

Citizens Audit Review & Financial Advisory Committee
July 19, 2012, 7:00 p.m.
Radnor Township Municipal Building
Finance Department, 2nd Floor
301 Iven Avenue, Wayne, PA 19087

Meeting Minutes

The meeting was called to order by the Committee Chair, Karl Bupp, at 7:00 p.m. The meeting was attended by Karl Bupp, Mark Blair, Jim Bowes, Ed Caine, and Jerry Linden. Messrs. Chardonnet and Ellis and Ms. Gourmand did not attend due to scheduling conflicts. The meeting was also attended by Bill White, the Township's Finance Director and Bob Tate, Assistant Finance Director. Mr. Bupp noted that Mr. Novak had resigned his membership on the Committee. No members of the public attended.

The Committee agenda was as follows:

1. Approval of Minutes

- a. June 14, 2012 Meeting – approved.

2. Working Group Updates:

- a. Planning Group: Pension / OPEB Project Update

Mr. Bowes reported on the Program Committee's efforts with respect to the Pension and OPEB liabilities. Mr. White reported that the Commissioners had passed a resolution authorizing funding up to \$2 million of OPEB, Capital Improvements and Compensated absences from surplus.

- b. Audit Group:

Mr. Caine reported on behalf of the Audit Group regarding the significant accomplishment of delivering the Township's Comprehensive Annual Financial Report for the year ended December 31, 2011 and the upcoming RFQ for Township Auditor. Messrs. White and Tate reported that the Financial Policy handbook was on track to be completed in the August/September timeframe.

- c. Business Process Group:

Mr. Bupp reported for the Business Process Group. The Committee discussed Act 511 revenue, including advice received from counsel as to the appropriateness of the 3 mill rate.

Mr. White reported on the Open Space audit process. Mr. White advised that CRESA Partners had completed Phase I and was beginning Phase II. The CRESA work would result in an Opinion of Value (as distinguished from an appraisal).

3. Committee of the Whole Items:
 - a. June Finance Monthly Report Review – Mr. White discussed the attached report.
 - b. 2013 Budget Process Overview and Future Meetings Dates – The upcoming calendar was discussed. It was suggested that the CARFAC meet with the Commissioners' Finance Subcommittee on September 19th and that the CARFAC meet on August 23rd.
 - c. The meeting dates approved included: August 23, September 19, October 10, November 14, and December 5
4. Public Participation – No members of the public participated.


There being no further business, the meeting adjourned at approximately 9:30 p.m.

FINANCE DEPARTMENT
Monthly Report
General Fund and Sewer Fund
As of June 30, 2012



Prepared by: William M. White
Finance Director

INTEROFFICE MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: WILLIAM M. WHITE, FINANCE DIRECTOR 
SUBJECT: JUNE MONTHLY FINANCIAL REPORT
DATE: 7/17/2012
CC: ROBERT A. ZIENKOWSKI, TOWNSHIP MANAGER



Monthly Financial Report

Overview: This report is meant to answer the following questions with regard to the Township's General and Sewer Funds

- Are the revenue and expense activities where we thought they would be?
- How are the revenue and expense activities comparing to prior years YTD?
- What are the remaining major items that might cause variations from budgeted amounts?
- Grant Update: A progress summary of all open Township grants
- Right-to-Know Report: A listing and cost estimate of 2012 RTK requests [NEW in May]

Are the revenue and expense activities where we thought they would be?

	General Fund			Sewer Fund		
	Estimate	Actual	Variance	Estimate	Actual	Variance
Year-to-Date						
Revenues	\$ 19,724,686	\$ 22,485,379	\$ 2,760,693	\$ 5,275,895	\$ 4,784,787	\$ (491,107)
Expenditures	11,181,309	11,179,919	1,390	2,289,102	2,266,034	23,068
Net Fund Transfers	(901,603)	(1,993,046)	(1,091,443)	-	-	-
Excess/(Shortfall)	\$ 7,641,774	\$ 9,312,414	\$ 1,670,640	\$ 2,986,793	\$ 2,518,753	\$ (468,040)
Full Year Estimate						
	Budget	Forecast	Variance	Budget	Forecast	Variance
Revenues	\$ 27,570,243	\$ 29,841,427	\$ 2,271,184	\$ 5,526,464	\$ 4,979,045	\$ (547,419)
Expenditures	24,452,671	23,783,177	669,494	5,138,507	5,069,807	68,700
Net Fund Transfers	(3,372,289)	(3,372,289)	-	-	-	-
Excess/(Shortfall)	\$ (254,717)	\$ 2,685,961	\$ 2,940,678	\$ (2,707)	\$ (481,426)	\$ (478,719)

Significant Variance Notations:

- General Fund Tax Revenues: The significant positive variance in the year-to-date and full year forecast is the result of better than expected Act 511 revenues including: *Business Privilege Taxes* (projected to be 123% of original estimates), *Reality Transfer Taxes* (projected to be 109% of original estimates), *Act 511 Audit revenues* (projected to be 155% of original estimates).
- General Fund Permit Revenues: Community Development revenues are doing much better than expected as a result of *a one-time, large project receipt* from May.

**FINANCE DEPARTMENT MEMORANDUM
RE: MONTHLY FINANCIAL REPORT**

- General Fund Other Revenues: All other revenues *appear to be slightly above or at projected estimates* to-date with similar results forecasted through the remainder of the year.
- General Fund Expenditures: The following table represents a breakdown of variance percentages by Expenditure Category. The Protection of Persons & Property is tracking above the budget due to *retirement payouts in excess of \$300,000* that were unbudgeted:

Expenditure Category	YTD Budget vs. Actual Variance % ¹	Full Year Forecast Variance % ²
General Government	10.7% - Positive	90%
Protection of Persons & Property	(8.9%) - Negative	100%
Public Works	2.4% - Positive	97%
Parks & Recreation	14.3% - Positive	92%
Contributions, Refunds, Other	0.01% - Positive	100%
Insurances, Payroll Liabilities and Retiree Benefits	2.6% - Positive	99%

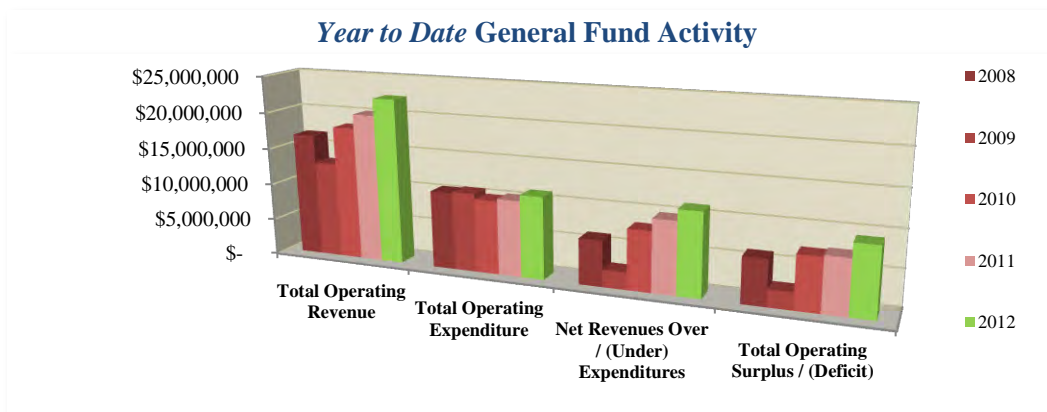
Footnotes:

1. The YTD Budget vs. Actual Variance is a comparison of the actual expenditures to-date versus what we expected them to be through the reporting period. For example, through June, we have processed 13 out of 26 payrolls for the year, so we would expect actual payrolls to be 50% of the full year budget. This analysis is done for each line item in the fund.
2. Full Year Forecast Variance is comparing the Board approved budget (as amended) to the updated full-year forecasted activity. For example, if a variance is less than 100%, at this point, it is expected to come in under what has been budgeted.

- General Fund Net Transfers: The year-to-date variance is the result of timing differences resulting from transfers from the General Fund to the Police Pension Fund earlier in 2012 than in prior years. As noted in the full-year forecast, these timing differences will balance by the end of the year.
- Sewer Rent Revenues: Are down significantly from original estimates as a result of two significant variance items: (1) *2011 water usage was down* from 2010 which was the basis for the 2012 estimated revenue, and (2) several *large accounts are unpaid to-date*. The Finance Department is working with those customers on resolving the issues.

How are the revenue and expense activities comparing to prior years (YTD)?

