the attached resolution.



### Excellence Delivered As Promised

Date: October 3, 2018

To: Stephen Norcini, P.E. – Township Engineer

From: Roger Phillips, PE

cc: Kevin W. Kochanski, RLA, CZO – Director of Community Development

John Rice, Esq. – Grim, Biehn, and Thatcher

Amy B. Kaminski, P.E. - Gilmore & Associates, Inc.

Patricia Sherwin - Radnor Township Engineering Department

RE: The Ardrossan Farms Phase 2- Amended Plans

Pohlig at Ardrossan Farms L.P. - Applicant

Date Accepted:

September 4, 2018

90 Day Review:

December 3, 2018

Gannett Fleming, Inc. has completed a review of the revised land development Plan for compliance with the Radnor Township Code. These Plans was reviewed for conformance with Zoning, Subdivision and Land Development, and other applicable codes of the Township of Radnor.

The applicant is proposing to revise the setbacks for lots 2-1 through 2-9, lot 2-11 and lots 2-13 through 2-19 to conform with §280-97.D of the zoning ordinance.

### Amended Phase II – Record Plan

Plans Prepared By:

Momenee, Inc.

Dated:

08/02/2018

### Zoning

1. All setback requirements will be verified at the grading permit review to ensure conformation with the requirements.

The applicant appeared before the Planning Commission on October 1, 2018. The Planning Commission recommended approval of the plan.

If you have any questions or require any additional information, please contact me.

Very truly yours,

GANNETT FLEMING, INC

Roger A. Phillips, P.E. Senior Project Manager



### Excellence Delivered As Promised

**Date:** August 27, 2018

To: Stephen Norcini, P.E. – Township Engineer

From: Roger Phillips, PE

cc: Kevin W. Kochanski, RLA, CZO – Director of Community Development

Mary Eberle, Esq. - Grim, Biehn, and Thatcher

Amy B. Kaminski, P.E. – Gilmore & Associates, Inc.

Patricia Sherwin - Radnor Township Engineering Department

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Dated:

08/02/2018

### Zoning

1. All setback requirements will be verified at the grading permit review to ensure conformation with the requirements.

If you have any questions or require any additional information, please contact me.

Very truly yours,

GANNETT FLEMING, INC

Roger A. Phillips, P.E. Senior Project Manager





924 County Line Road Bryn Mawr, PA 19010 (610) 527 3030 momenee.com

August 10, 2018

Mr. Steve Norcini P.E. Radnor Township Engineer 301 Iven Avenue Wayne, PA 19087

RE: Revised Final Plan Ardrossan Farms – Phase 2 Radnor Township, Delaware County Our File # 06-012

Dear Steve:

On behalf of ESIII L.P., and Pohlig at Ardrossan Farms LLC, we are submitting an application to amend the record plan for Phase 2 at Ardrossan to correct the setbacks for lots 2-1 through 2-9, lot 2-11 and lots 2-13 through 2-19 to conform with the provisions of section 280-97 d of the zoning ordinance.

Enclosed for review are the following:

- Signed Township Application
- Township Application fee of \$500.
- 19 full size copies of the lot line change plans (8 signed & notarized).
- 7 11x17 copies of the lot line change plans
- 1 USB Thumb Drive containing the following
  - Copy of this letter in PDF Format
  - Plans in PDF format
  - Copies of signed applications in PDF format

Please note that copies of the title report and deed were previously submitted as part of the original application for this project.

I trust that this information will be sufficient in order to be placed on the September Planning Commission schedule for review. Should you have any questions or require any additional information, please let me know.

Very truly yours, MOMENEE, INC

 $11 \rightarrow 1$ 

David R. Fiorello, P.E.

06012-L20\_RT.doc

cc: Edgar Scott III

John C. Snyder Esq.

**Todd Pohlig** 

### RADNOR TOWNSHIP 301 IVEN AVENUE, WAYNE, PA 19087 P) 610-688-5600 F) 610-971-0450 WWW.RADNOR.COM

### SUBDIVISION ~ LAND DEVELOPMENT

Location of Property:	Ardrossan Fa	<u>rm -Pha</u>	se 2- Buildi	ng Setback Line Chan	ges
Zoning District_AC_(DENSIT	Y MODIFICA	TION)	Applicatio	n No(Twp. Use)	
Fee <b>\$2,500</b>	_ Ward No	33	_Is propert	y in HARB District_	NO
Applicant: (Choose one)	Owner	_X	Equitab	le Owner	
Name POHLIG AT AF	RDROSSAN FA	RMS L	.P.		
Address 247 LANCASTE	ER AVENUE, S	SUITE 1	00, MALVE	ERN, PA 19355	
Telephone 610-647-4700	Fax			Cell	
EmailTPOHLIG@I					
Designer: (Choose one)	Engineer	<u>X</u>		Surveyor	
NameDAVID R. FIORE	LLO, P.E. MC	MENEI	E INC.		
Address 924 COUNTY LII	NE ROAD, BR	YN MA	WR, PA 19	0010	
Telephone610-527-3030			Fax	610-527-9008	
Email <u>DFIORELLO@N</u>	MOMENEE.CO	M			
Area of property <u>13.51 ACF</u>	RES		Area of	disturbance <u>N/A</u>	
Number of proposed buildings	N/A	Pro	posed use	of property: <u>RESIDI</u>	ENTIAL
Number of proposed lots	N/A_				
Plan Status: Sketch Plan	Preliminary	,	Final	Revised	X

