

**TOWNSHIP OF RADNOR**  
**Minutes of the Meeting of May 22, 2017**

*The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087*

**Commissioners Present**

*Elaine Schaefer, President      Phil Ahr, Vice President      Donald Curley      Luke Clark  
John Nagle                              Richard F. Booker              James C. Higgins*

**Also Present:** *John Rice, Township Solicitor; William White, Assistant Township Manager/Finance Director; Steve Norcini, Director of Public Works; William Colarulo, Superintendent of Police; Roger Philips, Township Engineer; Damon Drummond, Traffic Engineer and Jennifer DeStefano.*

*President Schaefer called the meeting to order*

Commissioner Schaefer introduced a current High School Senior Tino Suroochis<sup>SP?</sup> who is doing his senior project on local government. She along with Mr. White announced that Comcast is currently down and will not be live on Comcast but will be able to watch on replay or YouTube.

Commissioner Schaefer announced that item J will be removed from the agenda this evening and will be discussed at a future meeting. As well as a proposed resolution in regards to Cell Towers is not on the agenda for this evening and will be discussed at a future meeting.

*Notice of Executive Session preceding the Board of Commissioners meeting of May 22, 2017*  
All commissioners attended the May 22, 2017 executive session; where matters of personnel, real estate and litigation were discussed as well as a performance review of the Township Manager.

*1. Consent Agenda*

- a) *Disbursement Review and Approval: 2017-05A, 2017-05B*
- b) *Acceptance of Department Monthly Reports*
- c) *Approval of Meeting Minutes from the April 24, 2017 Board of Commissioners meeting*
- d) *Authorization to go out to Bid for the repair of the concrete wall at Radnor Chester Road and King of Prussia Road*
- e) *Motion for Authorization to Receive Sealed Bids for Custodial Services at the Radnor Township Municipal Building*

Commissioner Clark made a motion to approve, seconded by Commissioner Ahr. Motion passed 7-0.

*2. QCI Update on Radnor Memorial Library Project*

Rick Capone representing QCI gave a brief update of the progress of the Construction at Radnor Memorial Library.

*3. Public Participation*

Roberta Winters, President of Radnor League of Women Voters – She commented in regards to the current Ethics Process.

Ken Taylor, Willow Avenue – He commented in regards to Item H of the agenda and that a presentation has been posted or given to the public.

Dan and Michelle Skolnick, S. Wayne Avenue – Thanked everyone that supported the Carol H. Axelrod Blood Drive which was held on May 9, 2017 at the Township Building.

Dan Sherry, Wayne – He commented in regards to remarks that have been made in regards to the Ethics Board meeting on May 2, 2017 and Commissioner Ahr comments at the May 8, 2017 Board of Commissioners meeting in regards to the Ethics Board.

Mr. Rice, Township Solicitor responded to Mr. Sherry's comments. There was a brief discussion amongst the Commissioners and the Township Solicitor.

#### *4. Committee Reports*

##### ***PUBLIC SAFETY***

##### ***A. Ordinance 2017-08 (Introduction) changing the existing parking sign on Beatrice Drive from "No Parking, 8am - 6pm" to "No Parking Except Holidays."***

Commissioner Schaefer made a motion to introduce, seconded by Commissioner Nagle. Motion passed 7-0.

##### ***B. Discussion of New Legislation – re: University reimbursement for student use of Emergency Services (requested by Commissioner Booker)***

Commissioner Booker proposed a new legislation asking for reimbursement from students that the Universities in the Township for use of Emergency Services. There was a discussion amongst the Commissioners and the Township Solicitor

Commissioner Booker made a motion to direct John Rice to complete further research on details of legislation of this matter, seconded by Commissioner Ahr.

##### **Public Comment**

Lisa Borowski, Newtown Square - She inquired how you would continue to sort the incidents out that are underage drinking related without violating HIPAA or the Good Samaritan law.

Dan Sherry, Wayne – He commented in regards the proposed legislation.

Sara Pilling, Garrett Avenue – She commented in regards that this is on a State level and that the Township needs to reach out to the State level to work on this.

Ken Taylor – He commented about ways to look at the proposed legislation for it not to be discriminating.

Bill Bruno – He inquired about Villanova having their own EMS.

Commissioner Schaefer called the vote, motion passed 7-0.

***PERSONNEL & ADMINISTRATION******C. Discussion of Draft Resolution #2017-65 - Establishing a Policy for Televising or Taping Public Meetings Within the Radnor Township Municipal Building***

Commissioner Curley made a motion to approve, seconded by Commissioner Clark.

Commissioner Schaefer read into record a letter which was received from CARFAC to the Board of Commissioners. Mr. White presented a table of the suggestions from staff to televise meeting and to make it able to happen. There was an in-depth discussion amongst the Commissioners in regards to the televising of Boards and Commissions meetings.