General Fund:



**FINANCE DEPARTMENT MEMORANDUM
RE: MONTHLY FINANCIAL REPORT**

Significant Variance Notations:

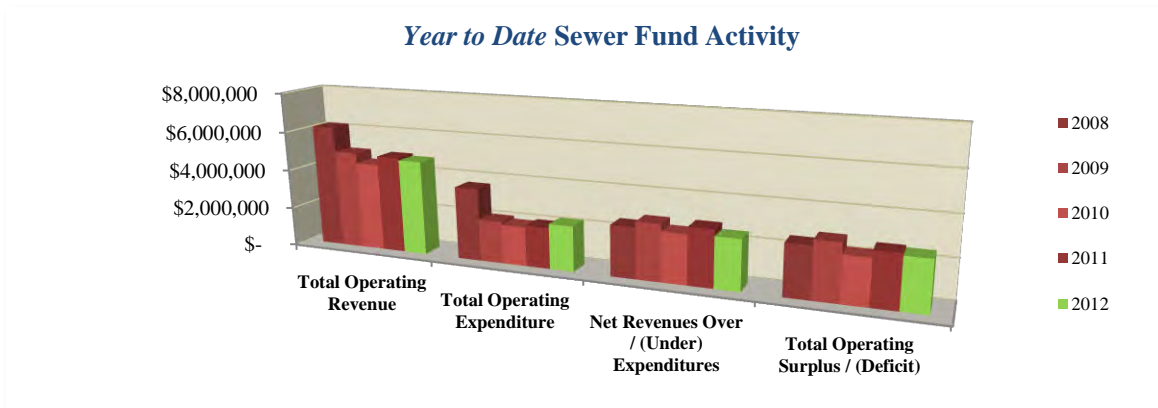
- Revenues: *Up \$2,330,314* or 11.6% over 2011 year-to-date. In total, the 2012 tax revenues are up by \$1,559,140 (or 8.9%) versus this point in 2011. Permits and Licenses are up \$692,858 (or 68.2%) and Other Sources are up \$78,316 (or 4.8%).
- Expenditures: The table below compares the year-to-date expenditures by expense category. Please see the associated table footnote. For the same reason that the 2012 expenditures are exceeding the budget, the Protection of Persons and Property has increased due to *Police retirement leave payouts* in 2012 that did not occur in 2011.

Expense Category	Expense Increase/ (Decrease) over 2011	Less: Expense Change Resulting from Change in Accounting ¹	Net Increase/ (Decrease) in expense over 2011
General Government	\$ 158,989	\$ 161,406	\$ (2,417)
Protection of Persons & Property	2,085,893	1,714,878	371,015
Public Works	389,564	670,309	(280,745)
Parks & Recreation	218,055	235,645	(17,590)
Contributions, Refunds & Other	(380,249)	-	(380,249)
Insurance, Payroll Liabilities & Retiree Benefits	(2,061,646)	(1,972,238)	(89,408)
Subtotal Before Transfers	\$ 410,606	\$ 810,000	\$ (399,394)
Net Transfers	-	(810,000)	810,000
General Fund Total	\$ 410,606	\$ -	\$ 410,606

Footnote:

1. As has been reported throughout 2012: Year over year expense comparisons are skewed due to the significant changes in how payroll liabilities and benefits are accounted for. Specifically, in November 2011, the accounting of those expenses changed from a lump-sum for all departments' method, to a more accurate cost accounting method of charging the various departments for their share of those costs. However, the *bottom-line* comparisons are still relevant since the accounting change represents a reclassification of expenditures.

Sewer Fund:



Significant Variance Notations:

- Sewer Rent Revenues: As compared to 2011, the sewer rent revenues are down \$113,237. As noted earlier in the report, this decrease in revenue is the result of (1) a drop in water consumption and (2) several large delinquencies in which the Township is working on resolving.
- Sewer Fund Expenditures: Expenses for the fund are up \$199,997 over 2011 as a result of (1) increased capital expenditures for emergency repairs and (2) increased payroll allocation as included in the 2012 budget discussion.

**FINANCE DEPARTMENT MEMORANDUM
RE: MONTHLY FINANCIAL REPORT**

What are the remaining major items that might cause variations from budgeted amounts?

(this listing is subject to change and is not meant to encompass all possible variation items)

- **Mercantile Taxes:** The filing deadline is August 30, 2012. Until that time, the estimates for this particular revenue source are subjective (current full year estimate is \$1,251,398).
- **Local Services Taxes:** These taxes are due quarterly and therefore are subject to fluctuation between now and the end of the year with two quarters remaining (current full year estimate is \$852,176 and YTD actual is \$515,988 before the RTSD share has been subtracted).
- **Police Overtime:** Due to sustained level of expectation from the Department and given the drop in manpower resulting from recent retirements, we have seen a steady increase in overtime which is now expected to exceed the budget over \$75,000 (current year full budget is \$80,000 with YTD expenses at \$77,983 and a full-year forecast of \$155,966)
- **Engineering Services:** Given the number of emergency storm and sanitary sewer events that have come up in the first six months, this department's budget could be subject to significant increases to cover the cost to engineer emergency solutions to issues that keep coming up.
- **Storm Sewer – Emergency Projects:** In the Resolution #2012-61 budget amendment, \$200,000 was included for emergency storm sewer repairs. Given the expense associated with correcting emergency situations, this particular item could increase significantly and change budget assumptions.
- **Sanitary Sewer – Emergency Projects:** In the Sanitary Sewer Fund, the same situation exists with failing infrastructure that has required funds to be expended unexpectedly. Given the expense associated with correcting emergency situations, this particular item could increase significantly and change budget assumptions.

Grant Update: A progress summary of all open Township grants

Grant Application Name	Application Date	Amount Requested	Tax Match	Amount Approved	Status / Notes
Library HVAC Upgrades		\$179,425.00			Letter of Intent submitted
Valley Forge to Heinz Refuge Corridor Study	4/4/2012	\$70,000.00	\$70,000.00		Pending Award
Educational Rain Garden Construction and Workshop	3/23/2012	\$2,300.00			Denied
2010 Recycling (Act 101, 902 Grant)	1/1/2012			\$75,874.00	Waiting for payment
Aggressive Driving Wave 2					Pending Award: Grant money to be awarded after program completed
Delco Municipal Energy Conservation Grant	5/25/2011	\$14,983.00	\$0.00	\$14,983.00	Closed - project completed: 6/8/12 Received PECO SmartIdeas rebate check \$7,386.88
Open Space Plan Update	4/14/2011	\$40,000.00	\$44,750.00	\$35,000.00	Open: 7/2/12 Committee meeting monthly - working on Scope of Work and Revised Budget for RFP
Radnor Activity/ Sulpizio Center	1/1/2011	\$5,000.00		\$5,000.00	Closed; Close-out Report accepted
Slip Lining and Reconnect Service Laterals around Hermitage Pumping Station	4/29/2010	\$45,000.00	\$1,500.00	\$45,000.00	Open
Willow's Cottage Energy Efficiency & Restoration/Sustainability Project	11/17/2009	\$244,044.00		\$244,044.00	Closed; One Year Follow-up Report filed
Cowan Park Renovation Project (formerly Hartford Park Trail Project)	9/1/2008	\$100,000.00		\$100,000.00	Open, extension to 12/31/12
Conestoga Road Spillway Enhancement	2/26/2008	\$50,000.00		\$10,000.00	Open, extension to 6/30/13

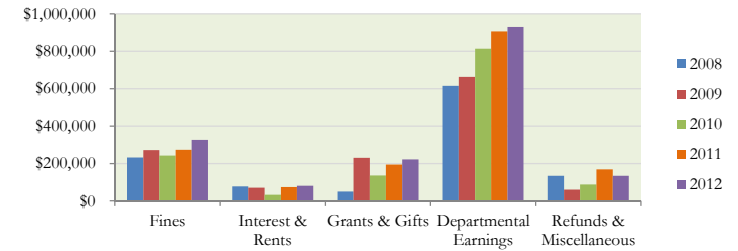
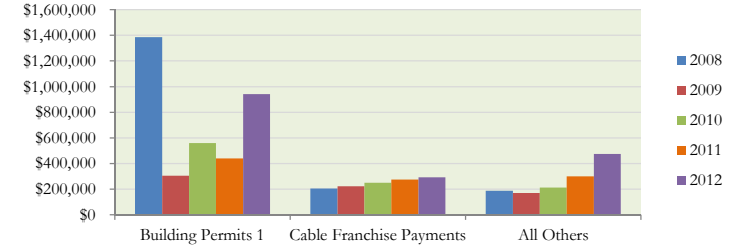
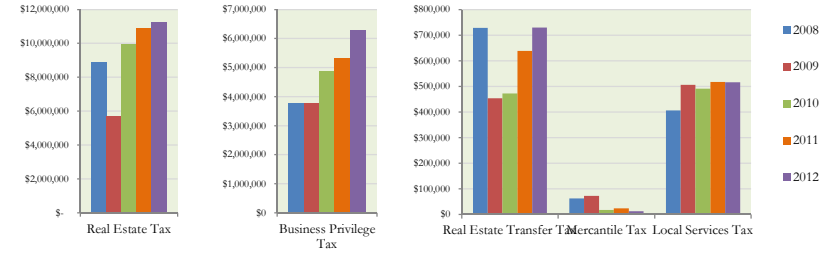
If you should have any questions regarding this information or the information included in the attached worksheets, please let me know. Thank you!

Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, June 30, 2012



Year-to-Date

	2008	2009	2010	2011	2012	\$Δ	%Δ
REVENUES							
Taxes							
Real Estate Tax	\$ 8,902,666	\$ 5,720,458	\$ 9,935,848	\$ 10,917,134	\$ 11,250,399	333,265	3.1%
Real Estate Transfer Tax	728,356	453,964	472,431	638,077	729,669	91,593	14.4%
Mercantile Tax	62,657	73,138	18,154	24,555	13,155	(11,400)	-46.4%
Local Services Tax	406,626	506,305	490,520	516,714	515,988	(726)	-0.1%
Amusement Tax	8,493	9,262	8,313	4,994	7,553	2,559	51.2%
Business Privilege Tax	3,778,352	3,759,211	4,857,682	5,327,332	6,270,419	943,086	17.7%
Mercantile Tax - Audit	-	30,184	39,725	-	40,216	40,216	n/a
Business Privilege Tax Audit	-	524,165	33,251	94,935	255,483	160,548	169.1%
Total Taxes	\$ 13,887,150	\$ 11,076,688	\$ 15,855,924	\$ 17,523,740	\$ 19,082,881	1,559,140	8.9%
Permits & Licenses							
Building Permits ¹	1,385,507	304,942	559,856	440,228	941,211	500,983	113.8%
Cable Franchise Payments	204,764	222,266	250,488	275,836	292,256	16,419	6.0%
All Others	187,123	171,154	211,437	300,123	475,579	175,456	58.5%
Total Permits & Licenses	\$ 1,777,393	\$ 698,363	\$ 1,021,780	\$ 1,016,187	\$ 1,709,045	692,858	68.2%
Other Sources							
Fines	230,926	271,441	242,613	272,427	326,197	53,770	19.7%
Interest & Rents	78,205	71,500	32,964	73,963	81,510	7,548	10.2%
Grants & Gifts	50,229	229,331	135,241	193,683	221,075	27,392	14.1%
Departmental Earnings	614,725	663,498	813,335	905,883	930,916	25,033	2.8%
Refunds & Miscellaneous	134,326	60,570	87,133	169,181	133,754	(35,427)	-20.9%
Total Other Sources	\$ 1,108,410	\$ 1,296,340	\$ 1,311,286	\$ 1,615,137	\$ 1,693,453	78,316	4.8%
TOTAL REVENUES	\$ 16,772,954	\$ 13,071,391	\$ 18,188,990	\$ 20,155,064	\$ 22,485,379	2,330,314	11.6%



¹ Building Permits Includes: Building, Mechanical, Plumbing and Electrical permit codes

Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, June 30, 2012

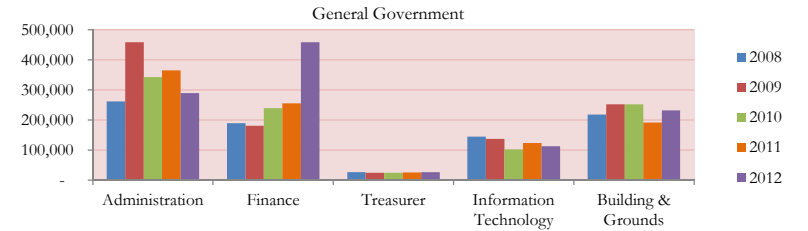


Year-to-Date

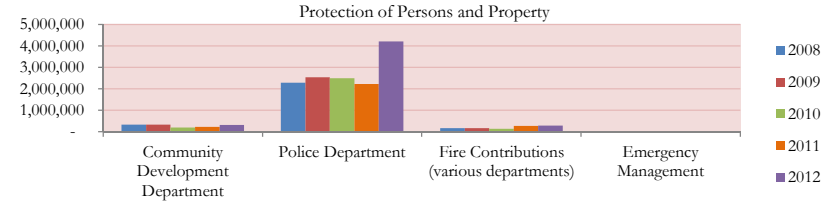
	2008	2009	2010	2011	2012	\$Δ	%Δ
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EXPENDITURES

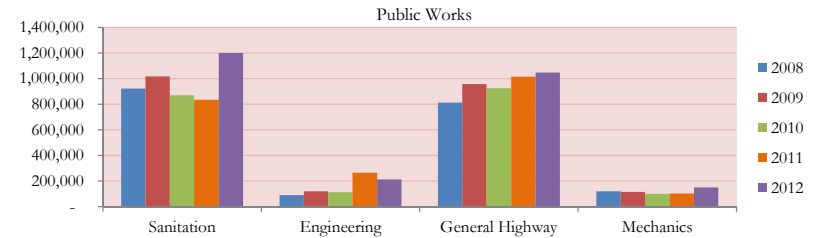
General Government							
Administration	261,669	458,692	342,257	364,865	289,267	(75,597)	-20.7%
Finance	189,584	181,259	238,797	255,205	458,948	203,743	79.8%
Treasurer	26,453	24,929	24,832	24,987	26,581	1,594	6.4%
Information Technology	144,758	137,436	102,428	123,586	112,511	(11,074)	-9.0%
Building & Grounds	217,933	252,134	252,038	191,845	232,168	40,323	21.0%
Total General Government	\$ 840,396	\$ 1,054,450	\$ 960,352	\$ 960,488	\$ 1,119,476	158,989	16.6%



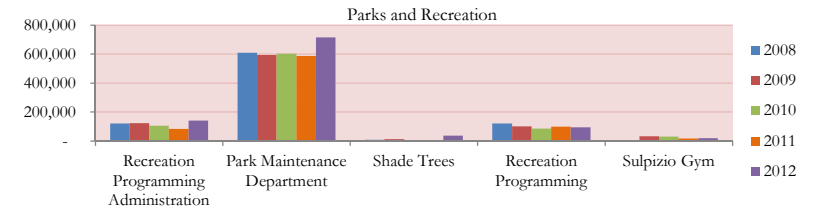
Protection of Persons & Property							
Community Development Department	329,611	334,617	202,301	221,540	307,912	86,372	39.0%
Police Department	2,293,424	2,546,436	2,493,320	2,228,102	4,208,908	1,980,806	88.9%
Fire Contributions (various departments)	161,317	166,521	141,623	265,677	284,273	18,596	7.0%
Emergency Management	-	-	-	-	119	119	n/a
Total Protection of Persons & Property	\$ 2,784,353	\$ 3,047,574	\$ 2,837,245	\$ 2,715,318	\$ 4,801,212	2,085,893	76.8%



Public Works							
Sanitation	921,831	1,018,347	870,672	833,768	1,199,396	365,628	43.9%
Engineering	89,883	121,151	114,094	266,905	212,231	(54,674)	-20.5%
General Highway	812,337	956,784	923,931	1,014,418	1,046,006	31,588	3.1%
Mechanics	121,116	114,833	99,841	104,359	151,381	47,022	45.1%
Total Public Works	\$ 1,945,168	\$ 2,211,114	\$ 2,008,537	\$ 2,219,451	\$ 2,609,014	389,564	17.6%



Parks & Recreation							
Recreation Programming Administration	121,123	123,670	106,753	82,817	141,641	58,823	71.0%
Park Maintenance Department	609,804	592,802	603,411	586,924	714,565	127,641	21.7%
Shade Trees	8,069	12,190	3,921	2,625	37,100	34,475	1313.3%
Recreation Programming	121,974	101,461	86,420	98,045	94,153	(3,892)	-4.0%
Sulpizio Gym	-	33,581	30,342	17,965	18,973	1,008	5.6%
Total Parks & Recreation	\$ 860,970	\$ 863,703	\$ 830,847	\$ 788,376	\$ 1,006,432	218,056	27.7%

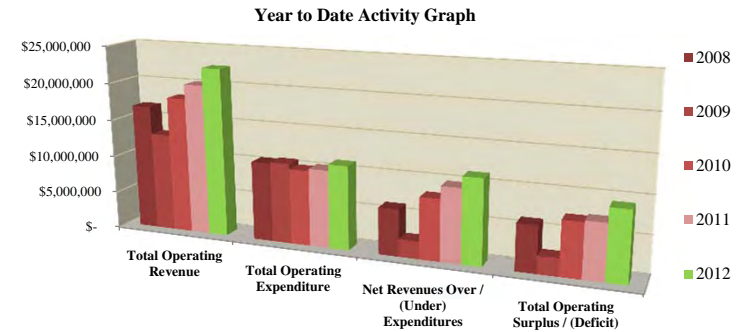
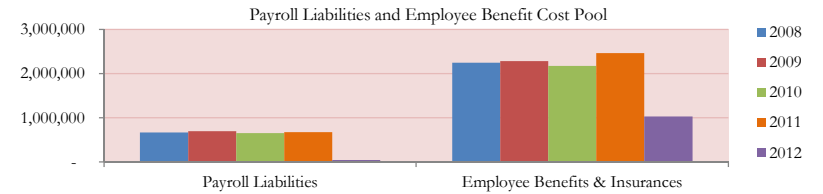
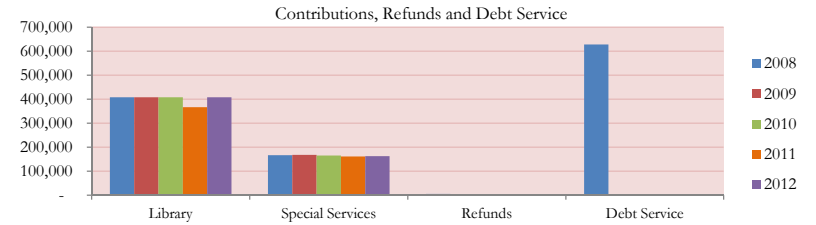