	ny requirements of Chapter 255 (SALDO) not being adhered to? Explain the reason bliance.
.Variances g	ranted as part of the original subdivision will continue with the revisions.
The purpose	of this plan is to correct the setbacks for lots 2-1 through 2-9, lot 2-11 and lots 2-13 to conform with the provisions of section 280-97 d of the zoning ordinance.
Individual/C	Corporation/Partnership Name POHLIG AT ARDROSSAN FARMS, LP.
I do hereby property wh	certify that I am the owner, equitable owner or authorized representative of the ich is the subject of this application.
Signature:_	Way V
Print Name	WAYNOE LEIGHTON
By filing th for review p	is application, you are hereby granting permission to Township officials to visit the site surposes.
NOTE:	All requirements of Chapter 255 (Subdivision of Land) of the Code of the Township of Radnor must be complied with whether or not indicated in tins application.

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PS Form **3877**, January 2017 (Page 1 of 2) PSN 7530-02-000-9098

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Collect on Delivery (COD) ☐ Certified Mail Restricted Delivery

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WILLIAMS GERALD & ROBIN

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Villanova

PA

761 HARRISON ROAD

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414 INVERARAY RD

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PS Form <b>3877</b> , January 2017 (Page 1 of 2) PSN 7530-02-000-9098	Total Number of Pieces Listed by Sender Received a Registroffice 8			8.			7.			0.00			5	יעי			.4	A			3.				2.				USPS Tracking/Article Number			274 W Lancaster Ave Malvern. PA 19355	1900 HOUSE CO. 1900	Name and Address of Serider
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274 W Lancaster Ave Malvern, PA 19355

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Addressee (Name, Street, City, State, & ZIP Code™)

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Due Sender if COD

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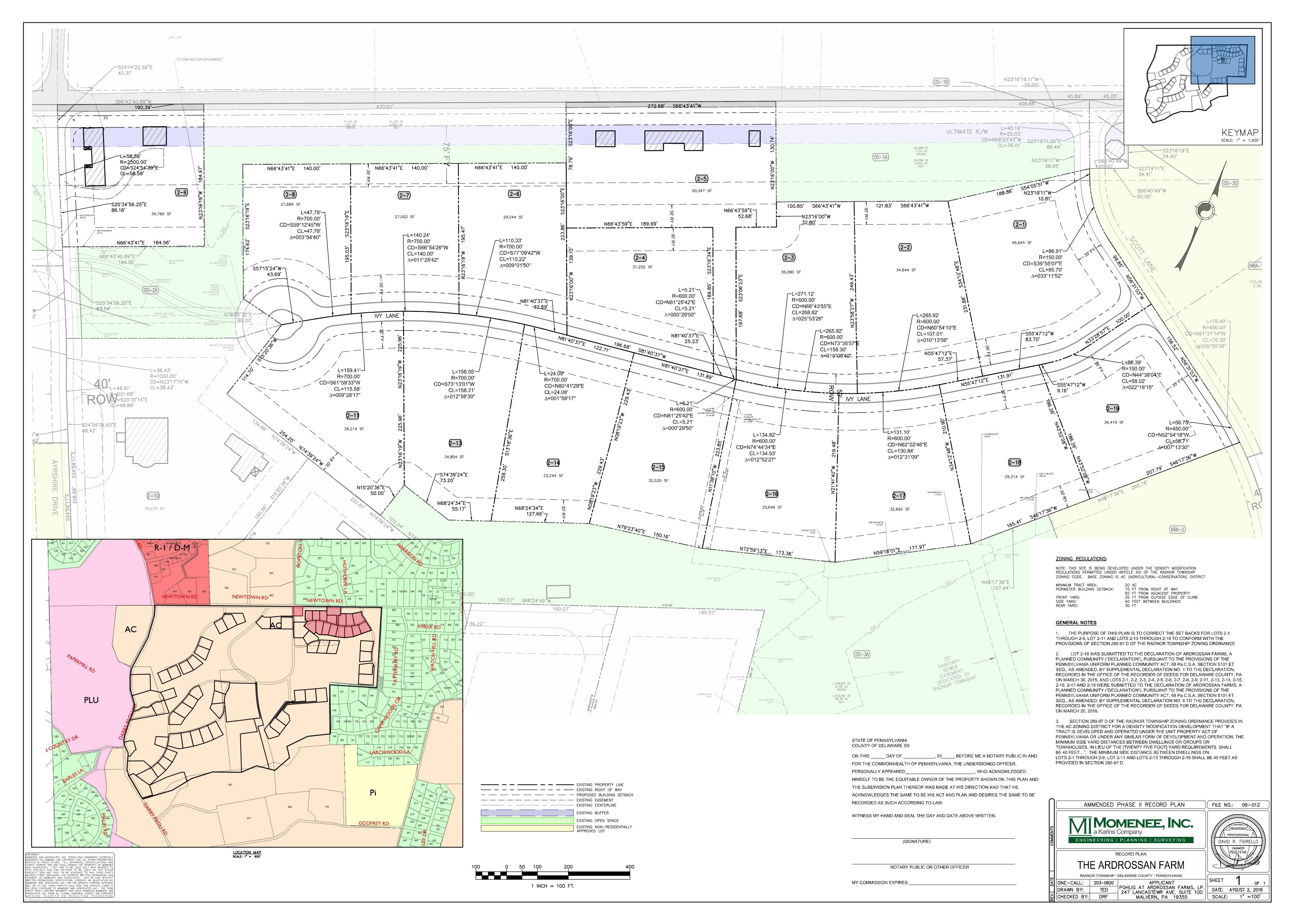
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#### Excellence Delivered As Promised

