

BOARD OF COMMISSIONERS

REVISED

AGENDA

Monday, March 27, 2017 - 6:30 PM

Pledge of Allegiance

Notice of Executive Session preceding the Board of Commissioners meeting of March 27, 2017

1. Consent Agenda

- a) Disbursement Review and Approval: 2017-03B, 2017-03C
- b) Acceptance of Department Monthly Reports
- c) Staff Traffic Committee Meeting Minutes – March 15, 2017
- d) Resolution #2017-57 - Emergency Repairs to Solid Waste Packer #29
- e) 121 Poplar Avenue GP#17-024 – Requesting a waiver from §245-22 the Stormwater Management Requirements for Groundwater Discharge
- f) Authorization to Enforce Settlement Agreement re: 712 Brook Street
- g) Motion to endorse a Letter of Support for STEM education program at The Academy of Notre Dame -RACP application
- h) Motion to Reject All Proposals for the Stormwater Project Administrator
- i) Resolution #2017-58 - Authorizing the Execution of a Grant Application to the Pennsylvania Department of Conservation and Natural Resources Community Conservation Partnerships Program (DCNR C2P2) for the Radnor Trail Extension Project

2. Radnor Township Police Department Citations

3. Public Participation

4. Committee Reports

PUBLIC WORKS & ENGINEERING

A. Discussion of the Stormwater Study (*Follow-up from March 13, 2017 meeting*)

B. Motion regarding changes to the structure, composition, and function of the Stormwater Management Advisory Committee

PERSONNEL & ADMINISTRATION

C. Discussion and Possible Motion Regarding a Policy to Televisе Boards and Commissions Public Meetings

D. Resolution #2017-59 – Establishing Policies and Procedures for Volunteer Members of all Boards, Commissions and Ad Hoc Committees and Repealing Resolution 2011-31

E. Resolution #2017-56 - Approving Additional Funding for Finalizing Negotiations with Comcast With Respect to the Township Franchise Agreement

PUBLIC SAFETY

PARKS & RECREATION

COMMUNITY DEVELOPMENT

FINANCE & AUDIT

LIBRARY

PUBLIC HEALTH

Old Business

New Business

- Discussion of Matsonford Road Pedestrian Bridge
- Discussion and Possible motion to schedule a public meeting between the Board of Commissioners and members of HARB

Public Participation

Adjournment

RADNOR TOWNSHIP
DISBURSEMENTS SUMMARY
March 27, 2017

The table below summarizes the amount of disbursements made since the last public meeting held on March 13, 2017. As approved by the Board, the Administration is now making weekly accounts payable disbursement batches and publishing those lists on the Township's web site at the following link. Please refer to those files for a detailed listing of the amounts paid by vendor by account code.

Link: <http://radnor.com/728/Disbursements-List>

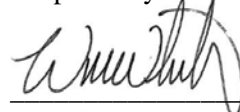
Fund (Fund Number)	2017-3B March 10, 2017	2017-3C March 17, 2017	Total
General Fund (01)	\$167,686.23	\$317,148.60	\$484,834.83
Sewer Fund (02)	17,240.44	13,088.06	30,328.50
Storm Sewer Management (04)	23,518.81	0.00	23,518.81
Capital Improvement Fund (05)	21,948.69	2,916.00	24,864.69
OPEB Fund (08)	80.76	0.00	80.76
Civilian Pension Fund (11)	0.00	900.00	900.00
Investigation Fund (12)	0.00	787.28	787.28
Police K-9 Fund (17)	0.00	105.97	105.97
\$8 Million Settlement Fund (18)	1,558.74	83.18	1,641.92
The Willows Fund (23)	0.00	63.50	63.50
Library Improvement Fund (500)	3,441.00	0.00	3,441.00
Total Accounts Payable Disbursements	\$235,474.67	\$335,092.59	\$570,567.26
<i>Electronic Disbursements</i>	n/a	n/a	1,364,046.16
Grand Total	\$235,474.67	\$335,092.59	\$1,934,613.42

In addition to the accounts payable checks, the Township also has various electronic payments including payroll, debt service, credit card purchases and fees as well as others from time to time. The attached table reflects all of the electronic payments made since the last public Board meeting as well as those anticipated prior to the next Board meeting.

The Administration has adopted various internal control and processing procedures to insure that amounts obligated are within the budgetary limits established by the Board of Commissioners. Those procedures are monitored on a daily basis by members of the Finance Department and responsible employees of the various departments. The amounts included in the table above have been scrutinized as part of the internal control and processing procedures and have obtained the required approvals prior to disbursement.

If you should have any questions, please contact the Finance Department.

Respectfully Submitted,




William M. White
Finance Director

ELECTRONICALLY PAID DISBURSEMENT LISTING

Estimated Through April 10, 2017

Description	Account No.	Date	Purpose	Amount
Credit Card Revenue Fees - Estimated	Various Funds	4/10/2017	3/17 Credit Card Revenue Processing Fees	\$5,000.00 *
Credit Card Revenue Fees - Actual	01-Variou	3/10/2017	2/17 Credit Card Revenue Processing Fees	\$6,149.16
Payroll [Pension] Transaction - Estimated	07-492-4980	4/1/2017	4/17 Police Pension Payments	\$ 186,839.03
Payroll [Pension] Transaction - Estimated	01-410.4030	4/1/2017	4/17 Annual Police Retiree Bonus Payment	\$ 22,200.00
Payroll [Pension] Transaction - Estimated	11-495-4980	4/1/2017	4/17 Civilian Pension Payments	\$ 137,857.97
Payroll [Bi-Weekly] Transaction - Estimated	01-various	3/23/2017	Salaries and Payroll Taxes - General Fund	\$485,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	3/23/2017	Salaries and Payroll Taxes - Sewer Fund	\$17,500.00
Payroll [Bi-Weekly] Transaction - Estimated	17-various	3/23/2017	Salaries and Payroll Taxes - K-9 Fund	\$500.00
Payroll [Bi-Weekly] Transaction - Estimated	01-various	4/6/2017	Salaries and Payroll Taxes - General Fund	\$485,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	4/6/2017	Salaries and Payroll Taxes - Sewer Fund	\$17,500.00
Payroll [Bi-Weekly] Transaction - Estimated	17-various	4/6/2017	Salaries and Payroll Taxes - K-9 Fund	\$500.00
Period Total				\$1,364,046.16

Submitted:



* Credit card fees are charged to the Township's accounts on the tenth of the month

<u>Original Estimate</u>			<u>Actual Amount</u>
\$485,000.00	3/9/2017	Salaries and Payroll Taxes - General Fund	\$421,993.28
\$17,500.00	3/9/2017	Salaries and Payroll Taxes - Sewer Fund	\$16,136.94
\$500.00	3/9/2017	Salaries and Payroll Taxes - K-9 Fund	\$684.48
\$503,000.00			\$438,814.70

RADNOR TOWNSHIP POLICE DEPARTMENT

Monthly Report



February 2017

**William A. Colarulo
Police Superintendent**



RADNOR TOWNSHIP POLICE DEPARTMENT

**301 IVEN AVENUE
WAYNE, PENNSYLVANIA 19087-5297
OFFICE: (610) 688-0503
FAX: (610) 688-1238**

**WILLIAM A. COLARULO
POLICE SUPERINTENDENT**

Executive Summary

February 2017

The Radnor Police Department responded to 2,349 calls for service for the month of February 2017. Officers issued 765 traffic citations for motor vehicle violations. 67 non-traffic citations were issued for various summary offenses such as Disorderly Conduct, Underage Drinking and Public Drunkenness. A total of 992 parking tickets were issued for expired meter violations. Radnor Police Officers made 23 misdemeanor/felony arrests during February 2017.

Radnor Township Police Department
February 2017 Accidents / Violations / Investigations / Juvenile Report

Accidents	Feb-17	YTD 2017	Feb-16	YTD 2016	YTD from 17 to 16
Accidents - Fatal	0	0	0	0	0
Accidents - Reportable- With Injuries	5	10	6	8	2
Accidents - Reportable - No Injuries	8	20	6	25	-5
Accidents - Non Reportable	37	78	45	86	-8
Accidents - Hit & Run	12	19	13	23	-4
Accidents - No Report	7	17	10	15	2
Pedestrian Accidents - With Injuries	0	0	0	0	0
Pedestrian Accidents - Fatal	0	0	0	0	0
Total Accidents	69	144	80	157	-13
Violations					
Arrests - Felony & Misdemeanor	23	39	11	22	17
Traffic Violations	765	1341	380	679	662
Non-Traffic Violations	67	125	56	84	41
Parking Meter Violations	992	1918	1894	3263	-1345
Abandoned Vehicles	2	3	2	2	1
Total Violations	1849	3426	2343	4050	-624
Complaints					
Complaints	1517	3027	1390	2727	300
Unlocked Businesses	18	34	6	15	19
Alarms	84	187	114	254	-67
Animal Complaints	8	16	19	37	-21
					0
Total Complaints	1627	3264	1529	3033	231

PATROL HIGHLIGHTS



1st Platoon: Sergeant Shawn Dietrich
3rd Platoon: Sergeant Mark Stiansen

2nd Platoon: Sergeant Joseph Pinto
4th Platoon: Sergeant Anthony Radico

February 2017

On February 1st, while conducting store checks on North Wayne Avenue, Officer observed a w/m leaning against the wall on Station Road. Officer made contact with the subject who was intoxicated and due to his condition, RFC/A was requested and he was transported to Bryn Mawr Hospital for further evaluation. He was issued a citation for Public Drunkenness.

On February 2nd, Lt. Flanagan reported that Sergeant Pinto suffered an injured knee while arresting a subject in Upper Darby. He sustained a bruised knee and was treated at Delaware County Memorial Hospital.

On February 3rd, there was a report of loud music at the Home Properties in Bryn Mawr. Officer reported hearing loud music and made contact with the resident who was advised of the Township Ordinance regarding unnecessary noise. He was informed that he would be receiving a citation via mail.

On February 4th, the Postmaster reported an odor of something burning in the Post Office. Officer arrived along with RFC located burnt wiring inside an appliance motor. The building was cleared of smoke. There was no hazard and the power was shut down to the motor.

On February 5th, an anonymous complainant reported loud noise coming from the 100 block of Conestoga Road. Upon arrival, Officers heard voices from the rear of the residence. Contact was made with the tenant who was advised he would be cited for Noise violation.

On February 6th, a resident in the 200 block of West Wayne Avenue reported a theft. Officer reported sometime between 02/03/17 and 02/06/17, someone removed a solar powered light from a business located at the corner of Conestoga Road and West Wayne Avenue. The light was valued less than \$50.00. The owner completed a written statement.

On February 7th, Newtown Township Police Department (NTPD) responded to a burglary in progress in the 200 block of Carriage Lane in Newtown Square. Officer assisted with checking the area for any subjects after the rear door to the residence was found to be standing open upon NTPD arrival.

On February 8th, a female reported a theft that occurred at Panera Bread on February 1st. Officer spoke to the female who stated she sat down to eat in the main dining room. Following her lunch, she realized her wallet inside of her purse was missing along with a \$20.00 bill, credit cards, debit card and her PA Driver's license. She was issued a notification card to be provided to her bank as well as a written statement.

On February 10th, Del Com reported a 911 hang up from a residence on Hunt Road. Officers made contact with the resident who indicated that she called back from the same number to report speeding vehicles on Hunt Road due to the road closure at Goshen Road and Darby Paoli Road. Officers remained in the area and did not observe any violations. She assured that Police are welcome to use her driveway to enforce violations.

On February 11th, while on patrol, Officer observed a w/m stumbling while walking on County Line Road. Officer conducted a stop on the subject who was unsteady on his feet, had blood shot eyes and the smell of alcoholic beverages. Contact was made with his roommate, who took custody of the male. He was advised that he would be receiving a citation in the mail for Public Drunkenness.

On February 12th, Officer reported conducting a pedestrian stop in the Good Counsel lot at Villanova University. Officer observed a male urinating next to his vehicle in the parking lot. He was issued a citation for Public Urination.

On February 13th, a Township employee reported a w/m with his pants down in the rear of Creek Drive. The male was urinating but stated his pants had fallen down because the tie on his sweatpants was loose. The employee filled out a written statement regarding the incident. The male was issued a citation for Disorderly Conduct.

On February 14th an employee of Rite Aid reported a subject in custody for retail theft. Officer was advised that the male had taken approximately 20 packs of trading cards with a total value of \$89.90. The male was taken to the Police Station and processed. He was issued a citation for Retail Theft.

On February 15th, an anonymous caller reported a barking dog in the area of 25 Matlack Lane. Officer arrived but there was no barking dog in the area.

On February 16th, a resident reported a theft discovered from his driveway on Knox Road. Officer reported that sometime overnight, someone entered his unlocked vehicle and rummaged through the interior. A fleece jacket was taken. He was advised to contact the Police Department if he discovered any additional missing items.

On February 17th, Del Com reported that RFC/A was enroute to Sullivan Hall, Villanova University, for a report of smoke in the basement. Officers reported upon arrival, VUPS had evacuated the building and the basement revealed smoke. BMFC and RFC arrived and the situation was under control and was believed to be an electrical fire.

On February 19th, a resident of Strafford Road reported a Township Ordinance violation at a construction site on Strafford Avenue. The resident reported a Township Ordinance violation at the construction site on 201 Strafford Avenue. Officer reported workers/owner were conducting masonry work to one of the new homes. They were of the Township Ordinance. Officer advised that he would be receiving a citation for violating Township Ordinance 200-5(A) relating to hours for construction work.

