

## **BOARD OF COMMISSIONERS**

### **AGENDA**

**Monday, June 26, 2017 - 6:30 PM**

Pledge of Allegiance

Notice of Executive Session preceding the Board of Commissioners meeting of June 26, 2017

#### 1. Consent Agenda

- a) Disbursement Review and Approval: 2017-06B, 2017-06C
- b) Acceptance of Department Monthly Reports
- c) Stormwater Management Ordinance Waiver Request: 127 Pine Tree Road – Requesting a Waiver from Stormwater Requirements, based on removed impervious surface
- d) Approval of Meeting Minutes from the May 8, 2017 and May 22, 2017 Board of Commissioners meeting
- e) Resolution #2017-82 - Rescind all awards that have in the past been bestowed upon William Spingler by Radnor Township (***Requested by Commissioner Booker***)

#### 2. Announcement of Vacancies on Boards and Commissions

- a) Environmental Advisory Council - 1 Vacancy
- b) Shade Tree Commission - 1 Vacancy

#### 3. Appointment of Interim Public Works Director

#### 4. Public Participation

#### 5. Committee Reports

### **FINANCE & AUDIT**

- A. Ordinance #2017-09 - (***Adoption***) - Amending the 2017 Capital Budget for the Township Capital Improvement Fund by Transferring Appropriations
- B. Resolution #2017-79 - Board acceptance of the 2016 Comprehensive Annual Financial Report and Independent Audit Report

### **PUBLIC WORKS & ENGINEERING**

- C. Presentation and Possible Motion: Stormwater Management Advisory Committee Presentation, and Possible Motion, Requesting Authorization for Receipt of Proposals for the Preliminary Design of Stormwater Management Projects.
- D. Ordinance #2017-11 – (***Introduction***) - Amending chapter 142, Certificates of Occupancy and Chapter 235, Sewers to provide for the elimination of stormwater into the township's sanitary sewer system
- E. Ordinance #2017-12 – (***Introduction***) - Amending Chapter 235, section 235-5, Sewers, to provide standards for discharge into the public sewer system to avoid obstructions in sewer

and drain pipes, prohibiting pollutants from being discharged into the public sewer system, and prescribing penalties for violations of the ordinance

**PERSONNEL & ADMINISTRATION**

- F. Resolution #2017-81 - Willows Mansion Steering Committee & Board Discussion on the Creation, Composition, Direction & Duties of the Committee

**PUBLIC SAFETY**

- G. Ordinance #2017-10 - (**Introduction**) authorizing one (1) new handicapped parking space to be placed in front of 51 Garrett Avenue

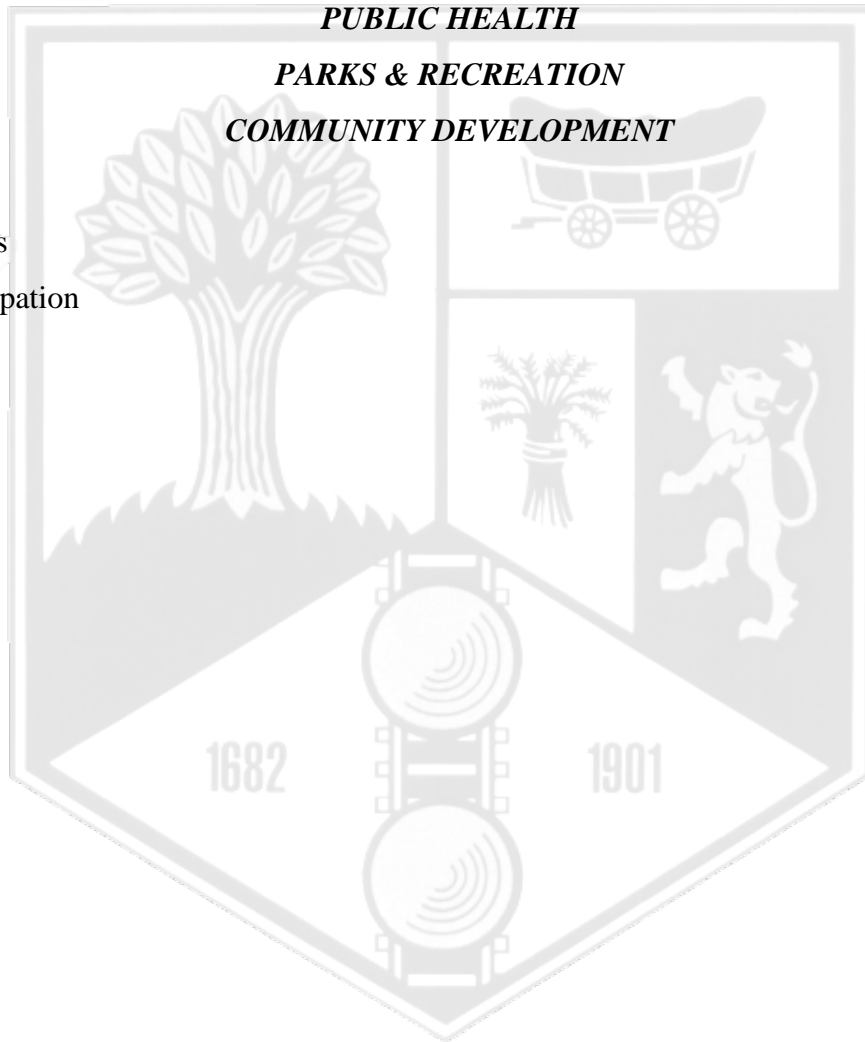
**LIBRARY**

**PUBLIC HEALTH**

**PARKS & RECREATION**

**COMMUNITY DEVELOPMENT**

- Old Business
- New Business
- Public Participation
- Adjournment



**RADNOR TOWNSHIP**  
**DISBURSEMENTS SUMMARY**  
*June 26, 2017*

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The table below summarizes the amount of disbursements made since the last public meeting held on June 12, 2017. As approved by the Board, the Administration is now making weekly accounts payable disbursement batches and publishing those lists on the Township's web site at the following link. Please refer to those files for a detailed listing of the amounts paid by vendor by account code.

Link: <http://radnor.com/728/Disbursements-List>

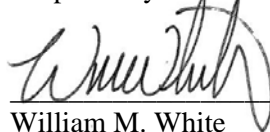
Fund (Fund Number)	2017-6B June 9, 2017	2017-6C June 20, 2017	Total
General Fund (01)	\$287,767.47	\$159,337.61	\$447,105.08
Sewer Fund (02)	22,989.16	2,506.48	25,495.64
Storm Sewer Management (04)	17,659.20	2,529.12	20,188.32
Capital Improvement Fund (05)	6,439.21	395.00	6,834.21
Police Pension Fund (07)	2,750.00	0.00	2,750.00
OPEB Fund (08)	787.29	1,213.64	2,000.93
Escrow Fund (10)	600.00	0.00	600.00
Civilian Pension Fund (11)	2,750.00	0.00	2,750.00
Investigation Fund (12)	250.54	0.00	250.54
Police K-9 Fund (17)	61.98	3,060.00	3,121.98
\$8 Million Settlement Fund (18)	56,868.19	3,410.10	60,278.29
The Willows Fund (23)	5,500.00	413.53	5,913.53
Library Improvement Fund (500)	5,570.00	259,477.53	265,047.53
Park & Trail Improvement Fund (501)	38,592.55	0.00	38,592.55
<b>Total Accounts Payable Disbursements</b>	<b>\$448,585.59</b>	<b>\$432,343.01</b>	<b>\$880,928.60</b>
<i>Electronic Disbursements</i>	n/a	n/a	\$889,962.75
<b>Grand Total</b>	<b>\$448,585.59</b>	<b>\$432,343.01</b>	<b>\$1,770,891.35</b>

In addition to the accounts payable checks, the Township also has various electronic payments including payroll, debt service, credit card purchases and fees as well as others from time to time. The attached table reflects all of the electronic payments made since the last public Board meeting as well as those anticipated prior to the next Board meeting.

The Administration has adopted various internal control and processing procedures to ensure that amounts obligated are within the budgetary limits established by the Board of Commissioners. Those procedures are monitored on a daily basis by members of the Finance Department and responsible employees of the various departments. The amounts included in the table above have been scrutinized as part of the internal control and processing procedures and have obtained the required approvals prior to disbursement.

If you should have any questions, please contact the Finance Department.

Respectfully Submitted,




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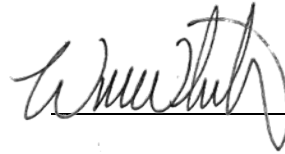
William M. White  
*Finance Director*

**ELECTRONICALLY PAID DISBURSEMENT LISTING**

Estimated Through July 10, 2017

Description	Account No.	Date	Purpose	Amount
Credit Card Revenue Fees - Estimated	Various Funds	7/10/2017	6/17 Credit Card Revenue Processing Fees	\$5,000.00 *
Credit Card Revenue Fees - Actual	01-Variou	6/10/2017	5/17 Credit Card Revenue Processing Fees	\$7,714.44
Payroll [Pension] Transaction - Estimated	07-492-4980	7/1/2017	7/17 Police Pension Payments	\$186,839.03
Payroll [Pension] Transaction - Estimated	11-495-4980	7/1/2017	7/17 Civilian Pension Payments	\$137,409.28
Payroll [Bi-Weekly] Transaction - Estimated	01-various	6/29/2017	Salaries and Payroll Taxes - General Fund	\$485,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	6/29/2017	Salaries and Payroll Taxes - Sewer Fund	\$17,500.00
Payroll [Bi-Weekly] Transaction - Estimated	17-various	6/29/2017	Salaries and Payroll Taxes - K-9 Fund	\$500.00
Payroll [CBA Special] Transaction - Estimated	01-various	7/1/2017	CDL Bonus Payment - General Fund	\$45,000.00
Payroll [CBA Special] Transaction - Estimated	02-various	7/1/2017	CDL Bonus Payment - Sewer Fund	\$5,000.00
<b>Period Total</b>				<b>\$889,962.75</b>

Submitted:



\* Credit card fees are charged to the Township's accounts on the tenth of the month

<u>Original Estimate</u>			<u>Actual Amount</u>
\$485,000.00	6/15/2017	Salaries and Payroll Taxes - General Fund	\$479,386.91
\$17,500.00	6/15/2017	Salaries and Payroll Taxes - Sewer Fund	\$14,924.80
\$500.00	6/15/2017	Salaries and Payroll Taxes - K-9 Fund	\$826.41
<b>\$503,000.00</b>			<b>\$495,138.12</b>

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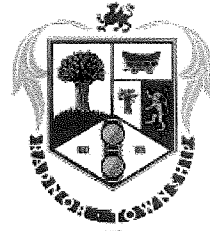
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# Interoffice Memorandum

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**TO:** BOARD OF COMMISSIONERS  
**FROM:** KEVIN KOCHANSKI, DIRECTOR  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
**SUBJECT:** MAY MONTHLY REPORT  
**DATE:** JUNE 19, 2017  
**CC:** ROBERT A. ZIENKOWSKI, TOWNSHIP MANAGER



**Community Development  
Department**

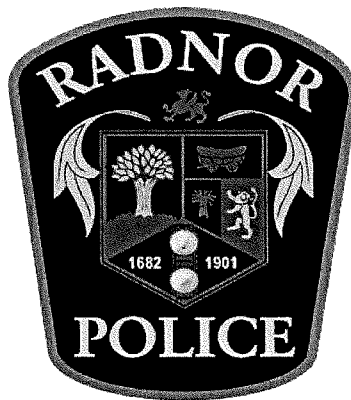
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Attached for your review is the Community Development Monthly Report for the month of May 2017. Please note the following highlights:

- Building Permit Fee Revenue totaled \$166,229.00 with 74 permits issued
  - Electric Permit Fee Revenue totaled \$14,490.00 with 45 permits issued
  - Fire Permit Fee Revenue totaled \$150.00 with 1 permit issued
  - Mechanical Permit Fee Revenue totaled \$22,280.00 with 30 permits issued
  - Plumbing Permit Fee Revenue totaled \$4,862.00 with 37 permits issued
  - Zoning Permit Fee Revenue totaled \$1,200.00 with 16 permits issued
  - Banner Permit Fee Revenue totaled \$50.00 with 1 permit issued
  - Design Review Board Application Fee Revenue totaled \$1,600.00 with 8 applications received
  - Historic and Architectural Review Board Revenue totaled \$150.00 with 3 applications received
- 
- Permit and application revenue for May 2017: \$ 211,011.00
  - Permit and application revenue year to date: \$2,015,323.00
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- Permits and applications for May 2017: 215
  - Permits and applications year to date: 996
- 
- Inspections conducted for May 2017: 752
  - Inspections conducted year to date: 3,366

# **RADNOR TOWNSHIP POLICE DEPARTMENT**

## **Monthly Report**



**April 2017**

**William A. Colarulo  
Police Superintendent**



# **RADNOR TOWNSHIP POLICE DEPARTMENT**

301 IVEN AVENUE  
WAYNE, PENNSYLVANIA 19087-5297  
OFFICE: (610) 688-0503  
FAX: (610) 688-1238

**WILLIAM A. COLARULO**  
**POLICE SUPERINTENDENT**

## **Executive Summary**

**April 2017**

The Radnor Police Department responded to 2,208 calls for service for the month of April 2017. Officers issued 697 traffic citations for motor vehicle violations. 30 non-traffic citations were issued for various summary offenses such as Disorderly Conduct, Underage Drinking and Public Drunkenness. A total of 1192 parking tickets were issued for expired meter violations. Radnor Police Officers made 18 misdemeanor/felony arrests during April 2017.

# ***PATROL HIGHLIGHTS***



***1<sup>st</sup> Platoon: Sergeant George Smith***  
***3<sup>rd</sup> Platoon: Sergeant Mark Stiansen***

***2<sup>nd</sup> Platoon: Sergeant Anthony Radico***  
***4<sup>th</sup> Platoon: Sergeant Joseph Pinto***

On April 1<sup>st</sup>, Officer reported a vehicle parked in Ithan Park occupied with two subjects. Officer made contact with the driver who stated that the two subjects were talking; both subjects were juveniles. Parents of both juveniles arrived on location and were advised that their daughter would be receiving citations for Park Hours.

On April 2<sup>nd</sup>, a resident of Chamounix Road reported a dog barking in the area for several hours but was not sure of the address. Officers located the dog barking and tried contacting the resident. A citation was mailed to the owner for Radnor Code 115-16 Animal Noise.

On April 3<sup>rd</sup>, a resident of Fariston Road reported a theft from her vehicle. The resident completed a written statement in which she reported the garage door remote was taken from her unlocked vehicle while parked in the driveway. There appeared to be no entry into the garage or house.

On April 4<sup>th</sup>, Del Com reported a complaint regarding a suspicious vehicle parked on Wistar Road. Officer contacted the female in the vehicle who stated she had pulled over to use her phone. The resident was advised to call Police if he observed further suspicious vehicles.

On April 5<sup>th</sup>, the Facilities Manager from 100 Matsonford Road reported vandalism to the building. Officer reported that an arrow had been fired at the building from the parking garage. The arrow had impaled the west side window. The garage was checked and photos were taken of the arrow. The Manager was advised if they did have a way of retrieving the arrow to have the person who collects it wear gloves so it can be turned over to police as evidence.