Date: October 3, 2018

To: Stephen Norcini, P.E. – Township Engineer

From: Roger Phillips, PE

Kevin W. Kochanski, RLA, CZO - Director of Community Development

John Rice, Esq. – Grim, Biehn, and Thatcher

Amy B. Kaminski, P.E. - Gilmore & Associates, Inc.

Patricia Sherwin – Radnor Township Engineering Department

**RE:** The Ardrossan Farms Phase 3– Lot Line Change

ESIII L.P. - Applicant

Date Accepted:

cc:

September 4, 2018

90 Day Review:

December 3, 2018

Gannett Fleming, Inc. has completed a review of the revised land development Plan for compliance with the Radnor Township Code. These Plans was reviewed for conformance with Zoning, Subdivision and Land Development, and other applicable codes of the Township of Radnor.

The applicant is proposing to reconfigure lots lines for Phase 3. The changes involve only lot reconfiguration. There are no changes to roadways, sanitary or storm sewers and no changes from the originally approved land development plans or stormwater management systems are proposed. The table below indicated the proposed changes to the lots:

Lot	Exisitng Area	Proposed Area
3-2	50,000 SF (1.148 AC)	90,915 SF (2.087 AC)
3-3	50,000 SF (1.148 AC)	60,022 SF (1.378 AC)
2-4	50,000 SF (1.148 AC)	50,000 SF (1.148 AC)
3-5	50,000 SF (1.148 AC)	50,000 SF (1.148 AC)
3-6	54,976 SF (1.262 AC)	54,976 SF (1.262 AC)
3-7	101,403 SF (2.328 AC)	87,375 SF (2.006 AC)
3-8	59,831 SF (1.374 AC)	87,449 SF (2.008 AC)
3-9	62,674 SF (1.439 AC)	87,768 SF (2.015 AC)
3-10	108,653 SF (2.494 AC)	87,819 SF (2.016 AC)
3-11	105,444 SF (2.421 AC)	87,595 SF (2.011 AC)
NRA-17	50,938 SF (1.169 AC)	_
Total Lot Area	743,919 SF (17.078 AC)	743,919 SF (17.078 AC)



### **Gannett Fleming**

Steve Norcini, Township Engineer Ardrossan Phase 3 October 3, 2018

<u>Lot Line Change Phase 3 – Record Plan</u>

Plans Prepared By:

Momenee, Inc.

Dated:

08/30/2018

## Zoning

1. All zoning requirements will be verified at the grading permit review to ensure conformation with the requirements.

The applicant appeared before the Planning Commission on October 1, 2018. The Planning Commission recommended approval of the plan.

If you have any questions or require any additional information, please contact me.

Very truly yours,

GANNETT FLEMING, INC.

Roger A. Phillips, P.E. Senior Project Manager





### Excellence Delivered As Promised

Date: September 24, 2018

To: Stephen Norcini, P.E. – Township Engineer

From: Roger Phillips, PE

cc: Kevin W. Kochanski, RLA, CZO - Director of Community Development

Mary Eberle, Esq. – Grim, Biehn, and Thatcher Amy B. Kaminski, P.E. – Gilmore & Associates, Inc.

