

BOARD OF COMMISSIONERS
AGENDA
Monday, November 23, 2015 - 6:30 PM

Pledge of Allegiance

Notice of Executive Session on November 23, 2015

1. Appointments to various Boards and Commissions
2. Certificate of Recognition - Papal Visit
3. Public Participation

4. Consent Agenda

- a) Disbursement Review and Approval: 2015-11A, 2015-11B
- b) Resolution #2015-117 - Amending Resolution 2014-101 by revising the 2015 Minimum Municipal Obligation
- c) Acceptance of Department Monthly Reports
- d) Resolution #2015-119 – Authorizing the Public Auction of Township Parking Meters
- e) Consideration of a Motion to Approve the Certificate of Appropriateness:
 - HARB-2015-19 – 210 Poplar Avenue - Remodel exterior finishes, add master bedroom over existing great room, renovate 1st and 2nd floors, and install new windows and roof.

5. Committee Reports

PUBLIC WORKS & ENGINEERING

- A. Resolution #2015-121 - Authorizing Bids To Be Received For The Sale Of Tax Map Parcel No. 36-14-44 Consisting Of 2,500 Square Feet In Accordance With The Township Code
- B. Resolution #2015-122 – ***(Final Plan Approval)*** - Cottage at Valley Forge Flowers
- C. Resolution #2015-123 - Authorizing Gannett Fleming, Incorporated to Provide Design, Permitting, and Bidding Documents for Storm Sewer Construction Running From School Lane to West Wayne Avenue, per Recommendation of the Stormwater Management Advisory Committee

COMMUNITY DEVELOPMENT

- D. Ordinance #2015-19 – ***(Adoption)*** - Fire Loss Reimbursement Claims and Procedures - Creating a New Chapter 183 of the Radnor Township Code, Fire Loss Reimbursement Claims and Procedures, that provides for the transfer of fire insurance proceeds to the Township for payment of delinquent taxes and other municipal claims or be held as security

FINANCE & AUDIT

- E. Resolution #2015-118 – Authorizing the Township Manager to negotiate an agreement with Tyler Technologies for an Enterprise Resource Planning (“ERP”) software solution as recommended by CARFAC and the Township Administration
- F. Ordinance #2015-20 – ***(Introduction)*** - Adoption of the final Comprehensive Budget for 2016 (v2) which includes appropriations for 2016, the Five-Year Capital Plan and Five-Year Forecast, and establishing the Township Real Estate Tax and Sanitary Sewer Rates for 2016

PUBLIC SAFETY

- G. Ordinance #2015-21 (***Introduction***) - Amending Chapter 262, Towing Ordinance to increase the hooking fee, increase the maximum cost of towing flat fee per hour, add a standard cleanup fee, increase the fee for storage costs, establish a Police Administration fee, revise the requirements and regulations for non-consent towing operators and duty towing operators, increase the yearly towing license fee, provide for penalties for violation of this chapter
- H. Ordinance #2015-22 – (***Introduction***) - Authorizing a “No Parking Any Time” sign to be installed on Conestoga Road at South Wayne Avenue
- I. Ordinance #2015-23 – (***Introduction***) - Authorizing a new stop sign to be installed on Galer Road at Loudan Lane
- J. Ordinance #2015-24 - (***Introduction***) - Rescinding Ordinance #1259 dated April 27, 1965, for the 2 hour parking on Gallagher Road

PARKS & RECREATION
PERSONNEL & ADMINISTRATION
LIBRARY
PUBLIC HEALTH

Old Business
New Business
Public Participation
Adjournment

Appointments to Various Boards and Commissions

Certificate of Recognition

Papal Visit

Public Participation

RADNOR TOWNSHIP
DISBURSEMENTS SUMMARY
November 23, 2015

The table below summarizes the amount of disbursements made since the last public meeting held on November 9, 2015. As approved by the Board, the Administration is now making weekly accounts payable disbursement batches and publishing those lists on the Township's web site at the following link. Please refer to those files for a detailed listing of the amounts paid by vendor by account code.

Link: <http://www.radnor.com/egov/apps/document/center.egov?path=browse&id=22>

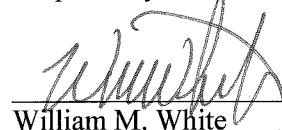
Fund (Fund Number)	2015-11A	2015-11B	Total
	November 6, 2015	November 13, 2015	
General Fund (01)	641,853.59	149,689.02	\$791,542.61
Sewer Fund (02)	11,629.36	121,311.70	132,941.06
Storm Sewer Management (04)	2,885.80	0.00	2,885.80
Capital Improvement Fund (05)	454.37	4,385.72	4,840.09
Police Pension Fund (07)	0.00	1,934.11	1,934.11
Escrow Fund (10)	3,000.00	4,500.00	7,500.00
Civilian Pension Fund (11)	0.00	1,593.20	1,593.20
Investigation Fund (12)	0.00	199.98	199.98
Police K-9 Fund (17)	0.00	347.29	347.29
\$8 Million Settlement Fund (18)	16,117.95	0.00	16,117.95
The Willows Fund (23)	928.30	0.00	928.30
Total Accounts Payable			
Disbursements	\$676,869.37	\$283,961.02	\$960,830.39
<i>Electronic Disbursements</i>	n/a	n/a	1,515,611.83
Grand Total	\$676,869.37	\$283,961.02	\$2,476,442.22

In addition to the accounts payable checks, the Township also has various electronic payments including payroll, debt service, credit card purchases and fees as well as others from time to time. The attached table reflects all of the electronic payments made since the last public Board meeting as well as those anticipated prior to the next Board meeting.

The Administration has adopted various internal control and processing procedures to insure that amounts obligated are within the budgetary limits established by the Board of Commissioners. Those procedures are monitored on a daily basis by members of the Finance Department and responsible employees of the various departments. The amounts included in the table above have been scrutinized as part of the internal control and processing procedures and have obtained the required approvals prior to disbursement.

If you should have any questions, please contact the Finance Department.

Respectfully Submitted,



William M. White
Finance Director

ELECTRONICALLY PAID DISBURSEMENT LISTING
Estimated Through December 14, 2015

Description	Account No.	Date	Purpose	Amount
Credit Card Revenue Fees - Estimated	Various Funds	12/10/2015	11/15 Credit Card Revenue Processing Fees	\$3,000.00 *
Credit Card Revenue Fees - Actual	01-Various	11/10/2015	10/15 Credit Card Revenue Processing Fees	\$3,824.02
Debt Payment	Various Funds	12/15/2015	TD Bank GOB 2010	\$67,784.38
Payroll [Pension] Transaction - Estimated	07-492-4980	12/1/2015	12/15 Police Pension Payments	\$171,497.64
Payroll [Pension] Transaction - Estimated	11-495-4980	12/1/2015	11/15 Civilian Pension Payments	\$133,705.79
Payroll [Bi-Weekly] Transaction - Estimated	01-various	11/19/2015	Salaries and Payroll Taxes - General Fund	\$400,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	11/19/2015	Salaries and Payroll Taxes - Sewer Fund	\$15,000.00
Payroll [Bi-Weekly] Transaction - Estimated	17-various	11/19/2015	Salaries and Payroll Taxes - K-9 Fund	\$400.00
Payroll [Bi-Weekly] Transaction - Estimated	01-various	12/3/2015	Salaries and Payroll Taxes - General Fund	\$400,000.00
Payroll [Bi-Weekly] Transaction - Estimated	02-various	12/3/2015	Salaries and Payroll Taxes - Sewer Fund	\$15,000.00
Payroll [Bi-Weekly] Transaction - Estimated	17-various	12/3/2015	Salaries and Payroll Taxes - K-9 Fund	\$400.00
Payroll [CBA Special] Transaction - Estimated	01-various	12/1/2015	Longevity - General Fund	\$295,000.00
Payroll [CBA Special] Transaction - Estimated	02-various	12/1/2015	Longevity - Sewer Fund	\$10,000.00
Period Total				\$1,515,611.83

Submitted: _____

* Credit card fees are charged to the Township's accounts on the first of the month

<u>Original Estimate</u>			<u>Actual Amount</u>
\$400,000.00	11/5/2015	Salaries and Payroll Taxes - General Fund	\$410,996.84
\$15,000.00	11/5/2015	Salaries and Payroll Taxes - Sewer Fund	\$11,845.58
\$400.00	11/5/2015	Salaries and Payroll Taxes - K-9 Fund	\$271.28
\$415,400.00			\$423,113.70

**RESOLUTION 2015-117
RADNOR TOWNSHIP**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE
COUNTY, PENNSYLVANIA, AMENDING RESOLUTION
2015-101 UPDATING THE 2016 MINIMUM MUNICIPAL
OBLIGATION (MMO)**

WHEREAS, The Commonwealth of Pennsylvania General Assembly, on December 18, 1984 adopted the Municipal Pension Plan Funding Standards and Recovery Act (Act 205 of 1984), which has been amended in part by Act 189 of 1990, Act 82 of 1988, and act 44 of 2009; and

WHEREAS, Act 44 of 2009 amended Act 205 of 1984 to implement a new Recovery Plan for distressed pension plans in an attempt to provide funding relief to local governments; and

WHEREAS, The Board of Commissioners adopted Resolution 2015-101 on September 28, 2015 adopting the initial 2016 minimum municipal obligation pursuant to Act 44 of 2009; and

WHEREAS, Several of the payroll assumptions used in the initial MMO calculations have changed affecting the 2016 calculation for the Civilian Pension Plan and the Police Pension Plan.

NOW, THEREFORE, it is hereby **RESOLVED** that the Board of Commissioners of Radnor Township hereby amend Resolution 2015-101 to update the 2016 minimum municipal obligation as follows and as calculated on the attached worksheets:

	Res 2015-101	Res 2015-117	Difference
POLICE PENSION PLAN	\$2,212,133	\$2,292,574	80,441
CIVILIAN PENSION PLAN	\$2,048,468	\$1,845,031	(203,437)
AGGREGATE PLAN TOTAL	\$4,260,601	\$4,137,605	(\$122,996)

SO RESOLVED, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this 23rd day of November, A.D., 2015.

RADNOR TOWNSHIP

By: _____

Name: James C. Higgins

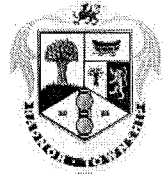
Title: President

ATTEST: _____

Robert A. Zienkowski,
Township Manager / Secretary

Radnor Township

PROPOSED LEGISLATION



DATE: November 18, 2015

TO: Board of Commissioners

FROM: William M. White, Finance Director

A handwritten signature in black ink, appearing to read "W. M. White", is written over the printed name "William M. White, Finance Director".

LEGISLATION: Resolution 2015-117 Amending Resolution 2015-101 updating the Township's 2016 Minimum Municipal Obligation (MMO) as required by Act 205.

PURPOSE AND EXPLANATION: In accordance with the provisions of Act 205 the Minimum Municipal Obligation (MMO), which represents the Township's annual pension contribution requirement, must be submitted and approved by the Board of Commissioners no later than September 30 of each year. The Township satisfied that requirement by adopting Resolution 2015-101.

However, several of the payroll assumptions anticipated for 2016 have changed during the budget process which requires the Township to amend the 2016 MMO. The changed assumptions include:

- Police: Minor payroll differences associated with new hire pay schedule and overtime
- Civilian: Minor payroll differences associated with overtime and other compensation as well as a change in the amortization of the unfunded accrued liability payment

FISCAL IMPACT: The pension obligations included in the legislation total \$4,137,605 which is made up of \$2,292,574 from the Police Pension Plan and \$1,845,031 from the Civilian Pension Plan. This amount represents a decrease of \$122,996 (or 2.9%) under the original 2016 MMO totals adopted via Resolution 2015-101. Further, as noted in the original resolution, the Township anticipates receiving approximately \$622,500 from the State for pension aid in 2016, which will result in a net pension expense of \$3,515,105.

RECOMMENDED ACTION: Based on the budget discussions, the Administration recommends that Board of Commissioners adopt the amended 2016 MMO calculations as drafted.

CERTIFICATION OF
FISCAL YEAR 2016
MINIMUM MUNICIPAL OBLIGATION
POLICE AND CIVILIAN PENSION PLANS

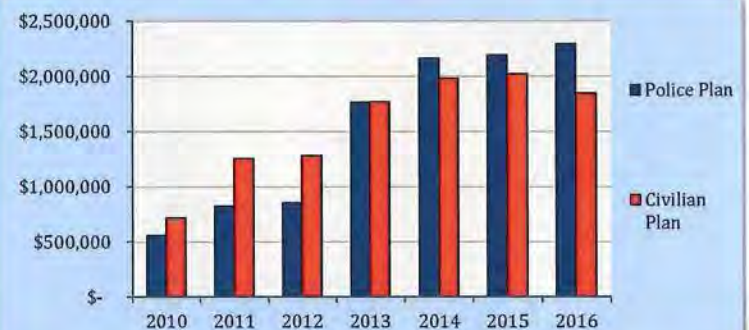
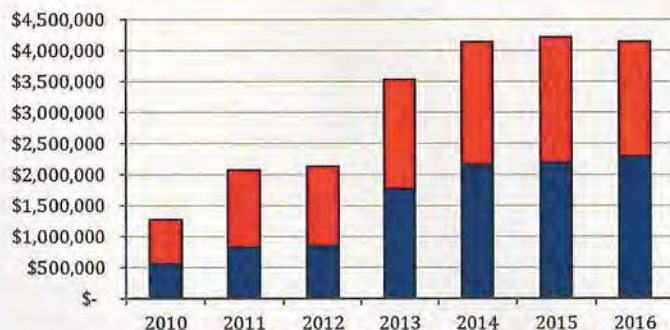
RESOLUTION 2015-117
RADNOR TOWNSHIP, PA
NOVEMBER 23, 2015

Amending Resolution 2015-101 adopted on September 28, 2015

RADNOR TOWNSHIP, PA
***REVISED* 2016 MINIMUM MUNICIPAL OBLIGATION**
POLICE & CIVILIAN PENSION PLANS AND COMBINED



ACT 205 FUNDING FORMULA	Police Plan	Civilian Plan	Total Obligation
Financial Requirements:			
1. Estimated Payroll	\$ 4,741,000	\$ 6,501,000	\$ 11,242,000
2. Normal Cost of Plan (% of payroll)	16.847%	11.784%	13.919%
3. Total Normal Cost of Plan (1 x 2)	\$ 798,716	\$ 766,078	\$ 1,564,794
4. Plan Amortization Requirement	1,580,391	1,332,469	2,912,860
5. Plan Administrative Expenses (Police:1.9%, Civilian:1.2%)	80,601	71,514	152,115
6. Total Financial Requirements (3 + 4 + 5)	\$ 2,459,708	\$ 2,170,061	\$ 4,629,769
Credits to Township Funding Requirements:			
7. Estimated Employee Contributions	(167,169)	(325,065)	(492,234)
8. Rounding Adjustment	35	35	70
9. Total Credits to Township Funding Requirements	\$ (167,134)	\$ (325,030)	\$ (492,164)
10. Resulting Gross MMO (6 + 9)	\$ 2,292,574	\$ 1,845,031	\$ 4,137,605
11. Optional Funding Relief per Act 44 of 2009 25% of Plan Amortization Requirement (4 x .25)	(395,098)	(333,117)	(728,215)
12. Financial Obligation to be Budgeted			
Without Act 44 Relief	2,292,574	1,845,031	4,137,605
With Act 44 Relief	1,897,476	1,511,914	3,409,390
13. Recommended MMO	\$ 2,292,574	\$ 1,845,031	\$ 4,137,605
2015 MMO Total	\$ 2,190,903	\$ 2,020,393	\$ 4,211,296
2014 MMO Total	\$ 2,160,223	\$ 1,979,695	\$ 4,139,918
2013 MMO Total	\$ 1,765,384	\$ 1,767,162	\$ 3,532,546
2012 MMO Total	\$ 855,232	\$ 1,280,125	\$ 2,135,357
2011 MMO Total	\$ 822,301	\$ 1,252,960	\$ 2,075,261
2010 MMO Total	\$ 558,404	\$ 717,342	\$ 1,275,746
2009 MMO Total	\$ 534,000	\$ 881,500	\$ 1,415,500



ACT 205 FUNDING FORMULA (A)	UNIFORM PLAN				CIVILIAN PLAN				TOTAL 2014 OBLIGATION
	Pre 1/1/2013 Officers	Post 1/1/2013 Officers	Retirees	FOP / POLICE PLAN TOTAL	Administrative	Union	Retirees	CIVILIAN PLAN TOTAL	
FINANCIAL REQUIREMENTS									
1. TOTAL ANNUAL PAYROLL (ESTIMATED)	\$ 3,494,568	\$ 1,246,643	\$ -	\$ 4,741,211	\$ 1,947,757	\$ 4,553,538	\$ -	\$ 6,501,295	\$ 11,242,506
2. NORMAL COST OF PLAN (% OF PAYROLL)	16.847%	16.847%	0.000%	16.847%	11.784%	11.784%	0.000%	11.784%	13.919%
3. TOTAL NORMAL COST OF PLAN (1 x 2)	\$ 588,730	\$ 210,022	\$ -	\$ 798,752	\$ 229,524	\$ 536,589	\$ -	\$ 766,113	\$ 1,564,865
4. TOTAL AMORTIZATION REQUIREMENT	702,326	-	878,065	1,580,391	183,481	588,951	560,037	1,332,469	2,912,860
5. TOTAL ADMINISTRATIVE EXPENSES (Police:1.7%, Civilian:1.1%)	59,408	21,193	-	80,601	21,425	50,089	-	71,514	152,115
6. TOTAL FINANCIAL REQUIREMENTS (3 + 4 + 5)	\$ 1,350,463	\$ 231,215	\$ 878,065	\$ 2,459,744	\$ 434,430	\$ 1,175,629	\$ 560,037	\$ 2,170,096	\$ 4,629,839
CREDITS TO PLAN									
7. TOTAL EMPLOYEE CONTRIBUTIONS (ESTIMATED)	(104,837)	(62,332)	-	(167,169)	(97,388)	(227,677)	-	(325,065)	(492,234)
8. ROUNDING	-	-	-	-	-	-	-	-	-
9. TOTAL CREDITS TO PLAN (7 + 8)	\$ (104,837)	\$ (62,332)	\$ -	\$ (167,169)	\$ (97,388)	\$ (227,677)	\$ -	\$ (325,065)	\$ (492,234)
10. MINIMUM MUNICIPAL FINANCIAL OBLIGATIONS FOR FISCAL YEAR 2014 (6 + 9)	\$ 1,245,626	\$ 168,883	\$ 878,065	\$ 2,292,575	\$ 337,042	\$ 947,952	\$ 560,037	\$ 1,845,031	\$ 4,137,605

FINANCE DEPARTMENT
Monthly Report
General Fund and Sewer Fund
As of October 31, 2015



Prepared by: William M. White
Finance Director

October 2015 Finance Update

Radnor Township, PA

11/4/2015

General Fund (#01)

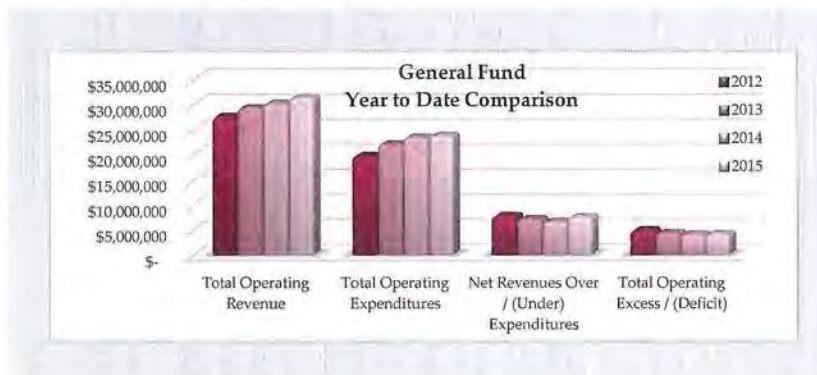
Revenue Update

Forecast begins to solidify as we head down the home stretch: Year over year revenue is up 3.8% and expected to exceed full year estimates by 4%

Township revenues are made up of three broad categories: Real Estate Taxes (36%), Act 511 Taxes (41%) and other revenues (23%). Other revenues are comprised of permits, fines, departmental income and miscellaneous income.

Real Estate and Business Taxes (a part of the Act 511 group) are collected prior to May 15th, so at this

collection efforts, audit proceeds to-date are \$485,000 with another \$300,000 received on November 2. Finally, we reported that building permit (and related) revenues are up significant over last year and current year forecasts (+\$335,534 over 2014). The bump is the result of a couple large projects



point in the year; most of the annual revenues are collected; giving us a good idea on where we will end the year. Real Estate Taxes are the most predictable and continue to perform as expected.

Next, we reported at the end of Q2 that business taxes showed little growth. However, due to the Township's ongoing follow up and

that began late summer. Other revenue areas that are performing well are grants (+\$218K over 2014) and miscellaneous (+\$149K over 2014). Grants are up due to increases in state pension aid and catchup payments from recycling grants. Miscellaneous is up due to unclaimed funds

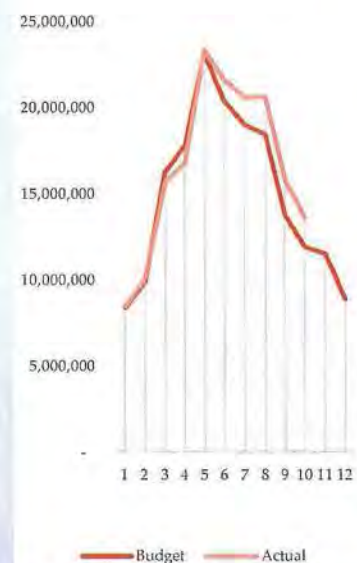
General Fund Cash Flow at a Glance

...

The chart below tracks how the actual cash flow for the general fund is performing against expectations.

Through October, results continue to trend ahead of expectations.

General Fund
2015 Fund Balance Projection
Budget vs. Actual (to date)



proceeds and life insurance surrenders.

Those results, coupled with the large increases in the real estate transfer taxes have allowed us to maintain the year-end forecast for

the General Fund at \$2.0 million (down slightly from the August forecast of \$2.2 million).

Expenditure Update

Expenditures stay on Track

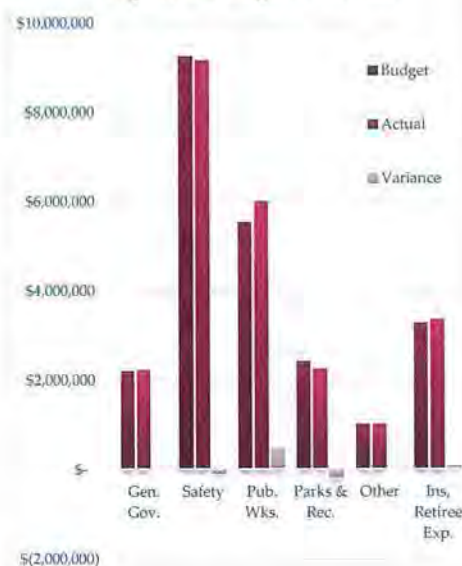
Township expenses fall within eight broad categories: General Government, Protection of Persons & Property, Public Works, Parks & Recreation, Library, Community Organizations, Non-Departmental and Other Financing Uses. General Government is now performing slightly over budget as a result of some significant legal bills resulting from litigation and labor issues. Security of Persons and Property are performing at budgeted levels as a result of not yet hiring all of the budgeted police positions as well as not needing all of the contracted inspection expenses in Community Development due to the delayed approval of the Villanova Dorm / Parking project. Some Police Department line items are forecasting to exceed budgeted levels due to various reasons. However, in the aggregate and as a result (again) of not hiring the budgeted police positions, the impact to the bottom line is minimal. Public works is trending above budgeted levels due entirely to the snow removal costs from January / February. Parks & Recreation continue to perform below budget due mostly to the fact

that during the winter months, most of the park maintenance payroll was charged to highways for snow removal. Library is performing as expected while community organizations are over budget as a result of the payment to Main Line School Night for painting expenses at the Creutzburg Center. Non-Departmental and other financing uses are performing as expected for the most part.

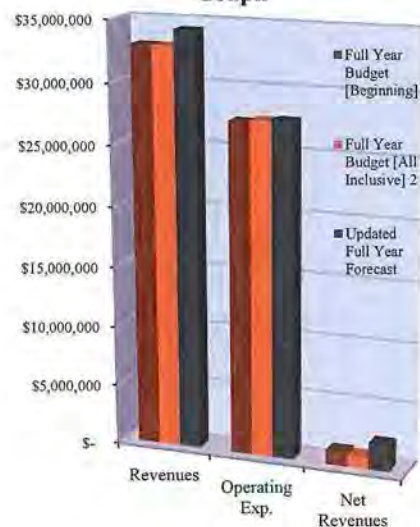
As we try to forecast to year-end, base line operational expenditures are right on track and should meet expectations. Potential variations could result from any weather related events that might cause the Township to expend funds unexpectedly.

* * *

Expense Budget v Actual



Full Year Comparison Activity Graph



Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, October 31, 2015



Year to Date Actual (Cash Basis)

2012	2013	2014	2015	\$Δ	%Δ
------	------	------	------	-----	----

REVENUES

Taxes					
Real Estate Tax	\$ 11,487,035	\$ 11,584,555	\$ 11,629,410	\$ 11,600,669	(28,741) -0.2%
Real Estate Transfer Tax	1,492,987	2,233,406	1,755,910	2,386,979	631,069 35.9%
Mercantile Tax ¹	1,209,108	689,137	1,367,063	1,265,640	(101,423) -7.4%
Local Services Tax	804,721	719,993	748,355	797,394	49,039 6.6%
Amusement Tax	41,264	30,243	32,638	20,656	(11,582) -36.7%
Business Privilege Tax	6,438,158	7,468,860	8,338,080	8,502,210	164,130 2.0%
Mercantile Tax - Audit	41,716	-	-	61,000	61,000 148%
Business Privilege Tax Audit	376,840	1,086,611	491,306	424,229	(67,077) -13.7%
Total Taxes	\$ 21,891,829	\$ 23,812,806	\$ 24,362,762	\$ 25,058,776	696,014 2.9%

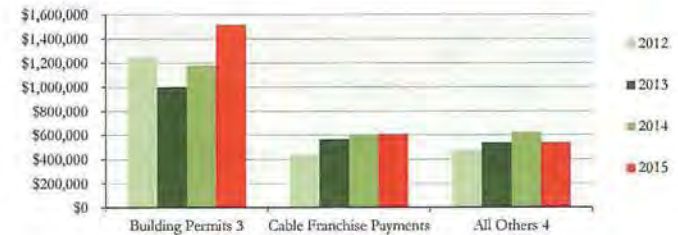
¹ The Mercantile Tax laws were amended in 2012 to move the filipayment date from August 15th to May 15th. As a result, comparisons with 2012 prior to August will be skewed, and comparisons with 2013 will be off for the entire year as 2013 only represented six months' worth of activity.



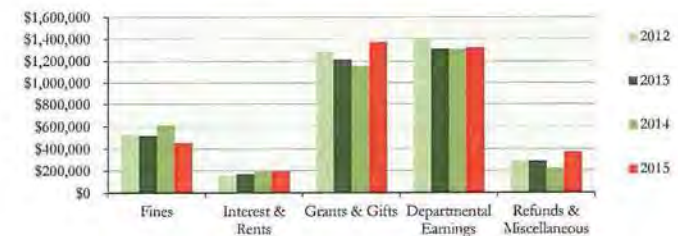
Permits & Licenses					
Building Permits ³	1,250,303	1,002,025	1,183,284	1,518,818	335,534 28.4%
Cable Franchise Payments	439,057	564,593	606,749	608,778	2,029 0.3%
All Others ⁴	475,227	534,856	624,474	536,859	(87,615) -14.0%
Total Permits & Licenses	\$ 2,164,587	\$ 2,101,474	\$ 2,414,507	\$ 2,664,455	249,948 10.4%

³ Building Permits Includes: Building, Mechanical, Plumbing and Electrical permit codes.

⁴ All Others excludes development escrow proceeds since they are accounted for as a reduction of the Engineering expenses below.



Other Sources					
Fines	536,385	518,875	619,973	456,218	(163,755) -26.4%
Interest & Rents	156,455	168,667	198,916	198,724	(192) -0.1%
Grants & Gifts	1,285,476	1,217,826	1,157,004	1,375,070	218,066 18.8%
Departmental Earnings	1,394,382	1,310,440	1,311,656	1,326,807	15,152 1.2%
Refunds & Miscellaneous	292,400	290,445	225,927	375,333	149,407 66.1%
Total Other Sources	\$ 3,665,098	\$ 3,506,253	\$ 3,513,476	\$ 3,732,153	218,677 5.9%



TOTAL REVENUES	\$ 27,721,514	\$ 29,420,533	\$ 30,290,745	\$ 31,455,384	1,164,639 3.8%
-----------------------	----------------------	----------------------	----------------------	----------------------	-----------------------

Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, October 31, 2015



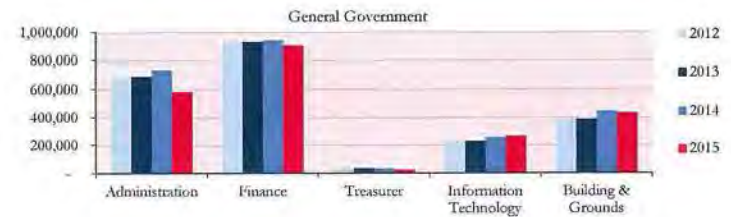
Year to Date Actual (Cash Basis)

2012	2013	2014	2015	\$Δ	%Δ
------	------	------	------	-----	----

EXPENDITURES

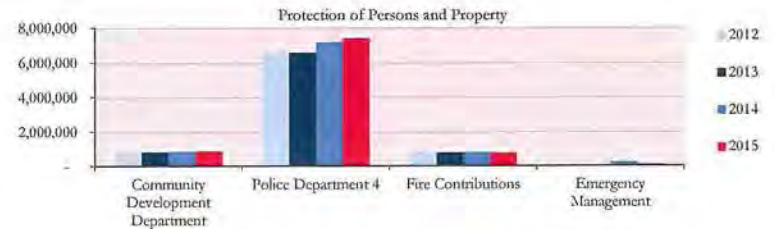
General Government

Administration	767,379	686,963	732,560	584,625	(147,935)	-20.2%
Finance	893,679	928,921	941,637	905,285	(36,351)	-3.9%
Treasurer	36,564	35,716	32,248	27,333	(4,915)	-15.2%
Information Technology	216,446	225,697	253,895	265,721	11,826	4.7%
Building & Grounds	415,626	384,982	442,653	433,854	(8,799)	-2.0%
Total General Government	\$ 2,329,696	\$ 2,262,278	\$ 2,402,993	\$ 2,216,818	(186,175)	-7.7%



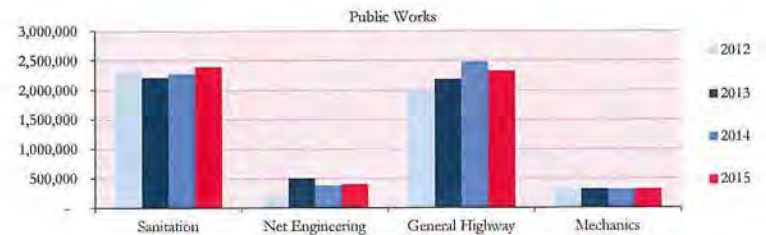
Protection of Persons & Property

Community Development Department	672,924	805,862	830,487	865,812	35,324	4.3%
Police Department *	6,335,269	6,582,452	7,178,982	7,435,153	256,171	3.6%
Fire Contributions	892,623	758,778	786,881	768,305	(18,576)	-2.4%
Emergency Management	339	4,100	218,814	96,085	(122,729)	-56.1%
Total Protection of Persons & Property	\$ 7,901,155	\$ 8,151,192	\$ 9,015,164	\$ 9,165,354	150,190	1.7%



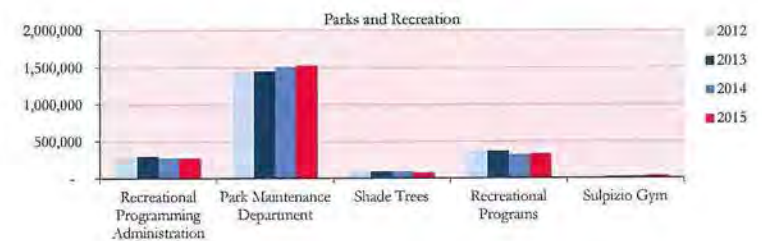
Public Works

Sanitation	2,301,553	2,213,233	2,278,324	2,396,947	118,623	5.2%
Engineering	383,037	663,069	902,114	960,734		
Less: Easement Reimbursements	(202,258)	(160,731)	(524,575)	(556,910)		
Net Engineering	180,779	502,338	377,539	403,824	26,285	7.0%
General Highway	2,015,273	2,185,192	2,478,104	2,324,885	(153,218)	-6.2%
Mechanics	306,026	317,280	311,646	321,326	9,680	3.1%
Total Public Works	\$ 4,984,410	\$ 5,720,382	\$ 5,823,151	\$ 5,850,806	1,370	0.0%



Parks & Recreation

Recreational Programming Administration	288,307	298,735	275,882	277,811	1,929	0.7%
Park Maintenance Department	1,458,545	1,447,991	1,510,444	1,532,164	21,720	1.4%
Shade Trees	37,100	87,693	90,055	78,125	(11,930)	-13.2%
Recreational Programs	305,069	369,923	319,332	334,637	15,304	4.8%
Sulpizio Gym	25,094	19,250	22,096	34,327	12,231	55.4%
Total Parks & Recreation	\$ 2,114,115	\$ 2,223,593	\$ 2,217,811	\$ 2,257,064	39,254	1.8%



Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, October 31, 2015



Year to Date Actual (Cash Basis)

	2012	2013	2014	2015	\$Δ	%Δ
--	------	------	------	------	-----	----

Contributions, Refunds & Misc:
Library
Community Organization Funding
Refunds
Debt Service
Total Contributions, Refunds & Misc:

	680,475	699,949	754,747	736,919	(17,828)	-2.4%
	239,945	235,358	243,284	283,177	39,892	16.4%
	-	-	-	-	-	0%
	1,075	1,850	2,467	2,074	(393)	-15.9%
\$	921,494	\$ 937,157	\$ 1,000,498	\$ 1,022,169	21,672	2.2%



Insurance, Payroll Liabilities & Retiree Benefits
Payroll Liabilities
Retiree Benefits & Insurances
Total Insurance & Retiree Benefits

	46,037	47,846	38,822	9,346	(29,476)	-75.5%
	1,570,607	2,869,519	3,056,936	3,347,765	290,829	9.5%
\$	1,616,644	\$ 2,917,365	\$ 3,095,758	\$ 3,357,111	261,353	8.4%



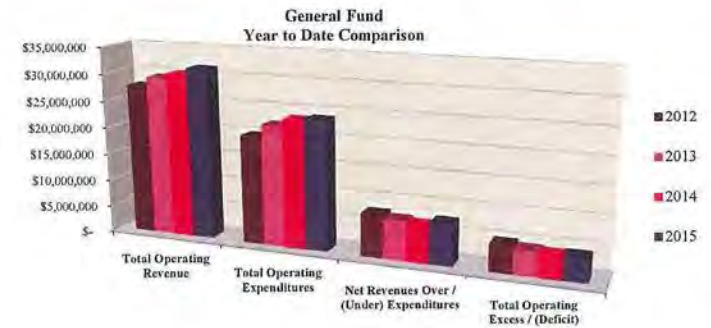
TOTAL OPERATING EXPENDITURES
NET REVENUES OVER / (UNDER)
EXPENDITURES

\$	19,867,514	\$ 22,211,968	\$ 23,555,375	\$ 23,869,323	313,948	1.3%
\$	7,854,000	\$ 7,208,565	\$ 6,735,370	\$ 7,586,062	850,691	12.6%

Transfers In from Other Funds
Transfers Out to Other Funds

	-	-	-	-	-	0%
	(2,893,046)	(2,747,763)	(2,598,000)	(3,346,209)	(748,209)	0%
\$	4,960,954	\$ 4,460,803	\$ 4,137,370	\$ 4,239,853	102,482	2.5%

TOTAL SURPLUS / (DEFICIT)



Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, October 31, 2015



Full Year Budget v Forecast Comparison					
Full Year Budget [Beginning]	2014 Carry Forward Encumb ¹	Full Year Budget [All Inclusive] ²	% Change	Updated Full Year Forecast	% Variance (vs. amend budget)

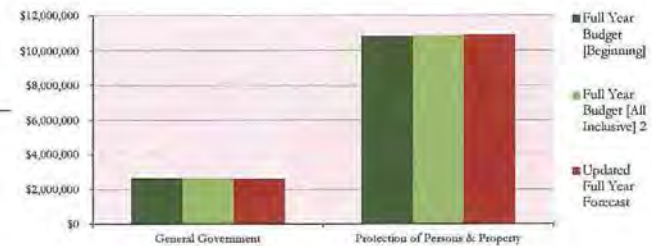
REVENUES

Taxes					
Real Estate Tax	\$ 11,850,300	n/a	\$ 11,850,300	0%	11,778,101 99%
Real Estate Transfer Tax	2,080,350	n/a	2,080,350	0%	2,744,925 132%
Mercantile Tax	1,400,527	n/a	1,400,527	0%	1,294,955 92%
Local Services Tax	936,500	n/a	936,500	0%	963,639 103%
Amusement Tax	37,000	n/a	37,000	0%	25,756 70%
Business Privilege Tax	8,720,188	n/a	8,720,188	0%	8,724,725 100%
Mercantile Tax - Audit	50,000	n/a	50,000	0%	80,206 160%
Business Privilege Tax Audit	455,000	n/a	455,000	0%	724,229 159%
Total Taxes	\$ 25,529,865	\$ n/a	\$ 25,529,865	0%	\$ 26,336,536 103%
Permits & Licenses					
Building Permits	1,359,000	n/a	1,359,000	0%	1,750,497 129%
Cable Franchise Payments	745,900	n/a	745,900	0%	688,795 92%
All Others	1,010,700	n/a	1,010,700	0%	1,250,993 124%
Total Permits & Licenses	\$ 3,115,600	\$ n/a	\$ 3,115,600	0%	\$ 3,690,285 118%
Other Sources					
Fines	844,739	n/a	844,739	0%	605,096 72%
Interest & Rents	235,000	n/a	235,000	0%	242,128 103%
Grants & Gifts	1,358,323	n/a	1,358,323	0%	1,410,274 104%
Departmental Earnings	1,656,143	n/a	1,656,143	0%	1,637,619 99%
Refunds & Miscellaneous	286,000	n/a	286,000	0%	408,336 143%
Total Other Sources	\$ 4,380,205	\$ n/a	\$ 4,380,205	0%	\$ 4,303,453 98%
TOTAL REVENUES	\$ 33,025,670	\$ n/a	\$ 33,025,670	0%	\$ 34,330,273 104%



EXPENDITURES

General Government					
Administration	703,207	802	704,009	0%	707,582 101%
Finance	1,075,225	1,574	1,076,799	0%	1,061,591 99%
Treasurer	41,371	28	41,399	0%	35,688 86%
Information Technology	299,724	93	299,817	0%	302,582 101%
Building & Grounds	523,146	728	523,874	0%	515,562 98%
Total General Government	\$ 2,642,673	\$ 3,225	\$ 2,645,898	0%	\$ 2,623,005 99%
Protection of Persons & Property					
Community Development Department	1,059,702	11,431	1,071,133	1%	1,045,140 98%
Police Department	8,985,326	22,603	9,007,929	0%	9,009,699 100%
Fire Contributions (various departments)	797,107	1,645	798,752	0%	789,777 99%
Emergency Management	-	-	-	n/a	118,028 n/a
Total Protection of Persons & Property	\$ 10,842,135	\$ 35,679	\$ 10,877,814	0%	\$ 10,962,644 101%

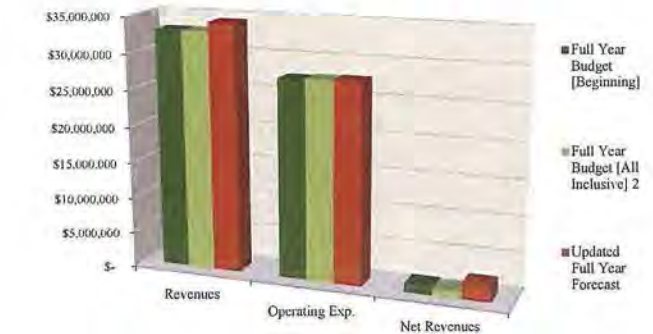
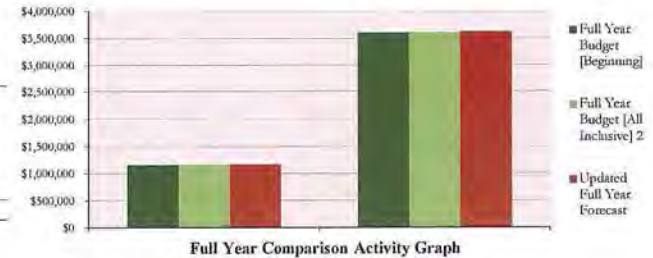
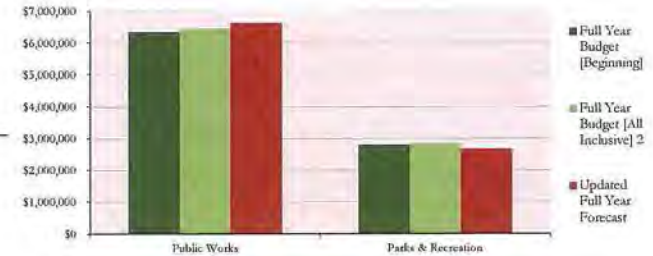


Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, October 31, 2015



Full Year Budget v Forecast Comparison					
Full Year Budget [Beginning]	2014 Carry Forward Encumb 1	Full Year Budget [All Inclusive] 2	% Change	Updated Full Year Forecast	% Variance (vs. amend budget)

