

AGENDA

BOARD OF COMMISSIONERS

Monday, September 26, 2016 - 6:30 PM

Pledge of Allegiance

Notice of Executive Session on September 26, 2016

1. Consent Agenda

- a) Disbursement Review and Approval: 2016-09B, 2016-09C
- b) Acceptance of Department Monthly Reports
- c) Resolution #2016-99 - Declaring its Support - Small Business Saturday in Radnor Township on November 26, 2016
- d) Authorization to file complaint against Goshen Holding Company to enforce 1998 plan restriction
- e) Resolution #2016-95 - Award of Superpave Contract
- f) Resolution #2016-96 - Approving the Disposition of Specific Township Records
- g) Resolution #2016-97 - Establishing the 2017 Minimum Municipal Obligation (“MMO”), subject to further amendment during the 2017 budget process
- h) Motion to Authorize Interior Painting at the Radnor Activity Center with a not to exceed \$15,000

2. Public Participation

3. Committee Reports

PERSONNEL & ADMINISTRATION

- A. Announcements of vacancies on various Boards & Commissions

PUBLIC SAFETY

- B. Ordinance #2016-10 (**Adoption**) – “No Parking Any Time” signs to be placed on the north side and south side of Cornerstone Lane at Bryn Mawr Avenue
- C. Resolution #2016-98 – Approving an Agreement with Parkeon - Pay by Phone Kiosk Software

COMMUNITY DEVELOPMENT

- D. Discussion of the PLO Amendment

PUBLIC WORKS & ENGINEERING

FINANCE & AUDIT

PARKS & RECREATION

LIBRARY

PUBLIC HEALTH

Old Business

New Business

Public Participation

Adjournment

RADNOR TOWNSHIP
DISBURSEMENTS SUMMARY
September 26, 2016

The table below summarizes the amount of disbursements made since the last public meeting held on September 12, 2016. As approved by the Board, the Administration is now making weekly accounts payable disbursement batches and publishing those lists on the Township's web site at the following link. Please refer to those files for a detailed listing of the amounts paid by vendor by account code.

Link: <http://radnor.com/728/Disbursements-List>

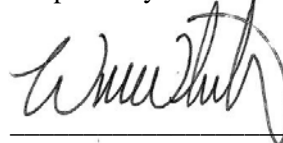
Fund (Fund Number)	2016-9B September 9, 2016	2016-9C September 16, 2016	Total
General Fund (01)	\$560,100.25	\$115,546.02	\$675,646.27
Sewer Fund (02)	38,110.51	1,284.78	39,395.29
Storm Sewer Management (04)	50.00	0.00	50.00
Capital Improvement Fund (05)	35,476.75	0.00	35,476.75
OPEB Fund (08)	125,185.64	0.00	125,185.64
Investigation Fund (12)	0.00	213.68	213.68
Police K-9 Fund (17)	3,108.99	0.00	3,108.99
The Willows Fund (23)	0.00	53.48	53.48
Total Accounts Payable Disbursements	\$762,032.14	\$117,097.96	\$879,130.10
<i>Electronic Disbursements</i>	n/a	n/a	\$1,255,315.70
Grand Total	\$762,032.14	\$117,097.96	\$2,134,445.80

In addition to the accounts payable checks, the Township also has various electronic payments including payroll, debt service, credit card purchases and fees as well as others from time to time. The attached table reflects all of the electronic payments made since the last public Board meeting as well as those anticipated prior to the next Board meeting.

The Administration has adopted various internal control and processing procedures to insure that amounts obligated are within the budgetary limits established by the Board of Commissioners. Those procedures are monitored on a daily basis by members of the Finance Department and responsible employees of the various departments. The amounts included in the table above have been scrutinized as part of the internal control and processing procedures and have obtained the required approvals prior to disbursement.

If you should have any questions, please contact the Finance Department.

Respectfully Submitted,



William M. White
Finance Director

ELECTRONICALLY PAID DISBURSEMENT LISTING

Estimated Through October 10, 2016

Description	Account No.	Date	Purpose	Amount
Credit Card Revenue Fees - Estimated	Various Funds	10/10/2016	9/16 Credit Card Revenue Processing Fees	\$5,000.00 *
Credit Card Revenue Fees - Actual	01-Variou	9/10/2016	8/16 Credit Card Revenue Processing Fees	\$3,436.41
Payroll [Pension] Transaction - Estimated	07-492-4980	10/1/2016	10/16 Police Pension Payments	\$186,839.03
Payroll [Pension] Transaction - Estimated	11-495-4980	10/1/2016	10/16 Civilian Pension Payments	\$129,240.26
Payroll [Bi-Weekly] Transaction - Estimated	01-various	9/22/2016	Salaries and Payroll Taxes - General Fund	\$450,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	9/22/2016	Salaries and Payroll Taxes - Sewer Fund	\$15,000.00
Payroll [Bi-Weekly] Transaction - Estimated	17-various	9/22/2016	Salaries and Payroll Taxes - K-9 Fund	\$400.00
Payroll [Bi-Weekly] Transaction - Estimated	01-various	10/6/2016	Salaries and Payroll Taxes - General Fund	\$450,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	10/6/2016	Salaries and Payroll Taxes - Sewer Fund	\$15,000.00
Payroll [Bi-Weekly] Transaction - Estimated	17-various	10/6/2016	Salaries and Payroll Taxes - K-9 Fund	\$400.00
Period Total				\$1,255,315.70

Submitted:

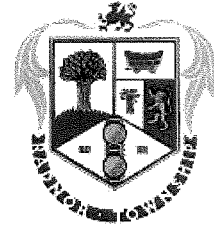


* Credit card fees are charged to the Township's accounts on the tenth of the month

<u>Original Estimate</u>			<u>Actual Amount</u>
\$450,000.00	9/8/2016	Salaries and Payroll Taxes - General Fund	\$429,486.97
\$15,000.00	9/8/2016	Salaries and Payroll Taxes - Sewer Fund	\$14,448.20
\$400.00	9/8/2016	Salaries and Payroll Taxes - K-9 Fund	\$406.34
\$465,400.00			\$444,341.51

Interoffice Memorandum

TO: BOARD OF COMMISSIONERS
FROM: KEVIN KOCHANSKI, DIRECTOR
DEPARTMENT OF COMMUNITY DEVELOPMENT
SUBJECT: AUGUST MONTHLY REPORT
DATE: SEPTEMBER 1, 2016
CC: ROBERT A. ZIENKOWSKI, TOWNSHIP MANAGER



**Community Development
Department**

Attached for your review is the Community Development Monthly Report for the month of August 2016. Please note the following highlights:

- Building Permit Fee Revenue totaled \$129,317.00 with 101 permits issued
 - Electric Permit Fee Revenue totaled \$12,200.00 with 55 permits issued
 - Mechanical Permit Fee Revenue totaled \$4,920.00 with 30 permits issued
 - Plumbing Permit Fee Revenue totaled \$6,087.00 with 37 permits issued
 - Zoning Permit Fee Revenue totaled \$1,200.00 with 16 permits issued
 - Design Review Board Application Fee Revenue totaled \$600.00 with 2 applications received
 - Historic and Architectural Review Board Revenue totaled \$100.00 with 2 application received
-
- Permit and application revenue for August 2016: \$ 154,424.00
 - Permit and application revenue year to date: \$1,297,056.00
-
- Permits and applications for August 2016: 243
 - Permits and applications year to date: 1,792
-
- Inspections conducted for August 2016: 705
 - Inspections conducted year to date: 4,942



RECREATION & COMMUNITY PROGRAMMING DEPARTMENT JULY & AUGUST 2016 REPORT

Events/Excursions/Programs

Summer Programs:

- **Radnor Day Camp (249 participants/26 on waitlist)**
- **Summer Preschool Camp (45 participants/3 on waitlist)**
- Summer Men's Basketball (17 participants)
- Summer Tennis with Pam Rende (20 participants)
- NEW Racquet-Sport Camp with Pam Rende (program cancelled due to low enrollment)
- Summer Soccer Shots (31 participants)
- Summer Chess Camp (14 registered to date)
- WCSA Summer Camps:
 - Survivor Nature Camp (184 registered/5 weekly sessions)
 - Slam Dunk Basketball (19 participants)
 - Soccer in July (37 participants/2 sessions)
 - All Star Sports (13 registered to date/2 sessions)
 - High School Soccer 'Boot Camp' (12 participants)
- Jump Start Sports
 - Multi-Sport Summer Camp (65 registered to date)
 - Summer T-ball (18 participants)
- Harry Potter Magical University Camps (36 registered/2 weekly sessions)
- Theatre Horizon Camps (Week 1 cancelled/low enrollment; 28 registered remaining 2 weeks)

PRPS Discount Ticket Program

- Amusement Park Tickets (349 sold to date 2016)
- Regal Movie Discount Ticket Program (140 movie tickets sold to date 2016)

Community Events:

- Clem Macrone Park Project Groundbreaking on Monday, July 4th
- Chico's Vibe Concert on Thursday, July 14th at Bo Connor Park (estimated 500 in attendance)
- Night at the Ball Park & Fireworks on Wednesday, July 20th at Encke Park (estimated 1,500 in attendance)

Additional Programming Activity:

- Met with summer/fall programming and event vendors/instructors, developed program and camp details, developed contractual agreements, and coordinated facility schedules.
- Attended PA Recreation & Parks Society workshop on the current Child Protective Services Laws and continued to administer these laws relative to our programming.
- Sat for PA Department of Human Services Mandated Reporter Training for detection and reporting procedures for suspicions of child abuse.
- Distributed the Summer 2016 Recreational Activities Brochure; began development of Fall 2016 Recreational Activities Brochure.
- Coordinated components of Radnor Day Camp and Preschool Camp including:
 - Facility usage, logistics, and ongoing communication at Radnor Elementary School
 - Daily and trip transportation schedules and ongoing communication with the RTSD Transportation Department
 - Continued support provisions for 59 campers with special needs/special situations
 - Coordination with Department seasonal staff, Staffing Plus Agency, Delaware County & Chester County Intermediate Units, Chester County Regional Educational Services, Child Guidance Resource Center, and Devereaux to provide support services for 9 campers at RDC and 4 campers at PKC
 - Coordination with RTSD on Extended School Year/Literacy Program campers
 - Ongoing communications with families, website updates
 - Trip and visitor schedules, daily activities and schedules, weekly newsletters
 - Staff leadership and direction, performance evaluations – there are 44 staff members at

- Radnor Day Camp and 5 staff members at Preschool Camp
 - Staff payroll organization, employee paperwork, PA Child Protective Services Laws Background, Clearances and certification requirements
 - Camp internship and summer support Recreation Assistant position
 - Weekly staff meetings and planning sessions
- Coordinated US Open Tennis Championships Excursion.
- Coordinated planning meetings with Public Works/Police/Fire Departments, event logistics and set up, activities and entertainment, staffing, registration, promotions, and supplies for seasonal events as applicable including Clem Macrone Park Groundbreaking; Bo Connor Park Concert; Night at the Ball Park; Radnor Skatepark Grand Reopening; Active Aging Awareness Event; Ithan Valley Park Sign/Recognition of Park Features; Radnor Run.
- Continued sponsorship development by working with local businesses and organizations for current events and programs; conducted meetings with several potential and current sponsors for 2016 events and programs; sponsorship proceeds are currently at \$60,000.

Administrative

- Processed daily phone and email communications in order to provide information on community sports, recreational activities, and events; coordinated registrations for programs; prepared purchase orders/invoices, deposited income; prepared program financial reports that include participation reconciliation, instructor payments, and performance analyses; distributed program evaluations to participants; coordinated locations and logistics for programming, scheduled facility reservations/submitted applications, maintained Outlook event calendars, met with instructors and vendors to develop program agreements and process background checks; continued utilization of PEN (Programmer's Exchange Network) listserv to obtain and share information to evaluate operations; updated all Department areas of the Township website and social media page and distributed seasonal e-newsletters; filmed monthly segment for the *Radnor 411* television show and prepared slides for the Radnor Cable Channel; coordinated marketing efforts; managed inventories and distributed supplies to programs; worked with Township solicitor on various pieces of Department legislation and matters
- Monitored Department budgetary line items and developed year-to-date performance analyses for all service areas including programming, discount ticket program, events, and park and athletic field usage; reviewed revenue and expense projections for 2016 budget development relative to Department's operations and services; attended quarterly budget vs. actuals meeting with the Finance Department.
- Coordinated Department transitions of staff into new positions - Program Supervisor and Program Coordinator - continued to work with Program Supervisor and Program Coordinator on daily planning, programming, and procedures; discussed daily and seasonal operations, services, and Township/Department procedures;
- Continued working on Passport to Parks Project and Department Strategic Plan; began working at the direction of the Finance Department on an Enterprise Resource Planning Project (approved by BOC in early May) that will integrate each department's financial management system, payroll, work orders, enable online registration for recreation programming, and more – attended various planning and implementation meetings.
- Attended and prepared reports and documentation for monthly Board of Commissioners Meetings and monthly Parks Board Meeting.
- Attended weekly staff meetings with Township Manager and Department Directors/Supervisors.
- Attended monthly Wayne Senior Center Board Meeting.

Parks & Facilities Usage

- **Athletic Fields:** Coordinated field scheduling for summer and fall 2016 with the community sports organizations, local schools, and programs; coordinated fall field requests with primary users - Radnor Wayne Little League; Radnor Soccer Club; St. Katharine’s of Siena School; Agnes Irwin School; and many other schools and organizations for rentals.
- **Park Areas:** Continued taking reservations for the 2016 season -
 - Bo Connor (1 rental)
 - Clem Macrone Park (3 rentals)
 - Cowan (1 rental)
 - Dittmar Park (1 rental)
 - Friends of Radnor Trails Park (3 rentals)
 - Fenimore Woods (40 rentals)
 - Odorisio Park (4 rentals)
 - Willows Park (12 rentals)
- **Radnor Activity Center:** Coordinated usage and rentals – 3 rentals took place in July; 2 took place in August (all were for multiple dates); the Department’s seasonal recreational usage including Men’s Basketball League and Jump Start Sports Day Camp; coordinated contractors for floor resurfacing and bleacher replacement projects – both projects are moving forward.

Parks & Facilities Meetings/Projects

- **Park Signage Replacement:** The process of replacing the park signage from 2015 allocated capital funds is almost completed, Saw Mill will be installed soon as we are currently evaluating the traffic flow and logistics at the park; continued working with Bentley Homes to finalize the Township gateway entry sign located at Unkefer Park; additional signage has been approved through voted bond proceeds for Fenimore Woods and Ithan Valley Park; working to replace and update the informational signage at Radnor Skatepark and in all parks relative to dogs/pets.
- **Park and Trail Improvements** – a bond ordinance was voted at the October 26th Board of Commissioners Meeting for the following parks and trails (\$5.75M - \$4.3M Parks/\$1.45M Trails):

Bo Connor Park
Cappelli Golf Range
Clem Macrone Park
Emlen Tunnel Park
Encke Park
Fenimore Woods
Ithan Valley Park
Petrie Park
Radnor Trail
Skunk Hollow
Warren Filipone Park
Ardrossan Trail
West Wayne Segment (8A-E, 1C, 1D)
Marth Brown Segment
Villanova – Chew Segment (16A, 9C, ½)
Radnor Station to Harford Park (9F)

- **Clem Macrone Park Master Planning:** A master plan was developed that reviewed the existing site and provided a conceptual plan of how the park should be developed to maximize its footprint and best serve the passive and active recreational needs of the community - funding for the project was approved by the Board of Commissioners at their September 2015 meeting; the grant application that was submitted for the DCNR C2P2 Program Grant in the amount of \$350K (requires a dollar-for-dollar match) has been approved and announced; the grant application that was submitted to the DCED Greenways, Trails, and Recreation Program (GTRP) for \$250K was approved with notification that \$224K has been awarded as part of this program with a required match of \$39,500; \$5,000 has been received from a PECO grant application; Delaware County

Conservation District (for NPDES review) of the final engineering and construction plan has been approved; DCNR's compliance review is complete; project bid process has been completed and bids are under review; construction is anticipated to begin summer/early fall 2016.