On February 21st, a business from Penn Medicine of Radnor reported an Apple cell phone taken from the front desk. She remembered placing the phone on the front desk around 8:00 am and when she was getting ready to leave, she could not find her phone. She completed a written statement.

On February 23rd, Squad 1 conducted added patrol to the areas of South Wayne Avenue and Villanova. Added patrols were conducted in various residential sections due to recent vehicle thefts. No suspicious activity or vehicles were observed.

On February 24th, passing motorists reported a group of college age males consuming alcoholic beverage outside, at 205 David Drive. Officers made contact with the three tenants who were advised to end the party. The tenants were mailed citations for Radnor Township Noise Ordinance.

On February 25th, a resident of Harrison Road reported a suspicious vehicle that drove by her house several times and then stopped. Officer arrived and spoke with the resident who stated she was unable to see the occupants or a vehicle registration. The resident was advised to call immediately if she observe any similar activity.

Calls for Service - by UCR Code

Incidents Reported Between 02/01/2017 and 02/28/2017



RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0430	ASSAULT-OTHER DANGEROUS WEAPON	1			
0490	ASSAULT - REPORTS	1			
0514	BURGLARY-FORCE ENTRY-NON-RESID-NIGHT	0	1		
0515	BURGLARY-FORCED ENTRY-NON-RESID-DAY	1			
0523	UNLAWFUL ENTRY-NO FORCE-RESIDENCE-UNK.	2			
0533	ATTEMPTED FORCIBLE ENTRY-RES.-UNKNOWN	1			
0534	ATTEMPTED FORCIBLE ENTRY-NONRES.-NIGHT	1			
0613	THEFT-\$200 & OVER-RETAIL THEFT	3			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	2			
0616	THEFT-\$200 & OVER-BICYCLES	2			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	3			
0619	THEFT-\$200 & OVER-ALL OTHER	3			
0621	THEFT-\$50 TO \$200-POCKET PICKING	1			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	1			
0624	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1			
0627	THEFT-\$50 TO \$200-FROM BUILDINGS	2			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0634	THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	5			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	1			
0639	THEFT-UNDER \$50-ALL OTHER	2			
0644	THEFT-ATTEMPTED-FROM AUTO (EXCEPT 0645)	3			
0710	MOTOR VEHICLE THEFT-AUTO	1			
0713	M.V. THEFT - AUTOS - DRIVEWAY	2			
0810	SIMPLE PHYSICAL ASSAULTS	1			
1010	FORGERY	1			
1020	COUNTERFEITING	1			
1100	FRAUD	2	1		
1130	FRAUD - ALL OTHERS (FLIM-FLAM, ETC.)	3			
1191	FRAUD - REPORTS	8			
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	2			
1430	CRIMINAL MISCHIEF - PUBLIC BUILDINGS	1			
1440	CRIMINAL MISCHIEF - ALL OTHER	2		1	
1490	CRIMINAL MISCHIEF - REPORTS	2			
1810	DRUG VIOLATIONS	1			
1812	NARCOTICS-SALE-MARIJUANA, HASHISH, ETC.	1			
1831	NARCOTICS-POSSESSION-MORPHINE, HEROIN, ETC	0	1		
1832	NARCOTICS-POSSESSION-MARIJUANA, ETC.	6			
1834	NARCOTICS-POSSESSION-OTHER DANGEROUS	1			
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	5	1		
2121	DRIVE UNDER INFLUENCE - DRUGS	0	1		
2122	DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED	0	1		
2211	LIQUOR LAW-UNDERAGE-PURCH, CONSMP, POSSES	1	3		
2300	PUBLIC DRUNKENESS	9	1		
2400	DISORDERLY CONDUCT	5			
2410	HARASSMENT BY COMMUNICATION	3			
2450	HARASSMENT	6			
2480	DISORDERLY CONDUCT-ALL OTHERS	1			
2500	LOITERING/PROWLING (AT NIGHT)	1			

Calls for Service - by UCR Code

Incidents Reported Between 02/01/2017 and 02/28/2017



RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
2600	ALL OTHER CRIMES CODE VIOLATIONS	1	2		
2640	ALL OTHER ORDINANCE VIOLATIONS	15	1		
2660	TRESPASSING OF REAL PROPERTY	2	1		
2900	JUVENILE RUNAWAYS	6			
2910	LOST/MISSING PROPERTY	2			
3000	LOST/RECOVERED PROPERTY	3			
3300	CIVIL DISPUTES	12			
3500	DISTURBANCE - DISORDERLY PERSONS	3			
3501	DISTURBANCE-COMPLAINT OF NOISE,MUSIC,ETC	9	3		
3520	DOMESTIC PROBLEM (NO ARREST)	12	1		
3610	DISTURBANCES-JUVENILE	1			
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	3			
3700	FIRE - RESIDENTIAL	1			
3701	FIRE-COMMERCIAL	2			
3702	FIRE-VEHICLE	1			
3703	FIRE-ALL OTHERS	5			
3706	FIRE - LEAVES, BRUSH, ETC.	1			
3720	WARRANTS-OUTSIDE AGENCY-ASSIST	1			
3850	HAZARDOUS CONDITIONS	1			
3900	GAS LEAKS (NATURAL GAS)	5			
4000	JUVENILE PROBLEMS (NO ARREST)	7			
4008	NON-CRIMINAL-ELECTRIC LIGHT OUTAGES	1			
4010	TRAFFIC OFFENSES	0	1		
4018	NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS.	1			
4200	MISSING PERSONS(EXCEPT JUVENILES)	2	1		
4300	MENTAL HEALTH-EMERG.302/SUICIDE ATTEMPTS	2			
4301	MENTAL HEALTH-ALL OTHERS	6	2		
4400	OFFICER INJURED ON DUTY	4			
4500	OPEN DOORS/WINDOWS	18	1		
4510	DEATHS - UNATTENDED	2			
4600	ORDINANCE VIOL.-EXCEPT BURNING/SOLICIT	3			
4650	POLICE INFORMATION	41			
4655	CID/DTF INVESTIGATION	4			
4660	911 HANG UP CALL	31			
4700	ADDED PATROL-REQUEST FOR	60	3		
4701	ADDED PATROL - BUSINESS CHECKS	133	4		
4702	ADDED PATROL - SCHOOL CHECKS	63			
4800	SOLICITING-WITHOUT PERMIT	0	3		
4801	SOLICITING-COMPLAINTS	3			
4900	SUSPICIOUS PERSON	14	2		
4901	SUSPICIOUS CIRCUMSTANCE	26	1		
4902	SUSPICIOUS VEHICLES	25			
5000	TELEPHONE CALLS-HARASSING/SUSPICIOUS	7			
5002	LOST & FOUND - FOUND ANIMAL	1			
5004	LOST & FOUND - FOUND ARTICLES	5			
5005	FOUND BICYCLES	5			
5006	LOST & FOUND - LOST ANIMAL	2			
5008	LOST & FOUND - LOST ARTICLES	1			

Calls for Service - by UCR Code

Incidents Reported Between 02/01/2017 and 02/28/2017



RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
5100	TRAFFIC SIGNALS-DAMAGED/NEED REPAIR	3			
5200	TRAFFIC HAZARD-POTHoles/OBSTRUCTIONS/ICE	7			
5300	TREES DOWN AND/OR BLOCKING ROADWAY,ETC	18			
5401	VEHICLES-ASSIST MOTORIST(INCL LOCKOUTS)	14			
5402	VEHICLES-DISABLED	10	1		
5403	VEHICLES-MV VIOLATIONS & MVV COMPLAINTS	35	2		
5404	VEHICLES-PARKING COMPLAINTS	11			
5405	VEHICLES-TOWED	26	3		
5501	WIRES DOWN - NO HAZARD	3			
5502	ANIMAL COMPLAINTS - BARKING DOGS	0	1		
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	2			
5510	ANIMAL COMPLAINTS - OTHER	7			
5590	ANIMAL COMPLAINTS - REPORTS	2			
5600	WARRANT-ARREST (ISSUED OUTSIDE RADNOR)	3	1		
5700	BOMB THREATS	1			
6001	ACCIDENT - WITH INJURIES	5	2		
6002	ACCIDENT - NO INJURIES (REPORTABLE)	8			
6003	ACCIDENT - NON REPORTABLE	37			
6004	ACCIDENT - HIT & RUN	12			
6005	ACCIDENT - NO REPORT DONE	7			
6006	ACCIDENT - PEDESTRIAN	2			
6606	TRAFFIC RELATED - DIRECT TRAFFIC	16			
6614	TRAFFIC RELATED - OTHER TRAFFIC	3	1		
7002	NOTIFICATION - COMMUNITY DEVELOPMENT	1	1		
7006	NOTIFICATION - HIGHWAY DEPT.	0		1	
7008	NOTIFICATION - SEWER DEPT.	5			
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	8			
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	0		1	
7504	ASSIST OTHER AGENCIES - OTHER POLICE	1		1	
8000	BURG/HOLDUP/PANIC ALARM - CIT ISSUED	4			
8001	BURG/HOLDUP/PANIC ALARM - NO CITATION	59	1		
8002	FIRE/MEDICAL ALARM - CITATION ISSUED	2			
8003	FIRE/MEDICAL ALARM - NO CITATION	19			
8004	ANY ALARM- SEVERE WEATHER- NO CITATION	1			
8014	WARRANTS - LOCAL - OTHER WARRANTS	0	1		
9000	ANIMALS - DOG COMPLAINTS	5			
9003	ANIMALS-BITES	1			
9005	ANIMALS - ALL INVOLVING DEER	1			
9007	ANIMALS-CAT COMPLAINTS	1			
9038	K-9 ASSIST	6	1	2	
9039	K-9 ASSIST OTHER LAW ENFORCEMENT	1			
9040	ASSIST LOWER MERION PD	5			
9041	ASSIST HAVERFORD PD	3			
9043	ASSIST NEWTOWN PD	1			
9044	ASSIST EASTTOWN PD	1			
9045	ASSIST TREDYFFRIN PD	1			1
9046	ASSIST UPPER MERION PD	1			
9047	ASSIST PSP	4			

March 13, 2017

Calls for Service - by UCR Code

Incidents Reported Between 02/01/2017 and 02/28/2017



RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
9049	ASSIST VUPD	8	1		
9050	ASSIST SICK/INJURED	100	3		
9051	ASSIST AMBULANCE	10			
9052	ASSIST OTHER POLICE DEPARTMENT	1			
9055	ASSIST SICK/INJURED ALCOHOL/DRUG RELATED	7	1		
9966	SELECTIVE ENFORCEMENT-CITATION ISSUED	228	1	1	
9968	SELECTIVE ENFORCEMENT-WARNING ISSUED	58		1	
9970	SELECTIVE ENFORCEMENT-NO ISSUANCE	86			
9972	MOTOR OFFICER ACTIVITY	0	13		
CITN	NON-TRAFFIC CITATION	67			
CITT	TRAFFIC CITATION	765			
Total Calls		2,349			

Radnor Township Police Department
February 2017 Burglary Report

<i>Time of Day</i>	Res-Forced	Res-No Force	Res-Attempt	Non Res-Forced	Non Res-No Force	Non Res-Attempt
Day (6 AM to 6 PM)	0	0	0	1	0	0
Night (6 PM to 6 AM)	0	0	0	1	0	1
Time Unknown	0	1	1	0	0	0
Total Burgs - 2/17	0	1	1	2	0	1
Total Burgs - YTD	0	1	1	2	0	1
Burglaries by Area						
Patrol Area	District	Burgs 2/17	Burgs YTD 17			
Northeast Beat	1	0	0			
Northwest Beat	2	5	5			
Southwest Beat	3	0	0			
Southeast Beat	4	0	0			
Villanova University	7	0	0			
Total Burglaries		5	5			

Radnor Township Police Department
February 2017 Crime Report

CLASS 1 Offenses							
Offense	Inc 2/17	Inc YTD 17	Clr'd 2/17	Clr'd YTD 17	Inc YTD 16	Clr'd YTD 16	Inc YTD 17 to 16
Criminal Homicide	0	0	0	0	0	0	0
Forcible Rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Assault	2	14	6	7	11	4	3
Burglary	5	5	0	0	7	0	-2
Larceny	30	41	0	1	23	1	18
Auto Theft	3	3	0	0	1	0	2
Arson	0	0	0	0	0	0	0
Total Class 1 Off.	40	63	6	8	42	5	21
CLASS 2 Offenses							
Vandalism	7	19	0	0	11	0	8
Illegal Drugs	9	15	4	13	8	6	7
DUI	5	8	2	5	6	6	2
Disorderly Conduct	15	23	3	3	15	4	8
Fraud Related	13	22	0	0	22	0	0
Underage Drinking	1	4	3	5	4	2	0
All Other Class 2	18	31	6	7	15	9	16
Total Class 2 Off.	68	122	18	33	81	27	41
Grand Total	108	185	24	41	123	32	62

