

Citizens Audit Review & Financial Advisory Committee
February 20, 2013, 7:00 p.m.
Radnor Township Municipal Building
Administration Department, 2nd Floor
301 Iven Avenue, Wayne, PA 19087

Meeting Minutes

The meeting was called to order by the Finance Director Bill White at 7:00pm. The meeting was attended by Karl Bupp, Mark Blair, Jerry Linden, Leigh Gourmand, Jim Bowes, Laurent Chardonnet, Joe Ellis, and Michael Antonoplos. Mr. Ed Caine was unable to attend. Township staff members present were Bob Tate, Township Assistant Finance Director, Bill White, Township Finance Director, Robert Zienkowski, Township Manager and Tammy Cohen, Director of Recreational Programming. Also in attendance were representatives from Cresa, the firm that the township engaged to prepare a land inventory and valuation study. There were no members from the public present.

The Committee discussed the following items:

1. **Approval of Minutes:**
 - a. Public Meetings:
 - i. January 20, 2013 Meeting minutes – Approved 8-0-1 (Mr. Antonoplos noting his abstention since he was not at the January meeting).
2. **Executive Session:** CARFAC made a motion to go into executive session to discuss matters of litigation and real estate at 7:02pm. CARFAC concluded their executive session portion of the meeting at approximately 10:00pm.
3. **Working Group Updates:**
 - a. **Planning Update** – No specific update due to time constraints
 - b. **Operations Update** – No specific update due to time constraints
 - c. **Audit** – Karl Bupp notified the Committee that he will be moving from the Operations working group to the Audit working group and work with Ed Caine to make sure that this group continues its function to review the audit progress and results.
4. **General Discussion:**
 - a. Chairman Karl Bupp announced to the Committee that he will be stepping down as Chairman noting that he has enjoyed the time as Chair, but like any good working body, that change in leadership and perspective is a positive move. Consequently, Mr. Bupp noted that he will be making a recommendation to appoint Mr. Blair as Chair at the next CARFAC meeting and that any other interested candidate should notify the Committee.
5. **Public Participation:** No members from the public were present.

Being no further business, the meeting was adjourned at 10:10 p.m.