Radnor Township, PA
 Monthly Finance Report
 General Fund
 For the Month Ended, June 30, 2012



Year-to-Date

	2008	2009	2010	2011	2012	\$Δ	%Δ
Contributions, Refunds & Misc.							
Library	407,824	407,824	407,826	366,950	408,580	41,630	11.3%
Special Services	166,613	168,918	166,101	161,601	162,716	1,115	0.7%
Refunds	6,197	-	-	-	-	-	n/a
Debt Service	627,648	950	-	1,000	25	(975)	-97.5%
Total Contributions, Refunds & Misc.	\$ 1,208,282	\$ 577,692	\$ 573,927	\$ 529,550	\$ 571,321	41,770	7.9%
Insurance, Payroll Liabilities & Benefits							
Payroll Liabilities	665,657	694,237	654,804	674,243	46,037	(628,207)	-93.2%
Employee Benefits & Insurances	2,247,200	2,283,381	2,175,533	2,459,866	1,026,427	(1,433,440)	-58.3%
Total Insurance & Employee Benefits	\$ 2,912,856	\$ 2,977,618	\$ 2,830,337	\$ 3,134,110	\$ 1,072,463	(2,061,647)	-65.8%
TOTAL OPERATING EXPENDITURES	\$ 10,552,025	\$ 10,732,150	\$ 10,041,244	\$ 10,347,293	\$ 11,179,919	832,626	8.0%
NET REVENUES OVER / (UNDER) EXPENDITURES	\$ 6,220,929	\$ 2,339,241	\$ 8,147,746	\$ 9,807,771	\$ 11,305,460	1,497,689	15.3%
Transfers In from Other Funds	-	-	-	-	-	-	n/a
Transfers Out to Other Funds	(55,000)	-	(972,598)	(2,415,066)	(1,993,046)	422,020	n/a
TOTAL SURPLUS / (DEFICIT)	\$ 6,165,929	\$ 2,339,241	\$ 7,175,148	\$ 7,392,705	\$ 9,312,414	1,919,709	26.0%

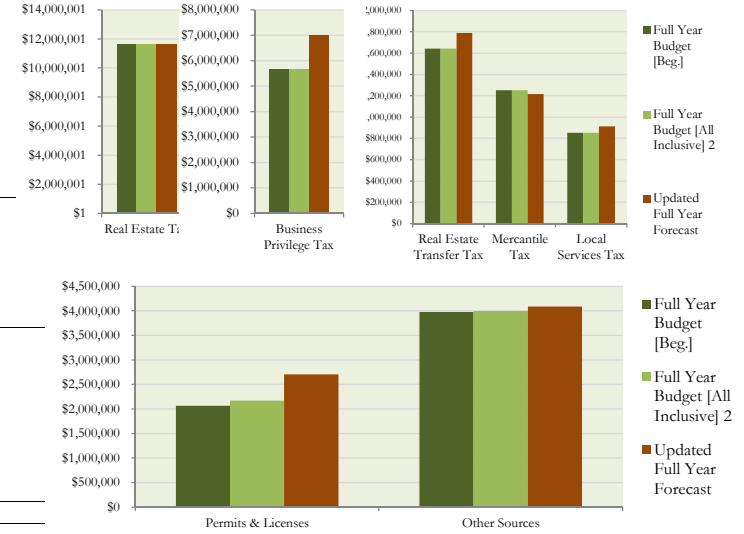


Radnor Township, PA
 Monthly Finance Report
 General Fund
 For the Month Ended, June 30, 2012



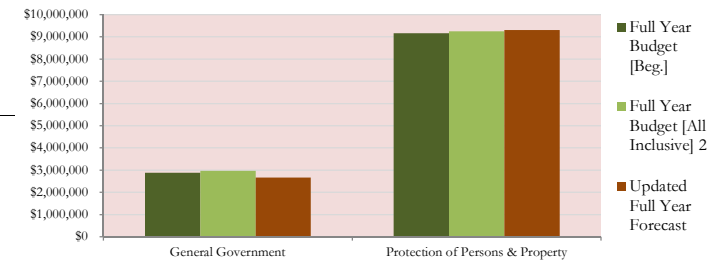
Full Year Budget v Forecast Comparison

	Full Year Budget [Beg.]	2011 Carry Forward Encumb ¹	2012 Board Approved Amendments	Full Year Budget [All Inclusive] ²	% Change	Updated Full Year Forecast	% Variance (vs. amend budget)
REVENUES							
Taxes							
Real Estate Tax	\$ 11,657,762	n/a	\$ -	\$ 11,657,762	0%	11,637,841	100%
Real Estate Transfer Tax	1,642,104	n/a	-	1,642,104	0%	1,789,334	109%
Mercantile Tax	1,251,398	n/a	-	1,251,398	0%	1,216,878	97%
Local Services Tax	852,176	n/a	-	852,176	0%	911,888	107%
Amusement Tax	37,000	n/a	-	37,000	0%	37,395	101%
Business Privilege Tax	5,665,074	n/a	-	5,665,074	0%	6,990,644	123%
Mercantile Tax - Audit	50,000	n/a	-	50,000	0%	70,216	140%
Business Privilege Tax Audit	250,000	n/a	-	250,000	0%	396,036	158%
Total Taxes	\$ 21,405,514	\$ n/a	\$ -	\$ 21,405,514	0%	\$ 23,050,232	108%
Permits & Licenses							
Building Permits	876,950	n/a	-	876,950	0%	1,322,456	151%
Cable Franchise Payments	589,956	n/a	42,840	632,796	7%	596,968	94%
All Others	597,600	n/a	60,000	657,600	10%	786,273	120%
Total Permits & Licenses	\$ 2,064,506	\$ n/a	\$ 102,840	\$ 2,167,346	5%	\$ 2,705,697	125%
Other Sources							
Fines	692,062	n/a	-	692,062	0%	693,826	100%
Interest & Rents	150,000	n/a	-	150,000	0%	167,408	112%
Grants & Gifts	1,302,441	n/a	-	1,302,441	0%	1,364,715	105%
Departmental Earnings	1,651,720	n/a	15,600	1,667,320	1%	1,629,834	98%
Refunds & Miscellaneous	180,000	n/a	5,560	185,560	3%	229,715	124%
Total Other Sources	\$ 3,976,223	\$ n/a	\$ 21,160	\$ 3,997,383	1%	\$ 4,085,498	102%
TOTAL REVENUES	\$ 27,446,243	\$ n/a	\$ 124,000	\$ 27,570,243	0%	\$ 29,841,427	108%



EXPENDITURES

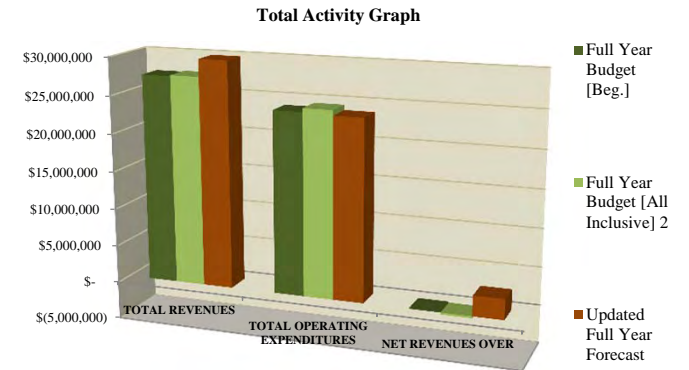
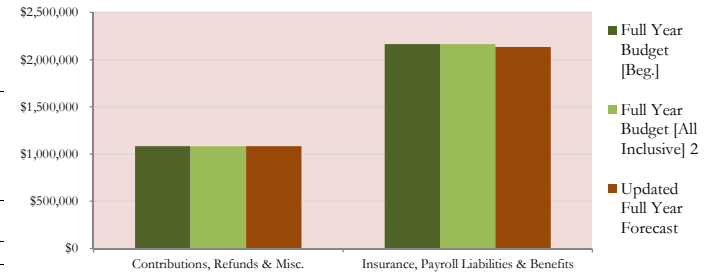
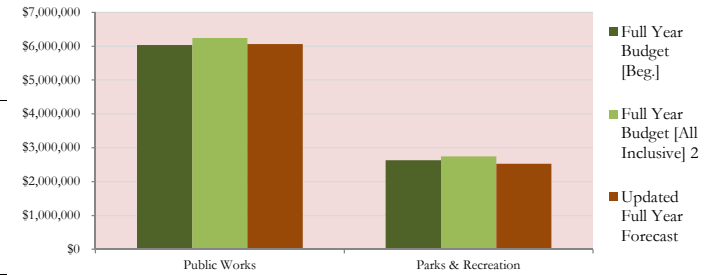
General Government							
Administration	880,711	45,695	-	926,406	5%	806,920	87%
Finance	1,111,413	24,333	-	1,135,746	2%	1,011,983	89%
Treasurer	52,996	-	-	52,996	0%	54,439	103%
Information Technology	281,155	1,547	-	282,702	1%	266,832	94%
Building & Grounds	552,017	13,816	-	565,833	3%	529,060	94%
Total General Government	\$ 2,878,292	\$ 85,392	\$ -	\$ 2,963,684	3%	\$ 2,669,235	90%
Protection of Persons & Property							
Community Development Department	835,588	7,937	-	843,525	1%	793,505	94%
Police Department	7,384,158	80,071	-	7,464,229	1%	7,572,676	101%
Fire Contributions (various departments)	938,830	6,100	-	944,930	1%	934,173	99%
Emergency Management	-	-	-	-	n/a	119	n/a
Total Protection of Persons & Property	\$ 9,158,576	\$ 94,109	\$ -	\$ 9,252,685	1%	\$ 9,300,473	101%