Radnor Township Police Department
February 2017 Property Stolen Recovered Report

Type of Property	Feb-17 Stolen	2017 YTD Stolen	Feb-17 Recovered	2017 Y-T-D Recovered
Currency, Notes, Stocks Etc.	\$3,145.00	\$5,177.00	\$0.00	\$0.00
Clothing & Furs	\$7,355.00	\$7,355.00	\$0.00	\$0.00
Locally Stolen Motor Vehicles	\$165,000.00	\$165,000.00	\$0.00	\$0.00
Office Equipment	\$2,399.00	\$2,569.00	\$0.00	\$0.00
Televisions, Radios, Cameras	\$0.00	\$600.00	\$0.00	\$600.00
Firearms	\$0.00	\$0.00	\$0.00	\$0.00
Household Goods	\$1,004.00	\$0.00	\$0.00	\$0.00
Consumable Goods	\$39.00	\$57.00	\$0.00	\$0.00
Jewelery & Precious Metals	\$7,000.00	\$7,000.00	\$0.00	\$0.00
Livestock	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$8,743.00	\$9,758.00	\$0.00	\$0.00
Total Property Value	\$194,685.00	\$197,516.00	\$0.00	\$600.00



RECREATION & COMMUNITY PROGRAMMING DEPARTMENT FEBRUARY 2017 REPORT

Programs/Excursions/Community Events

Programs/Excursions

- After School Chess at Ithan Elementary School (28 participants)
- After School Science at Ithan Elementary School (Advanced Program/7 participants; Traditional Program/22 participants)
- Gryphon Volleyball (27 participants)
- Men's Pickup Basketball (25 participants)
- Hoops Clinic with Jump Start Sports (104 participants)
- Little Hoop Stars with Jump Start Sports (140 participants)
- Youth Wrestling Clinic (12 participants)
- Radnor Champions Challenger Basketball – NEW (13 participants)
- Winter Junior/Adult Tennis Winter at Radnor Racquet Club (43 participants)
- WCSA Junior Soccer at Radnor Activity Center (22 participants/2 sessions)
- Soccer Shots at Radnor Activity Center (Cancelled due to low enrollment)
- LL Bean/Radnor Conservancy Trail Hike at the Willows – (20 participants)
- Radnor Day Camp at location to be determined (registration currently at 146 participants)

PRPS Discount Ticket Program

- Regal Movie Discount Ticket Program (46 sold to date 2017)
- PRPS Ski Destination Sales (65 sold to date 2017)

Community Events:

- Daddy Daughter Dance took place on Friday, February 3rd at the Radnor Hotel (registration for the even opened on December 2nd and sold out within 48 hours with 205 participants)
- Chester Valley Sportsman's Association Youth Trout Derby (12 registered to date; online registration opening mid-March)

Additional Programming Activity:

- Prepared season-end financial reporting and evaluation of seasonal programming, discount ticket program, community events, and projects.
- Met with winter/spring/summer programming and event vendors/instructors, developed program details, contractual agreements, and coordinated facility schedules.
- Distributed Winter & Spring 2017 Recreation Activities Brochure; began development of Summer 2017 Recreation Activities Brochure and information for Spring 2017 Township Newsletter.
- Coordinated with Radnor Youth Basketball League leaders regarding facility usage schedules, logistics, and cleanliness at the RAC; coordinated usage for championship games at Villanova University Pavilion; coordinated Department-led basketball programs - Little Hoops Stars (preschool ages), Hoops Clinic (grades 1 & 2), and new Challenger Basketball Program (grades K to 12) – worked closely with Radnor Committee for Special Education Leaders, program staff and volunteers, disseminated communications, and coordinated facility schedules.
- Coordinated Radnor Day Camp 2017 registration, marketing, program structure, trip and special event schedules, facility usage, and staffing; this year's program will be for school-aged participants only (those who have completed Kindergarten and above) due to child care licensing requirements we have learned about under the Pennsylvania Department of Human Services – I have continued to meet with members of the PA Recreation and Parks Society to structure an official set of operating standards and guidelines that address the concerns of DHS under which we would operate for their future consideration.
- Coordinated with Recreation/Public Works/Police/Fire Departments to prepare for upcoming events including Spring Eggstravaganza, Arbor Day, Bike Rodeo, and Wheels of Wayne; discussed logistics and set up, activities and entertainment, staffing, registration, promotions, and supplies relative to each event.
- Worked through implementation process of mobile vehicle judging for Wheels of Wayne.

- Met with member of the community to discuss development of a wiffleball tournament event to benefit Special Olympics.
- Met with Christ Church Ithan and Radnor Police Department to discuss development of a summer reading program.
- Met with member of the community to discuss the development of South Wayne Porch Fest.
- Continued sponsorship development by working with local businesses and organizations for current events and programs; conducted meetings with potential and current sponsors; began soliciting sponsorship proceeds for 2017 for events and programs.
- Continued event and programming collaborations with Radnor Scouts, Villanova University, Wayne Senior Center, the Wayne Business Association; the American Lung Association, Radnor Hotel, Delaware Valley Astronomer's Association, Radnor Conservancy and with other prospective businesses and organizations within the community.

Administrative

- Processed daily phone and email communications in order to provide information on community sports, recreational activities, and events; coordinated registrations for programs; prepared purchase orders/invoices, deposited income; prepared program financial reports that include participation reconciliation, instructor payments, and performance analyses; distributed program evaluations to participants; coordinated locations and logistics for programming, scheduled facility reservations/submitted applications, maintained Outlook event calendars, met with instructors and vendors to develop program agreements and process background checks; continued utilization of PEN (Programmer's Exchange Network) listserv to obtain and share information to evaluate operations; updated all Department areas of the Township website and social media page and distributed seasonal e-newsletters; filmed monthly segment for the *Radnor 411* television show and prepared slides for the Radnor Cable Channel; coordinated marketing efforts; managed inventories and distributed supplies to programs; worked with Township solicitor on various pieces of Department legislation and matters
- Monitored Department budgetary line items and developed year-to-date performance analyses for all program and service areas.
- Continued to work with Program Supervisor and Program Coordinator on daily planning, programming, operations, and development of the Department's projects for 2017.
- Conducted interviews for Department Recreation Assistant position (Anna Carey is currently serving in the role on a part-time capacity through May).
- Conducted performance review with Department Program Supervisor.
- Continued working at the direction of the Finance Department on an Enterprise Resource Planning Project that will integrate each department's financial management system along with enabling online registration for recreation programming – began to discuss software solution for athletic field/facility scheduling as part of the new system.
- Attended monthly Wayne Senior Center Board Meeting; attended retirement party for Betsy Wright, WSC Administrator for 18 years, and presented her with a plaque on behalf of the Township.
- Attended and presented 2016 Bond Issue Status Update at monthly Board of Commissioners Meetings; attended and prepared reports for monthly Parks Board Meeting.
- Attended weekly staff meetings with Township Manager and Department Directors/Supervisors.
- Attended monthly Sports Legends of Delaware County Museum Board Meeting.
- Met with St. Katharine of Siena School Athletic Director to discuss athletic field scheduling protocols for 2017.

Parks & Facilities Usage

- **Athletic Fields:** Coordinated field scheduling and light schedules for spring 2017 with the community sports organizations, local schools, and programs - primary spring users are Radnor Wayne Little League; Radnor Boys/Girls Lacrosse; Radnor Soccer Club; St. Katharine of Siena School; Agnes Irwin School; and various other schools and organizations for rentals.

- **Park Areas:** Continued taking reservations for the 2017 season – rentals were as follows:
 - Bo Connor (0 rentals)
 - Clem Macrone Park (0 rentals)
 - Cowan (0 rentals)
 - Dittmar Park (0 rentals)
 - Fenimore Woods (3 rentals)
 - Friends of Radnor Trails Park (0 rentals)
 - Odorisio Park (0 rentals)
 - Willows Park (3 rentals)
- **Radnor Activity Center:** 7 rentals took place in February – all were for multiple days; coordinated busy winter schedule of seasonal programming for Radnor Youth Basketball, Futsal, Men’s Basketball, Men’s Soccer, Boys Lacrosse, Wayne Senior Center, and Department seasonal programming.

Parks & Facilities Meetings/Projects

- **Eagle Scout Projects:** Coordinated early stages of two scout projects – 1) Kiosk Replacement at the Willows (as you enter Skunk Hollow Garden); Orienteering Course Markers at the Willows.
- **Park Signage Replacement:**
 - Saw Mill Park sign has been put on hold as we evaluate the park traffic flow and logistics.
 - Unkefer Park sign/Township gateway entry sign almost complete.
 - Clem Macrone Park, Fenimore Woods, Ithan Valley Park sign development is underway.
 - Radnor Skatepark Informational signage development is underway.
 - Park Informational Signage relative to dogs/pets – installation underway.
- **Bleacher Replacement Project:** Replacement installation project currently underway at Encke Park, Odorisio Park, Warren Filipone Park, and Clem Macrone Park - utilizes mix of 2017 Parks Capital Funding and bond proceeds per Ordinance 2015-16.
- **Park and Trail Improvements** – a bond ordinance was voted at the October 26, 2015 Board of Commissioners Meeting for the following parks and trails (\$5.75M - \$4.3M Parks/\$1.45M Trails); met with staff and continued working towards completion of the various park projects outlined –

Bo Connor Park
Cappelli Golf Range
Clem Macrone Park
Emlen Tunnel Park
Encke Park
Fenimore Woods
Ithan Valley Park
Petrie Park
Radnor Trail
Skunk Hollow
Warren Filipone Park
Ardrossan Trail
West Wayne Segment (8A-E, 1C, 1D)
Marth Brown Segment
Villanova – Chew Segment (16A, 9C, ½) - omitted
Radnor Station to Harford Park (9F)

- **Clem Macrone Park Master Planning:** Comprehensive park renovation project underway since mid-November with anticipated completion summer 2017; project utilizes funding from several sources including grants, capital, and bond proceeds per Ordinance 2015-16.
- **Encke Park:** New locks are being evaluated on the bathroom doors (and at all Township parks); fencing improvements at both ballfields/bleacher replacement underway - these projects utilize funding part of the bond proceeds per Ordinance 2015-16.

- **Fenimore Woods Rehabilitation Project:** Comprehensive park renovation project planning underway; park outbound site and topographical surveys have been prepared; preliminary/ conceptual park improvement plan #2 to be reviewed with the Parks Board in March, preliminary review of this plan occurred with Township traffic engineer; working to set up meeting with neighbors/stakeholders in April.
- **Radnor Skatepark Improvements:** 2015 improvements to the skatepark entailed replacement and upgrades to structures along with resurfacing by utilizing funds received as part of the Township Building cell tower contract renegotiation. Due to a lack of adherence of the top color coating to the surface, the asphalt was milled and redone – this process was completed and the skatepark reopened in mid-June 2016 - subsequent to the recent process, surface delamination has occurred once again and the park was closed due to safety concerns in early August; after park structure modification and movement, the park reopened in mid-August; staff and council are pursuing a bond claim for the deficiencies that have occurred with a goal to repair the park commensurate to the expectations of the original scope of work.
- **Veterans Park Planning:** (formerly St. Davids Community Park) – a planning project is underway to honor Veterans, educate visitors, and improve various features of the site with the conceptual plan prepared by Simone Collins Landscape Architecture; fundraising is underway by the Township Manager for the project.
- **The Willows:** There is continued evaluation by the Board of Commissioners to find a viable use for the Mansion that will allow for its continued public use, public usage of the park with minimal impacts, building improvements to ensure code compliance consistent with intended use, and building updates. At the 1/23 BOC Meeting, the Board voted to authorize staff to obtain a business plan to determine feasibility of building renovations and ongoing operability for public use. The Board will continue its review and discussions into 2017.

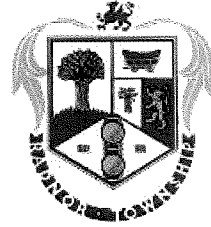
Respectfully Submitted,



Tammy S. Cohen
Director of Recreation & Community Programming

Interoffice Memorandum

TO: BOARD OF COMMISSIONERS
FROM: KEVIN KOCHANSKI, DIRECTOR
DEPARTMENT OF COMMUNITY DEVELOPMENT
SUBJECT: FEBRUARY MONTHLY REPORT
DATE: MARCH 1, 2017
CC: ROBERT A. ZIENKOWSKI, TOWNSHIP MANAGER



**Community Development
Department**

Attached for your review is the Community Development Monthly Report for the month of February 2017. Please note the following highlights:

- Building Permit Fee Revenue totaled \$130,163.00 with 75 permits issued
- Electric Permit Fee Revenue totaled \$29,658.00 with 60 permits issued
- Mechanical Permit Fee Revenue totaled \$12,502.00 with 29 permits issued
- Plumbing Permit Fee Revenue totaled \$6,504.00 with 36 permits issued
- Zoning Permit Fee Revenue totaled \$450.00 with 6 permits issued
- Banner Permit Fee Revenue totaled \$50.00 with 1 permits issued
- Design Review Board Application Fee Revenue totaled \$500.00 with 2 applications received
- Historic and Architectural Review Board Revenue totaled \$50.00 with 1 applications received
- Zoning Hearing Board Revenue totaled \$950.00 with 1 applications received

- Permit and application revenue for February 2017: \$ 180,827.00
- Permit and application revenue year to date: \$1,625,953.00

- Permits and applications for February 2017: 211
- Permits and applications year to date: 411

- Inspections conducted for February 2017: 550
- Inspections conducted year to date: 1,054



