

TOWNSHIP OF RADNOR
Minutes of the Meeting of September 9, 2019

The Radnor Township Board of Commissioners met at approximately 6:50 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Commissioners Present

Lisa Borowski, President	Jack Larkin, Vice-President	John Nagle	Luke Clark
Sean Farhy	Richard Booker		

Commissioner Absent: Jake Abel

Staff Present: Robert A. Zienkowski, Township Manager/Township Secretary; Kathryn Gartland, Township Treasurer; John Rice, Township Solicitor; Shawn Dietrich, Lieutenant of Police; Joe Pint, Lieutenant of Police; Steve Norcini, Township Engineer; Kevin Kochanski, Director of Community Development; Steve McNelis, Director of Public Works; and Jennifer DeStefano, Executive Assistant to the Township Manager.

President Borowski called the meeting to order and led the assembly in the Pledge of Allegiance

Notice of Executive Session on preceding the Board of Commissioners meeting of
September 9, 2019

There was an Executive Session on September 9, 2019 preceding the Board of Commissioners meeting, where matters of personnel and litigation were discussed. All Commissioners were in attendance with the exception of Commissioner Abel.

1. Presentation to Radnor Police Department by Representative O'Mara

Representative O' Mara presented Radnor Police Department with \$40,000 check for a grant received from the Pennsylvania Commission on Crime and Delinquency.

2. Consent Agenda

a) Disbursement Review & Approval

b) Approval of minutes of the Board of Commissioner meeting of August 12, 2019

e) Motion to approve "Support Our Campaign to Reduce Litter and Waste—Penn Environment"

d) HARB

- HARB-2019-10 – 212 Bloomingdale Avenue (Lot #3) – Amend previous HARB approval (HARB-2014-21) to construct a new single-family home.
- ~~HARB-2019-14 – 210 Bloomingdale Avenue (Lot #1) – Amend previous HARB approval (HARB-2014-21) to construct a new single-family home.~~
- HARB-2019-15 – 214 Bloomingdale Avenue (Lot #4) - Amend previous HARB approval (HARB-2014-21) to construct a new single-family home.
- HARB-2019-16 – 234 Lenoir Avenue – Small entry addition, 1 story on part of porch, new windows and cedar siding, gutters and downspouts.

e) Resolution #2019-77 – Further Amending the Township Organizational Chart

f) Resolution #2019-78 Amending the 2019 Wage and Salary Schedule

- g) Resolution #2019-56 - Authorizing Township Improvements to the Finance Department to R.H. Reinhardt Co. in an amount not to exceed \$18,350
- h) Resolution #2019-68 – Authorizing Township Improvements to the Basement Storage area to Improved Office Systems Inc. in an amount not to exceed \$109,835
- i) Resolution #2019-80 – Awarding the Skunk Hollow Sanitary Sewer Trunk Line Replacement Contract to Mayfield Site, Incorporated, in the Amount of \$398,679.01
- j) Resolution #2019-85 - Authorizing the Township Manager to Execute the Pennsylvania Department of Transportation Reimbursement Agreement for the Radnor TAP Trail
- k) Resolution #2019-86 – Authorizing the Payment of Change Orders 6,7 & 8, for the Radnor TAP Trail, to Simone Collins in the Amount of \$32,699
- l) Resolution #2019-48 - McGinley Subdivision Planning Module
- m) Resolution #2019-88 - Authorizing an Electronics and Shredding Event to be hosted by Radnor Township
- n) Resolution #2019-89 - Authorizing the Repair of Solid Waste Truck #31
- o) Resolution #2019-90 - Authorizing the Replacement & retrofitting of the Public Works Heavy Duty Truck Lift
- p) Resolution #2019-91 - Award of the bid for Road De-Icing Salt for the 2019-2020 Winter Season
- q) Resolution #2019-92 – Authorizing the Signing of the 5 Year Winter Maintenance Agreement with PennDOT
- r) Resolution #2019-93 – Authorizing payment for Emergency Traffic Signal Repair at Lancaster Avenue & Eagle Road

Commissioner Booker requested for items c, e, f, h, i, k, q and r to be removed from the consent agenda.