On April 6<sup>th</sup>, a resident from Louella Court reported vandalism to his vehicle. The driver side front wheel had been damaged by a nail. He was given a written statement to complete and return to Police.

On April 7<sup>th</sup>, Del Com reported a theft from Zoe's Kitchen on West Lancaster Avenue. The victim received a call from the fraud department of her bank checking if she had made a recent purchase. She checked her purse and found credit cards and her debit card missing and cancelled the cards. A written statement was completed.

On April 8<sup>th</sup>, a resident of Runnymede Avenue reported theft from her vehicle. Several items were stolen on 4/4/2017 while the vehicle was parked in the lot of the Wayne Manor Apartments. A written statement was completed.

On April 9<sup>th</sup>, a passerby on the Radnor Trail reported two males arguing in the parking lot. Officer made contact and the mother advised that her son was arguing with his brother.

On April 10<sup>th</sup>, Officer conducted a pedestrian stop with a male walking along the sidewalk with an open can of beer on Williams Road. The subject was identified and advised of the Township Ordinance against open containers and was informed that he would be mailed a citation for the violation.



On April 12<sup>th</sup>, Del Com reported neighbors in a dispute on Pennsylvania Avenue. Contact was made with a male resident who said that approximately 45 minutes prior to calling police, his neighbor was cutting flowers on his property. The male asked the neighbor to cease cutting flowers on the property.

On April 15<sup>th</sup>, a male reported vandalism to his vehicle in the 500 block of East Lancaster Avenue. There was a four foot mark from the middle of the driver door to the rear of the panel.

On April 17<sup>th</sup>, a resident of Louella Court reported criminal mischief to her automobile. Officer made contact with the resident who stated that she parked her vehicle on the street on 4/13/17. When she returned to the vehicle, she found her rear passenger tire slashed. An incident report was filed and she was advised to contact RPD if any other incidents should occur.

On April 19<sup>th</sup>, an employee of the CVS on East Lancaster Avenue completed a written statement regarding harassment while he worked at CVS. He filed his complaints to the Manager who advised him that the complaints were filed with the Regional Manager and were being investigated by the corporate office. The complainant asked for criminal charges to be filed.

On April 21<sup>st</sup>, Officer reported conducting added patrol in the 400 block of Bryn Mawr Avenue throughout the night. During the added patrol there were eight pedestrian stops and another group of individuals on scene but fled upon police arrival. Officer made contact with eight students who stated they were there for senior prank night. Police made contact with the parent and owner of the vehicle who would have all the students return to her residence. Contact was made with Sacred Heart Academy about the above incident and they would advise Radnor Police if they wanted citations filed.

On April 22<sup>nd</sup>, an anonymous called reported a loud party at 205 David Drive. Officer responded and could hear a loud party from the sidewalk of the complex. Officer made contact with the occupants of the apartment and was advised he would be receiving a citation for violation of Radnor Township Ordinance for Noise.

On April 23<sup>rd</sup>, an anonymous caller reported a barking dog on Longwood Drive barking for over an hour. Officer arrived and observed two dogs barking outside and informed the homeowner of the complaint. The homeowner apologized and brought the dogs inside.

On April 24<sup>th</sup>, while on store check, officer located an unoccupied vehicle in the rear of 373 West Lancaster Avenue. The occupant was identified and he stated he recently relocated and now works a business located in the shopping center. He was checked through NCIC with negative results for warrants.

On April 24<sup>th</sup>, Marple Township Police Department requested a K9 to track a missing 21 year old male. Officer responded and began a track around the subject's home. While conducting the track, Marple Police Department advised that they had found the subject.

On April 26<sup>th</sup>, VFMA reported a stolen cell phone at Martin Hall. Officer met with the owner of the phone who stated he left the phone in his room and later realized it was missing. VFMA checked cameras and observed a male entering the room. The male was questioned and after a short discussion, he retrieved the phone and admitted to taking the phone for unknown reasons. The phone owner did not wish to press charges.

On April 28<sup>th</sup>, an Officer reported to Cushman Road for a report of a dog bite. Officer made contact with a male who stated he was delivering mulch when the owner's dog bit him on the side of the knee. He sustained an injury which broke his skin but he refused medical treatment. The owner was given a dog bite form for the Veterinarian to fill out and return to the Township.

On April 29<sup>th</sup>, a resident of Lanmore Avenue reported solicitors in the area claiming to represent PECO. Officer reported contacting the two males who identified themselves. Both provided identification confirming their

employment with a utility company contracted by PECO to conduct work in the area. Officer spoke with the resident who was unaware of any work that was going to be completed and when she contacted PECO, they had no record or work orders for her address.

On April 30<sup>th</sup>, a resident on Conestoga Road reported an unknown white van occupied by a b/m in her driveway. Officer stopped the van and spoke to the Amazon delivery driver. He stated he had just dropped off a package at the door.

**Radnor Township Police Department**  
**April 2017 Accidents / Violations / Investigations / Juvenile Report**

<b>Accidents</b>	<b>Apr-17</b>	<b>YTD 2017</b>	<b>Apr-16</b>	<b>YTD 2016</b>	<b>YTD from 17 to 16</b>
Accidents - Fatal	0	0	0	1	-1
Accidents - Reportable- With Injuries	4	21	4	17	4
Accidents - Reportable - No Injuries	17	49	17	61	-12
Accidents - Non Reportable	42	169	61	200	-31
Accidents - Hit & Run	12	35	10	40	-5
Accidents - No Report	15	44	9	35	9
Pedestrian Accidents - With Injuries	0	0	0	0	0
Pedestrian Accidents - Fatal	0	0	0	0	0
<b>Total Accidents</b>	<b>90</b>	<b>318</b>	<b>101</b>	<b>354</b>	<b>-36</b>
<b>Violations</b>					
Arrests - Felony & Misdemeanor	18	74	25	65	9
Traffic Violations	697	2588	637	1787	801
Non-Traffic Violations	30	205	57	181	24
Parking Meter Violations	1192	4106	1267	6109	-2003
Abandoned Vehicles	1	5	0	4	1
<b>Total Violations</b>	<b>1938</b>	<b>6978</b>	<b>1986</b>	<b>8146</b>	<b>-1168</b>
<b>Complaints</b>					
Complaints	1481	6101	1493	5631	470
Unlocked Businesses	9	62	3	24	38
Alarms	135	446	119	524	-78
Animal Complaints	11	39	16	65	-26
					0
<b>Total Complaints</b>	<b>1636</b>	<b>6648</b>	<b>1631</b>	<b>6244</b>	<b>404</b>

# Calls for Service - by UCR Code

Incidents Reported Between 04/01/2017 and 04/30/2017



## RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0300	ROBBERY	1			
0513	BURGLARY-FORCED ENTRY-RESIDNTL-TIME UNKN	1			
0531	ATTEMPT FORCIBLE ENTRY-RESIDENCE-NIGHT	0	1		
0613	THEFT-\$200 & OVER-RETAIL THEFT	1			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	1			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	3			
0619	THEFT-\$200 & OVER-ALL OTHER	2		1	
0623	THEFT-\$50 TO \$200-RETAIL THEFT	1			
0624	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1			
0629	THEFT-\$50 TO \$200-ALL OTHER	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	0	1		
0639	THEFT-UNDER \$50-ALL OTHER	1		1	
0690	THEFT - REPORTS	0	1		
0736	M.V THEFT-OTHER VEHICLE-ALL OTHER LOTS	1			
0830	SEXUAL ASSAULT	1			
1100	FRAUD	5			
1130	FRAUD - ALL OTHERS (FLIM-FLAM, ETC.)	3	1		
1150	FRAUD - CREDIT CARDS	1			
1191	FRAUD - REPORTS	6			
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	4			
1440	CRIMINAL MISCHIEF - ALL OTHER	1			
1490	CRIMINAL MISCHIEF - REPORTS	2			
1790	SEX OFFENSES - REPORTS	1			
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	8			
1834	NARCOTICS-POSSESSION-OTHER DANGEROUS	1			1
1890	NARCOTICS - REPORTS	1			
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	2			
2211	LIQUOR LAW-UNDERAGE-PURCH,CONSMP,POSSES	2			
2230	LIQUOR LAW-ALL OTHER VIOLATIONS	0	1		
2232	LIQUOR LAWS - POSSESSION - JUVENILE	0	1		
2410	HARASSMENT BY COMMUNICATION	1	1		
2450	HARASSMENT	2	1		
2640	ALL OTHER ORDINANCE VIOLATIONS	7			
2660	TRESPASSING OF REAL PROPERTY	2			
2900	JUVENILE RUNAWAYS	5			
2910	LOST/MISSING PROPERTY	2			
3000	LOST/RECOVERED PROPERTY	1			
3200	CHECK ON WELFARE	6			
3300	CIVIL DISPUTES	7			
3500	DISTURBANCE - DISORDERLY PERSONS	7			
3501	DISTURBANCE-COMPLAINT OF NOISE,MUSIC,ETC	23			
3520	DOMESTIC PROBLEM (NO ARREST)	10			
3610	DISTURBANCES-JUVENILE	4			
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	9			
3650	PECO-ENEGY NOTIFICATION/POWER OUTAGES	1			
3701	FIRE-COMMERCIAL	2			
3703	FIRE-ALL OTHERS	7			

**Calls for Service - by UCR Code**

Incidents Reported Between 04/01/2017 and 04/30/2017

**RADNOR TOWNSHIP**

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3704	FIRE-BURNING ORDINANCE VIOLATION	0	1		
3705	FIRE - SUSPICIOUS	1			
3706	FIRE - LEAVES, BRUSH, ETC.	2			
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	1			
3850	HAZARDOUS CONDITIONS	5			
3900	GAS LEAKS (NATURAL GAS)	2			
4000	JUVENILE PROBLEMS (NO ARREST)	7			
4010	TRAFFIC OFFENSES	1			
4018	NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS.	4			
4200	MISSING PERSONS(EXCEPT JUVENILES)	1			
4300	MENTAL HEALTH-EMERG.302/SUICIDE ATTEMPTS	1			
4301	MENTAL HEALTH-ALL OTHERS	10			
4400	OFFICER INJURED ON DUTY	1			
4500	OPEN DOORS/WINDOWS	9			
4600	ORDINANCE VIOL.-EXCEPT BURNING/SOLICIT	5			
4650	POLICE INFORMATION	54			
4660	911 HANG UP CALL	19			
4700	ADDED PATROL-REQUEST FOR	31			
4701	ADDED PATROL - BUSINESS CHECKS	127	4		
4702	ADDED PATROL - SCHOOL CHECKS	44			
4900	SUSPICIOUS PERSON	21	1		
4901	SUSPICIOUS CIRCUMSTANCE	26			
4902	SUSPICIOUS VEHICLES	25			
5000	TELEPHONE CALLS-HARASSING/SUSPICIOUS	5			
5002	LOST & FOUND - FOUND ANIMAL	2			
5004	LOST & FOUND - FOUND ARTICLES	3			
5006	LOST & FOUND - LOST ANIMAL	2			
5100	TRAFFIC SIGNALS-DAMAGED/NEED REPAIR	8			
5200	TRAFFIC HAZARD-POTHoles/OBSTRUCTIONS/ICE	8			
5300	TREES DOWN AND/OR BLOCKING ROADWAY,ETC	8			
5400	VEHICLES-ABANDONED	4			
5401	VEHICLES-ASSIST MOTORIST(INCL LOCKOUTS)	21			
5402	VEHICLES-DISABLED	18			
5403	VEHICLES-MV VIOLATIONS & MVV COMPLAINTS	53	1		
5404	VEHICLES-PARKING COMPLAINTS	15	1		
5405	VEHICLES-TOWED	13	1		
5502	ANIMAL COMPLAINTS - BARKING DOGS	2	3		
5504	ANIMAL COMPLAINTS - DOG BITES	1			
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	6			
5510	ANIMAL COMPLAINTS - OTHER	9			
5600	WARRANT-ARREST (ISSUED OUTSIDE RADNOR)	3			
6001	ACCIDENT - WITH INJURIES	4			
6002	ACCIDENT - NO INJURIES (REPORTABLE)	17	1		
6003	ACCIDENT - NON REPORTABLE	42			
6004	ACCIDENT - HIT & RUN	12			
6005	ACCIDENT - NO REPORT DONE	15			
6008	ACCIDENT INVOLVING NONINJURY	1			
6390	TRAFFIC ENFORCEMENT - REPORTS	1			

# Calls for Service - by UCR Code

Incidents Reported Between 04/01/2017 and 04/30/2017



## RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
6606	TRAFFIC RELATED - DIRECT TRAFFIC	14			
7000	TRANSPORT	1			
7006	NOTIFICATION - HIGHWAY DEPT.	2			
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	9			
7090	PUBLIC SERVICES - REPORTS	3			
7504	ASSIST OTHER AGENCIES - OTHER POLICE	0	1		
8000	BURG/HOLDUP/PANIC ALARM - CIT ISSUED	3			
8001	BURG/HOLDUP/PANIC ALARM - NO CITATION	101			
8002	FIRE/MEDICAL ALARM - CITATION ISSUED	1			
8003	FIRE/MEDICAL ALARM - NO CITATION	28			
8004	ANY ALARM- SEVERE WEATHER- NO CITATION	2			
8590	CITIZEN COMPLAINT REPORT	1			
9000	ANIMALS - DOG COMPLAINTS	5			
9001	ANIMALS-RABID/SICK	2			
9002	ANIMALS - ALL OTHER	1			
9003	ANIMALS-BITES	0	1		
9005	ANIMALS - ALL INVOLVING DEER	3			
9038	K-9 ASSIST	2	2	1	
9039	K-9 ASSIST OTHER LAW ENFORCEMENT	3			
9040	ASSIST LOWER MERION PD	3			
9041	ASSIST HAVERFORD PD	2			
9043	ASSIST NEWTOWN PD	2			
9045	ASSIST TREDYFFRIN PD	5			
9046	ASSIST UPPER MERION PD	1			
9047	ASSIST PSP	2			
9049	ASSIST VUPD	18			
9050	ASSIST SICK/INJURED	100			
9051	ASSIST AMBULANCE	11			
9052	ASSIST OTHER POLICE DEPARTMENT	3			
9055	ASSIST SICK/INJURED ALCOHOL/DRUG RELATED	3	2		
9092	ADMINISTRATION-EQUIPMENT REPAIR NEEDED	1			
9966	SELECTIVE ENFORCEMENT-CITATION ISSUED	206		1	
9968	SELECTIVE ENFORCEMENT-WARNING ISSUED	47	1		
9970	SELECTIVE ENFORCEMENT-NO ISSUANCE	76			
9972	MOTOR OFFICER ACTIVITY	0	6		
9990	ELECTRONIC ASSISTANCE	0	2		
CITN	NON-TRAFFIC CITATION	30			
CITT	TRAFFIC CITATION	697			
WARR	WARRANT	1			
<b>Total Calls</b>		<b>2,208</b>			