- **Encke Park:** Authorized by the Board of Commissioners in March 2015, a project is underway with members of Radnor Wayne Little League on park improvements that includes a combination comfort station/concession stand and other anticipated park improvements such as repairs to the driveway access off of Iven Avenue, electronic scoreboards, infield conversion to 50/70 distances, press box, and fencing upgrades - these projects are utilizing funding that was received as part of the Township Building cell tower contract renegotiation, RWLL fundraising efforts, and bond proceeds; a Memorandum of Understanding was developed with RWLL relative to the park improvements outlining the details of RWLL's obligations, usage, and ownership; the new concession stand building and scoreboards have been finalized and were operational for the summer 2016; additional site work took place including repairs to the driveway access off Iven Avenue/stormwater management and the Encke A field infield has been converted to 50/70 distances; additional projects at the park are being reviewed and include fencing upgrades, replacement to the bleachers, and press box construction.
- **Fenimore Woods Rehabilitation Project** – worked with architectural firm Kimmel-Bogrette - park outbound site and topographical surveys have been prepared; a conceptual/preliminary park improvement plan has been prepared and will be reviewed with the Parks Board in September; met with General Recreation on the anticipated playground improvements and began a preliminary equipment design.
- **Radnor Skatepark Improvements:** Recent improvements to the skatepark entailed replacement and upgrades to structures along with resurfacing by utilizing funds received as part of the Township Building cell tower contract renegotiation. Due to a lack of adherence of the top color coating to the surface, the asphalt has been milled and redone – this process has been completed and the skatepark reopened in mid-June - subsequent to the recent process, surface delamination has occurred once again and the park was closed due to safety concerns in early August; after park structure modification and movement, the park reopened in mid-August; staff are currently working with the contractors and surface manufacturer to find a solution and repair the park commensurate to the expectations of the original scope of work.
- **Veterans Park Planning:** (formerly St. Davids Community Park): Park planning project to honor Veterans, educate visitors, and improve various features of the site with the conceptual plan prepared by Simone Collins Landscape Architecture; fundraising is underway by the Township Manager for the project; a September 11th Memorial Ceremony has been planned that will commemorate the 15th Year Anniversary, event will include a historic Red Oak tree planting ceremony led by the American Legion that will be the First National and Global WWI Centennial Memorial.
- **The Willows:** There is continued evaluation by the Board of Commissioners to find a viable use for the Mansion that will allow for its continued public use, public usage of the park with minimal impacts, building improvements to ensure code compliance consistent with intended use, and building updates. The Township Administration will present its assessment findings, as requested by the Board in June, at their September 26th meeting.

Respectfully Submitted,



Tammy S. Cohen
Director of Recreation & Community Programming

Radnor Township
Public Works Department
Monthly Report for August 2016

Building Maintenance 1 man

Maintains & cleans facilities including trash and recycling removal – Administration and Police Building, Public Works Buildings, and Radnor Activity Center

Fleet 3 men

- Daily routine checkups of police vehicles
– 24 vehicles
- Vehicle safety inspections for all departments
– 14 vehicles
- Major Repairs
 - Unit #12 – Replace front struts and alignment
 - Unit #32 – Installed new air dryer for brake system
 - Unit #87 – Take to dealer to reprogram computer and new ABS module
 - Unit #LV-6 – Install new impeller and hood seal
 - Unit #32 – Install new thermostat and gasket
 - Unit #57 – Install new rear brakes and hardware, adjust and road test
 - Unit #52 – Install new oil pan and gasket
 - Unit #TG-1 – Install new cutting tips and fastening bolts and hardware, clean air filters
 - Unit #9 – Dealer warranty, catalytic converter
 - Unit #35 – Replace 3 batteries and alternator
- Unit #GM-1 – Replace torsion spring on wing arm
- Unit #6 – Repair intake manifold leak, install gasket
- Unit #29 – Install new tailgate turnbuckle
- Hydraulic Hose Assemblies – made 1 assembly in house
- Scheduled Vehicle Maintenance
 - Unit #12 Unit #18
 - Unit #P-1 Unit #8
 - Unit #9 Unit #16
 - Unit #97 Unit #17
 - Unit #76 Unit #90
 - Unit #60 Unit #1
- Repair, Service and Maintain 127 pieces of equipment and vehicles

Highway 12 men

- Attended All Staff meetings
- Installed new traffic signs
- Repaired meters for parking authority
- Installed speed boxes for police dept.
- Cleaned inlets throughout the Township
- Delivered Barricades for various events
- Assisted Sewer Department
- Removed foliage blocking street signs
- Replaced and repaired signs as needed
- Set up Radnorshire Room for Meetings
- Black Top repair @ Cowan Parking Lot
- Black Top repair @ Firehouse & West Avenue
- Painted VASCAR lines for Police Dept
- Repaired Inlet on Edgehill Road
- Replaced driveway aprong
- Overseeing the milling and paving operation
- Cleaned Business District & Parking Lots
- Called Higgins Electric for Traffic Signal Concerns
- Reported Street Light outages to Higgins Electric
- Cleaned Storm Sewer Lines with the Sewer Department
- Cleaned business district
- Assisted Parks Dept with emergency storm damage
- Assisted with trash and recycling
- Washed All Highway Vehicles & Equipment
- Delivered Leaf Compost to EAC pickup locations
- Sweeper out cleaning bad spots
- Repaired numerous inlets
- Crew on Inlet Repair
- Repaired leak at Fenimore Park
- Curb repair @ 375 Strathmore
- Blacktop & topsoil on Strathmore
- Crews in for 3 different storm events
- Cleaned Arden Road culvert after storm

Parks **13 men**

- Attended all staff meetings
- Cleaned all Park Restrooms, 3 times per week
- Groomed ballfields, 3 times per week
- Picked up trash at parks and bike trail, 3 times per week
- Checked the Radnor Bike Trail after all storms
-
-
- Washed all Vehicles
- Repaired all fences in the parks
- Checked all park playground equipment
- Cleaned garages
- Cleaned Public Works Buildings and Restrooms
-
-
- Pruned 12 trees in right of way
- Removed 5 trees in right of way
- Removed 8 trees in parks
- Removed 1 fallen trees from roads at night
- Cleared 3 trees from waterway
- Pruned trees along roadway
- Mulched Township Building Flower Beds
- Installed wood chips at flower beds
- Weeded all flower beds
- Repaired swings at tot-lots
- Repaired small equipment
- Set up and cleaned up after all Recreation Dept. events
- Trimmed buses & hedges
- Cleaned debris at all Parks and Buildings
- Set up all meetings at the Township Building

Sewer **3 men**

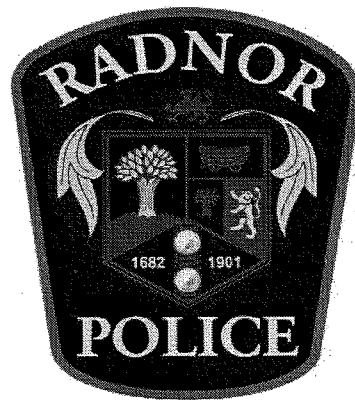
- Pumping Stations (5) check and maintain 5 times per week – 100 times per month
- PA One Call markouts – 341 for the month of August
- Cleaned 7 manholes
- Camared sewer lines
- Repaired 9 manholes
- Fueled generators at pumping stations
- 6 stoppages for the month of August
- Generators (4) - check and maintain 5 times per week – 80 times per month
- Jet Truck – cleaned 3,650 feet of sewer and storm lines
- Located 1 buried manholes
- Repaired 3 pumping stations
- Assist trash department Monday and Tuesday
- Cleaned garages
- Washed all vehicles

Solid Waste **20 full time and 1 part time man**

- Solid Waste and Recycling collections -7,500 collections 2 times per week
- 120 Open truck collections
- Curbside Yard Waste Collection – Every Wednesday
- Cleaned road side on State Roads
- Picked up paint cans at residences as requested

RADNOR TOWNSHIP POLICE DEPARTMENT

Monthly Report



July 2016

**William A. Colarulo
Police Superintendent**



RADNOR TOWNSHIP POLICE DEPARTMENT

301 IVEN AVENUE
WAYNE, PENNSYLVANIA 19087-5297
OFFICE: (610) 688-0503
FAX: (610) 688-1238

WILLIAM A. COLARULO
POLICE SUPERINTENDENT

Executive Summary

July 2016

The Radnor Police Department responded to 1,684 calls for service for the month of July 2016. Radnor Officers issued 323 traffic citations for motor vehicle violations. 46 non-traffic citations were issued for various summary offenses such as Disorderly Conduct, Underage Drinking and Public Drunkenness. A total of 895 parking tickets were issued for expired meter violations. Radnor Police Officers made 18 misdemeanor/felony arrests during July 2016.

Radnor Township Police Department
July 2016 Accidents / Violations / Investigations / Juvenile Report

Accidents	Jul-16	YTD 2016	Jul-15	YTD 2015	YTD from 16 to 15
Accidents - Fatal	0	1	0	1	0
Accidents - Reportable- With Injuries	5	22	4	34	-12
Accidents - Reportable - No Injuries	15	76	9	91	-15
Accidents - Non Reportable	52	252	42	353	-101
Accidents - Hit & Run	11	51	15	72	-21
Accidents - No Report	12	47	6	59	-12
Pedestrian Accidents - With Injuries	0	0	0	0	0
Pedestrian Accidents - Fatal	0	0	0	0	0
Total Accidents	95	449	76	610	-161
Violations					
Arrests - Felony & Misdemeanor	18	118	21	128	-10
Traffic Violations	323	3813	587	3244	569
Non-Traffic Violations	46	292	36	328	-36
Parking Meter Violations	895	8530	783	8266	264
Abandoned Vehicles	2	8	0	7	1
Total Violations	1284	12761	1427	11973	788
Complaints					
Complaints	1315	9791	1284	9120	671
Unlocked Businesses	14	52	5	55	-3
Alarms	162	831	155	927	-96
Animal Complaints	12	100	12	93	7
					0
Total Complaints	1503	10774	1456	10195	579

PATROL HIGHLIGHTS



1st Platoon: Sergeant Shawn Dietrich
3rd Platoon: Sergeant Mark Stiansen

2nd Platoon: Sergeant Joseph Pinto
4th Platoon: Sergeant Anthony Radico

July 2016

Highlights

On July 2nd, Delcom reported RFC responding to Newtown Road. RFC arrived and the fire was extinguished. Due to the exposure to the home, the Fire Marshall was contacted. There was no serious structural damage to the home and it was cleared to occupy. RFC ventilated the interior of the house.

On July 3rd, Officer reported a flat tire in car #11 and requested a tow. The Officer struck a curb entering the thru lane of the Bank of America. As a result, the passenger side tire sustained enough damage to cause a flat. Tommy's was notified and responded for the vehicle which was then towed to the Township garage.

On July 4th, Officer stopped a vehicle for failing to stop at a steady red signal. The vehicle made a right turn from the middle lane of Lancaster Avenue onto South Wayne Avenue at a high rate of speed and proceeded through a red signal. Officer attempted to stop the vehicle as it turned on West Wayne Avenue and coasted to a stop by the entrance of the library. Officer made contact with the operator who stated the brakes had failed as he approached the light. On further investigation, both front brake rotors were covered in rust and showed no sign of actuation. Tommy's was notified and the vehicle was towed. The driver was given a citation for running the red signal and operating a vehicle on a suspended license.

On July 7th, a resident of Creek Drive came to the Police Station to report a suspicious condition. She discovered a ring was missing from her jewelry box. The value was unknown. She did not know if the ring was lost or stolen.

On July 8th, Officer reported being out with a pressurized tank at East Lancaster Avenue in front of the Sunoco gas station. Officer spoke with a male who stated two 30lb tanks fell out of his truck when he turned into the gas station. The threads cracked when they struck the street, and the spark ignited the contents. BMFC waited until the contents burned off and then cooled the tanks with water. Officer advised the Public Works Department who responded to the scene.

On July 10th, VUPS reported a suspicious condition at Villanova University. VUPS reported locating burn material and a gas canister in a dumpster behind the Law School. Officer made contact with VUPS who advised they located a gas canister with gas inside and bedding material in the dumpster which had been ignited due to excessive heat. Photographs were taken and entered into temporary evidence. The Fire Marshall was notified of the incident.

On July 11th, a passerby reported a hazardous condition on Hunt Road. Officer reported turning on Hunt Road from Bryn Mawr Avenue, a metal plate, part of the ridge on Hunt Road, had losses screws. The plates were still intact and screwed in but just had a few loose screws causing it to move up and down when driven across. Highway Department was notified.

On July 12th, an anonymous caller reported an animal complaint on South Devon Avenue. Officer was flagged down by a resident who advised she was the caller stating there was a squirrel trapped inside a metal squirrel cage close to the sidewalk. The resident was concerned a child may see the animal and try to touch the cage. Attempt was made to contact the residents at the house with negative results. Radnor Township OEO Gallagher who advised to leave a notification card, which was done, and to move the cage away from the sidewalk for public safety.

On July 15th, the Radnor Township Public Works Department contacted Police regarding a theft of a traffic signal head at Bryn Mawr Road at Malin Road. The complainant advised that on 6-6-16 she received a report that the amber globe was not functioning on the traffic signal at the intersection. Higgins Electric was contacted to respond to the above location and replace the amber globe. On 6-7-16, Higgins Electric arrived to replace the globe and discovered that the traffic signal head had been removed from the traffic mast. They replaced the traffic signal head at cost of \$1343.76. On 7-15-16, Public Works received a call from Upper Uwchlan Police who stated during the overnight hours between 7-14-16 and 7-15-16, they had a similar incident where a traffic signal head and control box were stolen from their Township.

On July 16th, Officer reported a call to check the welfare of a w/m on the 600 block of Conestoga Road. While on patrol, Officer noticed an older white male walking eastbound on Conestoga Road. Officer was able to determine where the male and provided him a courtesy transport home.

On July 18th, Officer reported an Ordinance violation in the 200 block of West Lancaster Avenue. Officer stopped a trash truck collecting in the rear of the business center. The operator was advised of the Township Ordinance for refuse collection, and issued a citation.

On July 19th, a resident of Chew Lane reported a solicitor in the area. Officer checked the area and made contact with a subject who identified herself who was soliciting magazines without a permit. Officer issued a citation for violating the Township Ordinance for soliciting without a permit. She was advised to contact her Manager. She left without further incident. NCIC was checked with no warrants and the identification card was valid.

On July 20th, a resident of Maple Glen Lane reported a suspicious person. Officer made contact with the resident who stated that two men knocked at her door and stated they were to install a ceiling fan. The resident said that she was not having a fan installed. Both men left in their trucks. Officer told the resident that if she should see the males again, to contact the police. Officer searched the neighboring streets but was unable to locate the vehicles.

On July 22nd, Officer observed a truck parked in the rear of the 700 block of East Lancaster Avenue for approximately two weeks. Officer reported the truck had expired inspection, emission stickers and an expired registration. Officer notified the Manager of the abandoned vehicle

On July 24th, a female came to the Police Station to report a theft from the Wayne Movie Theatre. The female entered the movie theatre on 7-24-16. When the movie was over she realized that her debit card, American Express card and her Maryland driver's license, as well as \$40.00 in cash were missing from her wallet. The female gave notification to her credit card companies and bank.

On July 25th, a resident of Woods Lane reported his vehicle had been stolen from his home overnight. Police responded to the residence and informed Police that the vehicle had been stolen before and recovered in Philadelphia The vehicle in question is a Mercedes and was last seen on 7-24-16. The

vehicle's key fob has not been located. Police provided the resident with an incident number and a statement was left for the vehicle owner to complete. The vehicle was entered into NCIC.

On July 26th, Officer responded to Conestoga Road and Barclay Road to confirm whether or not road work had begun before 0900 hours. Officer confirmed that Miller Brothers had dug a trench and started work. There were flagger force workers on location keeping traffic moving. Officer spoke with the foreman who stated that he had talked to Public Works and was given permission to start before 9:00am as long as flagger forces were on location to keep traffic moving. An agreement was made that starting the following day; work would begin at 8:00am and not at an earlier time.

On July 27th, Officer reported an injury to his right ankle while in a foot pursuit. The Officer was transported to Bryn Mawr Hospital for evaluation.

On July 29th, a complainant came to the Police Station to report a suspicious circumstance that occurred on 7-26-16. While outside her residence on Oak Terrace, she was approached by a female who stated she was associated with a Christian organization and wanted to provide her with literature. The resident requested added patrol in her neighborhood.