Public Works						
Sanitation	3,049,425	8,969	3,058,394	0%	2,895,405	95%
Engineering	777,373	19,104	796,477		1,197,881	
Less: Escrow Reimbursements	(300,000)	-	(300,000)		(623,034)	
Net Engineering	477,373	19,104	496,477	4%	574,847	116%
General Highway	2,415,011	75,727	2,490,738	3%	2,780,271	112%
Mechanics	412,122	1,614	413,736	0%	389,741	94%
Total Public Works	\$ 6,353,931	\$ 105,414	\$ 6,459,345	2%	\$ 6,640,264	103%
Parks & Recreation						
Recreation Programming Administration	333,634	2,448	336,082	1%	331,156	99%
Park Maintenance Department	1,976,951	10,506	1,987,457	1%	1,823,177	92%
Shade Trees	10,000	21,375	31,375	214%	81,369	259%
Recreation Programming	438,721	60	438,781	0%	385,556	88%
Sulphur Gym	48,700	6,663	55,363	14%	57,963	105%
Total Parks & Recreation	\$ 2,808,006	\$ 41,052	\$ 2,849,058	1%	\$ 2,679,219	94%
Contributions, Refunds & Misc.						
Library	890,507	485	890,992	0%	884,861	99%
Community Organization Funding	264,755	-	264,755	0%	283,177	107%
Refunds	-	-	-	n/a	-	n/a
Debt Service	6,000	-	6,000	0%	4,196	70%
Total Contributions, Refunds & Misc.	\$ 1,161,262	\$ 485	\$ 1,161,747	0%	\$ 1,172,233	101%
Insurance, Payroll Liabilities & Benefits						
Payroll Liabilities	50,000	-	50,000	0%	9,381	19%
Employee Benefits & Insurance	3,554,180	7,367	3,561,547	0%	3,616,743	102%
Total Insurance & Employee Benefits	\$ 3,604,180	\$ 7,367	\$ 3,611,547	0%	\$ 3,626,124	100%
TOTAL OPERATING EXPENDITURES	\$ 27,412,187	\$ 193,223	\$ 27,605,410	1%	\$ 27,703,490	100%
NET REVENUES OVER / (UNDER) EXPENDITURES						
	\$ 5,613,483	\$ (193,223)	\$ 5,420,260		\$ 6,626,783	
Transfers In from Other Funds						
	-	-	-	n/a	-	n/a
Transfers Out to Other Funds						
	(4,433,660)	-	(4,433,660)	0%	(4,383,334)	99%
NET REVENUES OVER / (UNDER)	\$ 1,179,823	\$ (193,223)	\$ 986,600		\$ 2,243,449	
Beginning Fund Balance						
	8,947,739		8,947,739		8,947,739	
Add: Net Revenue Over / (Under)	1,179,823		986,600		2,243,449	
Ending Fund Balance	\$ 10,127,562		\$ 9,934,339		\$ 11,191,189	
Target Fund Balance (15% of ESF)						
	4,111,828		4,140,812		4,155,524	
Fund Balance Excess / (Shortfall)						
	6,015,734		5,793,527		7,035,665	



Footnotes:

1. 2014 Carry Forward Encumbrances: These represent obligations incurred in 2014, against the 2014 adopted budget that did not occur until 2015. Therefore, the 2014 budget in which these obligations were approved against, were carried forward into 2015. The funds required to pay these obligations are encumbered against the 2014 fund balances.
2. Full Year Budget [CF Enc + Amendments]: Includes the Board approved beginning budget, all 2014 carry forward encumbrances, and any Board approved amendments to the 2015 Beginning Budget



Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, October 31, 2015

Budget v Actual : Year-to-Date							Variance Notation	
	YTD Budget	% of Full Year Budget	YTD Actual	B + A	%	\$	Variance	%
REVENUES								
Taxes								
Real Estate Tax	\$ 11,672,868	69%	\$ 11,600,669	98%			(72,199)	-0.6%
Real Estate Transfer Tax	1,722,404	83%	2,386,979	115%			664,575	38.6%
Mercantile Tax	1,349,726	98%	1,265,640	92%			(84,086)	-6.2%
Local Services Tax	770,255	82%	797,394	85%			27,139	3.5%
Amusement Tax	46,608	128%	20,656	56%			(25,952)	-55.7%
Business Privilege Tax	8,473,003	98%	8,502,210	98%			29,206	0.3%
Mercantile Tax - Audit	30,794	62%	61,000	122%			30,206	98.1%
Business Privilege Tax Audit	258,771	58%	424,229	94%			165,458	63.9%
Total Taxes	\$ 24,324,438	95%	\$ 25,058,776	98%		\$	734,338	3.0%
Permits & Licenses								
Building Permits	1,127,321	83%	1,518,818	112%			391,497	34.7%
Cable Franchise Payments	699,201	94%	608,778	82%			(90,423)	-12.9%
All Others	853,475	54%	1,093,769	76%			240,293	28.2%
Total Permits & Licenses	\$ 2,679,998	86%	\$ 3,221,365	102%		\$	541,367	20.2%
Other Sources								
Fines	695,861	82%	456,218	54%			(239,643)	-34.4%
Interest & Rents	191,597	82%	198,724	85%			7,128	3.7%
Grants & Gifts	1,416,073	104%	1,375,070	101%			(41,004)	-2.9%
Departmental Earnings	1,345,332	81%	1,326,807	89%			(18,524)	-1.4%
Refunds & Miscellaneous	255,388	85%	375,333	131%			119,946	47.0%
Total Other Sources	\$ 3,904,250	89%	\$ 3,732,153	99%		\$	(172,097)	-4.4%
TOTAL REVENUES	\$ 30,908,676	94%	\$ 32,012,294	97%		\$	1,103,618	3.6%
EXPENDITURES								
General Government								
Administration	582,382	83%	584,625	83%			2,243	0.4%
Finance	890,855	83%	905,285	84%			14,430	1.6%
Treasurer	33,124	80%	27,333	66%			(5,792)	-17.5%
Information Technology	253,942	83%	265,721	89%			11,779	4.6%
Building & Grounds	439,194	84%	433,854	83%			(5,340)	-1.2%
Total General Government	\$ 2,199,498	83%	\$ 2,216,818	84%		\$	17,320	0.8%
Protection of Persons & Property								
Community Development Department	893,547	83%	865,812	81%			(27,735)	-3.1%
Police Department	7,580,230	84%	7,435,153	83%			(145,077)	-1.9%
Fire Contributions (various departments)	777,280	97%	768,305	96%			(8,975)	-1.2%
Emergency Management	-	n/a	96,085	n/a			96,085	n/a
Total Protection of Persons & Property	\$ 9,251,056	85%	\$ 9,165,354	84%		\$	(85,702)	-0.9%

Activity is occurring within reasonable limits of expectations
Positive variance in the result of the BioMed sale to Penn Medicine in addition to the Addison sales
Activity (from 2014) was short of expectations - It's not likely that this will recover prior to year end
Positive variance seems to be the result of higher collections than budgeted
Negative variance is the result of reduced activity
Activity is occurring within reasonable limits of expectations
Activity is occurring within reasonable limits of expectations
Enforcement program continues to audit and assess under-filing businesses at a pace higher than expected

Building permits rebounded strongly in August as a result of several large projects
These revenues continue to fall short of growth expectations - Compensation in prior years shows net is up
Positive variance is the result of higher than budgeted development escrow projects (see engineering expense below)

Police activity is lagging expectations significantly as a result of suspending enforcement on parking for two months
n/a
Variance is the result of the timing difference in receiving state aid for the excessive winter costs
Negative variance is the result of lagging parking revenues resulting from the Kiosk audit over
Positive variance is the result of exceeding cash surrender values on various life insurance policies for deceased retirees

Negative Variance is the result of larger-than-budgeted legal expenses for the Solicitor and Labor Counsel
Variance is the result of timing differences in the payment of the Independent Audit expense. Year over year exp are down
n/a
Variance is due to slightly higher contracted service expenses for internet to-date
n/a

Professional contracted inspection expenses for VCI proj. were not needed to-date, causing this positive variance
Only one of three budgeted positions have been filled, causing this positive variance
This is a timing difference in the payment of insurance obligations for the RIC
Variance is the result of the Pupal expenses posted to-date

Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, October 31, 2015



Budget v Actual : Year-to-Date							
YTD Budget	% of Full Year Budget	YTD Actual	B v A	%	\$	Variance	% Variance

Variance Notation

Public Works							
Sanitation	2,557,362	84%	2,396,947	78%	(160,415)	-6.3%	
Engineering	561,580	71%	960,734	121%	399,153	71.1%	
General Highway	2,063,271	83%	2,324,885	93%	261,614	12.7%	
Mechanics	349,325	84%	321,326	78%	(27,999)	-8.0%	
Total Public Works	\$ 5,531,538	93%	\$ 6,003,892	101%	\$ 472,353	8.5%	
Parks & Recreation							
Recreation Programming Administration	285,915	85%	277,811	83%	(8,103)	-2.8%	
Park Maintenance Department	1,706,497	86%	1,532,164	77%	(174,333)	-10.2%	
Shade Trees	10,656	34%	78,125	249%	67,469	633.1%	
Recreation Programming	388,164	88%	334,637	76%	(53,527)	-13.8%	
Sulpizio Gym	30,886	56%	34,327	62%	3,441	11.1%	
Total Parks & Recreation	\$ 2,422,118	85%	\$ 2,257,064	79%	\$ (165,054)	-6.8%	
Contributions, Refunds & Misc.							
Library	743,051	83%	736,919	83%	(6,132)	-0.8%	
Community Organization Funding	264,755	100%	283,177	107%	18,422	7.0%	
Refunds	-	0%	-	0%	-	n/a	
Debt Service	3,878	65%	2,074	35%	(1,804)	-46.5%	
Total Contributions, Refunds & Misc.	\$ 1,011,684	87%	\$ 1,022,169	88%	\$ 10,486	1.0%	
Insurance, Payroll Liabilities & Benefits							
Payroll Liabilities	49,965	n/a	9,346	n/a	(40,619)	-81.3%	
Employee Benefits & Insurances	3,222,386	89%	3,347,765	93%	125,379	3.9%	
Total Insurance & Employee Benefits	\$ 3,272,352	91%	\$ 3,357,111	93%	\$ 84,759	2.6%	
TOTAL OPERATING EXPENDITURES	\$ 23,688,246	85%	\$ 24,022,409	86%	\$ 334,163	1.4%	
NET REVENUES OVER / (UNDER) EXPENDITURES	\$ 7,220,430		\$ 7,989,885		\$ 769,455	10.7%	
Transfers In from Other Funds	-	n/a	-	n/a	-	n/a	
Transfers Out to Other Funds	(4,231,869)	95%	(3,346,209)	75%	(885,660)	20.9%	
NET REVENUES	\$ 2,988,561		\$ 4,643,676		\$ 1,655,115	55.4%	

Lower than expected payroll costs due to winter season (expenses charged to general highway)
Higher than expected development escrow expenses. All are offset by higher than expected reimbursements (see revenue)
Higher than expected winter costs, mostly in payroll. These overages are offset by pos var. in the san/park main depts.
n/a

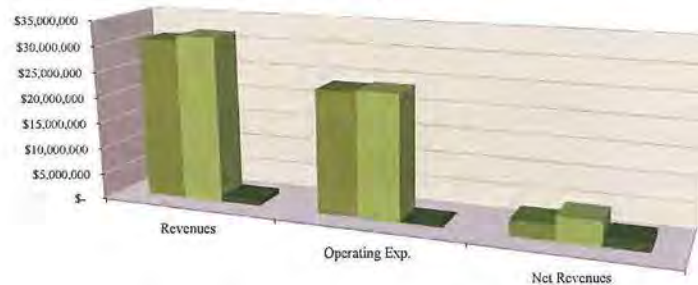
n/a
Lower than expected payroll costs due to winter season (expenses charged to general highway)
The original budget was too low for anticipated activity.
Lower than budgeted seasonal wages associated with the Day Camp program
Utility expenses are higher than expected to-date

n/a
This variance is the result of providing MNSI, \$20,000 for painting costs at the Creutzburg Center
Timing difference in the invoicing by the financial institutions for paying agent fees

Timing difference in the payment of workers compensation
Retiree healthcare has been higher than expected to-date.

Timing difference in the transfer of funds for bond retirement needs

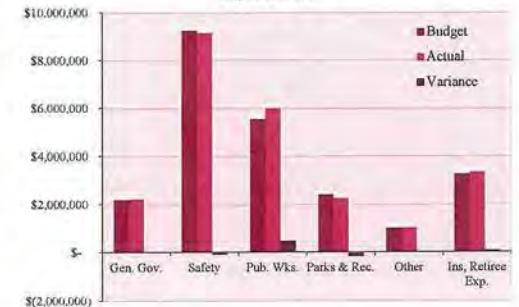
Year to Date Budget vs. Actual



Revenue BvA



Expense BvA

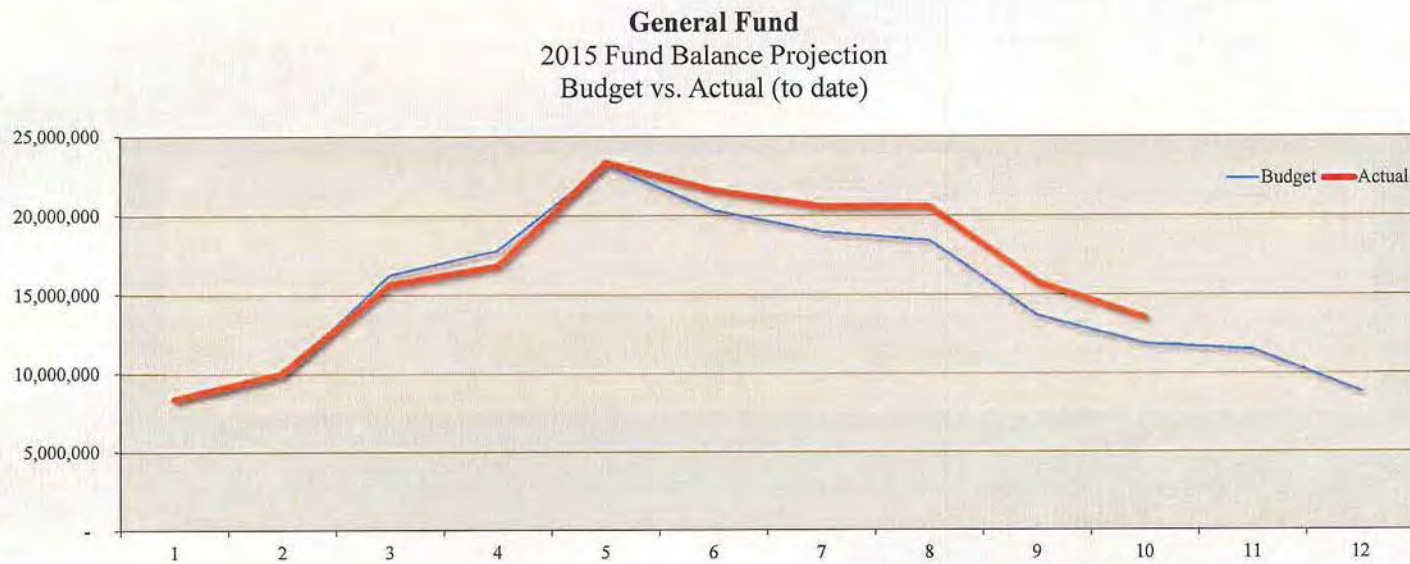


Radnor Township, PA
 Monthly Finance Report
 General Fund
 For the Month Ended, October 31, 2015



Budget v Actual : Year-to-Date								
YTD Budget	% of Full Year Budget	YTD Actual	B v A	%	\$	Variance	%	Variance

Variance Notation



Radnor Township, PA
Monthly Finance Report
Sewer Fund
For the Month Ended, October 31, 2015



Full Year Actual (Cash Basis)

REVENUES

	2012	2013	2014	2015	\$Δ	%Δ
All Sources						
Interest	\$ 11,810	\$ 11,724	\$ 21,728	\$ 20,241	(1,487)	-6.8%
Sewer Rent Income	4,940,681	4,966,260	4,921,788	4,875,873	(45,915)	-0.9%
Miscellaneous	17,102	12,791	22,440	16,163	(6,277)	-28.0%

TOTAL REVENUES

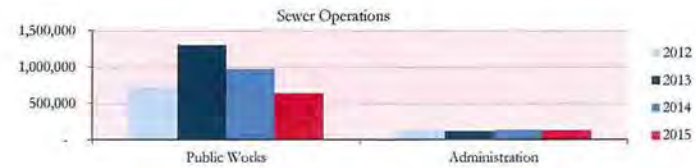
	\$ 4,969,593	\$ 4,990,775	\$ 4,965,957	\$ 4,912,276	(53,680)	-1.1%
--	--------------	--------------	--------------	--------------	----------	-------

(1) In 2008, the Township sold a Tax Anticipation Note in January which was recorded as "Miscellaneous" above



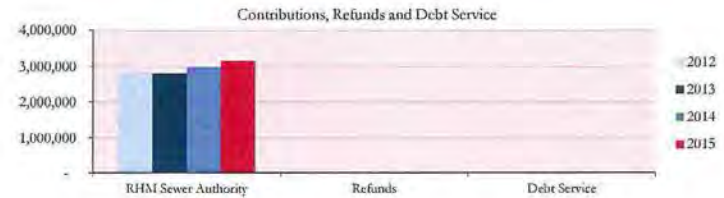
EXPENDITURES

Sewer Operations						
Public Works	717,265	1,296,425	970,375	644,794	(323,381)	-33.6%
Administration	133,212	116,031	131,891	134,259	2,367	1.8%
Total Sewer Operations	\$ 850,476	\$ 1,412,456	\$ 1,102,266	\$ 779,053	(323,214)	-29.3%



Contributions, Refunds & Misc.

RHM Sewer Authority	2,841,497	2,801,918	2,973,461	3,157,866	184,405	6.2%
Refunds	-	-	-	-	-	0%
Debt Service	-	-	-	-	-	0%
Total Contributions, Refunds & Misc.	\$ 2,841,497	\$ 2,801,918	\$ 2,973,461	\$ 3,157,866	\$ 184,405	6.2%



Insurance, Payroll Liabilities & Benefits

Payroll Liabilities	-	-	-	-	-	0%
Employee Benefits & Insurances	26,685	11,281	5,522	20,015	14,493	262.5%
Total Insurance & Employee Benefits	\$ 26,685	\$ 11,281	\$ 5,522	\$ 20,015	\$ 14,493	262.5%



TOTAL OPERATING EXPENDITURES

	\$ 3,718,658	\$ 4,225,654	\$ 4,081,249	\$ 3,956,933	(124,316)	-3.0%
--	--------------	--------------	--------------	--------------	-----------	-------

NET REVENUES OVER / (UNDER)

EXPENDITURES	\$ 1,250,935	\$ 765,120	\$ 884,707	\$ 955,343	70,656	6.6%
--------------	--------------	------------	------------	------------	--------	------

Transfers In from Other Funds

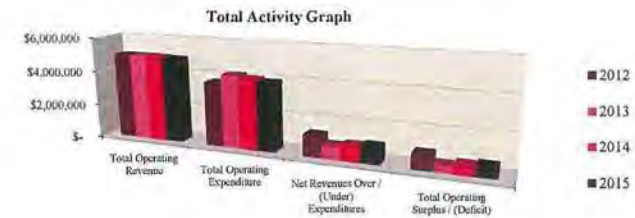
	-	-	-	-	-	0%
--	---	---	---	---	---	----

Transfers Out to Other Funds

	(390,664)	(376,995)	(368,550)	(368,550)	-	0%
--	-----------	-----------	-----------	-----------	---	----

TOTAL SURPLUS / (DEFICIT)

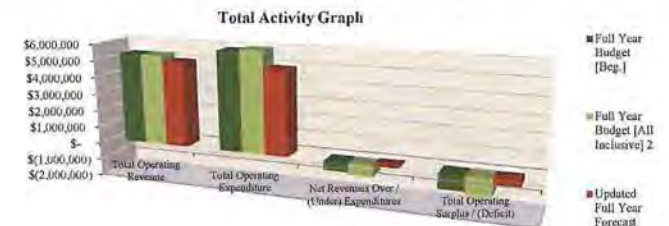
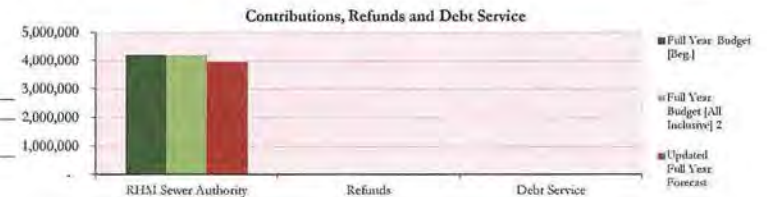
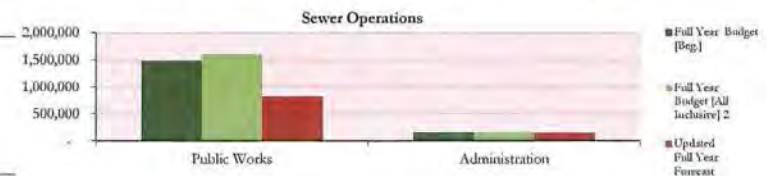
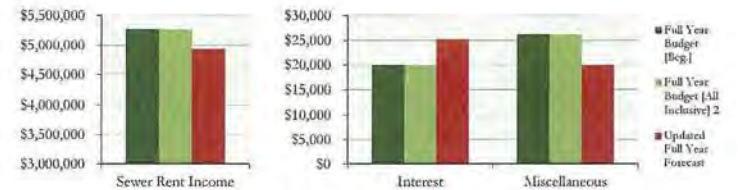
	\$ 860,271	\$ 388,125	\$ 516,157	\$ 586,793	70,636	13.7%
--	------------	------------	------------	------------	--------	-------



Radnor Township, PA
Monthly Finance Report
Sewer Fund
For the Month Ended, October 31, 2015



Full Year Budget v Forecast Comparison							
Full Year Budget [Beg.]	2014 Carry Forward Encumb ¹	2015 Board Approved Amendments	Full Year Budget [All Inclusive] ²	% Change	Updated Full Year Forecast	% Variance (vs. amend budget)	
REVENUES							
All Sources							
Interest	\$ 20,000	n/a	\$ -	0%	\$ 25,303	127%	
Sewer Rent Income	\$ 5,269,214	n/a	\$ 5,269,214	0%	\$ 4,940,343	94%	
Miscellaneous	\$ 26,259	n/a	\$ 26,259	0%	\$ 20,055	76%	
TOTAL REVENUES	\$ 5,315,473	\$ n/a	\$ 5,315,473	0%	\$ 4,985,700	94%	
EXPENDITURES							
Sewer Operations							
Public Works	1,472,689	130,893	130,893	9%	823,001	51%	
Administration	148,247	647	148,894	0%	149,845	101%	
Total Sewer Operations	\$ 1,620,936	\$ 131,540	\$ 131,540	8%	\$ 972,847	59%	
Contributions, Refunds & Misc.							
RHM Sewer Authority	4,196,207	-	4,196,207	0%	3,943,656	94%	
Refunds	-	-	-	n/a	-	n/a	
Debt Service	-	-	-	n/a	-	n/a	
Total Contributions, Refunds & Misc.	\$ 4,196,207	\$ -	\$ 4,196,207	0%	\$ 3,943,656	94%	
Insurance, Payroll Liabilities & Benefits							
Payroll Liabilities	-	-	-	n/a	-	n/a	
Employee Benefits & Insurances	20,000	-	20,000	0%	20,015	100%	
Total Insurance & Employee Benefits	\$ 20,000	\$ -	\$ 20,000	0%	\$ 20,015	100%	
TOTAL OPERATING EXPENDITURES	\$ 5,837,143	\$ 131,540	\$ 131,540	2%	\$ 4,936,517	83%	
NET REVENUES OVER / (UNDER) EXPENDITURES	\$ (521,670)	\$ (131,540)	\$ (131,540)	n/a	\$ 49,183	n/a	
Transfers In from Other Funds	-	n/a	-	n/a	-	n/a	
Transfers Out to Other Funds	(368,550)	-	(368,550)	n/a	(368,550)	n/a	
TOTAL SURPLUS / (DEFICIT)	\$ (890,220)	\$ (131,540)	\$ (131,540)	n/a	\$ (319,367)	n/a	



Footnotes:

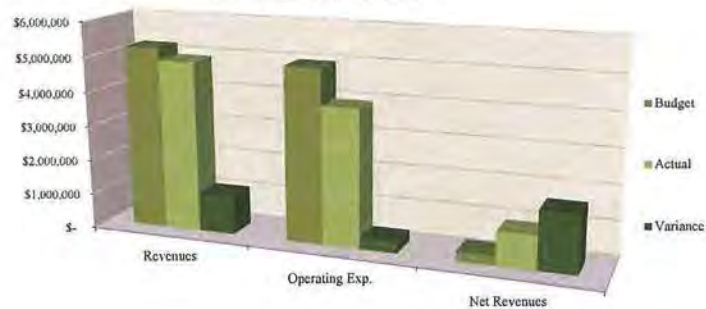
- 2012 Carry Forward Encumbrances: These represent obligations incurred in 2012, against the 2012 adopted budget that did not occur until 2013. Therefore, the 2012 budget in which these obligations were approved against, were carried forward into 2013. The funds required to pay these obligations are encumbered against the 2012 fund balances.
- Full Year Budget [CF Enc + Amendments]: Includes the Board approved beginning budget, all 2012 carry forward encumbrances, and any Board approved amendments to the 2013 Beginning Budget

Radnor Township, PA
Monthly Finance Report
Sewer Fund
For the Month Ended, October 31, 2015



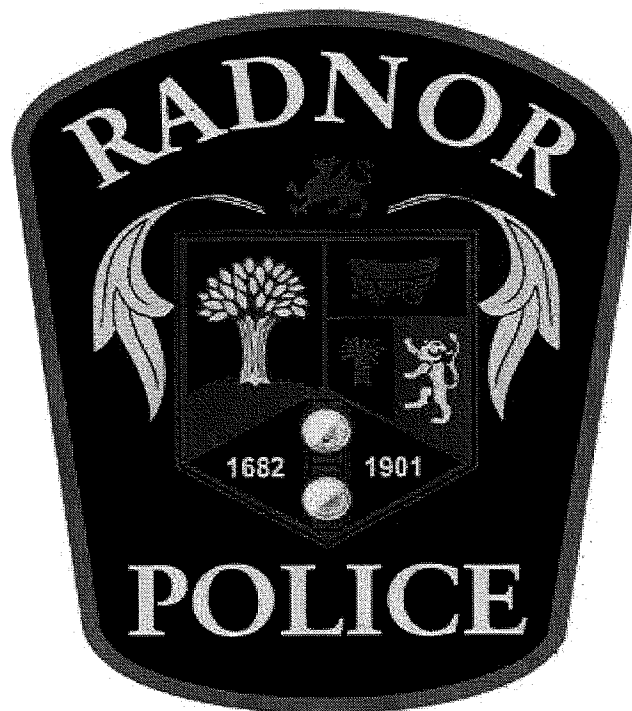
Budget v Actual : Year-to-Date									
	YTD	Forecast	% of Full Year Budget	YTD Actual	B v A Target %	\$	Variance	%	Variance Notation
REVENUES									
All Sources									
Interest	\$	14,938	75%	\$	20,241	0%	5,303	35.5%	
Sewer Rent Income		5,204,744	99%		4,875,873	0%	(328,871)	-6.3%	Sewer Rent collections were lower than expected due to lower water usage in 2014 than estimated
Miscellaneous		22,367	85%		16,163	0%	(6,204)	-27.7%	
TOTAL REVENUES	\$	5,242,049	99%	\$	4,912,276	0%	\$ (329,773)	-6.3%	
EXPENDITURES									
Sewer Operations									
Public Works		1,425,375	89%		644,794	0%	(780,581)	-54.8%	Positive variance is the result of holding off on capital program due to lower than expected sewer rent revenue
Administration		132,709	89%		134,259	0%	1,549	1.2%	
Total Sewer Operations	\$	1,558,084	89%	\$	779,053	0%	\$ (779,031)	-50.0%	
Contributions, Refunds & Misc.									
RJIM Sewer Authority		3,410,417	81%		3,157,866	75%	(252,551)	-7.4%	RJIM payments to-date have been lower than budgeted
Refunds		-	0%		-	0%	-	0%	
Debt Service		-	0%		-	0%	-	0%	
Total Contributions, Refunds & Misc.	\$	3,410,417	0%	\$	3,157,866	0%	\$ (252,551)	-7.4%	
Insurance, Payroll Liabilities & Benefits									
Payroll Liabilities		-	n/a		-	n/a	-	n/a	
Employee Benefits & Insurances		17,802	80%		20,015	100%	2,213	12.4%	
Total Insurance & Employee Benefits	\$	17,802	0%	\$	20,015	0%	\$ 2,213	12.4%	
TOTAL OPERATING EXPENDITURES	\$	4,986,303	84%	\$	3,956,933	66%	\$ (1,029,370)	-20.6%	
NET REVENUES OVER / (UNDER) EXPENDITURES	\$	255,746		\$	955,343		\$ 699,597	273.6%	
Transfers In from Other Funds		-	0%		-	0%	-	0%	
Transfers Out to Other Funds		(368,550)	100%		(368,550)	100%	-	0%	
TOTAL SURPLUS / (DEFICIT)	\$	(112,804)		\$	586,793		\$ 699,597	-620.2%	

Year to Date Budget vs. Actual



RADNOR TOWNSHIP POLICE DEPARTMENT

MONTHLY REPORT



OCTOBER 2015

**William A. Colarulo
Police Superintendent**



RADNOR TOWNSHIP POLICE DEPARTMENT

**301 IVEN AVENUE
WAYNE, PENNSYLVANIA 19087-5297
OFFICE: (610) 688-0503
FAX: (610) 688-1238**

**WILLIAM A. COLARULO
POLICE SUPERINTENDENT**

Executive Summary

October 2015

The Radnor Police Department responded to 1,785 calls for service for the month of October 2015. Radnor Officers issued 332 traffic citations for motor vehicle violations. 35 non-traffic citations were issued for various summary offenses such as Disorderly Conduct, Underage Drinking and Public Drunkenness. A total of 1,969 parking tickets were issued for expired meter violations. Radnor Police Officers made 20 misdemeanor/felony arrests during October 2015.

PATROL HIGHLIGHTS



1st Platoon: Sergeant Shawn Dietrich
3rd Platoon: Sergeant Mark Stiansen

2nd Platoon: Sergeant Joseph Pinto
4th Platoon: Sergeant Anthony Radico

October 2015

Highlights

On October 1st, the Tredyffrin Township Police Department contacted Radnor Police in reference to a wanted person who worked on the 300 block of West Lancaster Avenue. Tredyffrin Officer responded with a warrant for a male for failure to appear. The charges were for a DUI which occurred in Tredyffrin Township. The male was taken into custody without incident.

On October 2nd, a resident reported a theft on Comrie Drive. Officer reported making contact with the resident who stated property had been taken from her husband's vehicle. She received an e-mail from her neighbors, who stated property had been taken from their vehicle on October 1st. She was advised to check her vehicles to see if any property was missing. She was given a written statement to complete.

On October 2nd, PSP Media requested a K9 to track a subject on North Pennell Road, Middleton Township. Tracking was hampered due to heavy rain. K9 cleared the surrounding properties including sheds and garages with negative results for the subject.

On October 3rd, a resident called the Police Station to report a theft from vehicle on Wooded Lane. Officer reported contact was made with the complainant who stated that on October 2nd, she went to lunch in her vehicle and drove her vehicle home and parked it in the driveway. Later that night she returned to her vehicle and observed multiple items missing. The items included a watch valued at \$400-500, a Tablet valued at \$150, a handbag valued at \$50, a phone extended battery valued at \$60 and loose change valued at \$3. She was not sure if the theft took place when she was at lunch or at her residence. She was not sure if the vehicle was locked. She completed a written statement and a property form.

On October 4th, a resident reported a theft at his residence on Woodstock Road. Officer reported making contact with the resident who advised a generator and leaf blower had been stolen from his garage sometime between October 2nd and October 3rd. He found the garage door open despite being closed the previous night. He advised there is a side door on the garage that was unlocked. He stated he found a garage door opener on his dryer that did not belong to him. The garage door opener was logged into temporary evidence. Officer provided the resident with a written statement.

On October 5th, a resident reported a suspicious condition on the 400 block of Eagle Road. She reported the front door of a townhouse was open but no one lived at the residence. Officer reported the interior of the residence was checked with negative results. The downstairs powder room door needed to be forced open due to it being locked from the inside. While checking the residence it was noted the conditions to be in disarray. Officer notified the Community Development Department to assess the conditions of the residence.

Community Development Department responded along with Detectives to conduct their investigation. An additional address was located for the homeowners who explained they were currently emptying the house out to get it ready to sell. The interior of the residence was photographed and pictures were downloaded.

On October 6th, Security at Eastern University reported suspicious activity in a vehicle on their lot on Walnut Avenue at Radnor Chester Road. Officer reported observing a male and female in the vehicle. The subjects were issued citations for Disorderly Conduct and was advised to leave the property.

On October 8th, an anonymous report of a subject pressure washing on the 900 block of Conestoga Road. Officer reported upon arrival, a pressure washer was running in the parking lot. Officer spoke with a male regarding the noise from the pressure washer. The male was advised of the Noise ordinance and issued a citation.

On October 9th, Dr. Donato reported an employee had feces thrown at her by a dog's owner during an office visit. Police responded and met with both Dr. Donato and the employee who told Police that a customer brought her dog there and while exiting the office, she threw a bag of the dog's feces at the employee. Police were in touch with the customer making her aware she was no longer welcomed at that location.

On October 10th, Officer reported a traffic stop on Chamounix Road. Officer stopped a vehicle for failing to maintain its lane of travel several times and almost striking another vehicle. Officer made contact with the driver and immediately detected a strong odor of an alcoholic beverage. She was asked to complete several field sobriety tests, which she failed to complete in a satisfactory manner. She was placed in custody into and transported to BMH. She was transported back to the Police Station where she was processed and later released to her boyfriend.

On October 11th, a fire was reported at a business on East Lancaster Avenue. Officer reported that RFC, RFC-A, and Berwyn Fire Company responded to the location. RFC made forced entry into the front door of the business and contained the fire. Officer contacted the business owner and was advised of the incident. Don Wood advised that the broken door would be boarded up until the owner could replace the door. There was no structural damage caused by the fire.

On October 12th, a male reported a theft at Ithan Valley Park. Officer spoke with the complainant who stated that around 1630 hours, he parked his motorcycle at the park. He left his helmet unsecured sitting on top of the seat. The helmet is valued at approximately \$150. He said there was an SUV in the park. This vehicle had a male and female in the vehicle, but were no longer on location. He was given a statement and property report to complete.

On October 13th, a female reported the sound of a jack hammer coming from the 200 block of North Aberdeen Avenue. Officer reported upon arrival, Amtrak was on location working on the railroad at that location.

On October 15th, a resident reported two males walking in the area and he believed they may have been soliciting. Officer reported being out with four subjects at the corner of South Devon Avenue and Arbordale Road. Officer made contact with four males who stated they were from a Student Program and were attempting to sell newspaper subscriptions. All were advised that a permit was needed. The four males were issued non-traffic citations for violation of Radnor Code 209-6 Soliciting without permit.

On October 15th, a resident reported a suspicious male on Cricket Lane. Officer reported while in route, they received several complaints of solicitors in the area. Officer make a pedestrian stop on two males. Officer made contact and both males stated that they were working with the Philadelphia Inquirer for a school project, in an attempt to win scholarship money. They were attempting to sign up people to receive the newspaper. Both males were mailed citations for Soliciting without a permit.

On October 16th, DelCom reported RFCA reported going to the 500 block of East Lancaster Avenue for a report of a caller with back pain. Officer met with the female and her daughter. RFCA evaluated and transported the female to Bryn Mawr Hospital for treatment.

On October 17th, a resident of Old Oak Road reported that her vehicle appeared to have been broken into the previous night. She had left her vehicle unlocked overnight and when she returned to the vehicle she noticed the center console was up. Nothing appeared to be missing or damaged.

On October 17th, a resident of Old Oaks Road reported a theft from vehicle. The resident stated change was taken from his vehicle sometime between October 16th and October 17th. He stated \$3.00 in cash and about \$2.00 in change were taken from inside of his vehicle. He stated the vehicle was not locked at the time of the theft. He completed a written statement.

On October 17th, a resident of Old Oaks Road reported a theft from vehicle. She reported her laptop was taken from her vehicle between October 16th and October 17th. Her vehicle which was unlocked and the laptop was valued at approximately \$800.00. She completed a written statement and a property report.

On October 18th, a resident of Yorkshire Road reported criminal mischief to her property. Officer reported speaking with the resident who stated that sometime between October 17th and October 18th an unknown actor damaged her property. She reported that her downspouts were removed from the ground. The pipes were left on the lawn and nothing was missing. She checked with the neighbors who had nothing further to report. The value was approximately \$500 and a statement was left for her to complete.

On October 19th, a resident of Lenoir Avenue called to report his vehicle was stolen overnight. Officer arrived and spoke to the resident who stated his vehicle was removed from his driveway. He stated the vehicle was last seen in the driveway on October 18th. His spouse went outside the next morning and noticed the vehicle was missing. He completed a written statement and property report.

On October 19th, a resident reported a stolen vehicle from Windsor Avenue. Officer reported making contact with the resident who stated he parked his vehicle in his driveway on October 18th and on October 19th, he realized that his vehicle was missing. He advised Police that that his vehicle was unlocked. Inside the vehicle were two sets of golf clubs, along with several pair of golf shoes and shirts. He completed a written statement of the incident.

On October 21st, DelCom reported RFC was reporting to a fire on Midland Avenue. Upon arrival, there was heavy smoke on the interior and exterior of the house near the chimney. RFC responded and extinguished the fire, which appeared to have been contained to the chimney and surrounding area. Radnor Township Fire Marshall responded and spoke with the Community Development Depart. Both Don Wood and Ray Daly would be responding back to the residence the morning of October 22nd to inspect the damage.

On October 22nd, a resident called reporting a loud group in the area of Highland Avenue and Fairview Avenue. Officer checked the area, all was quiet and no group was located.

On October 24th, Officer reported an audible alarm at the Radnor Township Municipal Building. The alarm was activated from a gas detector panel located in the roll call room. DELCOM was notified and RFC responded to evaluate.

On October 26th, a female walking on the trail in the area of Brookside Avenue observed a male following her and friends. The male was walking westbound on the trail from Brookside Avenue. Officer reported upon arrival, contact was made with the women who said as they walked the trail and turned around, the male turned around behind them as well. Officer observed a male matching the description heading westbound on the trail. Officers made contact with the male who identified himself. The male was negative for wants or warrants through CLEAN.

On October 26th, Radnor Detective reported assisting Marple Township Police Department with a search warrant involving a cell phone. Detective reported that he obtained a search warrant for an iPhone in reference to a Marple Police investigation. A copy of the search warrant was scanned into the multimedia section of the incident.

On October 29th, a resident reported a theft on Bailey Road. Officer met with the resident who discovered two pumpkins were stolen. The value of the pumpkins were \$30.00. The pumpkins were sitting on the front porch.

On October 30th, a resident of Barley Cone Lane reported a suspicious person. She stated a male was kneeling on the ground behind a car in front of her house. The male vacated the area after the resident called 911. The resident took a photo of the male but it was not good enough to identify the actor or provide a license plate. She requested added patrol in the area. The photo the resident took was added to the multimedia section of this incident.

On October 31st, a resident of Meadowood Road spoke to an Officer concerning ongoing issues with traffic on Meadowood Road. Officer spoke with the resident who stated she had concerns about the safety of the children on the street. Specifically as it was Halloween and there was a Villanova University football game. She was also concerned because temporary no-parking signs had been erected along the street which she said, result in cars going even faster and potentially impacting the safety of kids trick-or-treating. In addition, she reported on Monday, Wednesday and Friday, there is a high amount of vehicle traffic from the students driving to Villanova University for early morning classes. She said they speed down the street between 0815 and 0830 hours, while children are waiting at the school bus stop. She said traffic is heavy during that time frame and drivers are often speeding. She requested added patrol for these times.

