

RESOLUTION NO. 2013-88

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
RADNOR TOWNSHIP APPROVING THE FALL FESTIVAL AND
WAIVER OF FEES**

WHEREAS, the Township of Radnor and The Wayne Business Association have planned the Annual Fall Festival for Sunday, September 15, 2013, and

WHEREAS, part of the Annual Fall Festival has been planned using North Wayne Avenue between Lancaster Avenue and West Avenue, and

WHEREAS, in order to conduct this event, the Pennsylvania Department of Transportation requires the Township to submit an application for the temporary road closing permit for North Wayne Avenue from 7:00 a.m. September 15, 2013 until 7:00 p.m. September 15, 2013, and

WHEREAS, the Radnor Township Board of Commissioners desire to waive a portion of the special permit fees for the Annual Fall Festival in accordance with the attached Letter of Understanding Agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Radnor Township, does hereby authorize the Township Manager, or his designee to execute the Penn Dot Road Closure application on behalf of the Annual Fall Festival and further grant the requested waiver of fees in the amount of \$3,085.00 as well as food vendor licensing fees will also be waived.

SO RESOLVED, at a duly convened meeting of the Board of Commissioners conducted on this 8th day of July A.D., 2013.

TOWNSHIP OF RADNOR

By:



Name: Elaine P. Schaefer

Title: President

ATTEST:



Robert A Zienkowski, Township Manager/Secretary

LETTER OF UNDERSTANDING

The Letter of Understanding is to outline the general agreements between Radnor Township (the "Township") and Wayne Business Association ("WBA"), on behalf of itself and any other vendors participating in the festival, regarding the Annual Fall Festival ("The Festival") scheduled for September 15, 2013 from 1:00 PM to 5:00 PM.

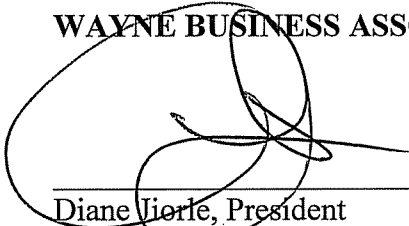
The Township hereby agrees to: (1) apply to PennDOT for a permit to close North Wayne Avenue, from West Avenue / Station Road to Lancaster Avenue, on Sunday, September 15, 2013 from 7:00 AM to 7:00 PM; and (2) provide on-site uniformed police officers for traffic and crowd control and a public works employee for trash and recycling pickup during the Festival's operating hours on September 15, 2013. In addition, the Township will enforce its food safety codes at the Festival and will review food permit applications submitted by establishments that desire to serve food and/or beverages on-site on September 15, 2013.

The Township agrees to provide such personnel, services, and equipment on an in-kind basis up to a value of (\$3,085.00) ("in-kind contribution"). **The Board of Commissioners also agrees to waive the permit fees for licensed food vendors.** WBA also agrees that it and all vendors participating in the Festival shall follow all codes, rules, and guidelines, including application deadlines, as set by the Township.

WBA further agrees to indemnify and hold harmless the Township, its elected officials, agents, employees, servants, officers, attorneys, their heirs, successors and assigns, and all other persons, firms or corporations, from, and to satisfy in full, any liability for any and all claims, actions, causes of action, damages, other obligations of any kind and/or character including but not limited to claims for damages to persons or property that have arisen or may rise against the Township as a result of the Festival. The indemnification and hold harmless agreement shall be binding upon and inure to the benefits of the heirs, successors, executors, administrators, personal representatives and assigns of each.


The parties hereto agree this 8th day of July, 2013.

WAYNE BUSINESS ASSOCIATION



Diane Liorle, President
Wayne Business Association

RADNOR TOWNSHIP



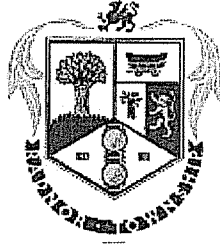
Robert A. Zienkowski
Township Manager/Secretary

Witness: _____

Radnor Township, PA

"Making a Great Place Better"

301 Iven Ave.
Wayne, PA 19807
Phone **610.688.5600**
Fax **610.688.1279**



INVOICE

July 2, 2013

TO:

Wayne Business Association
P.O. Box 50
Wayne, PA 19087

FOR:

2013 WBA Fall Festival Municipal Services

DESCRIPTION	HOURS	RATE	AMOUNT
Police Traffic & Crowd Control	8	\$93.4690	\$ 748
Public Works Waste & Recycling Pickup Requirements	28	\$72.0714	2,018
Trash Removal (Tons)	2 (tons)	\$33.0000	66
Community Development Health Officer	4	\$63.2700	253
Less: Proposed Discount			(3,085)
Subtotal			\$ -
	ESTABLISHMENTS		
Temporary Food Establishment Fee (based on the 2012 number of establishments)	8	250.0000	\$ 2,000
Less: Board of Commissioner Approved Fee Waiver	8	250.0000	(2,000)
Subtotal			\$ -
Special Event Sponsor Fee	1	250.0000	\$ 250
INVOICE TOTAL			\$ 250

Robert A. Zienkowski, Township Manager / Secretary

Payment is due at the time of the event
Please Remit Payment Attention to: **Finance Department**
Make all checks payable to **Radnor Township**

Radnor Township, PA
 Schedule of Estimated Township Costs
 To Provide Additional Services for the 2013 Wayne Business Association's Fall Festival



Police Traffic & Crowd Control (Dedicated Officers)

Public Works Employee Classification	Hours	Hourly Rate	Payroll Liabilities	Benefit Factor	Total Expense
Uniformed Police Officer	8.0	\$ 58.1550	\$ 8.1750	\$ 27.1390	748
Subtotal				\$	748

Public Works Waste & Recycling Pickup Requirements

Public Works Employee Classification	OT Hours Needed	Overtime Rate	Payroll Liabilities	Benefit Factor	Total Expense
Driver 1	14.0	\$ 42.1600	\$ 5.5100	\$ 20.2500	951
Light Equipment Operator 1	4.0	\$ 41.2700	\$ 5.6100	\$ 30.5100	310
Laborer	10.0	\$ 41.0900	\$ 5.3800	\$ 29.2800	758

	# of Tons	Tipping Fee		Total Expense
Trash Removal Tipping Fee	2	\$ 33.0000	\$	66
Subtotal			\$	2,084

Community Development Health Officer

Comm. Dev - Health Officer	Hours	Salary Rate (by hour)	Payroll Liabilities	Benefit Factor	Total Expense
Comm. Dev - Health Officer	4	41.63	5.26	16.38	253
Subtotal				\$	253

Additional Items Subject to Fee Schedule

	# of Establ.	Fee		Total Expense
Temp. Food Establishment Fee (est)	8	250	n/a	2,000
Special Event Sponsor Fee	1	250	n/a	250
Subtotal			\$	2,250

SUBTOTAL OF TOWNSHIP COST	\$	5,335
Less: Proposed Discount	\$	(5,085)
NET AMOUNT DUE TO THE TOWNSHIP	\$	250

Footnotes:

- The Fall Festival will include approximately 8 restaurants that would normally be required to pay \$250 each for a Temporary Food Event permit. Therefore, if waived, the Township is foregoing revenues of \$2,000.

DATE: September 13, 2012

SUBJECT: Special Event Permit Application (TE-300 Form)

TO: District Executives

FROM: R. Scott Christie, P.E. /s/ R. Scott Christie
Deputy Secretary for Highway Administration

This Strike-Off Letter (SOL) is to announce the release of the Engineering and Traffic Study Form, TE-300: Special Event Permit Application, which is considered time and resource reducing.

Effective immediately, this form will replace all other Special Event Permit/Application or Agreement Application materials used by the Department. The current method of review and approval through the Office of Chief Counsel will be discontinued, and this special event permit application will now be reviewed and approved exclusively through the District Office.

The TE-300 form is in full compliance with Title 67, Chapter 212, and has been approved through the Office of Chief Counsel.

A summary of the TE-300: Special Event Permit Application includes:

- A checklist specifying all necessary documentation.
- Application questions detailing all aspects of the special event.
- A section for event sponsor certification, permit conditions, and signatures.
- Application becomes permit with District Office approval signature

Should you have any questions, please contact Matthew Briggs, Manager, Work Zones, Pavement Markings and Regulations Unit, at 717-783-6268.