**Radnor Township Police Department**  
**April 2017 Burglary Report**

<i>Time of Day</i>	Res-Forced	Res-No Force	Res-Attempt	Non Res-Forced	Non Res-No Force	Non Res-Attempt
Day (6 AM to 6 PM)	0	0	0	0	0	0
Night (6 PM to 6 AM)	0	0	0	0	0	0
Time Unknown	1	0	0	0	0	0
<b>Total Burgs - 4/17</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Burgs - YTD</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>
<b>Burglaries by Area</b>						
<b>Patrol Area</b>	<b>District</b>	<b>Burgs 4/17</b>	<b>Burgs YTD 17</b>			
Northeast Beat	1	1	1			
Northwest Beat	2	0	5			
Southwest Beat	3	0	0			
Southeast Beat	4	0	0			
Villanova University	7	0	0			
<b>Total Burglaries</b>		<b>1</b>	<b>6</b>			

**Radnor Township Police Department**  
**April 2017 Property Stolen Recovered Report**

Type of Property	Apr-17 Stolen	2017 YTD Stolen	Apr-17 Recovered	2017 Y-T-D Recovered
Currency, Notes, Stocks Etc.	\$939.00	\$6,761.00	\$0.00	\$0.00
Clothing & Furs	\$0.00	\$13,854.00	\$0.00	\$0.00
Locally Stolen Motor Vehicles	\$15,000.00	\$250,000.00	\$0.00	\$100,000.00
Office Equipment	\$1,000.00	\$7,329.00	\$0.00	\$0.00
Televisions, Radios, Cameras	\$750.00	\$1,350.00	\$0.00	\$600.00
Firearms	\$0.00	\$0.00	\$0.00	\$0.00
Household Goods	\$34,478.00	\$0.00	\$0.00	\$0.00
Consumable Goods	\$3.00	\$60.00	\$0.00	\$0.00
Jewelery & Precious Metals	\$19,490.00	\$26,860.00	\$0.00	\$0.00
Livestock	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$1,620.00	\$15,278.00	\$0.00	\$0.00
<b>Total Property Value</b>	<b>\$73,280.00</b>	<b>\$321,492.00</b>	<b>\$0.00</b>	<b>\$100,600.00</b>



**Radnor Township Police Department**  
**April 2017 Crime Report**

<b>CLASS 1 Offenses</b>							
<b>Offense</b>	<b>Inc 4/17</b>	<b>Inc YTD 17</b>	<b>Clr'd 4/17</b>	<b>Clr'd YTD 17</b>	<b>Inc YTD 16</b>	<b>Clr'd YTD 16</b>	<b>Inc YTD 17 to 16</b>
Criminal Homicide	0	0	0	0	0	0	0
Forcible Rape	0	0	0	0	1	0	-1
Robbery	1	1	0	0	0	0	1
Assault	1	17	0	7	22	11	-5
Burglary	1	6	0	1	18	1	-12
Larceny	12	69	1	4	87	3	-18
Auto Theft	1	6	0	0	1	0	5
Arson	0	0	0	0	0	0	0
<b>Total Class 1 Off.</b>	<b>16</b>	<b>99</b>	<b>1</b>	<b>12</b>	<b>129</b>	<b>15</b>	<b>-30</b>
<b>CLASS 2 Offenses</b>							
Vandalism	7	30	0	0	41	0	-11
Illegal Drugs	9	35	5	26	30	18	5
DUI	2	17	6	15	11	14	6
Disorderly Conduct	3	34	0	7	47	9	-13
Fraud Related	15	53	0	1	65	0	-12
Underage Drinking	2	9	2	7	11	8	-2
All Other Class 2	9	59	3	16	35	27	24
<b>Total Class 2 Off.</b>	<b>47</b>	<b>237</b>	<b>16</b>	<b>72</b>	<b>240</b>	<b>76</b>	<b>-3</b>
<b>Grand Total</b>	<b>63</b>	<b>336</b>	<b>17</b>	<b>84</b>	<b>369</b>	<b>91</b>	<b>-33</b>



# Memorandum

**To:** Radnor Township Board of Commissioners  
**From:** Stephen F. Norcini, P.E. *SFN*  
**CC:** Robert A. Zienkowski, Township Manager  
William M. White, Assistant Township Manager/Finance Director  
**Date:** June 20<sup>th</sup>, 2017  
**Re:** Stormwater Management Waiver Request – 127 Pine Tree Road – Requesting a Waiver from Section 405, Groundwater Recharge, of the Radnor Township Stormwater Management Ordinance, # 2005-11

---

The owners of 127 Pine Tree Road, Mr. Brown and Ms. DeHoratious, are requesting a waiver to reduce the size of the stormwater management facility associated with the relocation of the driveway and an addition to the house.

Section 405, Groundwater Recharge, (2), states:

“The size of the infiltration facility shall be based upon the following volume criteria:

- a. Net Two Year Volume Approach – in areas that involve the addition of one thousand five hundred (1,500) sq. ft. of **new or replacement** impervious or replacement impervious cover the retention (infiltration) volume to be captured and infiltrated shall be the net two-year volume.”

The Township’s Grading Permit Application (please see attached) states “Ground Water Recharge and Storm Water Calculations: No credit for removal of impervious, and calculations are based on the total added impervious not the net.”

Germaine Definitions (from # 2005-11)

**Impervious Surface** – A surface that prevents the infiltration of water into the ground. Impervious surfaces include, but are not limited to, streets, sidewalks, pavements, driveway areas, or roofs. Any surface designated to be gravel or crushed stone shall be regarded as impervious surfaces.

**Replacement Paving** – Reconstruction of and full replacement of an existing paved surface (impervious) surface.

The residents are requesting that the stormwater management system be sized to handle the net increase in impervious surface, not the total impervious surface (removed plus new).

Please find attached:

- a letter from the resident’s engineer, John Smirga, PE, outlining the request
- a copy of the resident’s grading permit
- the plan
- a copy of a grading permit, noting the item “no credit for removal of impervious...”

# JOHN R. SMIRGA, P.E.

SITE PLANNING  
STRUCTURAL ENGINEERING

7 VILLAGE CIRCLE  
NEWTOWN SQUARE, PA 19073  
NPT 60@COMCAST.NET

610.566.1977 HOME  
610.202.2537 CELL

June 13, 2017

Mr. Steve Norcini

Radnor Township

Reference; Mr. Brown & Ms. Dehoratuis

127 Pine Tree Road

Dear Mr. Norcini

I am writing to you and the Radnor Township Board of Supervisors on behalf of my clients Mr. Brown and Ms. Dehoratuis to ask the Township for relief from the Radnor Stormwater Ordinance with respect to the design criteria requiring gross area of new impervious cover as the basis of stormwater infiltration bed sizing.

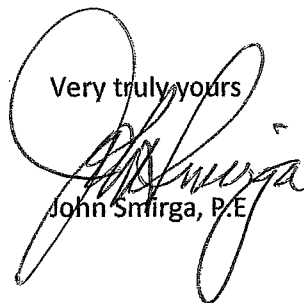
This project being contemplated is the replacement of the existing macadam drive with a relocated macadam drive along with the reconfiguration of the existing garage: At present the garage orientation that has existed since the dwelling was built requires that the driveway to enter Pine Tree Road on the bend of the road surface. The grade of the entrance is also very steep making the egress onto Pine Tree Road very dangerous. By rotating the garage and re-aligning the driveway the entrance onto Pine Tree Road will be such that the clear sight distance in both direction will be greatly increased. The intersection with Pine Tree Road will also be aligned with the center line of Rock Rose Lane also a better condition.

In order to accomplish this project the existing macadam and garage will need to be removed and replaced with a new garage and driveway. The existing cover removal will amount to more than 2800 SF.

In view of the safety aspect of this project the owners are requesting that the existing 2800SF be netted out from the planned new cover and that the stormwater basis of design be reduced to the other planned additions only.

Your consideration and favorable decision would be a fair understanding from the Board of Supervisors. The remainder of the project will be designed in accord with the Radnor Stormwater Management Ordinance.

Very truly yours

A handwritten signature in black ink, appearing to read "John Sinfirga". The signature is written in a cursive style with large, sweeping loops. It is positioned over the typed name "John Sinfirga, P.E." and partially overlaps the "Very truly yours" text above it.

John Sinfirga, P.E.

# APPLICATION FOR GRADING PERMIT

RADNOR TOWNSHIP ENGINEERING DEPARTMENT

*The undersigned hereby makes application for Grading Permit under Chapter 175 and any amendments thereof.*

LOCATION: 127 Pine Tree Rd

WHAT ARE YOU BUILDING: Addition

Five (5) copies of site plan to be submitted with application.

TWELVE (12) COPIES IF PLAN NEEDS TO BE REIVEWD BY SHADE TREE —SEE REQUIREMENTS ENCLOSED

DO PLANS SHOW ALL ITEMS LISTED ON PAGE 3

Plans must be folded and no larger than 24" x 36"

GROSS LOT AREA 52,798 SQ. FT. (Fee schedule next sheet)

**TOWNSHIP USE ONLY**

PERMIT NO. 17-113

SUBMISSION DATE 6-16-17

SHADE TREE DATE 6-28-17

REVISION DATES \_\_\_\_\_  
RECEIVED DATES \_\_\_\_\_

Zoning Officer \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

FINAL APPROVAL DATE: \_\_\_\_\_

Received from Applicant \_\_\_\_\_

Fee schedule on page 2  
Consolidated Fee Schedule can be found at Radnor.com

COVER TYPE	EXISTING SQUARE FEET		REMOVED SQUARE FEET	ADDED SQUARE FEET	TOTAL SQUARE FEET	
BUILDINGS	1,756		- 540	+ 1602	= 2818	
WALKS	300		- 125	+	= 175	
PATIOS	748		- 350	+	= 398	
DRIVES	2250		- 2250	+ 3716	= 3716	
DECKS		EXISTING %	-	+	=	TOTAL NEW %
OTHER		OF LOT	-	+	=	OF LOT
<b>TOTAL</b>	<b>5054</b>	<b>9.59 %</b>	<b>3265</b>	<b>3318</b>	<b>7167</b>	<b>13.46 %</b>

Ground Water Recharge and Storm Water Calculations

- No credit for removal of impervious
- Calculations are based on the total added impervious not the net.

↑ 500 to 1499 sq. ft. Ground Water Recharge Required  
1500 sq. ft. and over Storm Water Management Required.  
(For additional information see Ordinance 05-11)

Estimated cubic yards of dirt involved (Total cut and fill) 200 - 300 Will this fill be taken off site \_\_\_\_\_ Yes  No

Number of trees to be removed (over 6" in diameter) 6 Is property in the Historical District? \_\_\_\_\_ Yes  No

Circle Zoning District Applicable

R-1 22%	R-2 30%	R-3 35%	R-4 40%	R-5 40% Semi/2 Family Detach	R-5 36% Multi Dwelling	R-6 70%	R-1A 30%	CO 50% (2 + 3 stories)	G-1 60%	C-2 70%	C-3 65%	PI 45%
PA 50%	GH-N 60%	GH-GA 80%	GH-CR 95%	GH-BC 50%	GH-OS 15%	WBOD N/A or 90%	PB 55%	PLO 35%	FC N/A	PLU 45%		

Signature of Owner: \_\_\_\_\_ Applicant: Dan Clive - Haverford Home Design

Date: 6/15/2017 Relation to Owner: Contractor

Phone Number: 610-716-6625 Fax Number: \_\_\_\_\_

Email: dan@haverfordhomedesign.com 12/16/2014

OWNER OF PROPERTY: Daniella Debbiorius & Kevin Brown

OWNER ADDRESS: 127 Pine Tree

EMAIL ADDRESS: dndebbiorius@gmail.com

ENGINEER/SURVEYOR NAME: John Smirga, PE

EMAIL ADDRESS: net60@comcast.net

Permit Fees:

Minor Permit Review	<b>Shed Permit</b>	<b>\$75.00</b>
First 50 cubic yards cut and fill		<b>\$150.00</b>
51- 1,000 cubic yards cut and fill		<b>Add \$200.00</b>
Each additional 1,000 cubic yards or portion thereof		<b>Add \$200.00</b>
Permit requiring ground water recharge <i>Plus cubic yards of dirt.</i>		<b>\$200.00</b>
Permit requiring storm water management <i>Includes 1,000 CY of dirt.</i>		<b>\$500.00</b>

*Additional CY are calculated in the above fees*  
**Please call the office to verify the fee before submitting**

The Shade Tree Commission shall review or cause to be reviewed all applications submitted to the Township for the following:

- Land development & Subdivision applications
- Grading** in excess of 200 cubic yards.
- Grading for parking lots of five or ore cars.
- Clearing on any property of six or more trees annually, each having a DBH of six inches or greater.
- Removal of a Heritage Tree in a non-emergency situation. Documentation must be provided to the Shade Tree Commission following emergency clean up and mitigation.
- Forestry Management (thinning, herbicide applications, timber retail).
- Forestry Practices (selective thinning, invasive species control, timber harvesting, replanting).
- Pool permits.
- Excavation** is excess of 60 cubic yards.

The Shade Tree Commission shall review, if directed by the Township Engineer or Director of Community Development, any applications submitted to the Township for the following: Demolition permits on any building lot whereby the proposed work may impact or cause the removal of trees; and Commercial tree

**Plans submitted should show the following:**

**Under 500 square feet of additional coverage:**

Check list:

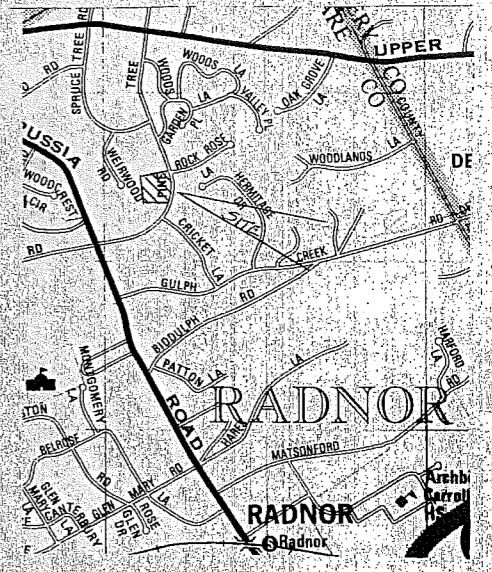
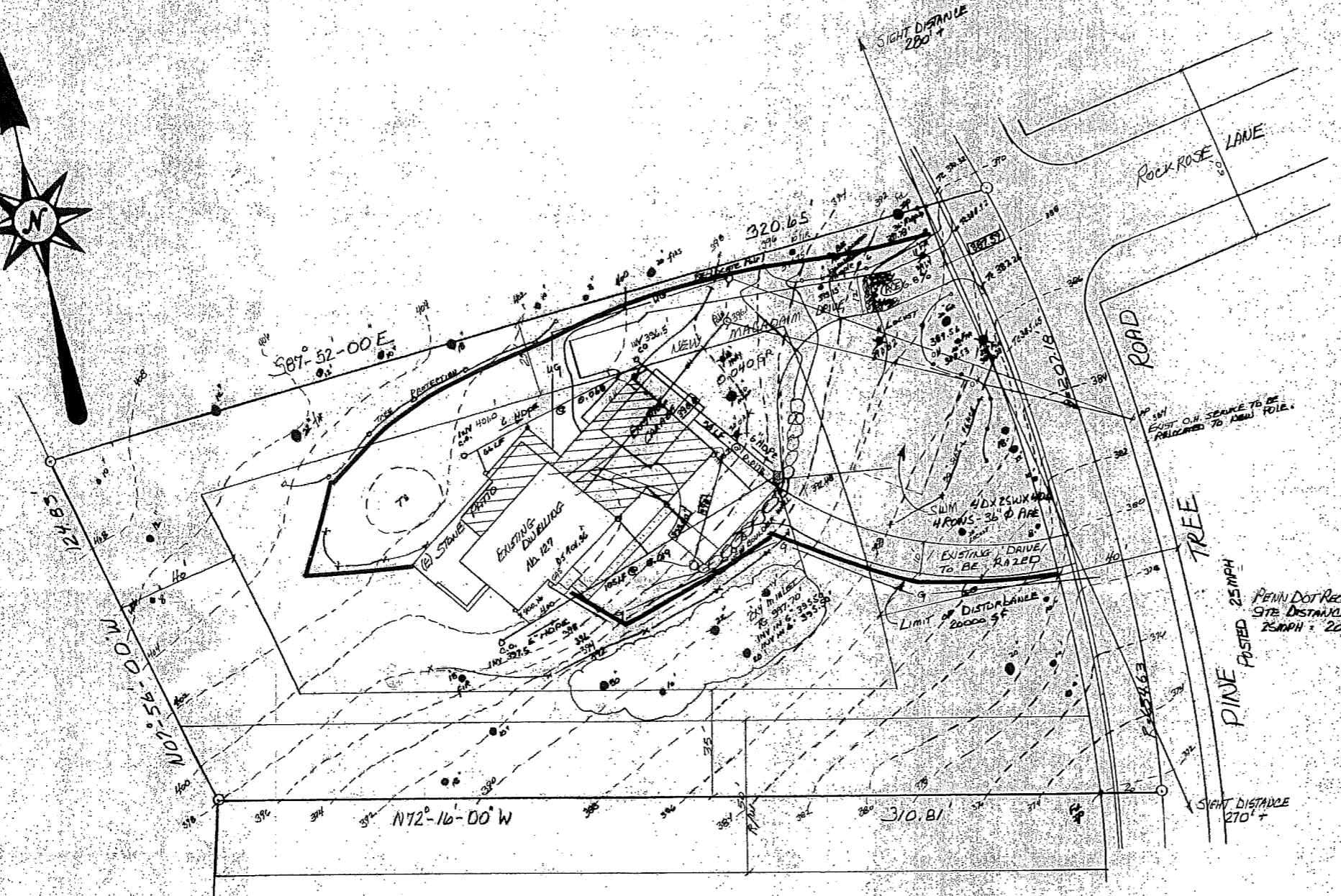
- |   |                                     |
|---|-------------------------------------|
| 1. Name and address of property owner.  | <input checked="" type="checkbox"/> |
| 2. Date.  | <input checked="" type="checkbox"/> |
| 3. Scale (1"=10', 1"=20', 1"=30', 1"=40', 1"=50')   | <input type="checkbox"/>            |
| 4. Tree protection and detail (if applicable)   | <input checked="" type="checkbox"/> |
| 5. Silt fence and detail (if applicable)  | <input checked="" type="checkbox"/> |
| 6. All existing and proposed structures and impervious surfaces <u>with dimensions</u> .                  | <input checked="" type="checkbox"/> |
| 7. Retaining wall height. All property lines with metes and bounds (footage)                              | <input checked="" type="checkbox"/> |
| 8. Retaining wall detail (if over 4')   | <input checked="" type="checkbox"/> |
| 9. Location of onsite sewage system (if applicable)   | <input checked="" type="checkbox"/> |
| 10. Diameter and type of trees being preserved and/or removed (if over 6") within 25 feet of construction | <input checked="" type="checkbox"/> |

**Over 500 square feet of additional coverage:**

Check list:

- |   |                                     |
|---|-------------------------------------|
| 1. Name and address of property owner.  | <input checked="" type="checkbox"/> |
| 2. North arrow (if over 1,000 square feet)  | <input checked="" type="checkbox"/> |
| 3. Name, address and seal of PA Engineer or Surveyor (if over 1,000 square feet)  | <input checked="" type="checkbox"/> |
| 4. Date.  | <input checked="" type="checkbox"/> |
| 5. Scale.   | <input checked="" type="checkbox"/> |
| 6. Tree protection and detail (if applicable)   | <input checked="" type="checkbox"/> |
| 7. Tire scrubber and detail (if applicable)   | <input checked="" type="checkbox"/> |
| 8. Construction schedule (if required)  | <input checked="" type="checkbox"/> |
| 9. Silt fence and detail.   | <input checked="" type="checkbox"/> |
| 10. All property lines with metes and bounds (footage)  | <input checked="" type="checkbox"/> |
| 11. Existing and proposed <u>two foot contours</u> (2') of all disturbed areas (if required) using Township datum.          | <input checked="" type="checkbox"/> |
| 12. Retaining wall height.  | <input checked="" type="checkbox"/> |
| 13. All existing structures and impervious surfaces as shown <u>with dimensions</u> .                                       | <input checked="" type="checkbox"/> |
| 14. Retaining wall detail (if over 4')  | <input checked="" type="checkbox"/> |
| 15. Underground utilities (if affected by proposed construction)  | <input checked="" type="checkbox"/> |
| 16. Location of onsite sewage system (cesspool, field, tanks) (if applicable)   | <input checked="" type="checkbox"/> |
| 17. Diameter and type of trees being preserved and removed (if over 6") within 25 feet of construction                      | <input checked="" type="checkbox"/> |
| 18. Size and type of replacement trees.   | <input checked="" type="checkbox"/> |
| 19. Calculated 100 year flood plain line and delineated wetlands (if required)  | <input checked="" type="checkbox"/> |
| 20. Storm water management and calculations required if over 1,500 square feet of new or reconstructed impervious coverage. | <input checked="" type="checkbox"/> |





DB 3015 PG. 081 LOCATION PLAN  
 DPI 36-07-045 1"=1000'  
 LOT AREA 52718 SF GROSS

ZONING REQUIREMENTS

ZONED	R-1
AREA	1AC MIN.
WIDTH	120 FT. MIN.
BLDG COVER	15% MAX
TOTAL COVER	22% MAX
FY	60 FT. MIN.
SY	25 FT. MIN.
RY HEIGHT	60 FT. AGGR
	40 FT. MIN
	35 FT. MAX

APPLICANTS CERTIFICATION OF PLAN

The Landowner acknowledges that, per the provisions of the Municipality's Stormwater Management Ordinance, it is unlawful to modify, remove, fill, landscape, alter or impact the effectiveness of, or place any structure, other vegetation, yard waste, brush cuttings, or other waste or debris into any permanent stormwater management BMP or Conveyance described in this O&M Plan or to allow the BMP or Conveyance to exist in a condition which does not conform to this O&M Plan, without written approval from the Municipality.

APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANTS CERTIFICATION OF STORMWATER MAINTENANCE PLAN

I HAVE REVIEWED THE MAINTENANCE PLAN CONTAINED IN THIS PLAN FOR THE PROPOSED STORMWATER MANAGEMENT FACILITIES AND FIND IT TO BE CONSISTENT WITH THE REQUIREMENTS OF RADNOR TWP.

APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

I, JOHN SMIRGA, PE ON THIS DATE 6-12-17 DO HEREBY CERTIFY THAT THIS PLAN MEETS THE RADNOR TOWNSHIP STORMWATER MANAGEMENT, AS AMENDED, ORDINANCE.

*John Smirga, PE.*

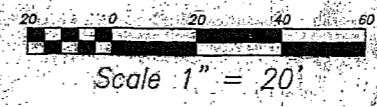
PLAN of LANDS  
 DANIELLE DEHORATUS + KEVIN BROWN  
 127 PINE TREE RD  
 RADNOR TWP, DELA. CO., PA.  
 1-20-00 JAN 20 2017  
 JOHN SMIRGA JUNE 12 2017  
 VILLAGE CIRCLE  
 NEWTOWN SQUARE PA  
 19073 610-202-2587  
 JUN 16 2017 NPT60@COMCAST.NET  
 17-13 SHEET 1 of 2

NEW WORK		TO BE RAZED		IMPERVIOUS COVER	
DWELLING	1602 SF	GARAGE	540 SF	DWELLING	1216 SF
		PATIO	350 SF	GARAGE	540 SF
		WALKS	125 SF	PATIO	70 SF
MACADAM	3716 SF	MACADAM	2750 SF	WALKS	300 SF
NEW	5318 SF	RAZED	3265 SF	MACADAM	2250 SF
				EXIST COVER	5054 SF
				RAZED	3265 SF
				NET EXISTING	1789 SF
				NEW	5318 SF
				PROPOSED COVER	7107 SF
					9.59%
					13.46%

Basis of SWM



BEFORE YOU DO ANY WORK IN PENNSYLVANIA CALL 1-800-292-1177  
 NON-EMERGENCY MUST BE CONTACTED DIRECTLY  
 PA ONE CALL SERIAL NO.



Scale 1" = 20'

# APPLICATION FOR GRADING PERMIT

RADNOR TOWNSHIP ENGINEERING DEPARTMENT

*The undersigned hereby makes application for Grading Permit under Chapter 175 and any amendments thereof.*

LOCATION: \_\_\_\_\_

WHAT ARE YOU BUILDING:: \_\_\_\_\_

**Five (5) copies of site plan to be submitted with application.**

**TWELVE (12) COPIES IF PLAN NEEDS TO BE REIVEWD BY SHADE TREE —SEE REQUIREMENTS ENCLOSED**

**DO PLANS SHOW ALL ITEMS LISTED ON PAGE 3**

*Plans must be folded and no larger than 24" x 36"*

**GROSS LOT AREA \_\_\_\_\_ SQ. FT. (Fee schedule next sheet)**

**TOWNSHIP USE ONLY**

PERMIT NO. \_\_\_\_\_

SUBMISSION DATE \_\_\_\_\_

SHADE TREE DATE \_\_\_\_\_

REVISION DATES \_\_\_\_\_  
RECEIVED DATES \_\_\_\_\_

Zoning Officer \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

FINAL APPROVAL DATE: \_\_\_\_\_

Received from Applicant \_\_\_\_\_

Fee schedule on page 2  
Consolidated Fee Schedule can be found at Radnor.com

COVER TYPE	EXISTING SQUARE FEET		REMOVED SQUARE FEET	ADDED SQUARE FEET	TOTAL SQUARE FEET	
BUILDINGS			-	+	=	
WALKS			-	+	=	
PATIOS			-	+	=	
DRIVES			-	+	=	
DECKS		EXISTING %	-	+	=	TOTAL NEW %
OTHER		OF LOT	-	+	=	OF LOT
<b>TOTAL</b>		<b>%</b>		<b>+</b>	<b>=</b>	<b>%</b>

**Ground Water Recharge and Storm Water Calculations**

- No credit for removal of impervious.
- Calculations are based on the total added impervious not the net.

↑ 500 to 1499 sq. ft. Ground Water Recharge Required  
1500 sq. ft. and over Storm Water Management Required  
(For additional information see Ordinance 05-11)

Estimated cubic yards of dirt involved (Total cut and fill) \_\_\_\_\_ Will this fill be taken off site \_\_\_\_\_ Yes \_\_\_\_\_ No

Number of trees to be removed (over 6" in diameter) \_\_\_\_\_ Is property in the Historical District? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Circle Zoning District Applicable**

R-1 22%	R-2 30%	R-3 35%	R-4 40%	R-5 40% Semi/ 2 Family Detach	R-5 36% Multi Dwelling	R-6 70%	R-1A 30%	CO 50% (2 + 3 stories)	C-1 60%	C-2 70%	C-3 65%	PI 45%
PA 50%	GH-N 60%	GH-GA 80%	GH-CR 95%	GH-BC 50%	GH-OS 15%	WBOD N/A or 90%	PB 55%	PLO 55%	FC N/A	PLU 45%		

Signature of Owner: \_\_\_\_\_ Applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Relation to Owner: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

**TOWNSHIP OF RADNOR**  
**Minutes of the Meeting of May 8, 2017**

The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

**Commissioners Present**

Elaine Schaefer, President	Phil Ahr, Vice President	Donald Curley	Luke Clark
John Nagle	Richard F. Booker	James C. Higgins	

**Also Present:** Robert A. Zienkowski, Township Manager; John Osborne, Township Treasurer; Peter Nelson, Township Solicitor; William White, Finance Director; Steve Norcini, Director of Public Works; William Colarulo, Superintendent of Police; Roger Philips, Township Engineer; Amy Kaminski, Traffic Engineer and Amy Lacey.

President Schaefer called the meeting to order

*Notice of Executive Session on preceding the Board of Commissioners meeting of May 8, 2017*

All commissioners attended the May 8, 2017 executive session; where matters of personnel, real estate and litigation were discussed as well as a performance review of the Township Manager.

1. Consent Agenda

a) Disbursement Review and Approval: 2017-04C, 2017-04D

~~b) Approval of Meeting Minutes from the April 24, 2017 Board of Commissioners meeting~~

~~e) HARB~~

· HARB-2017-10 – 128 West Wayne Avenue - Kitchen/family room and covered porch addition along rear with master suite above. Permission for metal roof on entire structure

~~— HARB-2017-11 – 216 Bloomingdale Avenue – New two (2) car garage~~

· HARB-2017-12 – 214 East Beechtree Lane – Renovate previous non-historic addition at rear of existing “Flemish House.” Original Historic Architects William and Francis Price c.1980

d) Staff Traffic Committee Meeting Minutes – April 19, 2017

~~e) Authorization to go out to Bid for the repair of the concrete wall at Radnor Chester Road & King of Prussia Road~~

Commissioner Schaefer made a motion to approve the consent agenda removing agenda items 1b, 1c- HARB 2017-11, and 1e, seconded by Commissioner Clark . Motion passed 7-0.

~~2. Employee Recognition~~

This item was removed from the agenda.

3. Community Recognition

Commissioner Schaefer asked Township Manager Zienkowski to present Austin Hepburn with a Recognition Award for his participation in the Deer Culling program. Bill Gallagher and Officer Joe Pinto provided statistics of the success of the program and the partnership with the USDA.

4. Public Participation

Marty Costello introduced Neil Fulton, the president of the Memorial Day Parade Committee. Mr. Fulton announced the Marshall of the upcoming Memorial Day Parade is Donald Wood, and the speaker will be Col. John Church from Valley Forge Military Academy.

Ms. Curley on Plant Avenue in Ward 1 spoke to stormwater issues and the timing of projects.

Ken Taylor spoke to stormwater issues and potential projects.

Marilee Johnstone of Morris Circle spoke in support of the sidewalk between Morris Circle and Liberty Lane.

Baron Gemmer of S Wayne Ave spoke of the Carol A. Axelrod blood drive scheduled for May 9, 2017 in the Township Building.

Dan Sherry of Wayne spoke to the award that Austin Hepburn received and his support of the program. He also spoke of the recent Ethics Board meeting.

James Szivos of Willow Avenue spoke to the North Wayne Field cleanup.  
Cameron Azzarano of Willow Avenue spoke to the stormwater issues.

Commissioner Ahr showed his appreciation to all volunteers that help enhance the community. He also responded to Mr. Sherry's comments about the Ethics Board and the code that governs it.