Radnor Township Police Department**October 2015****Accidents / Violations / Investigations / Juvenile Report**

Accidents	Oct-15	YTD 2015	Oct-14	YTD 2014	YTD from 15 to 14
Accidents - Fatal	0	1	0	0	1
Accidents - Reportable- With Injuries	12	64	10	74	-10
Accidents - Reportable - No Injuries	18	146	26	151	-5
Accidents - Non Reportable	58	522	68	597	-75
Accidents - Hit & Run	18	119	8	113	6
Accidents - No Report	4	73	6	74	-1
Pedestrian Accidents - With Injuries	0	0	0	0	0
Pedestrian Accidents - Fatal	0	0	0	0	0
Total Accidents	110	925	118	1009	-84
Violations					
Arrests - Felony & Misdemeanor	20	172	16	153	19
Traffic Violations	332	4268	463	4716	-448
Non-Traffic Violations	35	492	37	657	-165
Parking Meter Violations	1969	12580	2727	22532	-9952
Abandoned Vehicles	2	10	0	8	2
Total Violations	2358	17522	3243	28066	-10544
Complaints					
Complaints	1418	13353	1296	12939	414
Unlocked Businesses	5	78	2	78	0
Alarms	158	1375	138	1442	-67
Animal Complaints	32	156	17	218	-62
					0
Total Complaints	1613	14962	1453	14677	285

Calls for Service - by UCR Code

Incidents Reported Between 10/01/2015 and 10/31/2015

RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0440	ASSAULT - ATROCIOUS- HANDS,FISTS,FEET	2			
0512	BURGLARY-FORCED ENTRY-RESIDENCE-DAY	2			
0611	THEFT-\$200 & OVER-POCKET PICKING	1			
0613	THEFT-\$200 & OVER-RETAIL THEFT	2			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	5			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	10			
0619	THEFT-\$200 & OVER-ALL OTHER	2			
0624	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1			
0627	THEFT-\$50 TO \$200-FROM BUILDINGS	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0634	THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	3			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	2			
0639	THEFT-UNDER \$50-ALL OTHER	1			
0644	THEFT-ATTEMPTED-FROM AUTO (EXCEPT 0645)	1			
0713	M.V. THEFT - AUTOS - DRIVEWAY	2			
0810	SIMPLE PHYSICAL ASSAULTS	2			
0890	ASSAULTS - (SIMPLE) REPORTS	2			
1100	FRAUD	4			
1130	FRAUD - ALL OTHERS (FLIM-FLAM, ETC.)	1			
1190	FRAUD-ALL OTHER(FLIM FLAM,CONFIDENCE	1			
1191	FRAUD - REPORTS	1			
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	2			
1430	CRIMINAL MISCHIEF - PUBLIC BUILDINGS	1			
1440	CRIMINAL MISCHIEF - ALL OTHER	3			
1490	CRIMINAL MISCHIEF - REPORTS	7			
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	9	1		
1834	NARCOTICS-POSSESSION-OTHER DANGEROUS	1			
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	4			
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	2			
2211	LIQUOR LAW-UNDERAGE-PURCH,CONSMP,POSSES	1			
2400	DISORDERLY CONDUCT	1			
2410	HARASSMENT BY COMMUNICATION	4			
2420	DISORDERLY CONDUCT-PUBLIC PLACES	1			
2450	HARASSMENT	2	3		
2600	ALL OTHER CRIMES CODE VIOLATIONS	2			
2640	ALL OTHER ORDINANCE VIOLATIONS	9			
2647	ALL OTHERS - PROTECTIVE ORDERS	1			
2660	TRESPASSING OF REAL PROPERTY	1			
2820	TWP ORD-OPEN BURNING	1			
2900	JUVENILE RUNAWAYS	5			
2910	LOST/MISSING PROPERTY	2			
3000	LOST/RECOVERED PROPERTY	1			
3200	CHECK ON WELFARE	7	1		
3300	CIVIL DISPUTES	9			
3320	DOA	1			
3500	DISTURBANCE - DISORDERLY PERSONS	3			
3501	DISTURBANCE-COMPLAINT OF NOISE,MUSIC,ETC	20	1		
3520	DOMESTIC PROBLEM (NO ARREST)	17			

Calls for Service - by UCR Code

Incidents Reported Between 10/01/2015 and 10/31/2015

**RADNOR TOWNSHIP**

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	6	1		
3650	ELECTRIC COMPANY-POWER OUTAGES,ETC	6			
3700	FIRE - RESIDENTIAL	5			
3701	FIRE-COMMERCIAL	1			
3702	FIRE-VEHICLE	1			
3703	FIRE-ALL OTHERS	7			
3706	FIRE - LEAVES, BRUSH, ETC.	2			
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	1			
3850	HAZARDOUS CONDITIONS	3			
3871	MEDICAL EMERGENCY - AED USED BY PD	0	1		
3900	GAS LEAKS (NATURAL GAS)	3			
4000	JUVENILE PROBLEMS (NO ARREST)	8			
4018	NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS.	4			
4200	MISSING PERSONS(EXCEPT JUVENILES)	3			
4300	MENTAL HEALTH-EMERG.302/SUICIDE ATTEMPTS	3			
4301	MENTAL HEALTH-ALL OTHERS	6			
4500	OPEN DOORS/WINDOWS	5			
4600	ORDINANCE VIOL.-EXCEPT BURNING/SOLICIT	10	3		
4650	POLICE INFORMATION	34	2		
4655	CID/DTF INVESTIGATION	1			
4660	911 HANG UP CALL	19			
4700	ADDED PATROL-REQUEST FOR	68	2		
4701	ADDED PATROL - BUSINESS CHECKS	84			
4702	ADDED PATROL - SCHOOL CHECKS	87	1		
4800	SOLICITING-WITHOUT PERMIT	0	1		
4801	SOLICITING-COMPLAINTS	6			
4900	SUSPICIOUS PERSON	28			
4901	SUSPICIOUS CIRCUMSTANCE	41			
4902	SUSPICIOUS VEHICLES	16	1		
5000	TELEPHONE CALLS-HARASSING/SUSPICIOUS	11			
5002	LOST & FOUND - FOUND ANIMAL	2			
5004	LOST & FOUND - FOUND ARTICLES	9			
5005	FOUND BICYCLES	1			
5006	LOST & FOUND - LOST ANIMAL	3			
5100	TRAFFIC SIGNALS-DAMAGED/NEED REPAIR	9			
5200	TRAFFIC HAZARD-POTHOLE/OBSTRUCTIONS/ICE	11			
5300	TREES DOWN AND/OR BLOCKING ROADWAY,ETC	15			
5400	VEHICLES-ABANDONED	4			
5401	VEHICLES-ASSIST MOTORIST(INCL LOCKOUTS)	25			
5402	VEHICLES-DISABLED	25			
5403	VEHICLES-MV VIOLATIONS & MVV COMPLAINTS	17			
5404	VEHICLES-PARKING COMPLAINTS	25			
5405	VEHICLES-TOWED	2			
5501	WIRES DOWN - NO HAZARD	5	1		
5502	ANIMAL COMPLAINTS - BARKING DOGS	1			
5504	ANIMAL COMPLAINTS - DOG BITES	0	1		
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	6			
5510	ANIMAL COMPLAINTS - OTHER	5			

Calls for Service - by UCR Code

Incidents Reported Between 10/01/2015 and 10/31/2015

RADNOR TOWNSHIP

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
5590	ANIMAL COMPLAINTS - REPORTS	1			
6001	ACCIDENT - WITH INJURIES	12			
6002	ACCIDENT - NO INJURIES (REPORTABLE)	18			
6003	ACCIDENT - NON REPORTABLE	58	1		
6004	ACCIDENT - HIT & RUN	18			
6005	ACCIDENT - NO REPORT DONE	4			
6312	TRAFFIC ENFORCEMENT - WARNINGS	1			
6612	TRAFFIC RELATED - SIGNALS-SIGNS OUT	1			
6690	TRAFFIC RELATED SERVICES - REPORTS	1			
7008	NOTIFICATION - SEWER DEPT.	1			
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	3			
7504	ASSIST OTHER AGENCIES - OTHER POLICE	3			
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	1			
7590	ASSISTING OTHER AGENCIES - REPORTS	1			
8000	BURG/HOLDUP/PANIC ALARM - CIT ISSUED	1			
8001	BURG/HOLDUP/PANIC ALARM - NO CITATION	117			
8003	FIRE/MEDICAL ALARM - NO CITATION	39			
8004	ANY ALARM- SEVERE WEATHER- NO CITATION	1			
9000	ANIMALS - DOG COMPLAINTS	8			
9001	ANIMALS-RABID/SICK	2			
9002	ANIMALS - ALL OTHER	1			
9003	ANIMALS-BITES	3			
9005	ANIMALS - ALL INVOLVING DEER	15			
9007	ANIMALS-CAT COMPLAINTS	3			
9038	K-9 ASSIST	4	5		
9039	K-9 ASSIST OTHER LAW ENFORCEMENT	1			
9040	ASSIST LOWER MERION PD	7			
9041	ASSIST HAVERFORD PD	1			
9042	ASSIST MARPLE PD	0	1		
9043	ASSIST NEWTOWN PD	2			
9045	ASSIST TREDYFFRIN PD	3			
9047	ASSIST PSP	1			
9050	ASSIST SICK/INJURED	100	1		
9051	ASSIST AMBULANCE	21			
9055	ASSIST SICK/INJURED ALCOHOL/DRUG RELATED	7			
9966	SELECTIVE ENFORCEMENT-CITATION ISSUED	107			
9968	SELECTIVE ENFORCEMENT-WARNING ISSUED	17			
9970	SELECTIVE ENFORCEMENT-NO ISSUANCE	33			
9972	MOTOR OFFICER ACTIVITY	0	3	1	
9990	ELECTRONIC ASSISTANCE	2			
CITN	NON-TRAFFIC CITATION	35			
CITT	TRAFFIC CITATION	332			
WARR	WARRANT	1			
Total Calls		1,785			

Radnor Township Police Department

October Crime Report

CLASS 1 Offenses							
Offense	Inc 10/15	Inc YTD 15	Clr'd 10/15	Clr'd YTD 15	Inc YTD 14	Clr'd YTD 14	Inc YTD 15 to 14
Criminal Homicide	0	0	0	0	1	0	-1
Forcible Rape	0	0	0	0	1	0	-1
Robbery	0	0	0	0	4	0	-4
Assault	4	36	1	13	19	13	17
Burglary	2	26	1	5	37	2	-11
Larceny	30	198	1	13	204	8	-6
Auto Theft	2	13	0	1	11	1	2
Arson	0	0	0	0	0	0	0
Total Class 1 Off.	38	273	3	32	277	24	-4
CLASS 2 Offenses							
Vandalism	13	102	0	1	79	3	23
Illegal Drugs	10	69	6	49	39	24	30
DUI	6	49	2	41	64	51	-15
Disorderly Conduct	8	75	3	14	72	14	3
Fraud Related	7	150	0	0	97	0	53
Underage Drinking	1	28	2	24	51	39	-23
All Other Class 2	12	92	17	56	111	48	-19
Total Class 2 Off.	57	565	30	185	513	179	52
Grand Total	95	838	33	217	790	203	48

Radnor Township Police Department
October 2015 Property Stolen Recovered Report

Type of Property	Oct-15 Stolen	2015 YTD Stolen	Oct-15 Recovered	2015 Y-T-D Recovered
Currency, Notes, Stocks Etc.	\$3,029.00	\$57,065.00	\$300.00	\$1,430.00
Clothing & Furs	\$334.00	\$12,215.00	\$0.00	\$133.00
Locally Stolen Motor Vehicles	\$65,000.00	\$346,670.00	\$0.00	\$69,565.00
Office Equipment	\$4,356.00	\$40,025.00	\$0.00	\$2,400.00
Televisions, Radios, Cameras	\$2,134.00	\$6,789.00	\$0.00	\$0.00
Firearms	\$0.00	\$200.00	\$0.00	\$360.00
Household Goods	\$50.00	\$15,325.00	\$0.00	\$2,463.00
Consumable Goods	\$15.00	\$543.00	\$0.00	\$0.00
Jewelery & Precious Metals	\$16,000.00	\$85,860.00	\$0.00	\$25.00
Livestock	\$0.00	\$35.00	\$0.00	\$0.00
Miscellaneous	\$3,902.00	\$56,035.00	\$0.00	\$805.00
Total Property Value	\$94,820.00	\$620,762.00	\$300.00	\$77,181.00

Radnor Township Police Department October 2015 Burglary Report

[illegible]

Radnor Township Police Department

2015 Deer Summary

		2015 Total Deer Incidents							Incident Narrative
Date	Time	Location	M / F	Killed Auto	Inj Auto	Killed Other	Inj Other	Others	
		Sub-Totals		24	6	8	3	3	
1/2/2015	12:42	609 Portledge Drive	U			1			Private Removal
1/4/2015	13:12	Bryn Mawr Ave. & Mill Rd.	U		1				Injured - Gone Upon Arrival
1/13/2015	11:15	92 Woodstone Lane	U				1		Injured - Gone Upon Arrival
1/13/2015	22:30	King of Prussia & Woodcrest	U	1					PennDot Notified
1/26/2015	15:04	110 Quaker Lane	U				1		Injured - Gone Upon Arrival
2/5/2015	18:08	473 S. Ithan Avenue	U		1				Game Commission Notified
2/5/2015	22:51	363 W. Lancaster Avenue	U					1	Gone Upon Arrival
2/12/2015	2:52	3 Lynch Road	U			1			Public Safety Notified
2/12/2015	20:13	Sproul Rd. & Chandler La.	U		1				Gone Upon Arrival
2/14/2015	12:37	Conestoga Rd. & S. Ithan Av.	U		1				Gone Upon Arrival
2/14/2015	15:25	713 Sturbridge Drive	U			1			Private Removal
2/27/2015	12:31	Bryn Mawr Av. & Stone Creek La.	M	1					Game Commission Notified
3/29/2015	10:57	13 Courtney Circle	M				1		Gone Upon Arrival
3/30/2015	11:21	949 Wootton Road	U	1					Game Commission Notified
4/2/2015	8:40	1000 Conestoga Road	F	1					PennDot Notified
4/13/2015	17:00	527 Conestoga Road	U			1			Private Removal
4/18/2015	23:04	East Lancaster & Rt. 476	U	1					PennDot Notified
5/6/2015	8:55	551 Woodland Lane	U					1	Gone Upon Arrival
6/3/2015	18:45	Bryn Mawr Ave & Darby Paoli Rd.	U	1					PennDot Notified
6/14/2015	18:41	820 Vauclain Lane	U			1			Private Removal
7/11/2015	3:25	County Line Rd & Matsonford Rd.	U	1					PennDot Notified
7/13/2015	8:15	625 Matsonford Road	U	1					PennDot Notified
7/14/2015	19:05	652 County Line Road	U	1					Private Removal
8/3/2015	9:12	Darby Paoli Rd. & Brooke Rd.	U	1					Game Commission Notified
8/13/2015	9:40	Eagle Rd. & King of Prussia Rd.	F	1					Game Commission Notified
8/21/2015	18:12	605 Longchamps Drive	U			1			Private Removal
9/3/2015	0:48	Bryn Mawr & Academy	F	1					Game Commission Notified
9/3/2015	14:18	902 Newtown Road	U			1			PennDot Notified
9/30/2015	7:23	480 Bryn Mawr Aveue	U			1			PennDot Notified
10/4/2015	20:26	837 Goshen Road	U	1					PennDot Notified
10/5/2015	11:02	Eagle Rd. & Paul Rd.	U	1					Private Removal
10/7/2015	16:29	787 County Line Rd.	U	1					Private Removal
10/14/2015	20:09	Bryn Mawr Ave. & Sproul Rd.	F	1					PennDot Notified
10/16/2015	7:35	Bryn Mawr Ave. & Sproul Rd.	U	1					PennDot Notified
10/16/2015	8:07	Darby Paoli Road	M	1					Game Commission Notified
10/20/2015	19:45	Wistar & County Line	U		1				Gone Upon Arrival
10/21/2015	18:56	Malin Rd. & Milmar Rd.	F	1					Game Commission Notified

2015 Deer Summary

U	1	
U	1	

[illegible]

RADNOR TOWNSHIP RECREATION & COMMUNITY PROGRAMMING DEPARTMENT MONTHLY REPORT – OCTOBER 2015



Programs/Excursions/Events

- Programming consisted of:
 - After School Chess at Ithan Elementary with Shining Knights (26 participants)
 - After School Science at Ithan Elementary with Professor Bob (25 participants)
 - Junior & Adult Tennis Lessons with David Broida (12 participants)
 - Pre-School T-Ball with Jump Start Sports (33 participants)
 - School's Out Program (November 3) with Jump Start Sports (37 participants)
 - Junior Soccer with Soccer Shots (91 participants)
 - Junior Soccer with World Cup Sports Academy (46 participants)
 - Pickleball (25 participants)
 - Women's Boot Camp (7 participants)
 - Men's Basketball (13 participants)
 - Regal Movie Discount Ticket Program (191 movie tickets sold to date 2015)
 - PRPS Discount Ticket Program – Amusement Park Tickets (390 sold to date 2015)
 - Fall Harvest Great Pumpkin Patch Event (on the rain date) – (4,500 participants)
 - Radnor Skatepark Re-opening Jam (75 participants)
 - Radnor Run (575 registered runners/walkers)
 - Trick or Treat at the Township Building (125 children)
- Met with winter/spring programming and event vendors/instructors, aligned contractual agreements, and coordinated facility schedules.
- Distributed Fall 2015 Recreational Activities Brochure; developed Winter Township Newsletter and began working on Winter Recreational Activities Brochure.
- Continued planning Winter 2016 Radnor Youth Basketball Program in cooperation with Jump Start Sports; met with the basketball program coordinator and various league leaders to divide duties, plan travel tryouts (for grades 4-8 only), player evaluation schedules, draft, coaches information session (November 8th); coaches clinic/open practice hosted by the Radnor High School boys coach (November 27th); worked with league leaders and coaches on division placement; coordinated facility usage with RTSD and various local private schools (Agnes Irwin School, Hill Top Preparatory School, Woodlynde School, and Villanova University); submitted requests to area schools/facilities for additional gym time; worked with program sponsors, apparel and equipment vendors; coordinated program communications; and updated township website; there are currently 732 players registered for grades 1 to 12 and 73 registered for preschool to kindergarten.
- Upcoming Community Events coordinated consisted of:
 - Fall Harvest and Great Pumpkin Patch Event – coordinated activities, entertainment, logistics and layout, sponsors and vendors, volunteers and staff placements, and communications; event was postponed from October 4th to the October 11th due to inclement weather.
 - Radnor Skatepark Re-opening Jam – coordinated activities, communication, and logistics with event leadership.
 - Radnor Run – met with police and public works departments and members of the Radnor Run committee; coordinated course safety and police locations, allocated course marshals, coordinated event-day logistics, disseminated event communications, attended sponsor reception 10/23.
 - Trick or Treat at the Township Building – coordinated activities with Radnor Memorial Library, building staff, and sponsors.
 - Camp Summit – coordinated local parks and recreation professionals' session and lunch to share ideas on camp delivery.
 - Santa's Delivery/Gift Registration Drop off – coordinated volunteers, program delivery logistics, and communications.
 - New York City Trip – coordinated staffing and logistics.

- Continued sponsorship development by working with local businesses and organizations for current events and programs; conducted meetings and discussions with potential sponsors to secure monetary and in-kind sponsorships for remaining 2015 events and programs; monetary sponsorship contributions are currently at \$65,250.
- Met to discuss partnership collaborations with Young Sports, Radnor Memorial Library, Villanova University, and the Radnor Hotel.

Administrative

- Processed daily phone and email communications in order to provide information on community sports, recreational activities, and events; coordinated registrations for programs; prepared purchase orders/invoices, deposited income; prepared program financial reports that include participation reconciliation, instructor payments, and performance analyses; distributed program evaluations to participants; coordinated locations and logistics for programming, scheduled facility reservations/submitted applications, maintained Outlook event calendars, met with instructors and vendors to develop program agreements and process background checks; continued utilization of PEN (Programmer's Exchange Network) listserv to obtain and share information to evaluate operations; updated all Department areas of the Township website and social media page and distributed seasonal e-newsletters; filmed monthly segment for the *Radnor 411* television show and prepared slides for the Radnor Cable Channel; coordinated marketing efforts; managed inventories and distributed supplies to programs; worked with Township solicitor on various pieces of Department legislation and matters
- Monitored Department budgetary line items and developed year-to-date performance analysis - prepared financial tracking and analysis for all Department service areas including discount ticket program, events, and park and athletic field usage; reviewed revenue and expense projections for 2016 budget development relative to Department's operations and services; worked with Township BOC, Parks Board, and staff to develop funding options for parks capital improvements.
- Continued working on Passport to Parks Project, Department Strategic Plan, solutions for online registration.
- Continued to work with Program Supervisor and Program Coordinator on daily planning, programming, and procedures; discussed daily and seasonal operations, services, and Township/Department procedures; conducted programmatic planning and developed short-term goals and objectives for 2015/2016.
- Worked with Department's part-time staff member on front desk operations and projects.
- Attended and prepared reports and documentation for monthly Board of Commissioners Meetings and monthly Parks Board Meeting.
- Attended weekly staff meetings with Township Manager and Department Directors/Supervisors, began Township budget planning process.
- Met with Villanova Graphics to develop promotional magnet for 2016.
- Met with Delaware County Sports Hall of Fame representative and coordinated logistics for the sports memorabilia displays within the Radnor Township Building.

Parks/Facilities

- **Athletic Fields:** Coordinated field scheduling for fall 2015 with the community sports organizations and programs - primary fall users include Radnor Soccer Club, Radnor Wayne Little League; St. Katharine's of Siena School, Agnes Irwin School, RHS Ultimate Frisbee, Radnor Middle School Soccer (anticipated), various other organizations for rentals, and Township fall programming; met with sports groups to secure goals during the winter season.
- **Park Areas:** Continued taking reservations/wrapping up for the 2015 season; there are 68 total picnic rentals to date; 42 of them are for Fenimore Woods; 14 are at the Willows; 6 are for Clem Macrone). Total picnic rentals are down by 24% in 2015 compared to the total rentals for 2014.

- **Radnor Activity Center:** Coordinated usage and rentals – 12 rentals took place in October (many were for multiple dates) along with the Department's seasonal recreational usage including Pickleball, Women's Boot Camp, School's Out Sports, PSSC Volleyball League, and the Men's Basketball League; coordinated Ward 3/Precinct 1 polling location; coordinated backboard replacement for the side baskets and maintenance of the main court (scheduled to take place in mid-November).
- **Trails:** continued to evaluate interpretive signage for the Radnor Trail.
- **Park and Trail Improvements** – a bond ordinance was voted at the October 26th Board of Commissioners Meeting for the following parks and trails (\$5.75M - \$4.3M Parks/\$1.45M Trails):

Bo Connor Park
Cappelli Golf Range
Clem Macrone Park
Emlen Tunnel Park
Encke Park
Fenimore Woods
Ithan Valley Park
Petrie Park
Radnor Trail
Skunk Hollow
Warren Filipone Park
Ardrossan Trail
West Wayne Segment (8A-E, 1C, 1D)
Marth Brown Segment
Villanova – Chew Segment (16A, 9C, ½)
Radnor Station to Harford Park (9F)

- **Ithan Valley Park:** Continued working with Eagle Scout candidate to develop QR code labels for tree specimens in the park that tie back to the Township website.
- **The Willows:** Working with the Willows, LLC. (firm that has been authorized by the Board of Commissioners in September 2014 through the development of a lease agreement to operate the Willows Mansion as a wedding/event facility with improvements to the Willows Mansion and the addition of a pre-fabricated event structure/terrace to accommodate 200+) on their timeline for building entry and construction as they have continued to develop their financing relative to the project – an extension was granted by the BOC that expires on 11/21. Replacement of the Willows entryway bridge remains underway.
- **Encke Park:** Recommended by the Parks & Recreation Board and authorized by the Board of Commissioners in March 2015, a project is underway with members of Radnor Wayne Little League on park improvements that includes a combination comfort station/concession stand (project is underway and should be completed by the end of the year), and other anticipated park improvements such as repairs to the driveway access off of Iven Avenue, electronic scoreboards, and ball field conversion completion; this project will utilize funds received as part of the Township Building cell tower contract renegotiation; a Memorandum of Understanding with RWLL relative to the park improvements and RWLL's obligations, usage, and ownership has been prepared.
- **Park Signage Replacement:** Approved in the 2015 Township Capital Plan, the Board of Commissioners authorized the replacement of the signs at their June Meeting; the process of replacing the signage is currently underway and the signs at Encke, Filipone, Cowan, and Odorisio have been completed; installation of Dittmar and Saw Mill will take place by mid-December; additional signage has been approved through voted bond proceeds for Fenimore Woods and Ithan Valley Park; we continued working with Bentley Homes to finalize the Township gateway entry sign located at Unkefer Park.

- **Radnor Skatepark Improvements:** Recommended by the Parks & Recreation Board and authorized by the Board of Commissioners, improvements to the skatepark entailed replacement and upgrades to structures along with resurfacing. This project utilized funds received as part of the Township Building cell tower contract renegotiation. It is anticipated that a re-application of the top coat will take place in the spring due to lack of adherence of the coating that was applied as part of the project. A risk assessment of the facility took place in October.
- **Clem Macrone Park Master Planning:** A master plan was developed that reviewed the existing site and provided a conceptual plan of how the park should be developed to maximize its footprint and best serve the passive and active recreational needs of the community (presented to Parks & Recreation Board and to the Board of Commissioners in April 2014); the construction/design documentation has been completed and a final plan review meeting was held in July with the neighbors; funding for the project was approved by the Board of Commissioners at their September meeting; KB is finalizing submission for NPDES review along with all bid documentation; an application was submitted for the DCNR C2P2 Program Grant in the amount of \$350K (requires a dollar-for-dollar match) and we are awaiting status; the grant application that was submitted to the DCED Greenways, Trails, and Recreation Program (GTRP) for \$250K was approved with notification that \$224K has been awarded as part of this program with a required match of \$39,500; funding has been requested from the State Capital Budget Program (no notification has been given to date); \$5,000 has been received from a PECO grant application.
- **Veterans Park Planning:** (formerly St. Davids Community Park): Planning project underway to honor Veterans, educate visitors, and improve various features of the site; The Parks and Recreation Board (on March 13th) and the Board of Commissioners (on March 24th) reviewed the Conceptual Plan as presented by Simone Collins Landscape Architecture who have been engaged to develop the plan; we met with the neighbors of the park in late April to discuss and review the plan; Simone Collins has incorporated the changes to the plan that were recommended and the updates were shared with the Parks & Recreation Board the park neighbors in July; fundraising is underway by the Township Manager to fund the park changes.

Respectfully Submitted,



Tammy S. Cohen
Director of Recreation & Community Programming

Radnor Township
Public Works Department
Monthly Report for October 2015

Building Maintenance 1 man

Maintains & cleans facilities including trash and recycling removal – Administration and Police Building, Public Works Buildings, and Radnor Activity Center

Fleet 3 men

- Daily routine checkups of police vehicles
– 33 vehicles
- Vehicle safety inspections for all departments
– 8 vehicles
- Major Repairs - Unit #77 Removed and replaced water pump and both lines to radiator
Unit #105 Tie rod replace, front end alignment
Unit #49 Repair rubber base in salt auger & re-install
Unit #18 Replace 8 spark plugs, clear engine codes
Unit #29 Replace fuel pressure sensor, replace rear brakes & drums, replace brake valve, replace 2 transmission lines
Unit #GM1 Rebuild steering column, bolt came loose
- Unit #34 Remove and replace turbocharger
Unit #27 Replace rear boggy bushings and beam
Unit #26 Warranty work on EGR cooler leak
Unit #28 Weld broken blade in packer
Unit #33 Road call, Remove and replace 3 batteries
- Scheduled Vehicle Maintenance
 - Unit #11 Unit #105
 - Unit #46 Unit #57
 - Unit #45 Unit #14
 - Unit #90 Unit #23
- Repair, Service and Maintain 125 pieces of equipment and vehicles

Highway 12 men

- Attended All Staff meetings
- Installed new traffic signs
- Repaired meters for parking authority
- Installed speed boards for police dept.
- Cleaned inlets throughout the Township
- Delivered Barricades for various events
- Assisted Sewer Department
- 400 storm drains cleaned
- Filled 125 pot holes on State Roads
- Painted street markings
- Removed foliage blocking street signs
- Installed new kiosk signs
- Repaired 10 storm sewer inlets
- Set up Radnorshire Room for Meetings.
- Installed new crosswalk on Saw Mill Road
- Inlet repair on Pine Tree
- Cleared outfall at Mill Dam
- Blacktop patch at end of driveway on Walnut
- Installed all salt spreaders on dump trucks
- Turned compost piles at Skunk Hollow
- Replaced and repaired signs as needed
- Called Higgins Electric for Traffic Signal Concerns
- Cleaned Storm Sewer Lines with the Sewer Department
- Moved Speed Boxes for Police Department
- Cleaned business district
- Assisted Parks Dept with emergency storm damage
- Assisted with trash and recycling
- Washed All Highway Vehicles & Equipment
- Removed fountains at the Willows pond
- Prepared all equipment for leaf season
- Installed black top curb on Quaker Lane (9 tons)
- Picked up supplies for leaf season
- Installed barricades and assisted with Radnor Run
- Assisted with Firehouse Open House
- Checked entire Twp for potholes prior to leaf season
- Removed backboards from the Sulpizio Gym
- Street light survey prior to Halloween
- Started District #1 Leaf Collection

Parks**13 men**

- Attended all staff meetings
- Cleaned all Park Restrooms, 3 times per week
- Picked up trash at parks and bike trail, 3 times per week
- Checked the Radnor Bike Trail after all storms
- Groomed all ballfields 3 times per week
- Painted benches
- Cut all playing fields 2 times per week
- Cleaned and Repaired all grills
- Cut and trimmed all parks and Twp. buildings
- Washed all Vehicles
- Repaired all fences in the parks
- Checked all park playground equipment
- Cleaned garages
- Cleaned Public Works Buildings & bathrooms
- Painted trash cans
- Planted 18 trees at the Willows
- Cut and trimmed all Township Islands
- Cut and trimmed Radnor Bike Trail
- Pruned 22 trees in right of way
- Removed 5 trees in right of way
- Removed 3 trees in parks
- Installed new trash cans
- Weeded all Township beds
- Repaired small equipment
- Serviced all mowers and tractors
- Removed 6 fallen trees from roads at night
- Repaired swings at tot-lots
- Cleared 4 trees from waterway
- Trimmed all bushes
- Assist trash department – Monday and Tuesday
- Set up and cleaned up after all Recreation Dept. events
- Road side mowing with tractor
- Cut all perennials

Sewer**3 men**

- Pumping Stations (5) check and maintain 5 times per week – 100 times per month
- PA One Call markouts – 281 for the month of October
- Cleaned 15 manholes
- Repaired 8 manholes
- Fueled generators at pumping stations
- 4 stoppages for the month of October
- Camared sewer lines
- Generators (4) - check and maintain 5 times per week – 80 times per month
- Jet Truck – cleaned 3,820 feet of sewer and storm lines
- Located 4 buried manholes
- Repaired 3 pumping stations
- Assist trash department Monday and Tuesday
- Cleaned garages
- Washed all vehicles

Solid Waste**20 full time and 5 part time men**

- Solid Waste and Recycling collections -7,500 collections 2 times per week
- 90 Open truck collections
- Curbside Yard Waste Collection – Every Wednesday
- Cleaned road side on State Roads
- Picked up paint cans at residences as requested

MEMORANDUM

To: Board of Commissioners
CC: Robert A. Zienkowski, Twp. Manager
Stephen F. Norcini, P.E., Director of Public Works
From: Suzan Jones, Administrative Assistant Engineering Department
Re: October 2015 Monthly Summary Report

We hereby submit for your review the October 2015 Engineering and Public Works Departments Revenue, respectively \$ 9,365.00 and \$ 5,560.00 as outlined below.

➤ 12	Grading Permit Applications - \$ 4,000.00	year-to-date - \$ 66,775.00
➤ 0	Clearing Permit Application - \$ 0.00	year-to-date - \$ 475.00
➤ 0	SALDO Application - \$ 0.00	year-to-date - \$ 17,700.00
➤ 10	Sidewalk Permit Applications - \$ 650.00	year-to-date - \$ 3,700.00
➤ 57	Sidewalk blocks replaced -	year-to-date - 356 blocks
➤ 0	Septic Permit Applications - \$ 0.00	year-to-date - \$ 3,750.00
➤ 1	Property inspections - \$ 65.00	year-to-date - \$ 17,810.00
➤ 27	Certificate of Occupancy Applications - \$ 4,650.00	year-to-date - \$ 53,550.00
➤ 18	Highway Permit Applications - \$ 5,560.00	year-to-date - \$ 48,640.00

Engineering income for 2015 year-to-date \$ 163,760.00

Public Works income for 2015 year-to-date \$ 48,640.00

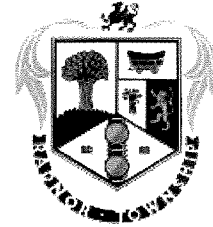
Engineering Assistant Doug Meder, SEO, performed the following:

➤ 78	Site visits	year-to-date - 750
➤ 26	Mark outs for property resale (sidewalks)	year-to-date - 305
➤ 26	Sewer inspections	year-to-date - 305
➤ 6	Complaints investigated	year-to-date - 78
➤ 12	Grading Permit applications reviewed	year-to-date - 84
➤ 35	Meetings attended	year-to-date - 344
➤ 0	Sewage Permit Review	year-to-date - 3
➤ 0	Sewage Permit Septic Installations	year-to-date - 5
➤ 0	Sewage Permit Percolation Tests	year-to-date - 2
➤ 0	Sewage Permit Deep Holes	year-to-date - 3
➤ 0	Sewage Permit Pre-soaks	year-to-date - 2
➤ 3	Storm percolation tests	year-to-date - 17
➤	Deliveries to Shade Tree and Planning Commission members	year-to-date - 152

Professional Service Fees Reimbursed for 2015 year-to-date \$ 558,958.92

Interoffice Memorandum

TO: BOARD OF COMMISSIONERS
FROM: KEVIN KOCHANSKI, DIRECTOR
DEPARTMENT OF COMMUNITY DEVELOPMENT
SUBJECT: OCTOBER MONTHLY REPORT
DATE: NOVEMBER 3, 2015
CC: ROBERT A. ZIENKOWSKI, TOWNSHIP MANAGER



**Community Development
Department**

Attached for your review is the Community Development Monthly Report for the month of October 2015. Please note the following highlights:

- Building Permit Fee Revenue totaled \$57,645.00 with 80 permits issued
 - Electric Permit Fee Revenue totaled \$20,624.00 with 54 permits issued
 - Fire Permit Fee Revenue totaled \$100.00 with 1 permit issued
 - Mechanical Permit Fee Revenue totaled \$6,688.00 with 33 permits issued
 - Plumbing Permit Fee Revenue totaled \$6,416.00 with 46 permits issued
 - Zoning Permit Fee Revenue totaled \$1,200.00 with 17 permits issued
 - Design Review Board Application Fee Revenue totaled \$1,800.00 with 10 applications received
 - Historic and Architectural Review Board Revenue totaled \$100.00 with 2 applications received
 - Zoning Hearing Board Revenue totaled \$2,350.00 with 3 applications received
-
- Permit and application revenue for October 2015: \$ 96,923.00
 - Permit and application revenue year to date: \$1,576,230.00
-
- Permits and applications for October 2015: 246
 - Permits and applications year to date: 2,092
-
- Inspections conducted for October 2015: 570
 - Inspections conducted year to date: 5,918

RESOLUTION 2015-119

A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, AUTHORIZING THE PUBLIC AUCTION OF TOWNSHIP PARKING METERS

WHEREAS, the Radnor Township Police Department is auctioning surplus parking meters due to the purchase of new equipment,

WHEREAS, the Radnor Township Police Department wishes to auction and dispose of the old parking meters as outlined below:

Parking Meters	Minimum Bid:
750	\$30.00 per meter

NOW, THEREFORE, be it **RESOLVED** by the Board of Commissioners of Radnor Township does hereby authorize the clearance of surplus parking meters as outlined above.

RADNOR TOWNSHIP

By: _____
Name: James C. Higgins
Title: President

ATTEST: _____
Robert A. Zienkowski, Manager/Secretary

Radnor Township

PROPOSED LEGISLATION

DATE: 11//10/15

TO: Robert A. Zienkowski, Township Manager

FROM: William A. Colarulo, Police Superintendent

LEGISLATION: Resolution 2015-119 is authorizing the sale of surplus Radnor Township parking meters.

LEGISLATIVE HISTORY: The Radnor Township Police Department is liquidating all old parking meters that have been replaced with the new Kiosks.

PURPOSE AND EXPLANATION: The Radnor Township Police Department is liquidating 750 parking meters that are currently out of service and in storage. The Kiosks purchased in 2014 have replaced all parking meters throughout Radnor Township.

FISCAL IMPACT: None.

RECOMMENDED ACTION: The Police Department respectfully requests the Board to adopt the amendment at the regular Board of Commissioners Meeting on _____, 2015.

CERTIFICATE OF APPROPRIATENESS

Radnor Township Historical and Architectural Review Board
Radnor Township, Pennsylvania



NAME OF OWNER: COUGHLIN HAROLD & MCKENZIE JOHN & ET
OWNER ADDRESS: 3088 STIRLING RD, BROOMALL, PA 19008
ADDRESS OF PROPERTY: 210 POPLAR AV , WAYNE PA 19087
APPLICATION NUMBER: HARB-15-19

Subject to the conditions below the above owner, having complied with the Radnor Township Historical and Architectural Review Board (HARB) process, is hereby granted this permit for the

REMODEL EXTERIOR FINISHED, ADD MASTER BEDROOM OVER EXISTING GREAT ROOM. NEW WINDOWS AND ROOF.

at the address specified and may proceed with the building permit process. If not completed within one year of the date hereof, this permit is void and new application must be made. This Approval is subject to the Applicant applying for and receiving all necessary permits and approvals; and complying with all applicable Municipal regulations. Owner specifically gives the building inspector or designated official the right to inspect the work during progress and at completion.

NOTES AND/OR CONDITIONS OF APPROVAL:

APPROVED AS SUBMITTED

ISSUED: Monday, November 23, 2015

TOWNSHIP OFFICIAL

ACCEPTED BY APPLICANT

James C. Higgins, President

RESOLUTION NO. 2015-121

A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA AUTHORIZING BIDS TO BE RECEIVED FOR THE SALE OF TAX MAP PARCEL NO. 36-14-44 CONSISTING OF 2,500 SQUARE FEET IN ACCORDANCE WITH THE TOWNSHIP CODE

WHEREAS, Radnor Township acquired Tax Map Parcel No. 36-14-44 by deed dated September 27, 1955; and

WHEREAS, the property consists of 2,500 square feet and is landlocked in the vicinity of 240 Radnor Chester Road; and

WHEREAS, the Board of Commissioners desires to receive bids for the sale of the property.

NOW, THEREFORE, be it hereby *RESOLVED* that the Board of Commissioners of Radnor Township is hereby authorized to advertise for the sale of Tax Map Parcel No. 36-14-44 in accordance with the Township Code.

SO RESOLVED this day of , 2015.

RADNOR TOWNSHIP

By: _____
Name: James C. Higgins
Title: President

ATTEST: _____
Robert A. Zienkowski, Secretary

**RESOLUTION NO. 2015-122
RADNOR TOWNSHIP**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, APPROVING THE PRELIMINARY/FINAL PLAN OF
VILLAGE ASSOCIATES FOR A PROPERTY KNOWN AS THE COTTAGE
AT VALLEY FORGE FLOWERS LOCATED AT 163 EAGLE ROAD**

WHEREAS, Village Associates, 503 W. Lancaster Avenue, Suite 240, Wayne, PA 19085 ("Applicant") submitted a Preliminary/Final Land Development Plan to construct a 589 SF connector building between two existing buildings within the shopping center located at 163 Eagle Road within the Township's C-2 Zoning District ("Property"); and

WHEREAS, the Radnor Township Planning Commission and Delaware County Planning Commission have reviewed the Preliminary/Final Plan submissions of Village Associates; and

WHEREAS, the Board of Commissioners of Radnor Township now intends to approve the Preliminary/Final Plan of Village Associates, prepared by Momenee & Associates, Inc.

NOW, THEREFORE, be it hereby **RESOLVED** that the Radnor Township Board of Commissioners does hereby approve the Preliminary Land Development Plan of the Applicant prepared by Momenee & Associates, Inc., consisting of seven (7) sheets, dated August 7, 2015, and last revised October 21 2015, subject to the following Preliminary/Final Plan approval conditions:

1. Compliance with correspondence of Gilmore & Associates, Inc., dated November 2, 2015, a copy of which is attached hereto and incorporated herein as **Exhibit "A"**, subject to the clarifications that: (i) for purposes of comment B.1e, the existing wall-pack lighting on the rear of the building adjacent to the three new parking spaces shall be sufficient; and (ii) that for purposes of comments B.2, Applicant shall not be required to modify existing driveways, sidewalks, parking facilities beyond any improvements shown on the plan, except that sidewalk areas adjacent to the project shall be upgraded to be ADA compliant in accordance with comment B.3.

2. Compliance with correspondence of Gannett Fleming dated November 3, 2015, a copy of which is attached hereto and incorporated herein as **Exhibit "B"**.

3. The Applicant shall comply with all other applicable Ordinances with respect to sewage, stormwater management, zoning building code, and all county, state and federal rules and regulations and statutes.

4. Payment of the park and recreation fee to the Township prior to the release of record plans for recording in the amount of \$3,307.00.

5. The record plan shall be submitted and approved for recording consolidating all separate lots into a single lot in a form and manner to be approved by the Township Engineer.

6. The Applicant shall execute Development and Financial Security Agreements in a form and manner to be approved by the Township Solicitor.

7. In addition to the Preliminary/Final plan approval conditions, the following Ordinance modifications are approved:

- a. Section 255-21.B.(n) of the SALDO to allow aerial photograph to depict features within 500 feet of the property.
- b. Section 255-14 of the SALDO approving applicant's plan as a Preliminary/Final plan submission.
- c. Section 255-29-A(12)(b) to allow the entrance/exit drive to/from the three new parking spaces be less than 25 feet, provided those three parking spaces are designated as employee parking spaces.

SO RESOLVED, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this _____ day of _____, 2015.

RADNOR TOWNSHIP

By: _____
Name: James C. Higgins
Title: President

ATTEST: _____



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

MEMORANDUM

Date: November 2, 2015

To: Steve Norcini, P.E.
Radnor Township Public Works Director

From: Amy Kaminski, P.E., PTOE
G&A Transportation Services Manager

cc: Roger Phillips, P.E.
Gannett Fleming, Inc., Senior Project Manager
Damon Drummond, P.E., PTOE G&A

Reference: 163 Eagle Road
Final Land Development Review
G&A Job #13-11040

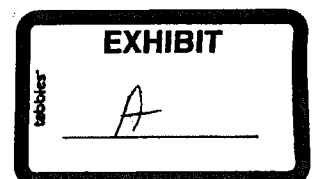
Pursuant to your request, Gilmore & Associates, Inc. (G&A) has completed a transportation review of the referenced Land Development Plans for 163 Eagle Road, zoning district C-2 *General Commercial District*. The applicant intends to remove the existing walkway and greenhouse connecting the two existing buildings and convert the area between the two existing structures to an outdoor sales display area with a paved courtyard and synthetic turf area. G&A offers the following for Radnor Township consideration:

A. REVIEWED MATERIALS

1. 163 Eagle Road Final Land Development Plans (7 sheets), dated August 7, 2015, revised on October 21, 2015, prepared by Momenee & Associates, Inc., prepared for Village Associates.

B. REVIEW COMMENTS

1. The plan proposes three new parking spaces located within a crushed stone parking area northwest of the proposed area of work, adjacent to a residential neighborhood. The plan must be revised or waiver must be requested from the following sections of the Subdivision and Land Development Ordinance:
 - a. §255-29.A(3) All parking spaces shall be marked so as to provide for orderly and safe parking. Crushed stone does not provide an appropriate surface to provide pavement markings for parking stalls. We recommend the applicant provide a more durable, dustproof, all-weather surface.
 - b. §255-29.A(9) In no case shall parking areas for three or more vehicles be designed to require or encourage cars to back into a public street in order



to leave the lot. The present layout will likely require vehicles to back out of the proposed surface lot and into onsite circulating traffic.

- c. §255-29.A(12) Identify the width of the driveway to the proposed parking facility for compliance with the section of the ordinance. A minimum 25' width is required for two-way traffic.
 - d. §255-29.A(15) All dead-end parking areas shall be designed to provide sufficient backup area for the end stalls of a parking area. Provide turning templates to ensure onsite maneuvers can be performed within the identified parking lot.
 - e. 255-29.A(15) All common parking areas shall be adequately lighted during after-dark operating hours. All lighted standards shall be located on raised parking islands and not on the parking surface.
- 2. Identify the widths or lengths of the various driveways, sidewalks and parking spaces to ensure compliance with the appropriate section of the ordinance.
 - 3. Pedestrian facilities located adjacent to the building and existing pedestrian crosswalks/curb ramps must be upgraded to meet the latest ADA requirements as required by the Americans with Disabilities Act of 1990. Minimally, if the sidewalk widths are less than five (5) feet wide, compliant passing areas must be provided every 200 feet.
 - 4. The parking spaces located on the east side of the building have been modified and do not reflect the previously approved October 31, 2013 plan which included three handicapped parking spaces. Clarify if the three previously approved spaces will remain in addition to the two new handicapped spaces for a total of five (5) handicapped spaces or if the applicant will no longer construct the three approved handicapped spaces.
 - 5. Sheet 6 of 7: The identified *limits of disturbance* does not include the proposed crushed stone paving area.

If you have any questions regarding the above, please contact this office.



Date: November 3, 2015

To: Radnor Township Board of Commissioners

From: Roger Phillips, PE

cc: Robert Zienkowski – Township Manager
Stephen Norcini, P.E. – Director of Public Works
Kevin W. Kochanski, RLA, CZO – Director of Community Development
John Rice, Esq – Grim, Biehn, and Thatcher
Amy Kaminski, PE – Gilmore and Assoc.
Steve Gabriel - Rettew

RE: The Cottage at Valley Forge Flowers–Preliminary Plan
Village Associates – Applicant

Date Accepted: September 8, 2015
90 Day Review: December 7, 2015

Gannett Fleming, Inc. has completed a review of the Cottage at Valley Forge Flowers Preliminary Land Development Plan for compliance with the Radnor Township Code. This Plan was reviewed for conformance with Zoning, Subdivision and Land Development, Stormwater Management, and other applicable codes of the Township of Radnor.