Patricia Sherwin - Radnor Township Engineering Department

**RE:** The Ardrossan Farms Phase 3– Lot Line Change

ESIII L.P. – Applicant

Date Accepted:

September 4, 2018

90 Day Review:

December 3, 2018

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# **Gannett Fleming**

Steve Norcini, Township Engineer Ardrossan Phase 3 September 24, 2018

Lot Line Change Phase 3 - Record Plan

Plans Prepared By:

Momenee, Inc.

Dated:

08/30/2018

# Zoning

1. All zoning requirements will be verified at the grading permit review to ensure conformation with the requirements.

If you have any questions or require any additional information, please contact me.

Very truly yours,

GANNETT FLEMING, INC.

Roger A. Phillips, P.E. Senior Project Manager



924 County Line Road Bryn Mawr, PA 19010 (610) 527 3030 momenee.com

August 31, 2018

Mr. Steve Norcini P.E. Radnor Township Engineer 301 Iven Avenue Wayne, PA 19087

RE: Lot Line Change/Subdivision Plans Ardrossan Farms – Various Lots Radnor Township, Delaware County Our File # 06-012

Dear Steve:

On behalf of ESIII L.P., we are submitting an application for a revision to the recently approved lot line change for the Phase 3 portion of Ardrossan Farm. As you will recall, with the last change, all lots were increased in size to have a minimum area of at least 50,000 each. NRA-15 and 16 were eliminated and a new lot 3-11 was added.

The changes proposed at this time include the following:

- The areas of Lots 3-7 thru 3-11 have been reconfigured to provide at least 2-acres for each. The changes involved the adjustment of lines between each of the lots with no reconfiguration to the open space.
- Lots 3-4 and 3-5 were shifted to the west by 30-feet. Doing so increased the width of the open space between lots 3-5 and 3-6 from 20-feet to 50-feet and reduced the width of the open space between lots 3-3 and 3-4 from 50-feet to 20-feet. The total area of these lots remained the same, so there is no change to the amount of open space.
- The lot line between lots 3-2 and 3-3 was shifted to the west to increase the area of lot 3-3 to over 60,000 SF.
- NRA-17 was eliminated and made part of lot 3-2 thus increasing the size of this lot.

The attached plans reflect the changes being proposed from the previously approved plans. The changes involve lot reconfiguration only. There are no changes to roadways, sanitary or storm sewers and no changes from the original approved land development plans or stormwater management systems. There is no change to the area of open space being provided.

Enclosed for review are the following:

- Signed Township Application
- Act 247 Review Form

- 19 full size copies of the lot line change plans.
- 7 11x17 copies of the lot line change plans
- 10 USB Thumb Drives containing the following
  - Copy of this letter in PDF Format
  - Plans in PDF format
  - Copies of signed applications in PDF format

Township Application fee of \$500 based on the requirements for a plan revision, and Act 247 Review fee of \$250.00 will be submitted by Mr. Scott under separate cover.

Please note that copies of the title report and deed were previously submitted as part of the original application for this project.

I trust that this information will be sufficient in order to be placed on the October Planning Commission schedule for review. Should you have any questions or require any additional information, please let me know.

Very truly yours, MOMENEE INC.

 $\mathcal{N}$ 

David R. Fiorello, P.E.

06012-L23 RT

cc: Edgar Scott III

John C. Snyder Esq.

# **DELAWARE COUNTY PLANNING COMMISSION**

# **APPLICATION FOR ACT 247 REVIEW**

Incomplete applications will be returned and will not be considered "received" until all required information is provided.

Please type or print legibly

DEVELOPER/APPL	ICANT			
Name ESIII LP AT	TN: MR. EDGAR SO	COTT III E-mail CCRS	COTT@HOTMAIL.COM	
Address 107 TWADEL	L MILL ROAD, WIL	.MINGTON, DE	Phone 610-246	3-6666
Name of Development_	ARDROSSAN FARM			
Municipality_RADNOR T	OWNSHIP			
ARCHITECT, ENGI	NEER, OR SURV	YEYOR		
Name of Firm_MOMEN	EE INC	Phone	e 610-527-3030	
Address 924 COUNTY  Contact DAVID R. FIORE			RELLO@MOMENEE.COM	Λ
		Utilities		
Type of Review	Plan Status	Existing	Proposed	Environmental Characteristics
Zoning Change	Sketch	☑ Public Sewerage	☑ Public Sewerage	Characteristics
✓ Land Development	☐ Preliminary	✓ Private Sewerage	☐ Private Sewerage	✓ Wetlands
✓ Subdivision	✓ Final	✓ Public Water	☑ Public Water	✓ Floodplain
☐ PRD	☐ Tentative	✓ Private Water	☐ Private Water	✓ Steep Slopes
Zoning District AC			x Map # <u>36/ 36/ 008</u> x Folio # <u>36/ 04/ 0246</u>	4_/00_

