

TOWNSHIP OF RADNOR
Minutes of the Meeting of November 12, 2018

The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Commissioners Present

<i>Lisa Borowski, President</i>	<i>Luke Clark, Vice-President (arrived at 7:45 PM)</i>	<i>Jake Abel</i>
<i>Richard Booker</i>	<i>Jack Larkin</i>	<i>John Nagle</i>
<i>Sean Farhy</i>		

Also Present: *Robert A. Zienkowski, Township Manager/Township Secretary; John Rice, Esq., Township Solicitor; William White, Assistant Township Manager/Finance Director; Christopher Flanagan, Superintendent of Police; William Gallagher, Parking Supervisor; Robert Tate, Assistant Finance Director; Steve Norcini, Township Engineer; Steve McNelis, Public Works Director; Kevin Kochanski, Director of Community Development; Tammy Cohen, Director of Recreation and Community Programming; Roger Philips, Township SALDO Engineer; Amy Kaminski, Traffic Engineer; and Amy Lacey, Revenue Coordinator.*

President Borowski called the meeting to order and led the assembly in the Pledge of Allegiance

Notice of Executive Session preceding the Board of Commissioners meeting of November 12, 2018 and Prior to the October 29, 2018 meeting

There was an Executive Session on November 12, 2018 where matters of Real Estate and Personnel were discussed all Commissioners were in attendance with the exception of Commissioner Clark.

President Borowski thanked American Legion, the Township and the Valley Forge Military Academy for the Veterans Day program held yesterday (November 11, 2018) at the War Memorial.

President Borowski also announced the Townships Holiday schedule was in the Board's meeting packet.

I. Consent Agenda

- a) *Disbursement Review & Approval*
- b) *Approval of minutes of the Board of Commissioner meeting October 22, 2018*
- c) *Approval of the 2019 Township Holiday Schedule*
- d) *HARB-2018-10 – 207 Lansdowne Avenue - Renovate within space, modifications to 1st floor rear windows to accommodate new kitchen layout. New roof awning over proposed new door*
- e) ~~*Authorizing Bids for A Sidewalk Replacement Program Regarding Damaged Blocks Caused By Trees In The Right Of Way*~~
- f) ~~*Resolution #2018-127 – Authorizing the Purchase of a AED Equipment and Services for the Radnor Township Municipal Building, the Radnor Township Public Works Garage, Radnor Activity Center at Sulpizio Gym, and for the Recreation Department*~~

Items e and f were requested to be removed from the consent agenda.

Commissioner Farhy made a motion to approve excluding items e and f, seconded by Commissioner Nagle. Motion passed 6-0 with Commissioner Clark absent.

Authorizing Bids for A Sidewalk Replacement Program Regarding Damaged Blocks Caused By Trees In The Right Of Way

Mr. Zienkowski briefly explained the above authorization and answered questions as to the assessment of the sidewalk blocks, location and timing.

Commissioner Nagle made a motion to approve, seconded by Commissioner Farhy. Motion passed 6-0 with Commissioner Clark absent.

Resolution #2018-127 - Authorizing the Purchase of a AED Equipment and Services for the Radnor Township Municipal Building, the Radnor Township Public Works Garage, Radnor Activity Center at Sulpizio Gym, and for the Recreation Department

Ms. Cohen spoke briefly to the above resolution and perhaps putting them in park locations in the future. Motion passes 6-0, with Commissioner Clark absent.

2. Public Participation - Individual comment shall be limited to not more than five (5) minutes per Board policy

Leslie Morgan, Ward 1 spoke to the Farm Road/Windsor Drive stormwater issues in that area and the allocation of funds collected through the stormwater management fee.

Fred Stein, Delaware River Keeper Network spoke to the West Wayne Preserve restoration.

Commissioner Abel asked the Township Manager for an update on the West Wayne Preserve. Proposal for flood mitigation will be on the next meeting agenda.

James Szivos, 238 Willow Avenue showed a presentation of flood on Willow Avenue as a result of the August 13, 2018 storm.

Laura, Willow Avenue resident also spoke to the flooding issues and safety concerns on Willow Avenue.

Township Manager stated the Board has authorized to move forward with getting the design and engineering plans to mitigate the flooding.

Fred Stein, Delaware River Keeper spoke to Gulph Creek flooding issues.