The applicant is proposing to construct a 589 SF connector building between two existing buildings within the shopping center. The project will be located in the consolidated parcels C&E and Parcel D.

Plans Prepared By: Momence & Associates, Inc.
Dated: 08/07/2015, last revised 10/21/2015

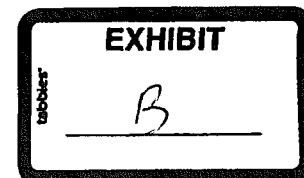
The applicant has indicated on the Township Subdivision and Land Development Application that the following waiver be requested for this project:

- §255-21.B.(n) – To allow aerial photograph to depict features within 500 feet of property. The applicant has indicated that the utility and similar information for properties within 500 feet is not readily available or needed for this application.

The applicants Attorney has indicated in a letter dated August 7, 2015 that the following waivers be requested for this project:

- §255-7 – Waiver of land development for this project.

Gannett Fleming, Inc.
P.O. Box 80794 • Valley Forge, PA 19484-0794 | 1010 Adams Avenue • Audubon, PA 19403-2402
t: 610.650.8101 • f: 610.650.8190
www.gannettffleming.com



- §255-14 – To consider this application as a preliminary /final plan.

I. Zoning

1. §280-52.G – No more than 70% of each lot may be occupied by impervious surfaces. The impervious calculations do not include Parcels A, B and F. Since this site functions as one retail area under single ownership with common parking and access, calculations for the entire site must be provided. The total existing impervious coverage for the site prior to this project is 71.40%. The impervious coverage proposed after construction of this project is 71.28%. The applicant has indicated continuance of the existing nonconformity.
2. §280-103(10) – Three additional parking spaces will be required for the 589 SF addition. The applicant has provided three additional parking spaces on the plan. Since this site functions as one retail area under single ownership with common parking areas and access as permitted under §280-103.B, and not six separate distinct parcels, the parking calculations have been provided for all the parcels. The applicant has indicated that the existing conditions require 404 parking spaces and there are 327 existing spaces. The applicant has indicated continuance of the existing nonconformity.

II. Subdivision

1. §255-21.B.(n) – Existing principal buildings (and their respective uses) and driveways on the adjacent peripheral strip; sewer lines, storm drains, culverts, bridges, utility easements, quarries, railroads and other significant man-made features within 500 feet of and within the site must be shown on the plans. The applicant has requested a waiver from this requirement.
2. §255-43.1.E.(2) – Where, upon agreement with the applicant or developer, it is determined that the dedication of all or any portion of the land area required for park and recreation purposes is not feasible, the applicant or developer shall pay a fee in lieu of dedication of any such land to the Township. The fee for nonresidential subdivision or land developments shall be \$3,307 per 4,000 square feet of building area. The fee in lieu is \$3,307. The applicant has indicated they will comply.
3. §255-29.A(1) – The two-way aisle design standard for all off-street parking facilities with a capacity of three or more vehicles is 22 feet. It does not appear that the proposed parking area, located west of the project area, meets this minimum requirement. This must be revised or a waiver requested.
4. §255-29.A(1) – The 90° parking stall design standard for all off-street parking facilities with a capacity of three or more vehicles, shall be 9 ½' x 20'. The proposed parking

spaces, located west of the project area, are dimensioned as 10' x 19' on the plans. This must be revised to ensure the minimum dimension is met or a waiver requested.

5. §255-29.A(12)(b) – The minimum width of a two-way entrance and exit drive shall be 25 feet. It appears that the drive provided is approximately 15 feet. This must be revised or a waiver requested.
6. §255-29.A(15) – All dead-end parking areas shall be designed to provide sufficient backup area for the end stalls of a parking area. There is no back-up area shown for the proposed parking spaces located west of the proposed project. This must be revised or a waiver requested.

III. Stormwater

1. At this time, no infiltration testing results have been provided by the applicant. We note that the applicant indicates in their October 22, 2015 response letter that “percolation testing are being scheduled and will be incorporated as part of the grading permit application for the proposed work”. The test results must be submitted once they are complete. Final approval of the stormwater management plan will be required as part of the Grading Permit process.
2. We note that the applicant has updated the “Synthetic Turf Placement Detail” shown on Sheet 7 of 7 to include a note indicating the presence of a permeable pad. At this time, no manufacturer’s information has been provided detailing the permeability of the proposed surface. The applicant must provide this information.
3. Please clarify how potential overflow of the subsurface recharge tank will be addressed. We note that on Sheet 5 of 7 there is a notation indicating that overflow from tank is proposed to connect to the existing recharge line; however, no infrastructure is being shown on the plan.
4. Clarification must be provided regarding the seepage tank detail shown on Sheet 7 of 7. The plan views indicate two 4-inch pvc pipes; however the section view indicates 8-inch pvc pipes.
5. Final approval of the stormwater management plan will be required as part of the Grading Permit process. Any revisions to the size or location of the individual structures or other features will be addressed at that time.

IV General

1. The tree protection detail provided on the plan is not the most current detail. We have attached the updated tree protection detail for the applicants use.

Gannett Fleming

Radnor Township Board of Commissioners
The Cottage at Valley Forge Flowers
November 3, 2015

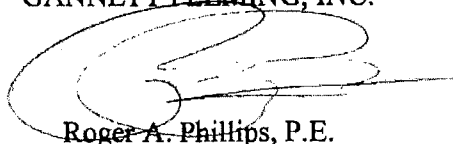
2. A record plan must be provided indicating the consolidated lots with final metes and bounds of the new parcel.

We suggest that consideration of final approval be conditioned upon adequately addressing the comments referenced above.

If you have any questions or require any additional information, please contact me.

Very truly yours,

GANNETT FLEMING, INC.



Roger A. Phillips, P.E.
Senior Project Manager



Gannett Fleming

100 Years

of Excellence Delivered As Promised

Date: November 3, 2015

To: Radnor Township Board of Commissioners

From: Roger Phillips, PE

cc: Robert Zienkowski – Township Manager
Stephen Norcini, P.E. – Director of Public Works
Kevin W. Kochanski, RLA, CZO – Director of Community Development
John Rice, Esq – Grim, Biehn, and Thatcher
Amy Kaminski, PE – Gilmore and Assoc.
Steve Gabriel - Rettew

RE: The Cottage at Valley Forge Flowers–Preliminary Plan
Village Associates – Applicant

Date Accepted: September 8, 2015

90 Day Review: December 7, 2015

Gannett Fleming, Inc. has completed a review of the Cottage at Valley Forge Flowers Preliminary Land Development Plan for compliance with the Radnor Township Code. This Plan was reviewed for conformance with Zoning, Subdivision and Land Development, Stormwater Management, and other applicable codes of the Township of Radnor.

The applicant is proposing to construct a 589 SF connector building between two existing buildings within the shopping center. The project will be located in the consolidated parcels C&E and Parcel D.

Plans Prepared By: Momenee & Associates, Inc.
Dated: 08/07/2015, last revised 10/21/2015

The applicant has indicated on the Township Subdivision and Land Development Application that the following waiver be requested for this project:

- §255-21.B.(n) – To allow aerial photograph to depict features within 500 feet of property. The applicant has indicated that the utility and similar information for properties within 500 feet is not readily available or needed for this application.

The applicants Attorney has indicated in a letter dated August 7, 2015 that the following waivers be requested for this project:

- §255-7 – Waiver of land development for this project.

Gannett Fleming, Inc.

P.O. Box 80794 • Valley Forge, PA 19484-0794 | 1010 Adams Avenue • Audubon, PA 19403-2402

t: 610.650.8101 • f: 610.650.8190

www.gannettfleming.com



- §255-14 – To consider this application as a preliminary /final plan.

I. Zoning

1. §280-52.G – No more than 70% of each lot may be occupied by impervious surfaces. The impervious calculations do not include Parcels A, B and F. Since this site functions as one retail area under single ownership with common parking and access, calculations for the entire site must be provided. The total existing impervious coverage for the site prior to this project is 71.40%. The impervious coverage proposed after construction of this project is 71.28%. The applicant has indicated continuance of the existing nonconformity.
2. §280-103(10) – Three additional parking spaces will be required for the 589 SF addition. The applicant has provided three additional parking spaces on the plan. Since this site functions as one retail area under single ownership with common parking areas and access as permitted under §280-103.B, and not six separate distinct parcels, the parking calculations have been provided for all the parcels. The applicant has indicated that the existing conditions require 404 parking spaces and there are 327 existing spaces. The applicant has indicated continuance of the existing nonconformity.

II. Subdivision

1. §255-21.B.(n) – Existing principal buildings (and their respective uses) and driveways on the adjacent peripheral strip; sewer lines, storm drains, culverts, bridges, utility easements, quarries, railroads and other significant man-made features within 500 feet of and within the site must be shown on the plans. The applicant has requested a waiver from this requirement.
2. §255-43.1.E.(2) – Where, upon agreement with the applicant or developer, it is determined that the dedication of all or any portion of the land area required for park and recreation purposes is not feasible, the applicant or developer shall pay a fee in lieu of dedication of any such land to the Township. The fee for nonresidential subdivision or land developments shall be \$3,307 per 4,000 square feet of building area. The fee in lieu is \$3,307. The applicant has indicated they will comply.
3. §255-29.A(1) – The two-way aisle design standard for all off-street parking facilities with a capacity of three or more vehicles is 22 feet. It does not appear that the proposed parking area, located west of the project area, meets this minimum requirement. This must be revised or a waiver requested.
4. §255-29.A(1) – The 90° parking stall design standard for all off-street parking facilities with a capacity of three or more vehicles, shall be 9 ½' x 20'. The proposed parking

spaces, located west of the project area, are dimensioned as 10' x 19' on the plans. This must be revised to ensure the minimum dimension is met or a waiver requested.

5. §255-29.A(12)(b) – The minimum width of a two-way entrance and exit drive shall be 25 feet. It appears that the drive provided is approximately 15 feet. This must be revised or a waiver requested.
6. §255-29.A(15) – All dead-end parking areas shall be designed to provide sufficient backup area for the end stalls of a parking area. There is no back-up area shown for the proposed parking spaces located west of the proposed project. This must be revised or a waiver requested.

III. Stormwater

1. At this time, no infiltration testing results have been provided by the applicant. We note that the applicant indicates in their October 22, 2015 response letter that “percolation testing are being scheduled and will be incorporated as part of the grading permit application for the proposed work”. The test results must be submitted once they are complete. Final approval of the stormwater management plan will be required as part of the Grading Permit process.
2. We note that the applicant has updated the “Synthetic Turf Placement Detail” shown on Sheet 7 of 7 to include a note indicating the presence of a permeable pad. At this time, no manufacturer’s information has been provided detailing the permeability of the proposed surface. The applicant must provide this information.
3. Please clarify how potential overflow of the subsurface recharge tank will be addressed. We note that on Sheet 5 of 7 there is a notation indicating that overflow from tank is proposed to connect to the existing recharge line; however, no infrastructure is being shown on the plan.
4. Clarification must be provided regarding the seepage tank detail shown on Sheet 7 of 7. The plan views indicate two 4-inch pvc pipes; however the section view indicates 8-inch pvc pipes.
5. Final approval of the stormwater management plan will be required as part of the Grading Permit process. Any revisions to the size or location of the individual structures or other features will be addressed at that time.

IV General

1. The tree protection detail provided on the plan is not the most current detail. We have attached the updated tree protection detail for the applicants use.

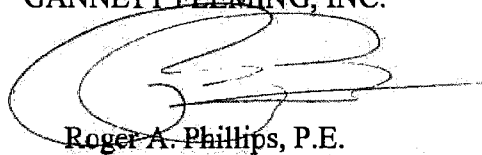
2. A record plan must be provided indicating the consolidated lots with final metes and bounds of the new parcel.

We suggest that consideration of final approval be conditioned upon adequately addressing the comments referenced above.

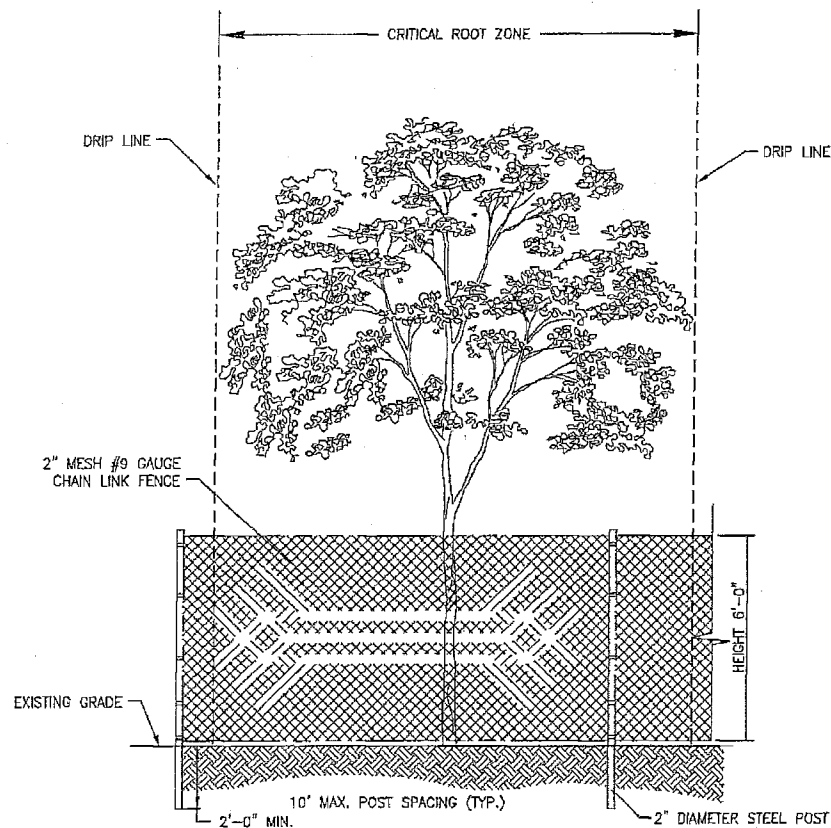
If you have any questions or require any additional information, please contact me.

Very truly yours,

GANNETT FLEMING, INC.

A handwritten signature in black ink, appearing to read 'Roger A. Phillips', is written over the company name.

Roger A. Phillips, P.E.
Senior Project Manager

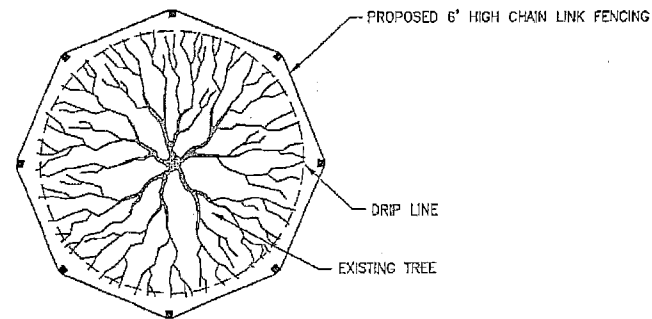


DO NOT:

- A. Allow run off of spillage of damaging materials into the area below any tree canopy.
- B. Store materials, stockpile soil, or park or drive vehicles within the TPZ.
- C. Cut, break, skin, or bruise roots, branches, or trunks without first obtaining authorization from the Consulting Arborist.
- D. Allow fires under and adjacent to trees.
- E. Discharge exhaust into foliage.
- F. Secure cable, chain, or rope to trees or shrubs.
- G. Trench, dig, or otherwise excavate within the dripline or TPZ of the tree(s) without first obtaining authorization from the Consulting Arborist.
- H. Apply soil sterilants under pavement near existing trees.

TREE PROTECTION DETAIL

NO SCALE



PLAN VIEW

TREE PROTECTION SPECIFICATIONS

- I. A 4" layer of coarse mulch or woodchips is to be placed beneath the dripline of the protected trees. Mulch is to be kept 12" from the trunk.
- II. A protective barrier of 6" chain link fencing shall be installed around the dripline of protected tree(s). The fencing can be moved within the dripline if authorized by the Consulting Arborist but not closer than 2' from the trunk of any tree. Fence posts shall be 2.0" in diameter and are to be driven 2' into the ground. The distance between posts shall not be more than 10'. This enclosed area is the Tree Protection Zone (TPZ).
- III. Movable barriers of chain link fencing secured to cement blocks can be substituted for "fixed" fencing if the Consulting Arborist agree that the fencing will have to be moved to accommodate certain phases of construction. The builder may not move the fence without authorization from the Consulting Arborist.
- IV. Where the Consulting Arborist has determined that tree protection fencing will interfere with the safety of work crews, Tree Wrap may be used as an alternative form of tree protection. Wooden slats at least one inch thick are to be bound securely, edge to edge, around the trunk. A single layer or more of orange plastic construction fencing is to be wrapped and secured around the outside of the wooden slats. Major scaffold limbs may require protection as determined by the Consulting Arborist. Straw waddle may also be used as a trunk wrap by coiling the waddle around the trunk up to a minimum height of six feet from grade. A single layer or more of orange plastic construction fencing is to be wrapped and secured around the straw waddle.



ROCKWELL
ASSOCIATES, LLC

Arboriculture • Urban Forestry • Horticulture
Consulting • Planning • Management

P.O. Box 542, Ridley Park, PA 19078
Phone (610) 731-7969
Fax (610) 521-0108

ihtrees@verizon.net
www.rockwellconsultants.com



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

MEMORANDUM

Date: November 2, 2015

To: Steve Norcini, P.E.
Radnor Township Public Works Director

From: Amy Kaminski, P.E., PTOE
G&A Transportation Services Manager

cc: Roger Phillips, P.E.
Gannett Fleming, Inc., Senior Project Manager
Damon Drummond, P.E., PTOE G&A

Reference: 163 Eagle Road
Final Land Development Review
G&A Job #13-11040

Pursuant to your request, Gilmore & Associates, Inc. (G&A) has completed a transportation review of the referenced Land Development Plans for 163 Eagle Road, zoning district C-2 *General Commercial District*. The applicant intends to remove the existing walkway and greenhouse connecting the two existing buildings and convert the area between the two existing structures to an outdoor sales display area with a paved courtyard and synthetic turf area. G&A offers the following for Radnor Township consideration:

A. REVIEWED MATERIALS

1. 163 Eagle Road Final Land Development Plans (7 sheets), dated August 7, 2015, revised on October 21, 2015, prepared by Momenee & Associates, Inc., prepared for Village Associates.

B. REVIEW COMMENTS

1. The plan proposes three new parking spaces located within a crushed stone parking area northwest of the proposed area of work, adjacent to a residential neighborhood. The plan must be revised or waiver must be requested from the following sections of the Subdivision and Land Development Ordinance:
 - a. §255-29.A(3) All parking spaces shall be marked so as to provide for orderly and safe parking. Crushed stone does not provide an appropriate surface to provide pavement markings for parking stalls. We recommend the applicant provide a more durable, dustproof, all-weather surface.
 - b. §255-29.A(9) In no case shall parking areas for three or more vehicles be designed to require or encourage cars to back into a public street in order

to leave the lot. The present layout will likely require vehicles to back out of the proposed surface lot and into onsite circulating traffic.

- c. §255-29.A(12) Identify the width of the driveway to the proposed parking facility for compliance with the section of the ordinance. A minimum 25' width is required for two-way traffic.
 - d. §255-29.A(15) All dead-end parking areas shall be designed to provide sufficient backup area for the end stalls of a parking area. Provide turning templates to ensure onsite maneuvers can be performed within the identified parking lot.
 - e. 255-29.A(15) All common parking areas shall be adequately lighted during after-dark operating hours. All lighted standards shall be located on raised parking islands and not on the parking surface.
- 2. Identify the widths or lengths of the various driveways, sidewalks and parking spaces to ensure compliance with the appropriate section of the ordinance.
 - 3. Pedestrian facilities located adjacent to the building and existing pedestrian crosswalks/curb ramps must be upgraded to meet the latest ADA requirements as required by the Americans with Disabilities Act of 1990. Minimally, if the sidewalk widths are less than five (5) feet wide, compliant passing areas must be provided every 200 feet.
 - 4. The parking spaces located on the east side of the building have been modified and do not reflect the previously approved October 31, 2013 plan which included three handicapped parking spaces. Clarify if the three previously approved spaces will remain in addition to the two new handicapped spaces for a total of five (5) handicapped spaces or if the applicant will no longer construct the three approved handicapped spaces.
 - 5. Sheet 6 of 7: The identified *limits of disturbance* does not include the proposed crushed stone paving area.

If you have any questions regarding the above, please contact this office.

MOMENEE AND ASSOCIATES, INC.

924 COUNTY LINE ROAD • BRYN MAWR, PENNSYLVANIA 19010

(610) 527-3030 • FAX (610) 527-9008

E-MAIL: info@momenee.com

www.momenee.com

October 22, 2015

Mr. Roger Philips, P.E.
Radnor Township Engineer
301 Iven Avenue
Wayne, PA 19087

**RE: 163 Eagle Road
Radnor Township, Delaware County**

Our File No. 13-345

Dear Roger:

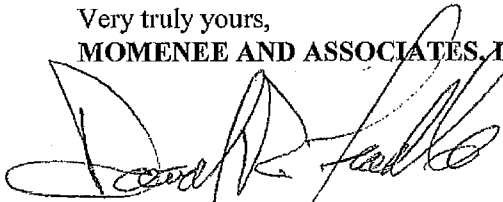
On behalf of Village Associates, we are submitting revised preliminary/final land development plans for the construction of a new glass enclosed connector building at The Eagle Village Center in Wayne. The plans have been revised to address comments contained in your September 2, 2015 letter addressed to the Radnor Township Planning Commission relative to the original submission for this project.

Enclosed for consideration are the following:

- Two (2) copies of a letter addressed to you from the applicant's attorney addressing the comments you raised regarding the submission
- Two (2) copies of a letter from the applicant's attorney addressed to Amy Kaminski, P.E. addressing the comments she raised relative to the original submission.
- Ten (10) full size copies of the revised plans
- Ten (10) reduced size (11x17) copies of the revised plans
- Two (2) copies of the revised stormwater management calculations.
- Six (6) Thumb Drives containing a copy of this letter and copies of the above letters, plans and calculations.

Please let us know if there are any outstanding issues. Please place this matter on the November 9, 2015 Board of Commissioners agenda for caucus and on the November 23, 2015 Board of Commissioners meeting for a decision.

Very truly yours,
MOMENEE AND ASSOCIATES, INC.



David R. Fiorello, P.E., P.L.S.
Associate

13345L01.doc

George W. Broseman
Direct Dial: (610) 941-2459
Direct Fax: (610) 684-2005
Email: gbroseman@kaplaw.com
www.kaplaw.com

October 22, 2015

VIA HAND DELIVERY (TO RADNOR TOWNSHIP)
AND E-MAIL (RPHILLIPS@GFNET.COM)

Roger A. Phillips, P.E.
Senior Project Manager
Gannett Fleming, Inc.
1010 Adams Avenue
Audubon, PA 19403

RE: Eagle Village Shops
The Cottage at Valley Forge Flowers – Preliminary Plan
Our Reference: 11805-06

Dear Mr. Phillips:

I am writing in response to your September 2, 2015 letter addressed to the Radnor Township Planning Commission for conformance with Zoning, Subdivision and Land Development, Stormwater Management and other applicable codes of Radnor Township.

We have set forth your comments below in regular print and have provided our responses to outstanding items in **bold print**.

Zoning

1. §280-51.L(6) – The applicant is proposing to construct a 589 SF Greenhouse Connector between two existing buildings within the shopping center. A Greenhouse is not a permitted use in the C-2 zoning district. This use would not be authorized as a Special Exception, as green house is a use first permitted in the C-3 zoning district as outlined in §280-55.H(9). A zoning variance must be requested for this use.

The connector is not a working greenhouse. The plans have been revised to clarify the use of the proposed space, which is to provide a connection between two existing, adjoining buildings.

2. §280-52.G. – No more than 70% of each lot may be occupied by impervious surfaces. The impervious calculations do not include Parcels A, B and F. Since this site functions as one retail area under single ownership with common parking and access, calculations for the entire site must be provided. A variance must be request should the entire site not conform to the 70% maximum impervious requirements.

Impervious coverage calculations have been added for all of the parcels. The existing site is nonconforming to the 70% impervious coverage limits. The project will not increase the degree of the nonconformity, so no variance should be required.

3. §280-103(10) – Three additional parking spaces will be required for the 589 SF addition. The applicant has indicated that there is an existing parking non-conformity for Parcel D. The total number of spaces required for Parcel D is 185 and there are 130 spaces provided leaving the nonconformity of 55 spaces. The applicant is proposing to use 3 existing spaces from the surplus of spaces indicated in the calculations for consolidated Parcels C & E. The parking calculations do not include parking determinations for Parcels A, B and F. Since this site functions as one retail area under single ownership with common parking areas and access as permitted under §280-103.B, and not six separate distinct parcels, the parking calculations shall be determined based on total square footage of all of the uses on all parcels.

Applicant has revised the plans to show three additional parking spaces on an existing gravel area. Additional parking calculations have been provided for all of the parcels. Applicant does not intend to abandon or decrease any parking nonconformity with respect to any parcels which have a parking surplus.

4. §280-104.B – This project will be removing a loading berth. For retail stores the number of berths required is based on net floor area. Information on the net floor area for the entire site along with number and location of existing berths must be provided to ensure that there are an adequate number of berths for this site.

The project is not removing the loading berth in question. That berth will remain. The project does not generate the need for any new loading berths.

Subdivision

1. §255-21.B.(n) – Existing principal buildings (and their respective uses) and driveways on the adjacent peripheral strip; sewer lines, storm drains, culverts, bridges, utility easements, quarries, railroads and other significant, man-made features within 500 feet of and within the site must be shown on the plans. The applicant has requested a waiver from this requirement.

Acknowledged.

2. §255-43.1.B.(2) – For all nonresidential subdivisions and/or land developments, the amount of land to be dedicated for park and recreational area shall be 2,500 square feet per 4,000 square feet of building area. 2,500 square feet of land will be required for dedication.

Applicant does not believe that this minor commercial project will cause any additional burden on Township park and recreational facilities. Applicant proposes payment of an in-lieu fee as permitted by Code §255-43.1(E)(2).

3. §255-43.1.E(2) – Where, upon agreement with the applicant or developer, it is determined that the dedication of all or any portion of the land area required for park and recreation purposes is not feasible, the applicant or developer shall pay a fee in lieu of dedication of such land to the Township. The fee for nonresidential subdivision or land developments shall be \$3,307 per 4,000 square feet of building area. The fee in lieu is \$3,307.

See above.

4. §255-54 – The water system shall be designed with adequate capacity and appropriately spaced fire hydrants for fire-fighting purposes pursuant to the specifications of the National Fire Protection Association. Review and approval by the Township Engineer and the Township Fire Marshall shall be required in order to ensure that adequate fire protection is provided. Therefore, any and all subdivision and land development plans submitted to this Township shall indicate, according to scale, the closest existing fire hydrants to the proposed subdivision and land development. The location of the closest fire hydrant must be shown on the plans.

Locations of fire hydrants in the vicinity of the new connector building have been shown on the revised plans.

Stormwater

1. The applicant is proposing synthetic turf for an outdoor display area. The applicant does not appear to be counting synthetic turf towards their impervious surface area. The detail shown on sheet 4 of 6 does not provide enough information to make a determination.

- a. The applicant must indicate if there will be a permeable pad placed beneath the turf.

The turf details on the plan have been updated to show the use of permeable turf on a permeable pad atop a permeable stone base.

- b. The applicant must indicate if there is potential for infiltration. We note that no infiltration testing has been done at this point. The applicant must submit infiltration testing results if the synthetic turf is to be used in this manner.

As discussed in a recent meeting, the intent is to allow for infiltration for the synthetic turf areas and for the increased runoff generated by the new/replacement impervious cover. Percolation tests are being scheduled and results will be incorporated as part of the grading application for the proposed work

- c. The applicant must indicate how the underdrains will be connected their SWM system if it is to be utilized for storage and overflow.

The turf details have been revised to eliminate the use of underdrains and allow infiltration directly to the underlying ground.

2. §245.22.A.2.a – The applicant appears to be providing storage volume in the underground tank for the increase in volume from the Net 2-Year Storm event; however, no supporting documentation/calculations have been supplied. It appears that the applicant is instead determining the increase in volume from 1-inch over all impervious surfaces. This method should not be used when proposing 1,500 SF or more of impervious surfaces. These calculations must be submitted.

The extent of the proposed new and replacement impervious cover has been reduced to less than 1,500 SF. Recharge is being proposed for the increase with a new recharge facility to be placed beneath the existing parking lot.

3. §245-23.D – The applicant does not appear to have supplied the supporting calculations/documentation demonstrating that the storage volume provided has met the water quality volume recharge requirements. These calculations must be submitted.

Revised stormwater management calculations and drainage narrative are being submitted with the revised plans.

4. §245.25 – The applicable has not provided any supporting calculations/documentation demonstrating that stormwater peak rate control requirements have been met at this time. These calculations must be submitted.

As a result of reducing the extent of the proposed new/replacement impervious, only water quality recharge is required. The revised stormwater management calculations and drainage narrative being submitted with the revised plans address the changes made to the plans.

General

1. The existing utility lines and service connection must be indicated on the plans.

The applicant has had PA One-Call mark the utilities in the area of the proposed improvements. The revised plans now indicate the locations of these lines.

2. A detail of the proposed concrete ramp located near the proposed synthetic display area must be provided on the plans.

The proposed concrete ramp has been properly identified as a driveway apron to provide access to the existing ramp serving the loading dock. Details for this apron have been added to the plan.

Along with this letter, Momenee & Associates, Inc., is providing you with revised plans and stormwater calculations for the Project.

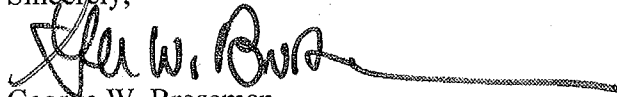
Roger A. Phillips, P.E.

October 22, 2015

Page 6

Please place this matter on the November 9, 2015 Board of Commissioners agenda for caucus and on the November 23, 2015 Board of Commissioners meeting for a decision.

Sincerely,

A handwritten signature in dark ink, appearing to read "George W. Broseman", followed by a long horizontal line.

George W. Broseman

cc via email: Donna Torpey
Jeff Martin, R.A.
David Fiorello, P.E.
Kevin Kochanski
Stephen Norcini, P.E.

George W. Broseman
Direct Dial: (610) 941-2459
Direct Fax: (610) 684-2005
Email: gbroseman@kaplaw.com
www.kaplaw.com

October 22, 2015

VIA HAND DELIVERY TO RADNOR TOWNSHIP
AND E-MAIL (AKAMINSKI@GILMORE-ASSOC.COM)

Amy Kaminski, P.E., PTOE
G&A Transportation Services Manager
Gilmore & Associates, Inc.
65 E. Butler Avenue; Suite 100
New Britain, PA 18901

RE: The Eagle Village Shops
The Cottage at Valley Forge Flowers
163 Eagle Road – Transportation Review
Our Reference: 11805-06

Dear Ms. Kaminski:

I am writing in response to your August 27, 2015 memorandum addressed to Steve Norcini, Radnor Township Public Works Director, regarding your transportation review of the above-referenced land development plans for the proposed cottage at Valley Forge Flowers at the Eagle Village Shops.

We have set forth your comments below in regular print and have provided our responses to outstanding items in **bold print**.

Review Comments

1. §255-29.A – Parallel parking requires an 8' parking width and an 18' driveway aisle width. Sheet 1 of 6 indicates parallel parking existing between the AREA OF WORK and the Masonry One Story Building. Dimension the parallel parking spaces adjacent to the Masonry One Story Building and the driveway aisle to determine if a waiver is required or if the parallel parking should be eliminated through signage.

There are no parallel parking spaces in the referenced location. Sheet 1 of 6 is an aerial photograph that showed vehicles stopped at that location.

2. A review memorandum dated December 2, 2013 previously issued for the same applicant and property for plans dated October 31, 2013 was never officially addressed with a response letter or plan submission. The italicized comment below from the December 2, 2013 comment should be addressed by the applicant.

ADA facilities adjacent to the building including existing pedestrian crosswalks and curb ramps should be upgraded to meet the latest ADA requirements.

This comment was addressed by the approved Grading Permit Plan for the previous project.

3. The parking spaces located on the east side of the buildings have been modified and are not in accordance with the October 31, 2013 plans. The changes have not been identified as changes within this project. We note the following:

- a. The designated handicap parking locations have been modified on the southeast corner of the buildings.

The parking spaces were modified in accordance with the approved grading permit for the previous project.

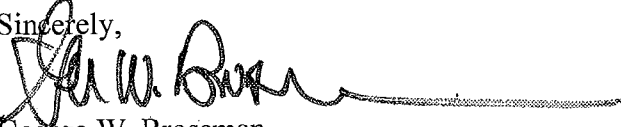
- b. The crosswalk previously shown between Parcel C and Parcel E is not indicated on the plans.

The crosswalk has been added to the revised plans.

Please let us know if you have any remaining comments.

Thank you.

Sincerely,



George W. Broseman

cc: Donna Torpey
Jeff Martin, R.A.
David Fiorello, P.E.
Kevin Kochanski
Stephen Norcini, P.E.
Roger Phillips, P.E.



DELAWARE COUNTY PLANNING COMMISSION

COURT HOUSE/GOVERNMENT CENTER
201 W. Front St. Media, PA 19063

COUNCIL

MARIO J. CIVERA, JR.
CHAIRMAN

COLLEEN P. MORRONE
VICE CHAIRMAN

JOHN P. McBLAIN
DAVID J. WHITE
MICHAEL F. CULP

Office Location: Toal Building, 2nd & Orange Sts., Media, PA 19063
Phone: (610) 891-5200 FAX: (610) 891-5203
E-mail: planning_department@co.delaware.pa.us

September 17, 2015

PLANNING COMMISSION

THOMAS J. O'BRIEN, AIA
CHAIRMAN

THOMAS J. JUDGE
VICE CHAIRMAN

KENNETH J. ZITARELLI
SECRETARY

LINDA F. HILL
DIRECTOR

Mr. Robert A. Zienkowski
Radnor Township
301 Iven Avenue
Wayne, PA 19087-5297

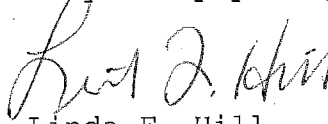
RE: Name of Dev't: Eagle Village Shops
DCPD File No.: 34-2979-91-94-10-13-15
Developer: Village Associates
Location: North side of Lancaster Avenue,
approximately 220' west of Eagle Road
Recv'd in DCPD: August 14, 2015

Dear Mr. Zienkowski:

In accordance with the provisions of Section 502 of the Pennsylvania Municipalities Planning Code, the above described proposal has been sent to the Delaware County Planning Commission for review. At a meeting held on September 17, 2015, the Commission took action as shown in the recommendation of the attached review.

Please refer to the DCPD file number shown above in any future communications related to this application.

Very truly yours,


Linda F. Hill
Director

LFH/pmg

cc: Village Associates
Momenee and Associates, Inc.



DCPD

DELAWARE COUNTY PLANNING DEPARTMENT

Court House/ Government Center , 201 W. Front St., Media, PA 19063
Office Location: Toal Building, 2nd & Orange Sts., Media, PA 19063
Phone: (610) 891-5200 FAX: (610) 891-5203
E-mail: planning_department@co.delaware.pa.us

Date: September 17, 2015

File No.: 34-2979-91-94-10-13-15

PLAN TITLE: Eagle Village Shops

DATE OF PLAN: August 7, 2015

OWNER OR AGENT: Village Associates

LOCATION: North side of Lancaster Avenue,
approximately 220' west of Eagle
Road

MUNICIPALITY: Radnor Township

TYPE OF REVIEW: Final Land Development
Final Subdivision

ZONING DISTRICT: C-2

SUBDIVISION ORDINANCE: Local

PROPOSAL: Further develop 7.038 acres with a
589 sq. ft. greenhouse building
connection and related improvements

Subdivide 3 lots totaling 7.038
acres into 1 lot

UTILITIES: All Public

RECOMMENDATIONS: Subdivision: Approval
Land Development: Approval

STAFF REVIEW BY: Jessica Dunford



Date: September 17, 2015
File No.: 34-2979-91-94-10-13-15

REMARKS:

PREVIOUS ACTION

A plan for the site was last reviewed by the Delaware County Planning Commission at its meeting on December 19, 2013, as a final land development to develop 3.584 acres with renovations to an existing retail building totaling 2,987 sq. ft. The Commission recommended approval.

SITE INFORMATION

The entire site consists of Eagle Village Shops. Portions of the shopping center have been leased to different landholders. These portions are identified on the plan as Parcels A through F.

PROPOSAL

Sheet 2 of the submitted plan indicates that Parcels C and E have been previously merged for code purposes; they total 3.584 acres. The plan shows a further proposed incorporation of Parcel D, which would merge C, D, and E into one 7.038 acre parcel containing 13 buildings, two of which are the subject of the current proposed land development.

The applicant also proposes to construct a 589 sq. ft. greenhouse connector between two existing buildings within the shopping center. The proposed building addition will increase the retail building's size from 47,433 sq. ft. to 48,022 sq. ft.

The plan also includes minor landscape improvements and a concrete patio between the two buildings.

Date: September 17, 2015
File No.: 34-2979-91-94-10-13-15

REMARKS (continued):

ZONING

The property is located within the C-2 Commercial district with regulations established in Article XII of the Township zoning code.

HISTORICAL AND ARCHEOLOGICAL SIGNIFICANCE

The proposed development occurs in a zone that has a high potential for archaeological resources, according to the County-wide Archaeology Inventory and Implementation Plan. However the area described as Zone M, which once had a crossroads development of 19th century buildings, no longer exists, due to 20th century development. In any case the proposed additions will occur on area that has already been disturbed with the Eagle Village stores, circa 1970's so no adverse effect on above or below ground resources is anticipated.

STORMWATER MANAGEMENT

The municipal engineer must verify the adequacy of all proposed stormwater management facilities.

COMPLIANCE

The proposed plan appears to be consistent with Township zoning code and subdivision ordinance provisions.

RECORDING

Should this plan be approved, in accordance with Section 513(a) of the Pennsylvania Municipalities Planning Code (MPC), final plans must be recorded within ninety (90) days of municipal approval.

F.L. 1

F.S. 1

Page 3



Gannett Fleming

Excellence Delivered As Promised

Date: September 2, 2015

To: Radnor Township Planning Commission

From: Roger Phillips, PE

cc: Stephen Norcini, P.E. – Director of Public Works
Kevin W. Kochanski, RLA, CZO – Director of Community Development
Peter Nelson, Esq. – Grim, Biehn, and Thatcher
Amy B. Kaminski, P.E. – Gilmore & Associates, Inc.
Suzan Jones – Radnor Township Engineering Department
William Miller – Radnor Township Codes Official
Ray Daly – Radnor Township Codes Official
Steve Gabriel - Rettew

RE: The Cottage at Valley Forge Flowers–Preliminary Plan
Village Associates – Applicant

Date Accepted: September 8, 2015
90 Day Review: December 7, 2015

Gannett Fleming, Inc. has completed a review of the Cottage at Valley Forge Flowers Preliminary Land Development Plan for compliance with the Radnor Township Code. This Plan was reviewed for conformance with Zoning, Subdivision and Land Development, Stormwater Management, and other applicable codes of the Township of Radnor.

The applicant is proposing to construct a 589 SF greenhouse connector building between two existing buildings within the shopping center. The project will be located in the consolidated parcels C&E and Parcel D.

Plans Prepared By: Momenee & Associates, Inc.
Dated: 08/07/2015

The applicant has indicated on the Township Subdivision and Land Development Application that the following waiver be requested for this project:

- §255-21.B.(n) – To allow aerial photograph to depict features within 500 feet of property. The applicant has indicated that the utility and similar information for properties within 500 feet is not readily available or needed for this application.

Gannett Fleming, Inc.

P.O. Box 80794 • Valley Forge, PA 19484-0794 | 1010 Adams Avenue • Audubon, PA 19403-2402
t 610.650.8101 • f 610.650.8190

www.gannettfleming.com



The applicants Attorney has indicated in a letter dated August 7, 2015 that the following waivers be requested for this project:

- §255-7 – Waiver of land development for this project.
- §255-14 – To consider this application as a preliminary /final plan.

I. Zoning

1. §280-51.L(6) – The applicant is proposing construct a 589 SF Greenhouse Connector between two existing buildings within the shopping center. A Greenhouse is not a permitted use in the C-2 zoning district. This use would not be authorized as a Special Exception, as green house is a use first permitted in the C-3 zoning district as outlined in §280-55.H(9). A zoning variance must be requested for this use.
2. §280-52.G – No more than 70% of each lot may be occupied by impervious surfaces. The impervious calculations do not include Parcels A, B and F. Since this site functions as one retail area under single ownership with common parking and access, calculations for the entire site must be provided. A variance must be requested should the entire site not conform to the 70% maximum impervious requirement.
3. §280-103(10) – Three additional parking spaces will be required for the 589 SF addition. The applicant has indicated that there is an existing parking non conformity for Parcel D. The total number of spaces required for Parcel D is 185 and there are 130 spaces provided leaving the nonconformity of 55 spaces. The applicant is proposing to use 3 existing spaces from the surplus of spaces indicated in the calculations for consolidated parcels C&E. The parking calculations do not include parking determinations for Parcels A, B and F. Since this site functions as one retail area under single ownership with common parking areas and access as permitted under §280-103.B, and not six separate distinct parcels, the parking calculations shall be determined based on total square footage of all of the uses on all parcels.
4. §280-104.B – This project will be removing a parking berth. For retail stores the number of berths required is based on net floor area. Information on the net floor area for the entire site along with number and location of existing berths must be provided to ensure that there are an adequate number of berths for this site.

II. Subdivision

1. §255-21.B.(n) – Existing principal buildings (and their respective uses) and driveways on the adjacent peripheral strip; sewer lines, storm drains, culverts, bridges, utility easements, quarries, railroads and other significant ,man-made features within 500 feet of and within the site must be shown on the plans. The applicant has requested a waiver from this requirement.