August 19, 2016

Calls for Service - by UCR Code

Incidents Reported Between 07/01/2016 and 07/31/2016

RADNOR TOWNSHIP



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0440	ASSAULT - ATROCIOUS- HANDS,FISTS,FEET	1			
0490	ASSAULT - REPORTS	0	1		
0513	BURGLARY-FORCED ENTRY-RESIDNTL-TIME UNKN	1			
0516	BURGLARY-FORCED ENTRY-NON-RESID-TIME UNK	1			
0612	THEFT-\$200 & OVER-PURSE SNATCHING	2			
0613	THEFT-\$200 & OVER-RETAIL THEFT	1			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	1			
0615	THEFT-\$200 & OVER-AUTO ACCESSORIES	1			
0616	THEFT-\$200 & OVER-BICYCLES	1			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	7			
0619	THEFT-\$200 & OVER-ALL OTHER	2			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	3			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	1			
0639	THEFT-UNDER \$50-ALL OTHER	2			
0713	M.V. THEFT - AUTOS - DRIVEWAY	1			
1100	FRAUD	3			
1130	FRAUD - ALL OTHERS (FLIM-FLAM, ETC.)	3			
1191	FRAUD - REPORTS	3	1		
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	1	1		
1440	CRIMINAL MISCHIEF - ALL OTHER	3			
1490	CRIMINAL MISCHIEF - REPORTS	2			
1810	DRUG VIOLATIONS	1			
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	3			
2211	LIQUOR LAW-UNDERAGE-PURCH,CONSM,POSSES	0		1	
2300	PUBLIC DRUNKENESS	5			
2400	DISORDERLY CONDUCT	0	1		
2410	HARASSMENT BY COMMUNICATION	3			
2420	DISORDERLY CONDUCT-PUBLIC PLACES	1			
2440	DISORDERLY CONDUCT-DISTURBING THE PEACE	1			
2450	HARASSMENT	2			
2490	DISORDERLY CONDUCT-REPORTS	0	1		
2500	LOITERING/PROWLING (AT NIGHT)	1			
2632	ALL OTHER OFFENSES - LITTERING	1			
2640	ALL OTHER ORDINANCE VIOLATIONS	6			
2660	TRESPASSING OF REAL PROPERTY	1			
2900	JUVENILE RUNAWAYS	9			
2910	LOST/MISSING PROPERTY	2			
3000	LOST/RECOVERED PROPERTY	2			
3200	CHECK ON WELFARE	12			
3300	CIVIL DISPUTES	7		1	
3310	ATTEMPTED SUICIDES	0	1		
3320	DOA	2			
3401	DEATH INVESTIGATION-SUSPICIOUS/SUICIDE	2			
3500	DISTURBANCE - DISORDERLY PERSONS	9			
3501	DISTURBANCE-COMPLAINT OF NOISE,MUSIC,ETC	7			
3520	DOMESTIC PROBLEM (NO ARREST)	15	1		
3610	DISTURBANCES-JUVENILE	1			
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	10		1	

August 19, 2016

Calls for Service - by UCR Code

Incidents Reported Between 07/01/2016 and 07/31/2016

RADNOR TOWNSHIP



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3650	ELECTRIC COMPANY-POWER OUTAGES,ETC	2			
3700	FIRE - RESIDENTIAL	5			
3703	FIRE-ALL OTHERS	6			
3706	FIRE - LEAVES, BRUSH, ETC.	4			
3850	HAZARDOUS CONDITIONS	5			
3860	SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)	1			
3880	OPEN DOORS/WINDOWS - DISCOVERED	7	1		
3900	GAS LEAKS (NATURAL GAS)	8			
4000	JUVENILE PROBLEMS (NO ARREST)	3			
4016	NON-CRIMINAL - PEDESTRIAN CONTACTS	1			
4018	NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS.	3			
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	1			
4200	MISSING PERSONS(EXCEPT JUVENILES)	2			
4300	MENTAL HEALTH-EMERG.302/SUICIDE ATTEMPTS	1	1		
4301	MENTAL HEALTH-ALL OTHERS	2			
4400	OFFICER INJURED ON DUTY	2			
4500	OPEN DOORS/WINDOWS	14			
4600	ORDINANCE VIOL.-EXCEPT BURNING/SOLICIT	8	2		
4650	POLICE INFORMATION	41			
4660	911 HANG UP CALL	17			
4700	ADDED PATROL-REQUEST FOR	62		1	
4701	ADDED PATROL - BUSINESS CHECKS	98	1		
4702	ADDED PATROL - SCHOOL CHECKS	8			
4801	SOLICITING-COMPLAINTS	8	1		
4900	SUSPICIOUS PERSON	22	1		
4901	SUSPICIOUS CIRCUMSTANCE	44	1		
4902	SUSPICIOUS VEHICLES	14	1		
5000	TELEPHONE CALLS-HARASSING/SUSPICIOUS	13			
5002	LOST & FOUND - FOUND ANIMAL	0	1		
5004	LOST & FOUND - FOUND ARTICLES	6			
5005	FOUND BICYCLES	1			
5006	LOST & FOUND - LOST ANIMAL	4			
5008	LOST & FOUND - LOST ARTICLES	2			
5100	TRAFFIC SIGNALS-DAMAGED/NEED REPAIR	4			
5200	TRAFFIC HAZARD-POTHoles/OBSTRUCTIONS/ICE	9			
5300	TREES DOWN AND/OR BLOCKING ROADWAY,ETC	12			
5400	VEHICLES-ABANDONED	2	1		
5401	VEHICLES-ASSIST MOTORIST(INCL LOCKOUTS)	17			
5402	VEHICLES-DISABLED	16			
5403	VEHICLES-MV VIOLATIONS & MVV COMPLAINTS	24			
5404	VEHICLES-PARKING COMPLAINTS	11			
5405	VEHICLES-TOWED	2	1	1	
5500	WATER MAIN BREAK/WATER CO. PROBLEMS	1			
5501	WIRES DOWN - NO HAZARD	8			
5502	ANIMAL COMPLAINTS - BARKING DOGS	3			
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	3			
5510	ANIMAL COMPLAINTS - OTHER	12			
5590	ANIMAL COMPLAINTS - REPORTS	3			

August 19, 2016

Calls for Service - by UCR Code

Incidents Reported Between 07/01/2016 and 07/31/2016

RADNOR TOWNSHIP



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
6001	ACCIDENT - WITH INJURIES	5			
6002	ACCIDENT - NO INJURIES (REPORTABLE)	15			
6003	ACCIDENT - NON REPORTABLE	52			
6004	ACCIDENT - HIT & RUN	11			
6005	ACCIDENT - NO REPORT DONE	12	1		
6612	TRAFFIC RELATED - SIGNALS-SIGNS OUT	5			
7002	NOTIFICATION - COMMUNITY DEVELOPMENT	0	1		
7006	NOTIFICATION - HIGHWAY DEPT.	1	1		
7008	NOTIFICATION - SEWER DEPT.	1			
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	3			
7090	PUBLIC SERVICES - REPORTS	1			
7504	ASSIST OTHER AGENCIES - OTHER POLICE	0	1		
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	1			
7590	ASSISTING OTHER AGENCIES - REPORTS	1			
8000	BURG/HOLDUP/PANIC ALARM - CIT ISSUED	6			
8001	BURG/HOLDUP/PANIC ALARM - NO CITATION	130			
8003	FIRE/MEDICAL ALARM - NO CITATION	24			
8004	ANY ALARM- SEVERE WEATHER- NO CITATION	2			
8010	WARRANTS - LOCAL - CRIMINAL	0	1		
8590	CITIZEN COMPLAINT REPORT	1			
9000	ANIMALS - DOG COMPLAINTS	6			
9002	ANIMALS - ALL OTHER	3			
9005	ANIMALS - ALL INVOLVING DEER	3			
9038	K-9 ASSIST	2	2		
9040	ASSIST LOWER MERION PD	6			
9041	ASSIST HAVERFORD PD	1			
9042	ASSIST MARPLE PD	1			
9046	ASSIST UPPER MERION PD	1			
9047	ASSIST PSP	2			
9050	ASSIST SICK/INJURED	103	1		
9051	ASSIST AMBULANCE	9	1		
9052	ASSIST OTHER POLICE DEPARTMENT	1			
9055	ASSIST SICK/INJURED ALCOHOL/DRUG RELATED	1			
9060	ASSIST SICK NALOXONE APPLICATION	1			
9966	SELECTIVE ENFORCEMENT-CITATION ISSUED	137	1		
9968	SELECTIVE ENFORCEMENT-WARNING ISSUED	31			
9970	SELECTIVE ENFORCEMENT-NO ISSUANCE	51			
9972	MOTOR OFFICER ACTIVITY	0	2		
CITN	NON-TRAFFIC CITATION	46			
CITT	TRAFFIC CITATION	323			
Total Calls		1,684			

Radnor Township Police Department
July 2016 Burglary Report

<i>Time of Day</i>	Res-Forced	Res-No Force	Res-Attempt	Non Res-Forced	Non Res-No Force	Non Res-Attempt
Day (6 AM to 6 PM)	0	0	0	0	0	0
Night (6 PM to 6 AM)	0	0	0	0	0	0
Time Unknown	1	0	0	1	0	0
Total Burgs - 7/16	1	0	0	1	0	0
Total Burgs - YTD	10	4	2	6	1	1
Burglaries by Area						
Patrol Area	District	Burgs 7/16	Burgs YTD 16			
Northeast Beat	1	1	5			
Northwest Beat	2	1	14			
Southwest Beat	3	0	2			
Southeast Beat	4	0	3			
Villanova University	7	0	0			
Total Burglaries		2	24			

Radnor Township Police Department
July 2016 Crime Report

CLASS 1 Offenses							
Offense	Inc 7/16	Inc YTD 16	Clr'd 7/16	Clr'd YTD 16	Inc YTD 15	Clr'd YTD 15	Inc YTD 16 to 15
Criminal Homicide	0	0	0	0	0	0	0
Forcible Rape	0	1	0	1	0	0	1
Robbery	0	0	0	0	0	0	0
Assault	1	27	0	15	19	8	8
Burglary	2	24	0	2	18	1	6
Larceny	21	149	4	12	127	11	22
Auto Theft	1	3	0	0	9	1	-6
Arson	0	0	0	0	0	0	0
Total Class 1 Off.	25	204	4	30	173	21	31
CLASS 2 Offenses							
Vandalism	6	70	0	0	55	1	15
Illegal Drugs	4	45	3	29	50	38	-5
DUI	0	21	2	25	39	29	-18
Disorderly Conduct	7	66	0	24	53	8	13
Fraud Related	9	102	1	1	123	0	-21
Underage Drinking	0	12	0	11	20	17	-8
All Other Class 2	8	57	4	39	52	31	5
Total Class 2 Off.	34	373	10	129	392	124	-19
Grand Total	59	577	14	159	565	145	12

Radnor Township Police Department
July 2016 Property Stolen Recovered Report

Type of Property	Jul-16 Stolen	2016 YTD Stolen	Jul-16 Recovered	2016 Y-T-D Recovered
Currency, Notes, Stocks Etc.	\$3,686.00	\$31,059.00	\$0.00	\$2,987.00
Clothing & Furs	\$150.00	\$2,334.00	\$160.00	\$190.00
Locally Stolen Motor Vehicles	\$75,350.00	\$144,350.00	\$0.00	\$0.00
Office Equipment	\$15,633.00	\$26,151.00	\$0.00	\$200.00
Televisions, Radios, Cameras	\$0.00	\$1,900.00	\$0.00	\$200.00
Firearms	\$0.00	\$0.00	\$0.00	\$0.00
Household Goods	\$100.00	\$10,809.00	\$0.00	\$55.00
Consumable Goods	\$0.00	\$0.00	\$0.00	\$0.00
Jewelery & Precious Metals	\$13,900.00	\$85,995.00	\$0.00	\$45.00
Livestock	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$2,336.00	\$44,523.00	\$26.00	\$26.00
Total Property Value	\$111,155.00	\$347,121.00	\$186.00	\$3,703.00

RADNOR TOWNSHIP POLICE DEPARTMENT

Monthly Report



August 2016

**William A. Colarulo
Police Superintendent**



RADNOR TOWNSHIP POLICE DEPARTMENT

301 IVEN AVENUE
WAYNE, PENNSYLVANIA 19087-5297
OFFICE: (610) 688-0503
FAX: (610) 688-1238

WILLIAM A. COLARULO
POLICE SUPERINTENDENT

Executive Summary

August 2016

The Radnor Police Department responded to 1,955 calls for service for the month of August 2016. Radnor Officers issued 523 traffic citations for motor vehicle violations. 28 non-traffic citations were issued for various summary offenses such as Disorderly Conduct, Underage Drinking and Public Drunkenness. A total of 929 parking tickets were issued for expired meter violations. Radnor Police Officers made 16 misdemeanor/felony arrests during August 2016.

Radnor Township Police Department
August 2016 Accidents / Violations / Investigations / Juvenile Report

Accidents	Aug-16	YTD 2016	Aug-15	YTD 2015	YTD from 16 to 15
Accidents - Fatal	0	1	0	1	0
Accidents - Reportable- With Injuries	7	29	11	45	-16
Accidents - Reportable - No Injuries	17	93	14	105	-12
Accidents - Non Reportable	57	309	43	396	-87
Accidents - Hit & Run	9	60	15	87	-27
Accidents - No Report	6	53	5	64	-11
Pedestrian Accidents - With Injuries	0	0	0	0	0
Pedestrian Accidents - Fatal	0	0	0	0	0
Total Accidents	96	545	88	698	-153
Violations					
Arrests - Felony & Misdemeanor	16	134	11	139	-5
Traffic Violations	523	4336	408	3652	684
Non-Traffic Violations	28	320	55	383	-63
Parking Meter Violations	929	9459	1161	9427	32
Abandoned Vehicles	2	10	0	7	3
Total Violations	1498	14259	1635	13608	651
Complaints					
Complaints	1404	11195	1354	10474	721
Unlocked Businesses	11	63	14	69	-6
Alarms	170	1001	172	1099	-98
Animal Complaints	13	113	14	107	6
					0
Total Complaints	1598	12372	1554	11749	623

PATROL HIGHLIGHTS



1st Platoon: Sergeant Shawn Dietrich
3rd Platoon: Sergeant Mark Stiansen

2nd Platoon: Sergeant Joseph Pinto
4th Platoon: Sergeant Anthony Radico

August 2016

The Radnor Township Police Department spoke to freshman students at Cabrini College and Eastern University regarding personal safety and awareness in addition to the Radnor Police services available to students.

Patrol Highlights

On August 1st, DelCom reported a suspicious person on Woodland Avenue. DelCom observed two b/m's, both carrying clipboards. This Officer conducted a pedestrian stop and one of the males stated he was on his way to Starbucks and had not stopped at any houses. He was not in possession of a clipboard and a flyer for a magazine company. Officer did not observe the male stopping at any residences before conducting the stop. He was run through NCIC/CLEAN, which yielded negative results for any wants/warrants. He was advised that a permit was needed for soliciting in the Township was advised a permit could be obtained at the Radnor Township Building.

On August 4th, a complaint was received by the Community Development Department from a homeowner on Hermitage Drive. Officers arrived and identified the substance as Diatomaceous Earth, a product used in pool filters. There was evidence of the pool filter having been recently back flushed and the product ran through the rear yard of the residence. RFC arrived on location and confirmed. The homeowner was advised of the finding that the product was not a hazard and was satisfied with the explanation.

On August 5th, a resident from Cornell Drive called to report a theft from auto. Contact was made with the resident. Her son's vehicle with unknown registration was parked outside of her residence the previous evening. The driver side door lock had been tampered with and several items were removed. He completed a property report.

On August 6th, DelCom reported a theft from auto in the 200 block of Sugartown Road. Contact was made with the male who advised that his work Dell laptop and a pair of sunglasses had been stolen from his vehicle. He filled out a written statement and property report.

On August 16th, a Radnor Township employee reported an employee theft at a stand in the Farmers Market. Officer reported the employee completed a written statement and a property report to the effects of the theft. The employee stated that an ex-employee has been taking items from the stand without paying.

On August 16th, Officer reported assisting HTPD with a canvas for a burglary suspect in the area of Karakung Drive. Officer reported searching the area with a K9 Unit. The suspect was taken into custody.

On August 20th, Officer reported yellow paint on the mud flaps and undercarriage of Car #09 around 1630 hours. Officer reported the roadway lines of Bryn Mawr Avenue were freshly painted yesterday, causing some paint to get on the tires and undercarriage. Sergeant was notified and pictures of the paint were added to Multimedia.

On August 23rd, the manager of Home Properties requested added patrol for student moving into the apartments.

On August 24th, DelCom requested an Officer to respond to the station. The Officer made contact with an employee of a landscaping company who was working on the 400 block of Dartmouth Road and a leaf blower was taken from his landscaping vehicle. He completed a property report.

On August 25th, an Officer reported a parking complaint on Garrett Avenue regarding a vehicle parked on the sidewalk and obstructing the sidewalk. Corporal was advised.

On August 27th, a resident on Miller Street reported college students who had moved into the apartments on Conestoga Road had no curtains on their windows. She had observed a nude w/m student. Officer made contact w/ the resident and informed him of the issue. He stated he would put a towel to cover the window until he could replace it with a curtain.

On August 29th, an employee of the Public Works Department reported that sometime over the weekend, white spray paint was used to vandalize two doors at Encke Park. Photos were taken and placed in patrol picks.