Commissioner Farhy read an emailed letter on behalf of a Chris Hayes, 15 Lowry's Lane, expressing concerns with speeding and traffic with new construction occurring on Villanova University's campus.

3. Appointments to Various Boards and Commissions

The Board appointed Michael Antonopoulos to the Willows Park Preserve.

Commissioner Farhy made a motion to approve, seconded by Commissioner Nagle. Motion passes 4-1 with Commissioner Larkin out of the room; Commissioner Clark absent and Commissioner Abel opposed.

4. Resolution #2018-123 - Declaring Its Support for Small Business Saturday In Radnor Township on November 24, 2018

Commissioner Abel made a motion to approve, seconded Commissioner Farhy.

There was a brief discussion on the above resolution. There will be no parking enforcement that weekend. The parking kiosks will display a message indicating parking will be free.

Motion was made to amend the above resolution to include no parking enforcement or fees on Small Business Saturday by Commissioner Abel, seconded by Commissioner Borowski. Motion to amend the above resolution passed 5-0 with Commissioner Farhy out of the room and Commissioner Clark absent.

Commissioner Borowski called the vote on the original resolution as amended; motion passed 5-0 with Commissioner Farhy out of the room and Commissioner Clark absent.

A. Resolution #2018-122 – Authorization to Engage Zelenkofske Axelrod LLC as Independent Auditors for a Three-Year Engagement

This item was moved up on the agenda. Ed Caine presented the bids of audit services and the recommendation to award the contract to Zelenkofske Axelrod LLC. There was some discussion to the above resolution and the choice of award. Motion passed 5-1, with Commissioner Booker opposed and Commissioner Clark absent.

5. Committee Reports

PERSONNEL & ADMINISTRATION

B. Resolution 2018-53 Amending the Township Organizational Chart

Mr. Zienkowski spoke briefly to the above Resolution, the changes to the existing organizational chart and gave an overview of the changes in each department.

Commissioner Farhy made a motion to approve, seconded by Commissioner Larkin.

Mr. Zienkowski requested an amendment to the resolution; moving the Labor Counsel from Administration to under the Board of Commissioners.

Motion passed 6-0 with Commissioner Clark absent.

C. Resolution 2108-86 Amending the 2018 Wage and Salary Schedule

Mr. Zienkowski spoke briefly to the above Resolution and the adjustments in the wage and salary schedule.

Commissioner Nagle made a motion to approve, seconded Commissioner Farhy.

Commissioner Booker asked the adjustments to be outlined. Mr. White spoke to the salary and wage adjustments. Ms. Cohen spoke to changes in her department at the request of Commissioner Booker.

Motion passed 7-0.

PUBLIC SAFETY

D. Presentation - Radnor Fire Company Strategic Plan

Eamon Brazunas, Administrative Director for Radnor Fire Company gave a presentation on their 5-year strategic plan.

There was Commissioner comment on the strategic plan, pooling resources with other local fire departments, the collection issues and the budget demand the fire company faces while providing emergency services to the constituents.

E. Resolution #2018-129 - Authorizing deer/geese control agreement with USDA

William Gallagher, Parking Enforcement Officer, presented information on the deer/geese control program since its inception in 2012. There was discussion on the number of deer removed, the reduction in deer-involved incidents, and the resulting donation of deer meat to local organizations. There was discussion from the commissioners stressing the importance of the program, and the donation of meat as well as concerns with the hunter's proximity to residential homes. The Pennsylvania Game Commission sets rules on weapons and the proximity to homes.

Commissioner Clark made a motion to approve, seconded Commissioner Farhy. Motion passes 7-0.

FINANCE & AUDIT***F. Ordinance #2018-12 – (Adoption) Amending the Police Pension Ordinance***

William White presented the adoption amending the Police Pension Ordinance based on audit findings. All pension benefits are in compliance with law.

Commissioner Nagle made a motion to approve, seconded Commissioner Farhy. Motion passes 5-1 with Commissioner Booker opposed and Commissioner Farhy out of the room.

G. Ordinance #2018-14 (Adoption) Authorizing the incurrence of nonelectoral debt by the issuance of general obligation notes, series 2018 in the maximum aggregate amount of \$4,545,000

William White presented the ordinance, adding the language “Maximum aggregate amount” as discussed at the last meeting. This will be a bank loan that the Township will be able to draw down on. Currently, there are more than 6 million in sanitary sewer. The adoption will allow the Township to move forward with the final paperwork.