STATEMENT OF INTENT WRITING "SEE ATTACHED PI	LAN" IS NOT A	CCEPTABLE.	
Existing and/or Proposed Use of S	Site/Buildings:		
RECONFIGURE THE PREVIOUSLY APPROVED	LOTS IN THE PHASE	3 SECTIONS OF THE ARDROS	SAN FARM SUBDIVISION TO ADJUST LOT AREAS.
NO NEW LOTS ARE BEING CREATED AS THI	S IS JUST A RECONFI	GURATION OF THE EXISTING	LOTS IN THIS PHASE. EXISTING RESIDENTIAL
STRUCTURES ARE TO BE MAINTAINED AS	PART OF THE LOTS	. NEW HOMES WILL BE BUI	LT ON THE RESIDENTIALLY APPROVED LOTS.
Total Site Area	17.1	Acres	
Size of All Existing Buildings	N/A	Square F	'eet
Size of All Proposed Buildings	90,000 +/-	Square F	eet
Size of Buildings to be Demolish	ed_0+/-	Square F	eek //
EDGAR SCOTT III		or war	1 Los L.
Print Developer's Name	· · · · · · · · · · · · · · · · · · ·	Developer's Sign	ature
MUNICIPAL SECTION ALL APPLICATIONS AND TH	EIR CONTENT	ARE A MUNICIPAL	RESPONSIBILITY.
Local Planning Commission	Regular Meet	ing	Lacordalia menganya da da ara-
Local Governing Body	Regular Meet	ting	
Municipal request for DCPD staf	f comments prio	r to DCPC meeting, to	o meet municipal meeting date:
Actual Date Needed			
IMPORTANT: If previously sub-	mitted, show ass	igned DCPD File#_	
Print Name and Title of Designat	ed Municipal O	fficial	Phone Number
Official's Signature			Date
FOR DCPD USE ONLY			
Review Fee: Check	.#	Amount \$	Date Received

Applications with  $\underline{original}$  signatures must be submitted to DCPD.

# RADNOR TOWNSHIP 301 IVEN AVENUE, WAYNE, PA 19087 P) 610-688-5600 F) 610-971-0450 WWW.RADNOR.COM

# SUBDIVISION ~ LAND DEVELOPMENT

Location of Property: Ardrossan Farm: Phase 3 Lot Line Revisions
Zoning District_AC_(DENSITY MODIFICATION) Application No (Twp. Use)
Fee <u>\$ 500</u> Ward No. <u>3</u> Is property in HARB District <u>NO</u>
Applicant: (Choose one) OwnerEquitable OwnerX
Name ESIII L.P.
Address107 TWADDELL MILL ROAD, WILMINGTON, DE 19807
Telephone 610-246-6666 Fax Cell
EmailCCRSCOTT@HOTMAIL.COM_
Designer: (Choose one) Engineer X Surveyor
NameDAVID R. FIORELLO, P.E. MOMENEE INC
Address924 COUNTY LINE ROAD, BRYN MAWR, PA 19010
Telephone 610-527-3030 Fax 610-527-9008
EmailDFIORELLO@MOMENEE.COM_
Area of property17.1 ACRESArea of disturbanceN/A
Number of proposed buildings N/A Proposed use of property: RESIDENTIAL
Number of proposed lots: LOT LINE REVISION OF 9 LOTS NO ADDITIONAL LOTS
Plan Status: Sketch Plan Preliminary Final X Revised

Are there a	any requirements of Chapter 255 (SALDO) not being adhered to? Explain the reason upliance.
	granted as part of the original subdivision will continue with the proposed lot revisions.
	my infringements of Chapter 280 (Zoning), and if so what and why?
	ONAL USE APPROVAL WAS GRANTED ON JANUARY 6, 2014 TO PERMIT
	MENT OF THE PARCEL UNDER THE DENSITY MODIFICATION PROVISIONS OF NSHIP ZONING CODE
THE TOW	NSHIP ZONING CODE
Individual/	Corporation/Partnership NameESIII LP
	y certify that I am the owner, equitable owner or authorized representative of the hich is the subject of this application.
Signature:	They haply
Print Name	EDGAR SCOTT III
By filing t for review	his application, you are hereby granting permission to Township officials to visit the site
101 Teview	purposes.
NOTE:	All requirements of Chapter 255 (Subdivision of Land) of the Code of the Township of Radnor must be complied with whether or not indicated in tins application.