Commissioner Clark made a motion to approve the consent agenda excluding items c, e, f, h, i, k, q and r, seconded by Commissioner Larkin. Motion passed 6-0 with Commissioner Abel absent.

Motion to approve “Support Our Campaign to Reduce Litter and Waste – Penn Environment”

There was a discussion amongst the Commissioners regarding the above.

Public Comment

Sara Pilling – Spoke in support of the agenda item.

Leslie Morgan – Spoke not in support of the agenda item.

Commissioner Larkin made a motion to approve, seconded by Commissioner Nagle. Motion passed 5-1 with Commissioner Booker opposed and Commissioner Abel absent.

Resolution #2019-77 - Further Amending the Township Organizational Chart

Resolution #2019-78 Amending the 2019 Wage and Salary Schedule

There was an in-depth discussion amongst the Commissioners and Staff.

Commissioner Borowski called for a 5-minute recess

There was further discussion.

Commissioner Larkin made a motion to approve resolutions 2019-77 and 2019-78, seconded by Commissioner Nagle. Motion passed 5-1 with Commissioner Booker opposed and Commissioner Abel absent.

Resolution #2019-68 - Authorizing Township Improvements to the Basement Storage area to Improved Office Systems Inc. in an amount not to exceed \$109,835

Mr. White explained that the Board of Commissioners adopted Ordinance 2019-07 authorizing the issuance of nonelectoral debt to fund approximately \$7.3 million in capital improvements. This project was identified as one of those improvements and is part of the \$200,000 budgeted from those borrowed funds. The current condition of the basement storage area is inefficient, outdated, unorganized, and unsafe. The Township has had several near misses with regard to falling boxes and failing filing cabinets. Further, record boxes are unmarked and unorganized. To remedy the problem, the proposed high-density storage system will consolidate space by installing new mobile (on tracks) open-face filing cabinets. The project will require departments to re-box, reorganize, label and move all stored documents to the new system. There was a brief discussion.

Commissioner Nagle made a motion to approve, seconded by Commissioner Larkin. Motion passed 6-0 with Commissioner Abel absent.

Resolution #2019-80 - Awarding the Skunk Hollow Sanitary Sewer Trunk Line Replacement Contract to Mayfield Site, Incorporated, in the Amount of \$398,679.01

Mr. Norcini explained that the Board of Commissioners previously approved the design portion of this project. The Skunk Hollow Trunk line was previously repaired on an emergency basis. The repair was temporary; the leaks were stopped but the exposed stream crossing has to be removed, replaced, and lowered. While lowering the stream crossing, lines above and below this area had to have their grade changed. In total, 950 LF of aging trunk line will be replaced as part of this project. There was a brief discussion.

Commissioner Larkin made a motion to approve, seconded by Commissioner Clark. Motion passed 6-0 with Commissioner Abel absent.

Resolution #2019-92 - Authorizing the Signing of the 5 Year Winter Maintenance Agreement with PennDOT

Mr. McNelis explained that Radnor Township previously executed a Winter Maintenance Agreement with PennDOT for a five-year term which expired on April 30, 2019. The agreement before the Board is a five-year term, from October 15, 2019 to April 30, 2024. A Winter Maintenance Agreement is an agreement for Radnor Township to perform snow and ice clearance together with the application of anti-skid and/or de-icing materials for State Highways, including bridges within Radnor Township, subject to payment by the Commonwealth to Radnor Township as described in the attached agreement. The purpose of the Resolution is to verify the signing authority of the person who signs the agreement. There was a brief discussion.

Commissioner Booker made a motion to approve, seconded by Commissioner Larkin. Motion passed 6-0 with Commissioner Abel absent.