Commissioner Booker also spoke to the Ethics Board code and their recent meeting.

Commissioner Curley also spoke to the Ethics Board code and their recent meeting.

Commissioner Nagle also spoke the vote for the Ethics investigation and the Ethics Board.

Commissioner Higgins also spoke to the Ethics Board.

5. Committee Reports

**FINANCE & AUDIT**

A. Q1 Finance Update

William White, Director of Finance and the Assistant Township Manager presented the January through April 2017 Financial update. Commissioner Schaefer asked about the Realty Transfer Tax and its performance this year. Commissioner Clark asked about the Business Privilege Tax and the open dialogue with the small business owners. Commissioner Curley asked about the Sewer Fund revenue and the outstanding accounts.

Commissioner Nagle made a motion to remove the Clark Hill billing from the disbursements list at this time to get further clarification, seconded by Commissioner Curley. Motion passed 7 -0.

**PERSONNEL & ADMINISTRATION**

**B. Ordinance #2017-06 (Adoption) – Approving a Three-Year Lease for the Philadelphia Area Independent School Business Officers Association (PAISBOA) For a Portion of the Radnor Township Municipal Building, Consisting of Approximately 2,730 Square Feet**

Commissioner Ahr presented the adoption of Ordinance 2017-16 and asked Mr. Zienkowski to talk more about this lease and its impact on the Township. PAISBOA is a non-profit group that has leased 1500 square feet for the last 7 years. They will be moving into the now existing Administration area and the administration will move to the smaller 1500 square-foot space. Commissioner Higgins asked about the current lease and a provision that should be added for the remaining months on the current lease. Peter Nelson of Grim, Biehn & Thatcher did not think it was necessary to add a provision. Also, because it's a 3-year lease it must be an Ordinance. All previous leases were 2-year so they didn't need an Ordinance.

Commissioner Ahr made a motion to approve, seconded by Commissioner Booker. Motion passed 7-0.

**C. Resolution #2017-70 - Supporting Legislation to Reform the Redistricting of State Legislative and Congressional Districts**

Commissioner Ahr presented Resolution 2017-70; supporting the redistricting of state and congressional districts. There was an in-depth discussion on the legislation among the Commissioners.

**Public Participation**

Katrina Ogilby of Orchard Way spoke to her support of the Ordinance.

Dan Murphy, former resident of Radnor Township spoke to the resolution.

Mindy Aldridge spoke of her support of the resolution.

Paul Mathison of Windermere Avenue spoke of his support of the resolution.

Ruth Mooney of Lancaster Avenue spoke of her support of the resolution.

Commissioner Ahr made a motion to approve, seconded by Commissioner Schaefer. Motion passed 5-2 with Commissioners Booker and Curley opposed.

**PUBLIC SAFETY**

**~~D. Ordinance #2017-05 (Introduction) – 270-16 Stop intersections; authorizing two new stop signs on Upper Gulph Road at Oak Grove Lane~~**

Commissioner Schaefer stated this item was removed from the agenda.

**E. Presentation by Radnor Police – Neighborhood, Home and Personal Safety Tips (requested by Commissioner Booker)**

Superintendent Colarulo introduced Lt. Shawn Dietrich and Dep. Superintendents. Block and Flanagan for the presentation of Neighborhood, Home and Personal Safety Tips.

*F. Discussion of New Legislation – re: University reimbursement for student use of Emergency Services (requested by Commissioner Booker)*

Commissioner Booker requested this be moved to New Business.

***PUBLIC WORKS & ENGINEERING***

*G. Resolution #2017-67 - Authorizing Simone-Collins to Provide Design Services for the Radnor TAP Trail*

Peter Simone of Simone Collins provided information as to the proposal. Simone Collins helped assist the Township in the Bicycle Master plan, and assisted the Township in applying for the TAP Program for and able to assist in obtaining other grants in varying amounts. From those grants, the Townships obligation is to develop the following portions for the Radnor Trail. The three sections of the trail to develop are: 1.) Downtown Wayne to existing Radnor Trail; 2.) Southern end of Radnor Trail to the existing PennMed facility and 3.) from the SEPTA stadium on Ithan Avenue to Northern border of Haverford Township. Proposal has a team of three associates from Simone Collins. Total fee is \$463,000 of which \$309,000 will be supported by grant money. Total cash outlay from Radnor Township will be approximately \$75,000. There was in in-depth discussion on this resolution among the Commissioners.

Public participation

Maya VanRosum of Bryn Mawr spoke to her opposition of the project and have her legitimate concerns for this project.

Tony Bailey of Rosemont spoke to the matter.

Jim Geigerich of Wayne spoke to the matter.

Commissioner Schaefer made a motion to approve, seconded by Commissioner Nagle. Motion passed 6-1 with Commissioner Booker opposed.

*H. Presentation and Possible Motion on the Repair and Cleaning of the North Wayne Field Basin, and Possible Mitigation Projects (requested by Commissioner Higgins)*

Steve Norcini stepped through the memorandum provided in the meeting packet for the cleanup of the North Wayne Field Basin. Dan Wible of CH2M was not able to make it to the meeting for this presentation. There was in-depth discussion among the Commissioners on this matter and upcoming motion.

Public Participation

Ken Taylor of Wayne spoke to this issue.

Jim Geigerich of Wayne spoke to this issue.

Maya VanRossum of Bryn Mawr spoke to this issue.

Carmen Azzarano of Wayne spoke to the issue.

I. Resolution #2017-68 - Authorizing the Department of Community and Economic Development Grant Application Submission for the Sidewalks at North Wayne Avenue, Lancaster Avenue, South Devon Road and Glenmary Lane

Commissioner Higgins made a motion to authorize the application removing North Wayne Avenue from the resolution since the Board already authorized the application at a previous meeting; seconded by Commissioner Booker.

There was an in-depth discussion among the Board and with Amy Kaminski as to the applications and the various groups of sidewalks.

Commissioner Curley amended the motion to indicate the design and construction for the South Devon Avenue project would occur this year outside the grant application; engineering for all three sidewalks is authorized and begin preparing grant applications for Lancaster Avenue and Glenmary Lane; seconded by Commissioner Booker.

Commissioner Schaefer made a motion authorizing the engineering and design for all three sidewalks; Glenmary Lane, South Devon Avenue and Lancaster Avenue; and authorize the preparation of the grant applications for Lancaster Avenue and Glenmary Lane. Seconded by Commissioner Clark. Motion passed 7-0.

J. Presentation: T&M Associates Presentation, with Updated Cost Figures for Proposed Options, on the Banbury Way Stormwater Management Design Project

Mr. Duncan of T&M Associates presented flood mitigation and updated cost figures for Banbury Way. He presented figures for all three options with three different cost structures.

There was discussion among the Board. Commissioner Schaefer is supporting option one, which would cost \$1,335,000. Time frame would be less than 12 months.

Commissioner Schaefer made a motion to support option one, Commissioner Curley seconded. Motion passed 6-0, with one abstention by Commissioner Booker.

K. Resolution #2017-69 - Authorizing the Payment to T&M Associates for Additional Services for the Banbury Way Stormwater Management Design

Steve Norcini, Director of Public Works stated T&M did these services were outside of the original approval and they understood it at their own risk and to keep the work moving forward. The work needed to be done but the process for a change order was followed.

Commissioner Schaefer made a motion to approve the resolution, seconded by Commissioner Higgins. Motion passed 6-0, with Commissioner Curley not present.

L. 941 Academy Lane – Requesting a waiver from §245 – Stormwater requirements

Jack Robinson, engineer for this site and Fred Abrahams, owner presented plans for the stormwater management at 941 Academy Lane. The engineer states it's impossible to build a home and comply with the stormwater ordinance. The application also stated the lot is unbuildable without the waiver. There was a discussion among the Commissioners about this matter.

Commissioner Higgins made a motion to approve. Motion failed for a second.

M. SALDO Application #2016-S-15 - Caucus – Preliminary/Final Subdivision Plan – 106 & 110 Cambria Court

Steve Norcini, Director of Public Works stated the Shade Tree Commission meeting was cancelled and this applicant is scheduled for this coming Wednesday night’s meeting. Matt Lombardi, owner of 106/110 Cambria Court presented his plans. Commissioner Schaefer asked if the neighbor concerns have been addressed and applicant stated they had. There was much discussion to the right-of-way and the waiver among the Commissioners.

Commissioner Curley made a motion to extend meeting to 11:15, seconded by Commissioner Ahr. Motion passed 5-2, with Commissioners Nagle and Booker opposed.

Public Participation

Sheila Palmer and other neighbors presented their views on the application.

Commissioner Booker will help coordinate the neighbors’ concerns with the developer.

Authorization to go out to Bid for the repair of the concrete wall at Radnor Chester Road & King of Prussia Road

This is letter E from the Consent Agenda. Commissioner Curley asked that this item be rescheduled.

**PARKS & RECREATION**

N. Motion to Reject the Proposals For The RFP’s For A Professional Operating Business Plan Development At The Willows Mansion And Authorizing To Re-Advertise RFP’s For The Same

Mr. Zienkowski said the first RFP process was flawed due to direct contact by a bidder with the Board which can circumvent the process.

Commissioner Nagle made a motion to approve above, seconded by Commissioner Clark . Motion passed 7-0.

**COMMUNITY DEVELOPMENT**

O. Discussion of Additional Zoning Ordinance Amendments—Recommended by the Planning Commission regarding Medical Office/Parking

**LIBRARY - None**

**PUBLIC HEALTH - None**

Old Business

None

New Business

~~—Set Meeting Dates for Special Board of Commissioner meetings to discuss the following:~~

Possible Dates—June 19, July 10, August 21 and September 18

~~o Sanitary Sewer Funding~~



- ~~o Pension Funding~~
- ~~o Capital Project Funding~~

These items were removed from agenda.

- A Discussion and Possible Motion(s) on the below items for Aldwyn Lane (*Requested by Commissioner Ahr*):
  - o Waive the Township's fee for ZHB application
  - o Assist in filling out and filing a joint application for variance for those who've requested it, including an aerial site plan
    - o Request Township SUPPORT at the ZHB for your variance request.

Commissioner Ahr presented a discussion to provide relief to residents along Aldwyn Lane whose properties abut the R100 Line and the new Villanova Lancaster Avenue lot. The trees and coverage previously there has been removed and replaced by a parking lot, lighting. While Villanova University has agreed to help reduce the lighting spillover to the neighbors in the form of guards and frosted glass. The neighbors would like additional shielding in the form of 8-foot fences in the backyard to help shield the parking lot and some of the lighting. Commissioner Nagle stated the application should be on a Zoning Hearing Board agenda where there are other applicants so the Township does not have to pay the cost of the Zoning Hearing Board attorney and the stenographer at an additional meeting. Comm. Booker commented the lighting was not in compliance. Commissioner Ahr stated while an independent inspector concluded the lights were not in compliance; at a special meeting with the Public Works Director, the Township Solicitor and Villanova University, it was determined the lighting was in compliance.

*Commissioner Ahr motion to extend meeting for 15 minutes, seconded by Commissioner Schaefer. Motion passed 5-2.*

Toni Bailey of Rosemont commented to the matter.

Commissioner Ahr made a motion to waive the Township's fee for Zoning Hearing Board, assist in filling out and filing an application including an aerial site plan; and Township support at the Zoning Hearing Board meeting, seconded by Commissioner Schaefer. Motion passed 6-0 with Commissioner Higgins out of the room.

*Public Participation*

Neil Stark, an attorney representing 280 KOP, asked about agenda item O and if it will be on the next agenda. Commissioner Schaefer stated that this item would be on the next agenda.

Motion to adjourn made by Ahr, seconded by Booker. Motion passed 7-0.

*There being no further business, the meeting adjourned on a motion duly made and seconded.*

*Respectfully submitted,*

*Amy Lacey*

**TOWNSHIP OF RADNOR**  
**Minutes of the Meeting of May 22, 2017**

*The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087*

**Commissioners Present**

*Elaine Schaefer, President      Phil Ahr, Vice President      Donald Curley      Luke Clark  
John Nagle                              Richard F. Booker              James C. Higgins*

**Also Present:** *John Rice, Township Solicitor; William White, Assistant Township Manager/Finance Director; Steve Norcini, Director of Public Works; William Colarulo, Superintendent of Police; Roger Philips, Township Engineer; Damon Drummond, Traffic Engineer and Jennifer DeStefano.*

*President Schaefer called the meeting to order*

Commissioner Schaefer introduced a current High School Senior Tino Suroochis<sup>SP?</sup> who is doing his senior project on local government. She along with Mr. White announced that Comcast is currently down and will not be live on Comcast but will be able to watch on replay or YouTube.

Commissioner Schaefer announced that item J will be removed from the agenda this evening and will be discussed at a future meeting. As well as a proposed resolution in regards to Cell Towers is not on the agenda for this evening and will be discussed at a future meeting.

*Notice of Executive Session preceding the Board of Commissioners meeting of May 22, 2017*

All commissioners attended the May 22, 2017 executive session; where matters of personnel, real estate and litigation were discussed as well as a performance review of the Township Manager.

*1. Consent Agenda*

- a) *Disbursement Review and Approval: 2017-05A, 2017-05B*
- b) *Acceptance of Department Monthly Reports*
- c) *Approval of Meeting Minutes from the April 24, 2017 Board of Commissioners meeting*
- d) *Authorization to go out to Bid for the repair of the concrete wall at Radnor Chester Road and King of Prussia Road*
- e) *Motion for Authorization to Receive Sealed Bids for Custodial Services at the Radnor Township Municipal Building*

Commissioner Clark made a motion to approve, seconded by Commissioner Ahr. Motion passed 7-0.

*2. QCI Update on Radnor Memorial Library Project*

Rick Capone representing QCI gave a brief update of the progress of the Construction at Radnor Memorial Library.

*3. Public Participation*

Roberta Winters, President of Radnor League of Women Voters – She commented in regards to the current Ethics Process.

Ken Taylor, Willow Avenue – He commented in regards to Item H of the agenda and that a presentation has been posted or given to the public.

Dan and Michelle Skolnick, S. Wayne Avenue – Thanked everyone that supported the Carol H. Axelrod Blood Drive which was held on May 9, 2017 at the Township Building.

Dan Sherry, Wayne – He commented in regards to remarks that have been made in regards to the Ethics Board meeting on May 2, 2017 and Commissioner Ahr comments at the May 8, 2017 Board of Commissioners meeting in regards to the Ethics Board.

Mr. Rice, Township Solicitor responded to Mr. Sherry's comments. There was a brief discussion amongst the Commissioners and the Township Solicitor.

#### 4. Committee Reports

##### **PUBLIC SAFETY**

###### **A. Ordinance 2017-08 (Introduction) changing the existing parking sign on Beatrice Drive from "No Parking, 8am - 6pm" to "No Parking Except Holidays."**

Commissioner Schaefer made a motion to introduce, seconded by Commissioner Nagle. Motion passed 7-0.

###### **B. Discussion of New Legislation – re: University reimbursement for student use of Emergency Services (requested by Commissioner Booker)**

Commissioner Booker proposed a new legislation asking for reimbursement from students that the Universities in the Township for use of Emergency Services. There was a discussion amongst the Commissioners and the Township Solicitor

Commissioner Booker made a motion to direct John Rice to complete further research on details of legislation of this matter, seconded by Commissioner Ahr.