Commissioner Curley made a motion to amend the resolution that paragraph 2 read as follows: *In the event that there is a conflict regarding Township meetings on the same date and/or a lack of the required technology or staffing to televise or tape multiple meetings, the Township may eliminate the following meetings from mandatory televising or taping:* Also, amend paragraph 3 to read as follows: *All other Board and Commission meetings not identified in the foregoing paragraph shall be televised. This requirement would not apply for any Board or Commission meeting under required time restraint mandating the necessity for a meeting and which televising is unavailable,* seconded by Commissioner Clark.

**Public Comment**

Jim Giegerich – He inquired if two meetings were taped at the same time can staff cover both.

Gale Morrison – She commented that she is not in support of the resolution.

Dan Sherry – He inquired about clarification that the current public comment was on the proposed amendment.

Commissioner Schaefer called the vote on the motion; motion passed 4-3 with Commissioners Nagle, Schaefer and Higgins opposed.

**Public Comment**

Jake Abel, Ward 6 – He commented in regards to his support of televising meetings as it keeps residents more informed.

Dan Sherry, Wayne – He commented in regards to his support of televising the meetings.

Baron Gemmer – He is in support of televising meetings.

Lisa Borowski – She commented her support of televising the meetings and inquired for a way for residents to submit questions if they are not able to attend.

Commissioner Schaefer called the vote on the underlying motion as amended, Motion failed 3-4 with Commissioners Nagle, Ahr, Schaefer and Higgins opposed.

Commissioner Schaefer made the following motion for paragraph 1 to read as: *It is the desire of the Board of Commissioners to televise all Public Meetings to the extent it is possible and practical.* Paragraph 2 to read as: *In order to achieve this goal the Township shall arrange for a*

*second venue for videotaping meetings in addition to the Radnorshire Room in the Township Building. Paragraph 3 to read: Recognizing that there are certain Boards and Commissions for which mandatory televising is not necessary or well suited the following Boards shall not be required to be televised. Civil Service Commission; Building Code Appeals Board; Educational Services Agency; Rental Housing Appeals Board and CARFAC except for the four committee meetings as described in CARFAC'S creating resolution. Motion seconded by Commissioner Ahr.*

Commissioner Booker made a motion to table the proposed amendments, seconded by Commissioner Curley.

Public Comment

Dan Sherry, Wayne – He commented in regards to changing the resolution completely and his disagreement.

Commissioner Schaefer called the vote to table, motion failed 3-4 with Commissioners Higgins, Schaefer, Ahr and Nagle opposed.

Public Comment

Dan Sherry, Wayne – He commented in regards to changing the resolution completely and his disagreement.

Commissioner Schaefer called the vote on the motion made by Commissioner Schaefer, motion passed 4-3 with Commissioners Booker, Clark and Curley opposed.

*D. Reconsideration of a Motion to Purchase the Recording of a Previous ZHB Meeting (requested by Commissioner Curley)*

Commissioner Curley made a motion to approve, seconded by Commissioner Ahr.

There was discussion amongst the Commissioners and Solicitor Rice in regards to a not to exceed \$185. Solicitor Rice's opinion was that there was not an issue with purchasing the recording.

Commissioner Schaefer called the vote, motion passed 4-2 with Commissioners Higgins and Nagle opposed and Commissioner Clark out of the room.

*E. Set Meeting Dates for Special Board of Commissioner meetings to discuss the following:*

*Possible Dates - June 19, July 10, August 21 and September 18*

- a. Capital Project Funding*
- b. Stormwater Project Funding*
- c. Sanitary Sewer Funding*
- d. Pension Funding*

There was a discussion amongst the Commissioners in regards to availability as well as the need for all topics above. There was agreement to remove and not discuss Stormwater Project Funding.

Commissioner Schaefer made a motion to schedule Special Board of Commissioner meeting on July 10, 2017 and September 18, 2017 to discuss Capital Project Funding, sanitary Sewer Funding and Pension Funding; seconded by Commissioner Higgins.

#### Public Comment

Jim Giegerich– He commented that the meetings should not be held during the summer when residents are out of town.

Commissioner Schaefer called the vote, motion passed 4-2 with Commissioners Booker and Curley opposed and Commissioner Nagle out of the room.

### ***PUBLIC WORKS & ENGINEERING***

#### ***F. Resolution #2017-71 - Authorizing the Award of MS4 Engineering Services***

Steve Norcini gave a brief background of the above resolution. The Township is required to submit its MS4 permit in the Fall of this year, and the Pollutant Reduction Plan is due late summer. The Pennsylvania Department of Environmental Protection (DEP) administers the State's Municipal Separate Storm Sewer System (MS4) program. The program contains the following Minimum Control Measures (MCMs): 1.) Public education and outreach, 2.) Public involvement and participation, 3.) Illicit discharge detection and elimination, 4.) Construction site runoff control, 5.) Post-construction stormwater management in new development and redevelopment, 6.) Pollution prevention and good housekeeping for municipal operations and maintenance. The required tasks for the consultant in terms of the MCMs are defined in the RFP. The second portion of the program is the Pollution Reduction Plan or PRP. This task entails determining the existing pollutant load in our streams, and the selection of BMPs to achieve the required reductions in pollutant loading. These BMPs will be put forth, with input from staff and the SWMAC, in the 5 year capital plan, for presentation to the Board of Commissioners. *(for more information on the MS4 program, please see the attached RFP or visit DEP's website: <http://www.dep.pa.gov/Business/Water/CleanWater/StormwaterMgmt/Stormwater/Pages/default.aspx>). The Stormwater Management Advisory Committee has provided a memorandum (please see attached) recommending that the Board of Commissioners award the MS4 Engineering Services to Meliora Design, in the amount of \$124,195. The Meliora cost proposal is attached for your information.*

Commissioner Higgins made a motion to approve, seconded by Commissioner Schaefer. Motion passed 6-1 with Commissioner Booker opposed.