Radnor Township, PA
 Monthly Finance Report
 General Fund
 For the Month Ended, June 30, 2012

Full Year Budget v Forecast Comparison							
Full Year Budget [Beg.]	2011 Carry Forward Encumb ¹	2012 Board Approved Amendments	Full Year Budget [All Inclusive] ²	% Change	Updated Full Year Forecast	% Variance (vs. amend budget)	
Public Works							
Sanitation	2,738,183	46,630	-	2,784,813	2%	2,699,646	97%
Engineering	403,212	505	-	403,717	0%	419,743	104%
General Highway	2,536,794	36,685	124,000	2,697,479	6%	2,593,165	96%
Mechanics	355,374	2,011	-	357,385	1%	350,147	98%
Total Public Works	\$ 6,033,563	\$ 85,831	\$ 124,000	\$ 6,243,393	3%	\$ 6,062,701	97%
Parks & Recreation							
Recreation Programming Administration	369,952	100	-	370,052	0%	336,759	91%
Park Maintenance Department	1,712,743	18,545	-	1,731,288	1%	1,650,786	95%
Shade Trees	65,000	37,100	-	102,100	57%	102,100	100%
Recreation Programming	385,318	51,672	-	436,990	13%	363,458	83%
Sulpizio Gym	100,000	3,743	-	103,743	4%	77,827	75%
Total Parks & Recreation	\$ 2,633,013	\$ 111,160	\$ -	\$ 2,744,173	4%	\$ 2,530,930	92%
Contributions, Refunds & Misc.							
Library	840,650	-	-	840,650	0%	831,397	99%
Special Services	238,975	-	-	238,975	0%	247,945	104%
Refunds	-	-	-	-	n/a	-	n/a
Debt Service	5,000	-	-	5,000	0%	5,000	100%
Total Contributions, Refunds & Misc.	\$ 1,084,625	\$ -	\$ -	\$ 1,084,625	0%	\$ 1,084,341	100%
Insurance, Payroll Liabilities & Benefits							
Payroll Liabilities	55,000	-	-	55,000	0%	56,952	104%
Employee Benefits & Insurances	2,109,110	-	-	2,109,110	0%	2,078,545	99%
Total Insurance & Employee Benefits	\$ 2,164,110	\$ -	\$ -	\$ 2,164,110	0%	\$ 2,135,497	99%
TOTAL OPERATING EXPENDITURES	\$ 23,952,179	\$ 376,491	\$ 124,000	\$ 24,452,671	2%	\$ 23,783,177	97%
NET REVENUES OVER / (UNDER) EXPENDITURES	\$ 3,494,064	\$ (376,491)	\$ -	\$ 3,117,572		\$ 6,058,249	
Transfers In from Other Funds	-	-	-	-	n/a	-	n/a
Transfers Out to Other Funds	(3,372,289)	-	-	(3,372,289)	0%	(3,372,289)	n/a
NET REVENUES OVER	\$ 121,774	\$ (376,491)	\$ -	\$ (254,717)		\$ 2,685,960	



Footnotes:

- 2011 Carry Forward Encumbrances: These represent obligations incurred in 2011, against the 2011 adopted budget that did not occur until 2012. Therefore, the 2011 budget in which these obligations were approved against, were carried forward into 2012. The funds required to pay these obligations are encumbered against the 2011 fund balances.
- Full Year Budget [CF Enc + Amendments]: Includes the Board approved beginning budget, all 2011 carry forward encumbrances, and any Board approved amendments to the 2012 Beginning Budget

Radnor Township, PA
 Monthly Finance Report
 General Fund
 For the Month Ended, June 30, 2012



Full Year Budget v Forecast Comparison						
Full Year Budget [Beg.]	2011 Carry Forward Encumb ¹	2012 Board Approved Amendments	Full Year Budget [All Inclusive] ²	% Change	Updated Full Year Forecast	% Variance (vs. amend budget)

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Radnor Township, PA
Monthly Finance Report
General Fund
For the Month Ended, June 30, 2012



Budget v Actual : Year-to-Date							
YTD Budget [Amended]	% of Full Year Budget	YTD Actual	B v A	%	\$	Variance	%

REVENUES

Taxes							
Real Estate Tax	\$ 11,214,254	96%	\$ 11,250,399	97%		36,145	0.3%
Real Estate Transfer Tax	582,440	35%	729,669	44%		147,230	25.3%
Mercantile Tax	47,675	4%	13,155	1%		(34,520)	-72.4%
Local Services Tax	456,276	54%	515,988	61%		59,712	13.1%
Amusement Tax	7,158	19%	7,553	20%		395	5.5%
Business Privilege Tax	4,630,954	82%	6,270,419	111%		1,639,465	35.4%
Mercantile Tax - Audit	16,062	32%	40,216	80%		24,153	150.4%
Business Privilege Tax Audit	67,391	27%	255,483	102%		188,092	279.1%
Total Taxes	\$ 17,022,210	80%	\$ 19,082,881	89%	\$	2,060,671	12.1%
Permits & Licenses							
Building Permits	497,679	82%	941,211	154%		443,532	89.1%
Cable Franchise Payments	306,340	48%	292,256	46%		(14,084)	-4.6%
All Others	280,946	30%	475,579	51%		194,633	69.3%
Total Permits & Licenses	\$ 1,084,964	50%	\$ 1,709,045	79%	\$	624,081	57.5%
Other Sources							
Fines	324,433	47%	326,197	47%		1,764	0.5%
Interest & Rents	64,103	43%	81,510	54%		17,408	27.2%
Grants & Gifts	193,878	15%	221,075	17%		27,197	14.0%
Departmental Earnings	936,609	56%	930,916	56%		(5,694)	-0.6%
Refunds & Miscellaneous	98,489	53%	133,754	72%		35,266	35.8%
Total Other Sources	\$ 1,617,512	40%	\$ 1,693,453	44%	\$	75,941	-4.7%
TOTAL REVENUES	\$ 19,724,686	72%	\$ 22,485,379	82%	\$	2,760,693	14.0%

EXPENDITURES

General Government							
Administration	375,796	41%	289,267	31%		(86,529)	-23.0%
Finance	443,251	39%	458,948	40%		15,697	3.5%
Treasurer	26,077	49%	26,581	50%		505	1.9%
Information Technology	138,394	49%	112,511	40%		(25,883)	-18.7%
Building & Grounds	269,939	48%	232,168	41%		(37,771)	-14.0%
Total General Government	\$ 1,253,458	42%	\$ 1,119,476	38%	\$	(133,981)	-10.7%
Protection of Persons & Property							
Community Development Department	362,232	43%	307,912	37%		(54,320)	-15.0%
Police Department	3,772,130	51%	4,208,908	56%		436,778	11.6%
Fire Contributions (various departments)	275,280	29%	284,273	30%		8,993	3.3%
Emergency Management	-	n/a	119	n/a		119	n/a
Total Protection of Persons & Property	\$ 4,409,642	48%	\$ 4,801,212	52%	\$	391,570	8.9%

Variance Notation

To date, activity is occurring as budgeted
To date, home sales have exceeded what was anticipated
Prior years include one time audit proceeds. The filing deadline is not until August; until then, this variance will be watched
To date, LST has exceeded estimates which is an indication that employment in Radnor is up
Non material amount
The 2011 Filing deadline was May 15; the activity far exceeded what was anticipated
Township audit activities have been increased through the first 6 months of 2012
Township audit activities have been increased through the first 6 months of 2012

Permitting revenues are exceeding expectations (due largely to a one time, large project)
2012 v prior years show this revenue to be up: The negative variance is that the increase has been short of expectations YTD
Activity for the other 19 revenue codes are exceeding estimates

Activity is exceeding the pace set in prior years through May
Activity continues to outpace prior years and the expectations for 2012
This variance is a timing difference in the receipt of the Recycling grant revenue (earlier in 2012 than prior years)
Activity is occurring as budgeted
One-time deposits from the PAL and life insurance proceeds are driving this positive variance

Activity to date is occurring better than budgeted
Activity to date is occurring slightly over what was budgeted, but will be corrected in future months
Activity to date is occurring as budgeted
Contracted Services are slower in 2012 than they were in prior years (on average)
Utilities have come in lower in 2012 than in prior years on average

The positive variance is the result of lower overtime and over budgeted medical insurance expenses
The negative variance is the result of the leave payouts to the recent retirees
Fuel and insurances are slightly higher than budgeted to-date
n/a