Commissioner Nagle made a motion to approve, seconded Commissioner Larkin.

There was commissioner and staff discussion as to the funds and what they will be used for. The money will be placed in a separate bank account as per the Ordinance. The money will be used for sewer projects already started or planned for.

Public Comment

Leslie Morgan, Ward 1 spoke to the Board of Commissioners underfunding various projects and budgets.

Commissioner Borowski did a roll call vote for the motion:

Commissioner Farhy, aye; Commissioner Clark, aye; Commissioner Abel, aye; Commissioner Booker, aye; Commissioner Larkin, aye; Commissioner Nagle, aye; Commissioner Borowski, aye.

Motion passed 7-0.

H. Resolution #2018-130 - Authorizing Part Time Third Party Uniform Construction Code (UCC) Services by Barry Isett & Associates, Inc.

Kevin Kochanski presented resolution to execute an agreement with Barry Isett & Associates, Inc. for plan review and special inspections.

Commissioner Clark made a motion to approve, seconded Commissioner Nagle. Motion passes 5-1 with Commissioner Booker opposed and Commissioner Larkin out of the room.

I. 2019 Budget Discussion and Direction:

- ***Community Organization and Fire Company Funding Discussion and Direction***

Mr. White presented the funding requests from the various community groups and organizations.

Shade Tree is requesting \$1,025,000; the Wayne Senior Center requested an additional \$15,000 over the \$127,000 that is in the proposed budget; the Library contribution in the proposed budget is \$960,000; the Wayne Business Association is requesting money for a more comprehensive street-scape project with plan and design money being requested for 2019 and money for project competition being requested for 2020 with a total

amount approximately 2,600,000 – 3,100,000; the Bryn Mawr Fire Company contribution in the proposed budget is \$110,000 for operating expenses and \$836,000 for capital; the Women’s Resource Center did not have a specific money request at the time of the meeting; the Historical Society proposed contribution is \$15,000; the Wayne Art Center proposed contribution is \$15,000; Surry Services not requesting money than what they have received in the past; the Radnor Fire Company is requesting an additional \$250,000 over the \$704,000 in the proposed budget; the League of Women Voters is not asking for a contribution but instead would like technological improvements in the televised meetings.

There was much discussion to the funding of the community groups and the shortfall in the budget. There was additional discussion to the possibility of a voter referendum to add a Fire levy/tax.

- *Sanitary Sewer Rent Discussion and Direction*

There was a discussion on the possible 10% sewer rent rate increase. The sewer rate and fund discussion will continue at the next meeting.

J. Resolution #2018-128 – Authorizing the Township to enter into a pilot program agreement with Curb My Clutter LLC Pilot Program Agreement

Mr. Zienkowski spoke to the above resolution.

Commissioner Abel made a motion to approve, seconded Commissioner Clark.

Bob Anderson of Curb My Clutter LLC stated most of the trash collected will be electronics and clothes and to help divert these items from a landfill. Curb My Clutter LLC is picking up in Lower Merion Township weekly. There was discussion among the commissioners and staff to the above resolution.

Public Comment

Sara Pilling, Garrett Hill spoke to the program.

Jane Galli, 7th ward spoke to program.

Motion passes 4-2 with Commissioner Nagle out of the room and Commissioners Borowski and Larkin opposed.

COMMUNITY DEVELOPMENT

K. Ordinance #2018-16 (Introduction) - Amending Chapter 280 Zoning, Article XV, PLO Planned Laboratory-Office District, Section 280-63, By Eliminating Certain Approved Uses In The PLO Planned Laboratory-Office District (Requested by Commissioner Booker)

Commissioner Booker presented an amendment to the PLO Ordinance which will mitigate additional traffic hazards and traffic difficulties.

Commissioner Booker made a motion to introduce the amendment, seconded Commissioner Clark.

Solicitor Rice interjected with procedural requirement; he suggested it be referred to the Planning Commission. There was a discussion amongst the Commissioners.

Commissioner Booker made a motion to send the amendment to the Planning Commission, seconded Commissioner Clark. Motion passes 7-0.