STAFF TRAFFIC MEETING

February 15, 2017 Summary

1. Sean Dineen: 400 Block Midland Avenue: Previously requested traffic study for traffic calming on Midland Avenue at Veterans Park Entrance; RTPD didn't qualify for traffic calming.
RECOMMENDATION: Staff recommended follow up discussion with Commr. Clark for support of traffic calming; obtain 80% petition signatures. Consider traffic calming with nearby park.
2. Mr. & Mrs. Urheim: Discussed concerns with delivery truck traffic and student walkers along School Lane behind retail stores fronting Lancaster Avenue. Trucks are unable to navigate efficiently from Louella Ave or S. Wayne Avenue to access School Lane. Several years ago, RTPD performed a study and School Lane met traffic calming warrants for volumes but not for speed. Students walk and cross on and near School Lane and there are no sidewalks on School Lane.
ACTION: RTPD will perform a volume & speed analysis. Following results, staff may consider one way traffic operations, identifying a pedestrian area and/or restricted hours for truck traffic.
OTHER ACTION: Move a discussion for student crossing guard on Louella Lane at Midland Avenue for March 15, 2017 Staff Traffic Meeting.
3. T. Cohen: Annual Wheels of Wayne Car & Motorcycle Show Sunday, 4/30/2017; Rain date Sunday, May 7, 2017:
ACTION: Request moving forward
4. Cmmr. Higgins: Crosswalk on King of Prussia Road at Route 100 Rail Station/ 145 KOP access
RECOMMENDATION: Due to cost of ADA compliant curb ramps and potential redevelopment of 145 King of Prussia, Staff recommends deferring construction until redevelopment at 145 King of Prussia moves forward.
5. Citizen concerned with lack of adequate lighting for pedestrians on S. Ithan Avenue near the P&W Bridge:
ACTION: RTPD reviewed and reported concern to VU for follow up.
6. Mr. Albany requested review inadequate signal timing for Lancaster Avenue at Radnor Financial Center/Shopping Center. Mr. Dineen 400 MIDLAND indicated insufficient time for the eastbound left turn lane on Lancaster Avenue at Radnor Chester Road.
ACTION: A. Kaminski will follow up with S. Norcini on signal inspection for both signals; following inspection consider timing modifications.
7. Mr. McCurdy requested a stop sign installed at intersection of Paul Road and Chamounix Road. RTPD reports no crash incidents and no sight distance deficiencies.
RECOMMENDATION: Review intersection during Fenimore Park redevelopment after access to Paul Road near Chamounix Road is eliminated



Radnor Township Traffic Engineering Monthly Report (continued)

Project Name	Project Information	Status Update
1. 16-11060 Montrose/County Line Road Signal Warrant Analysis	Staff Traffic Committee: Review intersection for possible traffic signal	<ul style="list-style-type: none">Obtain turning movement counts at intersection and ran traffic signal warrant analysis. Intersection meets 8 hour warrants; awaiting direction to move forward.
2. 16-12038 Lower Merion Twp Roberts/County Line Road Signal Warrant Analysis	Coordination meeting with Lower Merion Township to discuss traffic concerns with County Line Road near Roberts Road	<ul style="list-style-type: none">Obtained turning movement counts at intersection and ran traffic signal warrant analysis; Traffic Signal warrants NOT met
3. 17-01155 Upper Gulph Rd & Oak Grove Lane All Way Stop analysis	Staff Traffic Committee: Obtained speed, volume, and crash data for evaluation; provided cost to Township per 2017 Service Agreement	<ul style="list-style-type: none">Awaiting NTP from Township to perform evaluation
4. 17-01107 Sproul Road and Conestoga Road Left turn signal improvements	RT 2017 Public Works Line Item Budget: \$300,000 to evaluate, design and construct signal improvements to include intersection left turn lanes	<ul style="list-style-type: none">Prepare Feasibility Service Agreement for approval at March 13, 2017 meeting
5. 15-07034 N. Wayne Ave/Poplar/West Avenue Pedestrian Improvement Signal project	<ul style="list-style-type: none">DCED MTF grant awarded; Design proposal provided to Township.	<ul style="list-style-type: none">Awaiting PO Number from RT accounting and NTP.
6. 16-05041 Lancaster Ave Pedestrian Improvements	<ul style="list-style-type: none">Completed grant submission to PennDOT MTF	<ul style="list-style-type: none">Await grant award from PennDOT MTF.

RADNOR TOWNSHIP POLICE DEPARTMENT

301 Iven Avenue
Wayne, Pennsylvania 19087-5297
(610) 688-0503 ✉ Fax (610) 688-1238

William A. Colarulo
Police Superintendent

TO: A Staff Traffic Committee Meeting was held on March 15, 2017 and was attended by Lieutenant Christopher Flanagan; Officer Raymond Matus, Officer Alex Janoski, Highway Patrol; William Gallagher, Supervisor of Parking; Bill Cassidy, Public Works Field Leader; Commissioner John Nagle; Amy Kaminski, Gilmore and Associates Traffic Engineer; Vera DiMaio, Administrative Assistant, and Radnor Residents.

FROM: William A. Colarulo

RE: STAFF TRAFFIC COMMITTEE MEETING HELD IN THE POLICE ROLL CALL ROOM, WEDNESDAY, March 15, 2017, 10:00 AM.

NEW BUINESS:

1. Commissioner Nagle requests an evaluation of the parking on Beatrice Drive.

A Petition was submitted by Anne Grossman, resident of Beatrice Drive, and was signed by all residents with the exception of four (4) residents. The Petition requests that there be a change in the parking restrictions on Beatrice Drive. The residents are requesting signage for "No Overnight Parking between the hours of 8pm-8am, except Holidays". Staff Traffic Committee recommends an Ordinance be presented to the Board of Commissioners for signage for "No Overnight Parking between the hours of 8pm-8am, except Holidays". Parking Supervisor William Gallagher and the parking unit have issued over 100 tickets in 2017 on Beatrice Drive.(Petition attached)

2. Country Day School of the Sacred Heart requests to hold their "Miss Pat" Memorial 5K on Saturday, April 22, 2017.

Staff Traffic Committee approves the "Miss Pat" Memorial 5K on Saturday, April 22, 2017.

3. The Academy of Notre Dame requests to hold their annual "Sunflower" Run 5K on Saturday, May 6, 2017.

Staff Traffic Committee approves the "Sunflower" Run 5K on Saturday, May 6, 2017.

4. Chris Todd requests to host the Wayne Music Festival on Saturday, June 10, 2017.

Staff Traffic Committee approves the Wayne Music Festival to be held on Saturday, June 10, 2017. The Wayne Music Festival will be expanding their festival to duplicate the Wheels of Wayne blue print. Lieutenant Flanagan suggests we notify Community Development Codes Official, Ray Daly, of the event.

A request for North Wayne Avenue (between Lancaster and Station Road) and West Avenue

(between N Wayne and Walting Matilda) be closed from 7am-11pm for this event. (Letter attached)

5. Catherine Agnew requests to host a "Porch Fest" on Saturday, September 9, 2017.

Catherine Agnew requests to hold a Porch Fest on Saturday, September 9, 2017 from 1pm-5pm. She requests road be closed at Pembroke Avenue and Aberdeen, and Aberdeen and Louella. A notification plan will be done for residents if approved by the Board of Commissioners. A confirmed map was requested by Staff Traffic Committee. This will be open to the public. The Radnor High School Marching Band and other music will be present. Lt. Flanagan suggests she work with Officer Alex Janoski and Bill Gallagher with further details of the event.

OLD BUSINESS:

1. Mr. & Mrs. Urheim request a traffic and safety analysis concerning trucks entering School Lane for deliveries to merchants.

Staff Traffic Committee recommends no action be taken on this matter as the 6-year crash history displayed no results. Radnor Police Department have received no other complaints on this matter.

2. Bryn Mawr Avenue speed evaluation between County Line Road and Sproul Road.

Staff Traffic Committee states that PennDot is willing to change the speed on County Line Road and Sproul Road to 35 miles per hour. A work order has been submitted, and the Township will be responsible for replacing all speed signs. PennDot will be responsible for changing all of their signs. Staff Traffic Committee has sent a copy of the work order to Mr. Norcini.

3. Update on traffic signal at County Line Road and Montrose Avenue.

Amy Kaminski, Traffic Engineer for Gilmore and Associates, states that this location has met the criteria and warrants a traffic signal. Lt. Flanagan recommends that we reach out to Lower Merion on this matter and come up with a strategy together. Also, we will weigh in on the pros/cons of installing the traffic signal and come back to the next meeting with them and discuss with the residents from the neighboring streets.

4. Update on the traffic study for the installation of stop signs on Upper Gulph Road at Oak Grove Lane.

Amy Kaminski, Traffic Engineer for Gilmore and Associates, states that this does meet the criteria for an all way stop sign. It will be presented to the Board of Commissioners for approval.

5. Intersection of Chamounix Road at Paul Road

Staff Traffic requests Mr. Norcini have Amy Kaminski, Traffic Engineer for Gilmore and Associates, conduct an evaluation of Chamounix Road and Paul Road for safety and speed concerns at the T intersection. Citizens are also concerned for pedestrian safety at this intersection as they enter/exit the park.

RESOLUTION NO. 2017-57
A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE
COUNTY, PENNSYLVANIA, APPROVING THE
EMERGENCY REPAIR TO SOLID WASTE PACKER #29

WHEREAS, the Township's Packer #29 (2007 International Trash Truck) was unable to operate, and was towed to TruckPro LLC for repairs

WHEREAS, said undetermined (at the time) repairs cost \$15,226.96

WHEREAS, as outlined in Section §5-51(B)(7) of the Municipal Code, the Township Manager, Finance Director, and Public Works Director provided approval of the work to Packer #29

NOW, THEREFORE, be it *RESOLVED* by the Board of Commissioners of Radnor Township authorize payment in the amount of \$15,226.96 to TruckPro LLC repairs to Packer #29.

SO RESOLVED this 27th day of March, A.D., 2016

RADNOR TOWNSHIP

By: _____

Name: Elaine P. Schaefer
Title: President

ATTEST:

Robert A. Zienkowski
Manager/Secretary

Radnor Township
PROPOSED MOTION

DATE: February 6, 2017

TO: Radnor Township Board of Commissioners

FROM: Stephen F. Norcini, P.E., Director of Public Works *SN*

CC: Robert A. Zienkowski, Township Manager
William M. White, Finance Director
Richard Petrella, Supervisor of Fleet

LEGISLATION: Resolution #2017-57: Emergency Repair to Packer #29

LEGISLATIVE HISTORY: This item has not been previously before the Board of Commissioners

PURPOSE AND EXPLANATION: Packer #29 (2007 International Trash Truck) was towed to TruckPro LLC for repairs, that at the time were undetermined. Upon evaluation of the problem, the two EGR Coolers (*Exhaust Gas Recirculation units, used to recirculate a portion of the exhaust gases back to the engine cylinders as a means of emissions reduction*) no longer functioned, this caused the DOC (*diesel oxygen catalyst, similar in function to a catalytic converter in gas engines*) to fail. The final cost of repairs was \$15,226.96.

IMPLEMENTATION SCHEDULE: I informed the Manager and Finance Director of the situation; that the cost to repair packer #29 was \$15,226.96. Section §5-51(B)(7) of the Municipal Code reads as follows: "Emergency repairs or service and equipment required by emergency conditions. Approval shall be given by the Manager or Finance Director and the department head involved in the emergency if the contract is for over \$3,000, it shall be approved by a special meeting of the Board. The written contract shall be signed by the President of the Board or the Manager if authorized by the Board." The work is completed as noted above, following the procedure outlined in the Municipal Code.

FISCAL IMPACT: The invoice of \$15,26.96 will be charged against the vehicle contracted repairs account.

TruckPro Holding Corporation
 TruckPro, LLC - Folcroft
 DBA: CCC Heavy Duty Truck Parts
 29787 Network Place
 Chicago, IL 60673-1787
 Phone: 610-534-5950

Bill To :
 RADNOR TOWNSHIP RA019
 301 IVEN AVENUE
 VENDOR # 2142
 WAYNE PA 19087



Ship To :
 235 E Lancaster Ave
 Wayne PA 19087

Repair Invoice: 195-0020669
 CHARGE SALE 02/27/17

P.O.#: : TRUCK#29
 PHONE: 610-688-5600
 Salesman: 03 - MARSHALL OLDHAM

SHIP VIA: R10 LOCAL N/A

TK-#29

Page 1 of 1

LINE	ORDER	SHIP	PART NUMBER	DESCRIPTION	CORE	UNIT	EXTENDED
10	1	1	1	LABOR TO CHECK FOR COOLANT LEAK			160.00
24	1	1	1	LABOR TO SCAN FOR FAULT CODES			160.00
38	1	1	1	LABOR TO INST'ALL EGR COOLERS&VAL DPF			1,200.00
52	1	1	1	LABOR TO R&R INJ'S AND ALL O-RINGS			1,200.00
66	1	1	1	LABOR TO R&R DOC CONV			450.00
80	6	6	CJAP66921	FUEL INJ		518.03	3,108.18
85	6	6	CJ1841923C98	ADP		53.83	322.98
90	1	1	CJ1841581C1	O-RING		5.60	5.60
95	1	1	CJ2594179C91	D.O.C CONV		3,475.43	3,475.43
100	1	1	CJ2594129C1	GASKET		29.52	29.52
105	1	1	RQ904-5031	EGR Coole		613.20	613.20
110	1	1	RQ904-5032	EGR Coole		993.13	993.13
115	1	1	RQ904-5056	EGR Valve		461.16	461.16
120	1	1	CJMK122	DPF FILTER		2,400.00	2,400.00
125	2	2	CJ2594129C1	GASKET		15.71	31.42
130	2	2	CJ2594128C1	CLAMPS		70.67	141.34
135	1	1	TOW BILL	TOW BILL		475.00	475.00

Signature: _____

SUB-TOTAL 15,226.96

SALES TAX .00

Print Name: _____

INVOICE AMOUNT 15,226.96

** REMITTANCE ADDRESS: 29787 Network Place, Chicago, IL 60673-1787

T5798 029417 13:23 P11

CART _____ WGT _____

TERMS: NET 10th PROX.

