

**TOWNSHIP OF RADNOR**  
**Minutes of the Meeting of October 22, 2018**

*The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087*

**Commissioners Present**

<i>Lisa Borowski, President</i>	<i>Jake Abel</i>	<i>Richard Booker</i>
<i>Jack Larkin</i>	<i>John Nagle</i>	<i>Sean Farhy</i>

**Commissioner Absent:** *Luke Clark, Vice-President*

**Also Present:** *Robert A. Zienkowski, Township Manager/Township Secretary; John Rice, Esq., Township Solicitor; William White, Assistant Township Manager/Finance Director; Christopher Flanagan, Superintendent of Police; Steve Norcini, Township Engineer; Steve McNelis, Public Works Director; Kevin Kochanski, Director of Community Development; Tammy Cohen, Director of Recreation and Community Programming; Roger Philips, Township SALDO Engineer; and Jennifer DeStefano, Executive Assistant to the Township Manager.*

*President Borowski called the meeting to order and led the assembly in the Pledge of Allegiance*

*Notice of Executive Session preceding the Board of Commissioners meeting of October 22, 2018*

There was an Executive Session on October 22, 2018 where matters of Litigation and Personnel were discussed all Commissioners were in attendance with the exception of Commissioner Clark.

- 1. *Consent Agenda*
  - a) *Disbursement Review & Approval*
  - b) *Acceptance of Department Monthly Reports*
  - c) *Acceptance of Staff Traffic Committee Meeting Minutes – September 19, 2018*
  - d) *Approval of minutes of the Board of Commissioner meeting October 8, 2018*
  - e) *Resolution #2018-116 – Authorizing the Clearance of Surplus Equipment*

Commissioner Booker made a motion to approve, seconded by Commissioner Farhy. Motion passed 6-0 with Commissioner Clark absent.

Commissioner Borowski announced that there is a clock at the front of the room that will begin to be used at the next meeting to keep time for public participation.

*Public Participation - Individual comment shall be limited to not more than five (5) minutes per Board policy*

Gail Morrison, Poplar Avenue – She commented regarding a program called gun safety in Radnor Township and thanked Superintendent Flanagan and Lieutenant Dietrich for their assistance.

Sara Pilling, Garrett Avenue – She spoke regarding the Climate Action Expo scheduled for November 4, 2018 at Haverford College from 12-5 PM.

Marty Costello – He spoke regarding the Hometown Hero Banner program that will rollout throughout Radnor Township.

Dan Sherry, Wayne – He spoke regarding a recent article in the newspaper about exhibit 6 as well as spoke about the clock at the front of the room for timing of public participation.

Kelly Martin, Ward 7 – She commented regarding the change in agenda order as well as about exhibit 6.

Mr. Zienkowski attempted to recognize Ray Daly for his retirement from the Township as a Code Official after 13 years. He was not available to come forward. Mr. Zienkowski also thanked the new Police Officer Candidates for getting through the interviewing process.

2. Presentation of the Colors

Superintendent Flanagan asked for everyone to rise for the Presentation of the Colors.

3. Radnor Police Commendation

Andrew Howell and other representatives for Race for Peace presented Superintendent Flanagan with a Certificate of Appreciation for Race for Peace.

Superintendent Flanagan and Lieutenant Dietrich presented Officer Hand with a commendation for an incident of July 3, 2018.

4. Motion to Authorize for the Promotion of Lieutenant

Commissioner Nagle made a motion to promote to the rank of "Lieutenant", Sergeant Joseph Pinto, seconded by Commissioner Farhy. Motion passed 6-0 with Commissioner Clark absent.

5. Administer Oath of Office to Lieutenant within the Radnor Township Police Department

The Honorable Ann Osborne administered the Oath of Office to Joseph Pinto for the promotion to the rank of Lieutenant.

6. Swearing in of Five (5) Radnor Township Police Officers

The Honorable Ann Osborne administered the Oath of Office to the following individuals as Radnor Township Police Officers: Earvin Faust, Thomas Kester, Michael Grimm, Nicholas DeMayo, William Meyer.

