

TOWNSHIP OF RADNOR
Minutes of the Meeting of June 27, 2016

The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Commissioners Present

<i>Philip Ahr, President</i>	<i>Elaine Schaefer</i>	<i>Donald Curley</i>
<i>Luke Clark, Vice President</i>	<i>John Nagle</i>	<i>Richard F. Booker</i>
<i>James C. Higgins</i>		

Also Present: *Robert A. Zienkowski, Township Manager; John Rice, Township Solicitor; William White, Finance Director; Steve Norcini, Director of Public Works; William Colarulo, Superintendent of Police; Robert Tate, Assistant Finance Director; Roger Philips, Township Engineer; Amy Kaminski, Traffic Engineer and Jennifer DeStefano, Executive Assistant to the Township Manager.*

President Ahr called the meeting to order and led the assembly in the Pledge of Allegiance

Notice of Executive Session on June 27, 2016

All commissioners were in attendance at the June 27, 2016 executive session; where matters of personnel, real estate and litigation were discussed.

1. Letter of Commendation – Officer Mark Bates – CPR/AED Training Classes

Superintendent Colarulo presented Officer Mark Bates with a Letter of Commendation that throughout the entire month of May 2016, Officer Mark Bates instructed classes in Cardiopulmonary Resuscitation (CPR) for infants, children and adults to any and all Radnor Township employees and Radnor Commissioners who requested this training. The classes included training on the operation and use of the Automated External Defibrillators (AED); including compressions, ventilations, defibrillator use, and relief of choking and general emergency to save a life.

2. Consent Agenda

- a) Disbursement Review and Approval: 2016-06B, 2016-06C, 2016-06D*
- b) Acceptance of Monthly Department Reports*
- c) Staff Traffic Committee Meeting Minutes – June 8, 2016*
- d) Resolution #2016-69 - Authorizing the execution of a grant application to DCED for the Radnor Township TAP Trail*
- e) Resolution #2016-74 – Resolution #2015–63 Application for County Aid For Allocation of Delaware County Liquid Fuels Tax Funds*
- f) Resolution #2016-80 – Amending the Fee Schedule*
- g) Resolution #2016-75 - Approving An Easement Agreement Upon And Across 961 Wootton Road*

- h) Resolution #2016-76 - Award of the Contract for the Courtney Road Sanitary Sewer Project
- i) Resolution #2016-77 - Award of the Contract for the Mill Road Culvert Replacement
- j) Motion to reject the bid for the sale of surplus parking meters. Denial of the bid is due to less than the surplus parking meters fair market value. Authorization to rebid the sale of surplus parking meters
- k) Resolution #2016-81 - Authorizing the Township Manager to enter into a three-year agreement with Cintas for Public Works uniforms

Commissioner Schaefer requested for Item f to be removed from the Consent Agenda.

Commissioner Clark made a motion to approve with the exclusion of item f, Commissioner Nagle seconded. Motion passed 7-0.

f. Resolution #2016-80 - Amending the Fee Schedule

Commissioner Schaefer requested more information in regards to the late fee. Mr. Zienkowski, Township Manager explained the late fee was established in 2013 at \$120. This amendment is actually reducing the late fee amount to \$100 if paid within 31 days of the due date and then jumps to \$150 if late after the 31st day. Last year there were over 100 renewals that were late. It takes a tremendous amount of staff time tracking down those that are late and getting the renewals in. Renewals notices are sent out at least a month before the deadline and the renewal deadline is the same date every year.

The fee was not established as a way to collect revenue. Rather it is in place to act as a deterrent to late filers and encourage them to renew on time. Several of those that were assessed the late fee last year actually renewed their license before the renewal notices even went out this year. There was a brief discussion amongst the Commissioners and staff.

Public Comment

Leslie Morgan, Farm Road – She commented that she is in support of the late fees.

Commissioner Schaefer made a motion to approve, seconded by Commissioner Nagle. Motion passed 7-0.

3. Announcement of Vacancies on Various Boards and Commissions

Commissioner Ahr announced that there are the following vacancies on various Boards and Commissions:

Board of Health - 1 Vacancy

Shade Tree Commission - 1 Vacancy

Design Review Board - 1 Vacancy

Vacancy Board - 1 Vacancy

Interested residents should submit their resumes to Mr. Robert Zienkowski, Township Manager Radnor Township, 301 Iven Avenue, Wayne, PA 19087 or by email rzienkowski@radnor.org

Commissioner Nagle encouraged residents to submit their letter of interest even if there is not a current vacancy.