1) The only warranties on the goods sold with this invoice ('Goods') are those, if any, made expressly by the manufacturer of such Goods, and specifically set forth by such manufacturer. TRUCKPRO SPECIFICALLY DISCLAIMS ANY WARRANTIES OF ANY KIND WHATSOEVER ON THE GOODS, WHETHER EXPRESS, IMPLIED, STATUTORY, ORAL OR WRITTEN, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR IMPLIED WARRANTY OF MERCHANTABILITY with respect to any such Goods. Truckpro neither assumes nor authorizes any person to assume on Truckpro's behalf any other obligation of liability or to make any representation, promise or agreement.
 2) All claims and return goods must be accompanied by this invoice. If this account is not paid when due, I, we, or either of us agree to pay all Attorney Fees and all other costs which may be incurred in the collection of this account.
 3) All credit balances on charge accounts must be offset with a purchase. Truckpro and customer hereby expressly agree that any credit balance unused by the customer to offset a purchase with one (1) year of the creation of such credit balance shall be forfeited by customer and shall become the true property of Truckpro.



*Excellence Delivered **As Promised***

Date: March 21, 2017

To: Radnor Township Board of Commissioners

From: Roger Phillips, PE

cc: Robert Zienkowski – Township Manager
Stephen Norcini, P.E. – Director of Public Works
Kevin W. Kochanski, RLA, CZO – Director of Community Development
John Rice, Esq – Grim, Biehn, and Thatcher
Amy Kaminski, PE – Gilmore and Assoc.
Steve Gabriel - Rettew

RE: 121 Poplar Avenue – Stormwater Waiver Request
Grading Permit Application – GP 17-024

The applicant is requesting a waiver of §245-22 of the Townships Stormwater Management Ordinance which requires the maximizing of the ground water recharge capacity of the area being developed.

As part of an approved grading permit in 2007 (GP 07-183), the applicant conducted soil testing at 6 locations on the site. The results of those tests indicated that the required percolation was not feasible due to poor soils. The applicant is now proposing new impervious areas (803.75 SF of deck and walk). The applicant has made provisions for the installation of an underground stone drainage bed and four (4) 75-gallon rain barrels to address the volume management requirements due to the lack of percolation at the site.

The applicant has requested to appear before the Board of Commissioners to discuss the location of the proposed underground stone bed and the manner in which the proposed system collects the runoff.

In addition to the above mentioned issues, the applicant must address the following items prior to the issuance of the Grading Permit:

1. The plans show the proposed stone drainage bed to be located beneath the proposed deck structure. The deck structure is considered an impervious surface which would prevent rainfall from reaching the system unless directly piped into the drainage bed. The design must be revised to include conveyance piping/structures which collect the runoff from the proposed deck area and conveys the runoff to the stone bed.

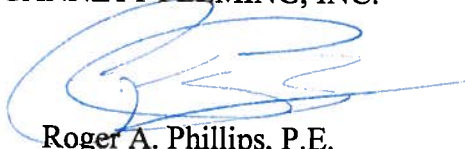


2. §245-27.(H) – Adequate erosion protection shall be provided along all open channels and at all points of discharge. The overflow device for the proposed stormwater management system is a 2” PVC pipe which daylights to grade creating a concentrated point of discharge. The proposed discharge must be revised so as not to create a concentrated point of discharge.
3. A detail of the proposed rain barrel must be provided. This should include information as to how the overflow from the rain barrel is discharged.

If you have any questions or require any additional information, please contact me.

Very truly yours,

GANNETT FLEMING, INC.

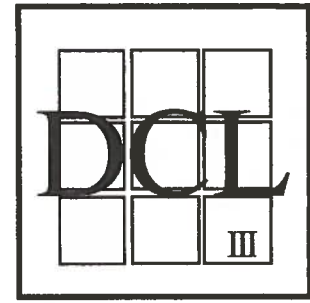


Roger A. Phillips, P.E.
Senior Project Manager



6 February 2017

Board of Commissioners
Radnor Township
301 Iven Avenue
Wayne, PA 19087



ARCHITECTS

D. Cameron Lacy III, RA

Re: 121 Poplar Ave.
Section 245-22, Groundwater Recharge Waiver

Dear Members of the Board,

Paul & Pilar Yeakel, the owners of 121 Poplar Ave. in Wayne, are proposing to construct a cedar deck and flagstone adjoining walk to their property and are requesting a waiver from Section 245-22 of the Radnor Township Stormwater Management Ordinance. The deck addition is 710.60 sqft and the walk is 93.15sqft. (total 803.75sqft). As the total added impervious construction falls within 500sqft - 1,499sqft, the project requires groundwater recharge according to the ordinance.

In 2007, the Yeakels constructed an addition which required groundwater recharge. Water percolation testing was performed by Delaware Valley Septics, INC and the results from (6) six test pits showed no drainage occurred (see attached report). At the time, the Township allowed the project to proceed as there were no other options available at that time to mitigate this condition.

Using Radnor Township's rainwater retention formula (see Plan Table) for the proposed deck & flagstone walk additions, the required retention would total 167.25 cuft. For this project, we are proposing to create a 6" deep stone drainage bed beneath the proposed deck and the installation of (4) four 75gal rain barrels (see attached S-1 Drawings). The stone installation would create a 195.0 cuft holding area for rainwater within the topsoil layer allowing the water to accumulate and leach into the permeable soils layer of the grass areas of the rear yard. Overflow piping would allow water not absorbed to run off along the grass as indicated on the plan. The rain barrels will provide more than half of the retention of a 1/2" rainfall from the existing roofs (48.16 cuft). Combined (243.16 cuft), these measures are designed to offset the retention needs of the current deck & walk project while also addressing the previous addition within these existing site conditions.

We are hopeful that these proposed measures will be considered by the board and approved. If you require any additional information, please contact me at DCL03@verizon.net or 610-254-8241. Thank you again for your consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Cameron Lacy III', with a long, sweeping flourish extending to the right.

D. Cameron Lacy III, RA

cc: Paul & Pilar Yeakel



Mr. and Mrs. Paul Yeakel, Jr.
121 Poplar Avenue
Wayne, Pa. 19087

November 30, 2007

RE: Storm Water Management Percolation Testing

Dear Mr. & Mrs. Yeakel,

On November 28, 2007 storm water percolation testing was performed in the area proposed for installation of a storm water seepage pit. Three test holes were dug to perform testing at a depth of three and a half feet. After a period of one and a half hours, water in each test hole did not drain at all into the soils.

We moved to a higher elevation to perform the same test at the same depth. Once again the exact results were obtained, no drainage into the soils.

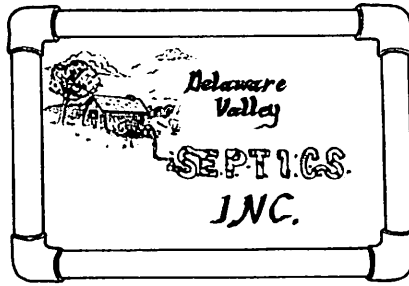
While digging post holes in both the bottom and top elevations, mottles in the soils were noticed. When ever mottles are present in soils, this is an indication of poor aeration. Mottles were prominent which would explain why the percolation test holes did not drain.

Should you have any questions about this report or testing, please call at our office.

Ronald Di Gregorio, President

Delaware Valley Septics Inc.

RD/dd



DELAWARE VALLEY SEPTICS, INC.
 136 Maplewood Avenue, Upper Darby, PA 19082
 Office # 610-789-0739 / Fax # 610-789-0963

Percolation Report for Storm Water Management

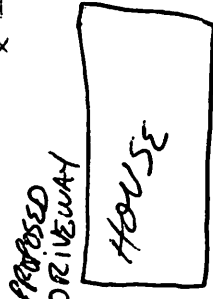
Client PAUL & PILAR YEAKEL 610-220-7902

Location 121 POPULAR AVENUE, WAYNE, PA 19087

Date 11-28-2007 Lot _____

Municipality _____ County _____

Percolation Depth 42"

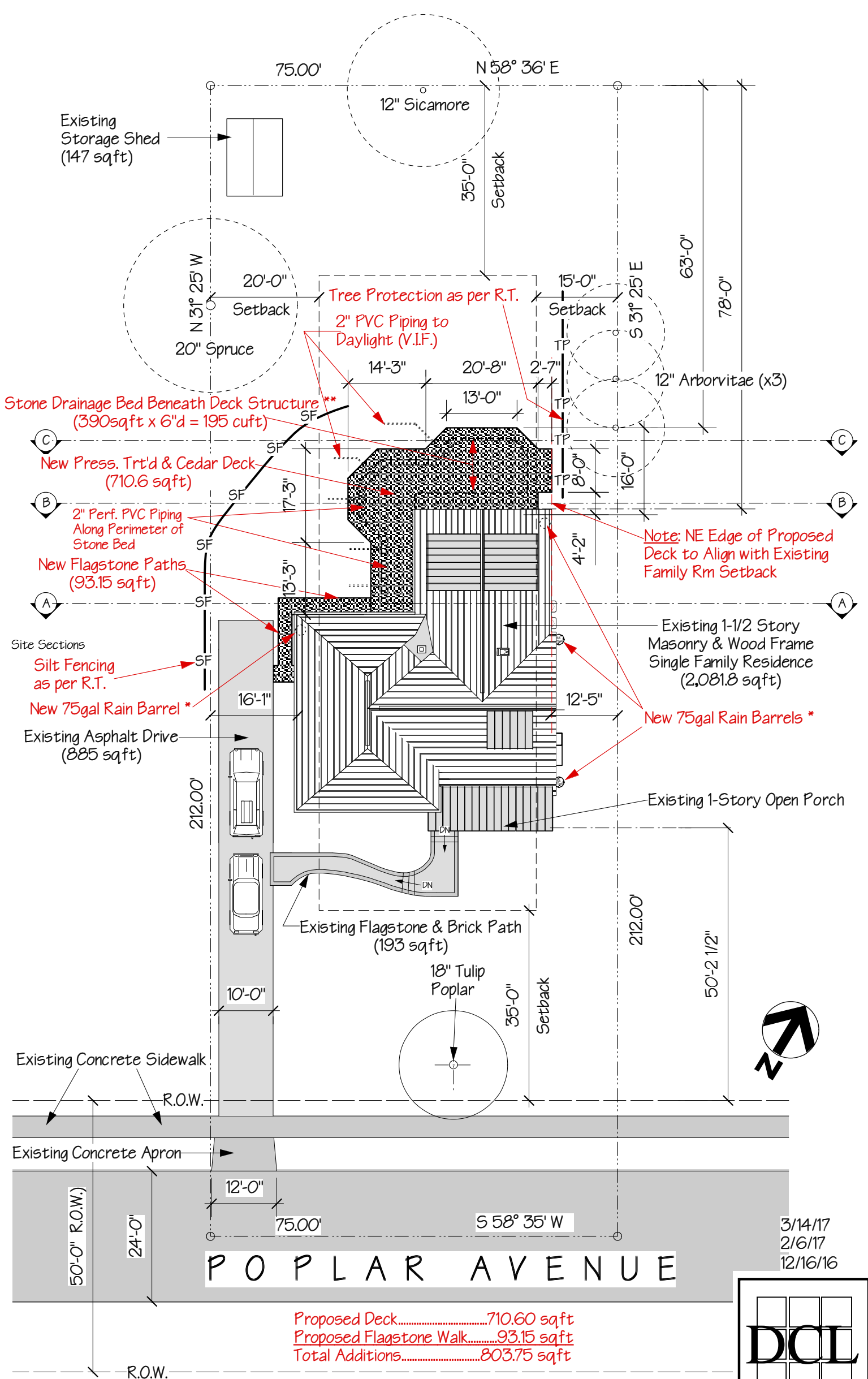


Hole	Depth	10/30	1	2	3	4	5	6	7	8	9	10
1	42"	30	Q	Q	Q	} LOW SIDE OF PROPERTY						
2	42"	30	Q	Q	Q							
3	42"	30	Q	Q	Q							
4	42"	30	Q	Q		} HIGH SIDE OF PROPERTY						
5	42"	30	Q	Q								
6	42"	30	Q	Q								

Percolation Rate:

#1 _____ #2 _____ #3 _____ #4 _____ #5 _____ #6 _____

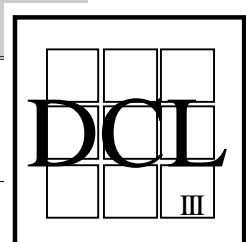
Total = _____ Minutes / Inch = _____



1
S-1

Site Plan

Scale: 1" = 20'