7. Retiring of the Colors

Superintendent Flanagan asked for everyone to rise for the Retiring of the Colors

8. Appointments to Various Boards and Commissions

Commissioner Larkin made a motion to appoint Mr. David Simmons to the Board of Health, seconded by Commissioner Farhy. Motion passed 6-0 with Commissioner Clark absent.

Commissioner Abel made a motion to appoint Mr. John McLaughlin to CARFAC, seconded by Commissioner Booker. Motion passed 6-0 with Commissioner Clark absent.

9. Public Participation moved to beginning of meeting

10. Committee Reports

## **FINANCE & AUDIT**

### *A. Presentation of the 2019 Township Manager's Recommended Budget Summary*

Mr. Zienkowski, Township Manager and Bill White, Assistant Township Manager & Finance Director presented the proposed 2019 Township Manager's Recommended Budget which can be found on the Township website at: <http://www.radnor.com/DocumentCenter/View/19255/2019-Township-Manager-Comprehensive-Budget-Presentation---October-22-2018>. Items discussed in the presentation were Major Revenue Assumptions, Major Expense Assumptions, 2019 General Fund Operating Statement Summary, Capital Plan Summary, Sanitary Sewer Fund and Park & Open Space Fund. A few items that will need to be discussed further are: Infrastructure Repairs & Maintenance, Township Facilities, Management & Maintenance of Trees in the Right of Ways.

## RECAP | MAJOR ASSUMPTIONS

- **Manager Recommendation on major assumptions:**
  - Real Estate Tax | **No change for operations and pay-as-you-go capital**
  - Stormwater Fee | **No change**
  
- **Direction Needed (in addition to the overall budget review and approval):**
  - Radnor Fire Company funding | Add \$250,000 decision
  - Community organization funding | Determination if Township Manager recommended is appropriate
  - Capital Program (pay-as-you-use) | Need funding direction: Recommended that this be discussed separately
  - Sanitary Sewer Fund | 10% Rate increase included, as approved by the Board last year
  - Park & Open Space Fund | Need funding direction

## **PUBLIC WORKS & ENGINEERING**

### *B. Resolution #2018-117 – Amending Resolution #2018-104 PennDOT Master Casting, Project Initiation Form, and Change Order*

Commissioner Larkin made a motion to approve, seconded by Commissioner Farhy. Motion passed 5-0 with Commissioner Nagle out of the room and Commissioner Clark absent.

### *C. Ardrossan Phase 2 – Caucus – Amendment to Previously Approved Final Plan*

Dave Falcone representing the applicant is proposing to revise the setbacks for lots 2-1 through 2-9, lot 2-11 and lots 2-13 through 2-19 to conform with §280-97.D of the zoning ordinance. There was a brief discussion amongst the Commissioners and representative for the applicant.

D. *Ardrossan Phase 3 – Caucus – Lot Line Adjustment to Previously Approved Plan*

The applicant is proposing to reconfigure lots lines for Phase 3. The changes involve only lot reconfiguration. There are no changes to roadways, sanitary or storm sewers and no changes from the originally approved land development plans or stormwater management systems are proposed. The table below indicated the proposed changes to the lots:

Lot	Existing Area	Proposed Area
3-2	50,000 SF (1.148 AC)	90,915 SF (2.087 AC)
3-3	50,000 SF (1.148 AC)	60,022 SF (1.378 AC)
2-4	50,000 SF (1.148 AC)	50,000 SF (1.148 AC)
3-5	50,000 SF (1.148 AC)	50,000 SF (1.148 AC)
3-6	54,976 SF (1.262 AC)	54,976 SF (1.262 AC)
3-7	101,403 SF (2.328 AC)	87,375 SF (2.006 AC)
3-8	59,831 SF (1.374 AC)	87,449 SF (2.008 AC)
3-9	62,674 SF (1.439 AC)	87,768 SF (2.015 AC)
3-10	108,653 SF (2.494 AC)	87,819 SF (2.016 AC)
3-11	105,444 SF (2.421 AC)	87,595 SF (2.011 AC)
NRA-17	50,938 SF (1.169 AC)	-
<b>Total Lot Area</b>	<b>743,919 SF (17.078 AC)</b>	<b>743,919 SF (17.078 AC)</b>