##### Public Comment

Lisa Borowski, Newtown Square - She inquired how you would continue to sort the incidents out that are underage drinking related without violating HIPAA or the Good Samaritan law.

Dan Sherry, Wayne – He commented in regards the proposed legislation.

Sara Pilling, Garrett Avenue – She commented in regards that this is on a State level and that the Township needs to reach out to the State level to work on this.

Ken Taylor – He commented about ways to look at the proposed legislation for it not to be discriminating.

Bill Bruno – He inquired about Villanova having their own EMS.

Commissioner Schaefer called the vote, motion passed 7-0.

***PERSONNEL & ADMINISTRATION******C. Discussion of Draft Resolution #2017-65 - Establishing a Policy for Televising or Taping Public Meetings Within the Radnor Township Municipal Building***

Commissioner Curley made a motion to approve, seconded by Commissioner Clark.

Commissioner Schaefer read into record a letter which was received from CARFAC to the Board of Commissioners. Mr. White presented a table of the suggestions from staff to televise meeting and to make it able to happen. There was an in-depth discussion amongst the Commissioners in regards to the televising of Boards and Commissions meetings.

Commissioner Curley made a motion to amend the resolution that paragraph 2 read as follows: *In the event that there is a conflict regarding Township meetings on the same date and/or a lack of the required technology or staffing to televise or tape multiple meetings, the Township may eliminate the following meetings from mandatory televising or taping:* Also, amend paragraph 3 to read as follows: *All other Board and Commission meetings not identified in the foregoing paragraph shall be televised. This requirement would not apply for any Board or Commission meeting under required time restraint mandating the necessity for a meeting and which televising is unavailable,* seconded by Commissioner Clark.

**Public Comment**

Jim Giegerich – He inquired if two meetings were taped at the same time can staff cover both.

Gale Morrison – She commented that she is not in support of the resolution.

Dan Sherry – He inquired about clarification that the current public comment was on the proposed amendment.

Commissioner Schaefer called the vote on the amended motion; motion passed 4-3 with Commissioners Nagle, Schaefer and Higgins opposed.

**Public Comment**

Jake Abel, Ward 6 – He commented in regards to his support of televising meetings as it keeps residents more informed.

Dan Sherry, Wayne – He commented in regards to his support of televising the meetings.

Baron Gemmer – He is in support of televising meetings.

Lisa Borowski – She commented her support of televising the meetings and inquired for a way for residents to submit questions if they are not able to attend.

Commissioner Schaefer called the vote on the underlying motion as amended, Motion failed 3-4 with Commissioners Nagle, Ahr, Schaefer and Higgins opposed.

Commissioner Schaefer made a motion to amend the resolution for paragraph 1 to read as: *It is the desire of the Board of Commissioners to televise all Public Meetings to the extent it is possible and practical.* Paragraph 2 to read as: *In order to achieve this goal the Township shall*

*arrange for a second venue for videotaping meetings in addition to the Radnorshire Room in the Township Building. Paragraph 3 to read: Recognizing that there are certain Boards and Commissions for which mandatory televising is not necessary or well suited the following Boards shall not be required to be televised. Civil Service Commission; Building Code Appeals Board; Educational Services Agency; Rental Housing Appeals Board and CARFAC except for the four committee meetings as described in CARFAC'S creating resolution. Motion seconded by Commissioner Ahr.*

Commissioner Booker made a motion to table the proposed amendments, seconded by Commissioner Curley.

Public Comment

Dan Sherry, Wayne – He commented in regards to changing the resolution completely and his disagreement.

Commissioner Schaefer called the vote to table, motion failed 3-4 with Commissioners Higgins, Schaefer, Ahr and Nagle opposed.

Public Comment

Dan Sherry, Wayne – He commented in regards to changing the resolution completely and his disagreement.

Commissioner Schaefer called the vote on the amended motion made by Commissioner Schaefer, motion passed 4-3 with Commissioners Booker, Clark and Curley opposed.

*D. Reconsideration of a Motion to Purchase the Recording of a Previous ZHB Meeting (requested by Commissioner Curley)*

Commissioner Curley made a motion to approve, seconded by Commissioner Ahr.

There was discussion amongst the Commissioners and Solicitor Rice in regards to a not to exceed \$185. Solicitor Rice's opinion was that there was not an issue with purchasing the recording.

Commissioner Schaefer called the vote, motion passed 4-2 with Commissioners Higgins and Nagle opposed and Commissioner Clark out of the room.

*E. Set Meeting Dates for Special Board of Commissioner meetings to discuss the following:*

*Possible Dates - June 19, July 10, August 21 and September 18*

- a. Capital Project Funding*
- b. Stormwater Project Funding*
- c. Sanitary Sewer Funding*
- d. Pension Funding*

There was a discussion amongst the Commissioners in regards to availability as well as the need for all topics above. There was agreement to remove and not discuss Stormwater Project Funding.

Commissioner Schaefer made a motion to schedule Special Board of Commissioner meeting on July 10, 2017 and September 18, 2017 to discuss Capital Project Funding, sanitary Sewer Funding and Pension Funding; seconded by Commissioner Higgins.

#### Public Comment

Jim Giegerich– He commented that the meetings should not be held during the summer when residents are out of town.

Commissioner Schaefer called the vote, motion passed 4-2 with Commissioners Booker and Curley opposed and Commissioner Nagle out of the room.

### ***PUBLIC WORKS & ENGINEERING***

#### ***F. Resolution #2017-71 - Authorizing the Award of MS4 Engineering Services***

Steve Norcini gave a brief background of the above resolution. The Township is required to submit its MS4 permit in the Fall of this year, and the Pollutant Reduction Plan is due late summer. The Pennsylvania Department of Environmental Protection (DEP) administers the State's Municipal Separate Storm Sewer System (MS4) program. The program contains the following Minimum Control Measures (MCMs): 1.) Public education and outreach, 2.) Public involvement and participation, 3.) Illicit discharge detection and elimination, 4.) Construction site runoff control, 5.) Post-construction stormwater management in new development and redevelopment, 6.) Pollution prevention and good housekeeping for municipal operations and maintenance. The required tasks for the consultant in terms of the MCMs are defined in the RFP. The second portion of the program is the Pollution Reduction Plan or PRP. This task entails determining the existing pollutant load in our streams, and the selection of BMPs to achieve the required reductions in pollutant loading. These BMPs will be put forth, with input from staff and the SWMAC, in the 5 year capital plan, for presentation to the Board of Commissioners. *(for more information on the MS4 program, please see the attached RFP or visit DEP's website: <http://www.dep.pa.gov/Business/Water/CleanWater/StormwaterMgmt/Stormwater/Pages/default.aspx>). The Stormwater Management Advisory Committee has provided a memorandum (please see attached) recommending that the Board of Commissioners award the MS4 Engineering Services to Meliora Design, in the amount of \$124,195. The Meliora cost proposal is attached for your information.*

Commissioner Higgins made a motion to approve, seconded by Commissioner Schaefer. Motion passed 6-1 with Commissioner Booker opposed.

#### ***G. Discussion: Stormwater Project Ranking Criteria***

Steve Norcini discussed that in the Township Wide Study, performed by CH2M, an "Ownership Scoring Approach" and "Prioritization Criteria Scoring and Weighting Approach" (please see attached) were presented. Subsequent to CH2M's presentation, the Board of Commissioners directed staff to submit a draft project ranking plan (please see attachment #A). The scoring matrix presented is designed to combine both documents as presented by CH2M, into one, easier to use method for scoring and ranking stormwater management projects. Please note that the scoring criteria in the draft are weighed differently than that of the previous documents. Each category allows the user to encompass one or more criteria, so that on a project by project basis, an objective approach (albeit the matrix in and of itself is subjective) can be had for choosing to move forward on a project. For example, the Cost/Benefit section can encompass flood extent

reduction cost, flood depth reduction cost, storage volume cost, easements, etc. There is inherent flexibility in the matrix to provide a customized, yet not cumbersome, approach to project selection.

There was an in-depth discussion amongst the Commissioners and Staff in regards to the ranking matrix.

Commissioner Schaefer made a motion that the matrix is an appropriate analysis tool in making decisions for our flood mitigation money, seconded by Commissioner Higgins.

#### Public Comment

Ken Taylor, Willow Avenue – He commented in regards to funding mechanisms for flood mitigation as well as MS4.

Jim Giegerich – He commented in regards to his disagreement with the way CH2M presented.

Commissioner Schaefer called the vote, motion passed 5-2 with Commissioners Booker and Curley opposed.

#### H. Presentation and Possible Motion: The Repair and Cleaning of the North Wayne Field Basin and Possible Mitigation Projects, by CH2M

Dan Wible, CH2M made a presentation which can be found on the Township website at: <http://www.radnor.com/DocumentCenter/View/16418>.

*Commissioner Schaefer made a motion to extend the meeting 15 minutes, seconded by Commissioner Higgins. Motion passed 5-2 with Commissioners Booker and Nagle opposed.*

#### Public Comment

Bill Bruno, N. Wayne Avenue – He inquired about modifications to the basin.

Cynthia Curley, Plant Avenue – She commented that she isn't in support of the clean out now but would suggest to have the SEPTA parking lot project and the clean-out both completed at the same time.

Bryan Morrison, Poplar Avenue – He commented that something needs to be done now and not wait anymore.

Betty Surbeck – She inquired about why the Township isn't enlarging the basin and will take anything that can be done.

Ken Taylor, Willow Avenue – He is not in support of the clean out of the basin and that the SEPTA parking lot project and the clean-out project need to be done concurrently or in an order that doesn't hurt downstream.

Jim Giegerich – He had a few questions for CH2M.

Commissioner Higgins made a motion to direct staff to proceed on Plans and specs for clean out of the basin and issue a RFP, seconded by Commissioner Nagle. Motion passed 4-3 with Commissioners Booker, Schaefer and Ahr opposed.

*I. 471 Glenmary Road GP#17-045 – Requesting a waiver from §245-22 the Stormwater Management Requirements for Groundwater Recharge*

Commissioner Curley made a motion to approve, seconded by Commissioner Nagle. Motion passed 7-0.

~~*J. Resolution #2017-72 – SALDO Application #2016-S-15 – Final Approval – Preliminary/Final Subdivision Plan – 106 & 110 Cambria Court*~~

**FINANCE & AUDIT**

~~*K. Ordinance 2017-09 – (Introduction) – Amending the 2017 Budget by transferring appropriations in the Capital Improvement Fund #05 to reallocate appropriations from Parking Lot Infrastructure group to the Sidewalk Infrastructure group*~~

Moved to next meeting.

**COMMUNITY DEVELOPMENT - None**

**PARKS & RECREATION - None**

**LIBRARY - None**

**PUBLIC HEALTH - None**

Old Business

None

New Business

~~*Discussion of the Need for Changes to the Shade Tree Ordinance, A Master Street Tree Plan and Other Matters (Requested by Commissioner Higgins)*~~

Moved to next meeting.

Public Participation

Chris Todd announced the MusicFest on June 10<sup>th</sup> on North Wayne Avenue and invited everyone to attend.

*There being no further business, the meeting adjourned on a motion duly made and seconded.*

*Respectfully submitted,*

*Jennifer DeStefano*



**RESOLUTION NO. 2017-82**

**A RESOLUTION OF RADNOR TOWNSHIP,  
DELAWARE COUNTY, PENNSYLVANIA**

**BE IT RESOLVED**, this \_\_\_\_\_ day of June, 2017, that the Board of Commissioners hereby officially rescinds all honorary awards and certificates previously bestowed, conferred, or otherwise provided by Radnor Township to William Spingler.

RADNOR TOWNSHIP BOARD OF  
COMMISSIONERS

\_\_\_\_\_  
Name: Elaine P. Schaefer  
Title: President

ATTEST: \_\_\_\_\_  
Name: Robert A. Zienkowski  
Title: Township Manager/Secretary

Announcement of  
Vacancies on Boards and  
Commissions  
Environmental Advisory Council  
1 Vacancy  
Shade Tree Commission  
1 Vacancy

Appointment of  
Interim  
Public Works Director

# Public Participation

**ORDINANCE 2017-09  
RADNOR TOWNSHIP, PA**

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE  
COUNTY, PENNSYLVANIA, AMENDING THE 2017 CAPITAL  
BUDGET FOR THE TOWNSHIP CAPITAL IMPROVEMENT  
FUND BY TRANSFERRING APPROPRIATIONS**

*WHEREAS*, the 2017 Capital Plan was adopted by the Board of Commissioners on December 12, 2016 as part of Ordinance 2016-15; and

*WHEREAS*, Radnor Township’s Home Rule Charter Chapter §7.08(E) stipulates that the Board may, by Ordinance, transfer part or all of any unencumbered appropriation balance from one department or office to another; and

*WHEREAS*, the Board of Commissioners passed a motion at their May 8, 2017 meeting authorizing the expenditure of funds for various sidewalk projects; and

*WHEREAS*, The Board of Commissioners agreed during the May 8, 2017 meeting to transfer appropriations from the South Wayne Parking Lot project in the amount of \$200,000 to the Infrastructure: Sidewalks capital group to provide funding for the various sidewalk projects approved.

*NOW, THEREFORE*, be it hereby *ENACTED* and *ORDAINED* as follows:

That the following appropriation transfers be incorporated into the 2017 Board Adopted Comprehensive Budget as Amendment #1:

Fund	Description	Account#	Increase/ (Decrease)
Capital Improvement Fund #05	Building & Grounds   Parking Lots	05.403.4822	\$(200,000)
Capital Improvement Fund #05	Infrastructure Constr   Sidewalks	05.439.4850	\$ 200,000

EFFECTIVE DATE: This ordinance shall take effect in accordance with the Radnor Home Rule Charter

REPEALER: That any Ordinances, or parts of Ordinances, conflicting with this Ordinance is hereby repealed to the extent of such inconsistency.

SEVERABILITY: If any sentence, clause, section or part of this Resolution is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Radnor Township that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

*ENACTED* and *ORDAINED* this twenty-sixth day of June, 2017.

RADNOR TOWNSHIP

By: \_\_\_\_\_  
Name: Elaine P. Schaefer  
Title: President

ATTEST: \_\_\_\_\_  
Name: Robert A. Zienkowski  
Title: Township Manager / Secretary

# Radnor Township



## PROPOSED LEGISLATION

**DATE:** May 16, 2017

**TO:** Board of Commissioners

**FROM:** William M. White, Finance Director 

**LEGISLATION:** An Ordinance amending the 2017 Board Approved Comprehensive Budget by transferring appropriations from parking lot construction to sidewalk construction within the Capital Improvement Fund #05

**LEGISLATIVE HISTORY:** The 2017 Budget was adopted by the Board on December 12, 2016 with Ordinance 2016-15. Further, the Board passed a motion at their May 8, 2017 meeting authorizing the grant application and necessary funding for four sidewalk projects. During the discussion, the Board agreed to transfer the appropriations from the South Wayne Parking lot project to the sidewalk group to adequately fund these sidewalk projects.

**PURPOSE AND EXPLANATION:** The purpose of this Ordinance is to comply with §7.08(E) regarding the process by which the Board is permitted to officially transfer appropriations from one department, office or project to another. Additionally, the purpose of this Ordinance is to properly and adequately allocate the necessary funds to pay for these projects.