Resolution #2019-93 - Authorizing payment for Emergency Traffic Signal Repair at Lancaster Avenue & Eagle Road

Mr. McNelis explained that the control cabinet and controllers to the traffic signal at Lancaster Avenue & Conestoga & Eagle Roads failed and caught fire on July 20, 2019. Charles A. Higgins & Sons, Inc. was called in by the Radnor Police to make emergency repairs to the traffic signal controls at this highly traveled intersection. There was a brief discussion.

Commissioner Booker made a motion to approve, seconded by Commissioner Larkin. Motion passed 6-0 with Commissioner Abel absent.

3. Public Participation - Individual comment shall be limited to not more than five (5) minutes per Board policy

Anne Minicozzi, Radnor Avenue – She spoke regarding the proposed letter to legislators regarding action on gun bills.

Frank Tate, W. Wayne Avenue – He also spoke regarding the proposed letter to legislators regarding action on gun bills.

Gale Morrison, Poplar Avenue – She spoke in support of the proposed letter to legislators regarding action on gun bills.

Leslie Morgan, Farm Road – She commented regarding the streetscaping project in the WBOD as well as inquiring when Windsor/Banbury/Farm road will be resurfaced.

Resident, Glenwood Road – He spoke in support of the proposed letter to legislators regarding action on gun bills.

Dan McMonigle – He spoke regarding the proposed letter to legislators regarding action on gun bills.

Michael Gotlieb – He spoke regarding registration of firearms.

Jane Galli, Barcladen Road – She announced a fundraiser at the Willows on September 21st 5-7 PM.

Tim Lowy, S. Wayne Avenue – He inquired regarding stormwater projects in the S. Wayne area.

Sara Pilling, Garrett Avenue – She spoke regarding 131 Garrett Ave and 49 Garrett Ave.

Gale Morrison, Poplar Avenue – She spoke regarding the red flag law.

4. Announcement of Boards and Commission Vacancies

Commissioner Larkin announced the below vacancies on Boards and Commissions:

Citizens Audit Review & Financial Advisory Committee - 2 Vacancies

Code Appeals Board - 1 Vacancy *Requirements: Master Electrician, Master Plumber or General Contractor*

HARB - 1 Vacancy (unexpired term 12/31/2020)

Shade Tree Commission - 1 Vacancy (unexpired term 12/31/2022)

Interested residents should submit their resumes to Mr. Robert Zienkowski, Township Manager Radnor Township, 301 Iven Avenue, Wayne, PA 19087 or by email rozenkowski@radnor.org

5. Possible Appointments to Various Boards and Commissions

None

6. Committee Reports

A. Motion to Authorize Letter to Legislators regarding Action on Gun Bills be sent

Commissioner Larkin made a motion to approve, seconded by Commissioner Nagle.

There was in depth discussion amongst the Commissioners regarding their position with the proposed letter.

Public Comment

Mr. Tate – He commented regarding the proposed letter.

Lisa Boswall – She commented regarding her support of the proposed letter.

Commissioner Borowski requested for the following typos to be corrected to the letter prior to being sent. The third paragraph last sentence to read: *However, we need your help.* As well as the spelling of *The Honorable Mike Turzi, Speaker of the House* to be corrected to *Turzai*.

Commissioner Booker requested that his name is not included on the letter. Commissioner Borowski commented that Commissioners names that are voting for the letter will be on the letter.

Commissioner Borowski called the vote, motion passed 5-1 with Commissioner Booker opposed and Commissioner Abel absent.

B. Adoption of the 2020 Budget Calendar

Mr. White reviewed the proposed budget calendar which can be found on the Township website at <https://www.radnor.com/DocumentCenter/View/21329/2020-Budget-and-Five-Year-Forecast-Implementation-Calendar----v1----September-9-2019>. There was a discussion amongst the Commissioners.

Commissioner Farhy made a motion to adopt, seconded by Commissioner Larkin. Motion passed 6-1 with Commissioner Abel absent.