Calls for Service - by UCR Code

Incidents Reported Between 08/01/2016 and 08/31/2016



RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0513	BURGLARY-FORCED ENTRY-RESIDNTL-TIME UNKN	1			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	3			
0616	THEFT-\$200 & OVER-BICYCLES	2			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	5			
0619	THEFT-\$200 & OVER-ALL OTHER	3			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	3			
0624	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	2			
0627	THEFT-\$50 TO \$200-FROM BUILDINGS	1			
0629	THEFT-\$50 TO \$200-ALL OTHER	2			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0634	THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	1			
0710	MOTOR VEHICLE THEFT-AUTO	1			
1010	FORGERY	1			
1090	FORGERY & COUNTERFEITING -REPORTS	1			
1100	FRAUD	3			
1130	FRAUD - ALL OTHERS (FLIM-FLAM, ETC.)	3			
1150	FRAUD - CREDIT CARDS	5			
1191	FRAUD - REPORTS	4			
1331	STOLEN PROP.-POSSESSING - MOTOR VEHICLE	1			
1390	STOLEN PROPERTY - REPORTS (RECOVERY)	1			
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	3			
1430	CRIMINAL MISCHIEF - PUBLIC BUILDINGS	1			
1440	CRIMINAL MISCHIEF - ALL OTHER	2			
1450	ALL OTHER VANDALISM	1			
1465	INSTITUTIONAL VANDALISM	1			
1490	CRIMINAL MISCHIEF - REPORTS	2			
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	3			
2040	OFFENSES AGAINST FAMILY - OTHER	1			
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	6			
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	1			
2211	LIQUOR LAW-UNDERAGE-PURCH,CONSMP,POSSES	1			
2300	PUBLIC DRUNKENESS	1			
2400	DISORDERLY CONDUCT	2			
2410	HARASSMENT BY COMMUNICATION	1			
2450	HARASSMENT	2			
2640	ALL OTHER ORDINANCE VIOLATIONS	8	1		
2900	JUVENILE RUNAWAYS	10	1		
2910	LOST/MISSING PROPERTY	3			
3000	LOST/RECOVERED PROPERTY	2			
3200	CHECK ON WELFARE	11			
3300	CIVIL DISPUTES	10	1		
3500	DISTURBANCE - DISORDERLY PERSONS	6			
3501	DISTURBANCE-COMPLAINT OF NOISE,MUSIC,ETC	8	1		
3520	DOMESTIC PROBLEM (NO ARREST)	9			
3600	ESCORT DUTY (FINANCIAL)	1			
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	7			
3700	FIRE - RESIDENTIAL	3			
3702	FIRE-VEHICLE	1			

Calls for Service - by UCR Code

Incidents Reported Between 08/01/2016 and 08/31/2016

**RADNOR TOWNSHIP**

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3703	FIRE-ALL OTHERS	4			
3706	FIRE - LEAVES, BRUSH, ETC.	1			
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	1			
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	1			
3850	HAZARDOUS CONDITIONS	8	2		
3880	OPEN DOORS/WINDOWS - DISCOVERED	5	4		
3900	GAS LEAKS (NATURAL GAS)	5			
4000	JUVENILE PROBLEMS (NO ARREST)	1			
4016	NON-CRIMINAL - PEDESTRIAN CONTACTS	1			
4018	NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS.	2			
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	1			
4200	MISSING PERSONS(EXCEPT JUVENILES)	4			
4301	MENTAL HEALTH-ALL OTHERS	6			
4500	OPEN DOORS/WINDOWS	11			
4600	ORDINANCE VIOL.-EXCEPT BURNING/SOLICIT	8			
4650	POLICE INFORMATION	52	1		
4660	911 HANG UP CALL	23			
4700	ADDED PATROL-REQUEST FOR	66			
4701	ADDED PATROL - BUSINESS CHECKS	102	2		
4702	ADDED PATROL - SCHOOL CHECKS	13			
4800	SOLICITING-WITHOUT PERMIT	1	1		
4801	SOLICITING-COMPLAINTS	5			
4900	SUSPICIOUS PERSON	15			
4901	SUSPICIOUS CIRCUMSTANCE	46	1		
4902	SUSPICIOUS VEHICLES	15			
5000	TELEPHONE CALLS-HARASSING/SUSPICIOUS	15	1		
5002	LOST & FOUND - FOUND ANIMAL	2			
5004	LOST & FOUND - FOUND ARTICLES	9			
5006	LOST & FOUND - LOST ANIMAL	2			
5008	LOST & FOUND - LOST ARTICLES	1			
5012	LOST & FOUND - MISSING JUVENILE MALE	1			
5100	TRAFFIC SIGNALS-DAMAGED/NEED REPAIR	4			
5200	TRAFFIC HAZARD-POTHoles/OBSTRUCTIONS/ICE	5			
5300	TREES DOWN AND/OR BLOCKING ROADWAY,ETC	7			
5400	VEHICLES-ABANDONED	2			
5401	VEHICLES-ASSIST MOTORIST(INCL LOCKOUTS)	25			
5402	VEHICLES-DISABLED	19			
5403	VEHICLES-MV VIOLATIONS & MVV COMPLAINTS	23			
5404	VEHICLES-PARKING COMPLAINTS	10			
5405	VEHICLES-TOWED	8	1		
5501	WIRES DOWN - NO HAZARD	5			
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	1			
5510	ANIMAL COMPLAINTS - OTHER	16			
5590	ANIMAL COMPLAINTS - REPORTS	4			
5600	WARRANT-ARREST (ISSUED OUTSIDE RADNOR)	2			
6001	ACCIDENT - WITH INJURIES	7	2		
6002	ACCIDENT - NO INJURIES (REPORTABLE)	17			
6003	ACCIDENT - NON REPORTABLE	57			

Calls for Service - by UCR Code

Incidents Reported Between 08/01/2016 and 08/31/2016



RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
6004	ACCIDENT - HIT & RUN	9			
6005	ACCIDENT - NO REPORT DONE	6			
6612	TRAFFIC RELATED - SIGNALS-SIGNS OUT	8			
6614	TRAFFIC RELATED - OTHER TRAFFIC	1			
7002	NOTIFICATION - COMMUNITY DEVELOPMENT	3			
7006	NOTIFICATION - HIGHWAY DEPT.	4			
7008	NOTIFICATION - SEWER DEPT.	3	1		
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	7			
7090	PUBLIC SERVICES - REPORTS	4			
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	1			
8001	BURG/HOLDUP/PANIC ALARM - NO CITATION	133			
8003	FIRE/MEDICAL ALARM - NO CITATION	36			
8004	ANY ALARM- SEVERE WEATHER- NO CITATION	1			
8010	WARRANTS - LOCAL - CRIMINAL	1			
8590	CITIZEN COMPLAINT REPORT	1			
9000	ANIMALS - DOG COMPLAINTS	4			
9001	ANIMALS-RABID/SICK	1			
9002	ANIMALS - ALL OTHER	4			
9005	ANIMALS - ALL INVOLVING DEER	4			
9038	K-9 ASSIST	6			
9040	ASSIST LOWER MERION PD	6	1		
9041	ASSIST HAVERFORD PD	5			
9045	ASSIST TREDYFFRIN PD	1			
9046	ASSIST UPPER MERION PD	1			
9049	ASSIST VUPD	2	1		
9050	ASSIST SICK/INJURED	110	1		
9051	ASSIST AMBULANCE	5			
9052	ASSIST OTHER POLICE DEPARTMENT	2	1		
9055	ASSIST SICK/INJURED ALCOHOL/DRUG RELATED	7			
9966	SELECTIVE ENFORCEMENT-CITATION ISSUED	140	2		
9968	SELECTIVE ENFORCEMENT-WARNING ISSUED	42			
9970	SELECTIVE ENFORCEMENT-NO ISSUANCE	56	2		
9972	MOTOR OFFICER ACTIVITY	0	2		
CITN	NON-TRAFFIC CITATION	28			
CITT	TRAFFIC CITATION	523			
Total Calls		1,955			

Radnor Township Police Department
August 2016 Crime Report

CLASS 1 Offenses							
Offense	Inc 8/16	Inc YTD 16	Clr'd 8/16	Clr'd YTD 16	Inc YTD 15	Clr'd YTD 15	Inc YTD 16 to 15
Criminal Homicide	0	0	0	0	0	0	0
Forcible Rape	0	1	0	1	0	0	1
Robbery	0	0	0	0	0	0	0
Assault	0	27	1	16	28	9	-1
Burglary	1	25	0	2	21	1	4
Larceny	23	172	4	16	147	11	25
Auto Theft	1	4	0	0	11	1	-7
Arson	0	0	0	0	0	0	0
Total Class 1 Off.	25	229	5	35	207	22	22
CLASS 2 Offenses							
Vandalism	10	80	0	0	64	1	16
Illegal Drugs	3	48	4	33	53	40	-5
DUI	7	28	0	25	41	37	-13
Disorderly Conduct	5	71	2	26	58	9	13
Fraud Related	15	117	0	1	133	0	-16
Underage Drinking	1	13	0	11	25	17	-12
All Other Class 2	8	65	5	44	57	35	8
Total Class 2 Off.	49	422	11	140	431	139	-9
Grand Total	74	651	16	175	638	161	13

Radnor Township Police Department
August 2016 Burglary Report

<i>Time of Day</i>	Res-Forced	Res-No Force	Res-Attempt	Non Res-Forced	Non Res-No Force	Non Res-Attempt
Day (6 AM to 6 PM)	0	0	0	0	0	0
Night (6 PM to 6 AM)	0	0	0	0	0	0
Time Unknown	1	0	0	0	0	0
Total Burgs - 8/16	1	0	0	0	0	0
Total Burgs - YTD	11	4	2	6	1	1
Burglaries by Area						
Patrol Area	District	Burgs 8/16	Burgs YTD 16			
Northeast Beat	1	1	6			
Northwest Beat	2	0	14			
Southwest Beat	3	0	2			
Southeast Beat	4	0	3			
Villanova University	7	0	0			
Total Burglaries		1	25			

Radnor Township Police Department
August 2016 Property Stolen Recovered Report

Type of Property	Aug-16 Stolen	2016 YTD Stolen	Aug-16 Recovered	2016 Y-T-D Recovered
Currency, Notes, Stocks Etc.	\$9,866.00	\$40,925.00	\$0.00	\$2,987.00
Clothing & Furs	\$488.00	\$2,822.00	\$0.00	\$190.00
Locally Stolen Motor Vehicles	\$80,000.00	\$224,350.00	\$0.00	\$0.00
Office Equipment	\$500.00	\$26,651.00	\$0.00	\$200.00
Televisions, Radios, Cameras	\$0.00	\$1,900.00	\$0.00	\$200.00
Firearms	\$0.00	\$0.00	\$0.00	\$0.00
Household Goods	\$1,800.00	\$12,609.00	\$130.00	\$185.00
Consumable Goods	\$0.00	\$0.00	\$0.00	\$0.00
Jewelery & Precious Metals	\$0.00	\$85,995.00	\$0.00	\$45.00
Livestock	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$9,830.00	\$54,353.00	\$400.00	\$426.00
Total Property Value	\$102,484.00	\$449,605.00	\$530.00	\$4,233.00

**RESOLUTION NO. 2016-99
RADNOR TOWNSHIP**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, DECLARING ITS SUPPORT FOR SMALL
BUSINESS SATURDAY IN RADNOR TOWNSHIP ON NOVEMBER
26, 2016**

WHEREAS, according to the United States small business administration, there are currently 28.8 million small businesses in the United States representing 99.7% of all businesses with employees in the United States; and

WHEREAS, 89% of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

WHEREAS, 87% of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

WHEREAS, Radnor Township supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods.

NOW, THEREFORE, be it resolved that the Board of Commissioners of Radnor Township does hereby proclaim November 26, 2016 as **Small Business Saturday** in Radnor Township, and the Board does hereby further urge the residents of the Township to support small businesses and merchants on **Small Business Saturday** and throughout the year.

SO RESOLVED, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this 26th day of September, 2016.

RADNOR TOWNSHIP

By: _____
Name: Phil Ahr
Title: President

ATTEST: _____

Authorization to file
complaint against Goshen
Holding Company to
enforce 1998 plan
restriction

**RESOLUTION NO. 2016-95
A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE
COUNTY, PENNSYLVANIA, AWARDED THE 2016
SUPERPAVE RESURFACING PROJECT, PART 2, TO
GLASGOW, INCORPORATED**

WHEREAS, the Township wishes to resurface additional roads in 2016

WHEREAS, the Engineering Department has solicited sealed bids for this work

WHEREAS, Glasgow, Incorporated, has submitted the lowest qualified sealed bid in the amount of \$282,248.40

NOW, THEREFORE, be it **RESOLVED** by the Board of Commissioners of Radnor Township does hereby award the 2016 Superpave Resurfacing Project, Part 2, to Glasgow, Incorporated, in the amount of \$282,248.40.

SO RESOLVED this 26th day of September, A.D., 2016

RADNOR TOWNSHIP

By: _____

Name: Philip M. Ahr
Title: President

ATTEST: _____

Robert A. Zienkowski
Manager/Secretary

Radnor Township

PROPOSED MOTION

DATE: September 19, 2016

TO: Radnor Township Board of Commissioners

FROM: Stephen F. Norcini, P.E., Director of Public Works

CC: Robert A. Zienkowski, Township Manager
William M. White, Finance Director

LEGISLATION: Resolution 2016-95: Award of the 2016 Superpave Resurfacing Program, Part 2

LEGISLATIVE HISTORY: In August of this year, the Board of Commissioners authorized the Public Works Department to advertise for this project.

PURPOSE AND EXPLANATION: The project entails milling the existing surface of the street to maintain curb reveal and remove oxidized asphalt, repairing any areas that are deteriorated, leveling course (if needed), and the installation of 1.5" of compacted 9.5 mm Superpave wearing course. Roads are chosen for consideration based on the following criteria: alligatoring, oxidation, rutting, deformation, utility cuts, general condition, and use. This award entails the paving of all base bid streets and alternates: Ravenscliff, Julip Run, Watch Hill, Knox, Shadeland, Louella (one lane).

IMPLEMENTATION SCHEDULE: If approved by the Board of Commissioners, the project has a completion date of October 31st, 2016.

FISCAL IMPACT: Funding for this project is provided in the Liquid Fuels Account, #03-439-4880. The bid tabulation is as follows:

Firm	Jos. E. Sucher & Sons, Inc.	Allan Myers, L.P.	Glasgow, Inc.	Road-Con, Inc.
Base Bid	\$ 191,779.00	\$ 193,002.00	\$191,800.30	\$ 221,273.00
Add/Alternates Total	\$ 88,169.00	\$ 86,940.50	\$ 90,448.50	\$ 134,067.50
Total	\$ 279,948.00	\$ 279,942.50	\$282,248.80	\$ 355,340.50
Qualified	NO	YES	YES	NO

The lowest, qualified bidder is Glasgow, Incorporated, in the amount of \$282,248.80 (the bid is awarded on lowest BASE BID).

RECOMMENDED ACTION: *I respectfully request the Board of Commissioners award the 2016 Superpave Resurfacing Program, Part 2 to Glasgow, Incorporated, in the amount of \$282,248.80.*

MOVEMENT OF LEGISLATION: It is being requested the Board of Commissioners approve this motion.

RESOLUTION NO. 2016-96

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, APPROVING THE DISPOSITION OF SPECIFIC TOWNSHIP
RECORDS**

WHEREAS, by virtue of Resolution 88-18 adopted July 11, 1988, the Township of Radnor declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008 and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, be it hereby *RESOLVED* that the Board of Commissioners of Radnor Township, Delaware County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records as detailed in Exhibit 'A' attached hereto.

SO RESOLVED, this 26th day of September, A.D. 2016.

RADNOR TOWNSHIP

By: _____
Name: Philip Ahr
Title: President

ATTEST: _____
Robert A. Zienkowski, Secretary

Radnor Township

PROPOSED LEGISLATION



DATE: September 19, 2016

TO: Board of Commissioners

FROM: William M. White, Director of Finance

A handwritten signature in black ink, appearing to read "William M. White", is positioned to the right of the "FROM:" line.

LEGISLATION: A motion authorizing the disposition of Township records in accordance with the Records Retention Policy.

LEGISLATIVE HISTORY: On July 11th, 1988, Radnor Township adopted Resolution 88-18 to follow the PA State approved schedules and procedures for the disposition of records, further revised and updated by the State as the Municipal Records Manual, approved December 16, 2008.

Incorporated in the manual is Act 428 of 1968, which states that each individual act of disposition shall be approved by resolution of the governing body of the municipality.

Township records were disposed on May 19, 2013 in accordance with the Records Retention Policy per by Resolution 2013-69 as approved by the Board of Commissioners on May 13, 2013.

PURPOSE AND EXPLANATION: Similar to the procedure followed in 2013, Township staff inventoried and catalogued of all their department's Township records, both active and in storage. Each department identified from the inventory of records those that could be destroyed in accordance with the Municipal Records Manual. The proposed Resolution and accompanying Exhibit 'A' lists all of the records that are recommended for disposition in accordance with the State and Township's Municipal Records Manual.

The Administration will be hosting a Township-wide e-recycling and shredding event on Saturday, October 15, 2016 in the parking lot of the Township's Administration building. The event is open to all Township residents and will include the disposal of Township's records identified in Exhibit 'A' of Resolution 2016-96.

FISCAL IMPACT: There is no direct fiscal impact associated with the destruction of these documents.

RECOMMENDED ACTION: The Administration respectfully requests the Board of Commissioners to adopt this Resolution at the September 26th, 2016 regular Board of Commissioner meeting.