**FISCAL IMPACT:** Being that the Board is merely transferring appropriations, there is no change in to spending approved in the 2017 Budget. The North Wayne Parking Lot resurfacing project will need to be reappropriated in a future period, once the Library improvement project is complete. Also, to the extent that the actual costs of the four sidewalk projects are less than the \$200,000 appropriated, the savings will lapse into the Capital Improvement Fund and be available for other projects.

**IMPLEMENTATION SCHEDULE:** Since this is an Ordinance, it will need to be introduced at the May 22, 2017 meeting. Then, proper advertising will need to occur prior to an anticipated public hearing / adoption at the Board's June 12, 2017 meeting.

**RECOMMENDED ACTION:** The Administration respectfully recommends that the Board introduce this Ordinance at their June 12, 2017 meeting with an anticipated adoption at their June 26, 2017 meeting.

**RESOLUTION NO. 2017-79**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, FORMALLY ACCEPTING THE INDEPENDENT AUDITORS' REPORT AND 2016 AUDITED FINANCIAL STATEMENTS OF RADNOR TOWNSHIP TO BE INCLUDED IN THE 2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

**WHEREAS**, The Township engaged Zelenkofske Axelrod LLC (the "Auditors") to perform the annual financial audit pursuant to the Township's Home Rule Charter §7.13 for the year ending December 31, 2016; and

**WHEREAS**, Township Management bears the sole responsibility for the completeness and accuracy of the 2016 Financial Statements; and

**WHEREAS**, Zelenkofske Axelrod LLC, in its capacity as the Township's independent CPA, is responsible for expressing an opinion on the financial statements as prepared by Management and is responsible for issuing an opinion based upon the results of their audit of the Township as summarized in the Independent Auditors' Report; and

**WHEREAS**, The Citizens' Audit Review & Financial Advisory Committee ("CARFAC"), made up of nine volunteer residents as appointed by the Board of Commissioners, was involved in the audit process by overseeing project schedules and timelines, discussing internal control deficiency resolutions from prior years' audit results with management and the auditors, and by meeting independently with representatives of the Auditors to review possible audit findings, including but not limited to those specifically addressed in the SAS 115 Letter to Management prepared by the Auditors; and

**WHEREAS**, CARFAC accepts no responsibility and takes no position on the completeness or accuracy of either the Independent Auditors' Report or the Audited Financial Statements; and

**WHEREAS**, exclusively based on the foregoing, CARFAC has recommended that the Board of Commissioners adopt a resolution during a public meeting accepting the Independent Auditors' Report and management's 2016 Audited Financial Statements.

**NOW, THEREFORE**, it is hereby **RESOLVED** that the Radnor Township Board of Commissioners formally accept the Independent Auditors' Report as prepared by Zelenkofske Axelrod LLC and the 2016 Audited Financial Statements as prepared by Management, both of which are to be included in the Township's 2016 Comprehensive Annual Financial Report (CAFR).

**SO RESOLVED**, this 26<sup>th</sup> day of June, A.D., 2017

RADNOR TOWNSHIP

By: \_\_\_\_\_  
Name: Elaine P. Schaefer  
Title: President

ATTEST: \_\_\_\_\_  
Name: Robert A. Zienkowski,  
Title: Township Manager / Secretary

# Radnor Township



## PROPOSED LEGISLATION

**DATE:** June 26, 2017

**TO:** Board of Commissioners

**FROM:** William White, Director of Finance

**LEGISLATION:** Resolution 2017-79 Accepting the 2016 Audited Financial Statements and Independent Auditors' Report as recommended by the Citizens' Audit Review & Financial Advisory Committee (CARFAC).

**LEGISLATIVE HISTORY:** The Township engaged Zelenkofske Axelrod, LLC as Independent Auditors for the 2016 audit period, which has now been completed. The Township's 2016 Comprehensive Annual Financial Report (CAFR) will be completed and filed by June 30<sup>th</sup> and will be available on the Township's web site.

**PURPOSE AND EXPLANATION:** This Resolution formally concludes the 2016 audit period by publically and transparently *accepting* the 2016 Audited Financial Statements and Independent Auditors' Report. It is imperative to note:

- Management is solely responsible for the content and accuracy of the 2016 Audited Financial Statements
- Zelenkofske Axelrod is solely responsible for expressing an opinion on the 2016 Audited Financial Statements as detailed in their Auditor's Report (to be included on page 1 of the Comprehensive Annual Financial Report)
- CARFAC has recommended that the Board of Commissioners accept this document as outlined in the attached Recommendation
- By accepting this document, the Board of Commissioners is not accepting responsibility for the content or accuracy of the Audited Statements or the Independent Auditors' Report

**FISCAL IMPACT:** There is no fiscal impact associated with this Resolution.

**RECOMMENDED ACTION:** In the interest of adding transparency and to conclude the 2016 audit process, the Administration and CARFAC both respectfully recommend that the Board adopt Resolution 2017-79.



**Radnor Township**

**PRESENTATION & PROPOSED  
MOTION**

**DATE:** June 20, 2017

**TO:** Radnor Township Board of Commissioners

**FROM:** Stephen F. Norcini, P.E., Township Engineer *SN*

**CC:** Robert A. Zienkowski, Township Manager  
William M. White, Assistant Township Manager/Finance Director  
Radnor Township Stormwater Management Advisory Committee (SWMAC)

**LEGISLATION:** Stormwater Management Advisory Committee Presentation, and Possible Motion, Requesting Authorization for Receipt of Proposals for the Preliminary Design of Four Stormwater Management Projects

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**LEGISLATIVE HISTORY:** The Board of Commissioners received a memorandum (please see attached) from the Stormwater Management Advisory Committee at the May 22<sup>nd</sup>, 2017, regularly scheduled Board of Commissioners meeting. The memorandum addressed two issues; the recommendation for Meliora for MS4 services, and the recommendation that four stormwater management projects be initiated.

**PURPOSE AND EXPLANATION:** Representatives of the Stormwater Management Advisory Committee will be before the Board of Commissioners to put forth a presentation, and recommend that Requests for Proposals be solicited for the preliminary design of the following four projects:

1. South Wayne Avenue Inlet Pipes
2. West Avenue Green Streets
3. Modified SEPTA Lot Retention System
4. Radnor Trail

Enclosure: May 11<sup>th</sup>, 2017, SWMAC Memorandum

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**MEMORANDUM SWMAC-2017-03**

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**TO:** RADNOR BOARD OF COMMISSIONERS  
**FROM:** RADNOR TOWNSHIP STORMWATER ADVISORY COMMITTEE  
**SUBJECT:** SWMAC MAY 2017 RECOMMENDATIONS  
**DATE:** MAY 11, 2017  
**CC:** RADNOR TOWNSHIP ADMINISTRATION

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At tonight's Radnor Township Stormwater Advisory Committee (SWMAC), we publicly discussed and made the following recommendations:

1. SWMAC voted 4-0 to recommend to the BOC that the Township select Meliora Associates for assisting the Township in MS4 compliance. This recommendation is based upon a detailed technical review by a SWMAC subcommittee over the last two weeks of the submitted RFPs. Due to Radnor's MS4 deadlines, this contract action should be taken as soon as possible.
  
2. Based upon a technical review of the recently delivered CH2M Radnor Township-wide Assessment, SWMAC voted 5-0 to recommend to the BOC that the following four stormwater capital improvement projects identified by CH2M be initiated: South Wayne Ave Inlet Pipes (A-03), West Ave Green Streets (I-03), Modified SEPTA Lot Retention System (I-13) and Radnor Trail (JK-06). We look forward to briefing the BOC at your earliest convenience. SWMAC recommends issuing an RFP for design of these four capital improvements projects, with construction planned for 2018.

**Radnor Township**  
**ORDINANCE AMENDMENT**  
**INTRODUCTION**

**DATE:** June 20, 2017

**TO:** Radnor Township Board of Commissioners

**FROM:** Stephen F. Norcini, P.E., Township Engineer *STN*

**CC:** Robert A. Zienkowski, Township Manager  
William M. White, Assistant Township Manager/Finance Director  
John B. Rice, Township Solicitor

**LEGISLATION:** Proposed Ordinance Amendment to Chapter 142, Certificates of Occupancy and Chapter 235, Sewers, to Provide for the Elimination of Stormwater into the Township's Sanitary Sewer System

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**LEGISLATIVE HISTORY:** This proposed ordinance amendment has not been before the Board of Commissioners previously.

**PURPOSE AND EXPLANATION:** The Radnor-Haverford-Marple Sewer Authority (RHM) has notified the Township that RHM currently does not have capacity for Radnor Township. This means that the Township cannot allow new connections to the public sewer system. The ramifications of this is that Land Development projects, as well as single homes, will not be able to be connected to the public sewer system, effectively putting a halt on these projects. We currently have projects that are on hold due to this situation.

The issue stems mainly from a trunk line in Springfield Township, that purportedly does not have the capacity to convey additional upstream flows (Radnor Township). This has been an ongoing situation for years, and has now reached critical mass. The Department of Environmental Protection (DEP) wishes (and RHM is recommending) to have the Township require the laterals of homes being sold inspected, to address Inflow & Infiltration (I&I). The idea being that a decrease in I&I will free up capacity for sanitary sewer flows. It is well known that laterals can be a large source of I&I, so the logic is sound. The township currently inspects for sump connections to the sanitary sewer system as part of the Certificate of Occupancy inspection. That being said, there are complications to enacting a program of this type.

The possible issue is the impact, i.e. cost, to our residents selling their home. To have the lateral inspected would entail the resident hiring a plumber or other firm to televise the lateral, the cost of Township inspection, and the greater cost, repairing or replacing the lateral. Newer homes built under today's standards would be less likely to entail replacement of their lateral. Older homes, specifically those with vitrified clay or asbestos cement pipe have a higher probability of repairing or replacing their later.

**IMPLEMENTATION SCHEDULE:** The amendment before you is solely being introduced. It would appear again before the Board of Commissioners, for possible adoption, at the July or August regularly scheduled meeting.

**FISCAL IMPACT:** If the Ordinance is adopted, the Township's Fee Schedule would have to be revised to note the inspection and administrative costs required to implement the program.

**ORDINANCE 2017-11  
RADNOR TOWNSHIP**

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AMENDING ITS CODE OF ORDINANCES, CHAPTER 142, CERTIFICATES OF OCCUPANCY AND CHAPTER 235, SEWERS TO PROVIDE FOR THE ELIMINATION OF STORMWATER INTO THE TOWNSHIP'S SANITARY SEWER SYSTEM**

**WHEREAS**, the discharge, inflow and infiltration of stormwater into the sanitary sewer system substantially increases the cost of wastewater treatment to Township residents and is causing pollution of area streams and rivers; and

**WHEREAS**, the Radnor Township Board of Commissioners desires to prohibit the inflow of stormwater into the sanitary sewer system and seeks to take all necessary and appropriate measures to reduce infiltration into the sanitary sewer system; and

**WHEREAS**, upon recommendation of the Radnor/Haverford/Marple Sewer Authority and the Township Engineer, the Radnor Township Board of Commissioners does hereby **ENACT** and **ORDAIN** as follows:

**SECTION 1.** Chapter 142, Certificates of Occupancy, Article I, Transfer of Property, Section 142-4.B(1)(c), is hereby amended to read as follows:

- (c) Sanitary Sewer Connection. An interior, exterior and lateral inspection shall be required to identify any prohibited stormwater discharges into the sanitary sewer system. The seller or agent of the seller shall contact the Public Works Department of the Township or the Township Engineer to arrange for inspection of the property immediately following the submittal of the application of the Certificate of Occupancy. The determination of prohibited stormwater discharges into the sanitary sewer system and all repairs and corrections shall be made in accordance with Chapter 235, Sewers, Article II, Lateral Connections.

**SECTION 2.** Chapter 235, Sewers, Article II, Lateral Connections, Section 235-8, maintenance and repair is hereby amended to read as follows:

§235-8.1. Definitions.

When used in this section the following terms shall have the following meaning:

**APPLICANT**

Any person applying for the Certificate of Occupancy.

**PROPERTY**

Any real property located within the boundaries of Radnor Township.

**SANITARY SEWER SYSTEMS**

Shall include piping, lines, pumps and other conveyance facilities of Radnor Township, conveying sanitary sewer for waste water treatment.

**SEWER LATERAL**

Any pipe, line or sewer, running across or through any public or private property and connecting to a pipe, line or sewer, owned by Radnor Township or any other municipality or municipal authority which has as its purpose the transport of waste water for treatment.

**STORM SEWER**

Shall include all stormwater, surface water, ground water, roof run-off of subsequent surface drainage.

§235-8.2. Prohibition of stormwater discharge into the sanitary sewer system.

- A. It shall be unlawful for any person to discharge any stormwater into the sanitary sewer system, or permit the inflow of stormwater from any property owned by such person into the sanitary sewer system. Any discharge or inflow of stormwater into the sanitary sewer system shall be deemed to have been permitted by the owner of the property upon which or within which such stormwater enters the sanitary sewer system.
- B. No person who owns any property serviced by the sanitary sewer system shall connect or permit any sump pump, roof drain, foundation drain, or any other surface water drain of any kind to remain connected to the sanitary sewer system.
- C. Each violation of any provision of this Ordinance shall be punishable by a fine of not less than three hundred (\$300.00) dollars, nor more than one thousand (\$1,000.00) dollars. Each day on which a discharge or connection that violates this Ordinance occurs or exists shall constitute a separate violation of this Ordinance.

§235-8.3. Inspection by designated Township Officials.

- A. Radnor Township, by its appointed officials, including the Building Inspector, Code Enforcement Officer and/or any duly authorized agent, may undertake such inspection or tests as deemed necessary and appropriate to determine the condition of any sewer lateral. Any such inspection or test may only take place after notice has been given, in writing, hand delivered or mailed to the owner of the property or to the address of the property in question, at least ten (10) business days in advance.
- B. The owner of the affected property shall make all areas to be tested or inspected available to the designated inspector.
- C. If, in the sole opinion of the inspector, any illegal stormwater inflow connections are found, or the sewer lateral is determined to be in unsatisfactory condition, the owner will

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be informed by mail and requested to repair any damaged lateral or remove any prohibited connections. Such repairs, replacements or corrections must be completed within sixty (60) days of the date that the Township provides notice to the owner of the property.

- D. If the owner of the property fails to make such repairs, replacements, or corrections within the sixty (60) day period after the notice, the Township shall issue a citation to the property owner.

§235-8.4. Mandatory Inspection prior to issuance of a Certificate of Occupancy.

- A. A Certificate of Occupancy shall be required upon the sale or transfer of ownership of any property in the Township.
- B. As a mandatory condition prior to the issuance of a Certificate of Occupancy by the Township, the property owner shall arrange for the inspection of the sanitary sewer lateral.
- C. If the results of the inspection indicate any illegal stormwater inflow connection to the sewer lateral and/or if the sewer lateral is found to be in such condition that it needs to be repaired or replaced, then the property owner shall be placed on notice by the Township of the violations and of the need to repair/remove the violations within sixty (60) days.
- D. Nothing in this Ordinance shall amend, reduce or remove any other requirements for a Certificate of Occupancy pursuant to other Ordinances or laws applicable to the use, transfer or sale of real property in the Township.