#### ***G. Discussion: Stormwater Project Ranking Criteria***

Steve Norcini discussed that in the Township Wide Study, performed by CH2M, an "Ownership Scoring Approach" and "Prioritization Criteria Scoring and Weighting Approach" (please see attached) were presented. Subsequent to CH2M's presentation, the Board of Commissioners directed staff to submit a draft project ranking plan (please see attachment #A). The scoring matrix presented is designed to combine both documents as presented by CH2M, into one, easier to use method for scoring and ranking stormwater management projects. Please note that the scoring criteria in the draft are weighed differently than that of the previous documents. Each category allows the user to encompass one or more criteria, so that on a project by project basis, an objective approach (albeit the matrix in and of itself is subjective) can be had for choosing to move forward on a project. For example, the Cost/Benefit section can encompass flood extent

reduction cost, flood depth reduction cost, storage volume cost, easements, etc. There is inherent flexibility in the matrix to provide a customized, yet not cumbersome, approach to project selection.

There was an in-depth discussion amongst the Commissioners and Staff in regards to the ranking matrix.

Commissioner Schaefer made a motion that the matrix is an appropriate analysis tool in making decisions for our flood mitigation money, seconded by Commissioner Higgins.

#### Public Comment

Ken Taylor, Willow Avenue – He commented in regards to funding mechanisms for flood mitigation as well as MS4.

Jim Giegerich – He commented in regards to his disagreement with the way CH2M presented.

Commissioner Schaefer called the vote, motion passed 5-2 with Commissioners Booker and Curley opposed.

#### *H. Presentation and Possible Motion: The Repair and Cleaning of the North Wayne Field Basin and Possible Mitigation Projects, by CH2M*

Dan Wible, CH2M made a presentation which can be found on the Township website at: <http://www.radnor.com/DocumentCenter/View/16418>.

*Commissioner Schaefer made a motion to extend the meeting 15 minutes, seconded by Commissioner Higgins. Motion passed 5-2 with Commissioners Booker and Nagle opposed.*

#### Public Comment

Bill Bruno, N. Wayne Avenue – He inquired about modifications to the basin.

Cynthia Curley, Plant Avenue – She commented that she isn't in support of the clean out now but would suggest to have the SEPTA parking lot project and the clean-out both completed at the same time.

Bryan Morrison, Poplar Avenue – He commented that something needs to be done now and not wait anymore.

Betty Surbeck – She inquired about why the Township isn't enlarging the basin and will take anything that can be done.

Ken Taylor, Willow Avenue – He is not in support of the clean out of the basin and that the SEPTA parking lot project and the clean-out project need to be done concurrently or in an order that doesn't hurt downstream.

Jim Giegerich – He had a few questions for CH2M.

Commissioner Higgins made a motion to direct staff to proceed on Plans and specs for clean out of the basin and issue a RFP, seconded by Commissioner Nagle. Motion passed 4-3 with Commissioners Booker, Schaefer and Ahr opposed.

*I. 471 Glenmary Road GP#17-045 – Requesting a waiver from §245-22 the Stormwater Management Requirements for Groundwater Recharge*

Commissioner Curley made a motion to approve, seconded by Commissioner Nagle. Motion passed 7-0.

*J. ~~Resolution #2017-72 – SALDO Application #2016-S-15 – Final Approval – Preliminary/Final Subdivision Plan – 106 & 110 Cambria Court~~*

**FINANCE & AUDIT**

*K. ~~Ordinance 2017-09 – (Introduction) – Amending the 2017 Budget by transferring appropriations in the Capital Improvement Fund #05 to reallocate appropriations from Parking Lot Infrastructure group to the Sidewalk Infrastructure group~~*

Moved to next meeting.

**COMMUNITY DEVELOPMENT - None**

**PARKS & RECREATION - None**

**LIBRARY - None**

**PUBLIC HEALTH - None**

Old Business

None

New Business

- *~~Discussion of the Need for Changes to the Shade Tree Ordinance, A Master Street Tree Plan and Other Matters (Requested by Commissioner Higgins)~~*

Moved to next meeting.

Public Participation

Chris Todd announced the MusicFest on June 10<sup>th</sup> on North Wayne Avenue and invited everyone to attend.

*There being no further business, the meeting adjourned on a motion duly made and seconded.*

*Respectfully submitted,*

*Jennifer DeStefano*