ARCHITECTS

126 Poplar Avenue
Wayne, Pa 19087
610-254-8241

3/14/17
2/6/17
12/16/16

Yeakel Residence
121 Poplar Avenue
Wayne, Pa 19087

N 31° 25' W

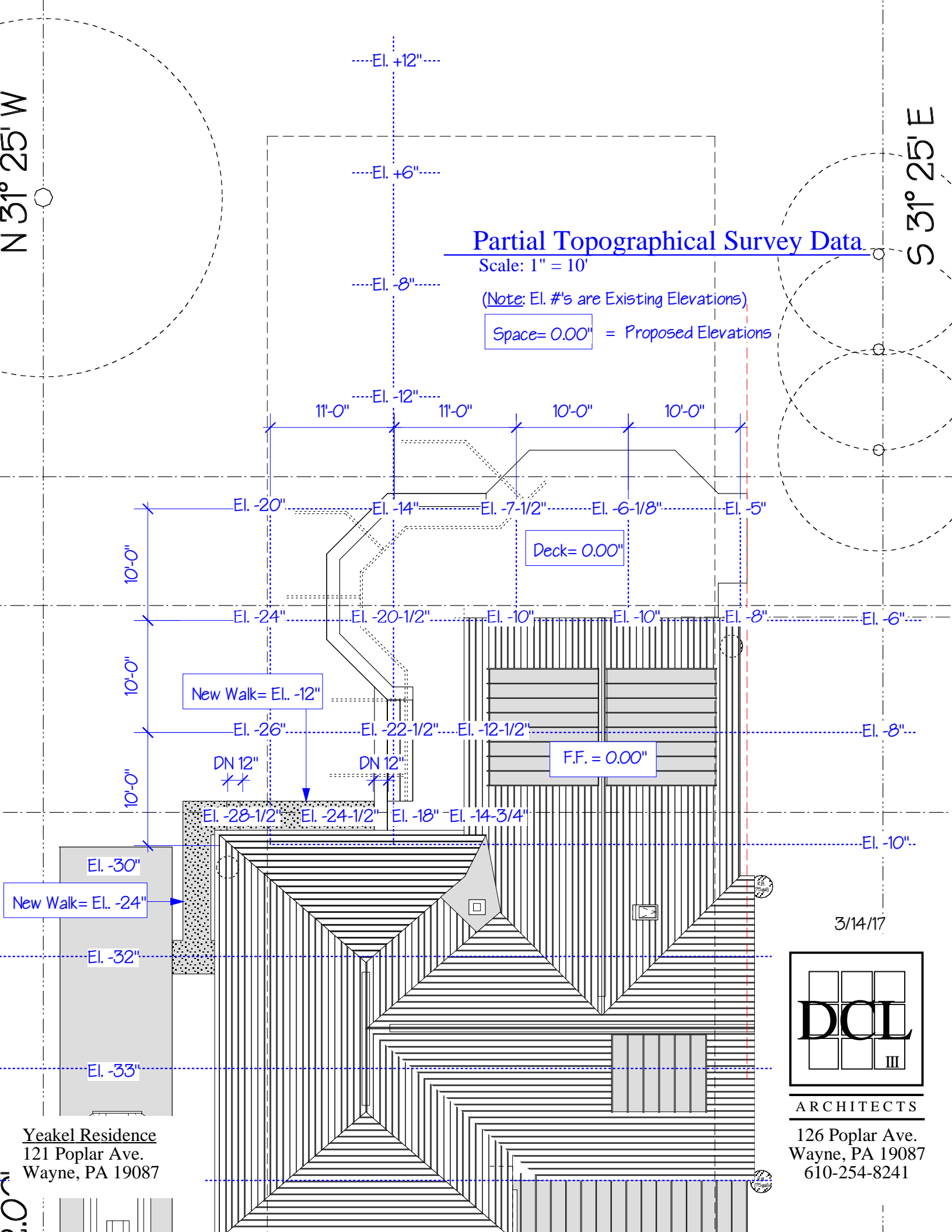
S 31° 25' E

Partial Topographical Survey Data

Scale: 1" = 10'

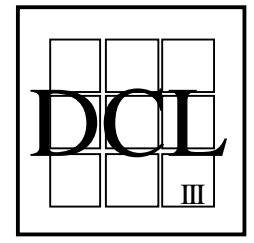
(Note: El. #'s are Existing Elevations)

Space= 0.00" = Proposed Elevations

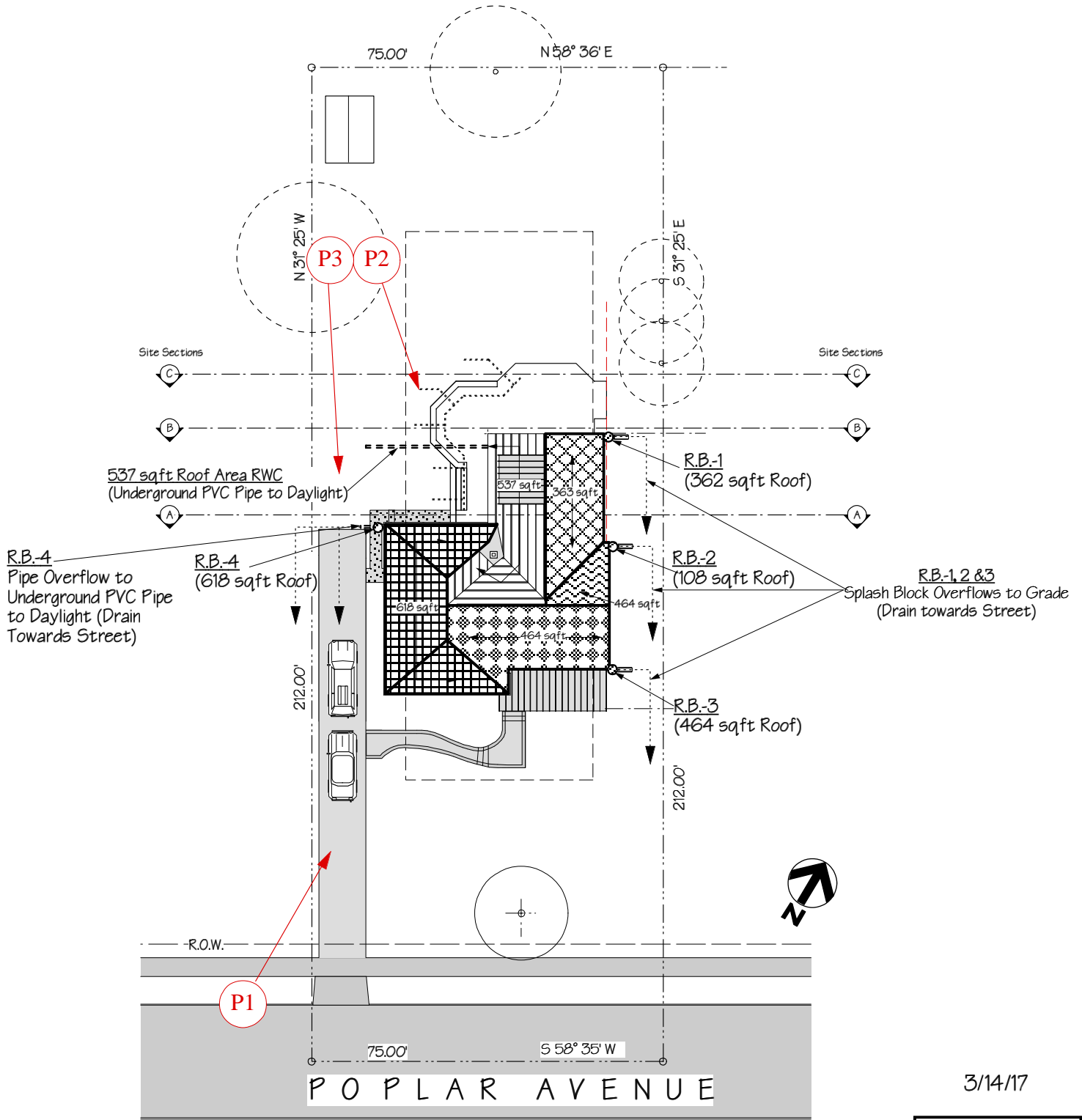


Yeakel Residence
121 Poplar Ave.
Wayne, PA 19087

3/14/17



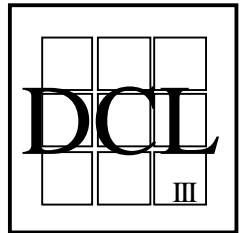
ARCHITECTS
126 Poplar Ave.
Wayne, PA 19087
610-254-8241



1 Photo Key & Roof Drainage Plan
 S-1 Scale: 1" = 30'

Total Roof Drainage Rain Barrel Capture = 1,552 sqft

3/14/17



ARCHITECTS

126 Poplar Ave.
 Wayne, PA 19087
 610-254-8241

Yeakel Residence
 121 Poplar Ave.
 Wayne, PA 19087

Authorization to Enforce
Settlement Agreement re:
712 Brook Street

From: "Dr. Judith Dwyer" <jdwyer@ndapa.org>

Date: Monday, March 20, 2017 4:47 AM

To: <eschaefer@radnor.org>

Subject: Academy of Notre Dame -- RACP application support

Resent-From: <eschaefer@radnor.org>

Dear Ms. Schaefer,

The Academy of Notre Dame recently submitted a \$4.0 M RACP (Redevelopment Assistance Capital Program) request to the Commonwealth, in Round 1 of 2017, to support the construction of our new Center for STEM Education. We would be most grateful to have the Radnor Township Board of Commissioners officially endorse this project through a letter of support.

As you know, there is a well-documented lack of qualified, confident, and ambitious women in science, technology, engineering and mathematics (STEM) fields. The Academy embraces an all-girls learning environment as ideal for the exploration of the sciences, critical for girls to gain confidence in their abilities prior to college. Our current STEM facilities are dated and inadequate for implementing the school's new, comprehensive and rigorous STEM curriculum.

Our new Center for STEM Education will be available for public use for events, STEM conferences and summer camps for students in the Philadelphia area, and other community-wide programs. We are also pursuing opportunities with institutional and corporate partners to utilize the Center for professional conferences, events and academic seminars. Our Center for STEM Education will ultimately benefit Pennsylvania businesses and organizations eager for talented and confident female leaders.

To receive RACP funding, projects must have the support of legislators and officials at the state, county and municipal levels, as well as broad community support.

Thank you for your consideration and guidance on appropriate next steps. We would be most grateful for support from the Radnor Township Board of Commissioners.

Sincerely,

Dr. Judith Dwyer

Judith A. Dwyer, Ph.D.

President

Academy of Notre Dame de Namur

560 Sproul Road

Villanova, PA 19085

610.977.0322

610.687.0650, ext. 258

Fax: 610.977.0180

jdwyer@ndapa.org

Motion to Reject All
Proposals for the
Stormwater Project
Administrator

SWMAC perspective on CH2M township-wide assessment

- At February meeting, SWMAC previewed Dan's presentation
- SWMAC made following observations:
 - Very excited to see long list of possible projects culled to 32
 - some projects familiar
 - many have not been considered before
- Dan will stress and we want to reiterate that criteria presented here are beginning of discussion about best projects for township to pursue
 - As we reviewed work in Feb, SWMAC recognize other factors to be considered
 - Include those mentioned by Elaine and Don at last meeting
 - communal use, sediment, public safety
- Our goals
 - Within 2 months, SWMAC wants to bring 4 to 5 smaller projects for BoC to consider initiating this year alongside the large Banbury/Francis Way project
 - By August, we will present 2-3 larger projects for selection by admin/BoC in 2018.

**RESOLUTION 2017-58
RADNOR TOWNSHIP**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A GRANT
APPLICATION TO THE DEPARTMENT OF CONSERVATION AND
NATURAL RESOURCES FOR RADNOR TRAIL EXTENSION PROJECT.**

WHEREAS, Radnor Township anticipates the development of the Radnor Trail Extension Project; and

WHEREAS, Radnor Township desires to apply to the Department of Conservation and Natural Resources ("Department") for a grant for the purposes of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "Grant Agreement Signature Page"; and

WHEREAS, Radnor Township understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between Radnor Township and the Department if the applicant is awarded the grant; and

WHEREAS, Radnor Township understands, that by signing the "Grant Agreement Signature Page" and submitting it to the Department as part of the grant application, the applicant agrees to the terms and conditions of the grant and will be bound by the Grant Agreement if the Department awards a grant and the Township accepts.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Radnor Township, as follows:

1. The "Grant Agreement Signature Page" may be signed on behalf of the applicant by the official who, at the time of signing, has the title of "Township Manager".
2. If this official signed the "Grant Agreement Signature Page" prior to the passage of this Resolution, this grant of authority applies retroactively to the date of the signing.
3. If Radnor Township is awarded a grant and the Township accepts, the "Grant Agreement Signature Page," signed by the above official, will become the applicant/grantee's executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any Amendment to the Grant Agreement may be signed on behalf of the grantee by the official who, at the time of the signing of the amendment, has the title specified in paragraph 1 and the grantee will be bound by the amendment.

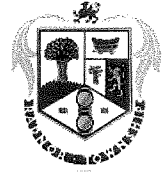
SO RESOLVED this 27th day of March, 2017.

TOWNSHIP OF RADNOR

By: _____
Elaine P. Schaefer, President

Attest: _____
Robert A. Zienkowski
Township Manager/Secretary

Radnor Township



PROPOSED LEGISLATION

DATE: March 21, 2017
TO: Board of Commissioners
FROM: Steve Norcini, P.E., Director of Public Works
CC: Robert A. Zienkowski, Township Manager
William M. White, Finance Director
Melissa Conn, Purchasing and Contracts Coordinator

LEGISLATION: Resolution #2017-58 Authorizing the Execution of a Grant Application to the Pennsylvania Department of Conservation and Natural Resources Community Conservation Partnerships Program (DCNR C2P2) for the Radnor Trail Extension Project.