E. *Ordinance #2018-13 – (Introduction) An Ordinance of the Township of Radnor, County of Delaware, Commonwealth of Pennsylvania, Amending Article 6, Right-of-Way Management, by Adding a New Section 250-20 to Provide for the Elimination of Visual Obstructions Within the Right-of-Way*

Commissioner Nagle made a motion introduce, seconded by Commissioner Larkin.

There was a discussion amongst the Commissioners and Mr. Norcini discussing the above referenced ordinance. Radnor Township has authorized to regulate its streets, rights-of-way and public areas with respect to traffic hazards and obstructions as well as the Township has determined that it is necessary to eliminate all encroachments within the Township's right-of-way to ensure traffic safety.

Commissioner Borowski called the vote, motion passed 5-1 with Commissioner Booker opposed and Clark absent.

F. *Resolution #2018-118 - Authorization for the receipt of sealed bids for hazardous tree removal within Township Street rights of ways and Township Land*

Commissioner Nagle made a motion to approve, seconded by Commissioner Larkin.

There was a brief discussion amongst the Commissioners and staff. The Township wishes to remove hazardous trees from Township Streets Rights of Ways and Township land, so they are requesting to go out for sealed bids from qualified firms for scheduled and emergency hazardous tree removal.

Commissioner Borowski called the vote, motion passed 6-0 with Commissioner Clark absent.

There was a discussion amongst the board for staff to give an analysis to keep the hazardous tree removal in house as well versus outsourcing.

Public Comment

Sara Pilling, Garrett Avenue – She commented that it takes a few years to train a certified arborist as well as tree climbers.

***PARKS & RECREATION  
PUBLIC SAFETY  
COMMUNITY DEVELOPMENT  
PERSONNEL & ADMINISTRATION  
LIBRARY***

Commissioner Borowski announced that on December 1<sup>st</sup> is the Elves for the Shelves run. More information is on the Library website.

***PUBLIC HEALTH  
New Business***

- *Discussion Regarding adding BOC representation to Shade Tree Committee*

Commissioner Borowski commented that representatives of the Shade Tree Commission contacted her regarding having a representative of the Board on their Board. Commissioner Abel spoke that it would be beneficial. Mr. Zienkowski agreed that it would be a good idea for a Commissioner to sit on the Shade Tree Commission. The Commissioners will appoint a Commissioner at an upcoming meeting.

- *Discussion Regarding Amending the Stormwater Ordinance*

Mr. Rice, Township Solicitor briefly discussed that funds from the Stormwater Fee cannot be used for other purposes. Commissioner Abel briefly discussed providing water rescue equipment for our First Responders and would like to discuss having it in the budget discussions. There was a sense of the Board to proceed to discuss including these items in the budget. There was also a discussion regarding proposed amendments pertaining to credits in the Stormwater Ordinance that were discussed previously.

***Old Business***

- *Discussion on Hanging/Unattended Utility Wires Throughout the Township*

Mr. Zienkowski showed a brief slide presentation of hanging utility wires throughout the Township. Solicitor Rice suggested contacting the PUC Consumer representatives. Mr. Zienkowski would like to have the Board to direct himself and the Solicitor to begin drafting legislation. There was a sense of the Board for him to proceed.

**Public Comment**

Sara Pilling, Garrett Avenue – She commented that the hanging wires are especially bad looking in Ward 7 with all the rental properties.

**Public Participation**

None

*There being no further business, the meeting adjourned on a motion duly made and seconded.*

*Respectfully submitted,  
Jennifer DeStefano*