EXHIBIT 'A'
 RADNOR TOWNSHIP RECORDS DISPOSITION LIST
 RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

FINANCE DEPARTMENT

2016		
Description of Records	Retention & Disposition Schedule Section No.	Retain
2006 Sewer Payments	FN-3	7 years; 2009 and forward
2006 Sewer Payments	FN-3	7 years; 2009 and forward
2006 Sewer Payments	FN-3	7 years; 2009 and forward
2006 Sewer Payments	FN-3	7 years; 2009 and forward
2006 Sewer Payments	FN-3	7 years; 2009 and forward
2006-2007 Time Sheets	PL-14	3 years; 2014 and forward
2008 Sewer rent payments	FN-3	7 years; 2009 and forward
2008 Sewer rent payments	FN-3	7 years; 2009 and forward
2008 Sewer rent payments	FN-3	7 years; 2009 and forward
2008 Sewer rent payments	FN-3	7 years; 2009 and forward
2007 sewer certs	FN-3	7 years; 2009 and forward
2007 sewer rent payments	FN-3	7 years; 2009 and forward
2007 sewer billing journals and reports	FN-3	7 years; 2009 and forward
2007 EMST M-Z	TA-6	7 years; 2009 and forward
2006 CONS activity, 2006 payments	FN-3	7 years; 2009 and forward
2006 Sewer Rent billing journal/monthly report	FN-3	7 years; 2009 and forward
2007 Sewer Rent duplicate bills	FN-3	7 years; 2009 and forward
2007 Sewer Rent duplicate bills	FN-3	7 years; 2009 and forward
2006 a/p checks	FN-11	7 years; 2009 and forward
2006 a/p checks	FN-11	7 years; 2009 and forward
2006 bank statements	FN-9	7 years; 2009 and forward
2006 to 2009 Payroll Reports	PL-5	4 years; 2013 and forward
2008 Quarterly Payroll Journals	PL-5	4 years; 2013 and forward
2007 Quarterly Payroll Journals	PL-5	4 years; 2013 and forward
2006 Quarterly Payroll Journals	PL-5	4 years; 2013 and forward
2006/2007 check reqs	FN-2	7 years; 2009 and forward
2007 sewer journals	FN-3	7 years; 2009 and forward
2004 Payables	FN-2	7 years; 2009 and forward
Sewer Rent 2008 Monthly RCR	FN-3	7 years; 2009 and forward
2008 LST P-Z Misc	TA-6	7 years; 2009 and forward
2007-2008 Interims 2008 Assesment book	TA-6	7 years; 2009 and forward
2007 Bus Priv Returns K-Q	TA-6	7 years; 2009 and forward
2007 Bus Priv Returns D-J	TA-6	7 years; 2009 and forward
2008 LST M-O	TA-6	7 years; 2009 and forward
2008 LST C-K	TA-6	7 years; 2009 and forward
2008 Bus Priv Returns #-C	TA-6	7 years; 2009 and forward

EXHIBIT 'A'
RADNOR TOWNSHIP RECORDS DISPOSITION LIST
RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

FINANCE DEPARTMENT

2016		
Description of Records	Retention & Disposition Schedule Section No.	Retain
2008 Bus Priv Returns D-J	TA-6	7 years; 2009 and forward
2007 Bus Priv Returns #-C	TA-6	7 years; 2009 and forward
2008 Bus Priv Returns K-R	TA-6	7 years; 2009 and forward
2006 BPT	TA-6	7 years; 2009 and forward
2007 EMST DEST A-L	TA-6	7 years; 2009 and forward
2008 LST #-B	TA-6	7 years; 2009 and forward
2006 Mercantile Returns	TA-6	7 years; 2009 and forward
2007 Mercantile Tax	TA-6	7 years; 2009 and forward
2008 Mercantile Returns	TA-6	7 years; 2009 and forward
2008 Bus Priv Returns S-Z	TA-6	7 years; 2009 and forward
2006 BPT	TA-6	7 years; 2009 and forward
2005/2006 BPT	TA-6	7 years; 2009 and forward
2007 Bus Priv Returns R-Z	TA-6	7 years; 2009 and forward
2007 Cash Receipts Sept-Dec	FN-12	3 years; 2014 and forward
2007 Cash Receipts Jan-Aug 1	FN-12	3 years; 2014 and forward
2007 Cash Receipts Jan-Aug 2	FN-12	3 years; 2014 and forward
2006 EMST A-F	TA-6	7 years; 2009 and forward
2006 EMST F-Q	TA-6	7 years; 2009 and forward
2006 EMST R-Z + MISC	TA-6	7 years; 2009 and forward
2008 Cash Receipts	FN-12	3 years; 2014 and forward
2007 Payables 1	FN-2	7 years; 2009 and forward
2007 Payables 2	FN-2	7 years; 2009 and forward
2007 Payables 3	FN-2	7 years; 2009 and forward
2007 Payables 4	FN-2	7 years; 2009 and forward
2007 Payables 5	FN-2	7 years; 2009 and forward
2008 Payables 1	FN-2	7 years; 2009 and forward
2008 Payables 2	FN-2	7 years; 2009 and forward
2008 Payables 3	FN-2	7 years; 2009 and forward
2008 Payables 4	FN-2	7 years; 2009 and forward
2008 Payables 5	FN-2	7 years; 2009 and forward
2008 Payables 6	FN-2	7 years; 2009 and forward
1999-2002 Tax Books	TA-6	7 years; 2009 and forward
2003 BPT	TA-6	7 years; 2009 and forward
2005-2006 Sewer	FN-3	7 years; 2009 and forward
2008 Cash Receipts	FN-12	3 years; 2014 and forward
2007-2008 Journal Vouchers	FN-25	7 years; 2009 and forward
1998-2002 Mercantile Tax	TA-6	7 years; 2009 and forward
2007 Bank Statements	FN-9	7 years; 2009 and forward
2006-2008 Interest Earnings	FN-9	7 years; 2009 and forward

EXHIBIT 'A'
RADNOR TOWNSHIP RECORDS DISPOSITION LIST
RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

FINANCE DEPARTMENT

2016		
Description of Records	Retention & Disposition Schedule Section No.	Retain
2007-2008 Bank Transfers	FN-9	7 years; 2009 and forward
2007-2008 Bank Transfers	FN-9	7 years; 2009 and forward
2008 Bank Transfers	FN-9	7 years; 2009 and forward
2005 to 2008 Payroll Deductions	PL-5	4 years; 2013 and forward

EXHIBIT 'A'
RADNOR TOWNSHIP RECORDS DISPOSITION LIST
RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

ADMINISTRATION DEPARTMENT

2016		
Description of Records	Retention & Disposition Schedule Section No.	Retain
Payroll Coupons 1960's Salary Coupons, Bonds, Salary Schedules	PL-1	7 years; 2010 and forward
OPT 2001	TA-6	7 Years; 2010 and forward

EXHIBIT 'A'
 RADNOR TOWNSHIP RECORDS DISPOSITION LIST
 RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

COMMUNITY DEVELOPMENT DEPARTMENT

2016		
Description of Records	Retention & Disposition Schedule Section No.	Retain
2000 Rental Housing Apps 1978 & 1995 rental housing violation notice	FN-3 PZ-5	7 years; 2009 and forward until 3 years after disposition
Old Health officer files	PH-6	4 Years; 2013 and foward
Old Health officer files	PH-6	4 Years; 2013 and foward
Old Health officer files- Farmers market	PH-6	4 Years; 2013 and foward
Old Health officer files-Restaurant Apps A-O	PH-6	4 Years; 2013 and foward
Old Health Officer files-Restaurant Apps P-Y	PH-6	4 Years; 2013 and foward
Old Health Officer files	PH-6	4 Years; 2013 and foward
Old Food est- Closed	PH-6	4 Years; 2013 and foward
Old Health Officer info	PH-6	4 Years; 2013 and foward
Health Inspector - Pool related files	PH-6	4 Years; 2013 and foward
Contractor Certification of Insurance 2007	PZ-7	7 years; 2009 and forward
Contractor License Applications 2007	PZ-7	7 years; 2009 and forward

EXHIBIT 'A'
 RADNOR TOWNSHIP RECORDS DISPOSITION LIST
 RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

POLICE DEPARTMENT

2016		
2016 Description of Records	Retention & Disposition Schedule Section No.	Retain
2012 CRIMINAL HISTORY DISSEMINATION RECORDS	PO-9	Retain 2YR-Non Criminal Record; 2014 and forward
2006 COURT ORDERS		ADM VALUE/NON CASE FILE
1992-1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years: 1996 and forward
1994-1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years: 1996 and forward
1990-1998 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years: 1996 and forward
1993-1995 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years: 1996 and forward
1990-1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years: 1996 and forward
1994-1995 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years: 1996 and forward
1995 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1996 and forward
1994 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1996 and forward
1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1993 and forward
1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1993 and forward
1995 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1996 and forward
1994 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1996 and forward
1993 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1996 and forward
1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1993 and forward
1990-1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1996 and forward
1994-1995 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years: 1996 and forward

EXHIBIT 'A'
RADNOR TOWNSHIP RECORDS DISPOSITION LIST
RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

POLICE DEPARTMENT

2016		
2016 Description of Records	Retention & Disposition Schedule Section No.	Retain
1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1993 and forward
1995 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years: 1996 and forward
1993 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1996 and forward
2005-2007 DAILY ACTIVITY REPORT	PO-10	Retain 3 years; 2013 and forward
2007-2010 DAILY ACTIVITY REPORT	PO-10	Retain 3 years; 2013 and forward
2009 DAILY ACTIVITY REPORT	PO-10	Retain 3 years; 2013 and forward
2009-2010 DAILY ACTIVITY REPORT	PO-10	Retain 3 years; 2013 and forward
2010 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2010-2011 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2011 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2011-2012 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2010 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2007-2009 ACCOUNTS RECEIVABLE FILES	FN-3	Retain 7 years
1985-1996 CRIMINAL HISTORY/INVESTIGATORY CASE FILE	PO-8	Retain 20 years; 1996 and forward
2011-2012 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2011-2012 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2006-2010 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2010-2011 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2012-2015 VACATION/VACANT HOUSE CHECK RECORDS	PO-25	Retain 30 days
2008-2012 INITIAL ACTIVITY REPORTS	PO-6	Retain 3 years; 2013 and forward
2009-2013 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2007-2013 DAILY ACTIVITY REPORTS	PO-10	Retain 3 years; 2013 and forward
2003-2009 ACCOUNTS RECEIVABLE FILES	FN-3	Retain 7 years
Employee Personnel Records, Separated	PS-8	Retain 5 years
1996-2002 INCIDENT REPORTS	PO-6	Retain 3 years; 2013 and forward
2008 POLICE APPLICATIONS (NOT HIRED)	PS-2	Retain 2 years; 2014 and forward
2008 POLICE APPLICATIONS	PS-2	Retain 2 years; 2014 and forward

EXHIBIT 'A'
RADNOR TOWNSHIP RECORDS DISPOSITION LIST
RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

POLICE DEPARTMENT

2016		
2016 Description of Records	Retention & Disposition Schedule Section No.	Retain
2011 POLICE APPLICATIONS	PS-2	Retain 2 years; 2014 and forward
2011 POLICE APPLICATIONS	PS-2	Retain 2 years; 2014 and forward

EXHIBIT 'A'
 RADNOR TOWNSHIP RECORDS DISPOSITION LIST
 RESOLUTION 2016-96 -- SEPTEMBER 26, 2016

PUBLIC WORKS DEPARTMENT

2016		
Description of Records	Retention & Disposition Schedule Section No.	Retain
Purchase Orders from 1997 through 2002	FN-18	7 Years; 2009 and forward
Check Requisitions from 1998	FN-2	7 Years; 2009 and forward
Purchase Orders from 2003 through 2007	FN-18	7 Years; 2009 and forward
Parks Department Monthly reports from 1997 through 2006	AL-37	Retain as long as of administrative value.
Trash Department Time Reports for 2005	PL-14	3 Years; 2013 and forward

CERTIFICATION OF
FISCAL YEAR 2017
MINIMUM MUNICIPAL OBLIGATION
POLICE AND CIVILIAN PENSION PLANS

RESOLUTION 2016-97
RADNOR TOWNSHIP, PA
SEPTEMBER 26, 2016

**RESOLUTION 2016-97
RADNOR TOWNSHIP**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE
COUNTY, PENNSYLVANIA, ADOPTING THE 2017
MINIMUM MUNICIPAL OBLIGATION (MMO)**

WHEREAS, The Commonwealth of Pennsylvania General Assembly, on December 18, 1984 adopted the Municipal Pension Plan Funding Standards and Recovery Act (Act 205 of 1984), which has been amended in part by Act 189 of 1990, Act 82 of 1988, and act 44 of 2009; and

WHEREAS, The Municipal Pension Plan Funding Standards and Recovery Act requires that municipalities calculate a Minimum Municipal Obligation (“MMO”) prior to September 30 for the subsequent budget year; and

WHEREAS, The MMO can be amended during the budget process based on changes in payroll projections and resubmitted to the State; and

WHEREAS, On October 2, 2015, the Township received the most recent bi-annual Actuarial Valuation as of January 1, 2015 prepared by Mockenhaupt Associates for both the Police and Civilian Pension Plans which provides the necessary components to calculate the MMO for 2017;

NOW, THEREFORE, it is hereby *RESOLVED* that the Board of Commissioners of Radnor Township hereby adopts the 2017 minimum municipal obligation for the Radnor Township Pension Plans in the following amounts as calculated on the attached worksheets:

POLICE PENSION PLAN	\$2,322,459
CIVILIAN PENSION PLAN	\$1,852,440

SO RESOLVED, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this 26th day of September, A.D., 2016.

RADNOR TOWNSHIP

By: _____
Name: Philip Ahr
Title: President

ATTEST: _____
Robert A. Zienkowski,
Township Manager / Secretary

Radnor Township



PROPOSED LEGISLATION

DATE: September 20, 2016

TO: Board of Commissioners

FROM: William M. White, Finance Director

LEGISLATION: Resolution 2016-97 Adopting the Township's 2017 Minimum Municipal Obligation (MMO) as required by Act 205.

PURPOSE AND EXPLANATION: In accordance with the provisions of Act 205 the Minimum Municipal Obligation (MMO), which represents the Township's annual pension contribution requirement, must be submitted and approved by the Board of Commissioners no later than September 30 of each year.

This resolution will establish the Township's 2017 MMO to be incorporated into the preliminary 2017 budget estimates. Please note that these MMO estimates can change as a result of the budget review process, which will occur over the next three months.

Major assumptions include:

- Current staffing counts
- CBA Wage adjustments
- Actuarial Assumptions as included in the 1/1/2015 Actuarial Report

FISCAL IMPACT: The pension obligations included in the legislation total \$4,174,899 which is made up of \$2,322,459 from the Police Pension Plan (+1.3% from 2016) and \$1,852,440 from the Civilian Pension Plan (-0.004% from 2016). This amount represents an aggregate increase of \$37,294, or 1.0% over the 2016 MMO totals. These amounts will be used in the Township Manager's Recommended Budget, scheduled to be published on October 10 at the Board of Commissioner's meeting.

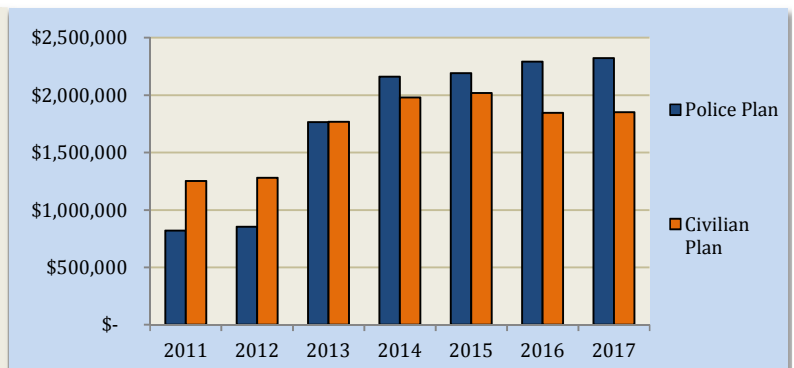
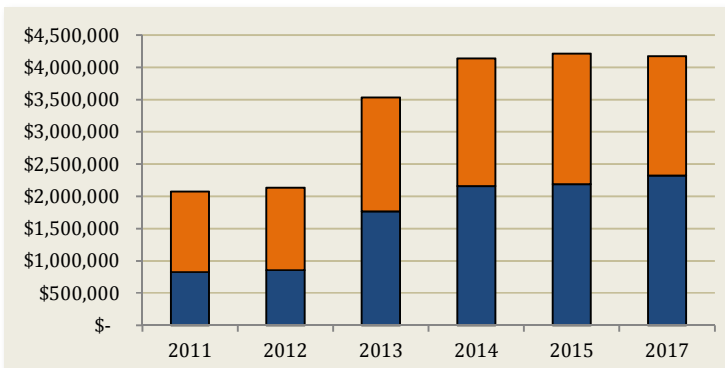
RECOMMENDED ACTION: The Administration recommends that Board of Commissioners adopt the 2017 MMO calculations as drafted.