Attachment

4943/RJP/deh

CC: Assistant District Executives -- Maintenance
Steven Roth, Assistant Counsel, Office of Chief Counsel
Charles C. Goodhart, Director, BOMO
Stephen J. Grimme, P.E., Chief, Highway Safety and Traffic Operations Division, BOMO
Daryl St.Clair, P.E., Chief, Maintenance Technical Leadership Division, BOMO
Jeff Mitchell, Acting Chief, Maintenance Performance Division, BOMO
Melissa Batula, P.E., Chief, Asset Management Division, BOMO
W. James Smith, Chief, Fleet Management Division, BOMO
Glenn Rowe, P.E., Chief, Traffic Engineering and Permits Section, BOMO
Douglas Tomlinson, P.E, Chief, Traffic Operations Section, BOMO
Girish Modi, P.E., Chief, Highway Safety Section, BOMO
District Traffic Engineers
Matthew Briggs, Manager, Work Zones, Pavement Markings and Regulations Unit, BOMO
Ryan Palman, Civil Engineer, Regulations Unit, BOMO

SPECIAL EVENT PERMIT

Processions, Assemblages, and Special Activities

PLEASE TYPE OR PRINT ALL INFORMATION IN BLUE OR BLACK INK

**pennsylvania**

DEPARTMENT OF TRANSPORTATION

www.dot.state.pa.us

EVENT SPONSOR CHECKLIST

- Complete TE-300: Special Event Permit Application (Submit Pages 2, 3, and 4). **Note:** Becomes permit once reviewed and signed.
- Compliance with Title 67, Chapter 212.701 Subchapter H, Special Events.
- Event Sponsor Insurance Certificate.
- Documentation detailing the traffic control plan. Documentation includes:
- Map of special event route and the alternate traffic route (Include state route numbers, road names, intersections, etc).
 - Coordination of a vehicle escort service.
 - Coordination of a maintenance and protection of traffic (MPT) contractor (Private Contractor, Local Police/Fire).
- Notify Pennsylvania State Police (PSP) of special event (Please contact Station Commander at Local PSP Barracks).
- Notification and/or approval letter(s) for special event. Criteria for type of event sponsor is as follows:

Municipal Sponsor

Note: If special event crosses into other municipalities, satisfy both municipal sponsor and private sponsor criteria.

If Special Event occurs on:

1. State Road(s) Only

- Municipality is required to submit a notification letter for special event involvement on state roads to the Pennsylvania Department of Transportation along with the permit application (Pages 2, 3, and 4).

2. Local Road(s) Only

- Pennsylvania Department of Transportation has no involvement with permit. Municipality coordinates its own criteria for special event involvement on local road(s).

3. State Road(s) and Local Road(s)

- Municipality is required to submit a notification letter for special event involvement on state roads to the Pennsylvania Department of Transportation along with the permit application (Pages 2, 3, and 4). No action required for special event involvement on local road(s).

Private Sponsor

If Special Event occurs on:

1. State Road(s) Only

- Private Sponsor is required to send notification letter(s) to each municipality for special event involvement on state road.
- Private Sponsor is required to submit a copy of the municipality notification letter(s) to the Pennsylvania Department of Transportation along with the permit application (Pages 2, 3, and 4).

2. Local Road(s) Only

- Pennsylvania Department of Transportation has no involvement with permit. Private Sponsor is required to submit required documents to municipality according to municipality requirements.

3. State Road(s) and Local Road(s)

- Private Sponsor is required to send notification letter to each municipality for special event involvement on state road.
- Private Sponsor is required to obtain approval letter from each municipality for special event involvement on a local road.
- Private Sponsor is required to submit a copy of each municipality notification and approval letter to the Pennsylvania Department of Transportation along with the permit application (Pages 2, 3, and 4).

- Submit completed and signed permit application and the required documents to the appropriate Pennsylvania Department of Transportation District Engineering Office (See Page 6) eight (8) weeks prior to the date of the special event.

SPECIAL EVENT PERMIT

Processions, Assemblages, and Special Activities
PLEASE TYPE OR PRINT ALL INFORMATION IN BLUE OR BLACK INK



pennsylvania
DEPARTMENT OF TRANSPORTATION
www.dot.state.pa.us

EVENT SPONSOR CONTACT INFORMATION			
Contact Name:	Robert Zienkowski	Title:	Township Manager / Secretary
Organization:	RADNOR TOWNSHIP	<input checked="" type="checkbox"/> Municipal Sponsor	<input type="checkbox"/> Private Sponsor
Street Address:	301 Iven Avenue	City:	Wayne State: Pa Zip Code: 19084
Phone:	610 688 5600	E-mail:	rzienkowski@radnor.org Hours: 8 AM - 4 PM