**SECTION 3.** Repealer. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

**SECTION 4.** Severability. If any section, paragraph, sub-section, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

**SECTION 5.** Effective Date. This Ordinance shall become in accordance with the Radnor Home Rule Charter.

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*ENACTED AND ORDAINED* this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2017.

RADNOR TOWNSHIP

By: \_\_\_\_\_

Name: Elaine P. Schaefer

Title: President

ATTEST: \_\_\_\_\_

Robert A. Zienkowski, Secretary

**Radnor Township**  
**ORDINANCE AMENDMENT**  
**INTRODUCTION**

**DATE:** June 20, 2017

**TO:** Radnor Township Board of Commissioners

**FROM:** Stephen F. Norcini, P.E., Township Engineer *SN*

**CC:** Robert A. Zienkowski, Township Manager  
William M. White, Assistant Township Manager/Finance Director  
John B. Rice, Township Solicitor

**LEGISLATION:** An Ordinance Amending Chapter 235 "Sewers", Section 235-5, "Discharge Regulated; Permit", to Provide Standards for Discharges into the Public Sewer System to Avoid Obstructions in the Sewer and Drain Pipes; Prohibiting Pollutants from being Discharged into the Public Sewer System; and Prescribing Penalties for Violation of the Ordinance.

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**LEGISLATIVE HISTORY:** This specific proposed ordinance amendment has not been before the Board of Commissioners previously.

**PURPOSE AND EXPLANATION:** The impetus for proposing this amendment to the ordinance is to update the "General Discharge Prohibitions" section (section C), but just as importantly to address grease in the sanitary sewer system (section D). Eating establishments can, at times, discharge grease into their laterals, which is problematic. When this grease reaches the Township's sewer mains and causes backups (Sanitary Sewer Overflows-SSO), the problem becomes one of cost and manpower for the Township, with possible property damage to our residents. The draft ordinance amendment before the Board of Commissioners will not only allow Township personnel to inspect the grease traps of establishment's who are thought to be discharging grease, but also allows for enforcement and penalties in that regard (section F).

**IMPLEMENTATION SCHEDULE:** The amendment before you is solely being introduced. It would appear again before the Board of Commissioners, for possible adoption, at the July or August regularly scheduled meeting.

**FISCAL IMPACT:** If the Ordinance is adopted, the Township's Fee Schedule would have to be revised to note the costs required to implement the program.

Enclosure: Draft Ordinance



ORDINANCE NO. 2017-12

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AMENDING CHAPTER 235 "SEWERS", SECTION 235-5, "DISCHARGE REGULATED; PERMIT", TO PROVIDE STANDARDS FOR DISCHARGES INTO THE PUBLIC SEWER SYSTEM TO AVOID OBSTRUCTIONS IN THE SEWER AND DRAIN PIPES; PROHIBITING POLLUTANTS FROM BEING DISCHARGED INTO THE PUBLIC SEWER SYSTEM; AND PRESCRIBING PENALTIES FOR VIOLATION OF THE ORDINANCE.**

*The Radnor Township Board of Commissioners does hereby ENACT and ORDAIN, as follows:*

**SECTION 1.** Chapter 235, Section 235-5, Discharges regulated; permit, is hereby amended to read as follows:

§ 235-5. Discharges.

A. Definitions.

**PERSON**

Any individual, partnership, co-partnership, firm, company, corporation, association, joint-stock company, trust, estate, governmental entity or any other legal entity or their legal representatives, agents or assigns. The masculine gender shall include the feminine, the singular shall include the plural where indicated by the context.

**USER**

Any person, who voluntarily or involuntarily, intentionally or unintentionally, accidentally or inadvertently contributes, causes or permits the discharge of wastewater into the Township sewer system.

B. Permit.

- (1) The owners of premises abutting on such sewers and, as well, the owners of premises not abutting thereon but so situated as to permit connection therewith through adjoining or intermediate properties, may make connections with the Township sewers for the purpose of having carried off all sewage drainage, including the liquid refuse from any factory, laboratory, workshop, stable, garage or other building, but excluding any drainage resulting from rainwater, springs, wells or other groundwater, provided that before sewer connections of any kind shall be made, a permit shall first be obtained from the Township.
- (2) Upon receipt of a permit, all connections shall be made in accordance with rules and regulations prescribed and approved by the Township.

C. General Discharge Prohibitions.

- (1) Under no circumstances shall any sewage or drainage containing matter of any sort liable to form a deposit in the sewer or drain pipes or to create obstructions therein be discharged into any Township sewer. Specifically, no user shall introduce or cause to be introduced into the Township's sewer system, the following pollutants, substances or wastewater:
  - (a) Pollutants which create a fire or explosive hazard in the system, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140° F. (60° C.) using the text methods specified in 40 CFR 261.21.
  - (b) Wastewater having a pH less than 6.0 or more than 10.0 or otherwise causing corrosive structural damage to the system or equipment.
  - (c) Solid or viscous substances in amounts which will cause obstruction of the flow in the sewer system resulting in interference (but in no case solids greater than 1/2 inch in any dimension).
  - (d) Pollutants, including oxygen-demanding pollutants (BOD, COD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause interference with the sewer or drain pipes.
  - (e) Wastewater having a temperature greater than 104° F. (40° C.) or which will inhibit biological activity in the treatment plant resulting in interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104° F. (40° C.).
  - (f) Petroleum oil, non-biodegradable cutting oil or products of mineral oil origin, in amounts that will cause interference or pass-through.
  - (g) Pollutants which result in the presence of toxic gases, vapors or fumes within the sewer or drain pipes in a quantity that may cause acute worker health and safety problems.
  - (h) Trucked or hauled pollutants, except at discharge points designated by the Township.
  - (i) Noxious or malodorous liquids, gases, solids or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life or to prevent entry into the sewers for maintenance or repair.

- (j) Wastewater which imparts color which cannot be removed by the treatment process, such as but not limited to dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent, thereby violating the Township's NPDES permits.
- (k) Wastewater containing any radioactive wastes or isotopes except in compliance with applicable State or Federal regulations.
- (l) Stormwater, surface water, groundwater, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, noncontact cooling water and unpolluted wastewater, unless specifically authorized by the Township.
- (m) Sludge, screenings or other residues from the pretreatment of industrial wastes.
- (n) Medical wastes, except as specifically authorized by the Township.
- (o) Detergents, surface-active agents, phosphates or other substances.
- (p) Fats, oils or greases of animal or vegetable origin in concentrations greater than 100 mg/l.
- (q) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the sewer system (or at any point in the system) of more than 5% or any single reading over 10% of the lower explosive limit of the meter.
- (r) Any substance which violates the sewer system's NPDES and/or State disposal system permit or the receiving water quality standards.
- (s) In no case shall a slug load have a flow rate or contain concentration or qualities of pollutants that exceed any time period longer than 15 minutes or contain more than five times the average twenty-four-hour concentration of flow during normal operation or otherwise constitutes a slug discharge.
- (t) The discharge of toxic or hazardous wastes, as defined in the Pennsylvania Sewage Facilities Act or the Resource Conservation and Recovery Act.

D. Traps and Interceptors.

- (1) Grease, oil, and sand traps or interceptors, and oil reclaimers shall be provided when, in the opinion of the Township, they are necessary for the proper handling of liquid wastes, sand, and other harmful ingredients. Hair traps shall be provided for all barber shops and beauty parlors. Such interceptors shall not be required for

private living quarters or dwelling units. All traps or interceptors shall be of a type and capacity approved by the Township, and shall be located as to be readily and easily accessible for cleaning and inspection.

- (2) The Township shall have the right at any time to inspect all traps, interceptors or laterals discharging into the Township's sanitary sewer system. In addition to inspecting all traps, interceptors or laterals, the Township shall inspect all grease log books for compliance with Township Rules and Regulations.
- (3) In the event that the Township determines that a user has either failed to adequately install or maintain its trap, interceptor or lateral, the property owner or user shall have ten days to correct after which the Township may make immediate repairs at the cost of the property owner and/or user of the Township's sewer facilities.

E. Accidental Discharges.

- (1) Each user shall provide protection from accidental discharge of prohibited materials or other substances regulated by this Section. Facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the owner or users own cost and expense. In the case of an accidental discharge, it is the responsibility of the user to immediately notify the Township of the incident. The notification shall include location of discharge, type of waste, concentration and volume and corrective actions.
- (2) Written notice. Within five (5) days following an accidental discharge, the user shall submit to the Township a detailed written report describing the cause of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage or other liability which may be incurred as a result of damage to the sewer system, or any other damage to person or property; nor shall such notification relieve the user of any fines, civil penalties or other liability which may be imposed by this Section or other applicable law.
- (3) Notice to employees. A notice shall be permanently posted on a commercial or industrial user's bulletin board or other prominent place advising employees whom to call in the event of an accidental discharge. Employers shall ensure that all employees who may cause or suffer such an accidental discharge to occur are advised of the emergency notification procedures.

F. Violations and Penalties.

- (1) Indemnification of Township. Any user discharging in violation of this Section shall become liable to the Township for any expense, loss or damage occasioned by the Township by reason of such discharge.

- (2) Cease and desist orders.
  - (a) When the Township finds that a user discharges material in violation of this Section, the Township may issue an order to the user directing it to cease and desist all such violations and directing the user to:
    - [i] Cease from further discharging any prohibited material into the sewer system.
    - [ii] Reimburse the Township for the costs of any appropriate remedial or preventive action as may be needed to properly address any obstruction or damage caused by the discharge.
  - (b) Issuance of a cease and desist order shall not be a bar against or a prerequisite for taking any other action against the user.
- (3) Administrative civil penalties.
  - (a) When the Township finds that a user makes a discharge in violation of this Section, the Township may fine the user in an amount not to exceed \$1,000.00 per day for each violation, regardless of jurisdictional boundaries. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, penalties shall be assessed for each day during the period of violation.
  - (b) A sewer lien against the user's property will be sought for unpaid charges, fines and penalties and any unreimbursed costs or expenses incurred by the Township for remedial work due to a user's violation of this Section.
  - (c) Issuance of an administrative fine shall not be a bar against or a prerequisite for taking any other action against the owner.
- (4) Emergency suspensions.
  - (a) The Township may immediately suspend a user's discharge, after formal notice to the user, whenever such suspension is necessary to stop an actual or threatened discharge which reasonably appears to present or cause an imminent or substantial endangerment to the health or welfare of persons.
    - [i] Any user notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of user's failure to immediately comply voluntarily with the suspension order, the Township may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the sewer drains or endangerment to any individuals. The Township may allow the

owner to recommence its discharge when the user has demonstrated to the satisfaction of the Township that the period of endangerment has passed.

[ii] A user that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution, if any, and the measures taken to prevent any future occurrence within fifteen (15) days after owner's discharge suspension.

(b) Nothing in this Subsection shall be interpreted as requiring a hearing prior to any emergency suspension under this Section.

(5) Injunctive relief. When the Township finds that a user has discharged in violation of this Section or continues to discharge in violation of this Section, the Township may petition the Court of Common Pleas of Delaware County, Pennsylvania, or other competent jurisdiction for appropriate legal and equitable relief, including the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the wastewater discharge permit order or other requirement imposed by this Section on activities of the user. Relief requested may also include requirements for environmental remediation. A petition for injunctive relief shall not be a bar against or a prerequisite for taking any other action against a user.

(6) Civil penalties.

(a) Any person, firm, corporation or utility who violates or permits a violation of this ordinance shall, upon, being found liable in a civil enforcement proceeding commenced by the Township, pay a fine of \$600.00, plus all court costs, including reasonable attorney's fees incurred by the Township. Each day that a violation continues shall constitute a separate violation.

(b) In addition to the foregoing, the Township may recover any and all expenses associated with enforcement activities, including sampling and monitoring expenses and the cost of any actual damages incurred by the Township in remedying a violation.

(c) Filing a suit for civil penalties shall not be a bar against or a prerequisite for taking any other action against a user.

(7) Remedies nonexclusive. The remedies provided for in this Section are not exclusive. The Township may take any, all or any combination of these actions against a noncompliant user. Further, the Township is empowered to take more than one enforcement action against any noncompliant user.

6.13.17

**SECTION 4.** Repealer. All ordinance or parts of ordinances which are inconsistent herewith are hereby repealed.

**SECTION 5.** Severability. If any section, paragraph, sub-section, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

**SECTION 6.** Effective Date. This Ordinance shall become effective in accordance with the Radnor Township Home Rule Charter.

***ENACTED AND ORDAINED*** this \_\_\_\_ day of \_\_\_\_\_, A.D., 2017.

RADNOR TOWNSHIP

By:

\_\_\_\_\_  
Name: Elaine P. Schaefer  
Title: President

ATTEST:

\_\_\_\_\_  
Robert A. Zienkowski, Secretary

**RESOLUTION NO. 2017-81**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA,  
CREATING A WILLOWS MANSION STEERING COMMITTEE**

**WHEREAS**, the Willows Mansion and Willows Park Property was acquired by Radnor Township in 1973 for park, playground, recreational and facilities uses; and

**WHEREAS**, the Township has retained a consultant, Barton Partners, to provide business planning, community engagement and design services for the Willow Mansion consistent with its proposal dated June 2, 2017; and

**WHEREAS**, the Board of Commissions desires to establish a Steering Committee to assist in the formulation and development of a Willows Mansion business plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Radnor Township, does hereby approve the establishment of a Willows Mansion Steering Committee in accordance with the following:

1. The Board of Commissioners shall appoint eleven members, one member from each of the seven wards and four at large members.
2. The Steering Committee shall meet monthly or as often as necessary and all meetings shall be advertised and open to the public.
3. The Steering Committee shall guide and assist the Township's consultant in the establishment of a Willows Mansion business plan consistent with the purposes for which the Willows Mansion was acquired by the Township.
4. The Steering Committee shall report periodically to the Board of Commissioners and shall make recommendations in conjunction with Barton Partners to the Board regarding the Willows Mansion use.

**SO RESOLVED**, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this 26<sup>th</sup> day of June, 2017.

RADNOR TOWNSHIP BOARD OF  
COMMISSIONERS

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Name: Elaine P. Schaefer  
Title: President

ATTEST: \_\_\_\_\_  
Name: Robert A. Zienkowski  
Title: Township Manager/Secretary





## Radnor Township

# PROPOSED LEGISLATION

**DATE:** 05/12/17

**TO:** Robert A. Zienkowski, Township Manager

**FROM:** William A. Colarulo, Police Superintendent

**LEGISLATION:** Ordinance No. 2017-10 is authorizing one (1) new handicapped parking space to be placed in front of 51 Garrett Avenue.

**LEGISLATIVE HISTORY:** None.

**PURPOSE AND EXPLANATION:** Radnor Township resident, Aude Robinson, has requested one (1) handicapped parking space to be placed in front of the residence at 51 Garrett Avenue. All requirements for an established handicapped parking space have been fulfilled.

**FISCAL IMPACT:** None.

**RECOMMENDED ACTION:** The Police Department respectfully requests the Board to adopt the amendment at the regular Board of Commissioners Meeting on \_\_\_\_\_, 2017.