RADNOR TOWNSHIP, PA
2017 MINIMUM MUNICIPAL OBLIGATION
POLICE & CIVILIAN PENSION PLANS AND COMBINED



ACT 205 FUNDING FORMULA	Police Plan	Civilian Plan	Total Obligation
Financial Requirements:			
1. Estimated 2017 Payroll (rounded)	\$ 4,910,000	\$ 6,680,000	\$ 11,590,000
2. Normal Cost of Plan from Actuarial Report (% of payroll)	16.847%	11.784%	13.929%
3. Total Normal Cost of Plan (1 x 2)	\$ 827,188	\$ 787,171	\$ 1,614,359
4. Plan Amortization Requirement	1,580,391	1,332,469	2,912,860
5. Plan Administrative Expenses from Actuary Report (Police:1.7%, Civilian:1.1%)	88,380	66,800	155,180
6. Total Financial Requirements (3 + 4 + 5)	\$ 2,495,959	\$ 2,186,440	\$ 4,682,399
Credits to Township Funding Requirements:			
7. Estimated Employee Contributions	(173,500)	(334,000)	(507,500)
8. Rounding Adjustment	-	-	-
9. Total Credits to Township Funding Requirements	\$ (173,500)	\$ (334,000)	\$ (507,500)
10. Resulting Gross MMO (6 + 9)	\$ 2,322,459	\$ 1,852,440	\$ 4,174,899
11. Optional Funding Relief per Act 44 of 2009 25% of Plan Amortization Requirement (4 x .25)	(395,098)	(333,117)	(728,215)
12. Financial Obligation to be Budgeted			
Without Act 44 Relief	2,322,459	1,852,440	4,174,899
With Act 44 Relief	1,927,361	1,519,323	3,446,684
13. Recommended MMO	\$ 2,322,459	\$ 1,852,440	\$ 4,174,899

2016 MMO Total	\$ 2,292,574	\$ 1,845,031	\$ 4,137,605
2015 MMO Total	\$ 2,190,903	\$ 2,020,393	\$ 4,211,296
2014 MMO Total	\$ 2,160,223	\$ 1,979,695	\$ 4,139,918
2013 MMO Total	\$ 1,765,384	\$ 1,767,162	\$ 3,532,546
2012 MMO Total	\$ 855,232	\$ 1,280,125	\$ 2,135,357
2011 MMO Total	\$ 822,301	\$ 1,252,960	\$ 2,075,261



ACT 205 FUNDING FORMULA (A)	UNIFORM PLAN				CIVILIAN PLAN			CIVILIAN PLAN TOTAL	TOTAL 2017 OBLIGATION
	Pre 1/1/2013 Officers	Post 1/1/2013 Officers	Retirees	FOP / POLICE PLAN TOTAL	Administrative	Union	Retirees		
FINANCIAL REQUIREMENTS									
1. TOTAL ANNUAL PAYROLL (ESTIMATED)	\$ 3,600,000	\$ 1,310,000	\$ -	\$ 4,910,000	\$ 2,000,000	\$ 4,680,000	\$ -	\$ 6,680,000	\$ 11,590,000
2. NORMAL COST OF PLAN (% OF PAYROLL)	16.847%	16.847%	0.000%	16.847%	11.784%	11.784%	0.000%	11.784%	13.929%
3. TOTAL NORMAL COST OF PLAN (1 x 2)	\$ 606,492	\$ 220,696	\$ -	\$ 827,188	\$ 235,680	\$ 551,491	\$ -	\$ 787,171	\$ 1,614,359
4. TOTAL AMORTIZATION REQUIREMENT	702,326	-	878,065	1,580,391	186,546	586,286	559,637	1,332,469	2,912,860
5. TOTAL ADMINISTRATIVE EXPENSES (Police:1.7%, Civilian:1.1%)	64,800	23,580	-	88,380	20,000	46,800	-	66,800	155,180
6. TOTAL FINANCIAL REQUIREMENTS (3 + 4 + 5)	\$ 1,373,618	\$ 244,276	\$ 878,065	\$ 2,495,959	\$ 442,226	\$ 1,184,577	\$ 559,637	\$ 2,186,440	\$ 4,682,399
CREDITS TO PLAN									
7. TOTAL EMPLOYEE CONTRIBUTIONS (ESTIMATED)	(108,000)	(65,500)	-	(173,500)	(100,000)	(234,000)	-	(334,000)	(507,500)
8. ROUNDING	-	-	-	-	-	-	-	-	-
9. TOTAL CREDITS TO PLAN (7 + 8)	\$ (108,000)	\$ (65,500)	\$ -	\$ (173,500)	\$ (100,000)	\$ (234,000)	\$ -	\$ (334,000)	\$ (507,500)
10. MINIMUM MUNICIPAL FINANCIAL OBLIGATIONS FOR FISCAL YEAR 2017 (6 + 9)	\$ 1,265,618	\$ 178,776	\$ 878,065	\$ 2,322,459	\$ 342,226	\$ 950,577	\$ 559,637	\$ 1,852,440	\$ 4,174,899

Motion to Authorize
Interior Painting at the
Radnor Activity Center
with a not to exceed
\$15,000

Public Participation

Vacancies on Various Boards & Commissions

Board of Health

1 Vacancy

Design Review Board

1 Vacancy

Environmental Advisory Committee

1 Vacancy to fill unexpired Term

Shade Tree Commission

1 Vacancy to fill unexpired
Term

Stormwater Advisory Committee

1 Vacancy to fill unexpired Term

ORDINANCE NO. 2016- 10

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF
RADNOR, CHAPTER 270, VEHICLES AND TRAFFIC, SECTION 270-28,
PARKING PROHIBITED AT ALL TIMES.**

The Board of Commissioners of the Township of Radnor does hereby ENACT and ORDAIN the following amendments to Chapters 270-28 as follows:

Section 1. Section 270-28, Parking Prohibited at all times, of the Code of the Township of Radnor is hereby amended as follows:

Name of Street	Side	Location
Cornerstone Lane	Both	From the curbline of Bryn Mawr Avenue to a point 121 feet southeast thereof

Section 2. Repealer. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

Section 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

Section 4. Effective Date. This Ordinance shall become effective in accordance with the Home Rule Charter of Radnor Township.

ENACTED and *ORDAINED* this day of , 2016.

RADNOR TOWNSHIP

By: _____

Name: Philip M. Ahr

Title: President

ATTEST: _____

Robert A. Zienkowski, Secretary

J. LAWRENCE GRIM, JR.
MARY C. EBERLE
JOHN B. RICE
DIANNE C. MAGEE *
DALE EDWARD CAYA
DAVID P. CARO ♦
DANIEL J. PACT ♦ †
JONATHAN J. REISS ◊
GREGORY E. GRIM †
PETER NELSON *
PATRICK M. ARMSTRONG
SEAN M. GRESH
DIANE M. SODANO *
KELLY L. EBERLE *
COLBY S. GRIM
JOEL STEINMAN
MATTHEW E. HOOVER
STEPHEN J. KRAMER

* ALSO ADMITTED IN NEW JERSEY
◊ ALSO ADMITTED IN NEW YORK
† MASTERS IN TAXATION
♦ ALSO A CERTIFIED PUBLIC ACCOUNTANT

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120TH ANNIVERSARY 1895-2015

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PLEASE REPLY TO:
PERKASIE

John B. Rice
e-mail: jrice@grimlaw.com

JOHN FREDERIC GRIM, OF COUNSEL

104 S. SIXTH STREET
P.O. BOX 215
PERKASIE, PA. 18944-0215
(215) 257-6811
FAX (215) 257-5374
(215) 536-1200
FAX (215) 538-9588
(215) 348-2199
FAX (215) 348-2520

September 15, 2016

VIA ELECTRONIC CORRESPONDENCE

Delaware County Daily Times
Attn: Legal Department
500 Mildred Avenue
Primos, PA 19018

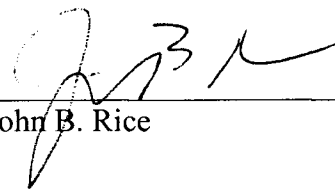
Re: Radnor Township –Prohibited Parking- Cornerstone Lane

Dear Legal Department:

Enclosed please find for advertisement one (1) time in the September 16th edition of your newspaper, a Legal Notice for the possible enactment of the above ordinance by the Board of Commissioners of Radnor Township at their meeting on September 26, 2016. Kindly provide proof of publication and your invoice for the advertisement directly to Radnor Township, c/o Robert Zienkowski, 301 Iven Avenue, Wayne, PA 19087. A full copy of the text of the ordinance is enclosed for public inspection. If you have any questions regarding the enclosed, please do not hesitate to contact my office.

Sincerely,

GRIM, BIEHN & THATCHER

By: 
John B. Rice

JBR/hlp
Enclosure

cc: Robert A. Zienkowski (w/encl.) – via email
Jennifer Destefano (w/encl.) – via email

LEGAL NOTICE

Notice is hereby given that the Board of Commissioners of the Township of Radnor, Delaware County, Pennsylvania, will consider for possible enactment an ordinance, of which this Notice is a summary, amending Chapter 270, Vehicles and Traffic, Section 270-28, Parking Prohibited at all times on Cornerstone Lane.

The Board of Commissioners will hold a public hearing on September 26, 2016 at 6:30 p.m., at the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087 to consider the ordinance. Copies of the full text of the proposed ordinance are available at the Township offices, the Delaware County Law Library, and the offices of this newspaper during normal business hours.

RADNOR TOWNSHIP
BOARD OF COMMISSIONERS
301 Iven Avenue
Wayne, PA 19087-5297

ATTEST:

I do hereby certify that this is a true and correct copy of the proposed Ordinance of Radnor Township, being advertised for possible adoption by the Radnor Township Board of Commissioners on September 26, 2016.



John B. Rice, Esquire
Grim/Biehn & Thatcher
Township Solicitor

**RESOLUTION NO. 2016-98
RADNOR TOWNSHIP**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, APPROVING AN AGREEMENT WITH PARKEON, INC.**

WHEREAS, Parkeon, Inc., 40 Twosome Drive, Suite 7, Moorestown, NJ, 08057 offers a service called Whoosh which is used to make remote payment for municipal parking; and

WHEREAS, Parkeon, Inc. permits Township parking enforcement officers to monitor electronic payments for Township parking tickets; and

WHEREAS, Parkeon, Inc. charges a thirty-five cent per transaction service fee in addition to the parking fee charged by the Township.

NOW, THEREFORE, it is hereby **RESOLVED** that the Radnor Township Board of Commissioners does hereby approve an agreement with Parkeon, Inc., a copy of which is attached hereto and incorporated herein as Exhibit "A".

SO RESOLVED, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this day of , 2016.

RADNOR TOWNSHIP
BOARD OF COMMISSIONERS

By: _____
Name: Philip M. Ahr
Title: President

ATTEST: _____
Robert A. Zienkowski
Township Manager/Secretary

WHOOSH - MOBILE PHONE SOLUTION SERVICES AGREEMENT

Parkeon offers a service called WHOOSH. This Service is used to make remote payment for municipal parking, and Parkeon, via the WHOOSH platform, is the technical intermediary between a parking user ("User") of the WHOOSH Service and Customer. The WHOOSH platform allows for the User's payment of parking time from a mobile phone or a computer, consistent with the options chosen by the Customer. DEVO & Associates is the "Distributor" of the Parkeon WHOOSH Service.

ARTICLE 1 - PURPOSE

The purpose of this Agreement is to define the rights and obligations of Parkeon, the Distributor and Customer with respect to Parkeon's provisions of WHOOSH Service.

ARTICLE 2 - ATTACHMENTS

The document is comprised of the following attachments:

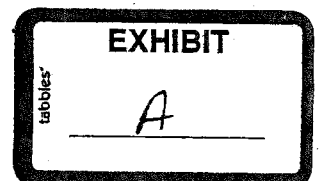
- ANNEX 1 - Scope of the WHOOSH Service
- ANNEX 2 - Price conditions
- ANNEX 3 - Service levels
- ANNEX 4 - Corporate Style Guide

ARTICLE 3 - DESCRIPTION OF THE WHOOSH SERVICE

WHOOSH is a service rendered by Parkeon; it enables Users having activated the Service to make remote payments for parking.

The WHOOSH Service makes possible:

- Registration by the User for the WHOOSH Service,
- Payment for parking rights by User via mobile phone or a computer,
- Processing of electronic money flows up to the remittance of parking payments to the Customer merchant banking account in accordance with the approved time limit,
- Access to certain information by parking enforcement officers, through the use of portable terminals (PDAs) or by API monitoring,
- Access by User to his/her account and history of his/her transactions,
- Access by Customer to the monitoring of the issuance and sale of parking rights,
- Customer's assistance as regards to the use and handling of complaints,



The roles of each of the parties is further defined as follows:

- Customer defines the parking policy.
- Parkeon makes available and manages:
 - The WHOOSH Mobile Payment Service platform, which registers users and is used for transactional interface at the time of purchase of the parking rights;
 - The processing of all of the "parking business" functionalities and the data concerning the monitoring of online parking rights.
- Parkeon shall provide access to the payment platform used for Internet payment transactions via credit card.
- Customer shall verify electronic payments.

ARTICLE 4 – FINANCIAL CONDITIONS

- 4.1 In addition to the parking fee charged by Customer, User will pay a Service Fee for the use of the WHOOSH Service as defined in Annex 2. The parking fee plus the Service Fee will be sent to the Customer's bank through their selected merchant bank processor. The Customer is responsible for any fees charged by their merchant bank processor.
- 4.2 The Distributor will invoice Customer on a monthly basis to collect the Service Fee and Customer will pay the Distributor all such Service Fees that it collects.
- 4.3 The Service Fees shall be payable within twenty days of invoice date.
- 4.4 The Distributor reserves the right to suspend services and/or to terminate the agreement in the event of a payment delay in excess of 60 days.

ARTICLE 5 – COMMITMENTS BY PARKEON AND ITS DISTRIBUTOR

5.1 Parkeon undertakes to provide the expertise and care necessary to provide the WHOOSH Service, as well as to follow relevant accepted industry practices and to achieve a level of quality that is consistent with market standards.

5.2 Parkeon warrants that the WHOOSH Service will be available and meet or exceed the standards contained in the Service Level Agreement defined in Annex 3.

However, Parkeon may in its sole discretion suspend the provision of the WHOOSH Service in the following situations:

- Suspension of the WHOOSH Service with advance notice of three working days, by any written means:
 - Installation of updates
 - Maintenance of the System and/or scheduled Maintenance
 - Service Fee payment delay in excess of 60 days.
- Suspension of the WHOOSH Service without advance notice:
 - Risks for the smooth functioning or safety of the infrastructures or equipment,
 - Fraud detected or reported,
 - Suspected or reported wrongful, fraudulent, unlawful use of the WHOOSH Service,
 - Failure to perform by a third-party and necessary to the rendering of the WHOOSH Service, including, but not limited to, the suppliers and operators of the telecommunications network.
 - Emergency circumstances affecting the functionality and/or security of the WHOOSH Service.

Regardless of the circumstances, Parkeon shall inform the Distributor of any suspension as soon as reasonably possible and shall provide an estimated period of downtime.

5.3 Back office

Parkeon shall provide Customer access to the Back Office tools enabling Customer to have access to the information and to the management reports on the transactions executed by the Users of the WHOOSH Service.

These tools draw on the infrastructure and platform managed and hosted by Parkeon. The platform is accessible by Customer through an Extranet. The conditions for the availability of these tools are defined in Annex 1.

Parkeon shall collect information regarding Users' payments and shall make this information available on the Platform for Customer use. Parkeon shall continue to be the owner of this information.

5.4 Changes to the Services

Parkeon may occasionally, at its own initiative and in its sole discretion, change all or some of the functions or any component of the Service or make any modification (hereinafter referred to as "Modification") in order to improve the performance, service quality, or to correct errors or preserve the competitiveness of the Service. Before making such a Modification, Parkeon shall inform the Distributor by e-mail of said Modification.

ARTICLE 6 – CUSTOMER'S OBLIGATION

6.1 Customer must carry out all operations that are necessary prior to the launch of the WHOOSH Service and on an on-going basis, in particular:

- Opening and maintenance of the remote selling account throughout the duration of the agreement,
- Supply of all of the city data for parameterisation of the solution (mapping of parking payment terminals, prices, zone, etc.)
- Setting up of the system to verify electronic tickets and supply interface data, if applicable
- Training of the city's employees
- And, more generally, transmit to Parkeon any information useful to the implementation of the WHOOSH Service as requested by Parkeon.

It is hereby stipulated that the above list is given for indicative purposes and that it can be supplemented at the start of the project based on Customer's specific characteristics.

6.2 Customer undertakes to render the WHOOSH Service in accordance with Parkeon's recommendations and pursuant to the terms and conditions of the WHOOSH Service, provided to the User on the WHOOSH application and on the WHOOSH web site.

6.3 Customer undertakes not to use or authorise a third-party to exploit the information obtained from the use of the WHOOSH Service for purposes other than those related to the WHOOSH Service.

6.4 Customer acknowledges that the WHOOSH Service is paid for by credit card. Any transfer of information associated with the payment shall take place in a secure context. In particular, at the time of a payment, a credit card number and its validity date are transferred in a secure context using protocols in force, on the server of the service provider chosen by Parkeon.

In this connection and pursuant to standard terms of the service provider chosen by Parkeon, Customer acknowledges the importance of complying with the security rules.

For complete information on the security rules to be followed, Customer can refer to the PCI DSS (Payment Card Industry Data Security Standards) available, for example, on the Internet site of Visa or MasterCard, or from Financial Institutions.

In addition, Customer undertakes to:

- Ensure the application of the security patches on all of its machines, as well as setting up the machines' secure configurations.
- Never store on any type of medium information that is sensitive, such as credit card numbers or visual cryptograms (CVCs/CVV)
- Protect all of its passwords and change these regularly, in particular, the password needed to obtain access to the Account of the payment service provider
- Protect access to its servers and its applications, as well to its technical infrastructure in general, in particular, using the firewall and antivirus.
- Establish secure application development procedures

The platform of Parkeon's payment service provider shall supply several automatic or manual methods permitting Parkeon to monitor consistency between the payments handled by the payment service provider and its own sales system. The system permits, notably:

- online consultation of transactions via Customer's Account,
- via SHA-1 key systems, to ensure the consistency of the payment data,
- the sending of payment notification e-mails,
- the use of other electronic means of notification in real or deferred time.

Customer undertakes to establish and apply adequate procedures for monitoring the proper execution of payments.

