

TOWNSHIP OF RADNOR
Minutes of Public Meeting of December 14, 2015

The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Commissioners Present

James C. Higgins, President

Richard F. Booker

Donald Curley

Lucas A. Clark

John Fisher, Vice President

John Nagle

Elaine Schaefer

Also Present: *Robert A. Zienkowski, Township Manager; John Rice, Township Solicitor; William White, Finance Director; Robert V. Tate, Assistant Finance Director; Kevin Kochanski, Director of Community Development; Steve Norcini, Director of Public Works; William Colarulo, Superintendent of Police; Tammy Cohen, Director of Community Programming and Recreation; Officer Raymond Matus; Dammond Drummond,, Traffic Engineer; Roger Philips, Township Engineer and Jennifer DeStefano, Executive Assistant to the Township Manager.*

President Higgins called the meeting to order and led the assembly in the Pledge of Allegiance

Notice of Executive Session on December 14, 2015

All commissioners were in attendance at the December 14, 2015 executive session; where matters of personnel, litigation and real estate were discussed.

Approval for the Conditional Offers of Employment to three (3) Police candidates and the approval for their Physical Examination and psychological examinations

Superintendent Colarulo commented that after a very intense interview process he respectfully requests the approval for the Conditional Offers of Employment to Sean Patterson, Stephanie Racht and Brady McHale pending a physical examination and psychological examination.

Commissioner Fisher made a motion to approve the conditional offer of employment for Sean Patterson, Stephanie Racht and Brady McHale, seconded by Commissioner Nagle. Motion passed 7-0.

2. Public Participation

Marty Costello – He commented in regards to the wall of honor that will be dedicated this spring. He requested if the Board of Commissioners would please help advertise this event.

Toni Bailey – She thanked representatives from Radnor Police and the Township as well as everyone who helped organize and attended the informational meeting which was held on December 7, 2015 in regards to Villanova University creating an armed police department.

Paul Perot – He commented in regards to the proposed contributions to Radnor Memorial Library.

John Statts – He commented in regards to his disagreement with changes made to the rental housing fee schedule.

Mr. Zienkowski presented the Board with a check in the amount of \$20,000 from Chanticleer (\$2,000 towards K-9 and \$18,000 towards tree maintenance and planting).

3. Consent Agenda

a) Disbursement Review and Approval: 2015-11C, 2015-11D, 2015-12A

b) Approval of the 2016 Township Holiday Schedule

c) Approval and Acceptance of the 2016 Meeting Dates

d) Approval and Acceptance of meeting minutes – November 9, 2015; November 16, 2015 & November 23, 2015

e) Consideration of a Motion to Approve the Certificate of Appropriateness:

• HARB-2015-20 – 314 Louella Avenue - Demolish deck. Build new 1 story addition. Build new rear porch. New oval window on front elevation. Replace kitchen windows. New windows at addition. New basement egress door. Demolish rear chimney, save stone for new fireplace in the family room.

• HARB-2015-21 – 423 St Davids Road – Enclose first floor porch creating a new mudroom.

• HARB-2015-22 – 215 Midland Avenue – Remodel and addition.

f) Staff Traffic Committee Meeting Minutes - November 18, 2015

g) Authorization – Authorization to Receive Bids for street light and traffic signal maintenance

h) Resolution #2015-125 - Amending Resolution 2015-113 Authorizing the Township to Enter into an Agreement with the Woodlynde School for Gymnasium Usage for the 2015-2016 Winter Seasons for the Radnor Youth Basketball and Gryphon Volleyball Programs

Commissioner Schaefer requested for item c to be removed. Commissioner Fisher made a motion to approve the consent agenda excluding item 3c, seconded by Commissioner Booker. Motion passed 7-0.

c) Approval and Acceptance of the 2016 Meeting Dates

Commissioner Schaefer requested that a second meeting be added to the month of June. She has request that the meetings in June be set for June 13th and June 27th and striking the June 20th meeting. There was a brief discussion amongst the Commissioners.

Commissioner Fisher made a motion to set the meeting schedule in June to the 13th and 27th of June 2016, seconded by Commissioner Schaefer. Motion passed 5-2 with Commissioners Booker and Curley opposed.

Commissioner Higgins requested for the Commissioners to consider meeting in subcommittees so that the meeting times of regular meetings can be held to an 11:00 PM stop time. There was a discussion amongst the Commissioners in regards to holding subcommittee meetings.

4. Committee Reports

PERSONNEL & ADMINISTRATION

A. St. Davids Nursery Presentation Proposal to Improve and Operate the Willows Mansion – Discussion with the Board of Commissioners

Wade McDevitt made a brief presentation proposing St. David's Nursery School moving to the Willows Mansion and partnering with Radnor Township.

There was a discussion amongst the Commissioners and staff in regards to traffic, security for children, potentially going out for RFP for others interested and public use of the park. Commissioner Fisher made a motion to allow administration to continue to work constructively with St. David's Nursery and bring details in a written proposal of their plan as well as a proposed lease back to the Board in January, seconded by Commissioner Schaefer.

Public Comment

Katrina Oglby, Orchard Way – She commented with a few concerns regarding traffic and parking.

Maggie McWilliams – She is in full support of the proposed project.

Mr. Prabhu, Calverese Lane – He is generally in support of the project but is concerned with the tight timeframe.

Commissioner Higgins called the vote, motion passed 5-2 with Commissioners Clark and Curley opposed.

B. Van Rossum RTK Settlement Agreement

Commissioner Fisher made a motion to approve, seconded by Commissioner Curley.