2. §255-43.1.B.(2) – For all nonresidential subdivisions and/or land developments, the amount of land to be dedicated for park and recreational area shall be 2,500 square feet per 4,000 square feet of building area. 2,500 square feet of land will be required for dedication.
3. §255-43.1.E.(2) – Where, upon agreement with the applicant or developer, it is determined that the dedication of all or any portion of the land area required for park and recreation purposes is not feasible, the applicant or developer shall pay a fee in lieu of dedication of any such land to the Township. The fee for nonresidential subdivision or land developments shall be \$3,307 per 4,000 square feet of building area. The fee in lieu is \$3,307.
4. §255-54 – The water system shall be designed with adequate capacity and appropriately spaced fire hydrants for fire-fighting purposes pursuant to the specifications of the National Fire Protection Association. Review and approval by the Township Engineer and the Township Fire Marshall shall be required in order to ensure that adequate fire protection is provided. Therefore, any and all subdivision and land development plans submitted to this Township shall indicate, according to scale, the closest existing fire hydrants to the proposed subdivision and land development. The location of the closest fire hydrant must be shown on the plans.

III. Stormwater

1. The applicant is proposing synthetic turf for an outdoor display area. The applicant does not appear to be counting the synthetic turf towards their impervious surface area. The detail shown on sheet 4 of 6 does not provide enough information to make a determination.
 - a. The applicant must indicate if there will be a permeable pad placed beneath the turf.
 - b. The applicant must indicate if there is potential for infiltration. We note that no infiltration testing has been done at this point. The applicant must submit infiltration testing results if the synthetic turf is to be used in this manner.
 - c. The applicant must indicate how the underdrains will be connected to their SWM system if it is to be utilized for storage and overflow.
2. §245-22.A.2.a – The applicant appears to be providing storage volume in the underground tank for the increase in volume from the Net 2-Year Storm event; however, no supporting documentation/calculations have been supplied. It appears that the applicant is instead determining the increase in volume from 1-inch over all impervious surfaces. This method should not be used when proposing 1,500 SF or more of impervious surfaces. These calculations must be submitted.

3. §245-23.D - The applicant does not appear to have supplied the supporting calculations/documentation demonstrating that the storage volume provided has met the water quality volume recharge requirements. These calculations must be submitted.
4. §245-25 - The applicant has not provided any supporting calculations/documentation demonstrating that stormwater peak rate control requirements have been met at this time. These calculations must be submitted.

IV General

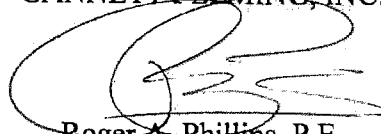
1. The existing utility lines and service connection must be indicated on the plans.
2. A detail of the proposed concrete ramp located near the proposed synthetic display area must be provided on the plans.

We recommend that consideration of approval not be given until such time as the outstanding zoning issues are adequately addressed and the plans are revised to reflect the above comments.

If you have any questions or require any additional information, please contact me.

Very truly yours,

GANNETT FLEMING, INC.



Roger A. Phillips, P.E.
Senior Project Manager



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

MEMORANDUM

Date: August 27, 2015

To: Steve Norcini, P.E.
Radnor Township Public Works Director

From: Amy Kaminski, P.E., PTOE
G&A Transportation Services Manager

cc: Roger Phillips, P.E.
Gannett Fleming, Inc., Senior Project Manager
Damon Drummond, P.E., PTOE G&A

Reference: 163 Eagle Road
Final Land Development Review
G&A Job #13-11040

Pursuant to your request, Gilmore & Associates, Inc. (G&A) has completed a transportation review of the referenced Land Development Plans for 163 Eagle Road. The applicant intends to remove the walkway and construction of a new greenhouse connecting the two existing buildings. The remaining area between the two existing structures will be converted to an outdoor sales display area and the area will consist of a paved courtyard with surrounding synthetic turf areas. G&A offers the following for Radnor Township consideration:

A. REVIEWED MATERIALS

1. 163 Eagle Road Final Land Development Plans (6 sheets), dated August 7, 2015, prepared by Momenee & Associates, Inc., prepared for Village Associates.
2. Radnor Township Subdivision/Land Development Application for Eagle Village Shops at 163 Eagle Road, applicant Village Associates.

B. REVIEW COMMENTS

1. §255-29.A- Parallel parking requires an 8' parking width and an 18' driveway aisle width. Sheet 1 of 6 indicates parallel parking exists between the AREA OF WORK and the Masonry One Story Building. Dimension the parallel parking spaces adjacent to the Masonry One Story Building and the driveway aisle to determine if a waiver is required or if the parallel parking should be eliminated through signage.
2. A review memorandum dated December 2, 2013 previously issued for the same applicant and property for plans dated October 31, 2013 was never officially addressed with a response letter or plan submission. The italicized comment

Steve Norcini, P.E.
163 Eagle Road Land Development Review
August 27, 2015

below from the December 2, 2013 comment should be addressed by the applicant.

ADA facilities adjacent to the building including existing pedestrian crosswalks and curb ramps should be upgraded to meet the latest ADA requirements.

3. The parking spaces located on the east side of the buildings have been modified and are not in accordance with the October 31, 2013 plans. The changes have not been identified as changes within this project. We note the following:

- a. The designated handicap parking locations have been modified on the southeast corner of the buildings.
- b. The crosswalk previously shown between Parcel C and Parcel E is not indicated on the plans.

If you have any questions regarding the above, please contact this office.



RADNOR TOWNSHIP

MEMORANDUM

TO: MR. STEVE NORCINI
FROM: RAY DALY
SUBJECT: 503 WEST LANCASTER, THE COTTAGE
DATE: AUGUST 17, 2015
CC: MR. PHILLIPS

Mr. Norcini, from the Fire perspective there are no issues with inclosing the two properties by adding the middle gardening section. All spaces will need to be sprinklered.

From the Building Codes perspective, additional entrances may need to be added. The gas service location will need to be adjusted. The existing cooking hood exhaust will need to be relocated. The potential for additional basement egress may needed. ADA compliance and egress will need to be taken into consideration for the entire complex.

Respectfully,

Raymond W. Daly
Building Codes Official/Fire Codes Official, BCO

WILLIAM A. SPINGLER
President

JAMES C. HIGGINS
Vice-President

ELAINE P. SCHAEFER

DONALD E. CURLEY

JOHN FISHER

JOHN NAGLE

RICHARD F. BOOKER



RADNOR TOWNSHIP
301 IVEN AVENUE
WAYNE, PENNSYLVANIA 19087-5297

Phone (610) 688-5600
Fax (610) 971-0450
www.radnor.com

ROBERT A. ZIENKOWSKI
Township Manager
Township Secretary

JOHN B. RICE, ESQ.
Solicitor

JOHN E. OSBORNE
Treasurer

August 13, 2015

Village Associates
Donna Torpey
Eagle Village Shops
503 W. Lancaster Ave, Suite 240
Wayne, PA 19085

RE: Land Development Application #2015-D-09-Final
The Cottage at Valley Forge Flowers

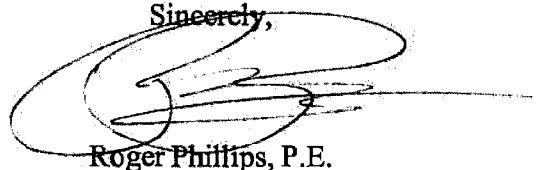
Dear Ms. Torpey:

In accordance with Section 255-18 of the Subdivision of Land Code of the Township of Radnor, we have reviewed your final plan application to construct a 589 S.F. greenhouse between two existing buildings at the abovementioned location, and have found it complete. Therefore, I have accepted the application for final plan for review by the Township Staff, Shade Tree Commission, Planning Commission, and Board of Commissioners.

These plans are available for public viewing in the Engineering Department. These plans will be reviewed by the Planning Commission at their meeting on **Tuesday, September 8, 2015**. You or your representative should plan to attend all scheduled meetings.

If the Planning Commission takes action, your plan will then be reviewed by the Board of Commissioners at a future meeting. These dates will be provided to you once it is placed on the agenda.

Sincerely,



Roger Phillips, P.E.
Township Engineer

George W. Broseman
Direct Dial: (610) 941-2459
Direct Fax: (610) 684-2005
Email: gbroseman@kaplaw.com
www.kaplaw.com

August 7, 2015

VIA HAND DELIVERY

Mr. Roger Phillips, P.E., Township Engineer
Radnor Township
301 Iven Avenue
Wayne, PA 19087

**RE: Eagle Village Shops – The Cottage at Valley Forge Flowers
Land Development Application
Our Reference: 11805-06**

Dear Mr. Phillips:

I represent Village Associates (“Associates”), owner of the Eagle Village Shops (“Center”) in Strafford. Along with this letter we are filing a land development application for improvements associated with a 589 s.f. (+/-) addition to link the existing Barn at Valley Forge Flowers with an adjoining building.

I. SUBMISSION

Along with this letter please find:

1. A land development application;
2. The Delaware County Planning Commission review application;
3. A copy of the deed for the property confirming Associates’ ownership of the land in question;
4. A copy of a title report that includes the affected parcels, together with attachments;

5. Three checks as follows:
 - a. \$2,150.00 to Radnor Township for the required application fee;
 - b. \$10,000.00 to Radnor Township for the professional review fee escrow account; and
 - c. \$300.00 to Delaware County, the Delaware County Planning Commission review fee.
6. Copies of the plans prepared by Momenec & Associates, consisting of six (6) sheets and dated 08/07/2015 as follows:
 - a. 10 full size copies (including 8 notarized copies);
 - b. 30 11 X 17 copies; and
 - c. 10 thumb-drives with plans and related documentation
7. Two copies of a stormwater management report

II. PROJECT NARRATIVE

In 2010 the Township approved a Final/Minor Land Development plan that enabled the relocation of Valley Forge Flowers (“VFF”) into a new and larger building formally occupied as a salon. The work on the building is a show piece and had been important to the continued vitality of the Center. In 2013 the Township approved the conversion of the former Village Hall building into the Barn at Valley Forge Flowers (“Barn”), which is another show piece building. An existing building which was last occupied by a salon and rug store (referred to as Building 3) which adjoins the Barn is now proposed for renovation and upgrade to serve as an adjunct to the Barn. The renovated building will be known as the Cottage at Valley Forge Flowers (“Cottage”).

The plans for the Cottage include a proposed 589 s.f. (+/-) addition (“Connector”) to provide a physical connection with the Barn. Various existing impervious areas between the Barn and Building 3 will be removed and reconfigured, so that overall impervious coverage will not be increased. A patio and pervious synthetic turf surface area will be provided adjacent to the Connector.

The Center as a whole consists of multiple parcels which are subject to cross easements for access, parking, utilities, and the like, as set forth in various documents of record. The plans show that the three additional parking spaces generated by the Connector can be satisfied by reducing the existing available parking surplus.

Mr. Roger Phillips, P.E., Township Engineer

August 7, 2015

Page 3

We request that the Township consider this as a waiver of land development and seek a waiver from Code §255-7 or consider this application as a minor plan or as a preliminary/final plan through a waiver from Code §255-14.

III. REVIEW

Please place this matter on the September 8, 2015 agenda of the Planning Commission and distribute the enclosed materials accordingly. Please provide us with copies of all reviews and related materials as soon as they are generated and/or received.

If you have any questions or require any further information, please do not hesitate to contact me. Thank you for your attention to this matter.

Sincerely,



George W. Broseman

GWB:sl

Enclosures

cc via electronic mail:

Donna Torpey (w/enclosures)

Jeffrey Martin (w/enclosures)

David Fiorello

Stephen Norcini

Kevin Kochanski

RADNOR TOWNSHIP
301 IVEN AVENUE
WAYNE, PA 19087
P) 610-688-5600
F) 610-971-0450
WWW.RADNOR.COM

SUBDIVISION ~ LAND DEVELOPMENT

Location of Property: EAGLE VILLAGE SHOPS – 163 EAGLE ROAD

Zoning District: C-2 Application No. _____
(Twp. Use)

Fee: _____ Ward No. 1 Is property in HARB District NO

Applicant: (Choose one) Owner: X Equitable Owner: _____

Name VILLAGE ASSOCIATES

Address EAGLE VILLAGE SHOPS, 503 W. LANCASTER AVE. SUITE 240, WAYNE PA 19085

Telephone 610-293-2012 Fax 610-687-2433 Cell 610-580-7044

Email
DTORPEY@EAGLEVILLAGESHOPS.COM

Designer: (Choose one) Engineer X Surveyor _____

Name DAVID R. FIORELLO, PE, MOMENEE AND ASSOCIATES INC.

Address 924 COUNTY LINE ROAD, BRYN MAWR, PA 19010

Telephone 610-527-3030 Fax 610-527-9008

Email DFIORELLO@MOMENEE.COM

Area of property 7.038 AC Area of disturbance 5,500 SF +/-

Number of proposed buildings 1 Proposed use of property: RETAIL SHOPPING CENTER

Number of proposed lots 1

Plan Status: Sketch Plan _____ Preliminary _____ Final X Revised _____

Are there any requirements of Chapter 255 (SALDO) not being adhered to?

Explain the reason for noncompliance.

MODIFICATION OF CODE 255-21(n) TO ALLOW AERIAL PHOTOGRAPH TO DEPICT
FEATURES WITHIN 500 FEET OF PROPERTY. UTILITY AND SIMILAR INFORMATION FOR
PROPERTIES WITHIN 500 FEET IS NOT READILY AVAILABLE OR NEEDED FOR THIS
APPLICATION

Are there any infringements of Chapter 280 (Zoning), and if so what and why?

NO

Individual/Corporation/Partnership Name

VILLAGE ASSOCIATES, A PA LIMITED PARTNERSHIP

I do hereby certify that I am the owner, equitable owner or authorized representative of the property which is the subject of this application.

Signature

 V.P.

Print Name

VILLAGE ASSOCIATES, A PA LIMITED PARTNERSHIP, BY ITS GENERAL
PARTNER EAGLE ASSOCIATES, B PENNSYLVANIA GENERAL PARTNERSHIP, BY DONNA
TORPEY, AUTHORIZED SIGNATOR

By filing this application, you are hereby granting permission to Township officials to visit the site for review purposes.

NOTE:

All requirements of Chapter 255 (Subdivision of Land) of the Code of the Township of Radnor must be complied with whether or not indicated in this application.

DELAWARE COUNTY PLANNING COMMISSION

APPLICATION FOR ACT 247 REVIEW

**Incomplete applications will be returned and will not be considered "received" until
all required information is required.**

Please type or print legibly

DEVELOPER/APPLICANT

Name VILLAGE ASSOCIATES (DONNA TORPEY) E-Mail DTORPEY@EAGLEVILLAGESHOPS.COM

Address EAGLE VILLAGE SHOPS, 503 W. LANCASTER AVE. SUITE 240, WAYNE PA 19085

Phone 610-293-2012

Name of Development: THE COTTAGE AT VALLEY FORGE FLOWERS - EAGLE VILLAGE SHOPS

Municipality RADNOR TOWNSHIP

ARCHITECT, ENGINEER OR SURVEYOR

Name of Firm MOMENEE AND ASSOCIATES INC Phone 610-527-3030

Address 924 COUNTY LINE ROAD, BRYN MAWR, PA 19010

Contact DAVID R. FIORELLO, P.E. E-Mail DFIORELLO@MOMENEE.COM

Utilities

Type of Review	Plan Status	Existing	Proposed	Environmental Characteristics
<input type="checkbox"/> Zoning Change	<input type="checkbox"/> Sketch	<input checked="" type="checkbox"/> Public Sewerage	<input checked="" type="checkbox"/> Public Sewerage	
<input checked="" type="checkbox"/> Land Development	<input type="checkbox"/> Preliminary	<input type="checkbox"/> Private Sewerage	<input type="checkbox"/> Private Sewerage	<input type="checkbox"/> Wetlands
<input checked="" type="checkbox"/> Subdivision	<input checked="" type="checkbox"/> Final	<input checked="" type="checkbox"/> Public Water	<input checked="" type="checkbox"/> Public Water	<input type="checkbox"/> Floodplain
<input type="checkbox"/> PRD Slopes	<input type="checkbox"/> Tentative	<input type="checkbox"/> Private Water	<input type="checkbox"/> Private Water	<input type="checkbox"/> Steep

Zoning District C-2

Tax Map # 36/11/316, 36/11/316:001 & 36/11/316:002

Tax Folio # 36.01.00284.00, 36.01.00284.01 & 36.01.00171.00

STATEMENT OF INTENT

WRITING "SEE ATTACHED PLAN" IS NOT ACCEPTABLE.

Existing and/or Proposed Use of Site/Buildings:

CONSTRUCT A 589 SF GREENHOUSE CONNECTOR BETWEEN TWO EXISTING BUILDINGS
WITHIN THE SHOPPING CENTER. OTHER BUILDINGS IN CENTER ARE NOT A PART OF THIS
PROJECT. EXISTING

Total Site Area 7.038 Acres (GROSS AREA -- CONSOLIDATED PARCELS C, D & E)

Size of All Existing Buildings 47,433 Square Feet

Size of All Proposed Buildings 48,022 Square Feet

Size of Buildings to be Demolished 0 Square Feet

Donna Torrey
Print Developer's Name

[Signature]
Developer's Signature

MUNICIPAL SECTION

ALL APPLICATIONS AND THEIR CONTENT ARE A MUNICIPAL RESPONSIBILITY.

Local Planning Commission Regular Meeting _____

Local Governing Body Regular Meeting _____

Municipal request for DCPD staff comments prior to DCPC meeting, to meet municipal meeting date:

Actual Date Needed _____

IMPORTANT: If previously submitted, show assigned DCPD File # _____

Print Name and Title of Designed Municipal Official _____ Phone Number _____

Official's Signature _____ Date _____

FOR DCPD USE ONLY

Review Fee: Check # _____ Amount \$ 225 Date Received _____

Applications with original signatures must be submitted to DCPD.

MOMENEE AND ASSOCIATES, INC.

924 COUNTY LINE ROAD • BRYN MAWR, PENNSYLVANIA 19010

(610) 527-3030 • FAX (610) 527-9008

E-MAIL: info@momenee.com

www.momenee.com

**HYDROLOGIC STUDY FOR
THE COTTAGE AT YALLEY FORGE
FLOWERS**

SPREAD EAGLE SHOPS

163 EAGLE ROAD

TOWNSHIP OF RADNOR

JOB #13-345

AUGUST 7, 2015

PROJECT NARRATIVE

THE COTTAGE AT VALLEY FORGE FLOWERS

163 Eagle Road

The site is an 8.461-acre retail center located on Eagle Road in Radnor Township. The owner of the property proposes to add a greenhouse connection between the recently expanded Valley Forge Flowers barn building and the adjacent retail building which will become part of the Valley Forge Flowers garden center. The existing sidewalk and garden area between the two buildings will become part of the outdoor display area and will contain a patio surrounded by synthetic turf. The new improvements result in 1,619 SF of new and/or replacement impervious cover on site.

Stormwater recharge will be provided for the new and replacement impervious surfaces in accordance with the provisions of Radnor Township's stormwater management regulations. These calculations are included as part of a Land Development application for the improvements.

There are currently no stormwater management controls on the developed portion of the site. A new 1,500 gallon underground storage tank is proposed to provide storage volume for the new improvements. The collected runoff will be used for irrigation on the property. The underground storage tank has been sized to provide storage volume for the increase in volume for the 2-year storm event created by the new impervious surfaces.

The storage tank is located within the courtyard between the two buildings and will collect runoff from the roof of the new greenhouse and the courtyard. The synthetic turf will be constructed on a stone base with underdrains to convey seepage through the turf to an inlet in the courtyard where it will be conveyed to the holding tank for use in irrigating the plants within the garden center. Runoff in excess capacity of the tank bed will be conveyed to the existing conveyance system on the property.

REPLACEMENT IMPERVIOUS COVERAGE:

BUILDING ADDITION	589 S.F.
ASPHALT	142 S.F.
CURBS	39 S.F.
WALKS, ETC.	849 S.F.
TOTAL	1,619 S.F.

STORMWATER RECHARGE CALCULATIONS:

NEW/REPLACEMENT IMPERVIOUS COVER = 1,619 S.F.

DESIGN FOR: 1,650 S.F.

REQUIRED RECHARGE = 1" PER 1 S.F. OF COVER

$$1,650 \text{ S.F.} \times 1"/12" = 137.5 \text{ CF}$$

$$1 \text{ CF} = 7.481 \text{ GALLONS}$$

$$137.5 \text{ CF} = 1,028.64 \text{ GALLONS}$$

USE 1,500 GALLON SEPTIC TANK AS HOLDING TANK
TO CAPTURE ROOF & PATIO SURFACE RUNOFF FOR
PLANT IRRIGATION.

RESOLUTION NO. 2015-123

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE
COUNTY, PENNSYLVANIA, AUTHORIZING GANNETT
FLEMING, INCORPORATED TO PROVIDE DESIGN
SERVICES, PERMITTING, AND BIDDING DOCUMENTS
FOR STORM SEWER CONSTRUCTION RUNNING FROM
SCHOOL LANE TO WEST WAYNE AVENUE, PER
RECOMMENDATION OF THE STORMWATER
MANAGEMENT ADVISORY COMMITTEE**

WHEREAS, the Engineering Department is requesting funds for the design of a storm sewer project from School Lane to West Wayne Avenue

WHEREAS, said project was originally designed to connect to the stormwater management system constructed at the Radnor Middle School, but was never completed due to utility conflicts, and re-design is required

WHEREAS, the Stormwater Management Advisory Committee has vetted and approved this project

WHEREAS, Gannett Fleming, Incorporated, the Township's appointed engineering firm, has provided a proposal to Provide Design Services, Permitting, and Bidding Documents for Storm Sewer Construction Running From School Lane to West Wayne Avenue

NOW, THEREFORE, be it **RESOLVED** by the Board of Commissioners of Radnor Township does hereby Authorize Gannett Fleming, Incorporated, to Provide Design Services, Permitting, and Bidding Documents for Storm Sewer Construction Running From School Lane to West Wayne Avenue, for the not to exceed cost of \$29,860.

SO RESOLVED this 23rd day of November, A.D., 2015

RADNOR TOWNSHIP

By: _____
Name: James C. Higgins
Title: President

ATTEST: _____
Robert A. Zienkowski
Manager/Secretary

Radnor Township

PROPOSED LEGISLATION

DATE: November 18, 2015

TO: Radnor Township Board of Commissioners

FROM: Stephen F. Norcini, P.E., Director of Public Works *SN*

CC: Robert A. Zienkowski, Township Manager
William R. White, Finance Director

LEGISLATION: Resolution #2015-123: Authorizing Gannett Fleming, Incorporated to Provide Design Services, Permitting, and Bidding Documents for Storm Sewer Construction Running From School Lane to West Wayne Avenue, per Recommendation of the Stormwater Management Advisory Committee

LEGISLATIVE HISTORY: This topic has not been before the Board of Commissioners previously.

PURPOSE AND EXPLANATION: When the stormwater management system was installed at the Radnor Middle School, a connecting storm sewer was designed to run along School Lane, across North Wayne Avenue, and up to West Wayne Avenue. The intent was to capture stormwater runoff from Lancaster Avenue, West Wayne, and North Wayne Avenue. Due to utility conflicts (on North Wayne Avenue) encountered during construction, the storm sewer line proposed for School Lane was truncated, and the remaining runs to North Wayne and West Wayne Avenues were never completed. This project will be one of the incremental steps in addressing the flooding at South Wayne Avenue, in conjunction with the future projects that are brought forth by the Ithan Creek Analysis being performed by CH2M. Before you is a resolution to authorize Gannett Fleming, Incorporated, the Township's appointed engineering firm, to provide the necessary design drawings, permitting, bidding documents, and utility conflict resolution to have the storm sewer as noted constructed. This project has been vetted and approved by the Stormwater Management Advisory Committee.

IMPLEMENTATION SCHEDULE: If approved by the Board of Commissioners, Gannett Fleming, Incorporated will begin work immediately, upon being provide a purchase order.

FISCAL IMPACT: This design project, costing \$29,860, is funded solely by the "04" stormwater fund.

RECOMMENDED ACTION: *I respectfully request the Board of Commissioners Authorize Gannett Fleming, Incorporated to Provide Design Services, Permitting, and Bidding Documents for Storm Sewer Construction Running from School Lane to West Wayne Avenue, per Recommendation of the Stormwater Management Advisory Committee*

MOVEMENT OF LEGISLATION: It is being requested the Board of Commissioners approve the attached resolution.

**RADNOR TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2015-19

AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AMENDING THE RADNOR TOWNSHIP CODE BY CREATING A NEW CHAPTER 183 – FIRE LOSS REIMBURSEMENT CLAIMS AND PROCEDURES THAT PROVIDES FOR THE TRANSFER OF FIRE INSURANCE PROCEEDS TO THE TOWNSHIP FOR PAYMENT OF DELINQUENT TAXES AND OTHER MUNICIPAL CLAIMS OR BE HELD AS SECURITY.

The Radnor Township Board of Commissioners does hereby ENACT and ORDAIN, as follows:

SECTION 1.

The Radnor Township Code is hereby amended by adding a new Chapter, 183 – Fire Loss Reimbursement Claims and Procedures, that reads as follows:

**CHAPTER 183
FIRE LOSS REIMBURSEMENT CLAIMS AND PROCEDURES**

§183-1 Use of Fire Insurance Proceeds.

- A. No insurance company, association or exchange (hereinafter “insurer”) doing business in the Commonwealth of Pennsylvania shall pay a claim of a named insured for fire damage to a structure located within Radnor Township where the amount recoverable for the fire loss to the structure under all policies exceeds \$7,500, unless the insurer is furnished by the Township with a certificate pursuant to Subsection 508(b) of the Insurance Company Law of 1921, as amended by Act 98 of 1992 and Act 93 of 1994 (40 P.S. §638) (the “Act”) and unless there is compliance with the procedures set forth in Subsections 508(c) and (d) of the Act, as amended.
- B. Where there are delinquent taxes, assessments, penalties or user charges against the property (“municipal claims”), or there are expenses which Radnor Township has incurred as a cost for the removal, repair or securing of a building or other structure on the property (collectively “municipal expenses”), the Township shall immediately render a bill for such work, if it has not already done so. Upon written request of the named insured specifying the tax description of the property, the name and address of the insurer and the date of receipt by the insurer of a loss report of the claim, the Township shall

furnish a certificate within 14 working days after the request, to the insurer, a certificate (or at the Township's discretion, an oral notice confirmed in writing) either;

- (1) stating that there are no unpaid municipal claims or municipal expenses against the property; or
- (2) specifying the nature and amount of such claims or expenses, accompanied by a bill for such amounts.

Taxes, assessments, penalties, and user charges shall be deemed delinquent for this purpose if a lien could have been filed for such claims under applicable law.

- C. Upon receipt of a certificate and bill pursuant to Subsection B above, the insurer shall transfer to the Township an amount from the insurance proceeds sufficient to pay such sums prior to making payment to the named insured, subject to the provisions of this Chapter.
- D. When all municipal claims and municipal expenses have been paid pursuant to Subsection C above, or where the Township has issued a certificate described in Subsection B(1) above indicating that there are no municipal claims or municipal expenses against the property, the insurer shall pay the claim of the named insured; provided, however, that if the loss agreed upon by the named insured and the insurer equals or exceeds 60% of the aggregate limits of liability on all fire policies covering the building or structure, the following procedures must be followed:
 - (1) The insurer shall transfer from the insurance proceeds to the Secretary of the Township, in the aggregate, \$2,000 for each \$15,000 of such claim or fraction thereof.
 - (2) If at the time a loss report is submitted by the insured, such insured has submitted to the insurer, with a copy to Radnor Township, a contractor's signed estimate of the cost of removing, repairing, or securing the building or other structure in an amount less than the amount calculated under the foregoing transfer formula, the insurer shall transfer to the Secretary of the Township from the insurance proceeds the amount specified in the estimate.
 - (3) If there is more than one insurer, the transfer of proceeds shall be on a pro rata basis by all insurers insuring the building or other structure.
 - (4) Upon receipt of the above described portion of the insurance proceeds, the Secretary of the Township shall do the following:
 - (a) Place the proceeds in a separate fund to be used solely as security against the total municipal expenses anticipated by Radnor Township to be required in removing, repairing, or securing the building or structure as required by this Chapter. Such costs shall include, without limitation, any

engineering, legal, or administrative costs incurred by Radnor Township in connection with such removal, repair, or securing or any proceedings related thereto; and,

- (b) Mail to the named insured, at the address received from the insurer, a notice the proceeds have been received by Radnor Township and that the procedures under this Chapter shall be followed.
- (c) After the transfer, the named insured may submit to Radnor Township a contractor's signed estimate of the cost of removing, repairing, or securing the building or other structure, in which event the Secretary of the Township shall, if such estimate is deemed by the Secretary of the Township to be reasonable, return to the insured the amount of the funds transferred to Radnor Township in excess of that required to pay the municipal expenses; provided, the Township has not commenced to remove, repair, or secure the building or other structure, in which case the Township will complete the work.
- (d) Pay to the Township, for reimbursement to Radnor Township general fund, the amount of the municipal expenses paid by the Township.
- (e) Pay the remaining balance in the fund (without interest) to the named insured upon receipt of a certificate issued by the Secretary of the Township that the repair, removal, or securing of the building or other structure has been completed in accordance with all applicable codes and regulations of Radnor Township.
- (f) Nothing in this Article shall be construed to limit the ability of Radnor Township to recover any deficiency in the amount of municipal claims or municipal expenses recovered pursuant to this Chapter, or to insurance proceeds, by an action at law or in equity to enforce the codes of Radnor Township or to enter into an agreement with the named insured with regard to such other disposition of the proceeds as the Township may deem responsible.

§183-2 Limits of Liability

Nothing in this Article shall be construed to make an insurance company, association, or exchange liable for any amount in excess of proceeds payable under its insurance policy or for any other act performed pursuant to this Article or to make Radnor Township or any public Radnor Township official, an insured under a policy of insurance or to create an obligation to pay delinquent property taxes or unpaid removal liens or expenses other than as provided in this Article.

§183-3 Insurance Company Rights Reserved

An insurance company, association, or exchange making payment of policy proceeds under this Article for delinquent taxes or structure removal liens or removal expenses incurred by Radnor Township shall have a full benefit of such payment, including all rights of subrogation and of assignment.

§183-4 Construction

This Article shall be liberally construed to accomplish its purpose to deter the commission of arson and related crimes, to discourage the abandonment of property, and to prevent urban blight and deterioration.

§183-5 Notification of Pennsylvania Department of Community and Economic Development.

The Secretary of the Township shall transmit a certified copy of this Article promptly to the Pennsylvania Department of Community and Economic Development.

§183-6 Penalty.

Any owner of property, named insured, or insurer who violates the provisions of this Article or who shall fail to comply with any of the requirements hereof shall be sentenced, upon conviction thereof, to a fine of not more than One Thousand Dollars (\$1,000) plus costs. Each day for which an offense shall continue shall be deemed a separate offense.

SECTION 2. REPEALER

All ordinances, parts of ordinances, and amendments thereof which are inconsistent with this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY

If any clause, sentence, paragraph, section, subsection, part, or provision of this Ordinance is, for any reason, found to be unconstitutional, illegal, or invalid by a court of competent jurisdiction, such unconstitutionality, illegality, or invalidity shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid. It is hereby declared as the intent of the Board of Commissioners of Radnor Township, that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid clause, sentence, paragraph, section, subsection, part, provision, or part thereof not been included therein.

ARTICLE 4. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the Radnor Township Home Rule Charter.

**TOWNSHIP OF RADNOR
DELAWARE COUNTY, PENNSYLVANIA**

**FIRE LOSS REIMBURSEMENT CLAIMS AND PROCEDURES ORDINANCE
ORDINANCE NO. _____**

ENACTED AND ORDAINED this _____ day of _____, A.D., 2015.

RADNOR TOWNSHIP

By: _____

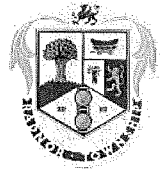
Name: James C. Higgins

Title: President

ATTEST: _____

Robert A. Zienkowski, Secretary

Radnor Township
PROPOSED LEGISLATION
ADOPTION



TO: Board of Commissioners

FROM: Kevin W. Kochanski, RLA, CZO, Community Development Director

SUBJECT: FIRE LOSS REIMBURSEMENT CLAIMS AND PROCEDURES ORDINANCE

DATE: November 17, 2015

LEGISLATION: Ordinance 2015-19 creates a New Chapter 183 of the Radnor Township Code, Fire Loss Reimbursement Claims and Procedures; that provides for the transfer of fire insurance proceeds to the Township for payment of delinquent taxes and other municipal claims or be held as security.

LEGISLATIVE HISTORY: This ordinance was introduced at the November 9, 2015 Board of Commissioners' Meeting.

PURPOSE AND EXPLANATION: The proposed Fire Loss Reimbursement Claims and Procedures Ordinance specifically provides that in cases where buildings within the Township experience fire losses, the insurance company for that property is directed to transfer the fire insurance proceeds to the Township to be held as security against any potential costs the Township incurs as a result of the fire. Some potential costs incurred by the Township as a result of the fire may include removal, repair, or securing of the building or other structure on the affected property. The proceeds may also be held by the Township for payment of delinquent taxes, assessments, penalties or other municipal claims against the property. By requiring the transfer of fire proceeds to the Township to be held as security, the ordinance aims to deter the commission of arson, to discourage the abandonment of property, and to prevent blight and deterioration of properties within the Township.

FISCAL IMPACT: It is anticipated that there will be no impact to the Township Budget.

RECOMMENDED ACTION: The Staff would respectfully recommend that this Ordinance be adopted on November 23, 2015. Thank you for your consideration.

**RESOLUTION 2015-118
RADNOR TOWNSHIP**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE
COUNTY, PENNSYLVANIA, AUTHORIZING THE
TOWNSHIP MANAGER TO NEGOTIATE WITH TYLER
TECHNOLOGIES TO DEVELOP AN AGREEMENT TO
PROVIDE RADNOR TOWNSHIP WITH AN ENTERPRISE
RESOURCE PLANNING ("ERP") SOLUTION EITHER
THROUGH CLOUD-BASED OR ON-SITE HOSTING**

WHEREAS, The Board of Commissioners allocated \$1,000,000 from the Township's \$8,000,000 BPT Settlement towards payment of an enterprise-wide software upgrade as part of Resolution 2013-129 on October 28, 2013; and

WHEREAS, The Township Administration and CARFAC begin working on a comprehensive need assessment and provider search in August 2014 with the goal being to determine the appropriate solution, the best provider, and the manner in which the product should be delivered; and

WHEREAS, The Township Staff and CARFAC developed a project scope document defining the results of the needs assessment and the direction of the project; and

WHEREAS, The Township Staff and CARFAC narrowed the providers down to three based on a survey of surrounding municipalities, current providers, and market research of leading municipal ERP providers with those three providers being SunGard Public Sector, New World Systems Public Sector, and Tyler Technologies; and

WHEREAS, The Township Staff and CARFAC conducted comprehensive provider demonstrations, interviews, and pricing proposals from all three providers from November 2014 through August 2015; and

WHEREAS, Tyler Technologies appears to be the best fit based on their pricing, demonstration evaluations, implementation approach, and overall company strength; and

WHEREAS, CARFAC, at their November 11, 2015 meeting unanimously voted to recommend that the Board of Commissioners authorize the Township Manager to negotiate an agreement to develop an ERP solution with Tyler Technologies.

NOW, THEREFORE, it is hereby ***RESOLVED*** that the Board of Commissioners of Radnor Township hereby authorize the Township Manager to engage in negotiations with Tyler Technologies for an ERP solution for Radnor Township either through cloud-based or on-site hosting as recommended by CARFAC and the Township Administration.

Be it further ***RESOLVED*** that when an agreement is reached that CARFAC and the Administration is satisfied with, that said agreement will be presented to the Board of Commissioners for consideration and final approval.

SO RESOLVED, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this 23rd day of November, A.D., 2015.

RADNOR TOWNSHIP

By: _____

Name: James C. Higgins

Title: President

ATTEST: _____

Robert A. Zienkowski,
Township Manager / Secretary

ENTERPRISE RESOURCE PLANNING SOFTWARE PROJECT – NOVEMBER 2015

Executive Summary

On October 28, 2013, the Radnor Township Board of Commissioners approved Resolution 2013-129 which allocated \$1.0M of an \$8.0M BPT Settlement towards an Enterprise Resource Planning (ERP) Software Program. In August 2014, the Township Finance Department and CARFAC initiated the project to search for an entity-wide software solution to improve operational efficiency, service delivery, transparency, audit comment resolution, interdepartmental cooperation, shared data, online citizen portals, as well as many other benefits. The project includes pursuing an integrated software program that addresses the business process needs of the Finance, Community Development, Public Works, Police, and Recreation Departments. These business processes are currently supported by the Township's use of SunGard PLUS software (last major upgrade took place in 2006), in-house applications developed using Microsoft Access, and numerous ancillary spreadsheets and manual processes. Online credit card payment transactions is provided as a hosted internet service from eGov Strategies LLC (but still require additional, manual entry to get the transaction into the financial system).

The overall objective of the project is to capitalize on advances in information technology to increase the efficiency of Township staff, improve access to information, and increase direct access to system functions by employees and constituents. Primary objectives include the implementation of an integrated system to eliminate inefficiencies such as duplicate data management, data entry, transactional processes and reconciliation, provide better and timelier information for decision making, streamline workflow, improve ability to access information for staff and constituents, eliminate the need to manually re-enter data to prepare regular and ad hoc reports, increase direct constituent access to information online and performance of online transactions, and improve security, controls, and disaster recovery.

Project Summary

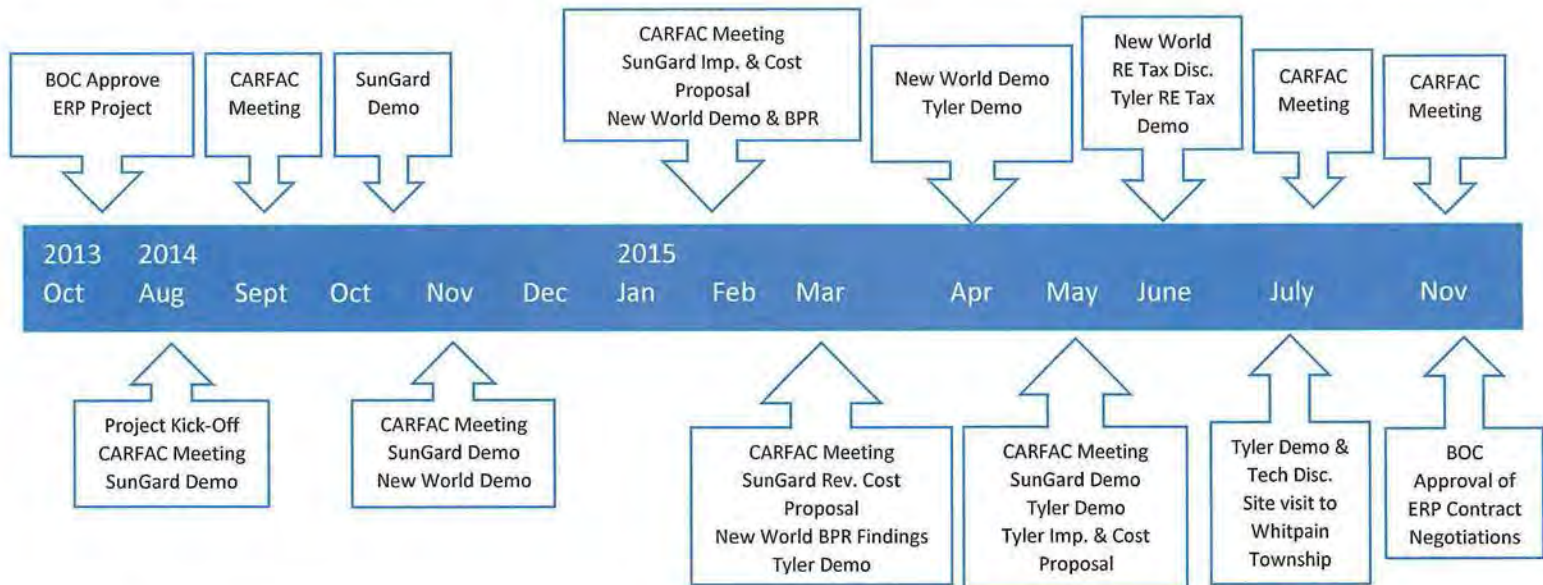
The project kicked off during the summer of 2014 with members of the Township Finance Department presenting the CARFAC IT Subcommittee an overview of departmental level business processes and the inefficiencies in workflow and duplicative efforts caused by the Township's usage of non-integrated pieces of software. The Township's current software provider, SunGard (Bethlehem, PA), was also invited to the kick-off meeting to provide an overview their latest PLUS software release. Over the next several months, Finance Department staff continued to meet with the CARFAC IT Subcommittee to discuss project objectives and goals, address audit comments and disaster recovery options, and identify potential ERP vendors. **The project immediately resolved that the current system setup (or status quo) is not an option moving forward.** In addition to the lack of functionality identified already, SunGard does not [timely] support the current versions, it lacks any disaster recovery contingencies, and is constantly falling behind the every evolving technology environment (network issues/ printing issues/ portability issues).

Between October 2014 and July 2015 software demonstrations were provided by select market leading ERP vendors. SunGard was invited back to provide software demonstrations to various Township departments and to perform a gap analysis of the Community Development Department. Two additional ERP vendors were identified as potential ERP providers: New World Systems (Troy, Michigan) with their LOGOS.net software and Tyler Technologies (Yarmouth, ME) with their Munis software. Both vendors were invited to present before the CARFAC IT Subcommittee and demonstrate their software to staff. New World Systems performed a business process review (BPR) of all departments, provided a summary to the Township, and based secondary demonstrations on their business process review. Feedback from Township staff was collected and documented after each demonstration.

During the first half of 2015, all three vendors were invited to present an implementation schedule and separate cost proposals for in-house or cloud-based software hosting. Members of the Township Finance Department and the CARFAC IT Subcommittee met to review implementation and cost proposals from all three vendors, narrowing down the potential ERP vendors to SunGard and Tyler Technologies based on staff feedback, costs, and software

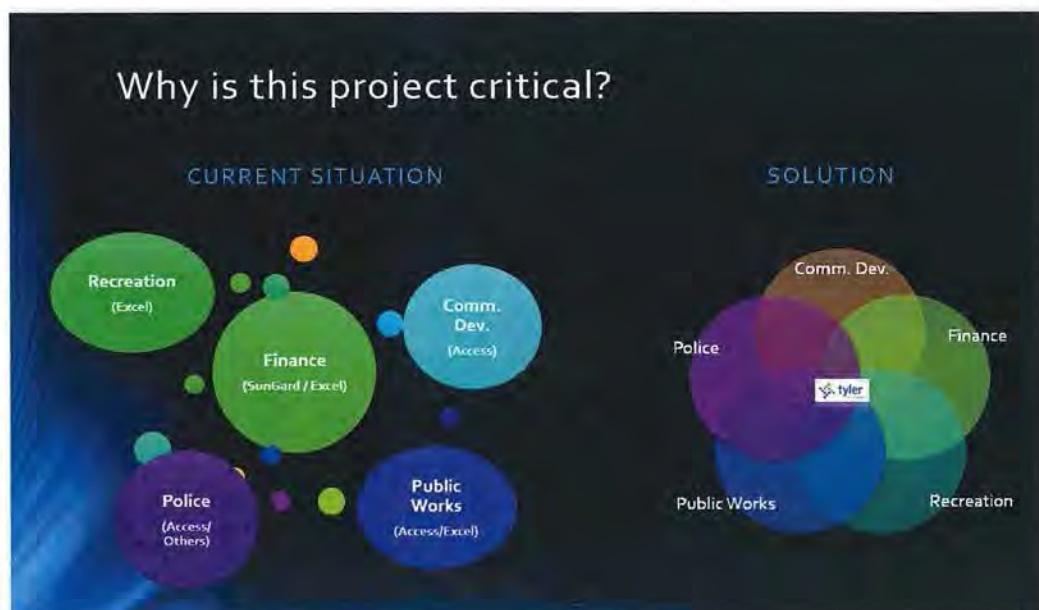
offerings. New World Systems proposal did not meet essential software requirements; the Real Estate Tax module, Recreation module, and Document Imaging module were not available out-of-the-box and required integration with third-party vendors. The Finance Department also met with the Finance staff at Whitpain Township, a current client of Tyler Technologies, to gather feedback on their experience with their software and support services.