Parkeon strongly recommends Customer set up as many monitoring mechanisms as possible, in particular, in the case of e-commerce applications, and Parkeon reserves the right to limit the financial possibilities of the Account of the payment services provider (types of transactions permitted, maximum number of transactions per period, etc.) if it deems Customer's checks and/or monitoring insufficient. The mechanisms for checks and monitoring used, and/or the activation or non-activation of the security options are freely chosen by Customer, and cannot under any circumstances give rise to Parkeon's liability.

ARTICLE 7 – MARKETING AND PROMOTION

Customer authorizes Parkeon and its Distributor to engage in marketing, business analytics and advertising campaigns for the promotion of the WHOOSH Service, including but not exclusive communication and promotion by press, flyers, city Internet site, affixing of information stickers on places of sale (on parking payment terminals, or in their absence, on any other medium visible from parking places) in a manner consistent with the Corporate Style Guide and the definition of the zone codes.

To this end, Parkeon hereby grants Customer a non-exclusive license during the term of this Agreement for the purposes of using the WHOOSH name and logo in the conditions defined below:

Parkeon shall provide to Customer graphical materials (logo, visuals, etc.) needed in order to organize the promotion and showcasing of the WHOOSH Service to Users. Customer is authorized to modify these items, if applicable, within the limits defined by Parkeon's written instructions and in accordance with the Corporate Style Guide enclosed in Annex 4. In such case, Customer must obtain Parkeon's written approval prior to any use of said items.

Upon the expiry of the Agreement, whatever the reason, Customer shall return to Parkeon as soon as requested all of the unused items that were handed over to it pursuant to this Article.

ARTICLE 8 – INFORMATION REGARDING USERS

In accordance with the terms of this Agreement and those of applicable laws Parkeon shall keep full files of all of the information and data collected from Users. Parkeon shall obtain and use this information only in accord with applicable laws in force and any amendment to this Act and shall not give or disclose this information, in any circumstances, to third parties, except for the information that has been expressly approved by Customer or is required to be produced pursuant to subpoena or court order. Parkeon shall comply with all of the provisions concerning data processing and freedoms and shall apply these accordingly to its technical facilities.

Each Party undertakes, as regards the Service rendered, to comply with all of the provisions of applicable law. No data and in particular personal data, may be used by either Party for any purpose other than the strict performance of the Agreement. Parkeon undertakes to implement mechanisms to monitor access to these data.

ARTICLE 9 - SUSPENSION

The Distributor reserves the right to suspend, limit or to partially or completely restrict the supply of and/or access to the Service after having so notified Customer by any means, notably:

- In the event of a breach of one of Customer's obligations indicated in the Agreement after notice of said breach and a reasonable time to cure
- In the event of a failure to make timely payment of the amounts due, and in the absence of a challenge, duly reasoned and sent to the Distributor by registered mail with return
- In the event of non-conforming use of the Products or Services

The resumption of the Service after suspension and/or limitation due to Customer's act or fault can give rise to the invoicing of Resumption of Service Fees. In the event of a temporary suspension and/or a limitation resulting from the actions or inactions of the Customer, Customer shall continue to be bound by its obligations; it is understood that the suspension shall not give rise to the cessation of the invoicing of said fees.

In addition, Parkeon or its Distributor shall be authorized to suspend, limit or restrict the Service for any improvement or preventive or curative maintenance work, or if the Parkeon or its Distributor is required to follow an order, an instruction, a demand from the Government, a regulatory authority or from any competent administrative or local authority. In this case, Customer shall be relieved of its obligations during the suspension, restriction, or limited service.

ANNEX 1

SCOPE OF THE WHOOSH SERVICE

FUNCTIONAL AND TECHNICAL SCOPE

The WHOOSH Service permits:

- The registration of users for the service via:
 - Applications for IOS and Android smartphones
 - Internet/Mobile Internet browser and access to the dedicated site www.whooshstore.com and m.whooshstore.com
- The obtaining and payment of parking rights by users who use their mobile phone or a computer via:
 - Applications for IOS and Android smartphones
 - Internet/Mobile Internet
- The obtaining of payment confirmation from the web site;
- The obtaining of expiry imminent notification via push notification if option chosen by the user;
- The possibility to extend the ticket in progress, in accordance with pricing rules in force as established by Customer;
- The secure processing of electronic money flows up to the remittance of payments to the Customer;
- Access to the information necessary to the verifying of the vehicles parked, by the parking enforcement officers having portable terminals (PDAs) beforehand that are connected either via the monitoring application or by the making available of an API;
- Access by users to their account and to the history of their transactions;
- Access by the Customer to the financial information and to the monitoring of parking rights sales transactions;
- Assisting users in using the WHOOSH Service;
- The handling of complaints communicated by the Customer and/or User;
- Informing the user of the city price;
- Access to FAQs, as well as to a usage tutorial.

INFRASTRUCTURE

The WHOOSH Service is provided in SaaS mode.

Parkeon shall supply:

- access to the WHOOSH Service platform that registers users and is the transactional interface at the time of the purchase of the parking rights by Smartphone (IOS and Android), Internet application and Mobile Internet.
- access to the payment monitoring information;
- myParkfolio interface for the reporting of information concerning the Transactions executed on all of the distribution channels and permitting the financial and statistical consolidation of the data concerning the parking rights delivered by the distribution channels set up.

Parkeon manages the connection to the payment platform that is used for Internet payment transactions.

REGULATORY CONSIDERATIONS

Parkeon shall ensure the conformity of the WHOOSH Service to Payment Card Industry Security Standards ("PCI-DSS") and the maintenance of all of the accreditations required by outside firms, excluding all of the systems that are not directly under its control.

IMPLEMENTATION AND EXPLOITATION PROCEDURE

INITIALIZATION

1. Parkeon shall allocate to each of the on-street parking zones and to each street in which the parking zone is authorized, a certain number of unique parking zone codes.
2. The Distributor shall agree with the Customer on a timetable for the commencement of the service at a launch meeting.
3. The Distributor shall provide the following to the Customer at least 20 days prior to the agreed date for the commencement of the service:
 - a. The telephone number of customer service;
 - b. The list of the parking zone numbers allocated for each of the parking payment terminals, provided with their address for the introduction of the Whoosh Service.
4. The Distributor shall provide either standard items enabling the Customer to create its communications media, or the standard models made by Parkeon; a brochure or leaflet, a model of stickers to be affixed on parking payment terminals, recommendations for the affixing of said stickers, access to the Internet site and suggestions for contributing content and visuals.

5. Parkeon undertakes to process all of the data with the strictest possible confidentiality.
6. Customer undertakes to perform the following obligations:
 - a. To supply, as a pre-condition to the activation of the Service all of the information necessary for the parameterisation and personalisation of the Service and to inform the Distributor in writing, of any change of this information (in particular and not limited to, any moving of a parking payment terminal to a new address, or pricing modification). Customer is alone responsible for the consequences caused by a failure to supply or to make available this information; in particular, Customer shall furnish:
 - i. A copy of the contract of adherence to the merchant contract mentioning its identifier at the acquirer (MerchantID)
 - ii. List of the names of zones
 - iii. GPS coordinates of the zones in question
 - iv. Names and titles of the users of the monitoring service
 - v. Agreement on communication to the public (stickers, flyers and any promotional content)
 - vi. Agreement on any communications content (label, websites, naming review, etc.)
 - vii. Agreement on the list of applicable rates
 - viii. Confirmation of use of the monitoring API supplied by Parkeon; any use of another interface shall be quantified and be the subject of a specific timetable.
 - b. To supply to the Distributor the contact information of the person responsible for the Customer for the implementation and exploitation of the service, and to inform the Distributor immediately in the event of any change.
 - c. To authorise Parkeon and its Distributor to use the parking data for statistical purposes
 - d. To ensure the security and conformity of the use of the system by its agents.
 - e. To restrict the dissemination and to maintain the confidentiality of all of the logins, passwords and identification of the personnel, used with respect to the Service and, more generally, to protect this information so as to avoid any use by unauthorized persons.
 - f. To only use the Service in accordance with the instructions given by Parkeon and its Distributor, for its proper management.
 - g. To test the conformity of the system made available in accordance with the recommendations or specifications supplied by Parkeon.

ACTIVATION OF THE SERVICE

1. The Service shall be activated on an agreed date for the launch of the Service (mentioned on the Service registration form), insofar as the preconditions are satisfied and the activation date is realistic. In the event of the non-satisfaction or incomplete satisfaction of the preconditions, Parkeon and its Distributor shall suggest a new date for the activation of the Service, which must be consistent with the date on which the preconditions will be satisfied
2. During the activation of the Service the Customer must ensure the full availability of a manager, who is an employee of the Customer and has knowledge of and access to all information associated with the Service.
3. After activation, the Distributor shall notify the Customer of the official launch of the Service.

SUPPORT

Parkeon and its Distributor shall provide a support service in accordance with the conditions described in Annex 3, "Service Availability and Levels".

In this connection, Parkeon and its Distributor shall:

1. Provide access to the technical support service to assist the Customer to reply to and advise the user on the questions associated with the WHOOSH Service;
2. Ensure that the technical support is available during business hours 8:00AM and 8:00PM EST Monday through Friday excluding company holidays;
3. Ensure that the technical support can be reached via a telephone number at the local call rate;
4. Monitor the performance and supply of the WHOOSH Service.

UPGRADE MAINTENANCE

Parkeon is entitled to modify the Service, provided however that such modification(s) does not materially alter the functionality or purpose of the Service.

Parkeon shall be responsible for the corrective and upgrade maintenance of the WHOOSH Service. In this case, Parkeon can suspend the supply of the Service in the conditions defined in this agreement.

ANNEX 2

PRICING CONDITIONS

SERVICE FEES

The Service Fee is \$0.35 per transaction.

REVISION OF PRICES

The Distributor reserves the right to increase or decrease the Service Fee on an annual basis. Written notification will be provided to Customer at least 30 days prior to a price revision.

ANNEX 3

SERVICE AVAILABILITY AND LEVELS (SLA)

This SLA defines the Service Level to which Parkeon and its Distributor is committed and the financial liability of Parkeon and its Distributor to Customer in the event of the non-attainment of the Service Level. This SLA pertains specifically to the WHOOSH Service.

As regards the service levels as defined in following Articles 4 and 6, the average response time and/or the average availability are understood as average values calculated for all Customers for the given period.

ARTICLE 1 - MAINTENANCE OF THE WHOOSH SERVICE

- 1.1 The Distributor shall send Customer an e-mail informing the latter of any major modification having an impact on the functionalities of Customer's account. This e-mail shall contain a description of these modifications.
- 1.2 Parkeon shall do its utmost to deliver good backward compatibility of the new versions of the interfaces that can be used by the Customer's applications.
- 1.3 The procedures described in Articles 1.1 and 1.2 above do not apply to urgent corrections of bugs or made for reasons of security or required directly or indirectly by Financial Institutions, or governmental or legal authorities.
- 1.4 Unavailability associated with the maintenance of the Service shall, if possible, be scheduled during periods of low traffic. In principle, this maintenance shall not exceed an average of 4 hours per month. However, this average monthly maintenance duration can be exceeded once each quarter, by at most 4 hours. Customer shall be informed in writing at least 72 hours prior to the beginning of the maintenance activities, except in the case of Article 1.3 above.

ARTICLE 2 - MONITORING OF THE SERVICE

- 2.1 The Service is monitored in two ways:
 - Active monitoring: Parkeon's automatic procedures, which periodically test the availability of the main system and its functionalities. These active monitoring processes include the alert and escalation mechanisms needed for Parkeon's technical support department to be informed as quickly as possible.
 - Passive monitoring: Customer is able to notify, 24 hours a day, an incident associated with the use of the Service. Outside the Help Desk's working hour time slots, this notification shall be made by e-mail to the address info@whooshstore.com
- 2.2 Customer undertakes not to use the active monitoring system in order to avoid a possible disturbance of the Service's performance due to unnecessary overload.

ARTICLE 3 - AVAILABILITY OF THE SERVICE

During the days and time slots in which parking is not free of charge, Parkeon shall take measures to enable:

- The User Service to be operational 24 hours a day, except for scheduled maintenance.
- Transactional flows to be recorded every day without loss of data
- The Service to be open to users during paid parking times, except for scheduled maintenance.
- The Service via the Internet site for users to be operational 24 hours a day, except for scheduled maintenance.
- The management and monitoring service via the interfaces connected to the system to be operational, Monday to Friday, from 8:00AM to 8:00PM EST, excluding company holidays.
- The service for the verifying carried out by parking enforcement officers to be operational throughout the activity period of the services of the City's Police force (working hours).
- The Service for access by law enforcement personnel to be operational 24 hours a day, except for scheduled maintenance.

Unavailability of the Service is defined as the period during which the majority of Customer's active users are unable to place new authorisation or payment transactions via the Service. It is also agreed that the service shall be considered unavailable if the response time as defined in Article 4 below exceeds 60 seconds for the majority of the Customer's active users.

3.1 Parkeon offers 98% availability of the Service, on a monthly basis, although the situations mentioned in Article 3.2 are excluded. Customer can, if it expressly requests this, obtain the transmission of an SLA report covering a given month, to enable it to monitor the level of performance compared to the SLA.

3.2 Unavailability excludes the following situations, which therefore do not give rise to the right to any compensation:

- Errors following the configuration based on incorrect information supplied by Customer,
- Supply by Customer or its users of incorrect or incomplete data needed by Parkeon to properly execute a transaction,
- Scheduled unavailability due to maintenance, insofar as executed in accordance with Article 1 of this SLA,
- Failures by Customer or by its users to comply with Parkeon's procedures,
- Malfunction of the equipment of Customer or of its users,
- Unavailability of telecommunications lines,
- Unavailability of Internet access,
- Unavailability of the acquirer's authorisation equipment,
- Force majeure,

3.3 Notification and beginning of an incident

Customer shall inform Parkeon and its Distributor of the existence of an incident:

- During working hours: by telephone and by assistance request ticket. (See Article 5, Technical assistance below) The unavailability time shall commence as of the moment in which the assistance request ticket is created. In the event that the receiving procedure that permits the creation of assistance request tickets is unavailable, the unavailability time shall commence as of the telephone call to the Parkeon technical support department.
- Outside working hours: by e-mail, only to the address info@whooshstore.com. The unavailability time is only counted over the Technical Support's time slot worked, i.e. 8:00AM to 8:00PM EST, Monday to Friday excluding company holidays.

- 3.4 If two (2) consecutive unavailability periods of less than 15 minutes, occurring for an identical reason, are separated by a short period of availability (less than 15 minutes AND a total duration of less than the duration of the periods of unavailability), the two unavailability periods shall be considered as a single unavailability period, commencing with the beginning of the first unavailability period and ending at the end of the last unavailability period.

ARTICLE 4 - RESPONSE TIME

- 4.1 Parkeon guarantees an average monthly response time of its online payment authorization process of less than twenty (20) seconds for all of its debit or credit card transactions. However, certain exceptions could exist, associated with specific acquirer connections. In that case, Parkeon and its Distributor would indicate it to Customer on a case-by-case basis. This applies only to online transactions transmitted individually to the Parkeon payment service provider and excludes any transaction consolidation mechanism.
- 4.2 Response time is measured from time of receipt of the payment request by Parkeon until the sending by Parkeon of the result of the payment request to the initiator of this request.

ARTICLE 5 - TECHNICAL ASSISTANCE

Technical assistance is provided by telephone (see the service telephone numbers available on the contact page) and by e-mail, from 8:00AM until 8:00PM EST, excluding legal holidays and Company published holidays.

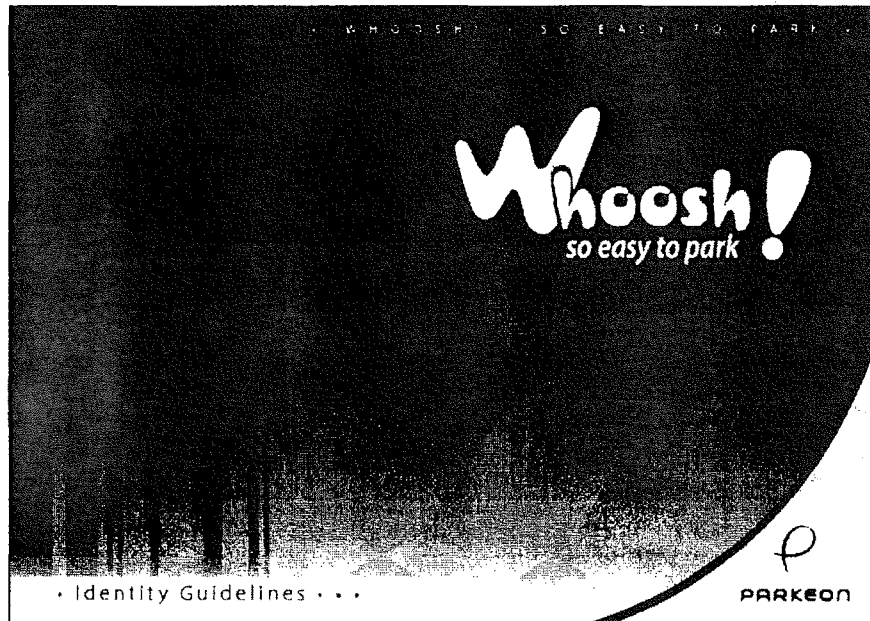
ARTICLE 6 - SEVERITY LEVEL AND RESOLUTION

Parkeon undertakes to restore basic functionalities, or at least, to communicate an action plan for resolution, within the time limits defined below. The time limit is assessed as of the time that Parkeon becomes aware of the problem. If the analysis of a problem concludes that the latter results from improper use of the system or of a part of the system by the Customer, Parkeon shall maintain the level of severity and shall strive to keep to the time limit defined below. In such a case, Parkeon nevertheless reserves the right to apply a specific price for this resolution and to increase the intervention time.