Radnor Township, PA
 Monthly Finance Report
 General Fund
 For the Month Ended, June 30, 2012



Budget v Actual : Year-to-Date							
YTD Budget [Amended]	% of Full Year Budget	YTD Actual	B v A	%	\$	Variance	%
Public Works							
Sanitation	1,179,188	42%	1,199,396	43%		20,207	1.7%
Engineering	188,924	47%	212,231	53%		23,307	12.3%
General Highway	1,148,392	43%	1,046,006	39%		(102,386)	-8.9%
Mechanics	155,564	44%	151,381	42%		(4,183)	-2.7%
Total Public Works	\$ 2,672,069	46%	\$ 2,609,014	45%	\$	(63,054)	-2.4%
Parks & Recreation							
Recreation Programming Administration	160,869	43%	141,641	38%		(19,228)	-12.0%
Park Maintenance Department	763,308	44%	714,565	41%		(48,743)	-6.4%
Shade Trees	37,100	36%	37,100	36%		-	0.0%
Recreation Programming	175,507	40%	94,153	22%		(81,354)	-46.4%
Sulpizio Gym	37,037	36%	18,973	18%		(18,064)	-48.8%
Total Parks & Recreation	\$ 1,173,821	43%	\$ 1,006,432	37%	\$	(167,389)	-14.3%
Contributions, Refunds & Misc.							
Library	407,984	49%	408,580	49%		596	0.1%
Special Services	162,716	68%	162,716	68%		-	0.0%
Refunds	-	0%	-	0%		-	n/a
Debt Service	1,028	21%	25	0%		(1,003)	-97.6%
Total Contributions, Refunds & Misc.	\$ 571,727	53%	\$ 571,321	53%	\$	(407)	-0.1%
Insurance, Payroll Liabilities & Benefits							
Payroll Liabilities	46,037	n/a	46,037	n/a		(0)	0.0%
Employee Benefits & Insurances	1,054,555	49%	1,026,427	47%		(28,129)	-2.7%
Total Insurance & Employee Benefits	\$ 1,100,592	51%	\$ 1,072,463	50%	\$	(28,129)	-2.6%
TOTAL OPERATING EXPENDITURES	\$ 11,181,309	46%	\$ 11,179,919	46%	\$	(1,390)	0.0%
NET REVENUES OVER / (UNDER)							
EXPENDITURES	\$ 8,543,377		\$ 11,305,460		\$	2,762,083	32.3%
Transfers In from Other Funds	-	n/a	-	n/a		-	n/a
Transfers Out to Other Funds	(901,603)	27%	(1,993,046)	59%		(1,091,443)	n/a
NET REVENUES OVER	\$ 7,641,774		\$ 9,312,414		\$	1,670,640	21.9%

Variance Notation

The negative variance is resulting from the unbudgeted retirement payout that totaled \$43,000. Full Year BVA looks okay
 Contracted eng payments have exceeded initial estimates; some of excess is offset through revenue / rest storm water
 Positive variances exist throughout most of the line items in this department
 Activity to date is occurring as budgeted

The positive variance is from lower than budgeted payroll (to-date)
 Similar to Highway, the payment of fuel invoices are lagging by 1 month resulting in timing difference variances
 Activity to date is occurring as budgeted
 Activity to date is occurring as budgeted - variance is the result of timing differences in paying vendors
 The positive variance is from lower than expected utilities

Activity to date is occurring as budgeted
 Activity to date is occurring as budgeted
 n/a
 n/a

Activity to date is occurring as budgeted
 Activity to date is occurring as budgeted

n/a
 n/a
 Activity is occurring approximately 22% better than expected through June (mostly from business privilege & other revenues)

Radnor Township, PA
 Monthly Finance Report
 General Fund
 For the Month Ended, June 30, 2012



Budget v Actual : Year-to-Date							
YTD Budget [Amended]	% of Full Year Budget	YTD Actual	B v A	%	\$	Variance	% Variance

Variance Notation

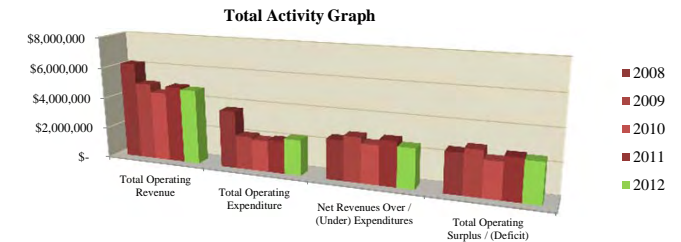
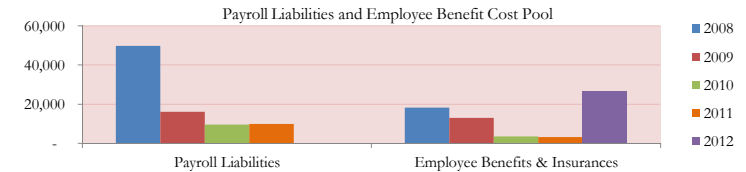
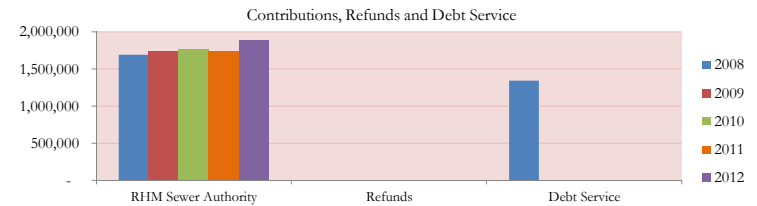
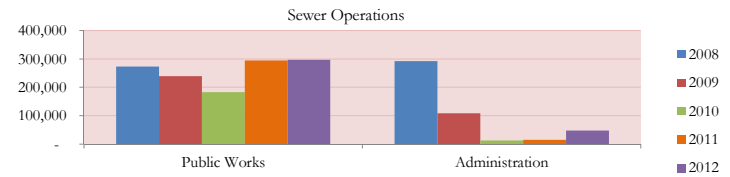
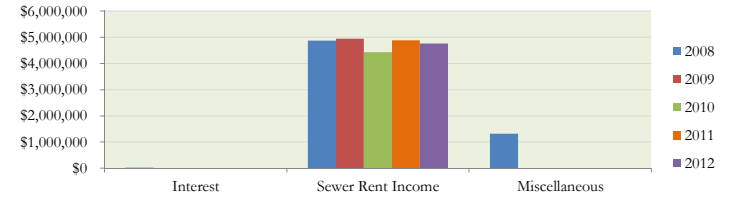
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Radnor Township, PA
Monthly Finance Report
Sewer Fund
For the Month Ended, June 30, 2012



Year-to-Date

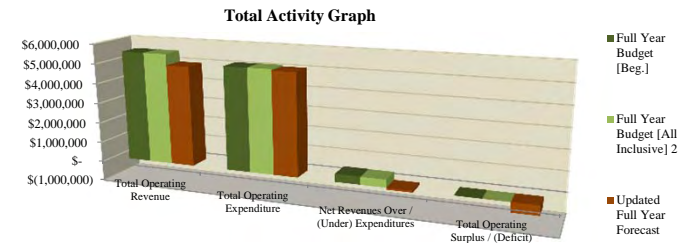
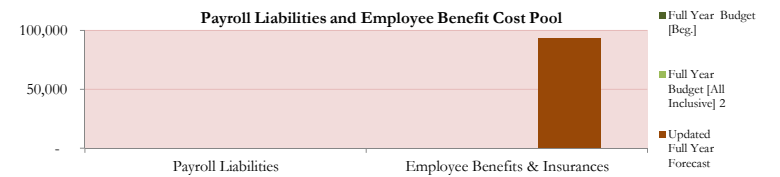
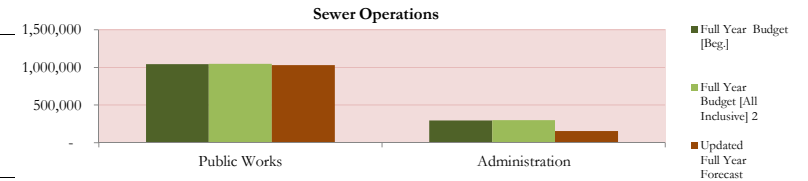
	2008	2009	2010	2011	2012	\$Δ	%Δ
REVENUES							
All Sources							
Interest	\$ 16,690	\$ 2,242	\$ 2,179	\$ 2,337	\$ 6,650	4,313	198.0%
Sewer Rent Income	4,876,540	4,944,705	4,437,707	4,883,825	4,769,970	(113,856)	-2.6%
Miscellaneous	1,321,116	6,552	5,798	11,862	8,168	(3,694)	-63.7%
TOTAL REVENUES	\$ 6,214,346	\$ 4,953,499	\$ 4,445,683	\$ 4,898,025	\$ 4,784,787	(113,237)	-2.5%
<small>(1) In 2008, the Township sold a Tax Anticipation Note in January which was recorded as "Miscellaneous" above</small>							
EXPENDITURES							
Sewer Operations							
Public Works	273,724	239,283	183,088	294,609	297,421	2,812	1.5%
Administration	292,555	108,057	13,159	15,290	47,597	32,307	245.5%
Total Sewer Operations	\$ 566,279	\$ 347,341	\$ 196,246	\$ 309,899	\$ 345,018	35,119	17.9%
Contributions, Refunds & Misc.							
RHM Sewer Authority Refunds	1,688,668	1,741,152	1,763,784	1,743,027	1,894,331	151,304	8.6%
Debt Service	1,342,227	-	-	-	-	-	n/a
Total Contributions, Refunds & Misc.	\$ 3,030,894	\$ 1,741,152	\$ 1,763,784	\$ 1,743,027	\$ 1,894,331	151,304	8.6%
Insurance, Payroll Liabilities & Benefits							
Payroll Liabilities	49,752	16,086	9,554	9,891	-	(9,891)	-103.5%
Employee Benefits & Insurances	18,288	13,039	3,545	3,220	26,685	23,465	661.8%
Total Insurance & Employee Benefits	\$ 68,040	\$ 29,124	\$ 13,099	\$ 13,111	\$ 26,685	13,574	103.6%
TOTAL OPERATING EXPENDITURES	\$ 3,665,213	\$ 2,117,617	\$ 1,973,130	\$ 2,066,037	\$ 2,266,034	199,997	10.1%
NET REVENUES OVER / (UNDER) EXPENDITURES	\$ 2,549,133	\$ 2,835,882	\$ 2,472,553	\$ 2,831,987	\$ 2,518,753	(313,234)	-12.7%
Transfers In from Other Funds	-	-	-	-	-	-	n/a
Transfers Out to Other Funds	-	-	(190,000)	(210,000)	-	210,000	n/a
TOTAL SURPLUS / (DEFICIT)	\$ 2,549,133	\$ 2,835,882	\$ 2,282,553	\$ 2,621,987	\$ 2,518,753	(103,234)	-4.5%