L. Resolution #2018-124 - Ardrossan Phase 2 – Final – Amendment to Previously Approved Final Plan

Motion was made to approve by Commissioner Clark, seconded by Commissioner Borowski.

There was some discussion as to some concerns with the ordinance. David Falcone spoke to the landscaping concerns and to expedite the process. Ed Scott stated that Schreiner will start the landscaping work Nov 26, 2018.

Motion passes 5-1 with Commissioner Booker opposed and Commissioner Abel out of the room.

M. Resolution #2018-125 - Ardrossan Phase 3 – Final – Lot Line Adjustment to Previously Approved Plan

Motion was made to approve by Commissioner Clark, seconded by Commissioner Nagle.

There was a brief discussion, Solicitor Rice suggested holding on to the record plans until there is a timeline for when the work will be completed.

Motion passes 5-1 with Commissioner Booker opposed and Commissioner Abel out of the room.

N. Resolution #2018-120 - Authorizing T&M Associates to Prepare Design and Engineering for Stormwater Management at Banbury, Francis, and Windsor in the amount of \$47,096

Paige Maz and Heather Gill from Stormwater Management Advisory Committee (SWMAC) presented the above resolution.

Motion was made to approve by Commissioner Clark, seconded by Commissioner Borowski.

There was much discussion as to this resolution, the timing of projects, importance of certain projects and if residents were receptive to certain projects.

Commissioner Abel inquired as to getting an “arm” to place across the roads/areas where severe flooding occurs. Mr. Zienkowski stated the Township is looking into the process.

Ms. Gill brought up that in January 2019, there will be 3 more vacancies on the SWMAC and they will no longer have a quorum. Heather Gill resigned from the SWMAC during this discussion.

Public Comment

Jane Galli, 7th ward spoke to the resolution.

Motion to approve the resolution failed 2-5 with Commissioners Farhy, Borowski, Abel, Larkin, and Nagle opposed.

Motion was made to extend 15 minutes by Commissioner Booker, seconded by Commissioner Clark. Motion passes 6-1 with Commissioner Nagle opposed.

PUBLIC WORKS & ENGINEERING

O. Resolution #2018-119- Authorizing T&M Associates to Prepare Design and Bidding Documents for the Arthur Road Storm Sewer Project in the amount of \$12,250

Steve Norcini spoke to the above resolution which will help convey standing water in the cul-de-sac of Arthur Road in the culvert and the dangers it poses.

Commissioner Farhy made a motion to approve, seconded Commissioner Larkin. Motion passes 7-0.

P. Ordinance #2018-13 – (Adoption) An Ordinance of the Township of Radnor, County of Delaware, Commonwealth of Pennsylvania, Amending Article 6, Right-of-Way Management, by Adding a New Section 250-20 to Provide for the Elimination of Visual Obstructions Within the Right-of-Way

There was discussion as to the resident notification when a visual obstruction is removed and as to the location of the visual obstruction at intersections. Mr. Rice stated this was part of an older ordinance that was inadvertently removed when the Ordinance was rewritten.

Commissioner Larkin made a motion to adopt, seconded by Commissioner Clark. Motion passed 6-1 with Commissioner Booker opposed.

Public Comment

Louis Londrillo, 257 Highland Ave, spoke to the issue.

Motion was made to extend 10 minutes by Commissioner Clark, seconded by Commissioner Abel. Motion passes 5-2 Commissioner Booker and Commissioner Nagle opposed.

PARKS & RECREATION

LIBRARY

PUBLIC HEALTH

- Discussion regarding PennDot's plan to resurface/pave all of Lancaster Avenue

Mr. Zienkowski stated this item would be placed on a future meeting agenda.

- A motion to Approve a Utility Easement at Radnor Preserve (formerly the Regency Apartments)

Commissioner Clark spoke to this utility easement. John Rice said the Board needs to pass the standard PECO utility easement.

Commissioner Clark made a motion to approve a utility easement at Radnor Preserve, seconded Commissioner Nagle. Motion passed 6-1 with Commissioner Farhy opposed.

Old Business

- King of Prussia Road Bridge Strikes (Requested by Commissioner Booker)

This item is being tabled to the next meeting.

Public Participation

Baron Gemmer, South Wayne – He spoke to the criteria for community group funding and the executive session announcements.

There being no further business, the meeting adjourned on a motion duly made and seconded.

*Respectfully submitted,
Amy Lacey*