Severity	Description	Intervention time commitment vs. Technical Support Working hours	
		During	Outside
CRITICAL	A problem, the impact of which on Customer's commercial operations is critical, namely, if it is not possible to make parking purchases via Whoosh.	4 hours	4 hours as of the subsequent working hours
MAJOR	- A problem of configuration or updating having an impact on the supervisory functionalities (loss or modification) or triggering a loss or a modification of key information. - A problem having an impact on access to the supervisory service	6 hours	6 hours as of the subsequent working hours
MINOR	A problem giving rise to the loss or modification of non-major information.	24 hours	36 hours
SUPERFICIAL	A configuration modification request, or any other problem, the impact of which on Customer's commercial operations is limited.	36 hours	48 hours

ANNEX 4

CORPORATE STYLE GUIDE



• Identity Guidelines • • •

PARKEON

• How can I use the logo? • • •

- **Logo introduction**
Where possible the "Whoosh!" logo should be used in full colour with dark gray baseline.
- **Clearance area**
To ensure legibility and to prevent any obstruction of the "Whoosh!" logotype, always maintain a minimum distance between the "Whoosh!" logo and any other element (graphic, type, line, or edge of page).
The clearance area around the "Whoosh!" logo on all four sides should never be less than the height of the letter 'o' (see illustrations above).
- **Minimum size**
To ensure legibility, never reproduce the "Whoosh!" logo in less than 40mm wide.
For a lower sized logo, please use the logo without baseline.

• Identity Guidelines • • •

"Whoosh!" is a Patbeam service
Patbeam S.A.S. - Parc La Fayette - 6, rue Isaac Newton - 25875 Besançon Cedex 9
Phone: +33 (0)3 81 54 56 00 - Fax: +33 (0)3 81 54 49 96 - www.patbeam.com

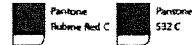
• Which logo type do I use? ...



• Spot colour

Use and refer to this logo when spot colour printing is required.

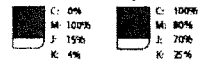
Preferred for Spot Printing



• CMYK

The this logo for all full colour applications

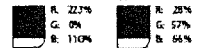
Preferred for Process Printing



• RGB

Use this logo for digital applications including PowerPoint and Word

Preferred for Electronic Applications



Web Safe Hexadecimal > #E31970 / #70637E

"Whoosh!" is a Parkson service

Parkson S.A.S. - Parc La Fayette - 6, rue Isaac Newton - 25975 Besançon Cedex 9
Phone: +33 (0)3 81 54 56 00 - Fax: +33 (0)3 81 54 49 90 - www.parkson.com

• Identity Guidelines • • •

• Which alternative logos can I use? ...



• One colour

When single colour production only is available the entire Whoosh! logotype should appear in the "Whoosh!" pink including the baseline.



• Black

When appearing in any application where "Whoosh!" colours are not available the entire "Whoosh!" logotype should appear in black (against a light background) or white (against a dark background). No other colours should be used.



• Reversed

If necessary, the entire "Whoosh!" logotype may appear at a reversed white logo on a black or dark coloured background. When reversing the logotype, be sure to maintain sufficient contrast.

Avoid complex and backgrounds that compete with the "Whoosh!" logotype or reduce its legibility.

"Whoosh!" is a Parkson service

Parkson S.A.S. - Parc La Fayette - 6, rue Isaac Newton - 25975 Besançon Cedex 9
Phone: +33 (0)3 81 54 56 00 - Fax: +33 (0)3 81 54 49 90 - www.parkson.com

• Identity Guidelines • • •

• Which alternative logos can I use? ...



• Without the baseline
If necessary, the "Whoosh!" logo can be used without the baseline "to easy to part".



• "Whoosh!" initials
Additional graphic element issued from the applications.



• "Whoosh!" applications icon
Icon for "Whoosh!" applications.

• Identity Guidelines • • •

"Whoosh!" is a Parkson service
Parkson S.A.S. - Parc La Fayette - 6, rue Isaac Newton - 25875 Besançon Cedex 9
Phone: +33 (0)3 81 54 46 00 - Fax: +33 (0)3 81 54 49 96 - www.parkson.com

• Which fonts should I use? ...

• Main Content Fonts
Fonts to use for the main content of any Whoosh presentation material (body copy).

Myriad Pro Light / Italic
AaBbCc1234 - AaBbCc1234

Myriad Pro Regular / Italic
AaBbCc1234 - AaBbCc1234

Myriad Pro Semibold / Italic
AaBbCc1234 - AaBbCc1234

Myriad Pro Bold / Italic
AaBbCc1234 - AaBbCc1234

• Substitute Fonts
Please use **FFINAL**, **Formal**, **bold**, **Italic**, **bold italic** for all digital mediums and web use or when Myriad Pro is not available.

• Identity Guidelines • • •

"Whoosh!" is a Parkson service
Parkson S.A.S. - Parc La Fayette - 6, rue Isaac Newton - 25875 Besançon Cedex 9
Phone: +33 (0)3 81 54 46 00 - Fax: +33 (0)3 81 54 49 96 - www.parkson.com

Parkeon United States (http://www.parkeon.us) > Our solutions (http://www.parkeon.us/our-solutions/) > Products and services (http://www.parkeon.us/our-solutions/products/categorie/Whoosh! Mobile Parking Payment

Whoosh! Mobile Parking Payment

mobile phone payment solution

- Easy way to pay for parking
- Get text reminder when time is running out
- Extend time remotely – avoid parking fines
- Electronic history of parking payments

○○○

Description

(http://www.parkeon.us/wp-content/uploads/sites/3/2015/07/Whoosh_Website-pic-e1436976947506.png)As the “anytime, anywhere, any device” mentality has developed, there has been a considerable change in the behavior of citizens/consumers. Everyone must be able to get things done in their own way and whenever they want. Cities and towns must adapt to this reality and provide solutions for as many people as possible. That is why Parkeon has developed a payment solution by mobile phone or computer known as Whoosh!



- Download the application on Android and iPhone or access the application through Whooshstore.com (http://whooshstore.com/)
 - Available on Google play (https://play.google.com/store/apps/details?id=com.parkeon.whoosh)
 - Available on the App Store (https://itunes.apple.com/us/app/whoosh!/id572539210?mt=8)
- Users can choose to receive a notification indicating that their parking payment is about to expire. They may also remotely extend the duration of their parking stay, monitor their balance and access the entire history of their operations
- The Whoosh solution is fully integrated into myParkfolio, the centralized management system of Parkeon’s multi-space parking meters. The town benefits from all the advantages provided by an information system which is shared by several sales channels: assistance with supervision, management of rotation and prices, monitoring of revenues and statistical overview
- This solution provides for another form of payment for the end user. Allowing further compliance with regulations, by significantly reducing the proportion of users who do not pay for their parking.

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Memo

To: Radnor Township Board of Commissioners
From: John B. Rice, Esquire
Date: 8/8/16
Re: PLO Recommendations
Cc: Bob Zienkowski & Kevin Kochanski

The Planning Commission met on August 1, 2016 and made the following recommendations to the proposed PLO zoning amendment circulated by Commissioner Curley. Attached to this Memo is a copy of the proposed amendments to Sections 280-62, 280-63 and 280-64 of the existing PLO zoning regulations.

1. Revise the list A uses to a 30 – 100% gross floor area.
2. Revise the list B uses to 0-70% gross floor area. Provided however that list B uses less than 30% should not benefit from the reduced setbacks and increased building height provisions.
3. Remove the indoor health/fitness recreation center use as a separate principal use but permit the use in conjunction with a hotel or other principle use not open to the public under the accessory use provisions.
4. Provide for an ambulatory care facility use with the definition as proposed by Amy Kaminski. (add said definition?)
5. Remove the financial subdivision definition as a principle use and provide for it under the area and height regulations.
6. Modify Section 280-64.C so that the building placement setback is from any “existing or proposed” street right-of-way line.
7. Modify Section 280-64.D to address the angle of the building offsets. Provide minimum dimensions for off-sets.
8. Modify Section 280-64 F. to increase the riparian buffer to 50 feet.

9. Modify Section 280-64.G and change the word may to must.
10. Create a new list of C uses which would include assisted living, age targeted, hotel and skilled nursing uses. Allow these uses to be developed at 100% on lots less than 10 acres. The setbacks and building height would be consistent with the mixed use.
11. Provide for a greater setback from the mixed use to an existing residential use. Setbacks against existing residential uses – 200' if a proposed building is in excess of the existing 38' height regulations.
12. Change minimum lot area to 6 acres for PLO as a whole.
13. The mixed use option would only be permitted for lots existing as of the date of ordinance enactment. This would prevent a larger lot from being subdivided and developed at 100% of list C uses.

Section 280 62 Purpose; application of regulations

PLO Planned Laboratory-Office Districts are designed primarily to provide for selected modern laboratory and office establishments which:

- (1) Provide for attractive large-site, low-lot-coverage development in areas where traditional business development would be inappropriate.
- (2) Strengthen and diversify the Township's tax base.
- (3) Are compatible with the character of the surrounding areas.

(4) Increase the effectiveness of the zoning district by providing the capability for a mixture of complementary uses.

(5) Decrease the negative external effects of parking and traffic on surrounding areas by providing the capability for a mixture of complementary uses.

B.

PLO Districts may be established and developed only in accordance with the special provisions of § 280-132 and subject to the regulations of this article and any other pertinent provisions of this chapter.

C.

In PLO Planned Laboratory-Office Districts, the regulations contained in this chapter shall apply.

Section 280 63 Use regulations

A building or unified group of buildings may be erected or used and a lot may be used or occupied for any of the following purposes:

A. (List A) – Fifty-one percent (51%) to one-hundred percent (100%) of the gross floor area may be used or occupied for the following:

1. Scientific or industrial research, testing or experimental laboratory or similar establishment for research or product development, provided that there is no commercial production or storage of any commodity or substance except for storage necessary for scientific research.
2. Office Building

B. (List B) – Zero to Forty-nine percent (49%) of the gross floor area may be used or occupied for the following and subject to the conditions specified in Section 280 64 G: Office building:

1. Hotel, including extended stay, which may contain restaurant and banquet space. Hotel pools shall be for the use of hotel guests only.

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2. Restaurant, located only within office (including Medical office) building or hotel. Outdoor dining is permitted in accordance with Section 280-115.3B.

3. Indoor health/fitness/recreation center.

4. Skilled nursing and/or assisted living facility.

5. Independent living facility.

6. Out-patient surgical center.

7. Ambulatory care facility.

C.

Accessory uses, which may include:

(1)

Storage within a completely enclosed building in conjunction with a permitted use.

(2)

A cafeteria or other service facility located within the building and operated for the exclusive use of the occupants of the building. An accessory cafeteria may include outdoor dining as permitted by § **280-115.3B**.

[Amended 4-8-2013 by Ord. No. 2012-09]

(3)

A recreational area for occupants.

(4)

Living quarters for watchmen, caretakers or similar employees.

(5)

A parking structure, when constructed as an accessory structure for the purpose of eliminating allowable surface parking. Parking structures may be located wholly or partly within the principal building, attached to and made a part of the principal building, or constructed as a detached accessory structure. Parking spaces within structures may be reduced to not less than nine feet in width by 19 feet in depth, exclusive of aisles, for each motor vehicle.

(6) Banking facilities/ATM for use with building tenants.

Section 280 64 Area and height regulations

A.

Lot area and width. Every lot on which a building or combination of buildings is hereafter erected or used shall have a lot area of not less than 10 acres, and such lot shall not be less than 300 feet at the building line.

B. Building area. Not more than 30% of the area of any lot may be occupied by buildings and structures, and not less than 45% of the total lot area, exclusive of those areas within the public right-of-way, shall be devoted to landscaping and planted in accordance with Chapter 255, Subdivision of Land. Landscaped areas shall include nonimpervious areas devoted to stormwater management, required buffer areas and landscaping for parking facilities.

C. Building placement. No building or accessory structure shall be located less than one hundred and fifty (150) feet from a street right-of-way line nor less than two hundred (200) feet from a side or rear property line and no surface parking area, driveway, service or interior roadway, with the exception of approved areas for vehicular access, shall be located less than 75 feet from a street right-of-way or other property line.

D. Building size and spacing.

(1) The greatest dimension in length or depth of a building shall not exceed 160 feet, and no more than three buildings may be attached to each other, provided further that the facade of any building attached to another building be visibly offset from the adjoining building at an angle of approximately 90°

The distance at the closest point between any two buildings or group of attached buildings, including accessory structures, shall not be less than 45 feet.

(3) In no case shall the width of buildings or accessory structures or the aggregate widths of buildings or accessory structures fronting on a street on the same lot exceed 80% of the width of a lot.

E. Height regulations. Except as set forth in Section 280 64 G, nNo building or accessory structure shall exceed three stories or 38 feet in height.

F. Riparian buffer setback: 35 feet

G. Mixed use

A building or unified group of buildings may include the uses specified in Section 280 63 B subject to the following conditions:

1. The minimum gross floor area of these uses is 30%.
2. No building shall exceed 85 feet in height. Buildings in excess of the height specified in Section 280 64 E are subject to the following restrictions:

Comment [c1]: This language should be unchanged from current text. Staff, please verify.

<u>Building Height (Tallest building on site)</u>	<u>Maximum Building Area (%)</u>	<u>Maximum Lot Coverage (%)</u>	<u>Set Back to Street ROW Line (ft)</u>	<u>Set Back to Side and Rear Property Line Adjacent to Residential Zoning District (ft)</u>	<u>Set Back to Side and Rear Property Line Adjacent to Non-Residential Zoning District (ft)</u>	<u>Set Back to Side and Rear Property Line Abutting Railway (ft)</u>
<u>Greater than 38' but less than or equal to 55'</u>	<u>29</u>	<u>50</u>	<u>100</u>	<u>200</u>	<u>50</u>	<u>25</u>
<u>Greater than 55' but less than or equal to 85'</u>	<u>28</u>	<u>45</u>	<u>100</u>	<u>200</u>	<u>50</u>	<u>25</u>

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3. The gross floor area for all buildings on site shall not exceed 25,500 square feet per acre of Total Site Area.

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4. a parking garage or parking structure may have a height of up to 55 feet so long as such parking garage or parking structure does not exceed the height of any building on the site.

5. All other structures shall not exceed 45.

Comment [c2]: Not sure what this means.

6. Financial Subdivision -

Comment [c3]: Consider language to allow this practice in lieu of conventional subdivision.

Staff to provide.

Build-Out Analysis in PLO - Planned Laboratory-Office District

9-6-2016

A	B	C	D	Building Coverage	Gross Square Footage								
				E	F	G	H	I	J	K	L	M	N
				B x .30	E x 3 floors	F x .45	F x .65			D x 25,500	K/F	K x .70	M/F
Address	Lot Area - Square Footage	Lot Area - Acreage	Proposed Total Site Area (exclusive of Rights-of-Way)*	Maximum Allowable Bldg Coverage under Ex. PLO Regulations (30%)	Maximum Allowable Gross Floor Area under Ex. PLO Regulations (@ 3 story building)	Approximate Achievable Square Footage Based on Reasonable Site Constraints under Ex. PLO Regulations (@45% of Gross)	Approximate Achievable Square Footage Based on Reasonable Site Constraints under Ex. PLO Regulations (@65% of Gross)	Approximate Ex Square Footage	Existing Square Footage as a % of Maximum Allowable (Column F)	Proposed Maximum Allowable Gross Floor Area (Mixed Use with minimum 30% B List Uses - Site)	Proposed Maximum Square Footage as a % of Existing Maximum Allowable (Column F)	Proposed Maximum Gross Square Footage of Office Use (70% A List)	Proposed Maximum Office Square Footage as a % of Existing Maximum Allowable (Column F)
100 Matsonford Road	2,512,323	57.68	52.94	753,697	2,261,091	1,017,491	1,469,709	747,677	33.07%	1,349,970	59.70%	944,979	41.79%
280 King of Prussia Road	297,950	6.84	6.84	89,385	268,155	120,670	174,301	60,000	22.38%	174,420	65.04%	122,094	45.53%
201 King of Prussia Road	631,620	14.50	14.50	189,486	568,458	255,806	369,498	251,434	44.23%	369,750	65.04%	258,825	45.53%
250 King of Prussia Road	363,290	8.34	7.28	108,987	326,961	147,133	212,525	166,532	50.93%	185,640	56.78%	129,948	39.74%
259 Radnor Chester Road	456,247	10.47	9.97	136,874	410,623	184,780	266,905	125,430	30.55%	254,235	61.91%	177,965	43.34%
175 King of Prussia Road	304,920	7.00	6.12	91,476	274,428	123,493	178,378	63,436	23.12%	156,060	56.87%	109,242	39.81%
145 King of Prussia Road	1,174,378	26.96	18.71	352,313	1,056,940	475,623	687,011	475,088	44.95%	477,105	45.14%	333,974	31.60%

* Based on available published data