SPECIAL EVENT INFORMATION			
1. Special Event Name:	Fall Festival		
2. Special Event Type:	<input type="checkbox"/> Procession	<input type="checkbox"/> Assemblage	<input checked="" type="checkbox"/> Special Activity
3. Special Event Purpose/Description (Attach additional sheet if necessary):	Food vendors and merchant displays		
4. Date of Special Event:	September 15, 2013	From	7:00 AM To 7:00 PM
a. Alternate date of Special Event:		From	To
5. Time of Special Event:		From	To
a. Alternate time of Special Event:		From	To
6. County(ies):	Delaware		
7. Municipality(ies):	Radnor Township		
8. State Road(s) (List all state roads involved in the special event - Attach additional sheet if necessary):			
<u>State Route Number:</u>	<u>State Road Name:</u>	<u>Number of Lanes:</u>	<u>Type of Highway:</u>
1046	North Wayne Ave	4	
9. Local Road(s) (List all local roads involved in the special event - Attach additional sheet if necessary):			
<u>Local Route Number:</u>	<u>Local Road Name:</u>	<u>Number of Lanes:</u>	

SPECIAL EVENT INFORMATION (CONTINUED)

10. Approximate number of vehicles in the event: _____ vehicles

11. Approximate number of pedestrians involved in the event: _____ 500 pedestrians

12. Highway will be: Fully Closed Partially Closed Minor Encroachment Other

a. Describe the highway closure and the affect on adjacent properties. (Attach additional sheet if necessary):

Barricades and monitored by Radnor Police

13. Travel distance of road closure/encroachment: _____

14. Travel distance of the alternate route: _____ N/A

Note: Alternate route shall not be more than 5 miles longer or 5 times greater in length than the normal travel distance. An alternate route is not required if one of the following conditions exists:

- a. The highway to be closed is not a state route and is primarily used by local drivers who are familiar with an alternate route.
- b. The highway is only partially or periodically closed and the vehicle escort service can safely maintain traffic on the remainder of the highway.
- c. The highway closing for less than 20 minutes and excessive traffic backup will not occur during closing.

15. Does the special event occur on a freeway: _____ Yes No

The following five (5) questions pertain to the use of a freeway: _____ N/A

a. Please state the reason(s) why this event should use a freeway, including safety aspects to both motorists and event participants. (Explain on a separate attached sheet)

b. Are there a minimum of two lanes of traffic in each direction of flow: _____ Yes No

c. Will the special event move orderly and uniformly along the freeway: _____ Yes No

d. Will the special event use a maximum of one lane of the highway and can the MPT Contractor safely maintain traffic on the remainder of the highway: _____ Yes No

e. Will the delay for traffic entering or leaving the highway at ramps be no more than 5 minutes and can MPT control all delayed traffic: _____ Yes No

16. Has the PSP been notified of the event: _____ Yes No

a. PSP Contact Name: _____ Title: _____ Date: _____

17. Has proper MPT been coordinated: _____ Yes No N/A

a. MPT Contractor: Radnor Township Police Department

b. MPT Contact Name: Lieutenant Christopher Flanagan Phone: 610688560 Ext 108

c. Date MPT requested: _____ From _____ To _____

i. Alternate date MPT requested: _____ From _____ To _____

d. Time MPT requested: _____ From _____ To _____

i. Alternate time MPT requested: _____ From _____ To _____

18. Will a vehicle escort service be used during the event: _____ Yes No N/A

a. Vehicle Escort Contractor: _____

b. Vehicle Escort Contact Name: _____ Phone: _____

c. Date vehicle escort service requested: _____ From _____ To _____

i. Alternate date vehicle escort service requested: _____ From _____ To _____

d. Time vehicle escort service requested: _____ From _____ To _____

i. Alternate time vehicle escort service requested: _____ From _____ To _____

EVENT SPONSOR CERTIFICATION PERMIT CONDITIONS & SIGNATURES

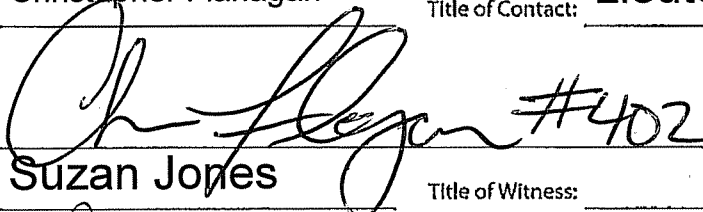
The event sponsor shall indemnify, save harmless, and defend (if requested) the Commonwealth of Pennsylvania, the Department of Transportation, and their officers, agents, and employees from any and all claims, suits, or actions for injuries, death and/or property damage arising out of the procession, assemblage, or special activity identified in this permit where the claim, suit, or action was caused by the event sponsor, its officers, agents, and employees, the event participants, support staffs, event officials, volunteers, medical support, technical support, media vehicles, event communications staffs, the traveling public, general public, or spectators.