LEGISLATIVE HISTORY: This is the first legislative action on this topic.

PURPOSE AND EXPLANATION: Radnor Township has the opportunity to execute the grant application through the DCNR C2P2 Program for the anticipated **1) Radnor Trail Extension** and **2) Township Building/Capelli Golf Range/Encke Park Connection**. This work is within DCNR's local conservation and recreation goals and priorities that strategically emphasize the areas of *Improving Communities Through Access to Conservation and Recreational Resources*, as well as *Connecting Citizens with Recreational Opportunities, Greenspace and Trails*. The anticipated **1) Radnor Trail Extension** entails for the construction services of the Phase 1 Radnor Trail Extension that is currently being designed to extend the Radnor Trail eastward to the Martha Brown Woods/I-476 right-of-way. This will include an ~0.5-mile 12 ft wide trail extension and new trail culvert beneath Radnor-Chester Road. Also, the **2) Township Building/Capelli Golf Range/ Encke Park Connection** will include the design and construction of a trailhead and 20-30 car parking lot expansion at Capelli Golf Range and 8 ft wide path connecting the Capelli Golf Range parking lot to the Radnor Trail as well as to the Radnor Township Building. Design and Construction improvements will incorporate parking lot, path and trail improvements, stormwater improvements, landscaping, and ADA compliant bridge construction. The **Radnor Trail Extension** and **Township Building/Capelli Golf Range/Encke Park Connection** project will provide a highly utilized and accessible asset for many generations of the community in a key location within Radnor Township.

Township Staff will administer and prepare the necessary grant documentation in cooperation with Campbell Thomas & Co. (the Architectural Firm that is designing, administrating and overseeing of the planning and development of the expanded trail system) and will coordinate the project if approved by the Board of Commissioners and subsequent granting authorities.

FISCAL IMPACT: There is no direct fiscal impact or financial obligation to authorizing the execution of a grant application to DCNR for the **Radnor Trail Extension** and **Township Building/Capelli Golf Range/Encke Park Connection** project. The Township will only accept the terms of the proposed DCNR C2P2 Grant, in the event that it is awarded, upon approval by the Board of Commissioners at a future meeting. The Township will be requesting \$500,000 from DCNR; if awarded, it is anticipated that the DCNR C2P2 grant would require a 50% match in the amount of \$500,000. Funds of \$1,041,810 are currently budgeted for the **Radnor Trail Extension** and **Township Building/Capelli Golf Range/Encke Park Connection** project in Trail Bond Proceeds.

The estimated cost of the project is approximately \$1.2M. This project would qualify to be completed in phases. A maximum of approximately \$500,000 (this number could be lower) would be required by the Township in order to fully implement the **Radnor Trail Extension** and **Township Building/Capelli Golf Range/Encke Park Connection** project.

RECOMMENDED ACTION: The Administration respectfully requests the Board to approve Resolution #2017-58 authorizing the execution of a grant application to DCNR for the Radnor Trail Extension Project.

Updated: 03-17-2017

DRAFT FOR REVIEW - CTC Statement of Opinion of Probable Cost

Encke Park and Capelli Golf Range Connection Radnor Township					
<i>Parking Lot / Path Improvements and Earthwork / Stormwater Improvements / Landscaping / ADA Compliant Bridge Construction</i>					
Estimate Source	Item Description	Quantity	Units	Unit Price	Approximate Total
CT&C (Gannett Fleming provided an alternative - Not Shown Here)	8' Wide Path - Capelli (Including Earthwork) From Capelli Parking Lot to Radnor Trail	1313	L. F.	\$60.00 *(1)	\$78,800.00
CT&C	8' Wide Path - Encke (Including Earthwork) Through Encke Park from New Bridge over Ithan Creek to proposed Capelli Path	695	L. F.	\$60.00 *(1)	\$41,700.00
CT&C (Gannett Fleming provided an alternative - Not Shown Here)	Parking Lot Improvements (Including Earthwork) 20-30 Spaces Agregate Base	1	L.S.	\$40,000.00	\$40,000.00
Gannett Fleming	Stormwater Improvements Stormwater BMP	1	L.S.	\$50,000.00	\$50,000.00
CT&C	New Bridges - Over Ithan Creek in Encke Park Over unnamed tributary in Capelli Woods	2	L.S.	\$75,000.00	\$150,000.00
CT&C	Landscaping	1	L.S.	\$50,000.00	\$50,000.00
Sub Total					\$410,500.00
Contingency (10%)					\$41,050.00
ESTIMATED TOTAL CONSTRUCTION COSTS					\$451,550.00

Note: This opinion of the probable costs of construction has been made in accordance with good architectural & engineering practice and procedure. Since Campbell Thomas & Co. has no control over construction costs, competitive bidding and market conditions, or costs of financing, acquisition of land or rights-of-way, Campbell Thomas & Co. does not guarantee the accuracy of such opinions of the probable costs as compared to actual costs or contractors bids.

Assumptions:

*(1) This unit price includes all trail construction work other than landscaping and the new bridges.

Radnor Trail Extension - Additional Design and Engineering Costs

CONSULTANT	TASKS / RESPONSIBILITIES	ESTIMATED FEE
Trail Extension Construction		
Gilmore & Assoc., Inc. Environmental	Related to Trail Extension Construction - Soils sampling and testing, and recommendations related to conditions identified in PHASE I ESA.	\$ 22,000
Capelli / Enke Park Trail Links and Parking - Design, Engineering, Construction Documentation		
Campbell Thomas & Co.	Planning, design, construction documentation, meetings, coordination of permitting, construction observation, overall project management and coordination	\$ 80,000
TPW Design Studios	Environmental, E&S, Landscape Architecture, meetings and coordination	\$ 23,500
Jefferey Case, PE	Engineering Design for two pedestrian bridges over the creek	\$ 8,000
Gilmore & Assoc., Inc. Survey	Engineering existing conditions survey for the 2 proposed trail links and the parking area	\$ 12,000
SUBTOTAL		\$ 123,500
SUM ADDITIONAL DESIGN AND ENGINEERING COSTS.		\$ 145,500
Escalation for 2018-2019		\$ 14,550
TOTAL ADDITIONAL DESIGN AND ENGINEERING COSTS.		\$ 160,050

DRAFT FOR DISCUSSION



RADNOR TOWNSHIP - JOHN CAPPELLI GOLF RANGE - 300 IVEN AVENUE
POTENTIAL PARKING LOT/ PATH IMPROVEMENTS

SCALE: 1" = 2000'

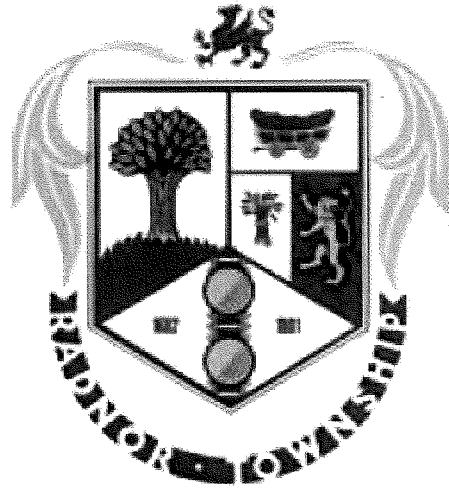
Radnor Police Department Citations

Public Participation

Discussion of the
Stormwater Study
*(Follow-up from March 13,
2017 meeting)*

Motion regarding changes
to the structure,
composition, and function
of the Stormwater
Management Advisory
Committee

Discussion and Possible
Motion Regarding a Policy
to Televise Boards and
Commissions Public
Meetings



Radnor Township

Administrative Guide

to

Boards & Commissions

Exhibit "A" to Resolution No. 2017-_____

Table of Contents

1. Introduction	3
2. Board of Commissioners	4
3. Board of Health	4
4. Citizens Audit Review & Financial Advisory Committee	5
4. Citizens Communications Council	6
5. Civil Service Commission	6
6. Code Appeals Board.....	6
7. Design Review Board	7
8. Educational Services Agency	7
9. Environmental Advisory Council	7
10. Ethics Board	8
11. Historic & Architectural Review Board	8
12. Memorial Library Board	9
13. Open Space Committee	9
14. Park & Recreation Board	9
15. Planning Commission	10
16. Radnor-Haverford-Marple Sewer Authority	10
17. Rental Housing Appeals Board	11
18. Shade Tree Commission	11
19. Stormwater Management Committee	11
20. Villanova Care Committee	11
21. Zoning Hearing Board	12

1. Introduction

In 1976, Radnor Township residents approved the Radnor Home Rule Charter. This document, which can be found on the Township's web site (www.radnor.com) in the Municipal Code, provides the organizational structure for the governance of the Township. The governing body, known as the Board of Commissioners (BOC) is granted the authority to appoint all boards, commissions and authorities of the Township. All boards and commissions, except for the BOC, are limited to terms of no more than six (6) years in length with no individual member serving more than two (2) consecutive terms. Currently, the Township has 21 boards and commissions which were created and empowered by ordinance, resolution or motion adopted by the Board of Commissioners. The following is a summary of the Boards and Committees and the source of their authority.

Name	Empowered By
Board of Commissioners	Home Rule Charter (1977)
Board of Health	Township Code Chapter 5
Citizens Audit Review & Financial Advisory Committee	Resolutions 2011-01 and 2017- 03
Citizens Communications Council	Township Code Chapter 5
Civil Service Commission	Township Code Chapter 5
Code Appeals Board	Uniform Construction Code; Township Code Chapter 15
Design Review Board	Township Code Chapters 5, 150
Educational Services Agency	Township Code Chapter 30
Environmental Advisory Council	Township Code Chapter 33
Ethics Board	Township Code Chapters 5, 39
Historic & Architectural Review Board	Township Code Chapters 5,178
Memorial Library Board	Township Code Chapter 5
Open Space Committee	BOC motion 10/99
Parks & Recreation Board	Township Code Chapter 5
Planning Commission	Township Code Chapter 5
Radnor-Haverford-Marple Sewer Authority	Township Code Chapters 5, 78
Rental Housing Appeals Board	Township Code Chapters 5, 226
Shade Tree Commission	Township Code Chapter 263

Stormwater Management Committee	Resolutions 2013-03, 2015-31
Villanova Care Committee	Resolution 2016- 22
Zoning Hearing Board	Township Code Chapters 5, 280

2. Boards and Commissions

A. Board of Commissioners

The Board of Commissioners is granted the legislative and executive authority to govern Radnor Township in the Home Rule Charter as approved by the electors of the Township. The Board consists of seven members, each representing one of the seven wards comprising the Township. Ward boundaries may be redrawn every ten years (following the decennial U.S. census) to provide equal voter representation in each ward. A commissioner is elected for a four-year term by the voters of the ward and receives compensation of \$2,100 per year in accordance with the Home Rule Charter. (“Charter”)

The Board's chief responsibilities include supervising Township operations, establishing an annual budget, levying taxes, and passing necessary policy and regulatory ordinances. The Board also appoints principal officials to run the day-to-day affairs of the Township, and is also responsible for the appointment of all members of each advisory boards, commissions, and authorities. Each appointee to an advisory body must be a registered elector of the Township. Additional information on the appointment process and other organizational requirements for the various boards can be found in Chapter 5 of the Township code.

Citizens are encouraged to take an active role in their local government in Radnor. The Charter and the state Open Meetings Law mandates that the Board of Commissioners conduct public meetings in order to transact township business with opportunities for public comment.

The Board of Commissioners meet on the second and fourth Mondays in September through May and on the third Monday in June, July and August at 6:30 p.m. Meetings are held in the Radnorshire Room of the Township Building, located at 301 Iven Avenue, Wayne and are televised on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

B. Board of Health

The Board of Health advises the Board of Commissioners and the Department of Community Development on matters of public health policy and administration necessary to promote and protect the health of the citizens of the Township. Their duties also include providing advice to the Board of Commissioners on federal and state laws and regulations on health and recommending new ordinances, rules and regulations to promote awareness by Township citizens of significant health related issues. Recent

topics of discussion have included food handling, influenza, HIV, teen health issues, rabies, and Lyme disease. The Board has initiated a series of programs, called *Radnor Health Matters*, on many of these issues, available on line and on the Township's cable channels. The Township's Health Officer acts as a liaison between the Board and the Township Administration and reports to them on his activities. Additional information on the Board of Health can be found in Chapter 5, Section 35 of the Township Code.

The Board of Health meets on the third Monday of each month at 5:30 p.m. No meetings are held in July and August.

Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

The Board of Health consists of nine members, five of whom shall be licensed doctors, registered nurses or persons trained and experienced in public health matters, each serving no more than two consecutive four year terms, exclusive of serving any part of an unexpired term.

C. Citizens Audit Review & Financial Advisory Committee

The Citizens Budget and Financial Advisory Committee (CARFAC) was formed in 2011 by the Board of Commissioners. This volunteer group was assembled to assist the elected officials in evaluating the budget and financial issues of Radnor Township. Meetings of the CARFAC will be open to the public, held at least quarterly, and will be advertised in the same manner as other Township Boards and Committees. The Committee shall:

- Meet with the Township Auditors annually before and at the conclusion of each audit.
- Review quarterly financial statements (including updated budget versus actual statements, statements of fund cash position, debt position, long-term financial forecast position or change in assumptions, pension funding status, OPEB Funding status, or other reports as requested by the Commissioners).
- Analyze capital Plan funding, long term liabilities, the township credit rating and update the Stakeholder's Financial Summary annually.
- Any other projects or tasks as assigned to it by the Township Board of Commissioners.