Radnor Township, PA
 Monthly Finance Report
 Sewer Fund
 For the Month Ended, June 30, 2012



Full Year Budget v Forecast Comparison							
Full Year Budget [Beg.]	2011 Carry Forward Encumb ¹	2012 Board Approved Amendments	Full Year Budget [All Inclusive] ²	% Change	Updated Full Year Forecast	% Variance (vs. amend budget)	
REVENUES							
All Sources							
Interest	\$ 3,000	n/a	\$ -	0%	\$ 18,840	628%	
Sewer Rent Income	5,513,464	n/a	-	0%	4,941,138	90%	
Miscellaneous	10,000	n/a	-	0%	19,067	191%	
TOTAL REVENUES	\$ 5,526,464	\$ n/a	\$ -	0%	\$ 4,979,045	90%	
EXPENDITURES							
Sewer Operations							
Public Works	1,041,015	7,708	-	1%	1,031,044	98%	
Administration	296,583	4,539	-	2%	156,930	52%	
Total Sewer Operations	\$ 1,337,598	\$ 12,247	\$ -	1%	\$ 1,187,975	88%	
Contributions, Refunds & Misc.							
RHM Sewer Authority	3,788,662	-	-	0%	3,788,662	100%	
Refunds	-	-	-	n/a	-	n/a	
Debt Service	-	-	-	n/a	-	n/a	
Total Contributions, Refunds & Misc.	\$ 3,788,662	\$ -	\$ -	0%	\$ 3,788,662	100%	
Insurance, Payroll Liabilities & Benefits							
Payroll Liabilities	-	-	-	n/a	-	n/a	
Employee Benefits & Insurances	-	-	-	n/a	93,170	n/a	
Total Insurance & Employee Benefits	\$ -	\$ -	\$ -	n/a	\$ 93,170	n/a	
TOTAL OPERATING EXPENDITURES	\$ 5,126,260	\$ 12,247	\$ -	0%	\$ 5,138,507	99%	
NET REVENUES OVER / (UNDER) EXPENDITURES	\$ 400,204	\$ (12,247)	\$ -	-3%	\$ (90,762)	-23%	
Transfers In from Other Funds	-	n/a	-	n/a	-	n/a	
Transfers Out to Other Funds	(390,664)	-	-	n/a	(390,664)	n/a	
TOTAL SURPLUS / (DEFICIT)	\$ 9,540	\$ (12,247)	\$ -	-128%	\$ (481,426)	n/a	



Footnotes:

- 2011 Carry Forward Encumbrances: These represent obligations incurred in 2011, against the 2011 adopted budget that did not occur until 2012. Therefore, the 2011 budget in which these obligations were approved against, were carried forward into 2012. The funds required to pay these obligations are encumbered against the 2011 fund balances.
- Full Year Budget [CF Enc + Amendments]: Includes the Board approved beginning budget, all 2011 carry forward encumbrances, and any Board approved amendments to the 2012 Beginning Budget

Radnor Township, PA
 Monthly Finance Report
 Sewer Fund
 For the Month Ended, June 30, 2012



Budget v Actual : Year-to-Date

	YTD Forecast	% of Full Year Budget	YTD Actual	B v A Target %	\$ Variance	% Variance
REVENUES						
All Sources						
Interest	\$ 987	33%	\$ 6,650	0%	5,663	574.0%
Sewer Rent Income	5,270,522	96%	4,769,970	0%	(500,552)	-9.5%
Miscellaneous	4,386	44%	8,168	0%	3,782	86.2%
TOTAL REVENUES	\$ 5,275,895	95%	\$ 4,784,787	0%	\$ (491,107)	-9.3%
EXPENDITURES						
Sewer Operations						
Public Works	256,396	24%	297,421	0%	41,025	16.0%
Administration	138,375	46%	47,597	0%	(90,778)	-65.6%
Total Sewer Operations	\$ 394,771	29%	\$ 345,018	0%	\$ (49,753)	-12.6%
Contributions, Refunds & Misc.						
RHM Sewer Authority	1,894,331	50%	1,894,331	50%	-	0.0%
Refunds	-	0%	-	0%	-	n/a
Debt Service	-	0%	-	0%	-	n/a
Total Contributions, Refunds & Misc.	\$ 1,894,331	0%	\$ 1,894,331	0%	\$ -	0.0%
Insurance, Payroll Liabilities & Benefits						
Payroll Liabilities	-	n/a	-	n/a	-	n/a
Employee Benefits & Insurances	-	#DIV/0!	26,685	#DIV/0!	26,685	n/a
Total Insurance & Employee Benefits	\$ -	0%	\$ 26,685	0%	\$ 26,685	n/a
TOTAL OPERATING EXPENDITURES	\$ 2,289,102	45%	\$ 2,266,034	44%	\$ (23,068)	-1.0%
NET REVENUES OVER / (UNDER) EXPENDITURES	\$ 2,986,793		\$ 2,518,753		\$ (468,040)	-15.7%
Transfers In from Other Funds	-	0%	-	0%	-	n/a
Transfers Out to Other Funds	-	0%	-	0%	-	n/a
TOTAL SURPLUS / (DEFICIT)	\$ 2,986,793		\$ 2,518,753		\$ (468,040)	-15.7%

Variance Notation

Positive variance is the result of a low estimate (of \$3,000 - which has already been exceeded after three months)
 The invoices were due April 30th the drop off appears to be the result of lower 2011 water consumption (by 5%)
 To date, this activity is occurring as expected

This negative variance is the result of higher than expected payroll allocations. This is being reviewed.
 This positive variance is the result of lower than expected payroll allocations. This is being reviewed.

To date, this activity is occurring as expected
 n/a
 n/a

n/a
 The original 2012 budget did not have estimates in for Insurance

n/a
 n/a
 Through May, as a result of the lower than expected revenue, the Sewer Fund is running 10.5% below expectations