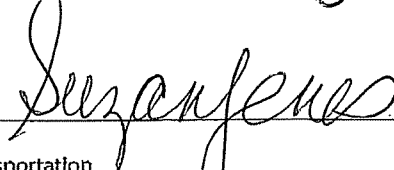
A certificate of insurance must be provided showing: (a) public liability insurance for bodily injury and property damage in the minimum amount of two hundred fifty thousand (\$250,000.00) per person and one million dollars (\$1,000,000.00) per occurrence to cover any loss that might occur as a result of the permitted use of the state highways or that might otherwise arise out of or be connected with the event; (b) occurrence-based coverage; and (c) the Commonwealth of Pennsylvania named as an additional insured. The event sponsor warrants the information in the insurance certificate is accurate.

The event route shall be appropriately secured with proper security and safety measures taken to protect the event participants, support staffs, event officials, volunteers, medical support, technical support, media vehicles, vehicle escort services, maintenance and protection services, the traveling public, event communications staffs, the general public, and spectators. Proper emergency medical services shall be provided. Local fire departments, the general public, and the traveling public shall be notified in advance of the event. Written notification shall be submitted to each municipality notifying the municipality that the event uses state roads and written approval shall be obtained from each municipality granting the event sponsor permission to hold the event. The event sponsor shall coordinate and pay for temporary traffic control during the event.

- I have attached a Certificate of Insurance as described above.
- I have read, understand, and agree to the above terms and conditions.
- I attest that all information in the special event permit application is accurate to the best of my knowledge.

Event Sponsor
Contact Name (Print): Christopher Flanagan Title of Contact: Lieutenant

Contact Name (Signature):  #402 Date: 7/2/2013
Attesting Witness (Print): Suzan Jones Title of Witness: Admin Assist

Attesting Witness (Signature):  Date: 7/2/13

Pennsylvania Department of Transportation
District Traffic Engineer (Print): _____

District Traffic Engineer (Signature): _____ Date: _____

District Executive (Print): _____

District Executive (Signature): _____ Date: _____

GLOSSARY TERMS

The terms in this permit are defined as follows:

1. **Assemblage** - An organized gathering of people without vehicles, or with vehicles that are stationary, which encroaches onto a street or highway and interferes with the movement of pedestrian or vehicular traffic. The term includes, but is not limited to, street fairs, block parties, organized demonstrations and other recreational events.
2. **Conventional Highway** - A highway other than a low-volume road, expressway, or freeway.
3. **Expressway** - A divided arterial highway for through traffic with partial control of access and generally with grade separations at major intersections.
4. **Freeway** - A limited access highway to which the only means of ingress and egress is by interchange ramps.
5. **Fully Closed Road** - The roadway is closed to all road users except contractor's equipment or authorized vehicles.
6. **Low-Volume Road** - As defined in the Manual on Uniform Traffic Control Devices (MUTCD).
7. **Maintenance and Protection of Traffic (MPT) Contractor** - A service used to provide such safety measures deemed necessary to maintain alternate routes while safely guiding the traveling public through detours. These safety measures include, but are not limited to, appropriate signs, warning devices, pavement markings, and other temporary traffic control devices.
8. **Minor Encroachment** - All activity remains on the shoulder, while the traffic control devices are placed on the roadway.
9. **Partially Closed Road** - One or more lanes are closed (but not all lanes) to all road users and an approved traffic control plan is established to allow road users to safely and effectively navigate around the temporary conditions.
10. **Event Sponsor** - An individual, group, municipal authority, or governing body that is applying for the special event permit.
11. **Procession** - An organized group of individuals, or individuals with vehicles, animals or objects, moving along a highway on the roadway, berm, or shoulder in a manner that interferes with the normal movement of traffic. The term includes, but is not limited to, walks, foot races, parades, and marches.
12. **Special Activity** - An organized vehicle race, speed competition or contest, drag race or acceleration contest, test of physical endurance, exhibition of speed or acceleration, or other planned event held within the right-of-way of a public roadway. The term includes those races defined in 75 Pa. C.S. § 3367 (relating to racing on highways).
13. **Special Event** - A procession, assemblage, or special activity held within the right-of-way of a public roadway.
14. **State Designated Highway/State Road/State Route (SR)** - A highway or bridge on the system of highways and bridges over which the Department has assumed or has been legislatively given jurisdiction.
15. **Vehicle Escort Service** - An automobile used to guide vehicle(s), bicycle(s), and/or pedestrian(s).

