

RESOLUTION NO. 2014-64

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
RADNOR TOWNSHIP APPROVING THE FALL FESTIVAL AND
WAIVER OF FEES**

WHEREAS, the Township of Radnor and The Wayne Business Association have planned the Annual Fall Festival for Sunday, September 21, 2014, and

WHEREAS, part of the Annual Fall Festival has been planned using North Wayne Avenue between Lancaster Avenue and West Avenue, and

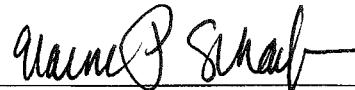
WHEREAS, the Radnor Township Board of Commissioners desire to waive a portion of the special permit fees for the Annual Fall Festival in accordance with the attached Letter of Understanding Agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Radnor Township, does hereby authorize the Township Manager, or his designee to further grant the requested waiver of fees in the amount of \$6,114.00 as well as food vendor licensing fees will also be waived.

SO RESOLVED, at a duly convened meeting of the Board of Commissioners conducted on this 14th day of July A.D., 2014.

TOWNSHIP OF RADNOR


By:



Name: Elaine P. Schaefer

Title: President

ATTEST:


Robert A Zienkowski, Township Manager/Secretary

WBA

LETTER OF UNDERSTANDING

The Letter of Understanding is to outline the general agreements between Radnor Township (the "Township") and Wayne Business Association ("WBA"), on behalf of itself and any other vendors participating in the festival, regarding the Annual Fall Festival ("The Festival") scheduled for September 21, 2014 from 1:00 PM to 5:00 PM.

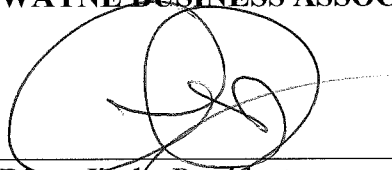
The Township hereby agrees to: (1) apply to PennDOT for a permit to close North Wayne Avenue, from West Avenue / Station Road to Lancaster Avenue, on Sunday, September 21, 2014 from 7:00 AM to 7:00 PM; and (2) provide on-site uniformed police officers for traffic and crowd control and a public works employee for trash and recycling pickup during the Festival's operating hours on September 21, 2014. In addition, the Township will enforce its food safety codes at the Festival and will review food permit applications submitted by establishments that desire to serve food and/or beverages on-site on September 21, 2014.

The Township agrees to provide such personnel, services, and equipment on an in-kind basis up to a value of (\$6,114.00) ("in-kind contribution"). **The Board of Commissioners also agrees to waive the permit fees for licensed food vendors.** WBA also agrees that it and all vendors participating in the Festival shall follow all codes, rules, and guidelines, including application deadlines, as set by the Township.

WBA further agrees to indemnify and hold harmless the Township, its elected officials, agents, employees, servants, officers, attorneys, their heirs, successors and assigns, and all other persons, firms or corporations, from, and to satisfy in full, any liability for any and all claims, actions, causes of action, damages, other obligations of any kind and/or character including but not limited to claims for damages to persons or property that have arisen or may rise against the Township as a result of the Festival. The indemnification and hold harmless agreement shall be binding upon and inure to the benefits of the heirs, successors, executors, administrators, personal representatives and assigns of each.

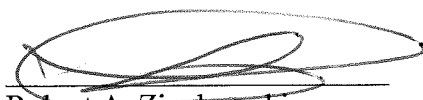
The parties hereto agree this 14th day of July, 2014.

WAYNE BUSINESS ASSOCIATION



Diane Jiorle, President
Wayne Business Association

RADNOR TOWNSHIP



Robert A. Zienkowski
Township Manager/Secretary

Witness: _____

Radnor Township, PA

Schedule of Estimated Township Costs

To Provide Additional Services for the 2014 Wayne Business Association's Fall Festival



Police Traffic & Crowd Control (Dedicated Officers)

| Police Officer Classification | Overtime Hours | Overtime Hourly Rate | Payroll Liabilities | Benefit Factor | Total Expense |
|-------------------------------|----------------|----------------------|---------------------|----------------|---------------|
| Uniformed Police Officer | 8.0 | \$ 59.8650 | \$ 8.4000 | \$ 32.7450 | 808 |
| Uniformed Police Officer | 8.0 | \$ 59.8650 | \$ 8.4000 | \$ 32.7450 | 808 |
| Subtotal | | | | \$ | 1,616 |

Public Works Waste & Recycling Pickup Requirements

| Public Works Employee Classification | Overtime Hours | Overtime Hourly Rate | Payroll Liabilities | Benefit Factor | Total Expense |
|--------------------------------------|----------------|----------------------|---------------------|----------------|---------------|
| Driver 1 | 14.0 | \$ 43.3200 | \$ 6.0600 | \$ 23.3500 | 1,018 |
| Light Equipment Operator 1 | 4.0 | \$ 43.3200 | \$ 6.2300 | \$ 34.6100 | 337 |
| Laborer | 10.0 | \$ 42.2900 | \$ 5.9200 | \$ 33.3800 | 816 |

| | # of Tons | Tipping Fee | | Total Expense |
|---------------------------|-----------|-------------|--|-----------------|
| Trash Removal Tipping Fee | 2 | \$ 33.0000 | | \$ 66 |
| Subtotal | | | | \$ 2,237 |

Community Development Health Officer

| Comm. Dev - Health Officer | Regular Hours | Salary Hourly Rate | Payroll Liabilities | Benefit Factor | Total Expense |
|----------------------------|---------------|--------------------|---------------------|----------------|---------------|
| Comm. Dev - Health Officer | 4 | \$ 42.77 | \$ 5.59 | \$ 16.92 | 261 |
| Subtotal | | | | \$ | 261 |

Additional Items Subject to Fee Schedule

| | # of Establ. | Fee | | Total Expense |
|------------------------------------|--------------|-----------|-----|-----------------|
| Temp. Food Establishment Fee (est) | 8 | \$ 250.00 | n/a | \$ 2,000 |
| Special Event Sponsor Fee | 1 | \$ 250.00 | n/a | \$ 250 |
| Subtotal | | | | \$ 2,250 |

SUBTOTAL OF TOWNSHIP COST **\$ 6,364**

Less: Proposed Discount **\$ (6,114)**

NET AMOUNT DUE TO THE TOWNSHIP **\$ 250**

Footnotes:

- The Fall Festival will include approximately 8 restaurants that would normally be required to pay \$250 each for a Temporary Food Event permit. Therefore, if waived, the Township is foregoing revenues of \$2,000.