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Check type of mail or service:  Certified Certified CoD Registered CoD	, State, & ZIP Code) Postage	CHINTHAKUNTLA PRAVEEN & TIRUMALA VAISHNAVI 655 MALIN RD NEWTOWN SQUARE, PA 19073	- REYNOLDS JAMES C & C LYNN - 664 MALIN RD - NEWTOWN SQ, PA 19073	- MULLEN JEFFREY & SUZANNE - 681 DARBY PAOLI RD VILLANOVA. PA 19085						Postmaster, Per (Name of receiving employee)	Complete by Typewriter, Ink, or Ball Point Pen
Name and Address of Sender  ADVOR TOWNShip  301 IVEN AVENUE  Wayne for 19087	Article Number	2.	3.	4.	5.	9.	7.	œ		Total Number of Pieces Listed by Sender Received at Post Office	PS Form <b>3877</b> , February 2002 (Page 1 of 2)

John. Snyder (610) 251-5079
Phone: (610) 408-4409
John. Snyder @saul. com

www.saul.com

SAUL EWING ARNSTEIN & LEHR \*\*\*

September 13, 2018

Re: Land Development Application #2016-D-11
Revised Plan - Ardrossan Farms - Various Lots

Dear Neighbor:

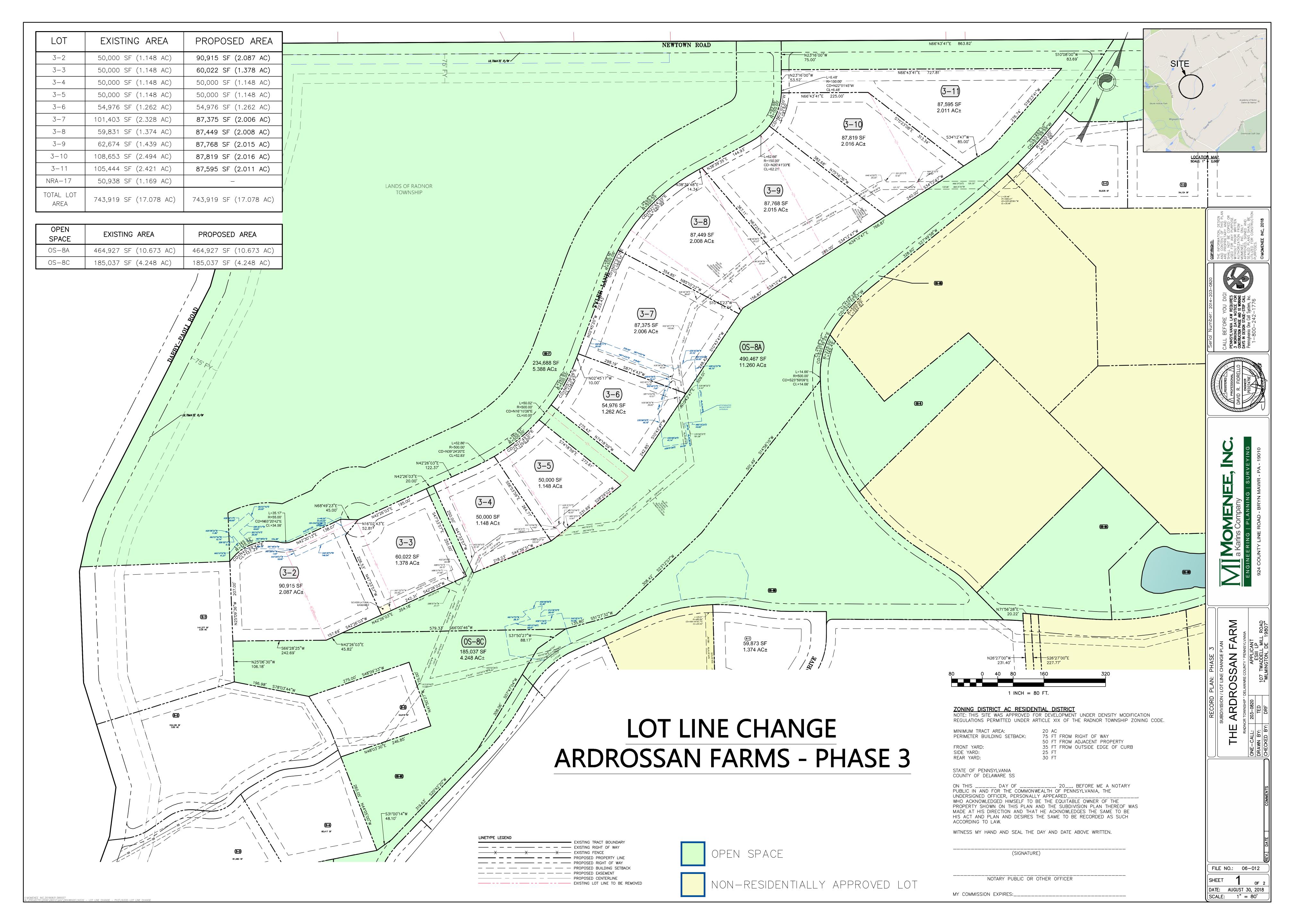
ES III, LP has applied to Radnor Township to reconfigure the Phase 3 lots from the previously approved plan. These plans are available for public viewing in the Radnor Township Planning Engineering Department. These plans will be reviewed by the Radnor Township Planning Commission at a scheduled meeting on Monday, October 1, 2018.