4. Public Participation

Kim Crews-Englehart - She invited all Commissioners to walk in the Garrett Hill 4th of July Parade and to be at Clem Macrone Park by 10:30 a.m. Radnor Township, along with members of the Garrett Hill Community, will host an official groundbreaking at 12:15 PM to celebrate the upcoming start of construction for the Clem Macrone Park Improvement Project! We will meet inside the park entry gate near the pine trees, after the parade.

Sara Pilling, Garrett Avenue – She inquired if the residents can receive CPR certified.

Superintendent Colarulo commented that the Police Department had offered a CPR class a few years back and he will look into offering a CPR class for residents.

5. Committee Reports

FINANCE & AUDIT

A. Report to the Board of Commissioners – Fire/EMS (Radnor Fire Company to Attend)

Robert Tate, Assistant Finance Director gave a presentation in regards to Radnor Fire Company Ambulance Division, Financial Analytics at the following link <http://www.radnor.com/AgendaCenter/ViewFile/Agenda/06272016-1015> on page 43. Eamon Brazunas, Administrative Director – Radnor Fire Company gave a brief background of the Fire/EMS status and goals. There was an in depth discussion amongst the Commissioners and Radnor Fire staff. It was agreed amongst the Commissioners that staff will continue to work with Radnor Fire - Ambulance Division to find how to proceed and possible solutions.

Public Comment

Leslie Morgan, Farm Road – She commented about the amount of gross uncollectable money was initially put over and how much was collected.

Carolyn Allen, Senator Leach’s Office – She commented that she would be happy to orchestrate a meeting with the Township and Fire Company with members of her office.

PUBLIC WORKS & ENGINEERING

B. Resolution #2016-78 - Authorization to Reject Sealed Bids Received for the Radnor Memorial Library Expansion and Upgrade, and Authorization to Re-bid

Martin Kimmel explained that the bids received on the RML expansion and renovations are well in excess of the amounts budgeted. Unfortunately, because of Pennsylvania Law regarding bidding, Multi-Prime Contracts and the so called Prevailing Wage rules, Municipal projects are quite risky, and the final cost is not known until the last possible minute.

The construction cost estimates prepared by a third party included contingency for these risks, however the actual bids received consumed such contingencies and more. Since the receipt of the

bids, a variety of research has been conducted within the bidding rules to dissect the bids in hope of determining the cause. Here are the basic conclusions and recommendations:

1. We are recommending that the bids be rejected and that the project be rebid with some scope modifications that follow.
2. First, market conditions at the time of bidding turned out to be extremely unfavorable to the project and other projects being bid over the last 2-3 months. A symptom of a recovering robust economy following and extreme downturn is that the Subcontractor Market is over worked and understaffed. Thus the pricing in all subcontracts (which make up about 85% of the project cost) has spiked. This is believed to be the primary issue for this project and it is hoped and believed to be temporary in nature such that a rebid will likely come closer to normal. There is no way to guarantee that the market will recover fully, but our hope and expectation is that it will absorb a substantial part of the gap.
3. Second, the bidding coincided with the Public School Market “Summer Work” which has the same public, low-bid contractors in their peak season. A fall rebid will correct for this.
4. Additional scope was added through the Township approval process at the very end of the project including:
 - Storm Water / Rain garden requirements
 - Clearance height requirements for Addition
 - Reduced number of columns in parking lot
 - Fire Department Connection and Standpipe system
5. We are scouring the project for any other design scope that was added during the final stages to correct as needed.
6. We will be looking for Value Engineering and scope reductions that can be implemented that do not affect the overall usability of the project.
7. As a last tool, we will identify other scope items that can be held out as bid alternates to control the final cost that will include among other things, isolating one or more of the additions.

There was a brief discussion amongst the Commissioners, Mr. Kimmel and staff. Commissioner Higgins made a motion to approve, seconded by Commissioner Booker. Motion passed 7-0.

C. Ordinance #2016-08 – (Introduction) - Amending Certain Provisions Of Ordinance 1987-19 As Incorporated In The Radnor Township Code Under Article I “County Disposal Agreement,” §240-11.C. “Joint Cooperation Agreement,” Subsection C. To Renew Its Agreement With The County Of Delaware, Pennsylvania For Regulating The Disposal Of Municipal Solid Waste From The Township Set To Expire On April 7, 2017 For An Additional Twenty-Five (25) Years

Mr. Norcini explained that the Delaware County Solid Waste Authority has contacted the municipalities that use their solid waste facilities in regards to an extension of their disposal contract. They County is requesting that we amend our current ordinance to extend our contract

for an additional twenty five years starting in 2017. This allows the County to plan for future needs, and provides the Township with a stable means of disposing of solid waste. The contract can be cancelled, should the Township wish to do so, as noted in the Ordinance. Solicitor Rice has prepared the Ordinance based on the Township's and County's requirements.

