

**RESOLUTION 2015-64
RADNOR TOWNSHIP**

A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA AUTHORIZING THE TOWNSHIP MANAGER TO ENTER INTO AN AGREEMENT WITH PLANET TECHNOLOGIES TO PROVIDE MICROSOFT OFFICE 365 LICENSING INCLUDING EMAIL MIGRATION, TRAINING AND ONGOING SUPPORT.

WHEREAS, The Township currently uses Microsoft Office products on all computing terminals as well as manages email through Kerio Connect by way of maintaining an on-premises email server; and

WHEREAS, The Township maintains and licenses the individual Office products and routinely purchases upgrades for each product; and

WHEREAS, The Township received several audit comments from their Independent Auditor regarding the safeguarding of Township information and disaster recovery plan; and

WHEREAS, The Township staff solicited pricing proposals from three qualified Microsoft Office vendors; and

WHEREAS, In an effort to satisfy the audit comments and move to a cloud based platform for these office products to enhance operational efficiencies through collaboration, file sharing, remote access, secure offline storage, disaster recovery and improved right-to-know search/reporting functionality, the Township Staff has negotiated the best pricing to engage with Planet Technologies for this service.


NOW, THEREFORE, it is hereby *RESOLVED* that the Board of Commissioners of Radnor Township hereby authorizes the Township Manager to enter into an agreement with Planet Technologies to provide Microsoft Office 365 licensing, email migration, training, and support at the following prices:

Product	Monthly Cost per User	Estimated Number of Licenses	1 st Year Pricing Estimate
Annual Licensing:			
O365GovE3	\$13.64	46	\$7,529.28
ExchangeOnlinePlan2Gov	\$6.13	47	3,457.32
O365GovK1	\$2.49	14	418.32
Annual Licensing Total			\$11,404.92
One-Time Costs			
Migration (not-to-exceed)			\$19,336.00
Training (not-to-exceed)			3,200.00
One-Time Costs			\$22,536.00
Grand Total			\$33,940.92


SO RESOLVED, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this 15th day of June, A.D., 2015.

RADNOR TOWNSHIP

By:


Name: William A. Spangler
Title: President

ATTEST:


Robert A. Zienkowski,
Township Manager / Secretary