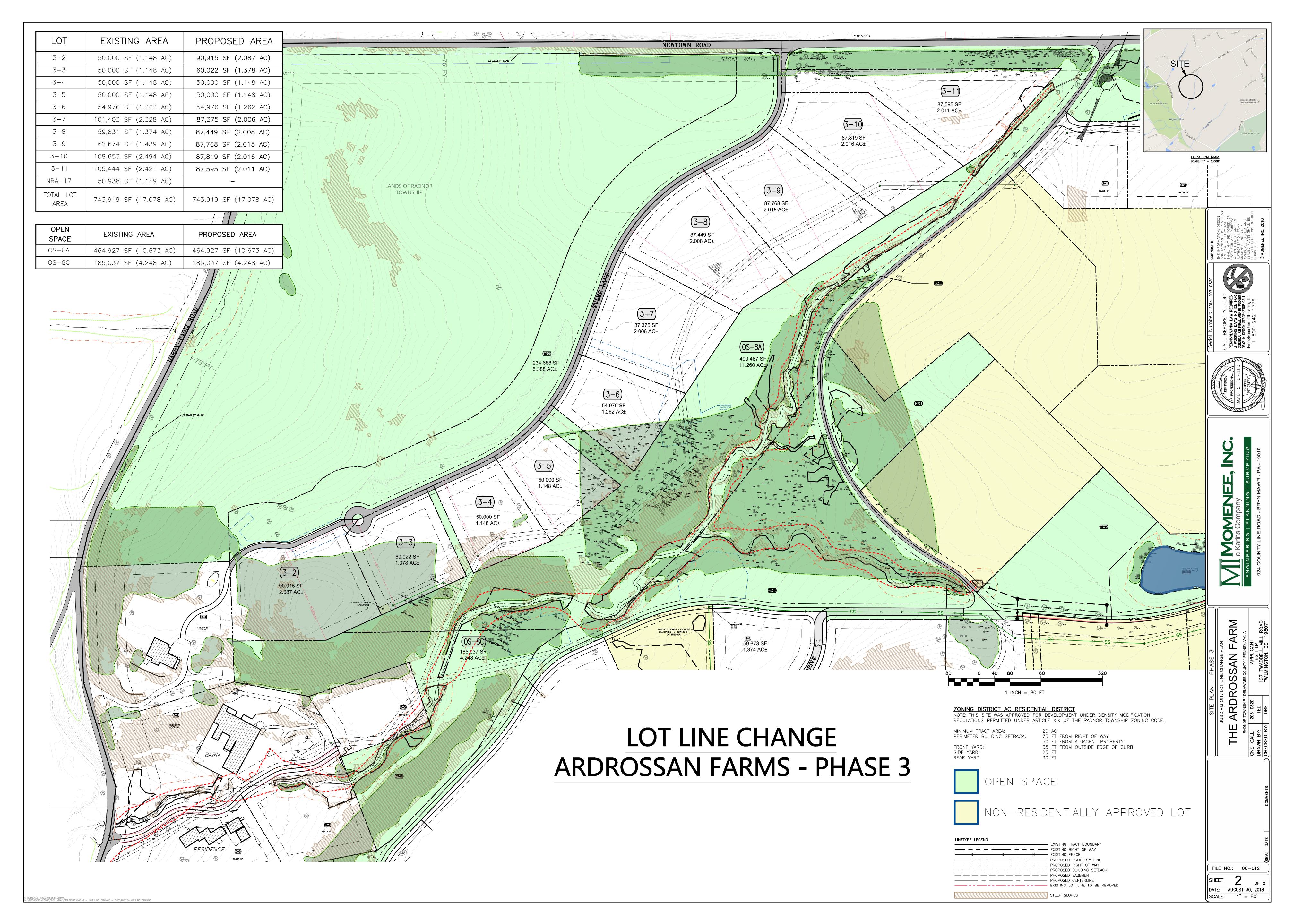
Radnor Township Planning Commission meetings begin at 7:00pm. The meetings will be held in the Radnor Township Municipal Building located at 301 Iven Avenue, Wayne, PA 19087.

Sincerely,

John C. Angle.