Commissioner Higgins made a motion to introduce, seconded by Commissioner Schaefer.

Public Comment

Sara Pilling, Garrett Avenue – She suggested that we need to educate more about recycling in particular to the student rentals.

There was a brief discussion amongst the Commissioners and Staff.

Commissioner Ahr called the vote, motion passed 7-0.

D. Resolution #2016-79 - Award of the Design of the Highview Outfall Project

Mr. Zienkowski commented that he would ask for the Board to vote not in favor of the above referenced resolution as it is proposed to award the project to CH2M and it was his understanding that they would not be awarded any work because they are the firm that oversees the Stormwater Management Program in the Township. There was a brief discussion amongst the Commissioners and staff in regards to it being an organizational conflict of interest.

After a brief discussion, the Board chose to take no action on the above resolution.

E. Update on the School Lane/Radnor Middle School/ South Wayne Avenue Storm Sewer Design Project, from Gannett Fleming

Roger Phillips, Township Engineer explained that based upon the result of the due diligence investigation, the following conclusions are made to Radnor Township:

1. There are at least 16 utility crossings that would need to be resolved to achieve the proposed connection. Many of the utility owners have indicated that their historical records are insufficient with regards to existing depths and would require the Township to complete a subsurface investigation to confirm/identify the missing information at the cost of the Township.
2. The utility conflicts involving Verizon and AT&T would involve the relocation of fiber optic duct banks, and these utility are typically not inclined to relocate their facilities due to the significant costs involved. The fiber optic duct banks cross School Lane to the west of the existing inlet leading into the Middle School system. Any proposed storm sewer alignment that connects into this inflow point would be impacted by this crossing.
3. Per the CH2M memorandum, the proposed 36" RCP storm sewer connection would reduce the 2-year, 24-hour flood volume in the vicinity of the Middle School by around 65%. Due to the above mentioned site constraints, reducing the size of the conveyance piping may be a future alternative that the Township may wish to consider. Please note that we would not recommend

reducing the size of the conveyance pipe without further study of the model prepared by CH2M to determine the relative effect on flood volume. Even without the benefit of the CH2M model, we would expect that any reduction in the conveyance piping diameter would result a smaller percentage of the 2-year, 24-hour storm flood volume being managed. Additionally, the reduced size conveyance piping will require many of the same utility conflicts to be resolved.

At this time, we would not recommend the implementation of this project and creating design documents for Radnor Township due to the anticipated expense of the utility relocation while reducing the realized Stormwater benefit. There was a discussion amongst the Commissioners and staff in regards to the findings by Gannett Fleming. Mr. Zienkowski commented that there have been studies since 1920 and he is not sure of any projects that have been done since that time, there has to be a time that we stop spending tax payer money on continuing to look and try to push this through.

Commissioner Higgins made a motion that it is the sense of the Board of Commissioners that further engineering and study of the School Lane/Radnor Middle School/South Wayne Avenue Storm Sewer Design Project is not warranted and therefore staff and consultants shall spend no more time or money on said project as detailed in the Gannett Fleming memo of June 22, 2016, seconded by Commissioner Curley. Motion passed 4-3 with Commissioners Booker, Ahr and Schaefer opposed.

PUBLIC SAFETY

Commissioner Schaefer announced that Wednesday, June 29th at 6:30 PM here at the Township Building there will be an Active Shooter Seminar. Members of the Radnor Police Department will present the following discussion topics:

- Ideology and Methodology of the Active Shooter
- Lone Wolf Attack Theories
- Radnor Police Department Responses to an Active Shooter Event
- What should you do if you are involved in an Active Shooter Event

LIBRARY

None

PUBLIC HEALTH

Commissioner Nagle commented that Larry Taltoan has been providing excellent briefs which have been released by the State Department of Health on the Zika Virus. The material is available on the State website as well as a link will be added on the Township website.

PERSONNEL & ADMINISTRATION

None

COMMUNITY DEVELOPMENT

None

PARKS & RECREATION

Commissioner Nagle announced that there is an upcoming Clem Macrone Park groundbreaking on Monday, July 4th at 12:15 PM. There was also an excellent turnout at the Great American Backyard Campout this past weekend.

Old Business

None

New Business

Commissioner Nagle commented that he has received phone calls about Radnor Township not having an electronic recycle event. Staff will look into the possibility of hosting an event.

Sara Pilling commented that MOM's in Lower Merion hosts an electronic collection each year in the spring.

Commissioner Higgins commented about the sidewalk on Lancaster Avenue beginning around the Bateman Gallagher Post to Chamonix Road that is in desperate need of repair.

Public Participation

None

There being no further business, the meeting adjourned on a motion duly made and seconded.

Respectfully submitted,

Jennifer DeStefano