- The Committee shall report to the Board of Commissioners as deemed necessary by the Board or by the CARFAC.

D. Citizens Communications Council

The Citizens Communications Council, formerly known as the Citizens Cable Communication Council was restructured by the Board of Commissioners on January 5, 2009. The Council is responsible for advising the Board and township staff on policy and administrative matters relating to cable television, telecommunications, wireless facilities, and new and emerging communication technologies. They also provide recommendations and advice on the negotiation of cable franchise, right-of-way, and other communication agreements. Additional information on the role of the Council can be found in Chapter 5 Section 38 of the Township Code.

The Citizens Communications Council meets on the third Wednesday of each month at 6:30 p.m.

Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

E. Civil Service Commission

The Civil Service Commission administers the Civil Service procedures for Police Officers which includes the enforcement of rules of conduct and regulations approved by the Board of Commissioners. They also conduct testing and certify qualified applicants for positions and promotions within the Police Department. The Commission is authorized to issue subpoenas, hold hearings, and hear appeals. Additional information on the Civil Service Commission can be found in Chapter 5 Section 36 of the Township Code. The Civil Service Commission meets on an as needed basis. The Commission consists of three members and one alternate, each serving six year terms.

F. Code Appeals Board

The Code Appeals Board was established under the statewide Uniform Construction Code (UCC) to review all building and construction codes and recommend modifications to Township ordinances as necessary. The Board also acts as a quasi-judicial board which considers appeals from the township code official's interpretation of the UCC. Additional information regarding this board can be found in Chapter 15 of the Township Code. The Code Appeals Board consists of five members, each serving five year terms. The Board meets on an as needed basis.

G. Design Review Board

The Design Review Board reviews applications for signage, new buildings, and facade renovations for compliance with the Township's Sign Ordinance and related landscaping regulations. They also hear appeals from staff interpretations of the applicable codes.

Projects requiring Design Review Board approval include:

- New wall, ground, window or freestanding signs; or change of existing.
- New or change of existing awnings.
- Commercial or institutional building facade renovations.
- New commercial or institutional buildings.
- Additions to commercial or institutional buildings.
- Addition of telecommunication antennas.

The Design Review Board includes five members, three of whom must have a professional background and experience in the fields of architecture, engineering or landscaping. Additional information on the Board can be found in Chapter 5, Section 42 of the Township Code. Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

H. Educational Services Agency

The Educational Service Agency (ESA) is authorized by state law and is codified in Chapter 30 of the Township Code. The ESA hires, trains and supervises school crossing guards pursuant to an agreement with the Radnor Township School District. The ESA is composed of three individuals, appointed to three year overlapping terms.

I. Environmental Advisory Council

The Environmental Advisory Committee (EAC) was initially established as a subcommittee of the Board of Health, the EAC was renamed the Environmental Advisory Council (EAC) and restructured as a stand-alone advisory council by the Board of Commissioners on March 10, 2008.

The Environmental Advisory Council serves as a clearinghouse for issues of an environmental nature. They recommend plans and programs to the appropriate Township agencies for identification and resolution of environmental problems. The EAC is also charged with the task of environmental education and awareness for the community. The EAC serves an educational role in the community providing citizens with useful information in an effort to help maintain and improve the environment in which we all live. The Council also encourages voluntary programs through community participation.

The EAC meets on the fourth Thursday of each month January through October at 6:00 p.m. The EAC meets on the first Tuesday after Thanksgiving at 6:00 p.m. for a combined November/December meeting.

Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

The Environmental Advisory Council consists of seven at-large members plus up to four nonvoting liaisons appointed by the Council from the Park and Recreation Board, Planning Commission, Board of Health and Shade Tree Commission may be appointed all of whom serve four year terms.

J. Ethics Board

The Ethics Board hears and investigates any complaints of alleged ethics violations and may render confidential advisory opinions. Additional information on the Ethics Board can be found in Chapter 5, Section 37 of the Township Code.

The Ethics Board meets on an as needed basis and consists of four members serving five year terms, plus the President of the Board of Commissioners.

K. Historic & Architectural Review Board

The Historic and Architectural Review Board (HARB) was created to protect and enhance the North Wayne Historic District for the educational, cultural, economic, and general welfare of the public through preservation, protection, and regulation of buildings of historic interest or importance within the District and to safeguard elements of architectural history throughout the District which have been determined to be of historic significance. The Historic District ordinance provides that the HARB will serve to review applications for the construction, addition or demolition of any principal building, or any additions or accessory buildings in the district. Additional information on the HARB can be found in Chapter 5 Section 42.2 of the Township Code.

The Historic and Architectural Review Board meets on the first Wednesday of each month at 6:00 p.m.

Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

All applications must be submitted fifteen (15) calendar days prior to the meeting. Only complete applications will be accepted.

The HARB consists of five members including one registered architect or engineer, one licenses real estate broker and one person with technical knowledge in the building code or construction industry. The remaining two members must have a knowledge and interest in the preservation of historic districts. The terms of office are five years.

L. Memorial Library Board

The Board of Trustees of the Memorial Library of Radnor Township consists of fifteen members. Two members are Radnor Township appointees, one is a Radnor School District appointee and the remaining twelve are appointed by the Board of Trustees. Each Trustee serves a three year term, with a maximum of three consecutive terms allowed.

The Library Board is the governing body of the Memorial Library of Radnor Township, a separate, nonprofit corporation. The Library Board approves the Library's annual operating budget and various administrative policies. Library Board Meetings are regularly scheduled at 7:30 P.M. on the third Thursday of each month (dates may be changed without public notice), except in July and August. The Annual Meeting of the Board is in May when the election of the new trustees and officers is held. The regular monthly meeting follows the Annual Meeting. Information on the Memorial Library Board can also be found in Chapter 5 Section 43 of the Township Code.

M. Open Space Committee

The Open Space Committee was formed in 1999 as an ad-hoc committee to advise the Board of Commissioners on the acquisition of open space and recreational land.

The Open Space Committee holds meetings as needed.

N. Park & Recreation Board

The Park and Recreation Board provide advice to the Board of Commissioners and the Department of Parks and Recreation on matters of recreational policy and the development and maintenance of parks and open space in the Township.

The Parks and Recreation Board meet on the second Thursday of each month at 6:30 p.m. Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

Additional information on the Park and Recreation Board can be found in Chapter 5 Section 39 of the Township Code

The Parks and Recreation Board consist of seven members serving five year terms, plus two representatives of the Radnor School Board of Directors.

O. Planning Commission

The Planning Commission serves as an advisory board to the Board of Commissioners providing recommendations and advice on all land development and subdivision applications that are submitted to the Township in accordance with the Pennsylvania Municipalities Planning Code. The Planning Commission also plays an important role in developing the Township's Comprehensive Land Use Plan, as well as keeping the Zoning and Subdivision and Land Development Codes up to date and in compliance with applicable state and federal laws. Additional information on the Radnor Planning Commission can be found in Chapter 5 Section 39 of the Township Code.

The Planning Commission meetings are held on the first Monday of each month at 7:00 p.m. and are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

The Planning Commission consists of nine members, each serving four year overlapping terms.

P. Radnor-Haverford-Marple Sewer Authority

The RHM Sewer Authority is responsible for providing treatment of all wastewater emanating from the Darby Creek Drainage Basin in Radnor, Haverford, Marple, Newtown, and Tredyffrin Townships. The wastewater is treated in plants located along the Delaware River in Southwest Philadelphia.

The Radnor-Haverford-Marple Sewer Authority meets four times a year and additional information on the meeting dates and times can be obtained by contacting the Township Offices.

The Authority consists of two appointees from each of the member Townships serving five year terms.

Q. Rental Housing Appeals Board

The Rental Housing Appeals Board was created in 2001 as a quasi-judicial board to consider appeals of the Township's Code Officials' determinations in the enforcement of the rental housing ordinance. Additional information on the Board can be found in Chapter 5 Section 42.1 of the Township Code.

The Rental Housing Appeals Board meets on an as needed basis. The Board consists of three members serving five year terms, plus one alternate member.

Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

R. Shade Tree Commission

The Shade Tree Commission is responsible for reviewing subdivision, land development, and other building applications for compliance with the Township's Shade Tree ordinance and for recommending appropriate modifications to the code. Additional information on the Shade Tree Commission can be found in Chapter 263 of the Township Code.

The Shade Tree Commission meets on the fourth Wednesday of each month January through October at 6:30 p.m. and on the first Tuesday after Thanksgiving at 6:30 p.m. for a combined November/December meeting.

Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

The Shade Tree Commission consists of three members plus one representative from the Park & Recreation Board and the Planning Commission serving five year terms.

S. Stormwater Management Committee

The Stormwater Management Committee was created to: 1) recommend stormwater and flood control projects; 2) recommend stormwater infrastructure rehabilitation; 3) support regulatory compliance; and 4) promote public education. The Committee meets on the third Thursday of each month and consists of seven members. Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

T. Villanova Project Communication and Review Committee (CARE)

The CARE Committee was created in 2016 to foster communication on a monthly basis among the Township, its residents and Villanova during the build out of Villanova's land development project. Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

U. Zoning Hearing Board

The Zoning Hearing Board is a quasi-judicial board that conducts zoning hearings and renders decisions on appeals, variances, and special exceptions under the Township's Zoning Code. Applications to the Zoning Hearing Board must be received by the Department of Community Development thirty (30) days prior to the meeting. Only complete applications are accepted. Additional information on the Zoning Hearing Board can be found in Chapter 5 Section 41 of the Township Code.

The Zoning Hearing Board meets on the third Thursday of each month at 7:00 p.m. Meetings are held in the Radnorshire Room or other available room within the Township Building, located at 301 Iven Avenue, Wayne and may be televised as the schedule and room availability permits on Comcast Cable Channel 5 and Verizon FiOS Channel 30.

The Zoning Hearing Board consists of five members plus one alternate serving five year terms.

3. PROCEDURAL REQUIREMENTS FOR BOARDS AND COMMISSIONS

A. CONFLICTS OF INTEREST

Advisory Boards and Commissions are not subject to the conflict of interest or financial disclosure requirements under the State Ethics Act. However, Radnor Township has adopted a local Ethics Act consistent with the State Act which generally prohibits township elected or appointed officials from making decisions which would result in a pecuniary benefit to the official, a family member or an organization with which the member is associated. Although members of advisory Boards do not make final decisions on Township matters, it is the policy of Radnor Township that advisory board members should bring to the Township Manager any matter before the member's board which would have a positive or negative financial impact on that member, a family member or an organization with which the member is associated. The Township Manager in consultation with the Township Solicitor provides guidance to any member disclosing such possible conflicts with respect to participation in the matter.

B. SUNSHINE ACT

It is the policy of Radnor Township that all advisory Boards and Commissions (collectively "Advisory Board") created by the Board of Commissioners through legislative action by ordinance or resolution, shall comply at all times with the state Open Meetings Law (the "Sunshine Act"). All discussion and deliberations involving township business by a majority of Advisory Board members must be conducted at advertised meetings. Conference calls or email discussions involving a majority of Advisory Board members are prohibited. Although there are exceptions to the open meeting requirement, such exceptions are rare for Advisory Boards and questions regarding same should be addressed to the Township Manager.

C. RIGHT TO KNOW ACT

The state Right to Know Act defines a public record as any document, written or electronic, which documents an agency transaction or activity. As a member of an Advisory Board, any document, letter, or email communications regarding Township business may be subject to release upon a legitimate request by any individual. The Township has an appointed Open Records Officer who receives and responds to written records requests from the public. Questions regarding records or record retention can be directed to the Township Manager or the Open Records Officer.

RESOLUTION NO. 2017-56

A RESOLUTION OF THE RADNOR TOWNSHIP BOARD OF COMMISSIONERS, DELAWARE COUNTY, PENNSYLVANIA APPROVING ADDITIONAL FUNDING FOR FINALIZING NEGOTIATIONS WITH COMCAST WITH RESPECT TO THE TOWNSHIP FRANCHISE AGREEMENT

WHEREAS, the Radnor Township Board of Commissioners approved a proposal by the Cohen Law Group for Comcast negotiations on or about September 1, 2015 in a total amount of \$11,125.00; and

WHEREAS, based upon the response by Comcast and the additional complexity to initiate and complete a PEG study, the Board now intends to approve additional funding to the Cohen Law Group to complete Comcast negotiations.

NOW, THEREFORE, be it hereby *RESOLVED* that the Board of Commissioners of Radnor Township does hereby approve payment of existing invoices from the Cohen Law Group in the amount of \$13,738.50 and the Board further approves additional funding in an amount not to exceed \$15,000.00 in order to complete all Comcast negotiations.

SO RESOLVED this _____ day of _____, 2017.

RADNOR TOWNSHIP

By: _____
Name: Elaine P. Schaefer
Title: President

ATTEST: _____
Robert A. Zienkowski, Secretary

New Business

Discussion of Matsonford
Road Pedestrian Bridge

Discussion and Possible
motion to schedule a public
meeting between the Board
of Commissioners and
members of HARB