John C. Snyder Attorney for Applicant





#### **ORDINANCE NO. 2018-13**

AN ORDINANCE OF THE TOWNSHIP OF RADNOR, COUNTY OF DELAWARE, COMMONWEALTH OF PENNSYLVANIA, AMENDING ARTICLE 6, RIGHT-OF-WAY MANAGEMENT, BY ADDING A NEW SECTION 250-20 TO PROVIDE FOR THE ELIMINATION OF VISUAL OBSTRUCTIONS WITHIN THE RIGHT-OF-WAY

WHEREAS, Radnor Township has authorized to regulate its streets, rights-of-way and public areas with respect to traffic hazards and obstructions; and

**WHEREAS**, the Township has determined that it is necessary to eliminate all encroachments within the Township's right-of-way to ensure traffic safety.

**NOW, THEREFORE**, be it hereby ordained that the Radnor Township Board of Commissioners, does hereby enact an amendment to the Radnor Township Code of Ordinances, Article VI, by adding a new Section 250-20. Visual Obstructions as follows:

#### **SECTION I.**

Section 250-20 Visual obstructions.

- A. It shall be unlawful for any person in the Township of Radnor to plant, erect, maintain or allow to exist any tree, shrub, hedge, fence, bank or other obstruction near street intersections which may cause danger by obstructing the view of the motorist. The existence of such obstruction will cause said person to be subject to a notice of violation if said obstruction exceeds a height of 24 inches as measured from the lowest adjacent street surface and is located within a triangle formed by joining three points, one point being formed by the intersection of the abutting street edges and the other two located 30 feet from the abovementioned intersection measured along each of the abutting street edges as shown in the attached illustration. This triangular area may be extended to achieve the purpose of this section where unusual topographical conditions prevail.
- B. It shall be unlawful for any person in the Township of Radnor to plant, erect, maintain or allow to exist any tree, shrub, hedge, fence, post or other obstruction within the right-of-way of any Township or state highway within the Township of Radnor which creates an unsafe condition for persons or vehicles traveling on said highway.
- C. The enforcement of this subsection shall be under the direction of the Township Manager or his designated representative. The Township Manager is authorized to notify the property owner of the land upon which the vision or other obstructions prevail to remove the same within 30 days. If the owner shall neglect or refuse to do so after such notice, the Township Manager may file a complaint and/or cause the work to be done at the expense of the property owner. This expense, together with a penalty of 5% of such cost, shall be charged against the owner of such property, and in default of payment, the same shall be collected in the manner provided by law for the collection of municipal claims or by action of assumpsit without filing of a claim. The notice provided by this section shall be

served upon the property owner by certified mail or by leaving the same at his place of residence in the Township or, if he has no residence in the Township, then by leaving the same with the tenant or occupier of the premises or, if the premises is vacant, by posting the same on the premises and mailing a copy thereof to the owner at his last known address.

D. No gasoline pumps, oil tanks, walls, fences, posts, planting, shrubbery or similar obstructions shall be placed within the right-of-way. Any such obstruction shall be removed promptly by the property owner whenever written notice to remove such obstruction is given by the Township Engineer. If the owner fails to comply with such notice, the Township shall remove the obstruction and charge to cost thereof to the owner.

#### **SECTION II.**

Repealer. All ordinances, parts of ordinances, and amendments thereof which are inconsistent with this Ordinance are hereby repealed.

#### **SECTION III.**

Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

#### SECTION IV.

Effective Date. This Ordinance shall become effective in accordance with the Radnor Township Home Rule Charter.

<b>ENACTED</b> and <b>ORDAINED</b> this _		day of,	2018.
		RADNOR TOWNSHIP BOARD OF COMMISSIONE	RS
Attest:	By:	Y 1: D 1:	
		Name: Lisa Borowski Title: President	

# RESOLUTION NO. 2018-118 A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AUTHORIZING THE RECEIPT OF SEALED BIDS FOR HAZARDOUS TREE REMOVAL WITHIN TOWNSHIP STREET AND RIGHTS OF WAYS AND TOWNSHIP LAND

*WHEREAS*, the Township wishes to remove hazardous trees from Township streets Rights of Ways and Township land

**WHEREAS**, sealed bids will be solicited from qualified firms for scheduled and emergency hazardous tree removal

**NOW, THEREFORE,** be it **RESOLVED** by the Board of Commissioners of Radnor Township does hereby Authorization for the receipt of sealed bids for hazardous tree removal within Township Street and rights of ways and Township Land

RADNOR TOWNSHIP

SO RESOLVED this 22nd day of October, A.D., 2018

			RIDNOR TO WIGHT
		By:	
		27.	Name: Lisa Borowski Title: President
ATTEST:	Robert A. Zienkowski		
	Manager/Secretary		

# New Business

Discussion Regarding adding BOC representation to Shade Tree Committee

Discussion Regarding Amending the Stormwater Ordinance

# Old Business

Discussion on Hanging/Unattended Utility Wires Throughout the Township