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION DISTRICT ENGINEERING OFFICES

Click on District to visit website (e.g. "District 1-0")

District 1-0

Address: 255 Elm Street, P.O. Box 398
Oil City, PA 17601-0398
Phone: 814.678.7154
Counties: Crawford, Erie, Forest, Mercer, Venango,
Warren

District 8-0

Address: 2140 Herr Street
Harrisburg, PA 17103-1699
Phone: 717.787.6653
Counties: Adams, Cumberland, Dauphin, Franklin,
Lancaster, Lebanon, Perry, York

District 2-0

Address: 1924 Daisy Street, P.O. Box 342
Clearfield, PA 16830-0342
Phone: 814.765.0400
Counties: Cameron, Centre, Clearfield, Clinton, Elk,
Juniata, McKean, Mifflin, Potter

District 9-0

Address: 1620 North Juniata Street
Hollidaysburg, PA 16648
Phone: 814.696.7250
Counties: Bedford, Blair, Cambria, Fulton,
Huntingdon, Somerset

District 3-0

Address: 715 Jordan Avenue, P.O. Box 218
Montoursville, PA 17754-0218
Phone: 570-368-8686
Counties: Bradford, Columbia, Lycoming, Montour,
Northumberland, Snyder, Sullivan, Tioga,
Union

District 10-0

Address: 2550 Oakland Avenue, P.O. Box 429
Indiana, PA 15701-0429
Phone: 724.357.2800
Counties: Armstrong, Butler, Clarion, Indiana,
Jefferson

District 4-0

Address: 55 Keystone Industrial Park
Dunmore, PA 18512
Phone: 814.678.7085
Counties: Crawford, Erie, Forest, Mercer, Venango,
Warren

District 11-0

Address: 45 Thoms Run Road
Bridgeville, PA 15017
Phone: 412.429.5000
Counties: Allegheny, Beaver, Lawrence

District 5-0

Address: 1002 Hamilton Street
Allentown, PA 18101
Phone: 610.871.4100
Counties: Berks, Carbon, Lehigh, Monroe,
Northampton, Schuylkill