C. Discussion on the Proposed Willows Park Preserve Amended By-Law

Removed from the Agenda

D. Stormwater Management Waiver Request – Radnor Trail Ramp Access at the Radnor Crossing Apartments

Commissioner Farhy made a motion to approve, seconded by Commissioner Clark.

The principal of the Radnor Preserve Apartments (Creek Road, behind the Township building), Mr. O'Connor approached the Township with the idea of creating an ADA compliant ramp, similar to a boardwalk, that will access the Radnor Trail from the Radnor Preserve Apartment's property. He has obtained an easement from the adjacent property owner to be able to construct the ramp. The access will not only serve our residents who reside in Radnor Preserve, but will also allow access to the trail for Radnor Township residents parking at the Township Building. It is anticipated that wayfaring signage will be installed to direct residents to the ramp. At 660 square feet of impervious, the request is to eliminate an infiltration bed (as opposed to full stormwater management, if the new impervious was greater than 1,500 square feet). There was a brief discussion amongst the Commissioners.

Commissioner Booker requested to have on the next agenda ordinance amendment eliminating the groundwater recharge provision.

Commissioner Borowski called the vote, motion passed 4-1 with Commissioner Larkin off the dais, Commissioner Booker opposed, and Commissioner Abel absent.

E. Resolution #2019-55 – Authorization for the purchase of Body Cameras for Radnor Police Department

Commissioner Nagle made a motion to approve, seconded by Commissioner Clark.

There was a brief discussion amongst the Commissioners and staff.

Commissioner Borowski called the vote, Motion passed 6-0 with Commissioner Abel absent.

F. Ordinance #2019-09 – (Introduction) - Amending The Code Of The Township Of Radnor, Chapter 270, Vehicles And Traffic, Section 270-16, Stop Intersections Concerning The Intersections Of Saw Mill Road And Earles Lane

Commissioner Larkin made a motion to introduce, seconded by Commissioner Nagle. Motion passed 5-0 with Commissioner Booker abstaining and Commissioner Abel absent.

G. 731-741 Harrison Road – Caucus, Minor Subdivision Plan

Representative for the applicant described they are proposing to adjust the lot line between 733 and 741 Harrison Road. The proposed lot line change will increase the size of 741 Harrison (from 0.999 acres to 1.221 acres) and decrease the lot size of 733 Harrison (form 2.775 acres to 2.554 acres). There was a discussion amongst the Commissioners and applicant.

H. Presentation: Radnor TAP Trail Update by Simone Collins

Peter Simone made a presentation which can be found on the Township website at:

<https://www.radnor.com/910/Board-of-Commissioners-Presentations>. There was a discussion amongst Commissioners, Mr. Simone and staff.

Resolution #2019-86 - Authorizing the Payment of Change Orders 6,7 & 8, for the Radnor TAP Trail, to Simone Collins in the Amount of \$32,699

Commissioner Larkin made a motion to approve at a cost of \$30,853.25, seconded by Commissioner Farhy. Motion passed 6-0 with Commissioner Abel absent.

I. Ordinance #2019-10 - Medical Office Parking (Introduction) - Amending Chapter 280 of the Radnor Township Code, Zoning Ordinance, by amending regulations to provide minimum standards for off street parking for General, Proccessional, and Medical Office Uses

Tabled until next meeting

J. Ordinance #2019-11 - Roof Top Dining (Introduction) - Amending Chapter 280 of the Radnor Township Code, Zoning Ordinance, by establishing regulations for allowing rooftop dining within the Wayne Business Overlay District (WBOD)

Tabled until next meeting

7. Reports of Standing Committees of the Board

7. New Business

Commissioner Farhy spoke regarding an incident which happened at Villanova University and discussed the avenues information is disseminated to residents. There was a brief discussion around this with Commissioners and staff.

8. Old Business

None

9. Public Participation

Roberta Winters – She thanked the board for supporting legislation to curb gun violence.

There being no further business, the meeting adjourned on a motion duly made and seconded.

*Respectfully submitted,
Jennifer DeStefano*