To-date, CARFAC and the Township Departments have spent countless hours evaluating the various options, demonstrating their functionality, interviewing the implementation teams, reviewing cost proposals and discussing contingencies. The efforts of the team are highlighted in the time table below:



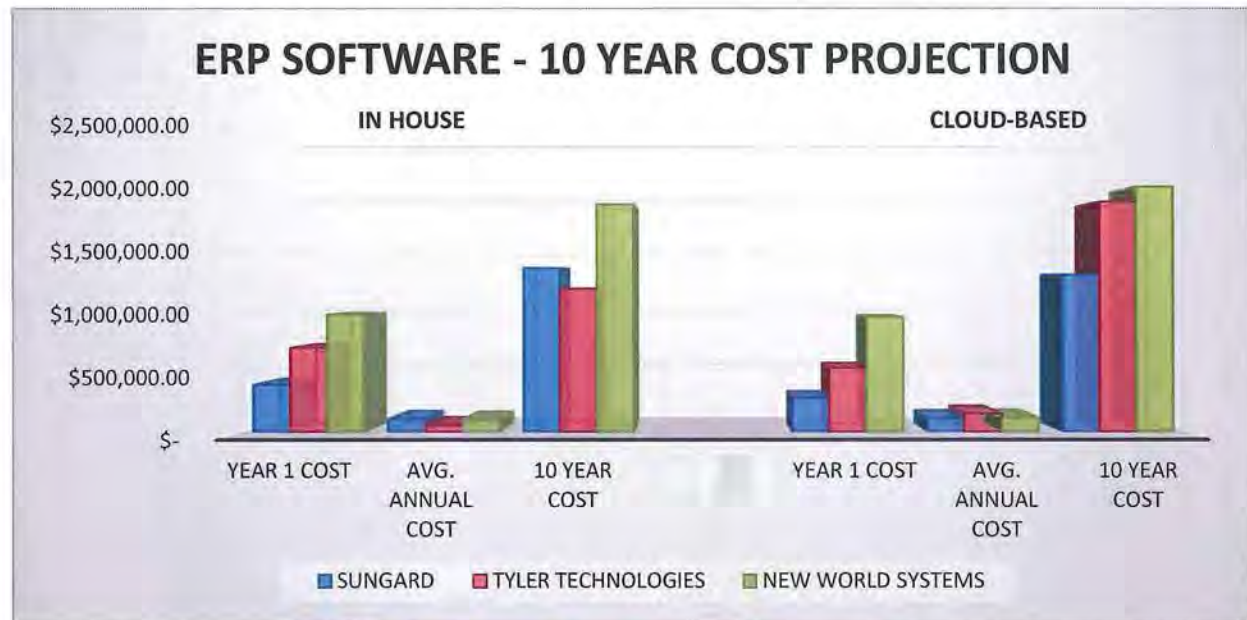
Project Scope

The CARFAC IT Working Group and Township Staff begin the project by developing the Scope & Objectives document (see attached Appendix). The most immediate need of the ERP solution is that it be *entity-wide*, bringing all Township Departments together. Today, as discussed in the Executive Summary, each department mostly performs business functions independently of other departments. In order to integrate and share data, information is manually processed. Obvious shortfalls of the current system include inefficiencies, double or triple entry, data entry error, lack of collaboration between departments, lack of cross-reporting capabilities, as well as many others.



Cost Summary

Cost proposals were submitted by SunGard, New World Systems, and Tyler Technologies. Vendors were asked to provide two cost proposals: hosting software/hardware in-house and hosting software in the cloud. Vendors were also asked to provide costs over a 10-year period. In addition to the costs for software licensing, implementation, and training, the costs for operating system and database administration (OSDBA) services, disaster recovery services, purchase and configuration of hardware, implementation of Active Directory, third-party solutions, and cloud hosting services are included in the chart/table below.



	SUNGARD	TYLER TECHNOLOGIES	NEW WORLD SYSTEMS
IN HOUSE			
Year 1 Cost	\$ 396,327.19	\$ 705,557.98	\$ 983,121.71
Avg. Annual Cost	\$ 108,267.42	\$ 54,500.22	\$ 101,736.89
10 Year Cost	\$ 1,370,734.01 *	\$ 1,196,059.94	\$ 1,898,753.71
CLOUD			
Year 1 Cost	\$ 283,776.00	\$ 536,918.03	\$ 959,843.03
Avg. Annual Cost	\$ 114,532.91	\$ 153,547.00	\$ 120,355.89
10 Year Cost	\$ 1,314,572.23*	\$ 1,918,841.03	\$ 2,043,046.03

- Year 1 Cost is the costs for new software licensing fees, implementation, training, third-party solutions (if required), Active Directory implementation (in house scenario only) and SunGard PLUS software maintenance and support fees.
- Average Annual Cost is the average annual cost for licensing, hosting, and maintenance and support fees for years 2 through 10.
- 10 Year Cost is the cumulative costs for 10 years of licensing, hosting, and maintenance and support fees.

* SunGard's 10 Year Cost does not include the upgrade costs over the 10 year window required for the Township to operate the most current PLUS product. These costs, which include customization, hardware upgrade, and training/travel fees, are estimated to exceed \$100K over the 10 year window. SunGard does not require software upgrades to each new SunGard Plus release while software upgrades are compulsory both for New World Systems and Tyler Technologies, and are reflected in their respective costs.

Recommendation

The staff at Radnor Township recommends Tyler Technologies and Munis, their Financial/ERP software solution, for entity-wide implementation. This recommendation is based on meeting the core product offering mandates, careful consideration of staff feedback on software demonstrations, a comprehensive review of the software modules offered, the availability of operating system and database administration services, disaster recovery services, implementation approach, cost, and the long-term viability of the company and their investment into the public sector. The recommended negotiations will include a detailed discussion and further consideration regarding whether the township hosts the data at the Township Building or pursues the Cloud-based offering.

The Township has been a client of SunGard for almost 17 years, and last upgraded their software once in 2006. As a result, the current implementation is several versions behind. SunGard's account managers did not encourage or promote the benefits of upgrading to the latest software release on a regular basis. Staff feedback also reflects the downturn of customer support services provided over last several years. During this project, staff found that SunGard's PLUS package has several material shortfalls including: inability to improve process functionality, lack product flexibility, continued Excel reliance, and lack of confidence in customer support / implementation. SunGard's evaluation was further hurt by their recent acquisition by FIS, putting their public sector product in further question.

Township staff recommendation of Tyler Technologies is fully supported by CARFAC, whose members have been an integral part of this project.

Several key items that factored into staff and CARFAC recommendation of Tyler Technologies ERP software solution:

- All software modules requested/required by the Township are provided directly by Tyler Technologies, not by third parties
- Software and services are available for purchase through National Joint Powers Alliance (NJPA) contract purchasing solution of which the Township is a current member
- The solution provides a 24/7/365 online citizens self-service portal for constituents to request information and do business with the Township. Additionally, transactions performed through the portal integrate seamlessly with other Munis software modules
- Software modules will integrate with Township's GIS system
- The software provides the tool to account for capital assets, which addresses an outstanding audit comment
- Implementation is completed by Project Management Professional certified Tyler Technologies team members
- A cloud-based solution is available
- Tyler Technologies' "Evergreen" perpetual upgrade process. Updates are deployed on a continual basis with no-relicensing fees required
- Tyler University, Tyler Technologies' continuing education platform, available 24/7/265, allows staff to learn and train on their own schedule
- Tyler Technologies' Content Management module is fully integrated with Munis, allowing for secure off-site document storage and ease of accessibility which will, over time, cut down on paper filing/space.
- Munis is fully integrated with Microsoft products (the Township implemented an upgrade to Microsoft Office 365 in August 2015)

Two recent announcements of note:

- August 2015 - Fidelity National Information Services Inc., (FIS) which provides banking and payments technology services, announced that it was acquiring SunGard
- October 2015 - Tyler Technologies announced that it was acquiring New World Systems Corporation

Appendixes

- Project Scope and Objectives
- Staff feedback
- Detailed Cost Proposal Worksheets
- Survey of Surrounding Municipalities' software providers
- Customer listing for Tyler Technologies
- Detailed Project Timeline

Radnor Township

Citizens Audit Review & Financial Advisory Committee (CARFAC)

IT / Software Working Group

Design and Implementation Planning of an Information Technology Solution for the Township

Project Scope and Objectives

In August 2014, the Township Finance Department and CARFAC initiated a project to improve the Township's information systems that support the finance, human resource, community development, engineering, public works and recreation functions. These functions are currently supported by the Township's use of SunGard FinancePLUS and CommunityPLUS software (formerly Pentamation), as well in-house applications developed using Microsoft Access, and numerous ancillary spreadsheets and manual processes. Several transactions, including credit card payment, are supported through the Township website, which is provided as a hosted internet service from eGov Strategies LLC (CivicPLUS effective March 30, 2015).

The Township first licensed the SunGard Plus software in 1997 and is paying approximately \$55,000 in annual software maintenance. The annual maintenance is made up of \$35,000 in general maintenance for the modules used by the Township, and \$20,000 in maintenance on customizations added over time by the Township to support various business processes. The Township is currently operating FinancePLUS software release level 4.1 and CommunityPLUS software release level 8.1. Subsequent FinancePLUS releases 4.2 and 4.3 and CommunityPLUS releases 8.2 and 8.3 were not implemented. SunGard released new major releases FinancePLUS 5.0 and CommunityPLUS 9.0 about a year ago. The SunGard Plus system runs on a server located in the Township building. The original server was purchased through SunGard in the initial 1997 agreement, and has been replaced in 2006. Retiree payroll was outsourced to ADP in 2012.

Objectives

The overall objective of the project is to take advantage of advances in information technology to increase the efficiency of township staff, improve access to information, and increase direct access to system functions by employees and constituents.

These objectives include:

- Implement an integrated system to eliminate duplicate data entry and reconciliation, and to provide better and timelier information for decision making.
- Enter information at the source of the transaction (departments, constituents) and streamline workflow.
- Improve ability to access information, including on-line inquiry and download capabilities. Eliminate the need to re-enter data and the manual effort with preparing regular and ad hoc reports.

- Reduce system operational and maintenance costs. Minimize township staff effort to maintain the system.
- Consider outsourcing system management and business process functions, versus running in-house, including hybrid approaches.
- Improve system usability and reduce training requirements.
- Improve security, controls and disaster recovery.
- Maintain access to historical information and minimize system conversion effort.
- Increase direct constituent access to information and transactions, to include access to performing online transactions, requests for action, etc.
- Improve timeliness of information. Eliminate or reduce delays due to batching of transactions.
- Improve ability to drill down through financial reports and to drill down to source documents (many transactions are summarized by the time they get into financial system).
- Improve capability to use information for decision making by staff, township management and commissioners.
- Improve accounting and reconciliation process for credit card receipts.
- Identify capabilities for direct entry of time accounting by employees, including potential use of time clocks.
- Review ability to reduce or eliminate use of separate spreadsheets and word processing documents for budget development.
- Review ability to reduce use of separate spreadsheets and word processing documents for CAFR production.
- Eliminate Microsoft Access databases and applications to improve data management, transactional processes, and gain efficiency by housing information in a single source with the general ledger for timelier and easier reporting.

Scope

Following is an inventory of Departmental Software / Operating systems. Items highlighted in Red are not in the scope of this project.

ADMINISTRATION

- **FinancePLUS** – Purchase Orders

FINANCE

- **FinancePLUS**
 - Fund Accounting (General Ledger, Budget Ledger, Accounts Payable, Receipts, Encumbrances, Year End)
 - Human Resource, Payroll (Employee Info, Payroll, Activity Tracker, Deductions, Pay Rates, Attendance, Year End, Position Control, Salary Negotiations, Applicant Info)
 - Purchasing (Purchase Orders)
 - Reporting
- **CommunityPLUS**
 - Cash Receipts

- Real Estate Tax
- Utility Billing (Sanitary Sewer and Stormwater)
- Miscellaneous Billing
- **Integritax** - BPT, MT
- **CivicPlus** – online payments which currently include: Sewer Rent and Stormwater Fee payments, Rear Yard Trash and Recycling Pickup, and recreation program sign-ups.
- **OmniForm** – Receipts for: BPT, MT, LST, Right to Know requests, Sewer and Stormwater Certifications, Real Estate Transfers and Delinquent Collections, Verizon and Comcast Rents and Franchise Fees, Tower Rental, Grants and Rebates, Film Permits, Interest Payments, Debt Repayment

COMMUNITY DEVELOPMENT

- **FinancePLUS** – Purchase Orders
- **Access 2010** – Permits, Licenses and Inspections, Applications, Health Officer Forms, Complaints
- **OmniForm** – Receipts for: Plan Review, Fire Marshal Report, Copies, DRB Applications
- **MapInfo** - GIS

ENGINEERING

- **FinancePLUS** – Purchase Orders
- **Access 2010** – Permits and Inspections, Escrows
- **OmniForm** – Receipts for: Inspection Fees, Professional Services, Escrow, Copies
- **MapInfo** - GIS

POLICE

- **FinancePLUS** – Purchase Orders
- **United Public Safety** – online Parking Tickets
- **CivicPlus** – online Accident Report payments, vacant house checks applications, reports/requests of anonymous tips, fingerprinting, lost animals, abandoned vehicles, extra duty police officers, and block parties
- **Access 2010** – Extra Duty Officer Detail, payroll time allocations
- **OmniForm** – Receipts for: Parking Kiosks, District Court Fines, Accident Reports, Parking Tickets, Alarm Registration, Parking Permits, Towing License, Fingerprinting, Officer Duty Detail, Restitution, Meters
- **Typewriter** – 3-part form for False Alarm Citations

PUBLIC WORKS

- **FinancePLUS** – Purchase Orders
- **Access 2010** – Work Orders, Street Light Outages, payroll time allocations
- **CivicPlus** – online Open Truck payments, public work order requests
- **OmniForm** – Receipts for: Recycling containers

RECREATION

- **FinancePLUS** – Purchase Orders
- **Excel** – All Programing
- **CivicPlus** – online program registration/ payments
- **OmniForm** – Receipts for: Recreation Programs and Excursions, Park Rental and Field Usage, Sponsorships and Advertising, Discount Tickets

Additional functions in the scope of the project, which are not currently supported by departmental software are:

- Budget development / Multi-year forecasting
- Retiree payroll
- Human Resource:
 - Employee time entry (electronic time cards)
 - Position Budgeting / Multi-year forecasting
 - Employee self-service
- Capital assets
- Cash, Investment and Treasury management
- Debt management

Not in scope:

The following functions are not in the scope of this project:

- GIS, except to the extent the new ERP system can be linked to the GIS system for reporting and information sharing capabilities.
- Grant Tracking (eCivis)
- Vendor Bidding (PennBid) for sealed bids, RFPs, and RFQs
- Email, word processing and other office applications, document management
- Township website (CivicPlus), except for possible replacement of online payment transactions including but not limited to recreation programming, open truck, public work order requests, and others currently provided through the website.
- Parkeon Kiosk Parking System
- United Public Safety – online Parking Tickets
- Police Livescan system
- Police State Database system

ENTERPRISE RESOURCE PLANNING SOFTWARE PROJECT -
TOWNSHIP STAFF FEEDBACK

	Pros	Cons	Move Forward ?	Notes
Tyler Technologies (MUNIS)				
Finance	I think they are a better "fit" than New World. Their HR and Payroll seem very capable – again, depending on how much we use all of the capabilities.		Yes	Yes – they should be a finalist
	Customization of "dashboard" / Option to email directly from the system (i.e. Utility billing) / Customers being able to login and self-serve / More efficient cashiering and POS workflow (i.e. images linking to checks or expenses and drill down)	No obvious items at this time.	Yes	Yes - top choice.
	Ease of use / intuitive. Excellent reporting capability.		Yes	Top choice ahead of SunGard
	Impressed with the operating platform, flow of the system, mobile availability and Microsoft connection. Impressed with the financial reporting capabilities, budgeting functionality. It meets my two critical elements: Connect all departments by using a single property database and provide a single software for all departments' needs. Other pros include the evergreen program, the implementation program, the company structure / customer service program, document imaging, business process efficiency gains (i.e. POS / revenue transactions), project accounting feature, capital asset accounting feature, GAAP accounting feature, and the long-term prospects of the firm. I believe that this solution would be a long-term engagement.	New system = significant change (Are we ready?) Not yet convinced that the GAAP accounting feature would work properly (but like the fact that it's available to give it a shot).	Yes	Given the cooperative purchasing situation; and given the strong customer base; and positive department feedback; and positive onsite feedback from Whitpain Township; Tyler is by far, the #1 option (with SunGard second and New World out of the running).
Comm Dev	Although I do not speak "computer" I did not feel lost during the presentation They seem to have a handle on what our needs are Present a confidence in their products capability 1st blush the product seems to fit our needs I would give them a 2nd date	would like to see more of the inspection drop down violation component for Food Inspections, Bathing Place & Rental Housing Appears to accommodate needs	No Answer	
	Ease of use GIS included for mailings seem to get what we do easy reporting and access to data customization of dashboard Barcode capability	After the more detailed demo on July 7, the functionality appears to be in line	Yes	Yes
Engineering	The ability to personalize your own screen Seeing a map by dragging a line for incorporating mailing labels Easier maneuverability between screens – less steps GIS connectivity	After July 7 demo: happy with escrow process (automate process).	Yes	Yes, with incorporating areas we use on a daily basis.
Public Works	Appears to be mobile. Seems to do a good job tracking financial measures (not sure about service work flow).	Some confusion regarding WorkOrder vs. Service Request system. Not sure if it will work with PW's work flow needs.	No Answer	Not sure exactly what PW needs... Steve wasn't able to attend.
Recreation			Yes	Yes
Totals				
Yes			7	
No			0	
Not Sure			0	
No Answer			2	
Total Count			9	

ENTERPRISE RESOURCE PLANNING SOFTWARE PROJECT -
TOWNSHIP STAFF FEEDBACK

	Pros	Cons	Move Forward ?	Notes
SunGard (PLUS)				
Finance	Familiar to use Real Estate Tax module works great	Nothing more to offer then we have now Newer features offered in other softwares are not offered here Demo was lackluster, lots of jumping around Support is lacking	No	No based on our current experience with this company. The support is not helpful at all, the software is still overly complicated and there are none of the newer features other softwares have (emailing a bill, ect). I do love the Real Estate module and how it works – but it is not enough to make up for the problems in the other modules I use.
	It's familiar and the "easy" choice	It's familiar and the "easy" choice	Not Sure	Not sure
	Incumbent software – familiarity a plus Not cost prohibitive Upgraded S/W eliminates need for some special reports	Not intuitive Seems there are too many workarounds to reach desired result Not a great track record for support	Yes	Yes – only until all pricing has been received and evaluated but not my first choice
	Staff is familiar with software	Too many customizations required.	No	No
	Familiarity / historical data conversion / Meets my two critical criteria: Bring all departments together onto one property database and have software solution for all departments / some improved functionality in budgeting / Improved process efficiency in POS and revenue transactions	Does not provide the bang for the buck: Too expensive for little improvement / Still requires too many customizations / very poor software demonstrations (almost feel as though we are bothering them to ask and see the software) / Horrible customer support / Frustrated by the fact that the software still isn't fully web based and mobile (they "fake" it).	Yes, but only as a fall back option	I am not convinced that this is a true long-term solution and feel that in a matter of years the Township will be doing this process again (given the lack of true web based functionality and given the fact that SunGard already has a better solution out there... what is the future of FinancePLUS / CommunityPLUS?)
Comm Dev	Product seems user friendly Product seems to cover permitting – did not get to see food license info Already familiar with SunGard software Info from multiple depts. Available to view	Did not have info previously discussed in the paid review session included in this demo Did not seemed concerned with lack of info on their part	Yes	"Yes", but concerned that with customer service if we decide to go with them.
	Seems ok Some stuff in place, no customizing.	Did not have info we talked about before What did we sit with them before if they were not going to include in the program this time Excuses on why they did not have our items	Not sure	Not sure, they don't seem concerned enough to work with us on our programs.
	Seemed to be user friendly and easy to navigate	Extremely disappointed that the reps were unprepared to address concerns previously raised	Yes	Yes – ws comparable to Tyler's software and seems to be able to accomplish most of what we need.
Engineering	Escrows seemed to be covered They have a lot of our information already Easy to move through the system	Didn't understand some issues with my escrows vs finance funds 45 minutes was not enough time to go through all my permits, etc. They were confused that my escrows were separate from finance and that I do one step with them and finance does another. She said I'd be doing everything and that would have to be discussed with finance further.	Not Sure	I'm not sure. I've heard comments about their customer service (however, I've never had to work with them before). I liked what I saw, maneuverability through the system, but I don't think she understood the magnitude of everything that engineering does.
Public Works	We are Familiar With Their System so it should be easier for entire staff to pick up on quicker Close by (Bethlehem) – should lend to better customer support (?)	Didn't have enough time to actually have a good feel for the program The current issues with the sungard product we use daily Their presenter was less of a salesperson than both New World and Tyler and I believe that would mean less customization?	Yes	I definitely think we should continue the review. They seemed surprised that the entire staff has trouble with the current purchase order system. I explained some of our current difficulties and my inability to support their product knowing the current problems we face with their system. It is more than the number of software licenses which we purchased from Sungard. This product could be implemented with the least disruption to our current work processes.
Recreation			Not sure	I would definitely rank Tyler and New World ahead of Sun Guard, with Tyler being our number one. Of course it would all depend on Finance's priority for the over benefit of its major uses and needs.
Totals				
			Yes	4
			No	2
			Not Sure	4
			No Answer	0
			Total Count	10

ENTERPRISE RESOURCE PLANNING SOFTWARE PROJECT -
TOWNSHIP STAFF FEEDBACK

	Pros	Cons	Move Forward ?	Notes
New World Systems (LOGOS)				
Finance	HR Module looks seamless and notifications are nice Time sheet input should eliminate the need for Access databases in Police and PW	<ul style="list-style-type: none"> Not sure that New World does anything more than Pentamation or any other software – we do not really use the HR module now, but if we did I'm sure they are all similar They only have the ability to do payroll in house – so IF we wanted to go out to a third party at some point (not that I want to!) it would be another whole system change The time sheet demo was very general – after spending an entire day with them going over our processes last month, I thought they would have had more detail on our various rates/job functions 	Not sure	Not sure that changing software for HR and Payroll modules will really make a huge difference regardless of the company we go with; but will be happy to move if it's determined to be more efficient for the Township as a whole.
	Ease of looking at a property and seeing all information associated with it. Loved the utility portion of their system Love the financial module and all of its capabilities (drill-down features, reporting, J/E capabilities) Love the e-portal and the fact that a resident can look at their account real time and make payments that will post real-time The presenters were professional – I believe their customer support would be conducted in the same manner. Love the business analytics	<ul style="list-style-type: none"> There is no Real Estate Tax module. Their suggestion of using Misc. Billing to bill out taxes seemed clunky and I don't feel it's the best option. I had a hard time envisioning the cash receipting process in regards to receipts coming from all departments to me and then trickling down to the bank. 	No	Leaning toward no. There being no real estate tax module is a big con to me. Beside the label of it being called a Misc Bill, the process to post payments at disc, face & penalty seems to be clunky. I am also not completely sure how Interims would be processed with the same date limitations. On the plus side, I think their customer service would be an enormous change compared to what we have now. SunGard's support is lacks customer service tremendously. They are not timely in their responses at all.
	Tremendous functionality and features.	Doesn't meet my critical element of having one solution for all departments (requires third party solutions to be bridged in).	No	Pricing is out of reason and they didn't meet both of my critical elements.
Comm Dev	Interconnectivity between departments Integrated GIS – access parcel info, zoning classifications, labels Ability to access property info in the field On-line renewals – there may be some usable applications for CommDev; provided we can limit what is allowed to be done on-line. For example – we may be OK with a student rental renewal with no changes. However if there is a change in the number of units or status (student vs non-student) the landlord would not be allowed to proceed. Ability to flag properties.	<ul style="list-style-type: none"> Need to get in and out of too many screens to process and issue permits. You should be able to jump to the next process without having to close one window and open another. Timesheet module should be able to account for time spent on escrow for land development and engineering and projects. The entries into "My Notifications" should be able to set reminders based on a specific number of days and not a specific calendar day – i.e. reminder set for 45 days out vs July 15th. There should be the ability to add a new contractor right from the permit screen. If you start a new permit and then find out the contractor is not registered, it is inefficient to get out of that window, open a new window to add a contractor, then get back into the permit window. While not related to software capabilities, I was disappointed with the lack of customization with the demo. After spending a significant amount of time with the consultants prior to the meeting and giving them detailed information on our processes, I had expected the demo to be more RADNOR related. The demo was underwhelming from that stand point. Inability to flag a contractor. This is able to be done for properties why not contractors? Boards and Committees were not addressed. (HARB, DRB, ZHB). 	Yes	Yes – IF this company can incorporate / address the majority of our concerns. I understand that not all can/will be addressed, but from what I can tell, there are a lot of items that need to be addressed. I would expect to see this in a demo format where we can have hands on review and use of the system. They need to show us the actual changes and not just tell us the program can do it or will be programmed to do it.
	The mapping system looks great if we can update it. Add inspections from the field, if we ever get pads. Some of the reports look good, but.	There seems to be too much clicking to get where you want to go. All the data we discussed that needed to be customized was not on the program. No program for rentals, licenses, or the HARB, DRB, Zoning boards.	Not sure	Not sure... It depends on the level of customization they can achieve to match our system. If we need to click on more screens and go back and forth more than we are now, that's not productive or time saving. None of the information we gave was included in the demo, except the Township name. If we are getting the "out of the box" version...I vote NO
	<ul style="list-style-type: none"> The mapping system seems like it would be good as long as it has all the layers that we need (zoning, rentals, sewer lines, etc) Good so you can flag problem properties 	<ul style="list-style-type: none"> The permit system seemed too time consuming. Seemed like you were in and out of too many difference screens to process a permit. They should have geared their demo more to Radnor Township and the information that was given to them for our needs. 		

ENTERPRISE RESOURCE PLANNING SOFTWARE PROJECT -
TOWNSHIP STAFF FEEDBACK

	Pros	Cons	Move Forward ?	Notes
	<p>Ability to access information on property for all departments</p> <p>GIS in system excellent for notification labels</p> <p>Ability to flag or show warnings for properties.</p> <p>Interface with laserfiche</p> <ul style="list-style-type: none"> • Inspection scheduling easy and similar to what we currently do <p>Reports easy to use</p> <p>The presenters were nice and professional.</p>	<ul style="list-style-type: none"> • Not enough of Radnor's information was used for demonstration. • Concerned that our needs were not heard and implemented • Not all our licenses and permits were addressed 	No	<p>No – if what we were shown at the demonstration is close to what we would get. I understand that any new program will be different from what we currently use and that some adjusting is needed. My biggest concern is making sure that all our permits, licenses, etc are included.</p>
		<p>Even though we provided specific drop down information for food safety and rental housing inspections, there was little to no information of what a final inspection report would look like. It is understood that our specific information may not be used at this point and time, however understanding what the final document would look like is important and any general information could be used for that purpose.</p> <p>There was no dialogue of how to print out reports in the field and/or obtain signature after inspections.</p>	No	<p>No, that fact that our specific concerns were identified after the earlier session and not addressed during the presentation lends me to think:</p> <ul style="list-style-type: none"> • They did not understand our needs • Our needs were not a priority • Our needs were ignored.
Engineering	<ul style="list-style-type: none"> • The map would be helpful for creating required labels for Planning Commission notifications if it had all the layers that we use 	<ul style="list-style-type: none"> • The process to create a permit appears to be a lengthy one and take more time to process than what we presently do – it does not appear to be a time-saving process when processing numerous permits, etc. • Too many clicking back and forth between screens – uses up too much time 	No	<p>No – I feel they referenced other municipalities needs more than what ours were when we mentioned what we need. A lot of engineering financial issues weren't covered.</p>
Public Works	<ul style="list-style-type: none"> • The mapping is a nice feature, but I believe that this feature is offered by other vendors, making this not necessarily noteworthy. 	<p>The vendor did not seem to implement our requests regarding the PWD requirements. From a work order standpoint, there were far too many steps required, as well as considerable base input of information. It seems it is all or nothing, no in-between, no ramping up to full costing of tasks.</p> <p>Not speaking for Sue, the engineering portion seemed far too complicated. This would actually entail more work for her (based on the current system), and has no means to process other tasks.</p> <p>For all the time and money spent by NWS in meeting with staff, I do not feel they acted on our suggestions/requirements. I would have preferred if they just stated "this is what we do, and how we do it".</p> <p>There is no asset management module, and we were informed we needed a third party vendor for this. I was hoping to limit the various vendors of software for a more seamless integration.</p>	No	<p>In summary, PW and ENG provided a resounding "thumbs down" on New World Systems. We fully understand that this is basically financial software, and it can't be everything to everyone, but our departments' needs were not met.</p>
Recreation		No Recreation Module available, would need to use 3rd party software	No	
Totals				
	Yes		1	
	No		7	
	Not Sure		2	
	No Answer		0	
	Total Count		10	

ERP SOFTWARE COST COMPARISON

IN-HOUSE									
SUNGARD - PLUS					NEW WORLD - LOGOS		TYLER TECH - MUNIS		
5 Year Contract + 5 Year Assumption					5 Year Contract + 5 Year Option		5 Year Contract + 5 Year Assumption		
SunGard 2016	\$ 61,574.03				\$ 921,547.68		\$ 643,983.95		
YEAR 1					\$ 983,121.71	SunGard 2016 + Year 1	\$ 705,557.98	SunGard 2016 + Year 1	
SunGard 2016 + YEAR 1	\$ 396,327.19								
YEAR 2	\$ 95,914.62	3% annual fee increase. Any version upgrades would result in additional cost for data+training+travel -- these costs are not included in these amounts			\$ 84,080.00	5 Year Contract (+5 year option)	\$ 48,282.00	3% annual fee increase. Annual increase is generally 3-5% but may be negotiated into the contract.	
YEAR 3	\$ 98,792.06				\$ 88,710.00		\$ 49,730.46		
YEAR 4	\$ 101,755.82				\$ 93,340.00		\$ 51,222.37		
YEAR 5	\$ 104,808.50				\$ 97,970.00		\$ 52,759.05		
YEAR 6	\$ 107,952.75				\$ 107,489.00		\$ 54,341.82		
YEAR 7	\$ 111,191.33				\$ 105,148.00		\$ 55,972.07		
YEAR 8	\$ 114,527.07				\$ 108,954.00		\$ 57,651.23		
YEAR 9	\$ 117,962.89				\$ 112,912.00		\$ 59,380.77		
YEAR 10	\$ 121,501.77				\$ 117,029.00		\$ 61,162.19		
YEARS 1-10	\$ 1,370,734.01				\$ 1,898,753.71		\$ 1,196,059.94		

WEB-HOSTED												
	SUNGARD - PLUS					NEW WORLD - LOGOS			TYLER TECH - MUNIS			
	5 Year Contract + 5 Year Option		10 Year Contract			5 Year Contract + 5 Year Option			5 Year Contract		10 Year Contract	
YEAR 1						\$ 898,269.00			\$ 496,905.00		\$ 475,344.00	
SunGard 2016 + YEAR 1	\$ 283,776.00		\$ 283,829.50			\$ 959,843.03	SunGard 2016 + Year 1		\$ 558,479.03	SunGard 2016 + Year 1	\$ 536,918.03	SunGard 2016 + Year 1
YEAR 2	\$ 103,152.66	Monthly access fee increase fixed at 3% in years 1 thru 5 and 2% in years 6 thru 10.	\$ 103,152.66	Monthly access fee increase fixed at 2% in years 1 thru 10.		\$ 102,699.00			\$ 175,108.00		\$ 153,547.00	
YEAR 3	\$ 106,247.24		\$ 105,268.51		\$ 107,329.00		\$ 175,108.00		\$ 153,547.00			
YEAR 4	\$ 109,434.66		\$ 107,428.27		\$ 111,959.00		\$ 175,108.00		\$ 153,547.00			
YEAR 5	\$ 112,717.70		\$ 109,632.85		\$ 116,589.00		\$ 175,108.00		\$ 153,547.00			
YEAR 6	\$ 115,029.75		\$ 111,883.20		\$ 126,108.00				\$ 153,547.00			
YEAR 7	\$ 117,389.77	Customs Maintenance: Will follow the customary increase (3% in 2015). Chris McAtee is pursuing a cap on custom maintenance and will follow up with as soon as he has more information.	\$ 114,180.29	Customs Maintenance: Will follow the customary increase (3% in 2015). Chris McAtee is pursuing a cap on custom maintenance and will follow up with as soon as he has more information.		\$ 123,767.00	5 Year Contract + 5 Year Option	5 Year Contract		\$ 153,547.00	10 Year Contract	
YEAR 8	\$ 119,798.77		\$ 116,525.11		\$ 127,573.00				\$ 153,547.00			
YEAR 9	\$ 122,257.79		\$ 118,918.66		\$ 131,531.00				\$ 153,547.00			
YEAR 10	\$ 124,767.89		\$ 121,361.97		\$ 135,648.00				\$ 153,547.00			
YEARS 1-10	\$ 1,314,572.23		\$ 1,292,181.01		\$ 2,043,046.03			\$ 1,258,911.03		\$ 1,918,841.03		

SUNGARD - PLUS													
	IN HOUSE		IN HOUSE & ASP								ASP		
	Year 1 (2016) License Fees/ Maintenance	Year 2 (2017) Maintenance	Training / Professional Services	Training Days	Conversion	Custom (One-Time)	Custom Maint. (Annual-2017)	Installation	Install Days	Project Management	Year 1 (2016) ASP Fee/License Fees/ Maintenance	Year 2 (2017) Maintenance	Notes
UPGRADE													
FinancePLUS (Upgrade)													
Fund Accounting	\$ 4,739.38	\$ 4,881.56	\$ 1,280.00	1									
Payroll / Human Resource	\$ 2,665.91	\$ 2,745.89	\$ 1,280.00	1									
Workflow	\$ 936.25	\$ 964.34											
CommunityPLUS (Upgrade)													
Real Estate Tax	\$ 7,110.01	\$ 7,323.31	\$ 640.00	0.5									
Utility Billing	\$ 5,972.40	\$ 6,151.58	\$ 640.00	0.5									
Cash Receipts	\$ 1,422.01	\$ 1,464.67	inc	inc									
Misc Billing	\$ 1,959.51	\$ 2,018.30	\$ 640.00	0.5									
Monthly Access Fee											\$ 40,248.00	\$ 41,455.44	\$3,354/mo. Fee increases to 3% with a 36 or 60 month term.
Custom Retrofit						\$ 19,970.00							
Custom Maintenance	\$ 24,635.30	\$ 25,374.36											
TOTAL - UPGRADE	\$ 49,440.77	\$ 50,924.00	\$ 4,480.00	3.5	\$ -	\$ 19,970.00	\$ -	\$ -	0	\$ -	\$ 40,248.00	\$ 41,455.44	
NEW													
FinancePLUS (New)													
Personnel Budgeting	\$ 4,235.00	\$ 735.00	\$ 640.00	0.5									
Fixed Assets	\$ 6,050.00	\$ 1,050.00	\$ 640.00	0.5	\$ 4,800.00								
Fixed Asset Communicator	\$ 3,388.00	\$ 588.00	\$ 640.00	0.5									
Job Applicant Center	\$ 8,228.00	\$ 1,428.00	\$ 640.00	0.5									
Employee Benefits	\$ 3,630.00	\$ 630.00	\$ 640.00	0.5									
Position Control	\$ 3,630.00	\$ 630.00	\$ 640.00	0.5									
Salary Projections	\$ 9,620.00	\$ 1,670.00	\$ 640.00	0.5									
Employee Access Center/Time Sheets	\$ 9,620.00	\$ 1,670.00	\$ 1,920.00	1.5									
CommunityPLUS (New)													
Work Orders	\$ 12,100.00	\$ 2,100.00	\$ 11,520.00	9				\$ 1,280.00	1				
Business Licensing	\$ 7,865.00	\$ 1,365.00	\$ 3,840.00	3	\$ 9,600.00			\$ 1,280.00	1				
Miscellaneous Billing	\$ 8,470.00	\$ 1,470.00	\$ 2,560.00	2									
Parks and Recreation	\$ 8,470.00	\$ 1,470.00	\$ 3,840.00	2									
Community Development	\$ 14,520.00	\$ 2,520.00	\$ 7,660.00	6	\$ 12,800.00	\$ 8,000.00	\$ 2,400.00	\$ 1,280.00	1				
Code Enforcement	\$ 8,470.00	\$ 1,470.00	\$ 3,840.00	3	\$ 9,600.00								
Special Assessments	\$ 8,470.00	\$ 1,470.00	\$ 3,840.00	3									
Fire and Safety Inspections	\$ 4,235.00	\$ 735.00	\$ 1,280.00	2		\$ 9,600.00	\$ 2,880.00						
Service Requests	\$ 8,470.00	\$ 1,470.00	\$ 3,840.00	3									
e-GovPLUS (New)													
eGov Core	\$ 9,075.00	\$ 1,575.00	\$ 640.00	0.5									
e-Utility Billing	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Miscellaneous Billing	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Real Estate Tax	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Business Licensing	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Parks and Recreation	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Permitting	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Inspection Scheduling	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Code Enforcement	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Fire and Safety	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Inspectors Portal	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
e-Payments Interface	\$ 6,050.00	\$ 1,050.00	\$ 640.00	0.5									
e-Service Requests	\$ 2,420.00	\$ 420.00	\$ 640.00	0.5									
Monthly Access Fee											\$ 54,774.00	\$ 56,417.22	\$4,564/mo. Fee increases to 3% with a 36 or 60 month term.
TOTAL - NEW	\$ 171,216.00	\$ 29,716.00	\$ 56,940.00	44.5	\$ 36,800.00	\$ 17,600.00	\$ 5,280.00	\$ 3,840.00	3	\$ -	\$ 54,774.00	\$ 56,417.22	

SUNGARD - PLUS													
	IN HOUSE		IN HOUSE & ASP								ASP		
	Year 1 (2016) License Fees/ Maintenance	Year 2 (2017) Maintenance	Training / Professional Services	Training Days	Conversion	Custom (One-Time)	Custom Maint. (Annual-2017)	Installation	Install Days	Project Management	Year 1 (2016) ASP Fee/License Fees/ Maintenance	Year 2 (2017) Maintenance	Notes
HARDWARE/OS SOFTWARE (Upgrade)													
MKS	\$ 2,710.00	\$ 430.00											
Optio DCS to ECI	\$ 3,420.00	\$ 550.00											
Optio transfer fee	\$ 250.00												
SCO, Easy Spooler and Informix	\$ 6,374.00										\$ 6,374.00		Township responsible for costs until live on FinancePLUS 5.0 / CommunityPLUS 9.0 upgrade.
FourJ's Server Compiler	\$ 1,408.84	\$ 1,451.11											
FourJ's Client License (16 @ \$86.26) (New)	\$ 1,464.25	\$ 1,508.18											
Cognos 10 BI	\$ 16,500.00	\$ 2,640.00	\$ 3,200.00	2.5									
Server/Server OS	\$ 14,889.33	\$ 2,415.34											
Four J's Client -New (25 @ \$270)	\$ 6,750.00	\$ 1,000.00											
TOTAL - COMMON SYSTEMS	\$ 53,766.42	\$ 9,994.63	\$ 3,200.00	2.5	\$ -	\$ -	\$ -	\$ -	0	\$ -	\$ 6,374.00	\$ -	
INSTALLATION													
CommunityPLUS Applications			\$ 3,500.00										
FinancePLUS Applications			\$ 3,500.00										
Workflow			\$ 700.00										
Four J's, Open Source, MKS Toolkit			\$ 2,100.00										
Optio			\$ 700.00										
SQL Install			\$ 700.00										
Cognos 10 BI			\$ 1,050.00										
Conversion - Informix to SQL database					\$ 4,200.00								
TOTAL - INSTALLATION	\$ -	\$ -	\$ 12,250.00	0	\$ 4,200.00	\$ -	\$ -	\$ -	0	\$ -	\$ -		
PROJECT MANAGEMENT													
Project Mgmt (Upgrade)										\$ 4,480.00			
Project Mgmt - FinancePLUS (New)										\$ 2,450.00			
Project Mgmt -CommunityPLUS (New)										\$ 2,450.00			
TOTAL - PROJECT MANAGEMENT	\$ -	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -	0	\$ 9,380.00	\$ -		
TRAVEL													
Travel and Expenses			\$ 15,000.00										
DISCOUNTS/CREDITS													
Discount (Upgrade)	\$ (2,263.00)												
Discount (New)	\$ (58,213.00)												
Credit Gap Analysis			\$ (1,280.00)										
TOTAL DISCOUNTS/CREDITS	\$ (60,476.00)	\$ -	\$ (1,280.00)	0	\$ -	\$ -	\$ -	\$ -	0	\$ -	\$ -		

SUNGARD - PLUS													
	IN HOUSE		IN HOUSE & ASP								ASP		
	Year 1 (2016) License Fees/ Maintenance	Year 2 (2017) Maintenance	Training / Professional Services	Training Days	Conversion	Custom (One-Time)	Custom Maint. (Annual-2017)	Installation	Install Days	Project Management	Year 1 (2016) ASP Fee/License Fees/ Maintenance	Year 2 (2017) Maintenance	Notes
ANNUAL TOTALS													
IN-HOUSE													
TOTAL YEAR 1 + IMPLEMENTATION	\$ 213,947.19		\$ 90,590.00	50.5	\$ 41,000.00	\$ 37,570.00		\$ 3,840.00	3	\$ 9,380.00			\$ 396,327.19
TOTAL YEAR 2		\$ 90,634.62				\$ 5,280.00							\$ 95,914.62
TOTAL YEAR 3		\$ 93,353.66				\$ 5,438.40							\$ 98,792.06
TOTAL YEAR 4		\$ 96,154.27				\$ 5,601.55							\$ 101,755.82
TOTAL YEAR 5		\$ 99,038.90				\$ 5,769.60							\$ 104,808.50
ASP - 5 Year Scenario													
TOTAL YEAR 1 + IMPLEMENTATION			\$ 90,590.00	50.5	\$ 41,000.00	\$ 37,570.00		\$ 3,840.00	3	\$ 9,380.00	\$ 101,396.00		\$ 283,776.00
TOTAL YEAR 2						\$ 5,280.00					\$ 97,872.66		\$ 103,152.66
TOTAL YEAR 3						\$ 5,438.40					\$ 100,808.84		\$ 106,247.24
TOTAL YEAR 4						\$ 5,601.55					\$ 103,833.10		\$ 109,434.66
TOTAL YEAR 5						\$ 5,769.60					\$ 106,948.10		\$ 112,717.70
ASP - 5 Year + 5 Year Option Scenario													
TOTAL YEAR 1 + IMPLEMENTATION			\$ 90,590.00	50.5	\$ 41,000.00	\$ 37,570.00		\$ 3,840.00	3	\$ 9,380.00	\$ 101,396.00		\$ 283,776.00
TOTAL YEAR 2						\$ 5,280.00					\$ 97,872.66		\$ 103,152.66
TOTAL YEAR 3						\$ 5,438.40					\$ 100,808.84		\$ 106,247.24
TOTAL YEAR 4						\$ 5,601.55					\$ 103,833.10		\$ 109,434.66
TOTAL YEAR 5						\$ 5,769.60					\$ 106,948.10		\$ 112,717.70
TOTAL YEAR 6						\$ 5,942.69					\$ 109,087.06		\$ 115,029.75
TOTAL YEAR 7						\$ 6,120.97					\$ 111,268.80		\$ 117,389.77
TOTAL YEAR 8						\$ 6,304.60					\$ 113,494.18		\$ 119,798.77
TOTAL YEAR 9						\$ 6,493.73					\$ 115,764.06		\$ 122,257.79
TOTAL YEAR 10						\$ 6,688.55					\$ 118,079.34		\$ 124,767.89
Monthly access fee increase fixed at 3% in years 1 thru 5 and 2% in years 6 thru 10. Customs Maintenance: Will follow the customary increase (3% in 2105). Chris McAtee is pursuing a cap on custom maintenance and will follow up with as soon as he has more information.													
ASP - 10 Year Option Scenario													
TOTAL YEAR 1 + IMPLEMENTATION			\$ 90,590.00	\$ 50.50	\$ 41,000.00	\$ 37,570.00		\$ 3,840.00	\$ 3.00	\$ 9,380.00	\$ 101,396.00		\$ 283,829.50
TOTAL YEAR 2						\$ 5,280.00					\$ 97,872.66		\$ 103,152.66
TOTAL YEAR 3						\$ 5,438.40					\$ 99,830.11		\$ 105,268.51
TOTAL YEAR 4						\$ 5,601.55					\$ 101,826.72		\$ 107,428.27
TOTAL YEAR 5						\$ 5,769.60					\$ 103,863.25		\$ 109,632.85
TOTAL YEAR 6						\$ 5,942.69					\$ 105,940.51		\$ 111,883.20
TOTAL YEAR 7						\$ 6,120.97					\$ 108,059.33		\$ 114,180.29
TOTAL YEAR 8						\$ 6,304.60					\$ 110,220.51		\$ 116,525.11
TOTAL YEAR 9						\$ 6,493.73					\$ 112,424.92		\$ 118,918.66
TOTAL YEAR 10						\$ 6,688.55					\$ 114,673.42		\$ 121,361.97
Monthly access fee increase fixed at 2% in years 1 thru 10. Customs Maintenance: Will follow the customary increase (3% in 2105). Chris McAtee is pursuing a cap on custom maintenance and will follow up with as soon as he has more information.													
Current costs not included in SunGard's proposal. Includes costs from prior year invoices and estimate costs.													