Township Solicitor gave a brief background of the proposed settlement agreement. There was a brief discussion for clarity purposes.

Commissioner Higgins called the vote, motion passed 7-0.

FINANCE & AUDIT

C. Ordinance #2015-20 – (Adoption) - Adoption of the final Comprehensive Budget for 2016 (v2) which includes appropriations for 2016, the Five-Year Capital Plan and Five-Year Forecast, and establishing the Township Real Estate Tax and Sanitary Sewer Rates for 2016

Commissioner Fisher made a motion to adopt, seconded by Commissioner Nagle.

Bill White, Finance Director gave a brief presentation which can be found on the Township website at: <http://www.radnor.com/DocumentCenter/Home/View/11930>.

There was a discussion amongst the Commissioners in regards to the proposed 2016 budget; Mr. Zienkowski also commented in regards to the budget and thanked the Department Heads and all Staff members.

Public Comment

Jane Galli, Barcladen Road – She commented in regards to the Stormwater infrastructure at Villanova University and the potential impacts on Radnor Township. She also thanked the Police Department and stated that they are worth every penny spent.

Commissioner Higgins called the vote, motion passed 4-3 with Commissioners Clark, Booker and Curley opposed.

D. Resolution #2015-127 – Authorization to Engage Zelenkofske Axelrod LLC as Independent Auditors for a Three Year Engagement

Commissioner Fisher made a motion to approve, seconded by Commissioner Nagle.

Mr. White, Finance Director and Mr. Tate, Assistant Finance Director gave a brief background on the proposed resolution. There was a brief discussion amongst the Commissioners and staff.

Commissioner Higgins called the vote, motion passed 7-0.

E. Resolution #2015-126 - Establishing the wage and salary schedule for 2016

Commissioner Fisher made a motion, seconded by Commissioner Curley. There was a brief discussion in regards to clarification of the proposed resolution. Commissioner Higgins called the vote, motion passed 6-0 with Commissioner Booker abstaining.

F. Ordinance #2015-25 – (Introduction) Amending Chapter §44 of the Township Administrative Code – Investment Policy

Commissioner Fisher made a motion to introduce, seconded by Commissioner Schaefer.

Mr. White gave a brief background in regards to the proposed ordinance. There was a brief discussion amongst Commissioners in regards to the proposed amendments of the policy as well as CARFAC reviewing the amended policy. Mr. White commented that he will push the introduction of the ordinance to the first meeting in January so that CARFAC will have ample time to review the proposed amendments and requested changes by Commissioner Higgins. Commissioner Fisher withdrew his motion.

COMMUNITY DEVELOPMENT*G. White Dog Café Settlement Agreement*

Tabled from the agenda.

PUBLIC SAFETY*H. Ordinance #2015-21 (Adoption) - Amending Chapter 262, Towing Ordinance to increase the hooking fee, increase the maximum cost of towing flat fee per hour, add a standard cleanup fee, increase the fee for storage costs, establish a Police Administration fee, revise the requirements and regulations for non-consent towing operators and duty towing operators, increase the yearly towing license fee, provide for penalties for violation of this chapter*

Commissioner Schaefer made a motion to adopt, seconded by Commissioner Fisher.

There was a brief discussion amongst Commissioners in regards to the proposed fees.

Public Comment

David Money, S. Roberts Road – He commented with his concerns with the proposed ordinance.

Superintendent Colarulo, Officer Matus and Solicitor Rice briefly discussed the ordinances proposed fees.

Commissioner Higgins called the vote, motion passed 6-1 with Commissioner Booker opposed.

I. Ordinance #2015-22 – (Adoption) - Authorizing a “No Parking Any Time” sign to be installed on Conestoga Road at South Wayne Avenue

Commissioner Schaefer made a motion to adopt, seconded by Commissioner Clark. Motion passed 7-0.

J. Ordinance #2015-23 – (Adoption) - Authorizing a new stop sign to be installed on Galer Road at Loudan Lane

Commissioner Schaefer made a motion to adopt, seconded by Commissioner Clark. Motion passed 7-0.

K. Ordinance #2015-24 - (Adoption) - Rescinding Ordinance #1259 dated April 27, 1965, for the 2 hour parking on Gallagher Road

Commissioner Schaefer made a motion to adopt, seconded by Commissioner Nagle. There was a brief discussion in regards to the reason for the change. Commissioner Higgins called the vote, motion passed 7-0.

PUBLIC WORKS & ENGINEERING

None

PARKS & RECREATION

Commissioner Nagle announced that next week the winter/spring recreation brochure will be available to the public. Commissioners also commented on the Santa Delivery that was this past weekend and the tremendous job done by all.

LIBRARY

None

PUBLIC HEALTH

None

Old Business

None

New Business

Commissioner Curley discussed that he would like to see the mission and the ordinance for the Stormwater Advisory Committee be modified as well as discussed if the group should be an advisory board or technical board. He would like to see the number of members reduced as well as the Ward requirement removed and make it watershed based. There was an in depth discussion amongst the Commissioners and staff in regards to how to proceed forward with the Stormwater Advisory Committee. There was agreement from the majority of the board to have the Solicitor amend the Stormwater Advisory Committee resolution to remove the ward restrictions for members and bring it back at the next meeting.

Public Participation

Jane Galli, Barcladen Road – She thanked the Commissioners that were in attendance at the public meeting held on December 7th in regards to arming of a Police Department at Villanova University.

There being no further business, the meeting adjourned on a motion duly made and seconded.

Respectfully submitted,

Jennifer DeStefano