District 12-0

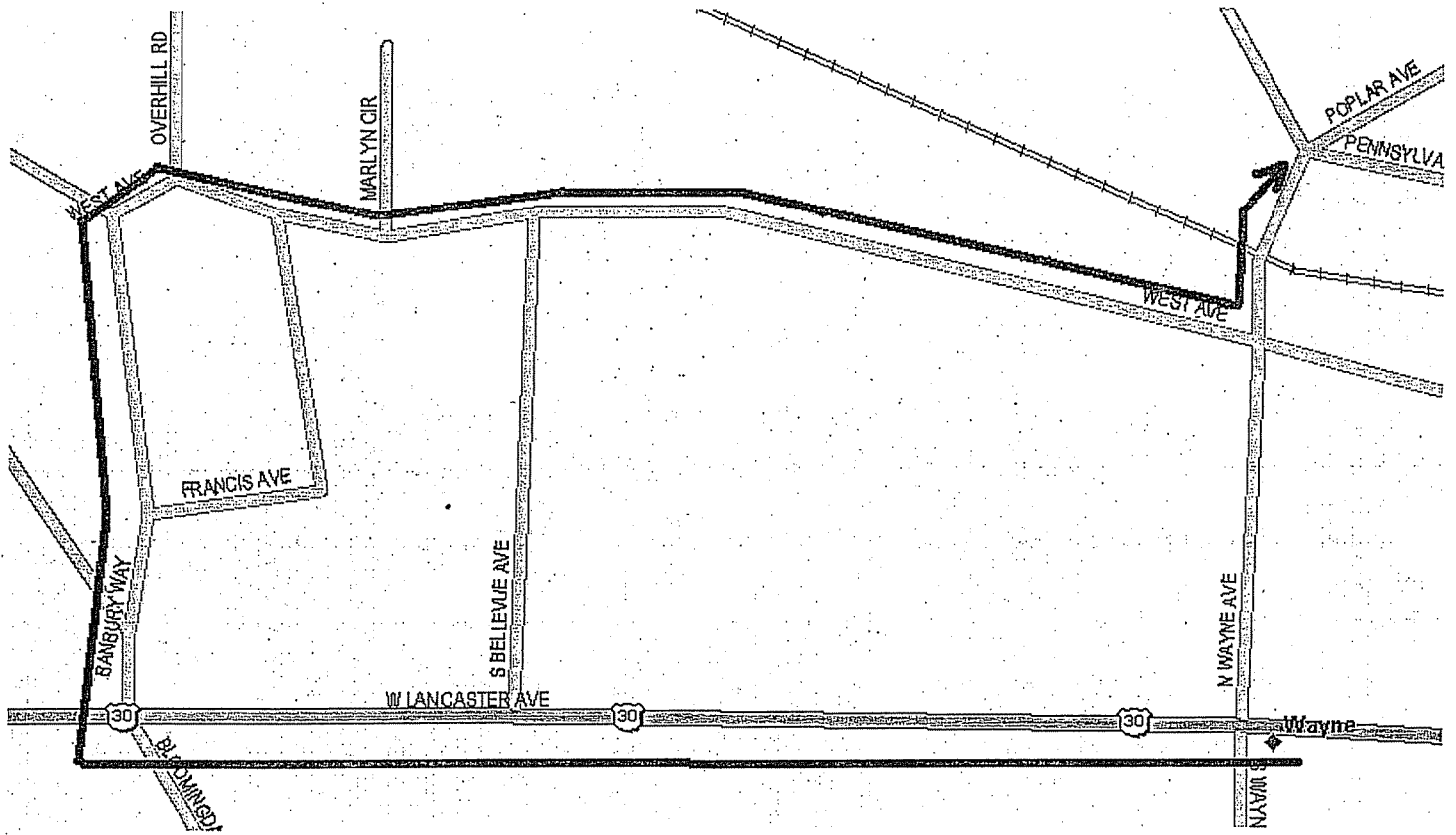
Address: 825 North Gallatin Avenue Ext.
P.O. Box 459
Uniontown, PA 15401-2105
Phone: 724.439.7315
Counties: Fayette, Greene, Washington,
Westmoreland

District 6-0

Address: 7000 Geerdes Boulevard
King of Prussia, PA 19406-1525
Phone: 610.205.6700
Counties: Bucks, Chester, Delaware, Montgomery,
Philadelphia

Central Office

Address: Keystone Building
400 North Street
Harrisburg, PA 17120
Phone: 717.787.2838



Detour Route

Westbound on Lancaster Avenue to Banbury Way, make a right turn, proceed to West Avenue and make a right turn. Proceed to N Wayne Avenue and make a left turn.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/28/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 40 W. Front St. Media, PA 19063	1-610-566-4920 CONTACT NAME: Erin Brown PHONE (A/C, No, Ext): 610-566-4920 E-MAIL ADDRESS: erin.brown@ajg.com FAX (A/C, No): 610-565-1388														
	INSURED Radnor Township 301 Iven Avenue Wayne, PA 19087	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: PHOENIX INS CO</td> <td>25623</td> </tr> <tr> <td>INSURER B: TRAVELERS IND CO</td> <td>25658</td> </tr> <tr> <td>INSURER C: COMPANION COMMERCIAL INS CO</td> <td>10794</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: PHOENIX INS CO	25623	INSURER B: TRAVELERS IND CO	25658	INSURER C: COMPANION COMMERCIAL INS CO	10794	INSURER D:		INSURER E:		INSURER F:
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INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 34505482

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			GP09315308	08/01/12	08/01/13	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			3033P33-5	08/01/12	08/01/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			GP09312855	08/01/12	08/01/13	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	110000010362113	01/01/13	01/01/14	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Fall Festival Septmeber 15, 2013
 PENNDOT is included as additional insured per form number CG D4 80 (02/09) with respects to road closures at North Wayne Avenue between Lancaster Avenue and West Avenue.

CERTIFICATE HOLDER**CANCELLATION**

PENNDOT 7000 Geerdes Blvd. King of Prussia, PA 19406-1525 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Judith I. Frederick</i>

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