NEW WORLD - LOGOS							
	Year 1	Year 2	In House (Year 1)	In House (Year 2)	Web Based (Year 1)	Web Based (Year 2)	Notes
SOFTWARE							
FINANCIAL MANAGEMENT							
Base Suite	\$ 35,000.00						
Additional Financial Management Software	\$ 50,000.00						3rd party document imaging interface price included under Financial Management.
Procurement Management Suite	\$ 23,000.00						
TOTAL FINANCIAL MANAGEMENT	\$ 108,000.00						
PAYROLL & HUMAN RESOURCES SUITE							
Human Resources Management Base Suite	\$ 30,000.00						
Human Resources	\$ 12,000.00						
Benefits Management	\$ 12,000.00						
Additional Payroll & HR Modules	\$ 18,000.00						3rd party document imaging interface price included under Financial Management.
TOTAL PAYROLL & HR	\$ 72,000.00						
UTILITY MANAGEMENT SUITE							
Utility Management Software	\$ 25,000.00						
Additional Utility Management Modules	\$ 8,000.00						3rd party document imaging interface price included under Financial Management.
TOTAL UTILITY	\$ 33,000.00						
COMMUNITY DEVELOPMENT SUITE							
Community Development Software	\$ 77,000.00						3rd party document imaging interface price included under Financial Management.
GIS Integration (CD, UB, Fin. Mgmt.)	\$ 24,000.00						
TOTAL COMM DEV	\$ 101,000.00						
eSUITE							
Base Software	\$ 11,000.00						
eFinance	\$ 6,000.00						
e HR	\$ 32,000.00						
eUtility	\$ 6,000.00						
eCommunity	\$ 18,000.00						
TOTAL eSUITE	\$ 73,000.00						
DECISION SUPPORT SOFTWARE							

NEW WORLD - LOGOS

	Year 1	Year 2	In House (Year 1)	In House (Year 2)	Web Based (Year 1)	Web Based (Year 2)	Notes
Base Datamart6	\$ 11,000.00						
Finance Analytics (3-4 users)	\$ 7,000.00						
Dashboards for Financial Management	\$ 7,000.00						
Human Resource/Payroll Analytics	\$ 6,000.00						
Dashboards for Human Resources	\$ 7,000.00						
Utility Management Analytics (2 users)	\$ 6,000.00						
Dashboards for Utility Management	\$ 7,000.00						
Community Development Analytics (2 users)	\$ 6,000.00						
Dashboards for Community Development	\$ 7,000.00						
TOTAL DECISION SUPPORT SOFTWARE	\$ 64,000.00						
TOTAL SOFTWARE LICENSE FEE	\$ 451,000.00						
Less Demonstration Site Discount	\$ (69,450.00)						
GRAND TOTAL SOFTWARE LICENSE FEE	\$ 381,550.00						
OPTIONAL LOGOS SOFTWARE/SERVICE							
Data Conversion - Comm Dev Other License Type	\$ 6,000.00						
TOTAL OPTIONAL SOFTWARE/SERVICE	\$ 6,000.00						
THIRD PARTY SOFTWARE							
Laserfiche	\$ 50,000.00						SWAG: No actual estimate provided yet
RE Tax	\$ 1,800.00						Estimate provided by NWS
Recreation	\$ 25,000.00						SWAG: No actual estimate provided yet
TOTAL THIRD PARTY SOFTWARE	\$ 76,800.00						
IMPLEMENTATION							
Project Management Services	\$ 65,000.00						
Implementation and Training Service	\$ 168,000.00						
Interface Installation Service	\$ 26,300.00						
Server/OS Installation	\$ 6,000.00						
Data File Conversion (estimate)	\$ 80,000.00						
TOTAL IMPLEMENTATION	\$ 345,300.00						
MAINTENANCE							
	Year 1	Year 2					
Standard Software Maintenance Agreement	n/c	\$ 74,080.00					
IN-HOUSE HARDWARE							
Server and Storage Array			\$ 40,718.30				
Server OS			\$ 1,179.38				
Manager Application Services			\$ 10,000.00	\$ 10,000.00			
TOTAL IN-HOUSE HARDWARE			\$ 51,897.68	\$ 10,000.00			

NEW WORLD - LOGOS

	Year 1	Year 2	In House (Year 1)	In House (Year 2)	Web Based (Year 1)	Web Based (Year 2)	Notes
WEB-BASED HOSTING SERVICE							
One-Time Fee							
Hosting					\$ 18,619.00	\$ 18,619.00	
Manager Application Services					\$ 10,000.00	\$ 10,000.00	
TOTAL WEB-BASED HOSTING SERVICE					\$ 28,619.00	\$ 28,619.00	
TRAVEL							
Travel and Living Expenses	\$ 60,000.00						
ANNUAL TOTALS							ANNUAL TOTAL
IN-HOUSE (5 Year + Optional 5 Year)							
TOTAL YEAR 1 + IMPLEMENTATION	\$ 869,650.00		\$ 51,897.68				\$ 921,547.68
TOTAL YEAR 2		\$ 74,080.00		\$ 10,000.00			\$ 84,080.00
TOTAL YEAR 3		\$ 78,710.00		\$ 10,000.00			\$ 88,710.00
TOTAL YEAR 4		\$ 83,340.00		\$ 10,000.00			\$ 93,340.00
TOTAL YEAR 5		\$ 87,970.00		\$ 10,000.00			\$ 97,970.00
TOTAL YEAR 6		\$ 97,489.00		\$ 10,000.00			\$ 107,489.00
TOTAL YEAR 7		\$ 95,148.00		\$ 10,000.00			\$ 105,148.00
TOTAL YEAR 8		\$ 98,954.00		\$ 10,000.00			\$ 108,954.00
TOTAL YEAR 9		\$ 102,912.00		\$ 10,000.00			\$ 112,912.00
TOTAL YEAR 10		\$ 107,029.00		\$ 10,000.00			\$ 117,029.00
WEB-BASED HOSTING (5 Year + Optional 5 Year)							
TOTAL YEAR 1 + IMPLEMENTATION	\$ 869,650.00				\$ 28,619.00		\$ 898,269.00
TOTAL YEAR 2		\$ 74,080.00				\$ 28,619.00	\$ 102,699.00
TOTAL YEAR 3		\$ 78,710.00				\$ 28,619.00	\$ 107,329.00
TOTAL YEAR 4		\$ 83,340.00				\$ 28,619.00	\$ 111,959.00
TOTAL YEAR 5		\$ 87,970.00				\$ 28,619.00	\$ 116,589.00
TOTAL YEAR 6		\$ 97,489.00				\$ 28,619.00	\$ 126,108.00
TOTAL YEAR 7		\$ 95,148.00				\$ 28,619.00	\$ 123,767.00
TOTAL YEAR 8		\$ 98,954.00				\$ 28,619.00	\$ 127,573.00
TOTAL YEAR 9		\$ 102,912.00				\$ 28,619.00	\$ 131,531.00
TOTAL YEAR 10		\$ 107,029.00				\$ 28,619.00	\$ 135,648.00
Estimate Costs							

[illegible]

[illegible]

Local Municipality Software Survey -- October 14, 2014

	FINANCIAL	HR	CODES	RECREATION	GIS
DELAWARE COUNTY					
Radnor Township	FinancePLUS (SunGard)	FinancePLUS (SunGard) Attendance - In House (Paper, Access DB)	In House (Access DB)	In House (Excel)	MapInfo v. 8 (2005)
Upper Darby Township	In House	In House	In House	In House	
Haverford Township	Caselle Clarity (Dallas Data) Real Estate Tax - Logos (New Worlds)	Payroll - Paychex Time and Attendance - Time Advantage	MuniLogic	ActiveNet	
Newtown Township	(Harris Computer Systems)		Outsourced	Marple-Newtown Township	
Media Borough	Applied Micro Systems, Ltd. (AMS) *beginning to look at MuniLogic	Applied Micro Systems, Ltd. (AMS) *beginning to look at MuniLogic	GeoPlan		
MONTGOMERY COUNTY					
Abington Township	Inforum Gold (Eden/Tyler Technology)	Inforum Gold (Eden/Tyler Technology)	CityView (Harris)	Class, while Briar Bush Nature Center uses something called Vista for billing and booking its events	
Whitpain Township	Munis (Tyler Technologies)	Munis (Tyler Technologies)	Munis	MyRec.com	GIS -- ArcGIS (Esri)
Limerick Township	Caselle	Payroll - Third-Party	Permit N Force	None	
Towamencin Township	Caselle	Payroll - PayChex	MuniLogic	None. Gym Assistant for pool membership management.	
Upper Merion Township	Munis (Tyler Technologies)	Munis and Ortec Attendance - Harmony	Geoplan	Package written for us and we will be changing in the near future	
Horsham Township	Freedom Systems	Freedom Systems	Freedom Systems	MyRec.com	
CHESTER COUNTY					
Tredyffrin Township	Munis (Tyler Technologies)	PayChex E-Services	Energov (Tyler Technologies)	Energov (Tyler Technologies)	
BUCKS COUNTY					
Northampton Township	Springbrook Software Budgeting - In House (Excel)	Springbrook Software.	Muni-Logic.	MyRec.com	

Munis Account Success over SunGard

For growing communities and districts, maintaining a fiscally-responsible government and quality, customer-centric services is paramount to success. Since 1966 Tyler has enjoyed significant success working with clients across the United States, Canada, and the Caribbean—clients ranging from small towns, independent schools, municipal boards and utility districts to large cities, counties and state-wide school districts.

We do it by considering your unique vision and needs—from product design and development to in-house implementation and support staff. We then combine that with the robust, technically advanced, fully integrated 360-degree solution that Munis offers—and provide it to you with managed, consistent *upgrades at no cost to you* because they're included in your maintenance.

It's no wonder the Munis ERP solution remains one of the most widely-selected ERP solutions on the market today. *In fact take a look at who has recently selected the Munis ERP solution over SunGard.*

- City of Naples, FL
- Laramie County, WY
- City of Gillette, WY
- City of Boulder City, NV
- City of Sierra Vista, AZ
- City of Sioux Falls, SD
- City of Missouri City, TX
- City of Opelika, AL
- City of Covina, CA
- City of Sanibel, FL
- Town of Jupiter, FL
- City of Alpharetta, GA
- Spokane Transit Authority, WA
- City of Sandy Springs, GA
- City of Asheville, NC
- City of Roswell, GA
- City of Smyrna, GA
- City of Lenexa, KS
- No. Allegheny Schools, PA
- Rowan County, NC
- City of Fremont, CA
- City of Pasadena, CA
- No. Allegheny Schools, PA
- City of Hallandale Beach, FL
- City of Columbia, MO
- City of Des Moines, IA
- City of Iowa City, IA
- City of Green Bay, WI
- City of Joliet, IL
- Socorro ISD, TX
- City of Mesquite, TX
- Ector County ISD, TX
- Prince George County, VA
- El Monte City SD, CA
- Sweetwater County, WY
- City of Santa Barbara, CA
- City of Mission Viejo, CA
- Matanuska-Susitna Borough Schools, AK
- City of Hayward, CA
- West Contra Costa USD, CA
- El Dorado County, CA
- City of Lodi, CA
- Bensalem, PA
- City of Kannapolis, NC
- Horry County, SC
- State College, PA
- Escambia County Tax, FL
- City of Bradenton, FL
- City of Miramar, FL
- City of Oakland Park, FL
- City of Hollywood, FL
- Berrien County, MI
- Town of Herndon, VA
- City of College Station, TX
- Crow Wing County, MN
- Chatham County, NC
- City of South Jordan, UT
- Washington County Public Schools, MD
- Village of Elk Grove, IL
- Town of Vienna, VA
- Marin County, CA
- City of Altamonte Springs, FL
- Lyon County, NV
- Tioga County, NY
- City of Dyblin, OH
- Morgan County, AL
- City of Pinellas Park, FL
- City of Upland, CA
- Marinette County, WI
- City of Waco, TX
- City of Bend, OR
- Stafford County Public Schools, VA
- City of Surprise, AZ
- City of Pueblo, CO

And you don't just have to take our word for it.

"A proposal was received from the City's current software vendor to upgrade to their new product OneSolution. However ... Tyler Technologies' Munis provides the most functionality."

City of Sanibel, Florida

SunGard-to-Munis Account Success

For growing communities and districts, maintaining a fiscally-responsible government and quality, customer-centric services is paramount to success. Managing these with the industry's leading, functionally-robust ERP solution is key. **That solution is Tyler.**

In fact Tyler continues to bring significant success to clients who chose to manage their operations with the Munis ERP solution over SunGard HTE. We welcome the opportunity to show you the Tyler difference—discuss the benefits our current clients enjoy with Munis—and add you to our successful and growing list. In summary, we'd like to give you a glimpse of some of Tyler's most recent SunGard-to-Munis clients:

- City of Naples, FL
- Stafford County Public Schools, VA
- Laramie County, WY
- Village of Elk Grove, IL
- City of Gillette, WY
- City of Boulder City, NV
- City of Sierra Vista, AZ
- City of Sioux Falls, SD
- City of Missouri City, TX
- City of Opelika, AL
- City of Fremont, CA
- City of Mission Viejo, CA
- City of Covina, CA
- City of Sanibel, FL
- Town of Jupiter, FL
- City of Alpharetta, GA
- City of Sandy Springs, GA
- City of Asheville, NC
- City of Roswell, GA
- City of Smyrna, GA
- City of Lenexa, KS
- No. Allegheny Schools, PA
- City of Hallandale Beach, FL
- Rowan County, NC
- City of Greenville, NC
- City of Hollywood, FL
- Town of Herndon, VA
- City of College Station, TX
- Chatham County, NC
- Town of Vienna, VA
- City of Bloomington, MN
- City of Allen, TX
- City of Joliet, IL
- City of Pueblo, CO
- City of New Port Richey, FL
- City of Grants Pass, OR
- Town and Schools of Windham, CT
- City of Murray City, UT
- Village of Woodridge, IL
- City of Altamonte Springs, FL
- City of Bend, OR
- City of Dublin, OH
- City of Mankato, MN
- City of Waco, TX
- City of Columbia, MO

But don't just take our word for it. Definitely

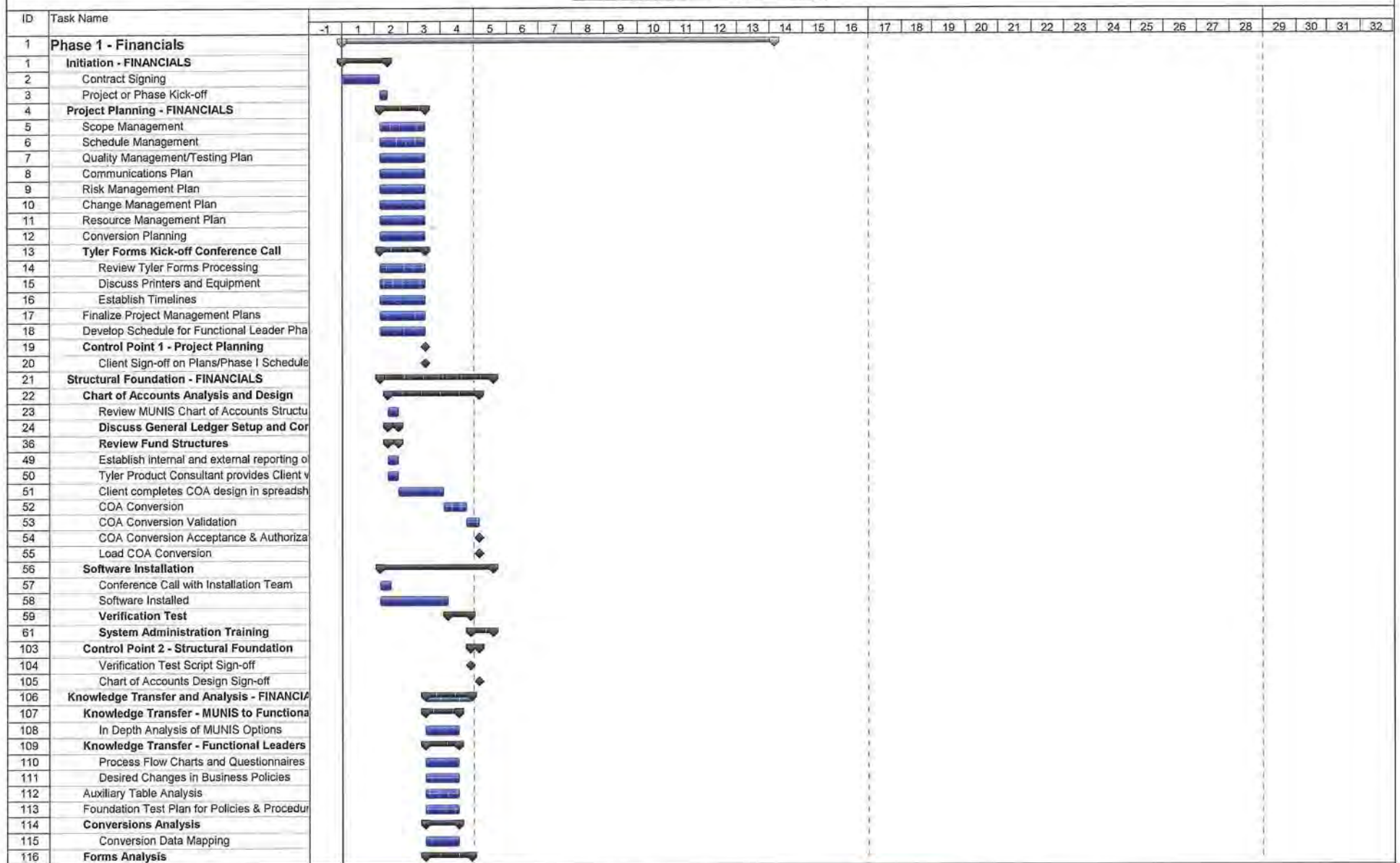
"Munis will enable Asheville to implement modern processes that will provide City management with a means to serve a growing community with increasing needs without continually inflating service costs or significantly and adversely affecting service levels. We expect to gain efficiencies and improve accountability ... go paperless, and provide employee self-service for many functions."

City of Asheville, NC

"A proposal was received from the City's current software vendor to upgrade to their new product OneSolution. However ... Tyler Technologies' Munis provides the most functionality."

City of Sanibel, FL

Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task
Split
Milestone
Summary
Project Summary

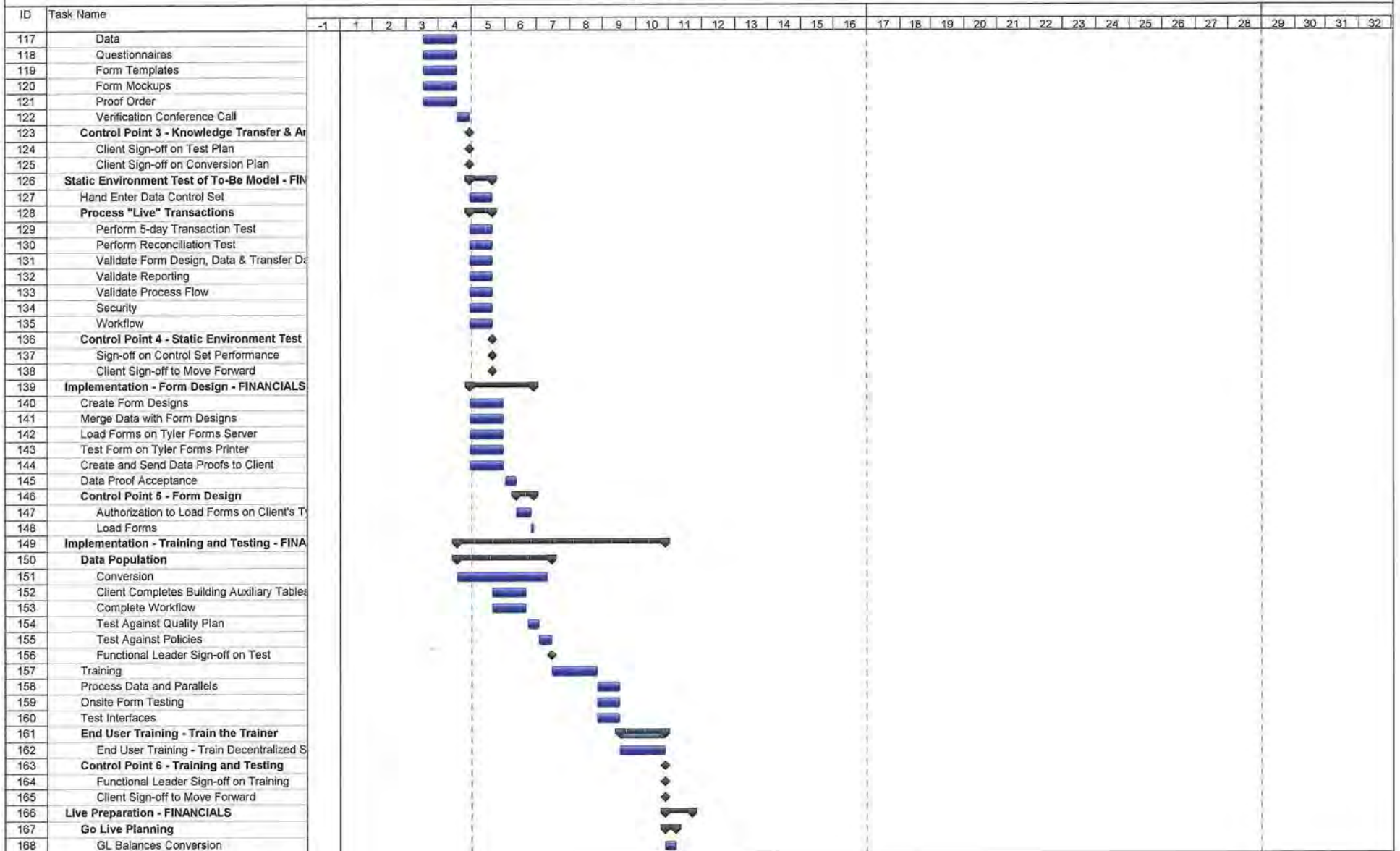
External Tasks
External Milestone
Inactive Task
Inactive Milestone
Inactive Summary

Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only

Finish-only
Progress
Deadline

↕
↕

Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task

Split

Milestone

Summary

Project Summary

[illegible]

◆ **Answer:** (A)

External Tasks

External Milestone

Inactive Task

Inactive Milestone

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Figure 1

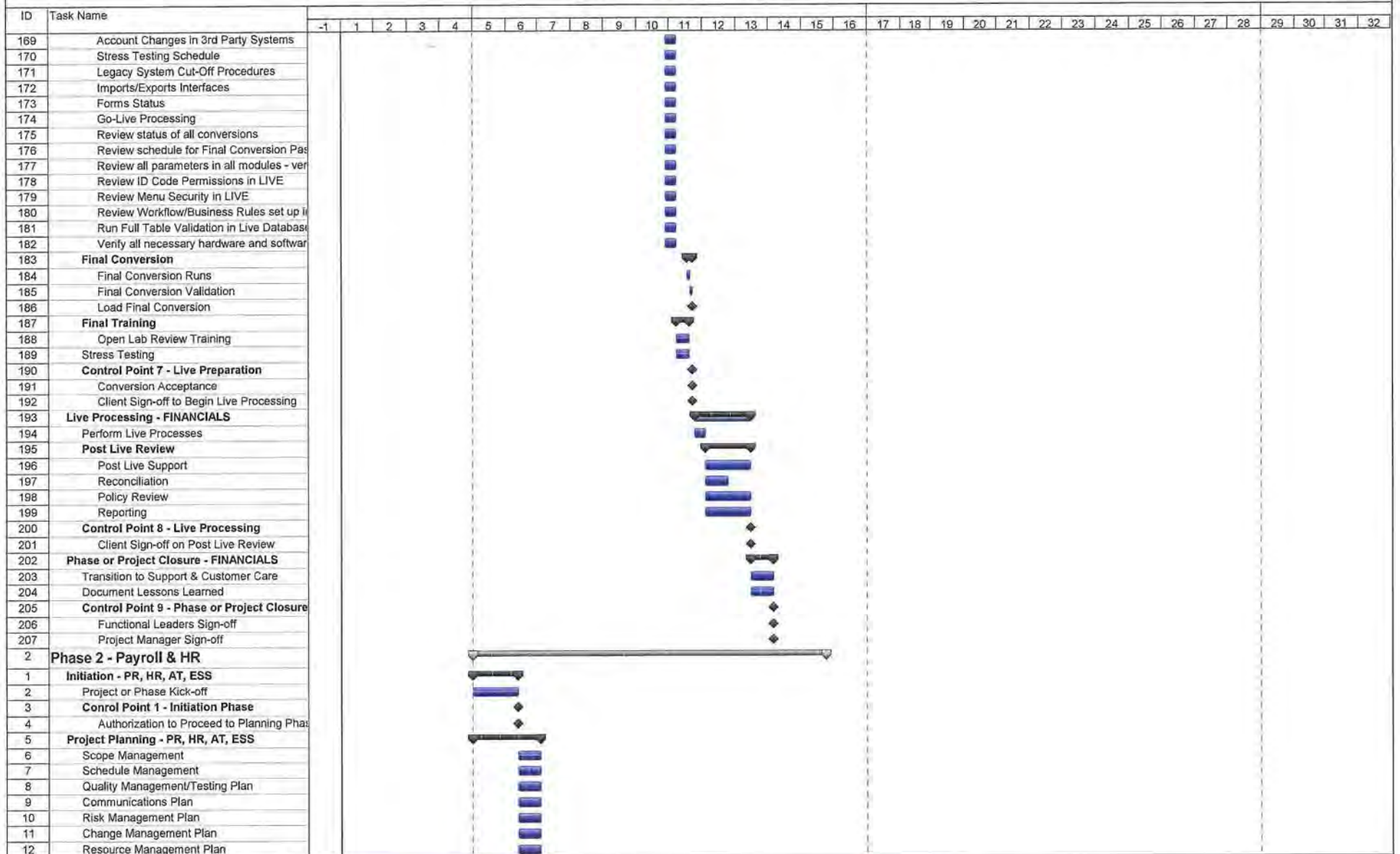
Finish-only

Progress

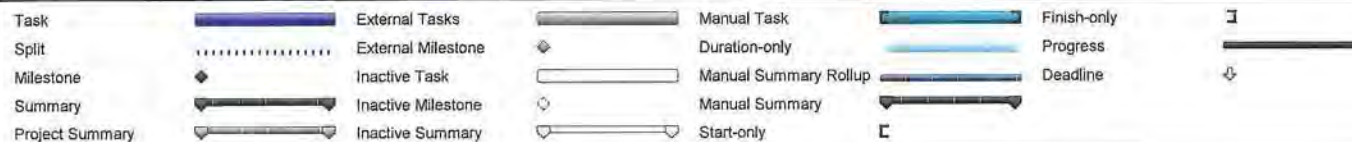
Deadline

1

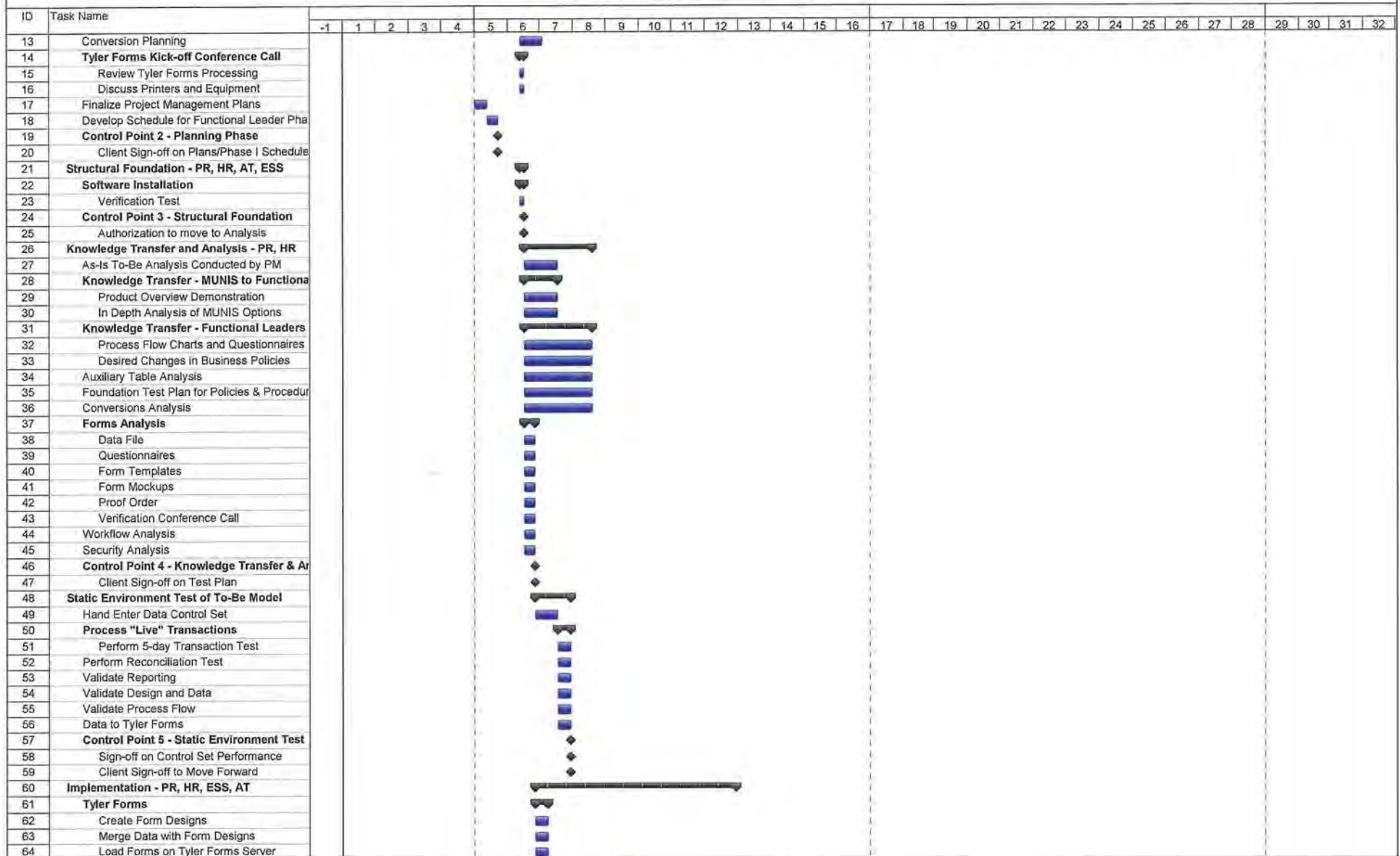
Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15



Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task

Split

Milestone

Summary
Project Summary

[illegible]

◆

External Tasks

External Milestone

Inactive Task

Inactive Milestone

10/10/2016

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

0

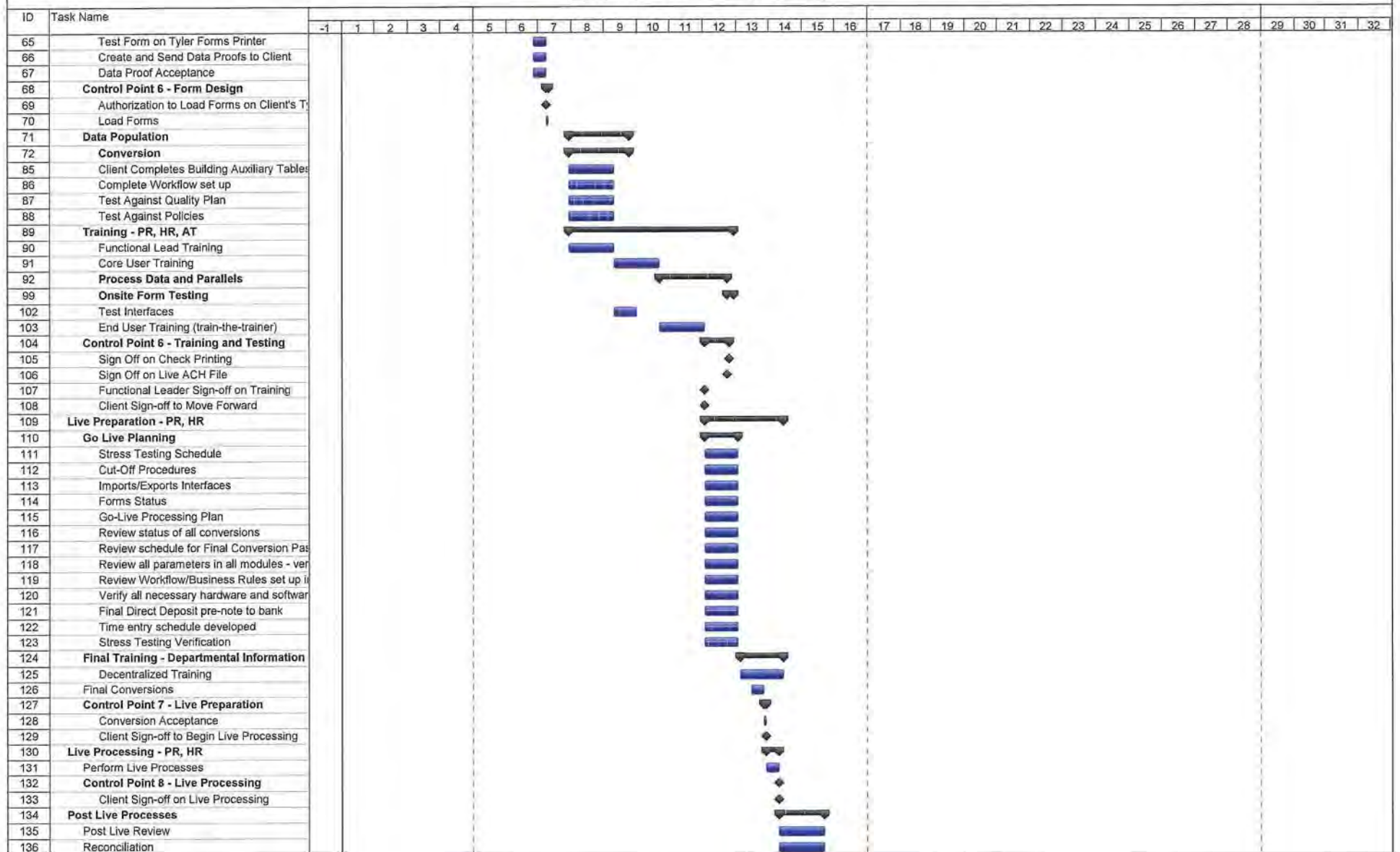
Finish-only

Progress

Deadline

3

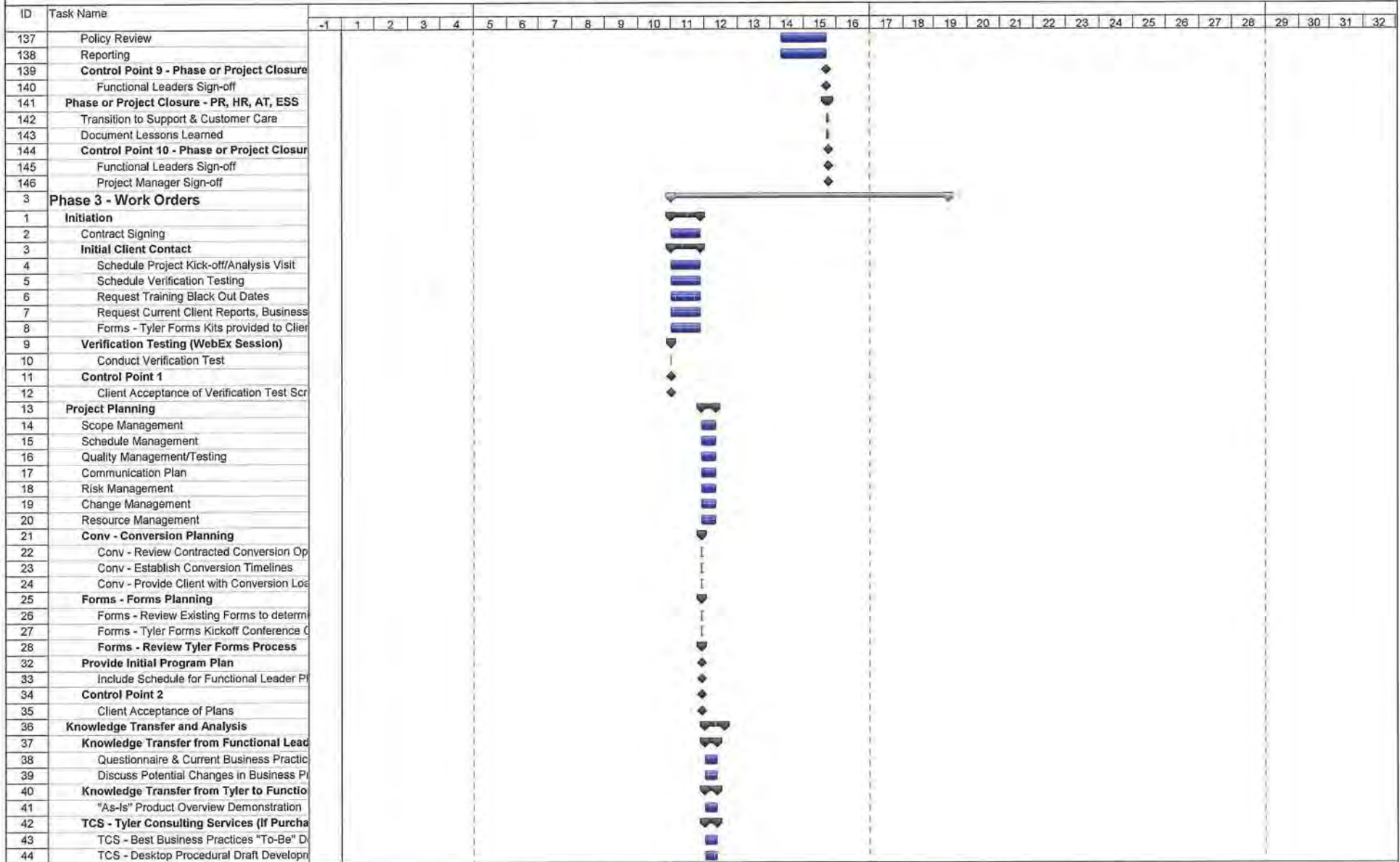
Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task		External Tasks		Manual Task		Finish-only	
Split		External Milestone		Duration-only		Progress	
Milestone		Inactive Task		Manual Summary Rollup		Deadline	
Summary		Inactive Milestone		Manual Summary			
Project Summary		Inactive Summary		Start-only			

Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task

Split

Milestone

Summary

Project Summary

External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

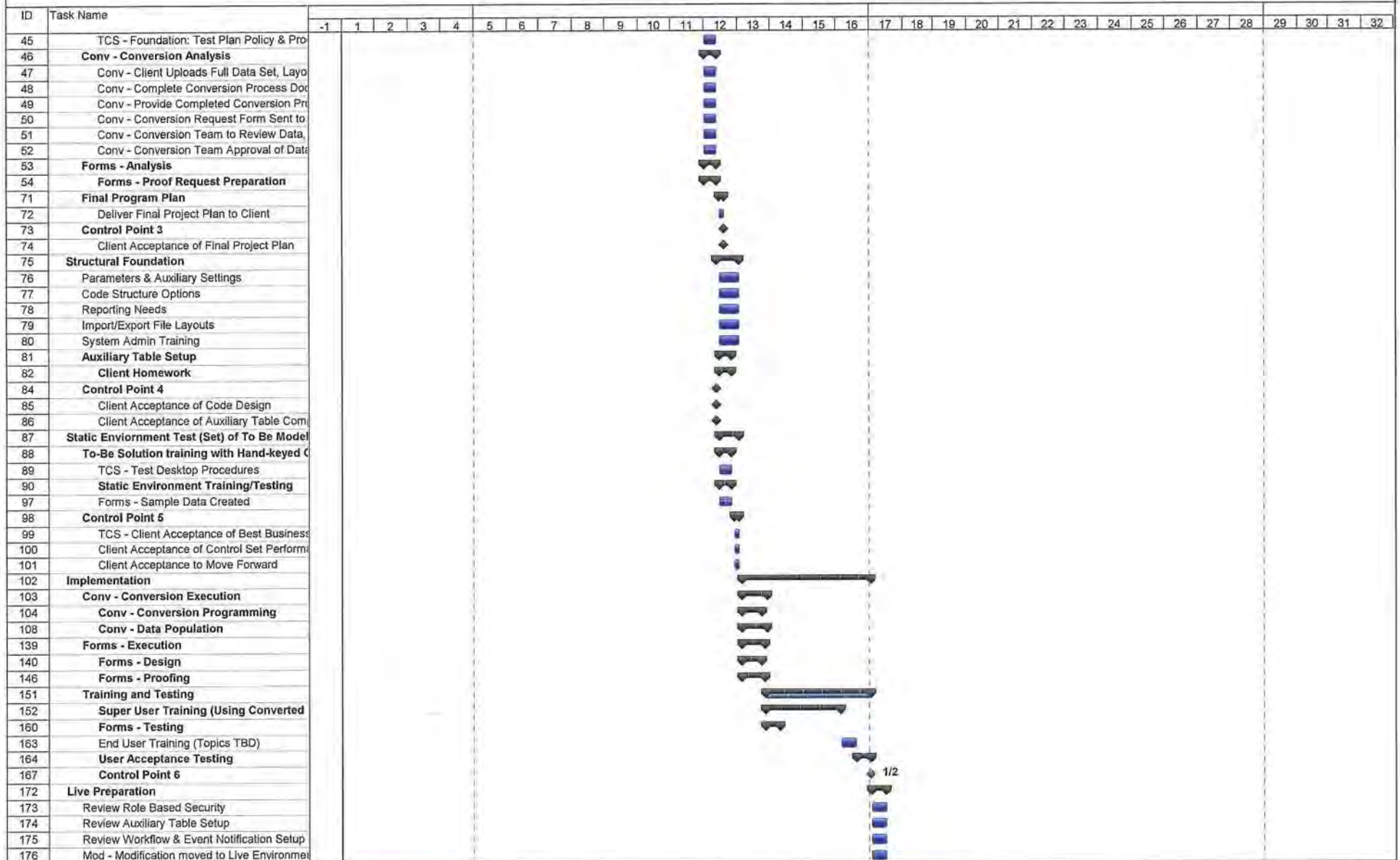
Start-only

Finish-only

Progress

Deadline

Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task

Split

Milestone

Summary

Project Summary



External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Summary



Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only



Finish-only

Progress

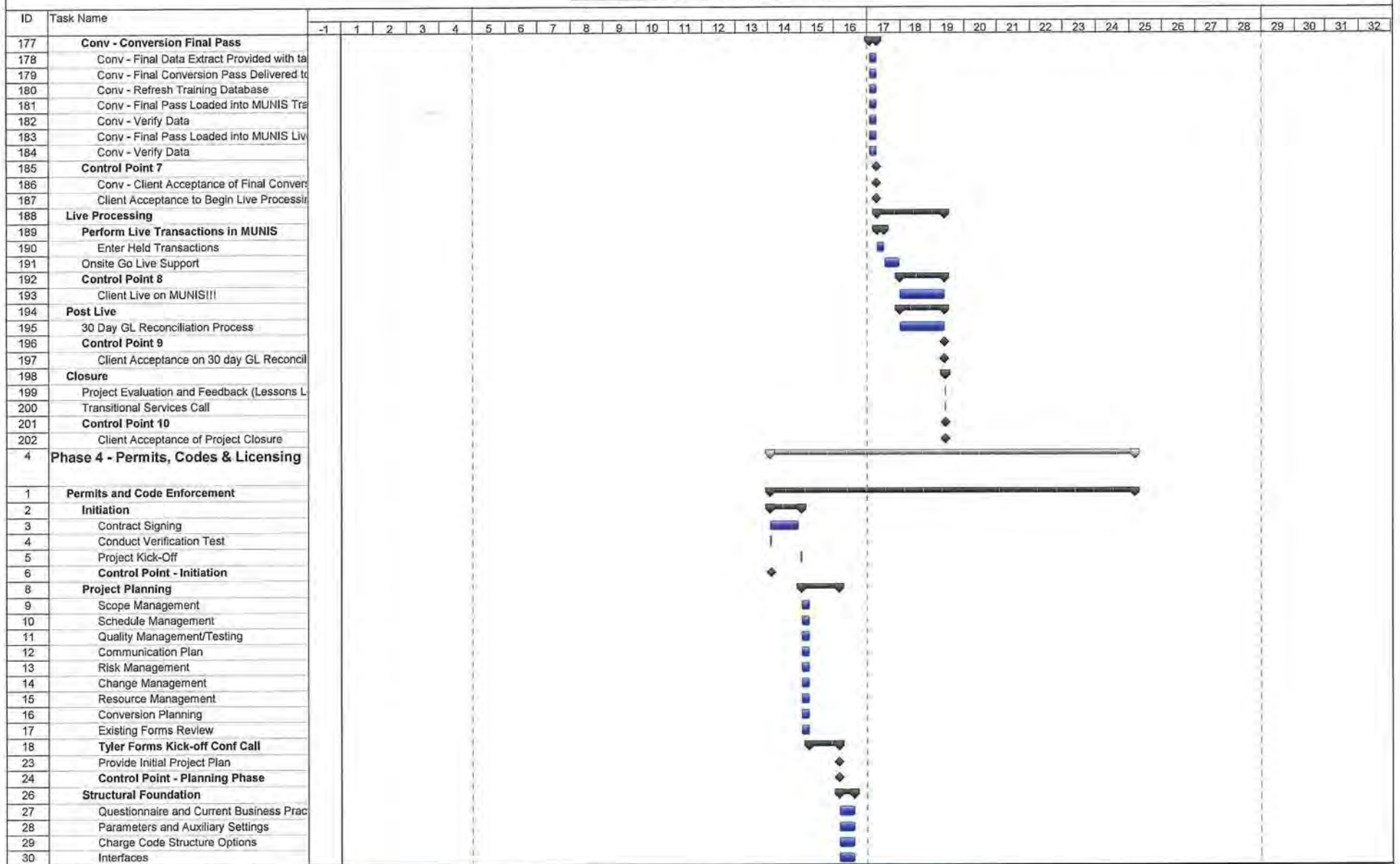
Deadline

Deadline

Deadline



Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task
Split
Milestone
Summary
Project Summary

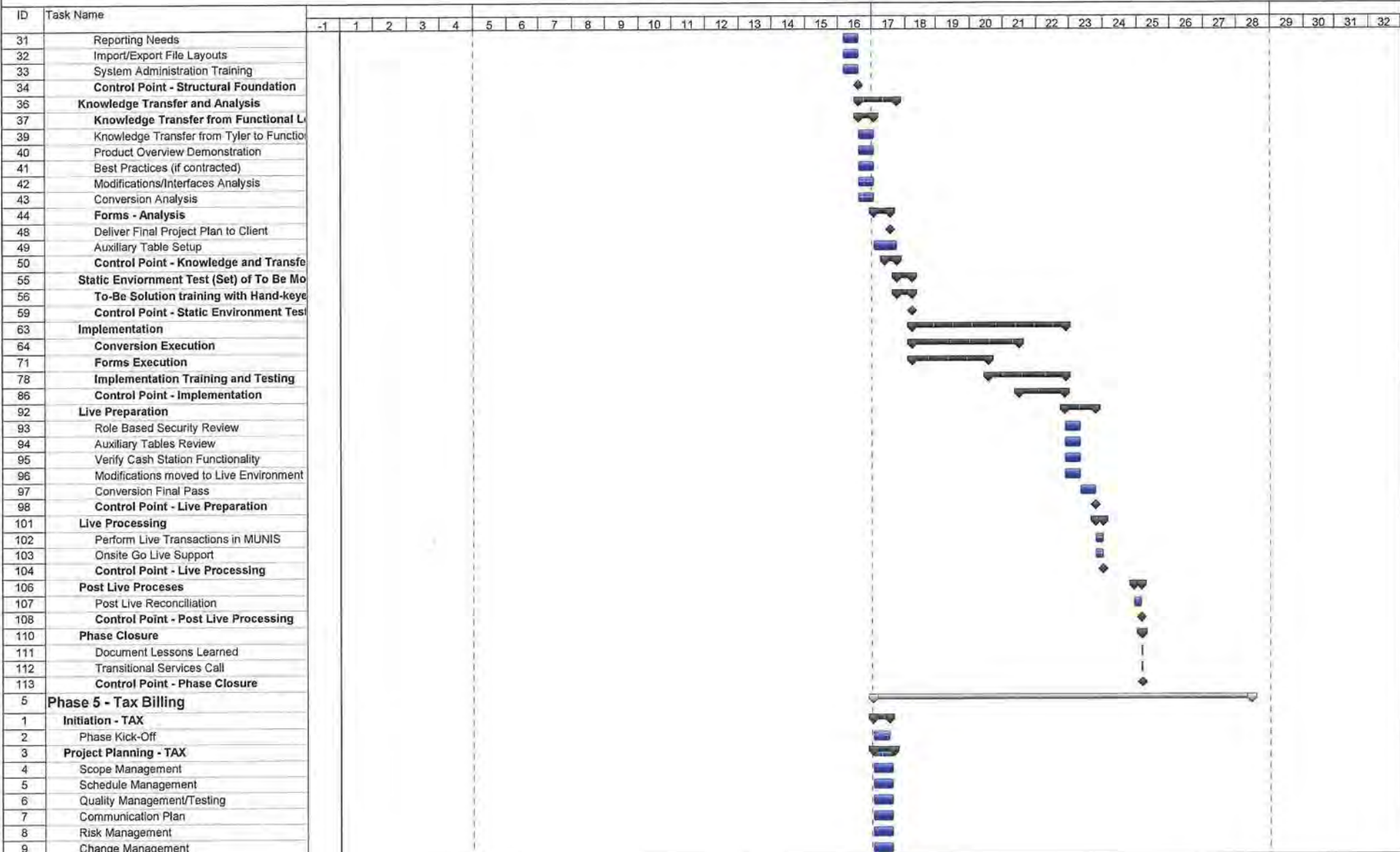
External Tasks
External Milestone
Inactive Task
Inactive Milestone
Inactive Summary

Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only

Finish-only
Progress
Deadline

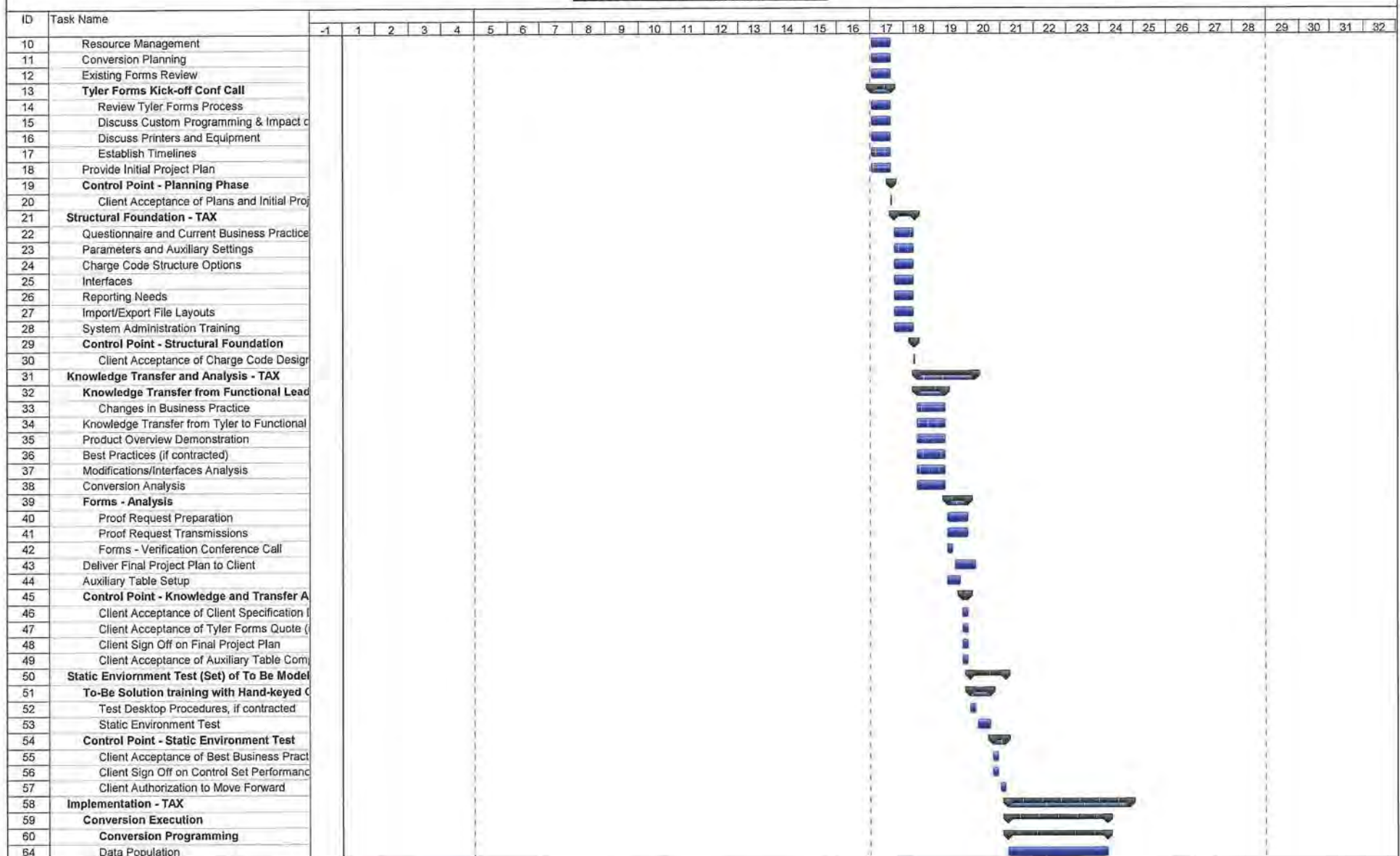
↗
↘

Radnor PA - Gantt Chart



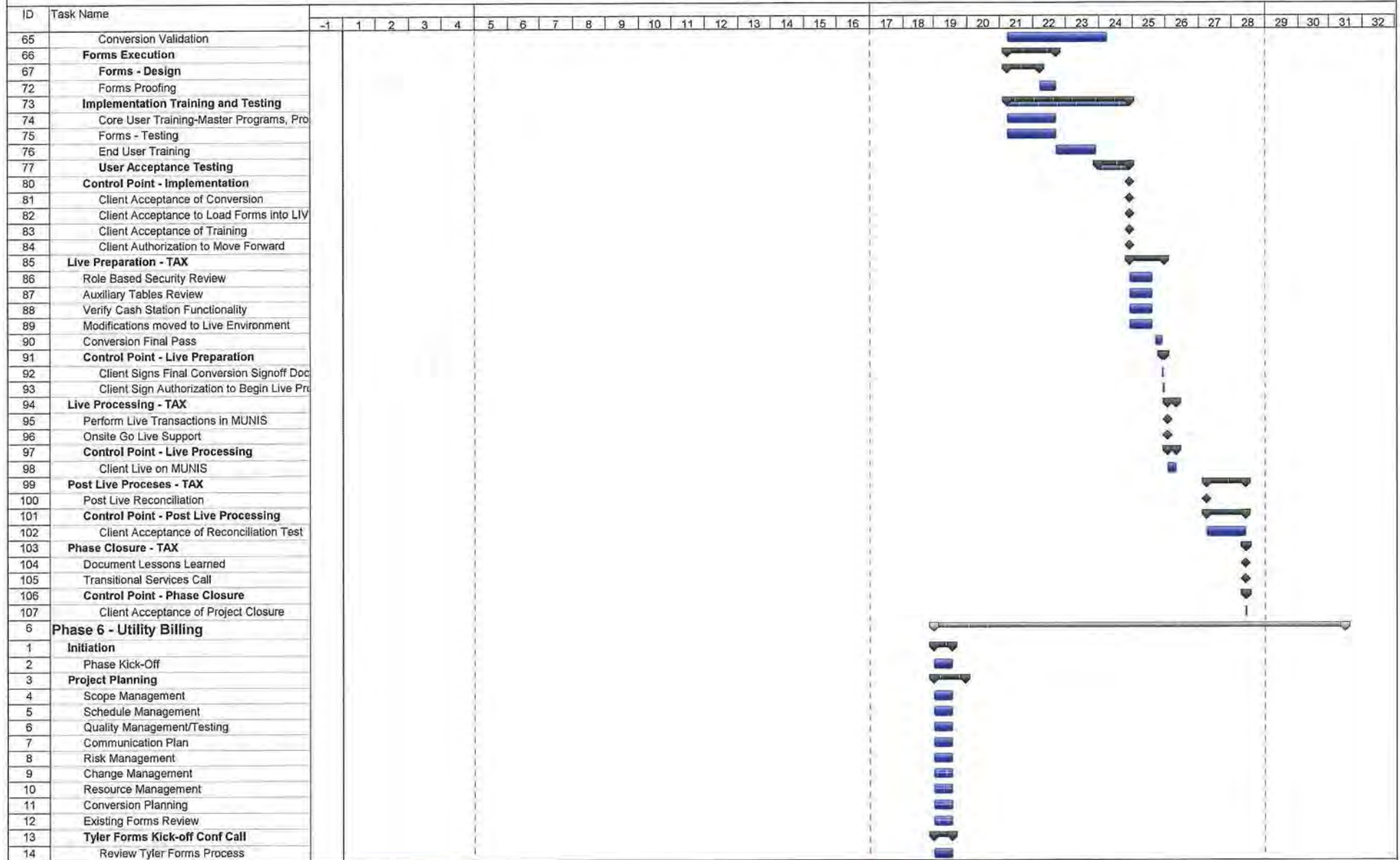
Project: Master Project - Number of M Date: Tue 6/2/15	Task		External Tasks		Manual Task		Finish-only	
	Split		External Milestone		Duration-only		Progress	
	Milestone		Inactive Task		Manual Summary Rollup		Deadline	
	Summary		Inactive Milestone		Manual Summary			
	Project Summary		Inactive Summary		Start-only			

Radnor PA - Gantt Chart



Project: Master Project - Number of M Date: Tue 6/2/15	Task		External Tasks		Manual Task		Finish-only	
	Split		External Milestone		Duration-only		Progress	
	Milestone		Inactive Task		Manual Summary Rollup		Deadline	
	Summary		Inactive Milestone		Manual Summary			
	Project Summary		Inactive Summary		Start-only			

Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task

Split

Milestone

Summary

Project Summary



External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Summary



Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only



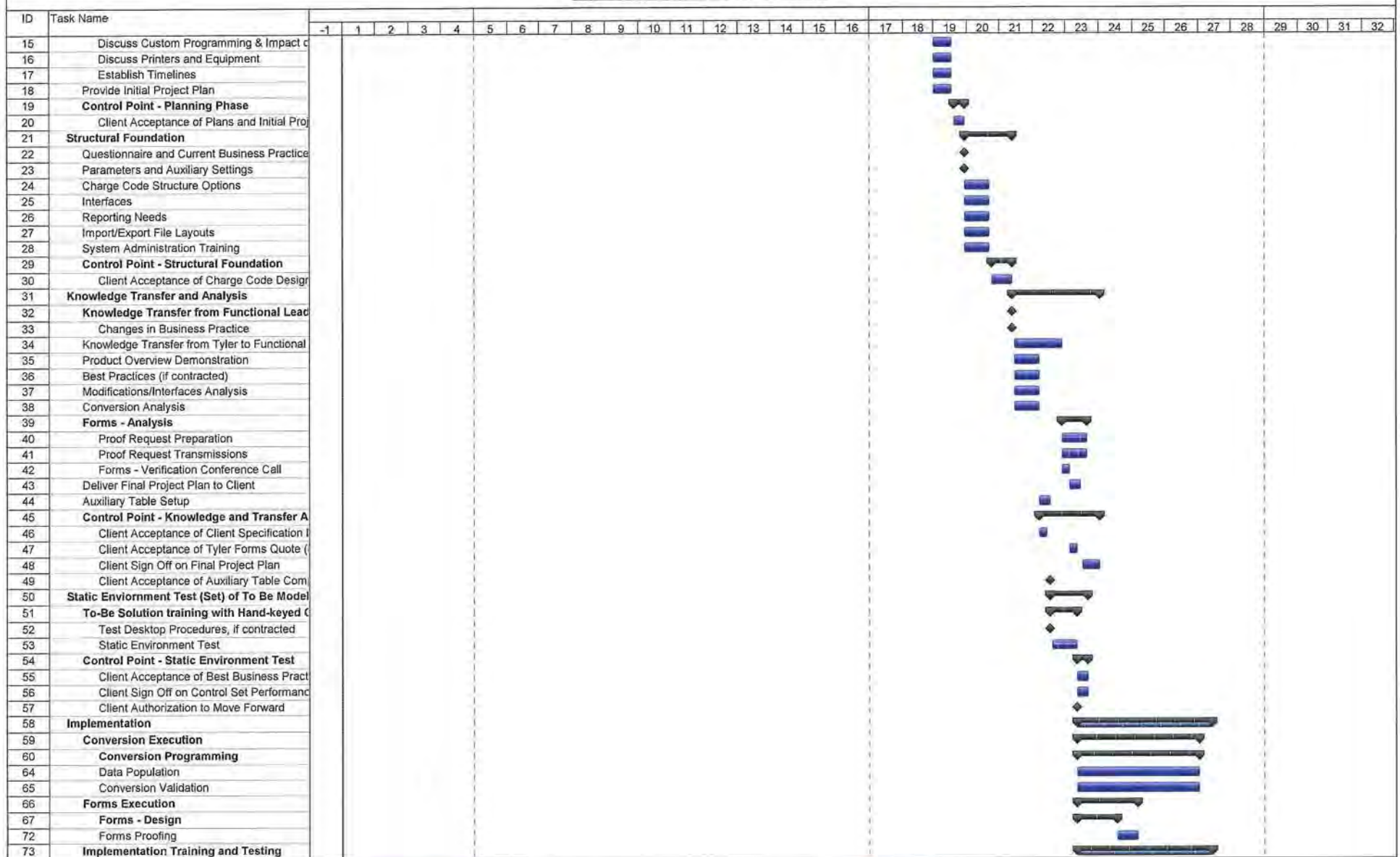
Finish-only

Progress

Deadline



Radnor PA - Gantt Chart



Project: Master Project - Number of M
Date: Tue 6/2/15

Task
Split
Milestone
Summary
Project Summary

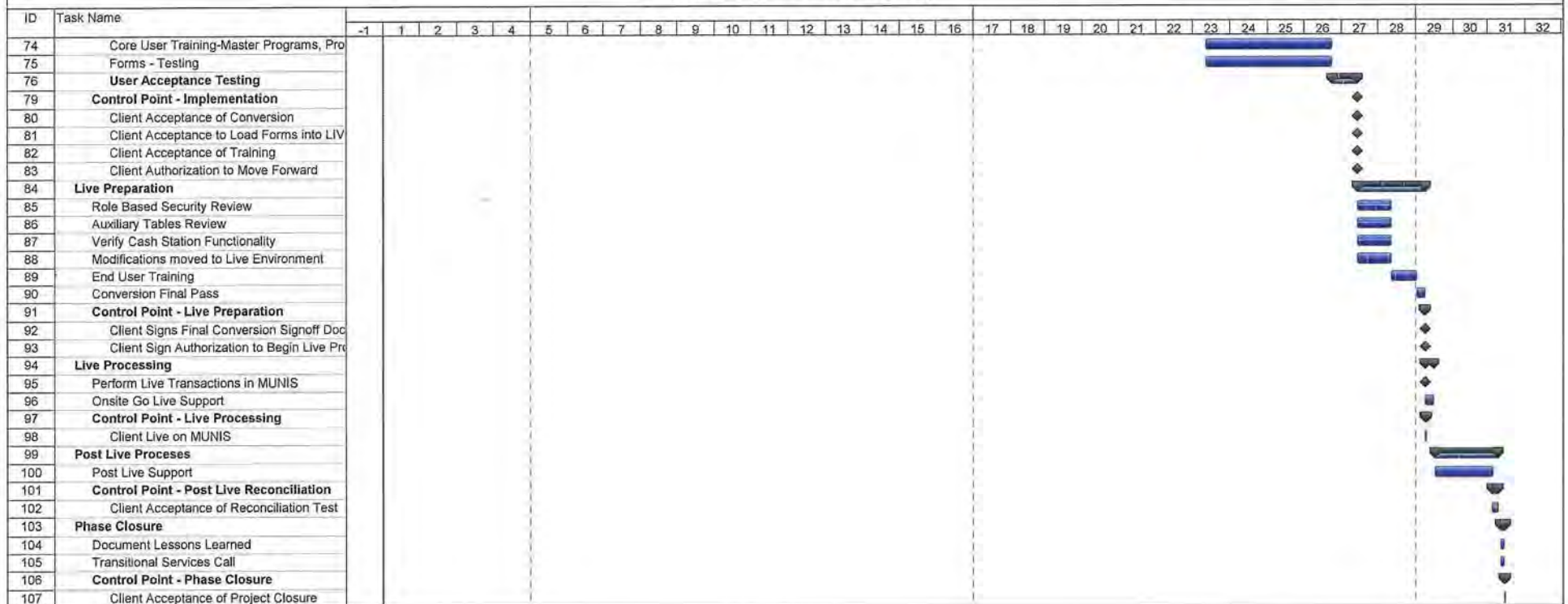
External Tasks
External Milestone
Inactive Task
Inactive Milestone
Inactive Summary

Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only

Finish-only
Progress
Deadline

↓

Radnor PA - Gantt Chart



Project: Master Project - Number of M Date: Tue 6/2/15	Task		External Tasks		Manual Task		Finish-only	
	Split		External Milestone		Duration-only		Progress	
	Milestone		Inactive Task		Manual Summary Rollup		Deadline	
	Summary		Inactive Milestone		Manual Summary			
	Project Summary		Inactive Summary		Start-only			

ORDINANCE NO. 2015-20
FISCAL YEAR 2016 OPERATING/CAPITAL TAX LEVY

**AN ORDINANCE OF THE TOWNSHIP OF RADNOR, DELAWARE COUNTY,
COMMONWEALTH OF PENNSYLVANIA, ADOPTING A FINAL
COMPREHENSIVE BUDGET FOR FISCAL YEAR 2016, AND ESTABLISHING
THE TOWNSHIP MILLAGE RATE AND SANITARY SEWER RENT**

The Board of Commissioners of Radnor Township, Delaware County, Pennsylvania, hereby ENACTS and ORDAINS, as follows:

Section 1. That the Final 2016 Budget, attached hereto and incorporated herein, is hereby adopted setting forth all proposed revenues and appropriations for all Township funds for fiscal year 2016.

Section 2. The total tax millage rate for 2016 shall be increased by 0.1717 mills and established at 3.9228 mills and is allocated as follows:

Operational / Capital tax levy	-	3.7511 mills (unchanged from 2012)
Debt Service tax levy	-	<u>0.1717</u> mills
Total tax levy 2016	-	3.9228 mills

The specific purpose for the debt service tax levy is outlined as follows:

Purpose	Millage
Library Improvement Bond Portion	0.0520
Park Improvement Bond Portion	0.0895
Trail Improvement Bond Portion	0.0302
Total Millage Increase	0.1717

Section 3. The annual sewer service charges for all real property within the Township shall be set at the amount of \$5.90 per 1,000 gallons of water used in the year 2015 as certified by Aqua.

Section 4. That all other permit, service and user fees for fiscal year 2016 shall be set by Ordinance 2013-24, as amended, of the Board of Commissioners as amended and subject to further amendment at a future time.

Section 5. Repealer. All ordinance or parts of ordinances which are inconsistent herewith are hereby repealed.

Section 6. Severability. If any section, paragraph, sub-section, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

Section 7. Effective Date. This Ordinance shall become effective in accordance with the Radnor Township Home Rule Charter.

ENACTED AND ORDAINED this 14th day of December, 2015

RADNOR TOWNSHIP

By: _____

Name: James C. Higgins
Title: President

ATTEST: _____

Name: Robert A. Zienkowski
Title: Township Manager / Secretary

ORDINANCE NO. 2015 -21

AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AMENDING CHAPTER 262 TOWING, OF THE RADNOR TOWNSHIP CODE OF ORDINANCES TO INCREASE THE HOOKING FEE; INCREASE THE MAXIMUM COST OF TOWING FLAT FEE PER HOUR; ADD A STANDARD CLEANUP FEE; INCREASE THE FEE FOR STORAGE COSTS; ESTABLISH A POLICE ADMINISTRATION FEE; REVISE THE REQUIREMENTS AND REGULATIONS FOR NON-CONSENT TOWING OPERATORS AND DUTY TOWING OPERATORS; INCREASE THE YEARLY TOWING LICENSE FEE; AND PROVIDE FOR PENALTIES FOR VIOLATIONS OF THIS CHAPTER

The Radnor Township Board of Commissioners does hereby enact and ordain:

Section 1. Chapter 262, Towing, Sections 262-1.B.1 and B.2 shall be amended to read as follows:

- (1) In all instances, when a vehicle is hooked and the owner/operator returns prior to the vehicle being moved, tow operators shall charge no more than a \$95 hooking fee as amended by separate Resolution of the Board of Commissioners and immediately release the vehicle to its owner.
- (2) If the owner/operator is unable to pay the hooking fee, the tow operator has the option of towing the vehicle to an impound facility or releasing the vehicle to the owner/operator and issuing a written bill at the scene. Tow operators are encouraged to allow vehicle owners/operators 15 minutes to obtain funds to pay hooking fees before towing the vehicle to an impound facility.

Section 2. Chapter 262, Towing, Sections 262-2 shall be amended to read as follows:

- A. Police towing services. The costs for towing services ordered by the Police Department for passenger cars and trucks with the gross vehicle of 10,000 pounds or less, to be paid and received by any authorized towing service or approved pound keeper, shall be due upon a vehicle being hooked and removed from the premises and shall not be in excess of the flat rate of \$125. The standard cleanup fee is \$25; if excessive cleanup is needed, a flat fee of \$45 will be charged.
- B. Towing costs of heavy vehicles. (For vehicles with a gross weight in excess of 10,000 pounds.) The costs of towing trucks and other heavy vehicles shall not exceed \$200 flat rate per hour, commencing on arrival at the tow scene.
- C. Storage costs:

- (1) The cost of storage of any impounded passenger car or truck with a gross vehicle weight of 10,000 pounds or less shall not exceed the rate of \$45 per storage day.
 - (2) Storage costs of heavy vehicles with a gross vehicle weight in excess of 10,000 pounds shall not exceed \$75 per storage day.
- D.** Police administration fee. Prior to release of the vehicle, the impound yard shall collect an administrative fee of \$25 and a release form from the Police Department. This payment shall be made to the Township for each vehicle towed, by the order of the Police Department. Records of such payment will be included in the monthly reports provided to the Police Department.
- E.** Review of all fines, towing, storage and administrative fees. All fines, towing, storage and administrative fees may be amended from time to time by separate Resolution of the Board of Commissioners.

Section 3. Chapter 262, Towing, Section 262-3 shall be amended to read as follows:

The following regulations shall apply to the towing of vehicles parked or left unattended on private property without the consent of the property owner:

- A.** No towing service shall remove vehicles parked or left unattended on private property without the written authorization of the property owner who shall be present at the time of the removal of the vehicle if he or she is available. No towing service shall pay a fee to a private property owner in consideration for contracted towing services. The towing service must be issued a license by the Township on a yearly basis authorizing them to do so. The license shall be issued by the Radnor Township Police Department upon completion of an application and payment of a fee in the amount of \$200 per year or as amended by separate Resolution by the Board of Commissioners. The license shall be effective for one year for the date of its issuance and shall be renewed every year by the towing service by the procedures established in this section. The application form shall contain, at a minimum, the following information:
- (1) The name and address of the towing service.
 - (2) The name and business address of all persons or entities having an ownership interest in the towing service.
 - (3) The name and address of all persons, businesses and institutions from whose property in Radnor Township the towing service is authorized to remove vehicles.
 - (4) The address of the storage yard where vehicles removed from private property in Radnor Township will be towed.

- (5) The name of the insurance company and the name and address of the insurance company agent through whom the insurance required by this section has been issued.

B. If any licensed towing service commits a violation of any provision of this Chapter, the Superintendent of Police, upon determining that any provision of this section has been violated, shall issue a written warning to the licensed towing service informing them of the violation. In the event that a second violation of this Chapter occurs within the same calendar year, the Superintendent of Police may revoke a license issued hereunder together with the right to reapply for a subsequent license for a period of up to two years. The Superintendent of Police shall notify the towing service in writing no less than 5 days prior to the revocation of its license and provide an explanation of the violation of this Chapter and the length of the revocation. Superintendent of Police may issue an intent to revoke a license for a period of up to two years. Upon receipt of the intent to revoke a license, the towing service may request a pre-termination hearing before the Superintendent of Police or his/her designee.

C. Authorized towing services shall:

- (1) Provide certificates of insurance to the Township as follows: in the minimum amount of \$500,000 combined single limit for any auto, hired autos, non-owned autos; \$100,000 for each personal injury; and garage keepers' liability in the amount of \$50,000 per occurrence. The towing services must provide the Township with immediate notice of any change in coverage.
- (2) Notify the Radnor Township Police Department of the removal of a vehicle from private property within one hour of such removal and provide a description and license number of the vehicle thus removed.
- (3) Treat all owners of towed vehicles with courtesy and dignity and provide secure well-lighted and maintained facilities which at all times promote the safety and protection of towed and impounded vehicles and owners thereof who visit such facility.

Section 3. Chapter 262, Towing, Sections 262-4.B.4, B.8 and B.9 are hereby amended to read as follows:

- (4) Applications for duty tow licenses must be accompanied by a fee of \$200 per year to offset the cost of investigation and processing of licenses.
- (8) The applicant's place of business shall be located within the Township boundaries in order that the response time to a call for duty tow service is within 15 minutes.

- (9) After consideration of the Township Manager's recommendations, the Board of Commissioners shall appoint one or more duty towers meeting the requirements of this Ordinance by January 31st of each year to serve for a period of two years. The Police Department shall determine an on call schedule for all licensed duty towers in the township.

Section 4. Chapter 262, Towing, Section 262-4.C is hereby amended to read as follows:

C. Specific duties of duty tow licensees shall be as follows:

- (1) All licensees shall respond within 15 minutes from their receipt of the Police Department's call requesting service to the arrival of the licensee's towing vehicle at the location of the disabled, wrecked, or abandoned vehicle, except during adverse roadway conditions.
- (2) If any licensee cannot respond to the service call from the Police Department with the appropriate towing vehicle or within the required response time, the licensee shall so advise the police dispatcher. If the licensee's vehicle is delayed while in transit to the requested location, the vehicle operator shall advise the police dispatcher of the delay and of his present location, whereupon a determination shall be made by the appropriate police official as to whether the secondary duty tower shall be called.
- (3) Any licensee who performs duty towing services as an independent contractor to the Township of Radnor shall not exceed the maximum rates established in Chapter 262.
- (4) All licensees shall be responsible for removing vehicular parts and debris from the highway. Minor liquid cleanup is required of the licensee.
- (5) All licensees shall comply with all rules and regulations established by the Township Manager or Police Department.
- (6) Duty tow licensees must secure a towed vehicle in a designated impound yard. The windows and doors of the towed vehicle must be closed and/or locked whenever possible. The vehicle's key must be deposited with a copy of the invoice for services in the impound yard office.
- (7) An invoice for each tow service must be completed by the licensee, which invoice shall include the following information:
 - (a) The incident number.
 - (b) The date and location.
 - (c) Whether a police release is required.

- (d) The make, model, vehicle identification number and license plate number.
- (e) Indication of status i.e., wrecked, stolen, abandoned, disabled or impounded.
- (f) Amount charged, including storage fees.

Section 5. Chapter 262, Towing, Section 262-5 is hereby amended to read as follows:

Any person, firm, association or corporation who operates a towing service without a license in violation of this Chapter, upon conviction thereof, shall be subject to a fine or penalty of not less than \$50 or more than \$600 for each and every offense. Such fines or penalties shall be collected as like fines or penalties are now by law collected, and shall be in addition to any other penalty provided for herein.

Section 6. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 7. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared the intent of the Board of Commissioners of Radnor Township that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section or part thereof not been included therein.

Section 8. Effective Date. This Ordinance shall become effective in accordance with the Home Rule Charter of Radnor Township.

ENACTED AND ORDAINED this day of , 2015.

RADNOR TOWNSHIP

By: _____
Name: James C. Higgins
Title: President

ATTEST: _____
Robert A. Zienkowski, Secretary

ORDINANCE NO. 2015- 22

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF
RADNOR, CHAPTER 270, VEHICLES AND TRAFFIC, SECTION 270-28,
PARKING PROHIBITED AT ALL TIMES.**

The Board of Commissioners of the Township of Radnor does hereby ENACT and ORDAIN the following amendments to Chapters 270-28 as follows:

Section 1. Section 270-28, Parking Prohibited at all times, of the Code of the Township of Radnor is hereby amended as follows:

Name of Street	Side	Location
Conestoga Road	North	For a distance of 320 feet west from South Wayne Avenue
Conestoga Road	North	For a distance of 160 feet east from South Wayne Avenue

Section 2. Repealer. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

Section 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

Section 4. Effective Date. This Ordinance shall become effective in accordance with the Home Rule Charter of Radnor Township.

ENACTED and **ORDAINED** this day of , 2015.

RADNOR TOWNSHIP

By: _____
Name: James C. Higgins
Title: President

ATTEST: _____
Robert A. Zienkowski, Secretary

Radnor Township

PROPOSED LEGISLATION

DATE: 11/5/15

TO: Robert A. Zienkowski, Township Manager

FROM: William A. Colarulo, Police Superintendent

LEGISLATION: Ordinance 2015-22 authorizing a “No Parking Any Time” sign to be installed on the north side of Conestoga Road at South Wayne Avenue.

LEGISLATIVE HISTORY: None.

PURPOSE AND EXPLANATION: Authorizing a “No Parking Any Time” sign due to vehicles parking on the north side Conestoga Road. Vehicles parking on the north side of Conestoga Road create a sight distance issue for vehicles attempting a turning movement from South Wayne Avenue. The intersection sight distance is a major control for the safe operation of roadways. It is of particular concern for access management with the numerous driveways and approach roads that must be safely accommodated. All intersecting driveways and roadways must have adequate intersection sight distance.

FISCAL IMPACT: None.

RECOMMENDED ACTION: The Police Department respectfully requests the Board to adopt the amendment at the regular Board of Commissioners Meeting on _____, 2015.

ORDINANCE 2015-23

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF
RADNOR, SECTION 270-16, STOP INTERSECTIONS, FOR GALER
ROAD AND LOUDAN LANE.**

**The Board of Commissioners of the Township of Radnor does hereby ENACT and
ORDAIN the following amendments to Chapters 270-16 as follows:**

Section 1. Section 270-16 Stop Intersections, of the Code of the Township of Radnor is hereby amended as follows:

Stop Sign On:	Direction of Travel:	Intersection With:
Galer Road	South	Loudan Lane

Section 2: Repealer. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

Section 3: Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

Section 4: Effective Date. This Ordinance shall become effective in accordance with the Home Rule Charter of Radnor Township.

ENACTED and **ORDAINED** this day of , 2015.

RADNOR TOWNSHIP

By: _____
Name: James C. Higgins
Title: President

ATTEST: _____
Robert A. Zienkowski, Secretary

Radnor Township

PROPOSED LEGISLATION

DATE: 11/05/15

TO: Robert A. Zienkowski, Township Manager

FROM: William A. Colarulo, Police Superintendent

LEGISLATION: Ordinance 2015-23 is authorizing one (1) new stop sign to be installed on Galer Road at Loudan Lane.

LEGISLATIVE HISTORY: None.

PURPOSE AND EXPLANATION: This ordinance is authorizing one new stop sign which was overlooked during the traffic codification. The new stop sign will be installed on Galer Road at Loudan Lane.

FISCAL IMPACT: None.

RECOMMENDED ACTION: The Police Department respectfully requests the Board to adopt the amendment at the regular Board of Commissioners Meeting on _____, 2015.

ORDINANCE NO. 2015-24

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF
RADNOR, CHAPTER 270, VEHICLES AND TRAFFIC, SECTION 270-30
TIME LIMIT PARKING.**

The Board of Commissioners of the Township of Radnor does hereby ENACT and ORDAIN the following amendments to Chapters 270-30 as follows:

Section 1. **Section 3.** Section 270-30, Parking Requirements, of the Code of the Township of Radnor is hereby amended by rescinding the following parking requirements:

Name of Street	Side	Hours	Location
Gallagher Road	West	2 hours 8:00 am - 6:00 pm Except Sundays & Holidays	Entire Length

Section 2. Repealer. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

Section 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

Section 4. Effective Date. This Ordinance shall become effective in accordance with the Home Rule Charter of Radnor Township.

ENACTED and **ORDAINED** this day of , 2014.

RADNOR TOWNSHIP

By: _____
Name: James C. Higgin
Title: President

ATTEST: _____
Robert A. Zienkowski, Secretary

Radnor Township

PROPOSED LEGISLATION

DATE: 11/5/15

TO: Robert A. Zienkowski, Township Manager

FROM: William A. Colarulo, Police Superintendent

LEGISLATION: Ordinance 2015-24 is rescinding Ordinance #1259 dated April 27, 1965 for the 2 hour parking, 8AM - 6PM except Sunday and Holidays” sign.

LEGISLATIVE HISTORY: None.

PURPOSE AND EXPLANATION: Residents of Gallagher Road were sent a petition by the Traffic Safety Unit and the majority of residents were in favor of rescinding the ordinance for residential parking on Gallagher Road.

FISCAL IMPACT: None.

RECOMMENDED ACTION: The Police Department respectfully requests the Board to adopt the amendment at the regular Board of Commissioners Meeting on _____, 2015.