RADNOR TOWNSHIP
Right to Know Requests
January - June 2012

No	First Name	Last Name	Submitted by (Email/Fax/Mail/in person)	Description of request	Department	Date Requested/Received	5 Day Response Due Date	Initial Response Date	Response Detail (Review, Sent/PickedUp, Extension, Denied, Never Picked up)	Fulfilled/Closed Date	Fee Pd	Form of response documents (Email/paper)	Total Hours	Total Labor Cost
2012-001	Mark	Pulos	Email	637 Eagle Road building plans	Community Development	1/3/2012	1/10/2012	1/5/2012	Emailed ready for review	1/6/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-002	George	Broseman	In Person	530 W. Lancaster Avenue property information	Community Development	1/4/2012	1/11/2012		Emailed ready for review	1/26/2012	70.00	Paper	0:10:00	\$9.40
2012-003	Kasey	Patton	Email	12/3/11 Police Report made at PA Trust Co.	Police	1/4/2012	1/11/2012	1/10/2012	Emailed ready for review	1/12/2012	0.75	Paper	0:10:00	\$11.67
2012-004	Eric	Ferst	Fax	8 Chalous Lane, Villanova - entire property file	Community Development	1/4/2012	1/11/2012	1/5/2012	Emailed ready for review	1/9/2012	25.00	Paper	0:10:00	\$9.40
2012-005	Tony	McNichol	US Mail	All December, 2011 Commercial Building Permits Issued	Community Development	1/5/2012	1/12/2012	1/6/2012	Emailed	1/6/2012	0.00	Email	0:10:00	\$9.40
2012-006	Joanne	McDevitt	Fax	All December, 2011 Building Permits Issued	Community Development	1/6/2012	1/13/2012	1/6/2012	Emailed	1/6/2012	0.00	Email	0:10:00	\$9.40
2012-007	Steve	Koerper	Fax	301 St. Davids Road - entire property file	Community Development	1/6/2012	1/13/2012	1/10/2012	Picked Up	1/10/2012	69.75	Paper	0:10:00	\$9.40
2012-008	Baron	Gemmer	In Person	200 W. Wayne Avenue - HARB file	Community Development	1/4/2012	1/11/2012	1/4/2012	Reviewed	1/4/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-009	Lisa	Kushner	In Person	510 Ramblewood Drive - property lines	Community Development	1/4/2012	1/11/2012	1/4/2012	Reviewed	1/4/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-010	Kristen	Behrens	Fax	Record and related documents to Sharon Byrd's death threats against Ms. Behrens	Police	1/9/2012	1/16/2012	1/12/2012	Picked Up	1/12/2012	1.50	Paper	0:10:00	\$11.67
2012-011	Beth	Uhler	Fax	550 E. Lancaster Avenue - Phase I Environmental Site Assessment	Engineering	1/10/2012	1/17/2012	1/17/2012	Emailed ready for review	1/20/2012	0.00	Viewed in Person	0:10:00	\$11.39
2012-012	Jim	Greenfield	In Person	415 N. Wayne Avenue property file	Community Development	1/10/2012	1/17/2012	1/11/2012	Reviewed	1/11/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-013	Jim	Greenfield	In Person	676 Glenmary property file	Community Development	1/11/2012	1/18/2012	1/11/2012	Reviewed	1/11/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-014	Janice	Rolnik	In Person	List of approved student rentals	Community Development	1/10/2012	1/17/2012	1/10/2012	Emailed	1/10/2012	0.00	Email	0:10:00	\$9.40
2012-015	Melanie	Kennedy	Email	Incident #120000157 1/5/12	Police	1/12/2012	1/19/2012	1/13/2012	Picked Up	1/13/2012	0.50	Paper	0:10:00	\$11.67
2012-016	Keith	Valentine	Fax	864-868 County Line/828 Glenbrook/Glenbrook Ground Environmental Assessment Information	Engineering	1/12/2012	1/19/2012	1/17/2012	Emailed ready for review; Closed no response	3/20/2012	0.00		0:10:00	\$11.39
2012-017	Larry	Richard	In Person	Incident #120000036 Identity Theft	Police	1/4/2012	1/11/2012	1/5/2011	Emailed ready for pick up	1/9/2012	0.50	Paper	0:10:00	\$11.67
2012-018	Katherine	Liu	In Person	Incident Report??	Police	1/10/2012	1/17/2012	1/10/2012	Picked Up	1/10/2012	0.50	Paper	0:10:00	\$11.67
2012-019	Thomas	Shihadeh	In Person	Incident Report	Police	1/10/2012	1/17/2012	1/10/2012	Picked Up	1/10/2012	0.50	Paper	0:10:00	\$11.67
2012-020	Al	Pereira	Email	Building Permits 10/1/11 to current	Community Development	1/16/2012	1/23/2012	1/17/2012	Emailed	1/17/2012	0.00	Email	0:10:00	\$9.40
2012-021	Steven	Pachman	In Person	316 W. Laurier Drive Floorplans/Blueprints	Community Development	1/6/2012	1/13/2012	1/13/2012	Notified ready for pick up	1/18/2012	40.00	Paper	0:10:00	\$9.40
2012-022	Andrew	Pancoast	In Person	350 Walnut Avenue Grading/Architectural plans	Engineering	1/18/2012	1/25/2012	1/19/2012	Reviewed	1/19/2012	0.00	Viewed in Person	0:10:00	\$11.39
2012-023	Diane	Claussen	In Person	SD #2011-D-06	Engineering	1/20/2012	1/27/2012	1/20/2012	Reviewed	1/20/2012	0.00	Viewed in Person	0:10:00	\$11.39
2012-024	Lawrence	Verdure	In Person	334 Conestoga Road property file	Community Development	1/13/2012	1/20/2012	1/17/2012	Emailed no file	1/17/2012	0.00	Email	0:10:00	\$9.40
2012-025	Marianne	Harlow (c/o Francisvale Home)	Email	Report of false alarms at Francisvale Home since 2009.	Police	1/24/2012	1/31/2012	1/25/2012	Emailed (see)	1/25/2012	0.00	Email (In reference to your request for	0:10:00	\$11.67
2012-026	Yuan	Yao	In Person	Incident Report #120000366	Police	1/10/2012	1/17/2012	1/17/2012	Picked Up	1/17/2012	0.50	Paper	0:10:00	\$11.67
2012-027	Scott	Wilson	In Person	Incident Report #120000228	Police	1/13/2012	1/20/2012	1/13/2012	Picked Up	1/13/2012	0.75	Paper	0:10:00	\$11.67
2012-028	Joel	Allison	In Person	Incident Report on car badly scratched	Police	1/17/2012	1/24/2012	1/17/2012	Picked Up	1/17/2012	0.50	Paper	0:10:00	\$11.67
2012-029	David	Martin	Fax	Incident Report on 7/26/95 Homicide involving Ronald Zadrozny	Police	1/17/2012	1/24/2012	1/17/2012	Faxed	1/17/2012	0.00	Paper (Press)	0:10:00	\$11.67
2012-030	Michael	Martinoli	In Person	Incident Report on Narcotics possession arrest, fall 2010	Police	1/20/2012	1/27/2012	1/20/2012	Picked Up	1/20/2012	2.00	Paper	0:10:00	\$11.67
2012-031	William	McCarthy	In Person	Incident Report 1/5/12 140 Garrett Avenue	Police	1/20/2012	1/27/2012	1/20/2012	Picked Up	1/20/2012	0.75	Paper	0:10:00	\$11.67
2012-032	Peter	Giambalvo	In Person	Incident Report??	Police	1/20/2012	1/27/2012	1/20/2012	Picked Up	1/20/2012	0.75	Paper	0:10:00	\$11.67
2012-033	Jonathan	Briskin	In Person	Incident Report #120000808	Police	1/24/2012	1/31/2012	1/24/2012	Picked Up	1/24/2012	0.75	Paper	0:10:00	\$11.67
2012-034	Donald	Eckard	In Person	208 Bloomingdale Avenue tree complaint	Engineering	1/25/2012	2/1/2012	1/25/2012	Reviewed	1/25/2012	0.00	Viewed in Person	0:10:00	\$11.39
2012-035	Alicia	Calvin	Email	Township map	Engineering	1/25/2012	2/1/2012	1/26/2012	Picked Up	1/26/2012	35.00	Paper	0:10:00	\$11.39
2012-036	Jim	Greenfield	In Person	212-216 Bloomingdale file	Community Development	1/27/2012	2/3/2012	1/27/2012	Reviewed	1/27/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-037	David	Dodge	Email	2009 and 2010 payment for summer camp, Spence and Layne Dodge	Recreation	1/30/2012	2/6/2012						0:10:00	\$9.85
2012-038	Thomas	Rogers	In Person	Plot plan for SD-2011-D-06	Engineering	1/27/2012	2/3/2012	1/27/2012	Picked Up	1/27/2012	20.00	Paper	0:10:00	\$11.39
2012-039	Anthony	Fiory	Fax	Building records for 113 Francis	Community Development	2/6/2012	2/13/2012	2/10/2012	Reviewed	2/10/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-040	Susan	Byrne	In Person	354 W. Lancaster	Community Development	2/3/2012	2/10/2012	2/3/2012	Reviewed	2/3/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-041	Les	Springob	Fax	Citation #B-8158003-0 re: Carney	Police	2/7/2012	2/14/2012	2/8/2012	Sent	2/8/2012	1.00	Paper	0:10:00	\$11.67
2012-042	Kateryna	Natarova	Mail	Any and all criminal records re: Kateryna Natarova	Police	2/7/2012	2/14/2012	2/7/2012	records vs. public records. Offered to get incident reports but asked for call	2/10/2012			0:10:00	\$11.67

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2012-043	Tony	McNichol (Universal Atlantic Systems, Inc.)	Mail	All commercial building permits in January 2012.	Community Development	2/10/2012	2/17/2012	2/10/2012	Emailed info	2/10/2012	0.00	Email	0:10:00	\$9.40
2012-044	Susan	Byrne	In Person	Louella Manson records	Community Development	2/3/2012	2/10/2012	2/3/2012	Reviewed	2/3/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-045	Lisa Weber	Yakulus	In Person	225 Upper Gulph Road flood plain information	Engineering	2/6/2012	2/13/2012	2/6/2012	Reviewed	2/6/2012	0.00	Viewed in Person	0:10:00	\$11.39
2012-046	Rob	Lambert	In Person	Cabrini University records	Community Development	2/10/2012	2/17/2012	2/12/2012	Picked Up	2/12/2012	1.00	Paper	0:10:00	\$9.40
2012-047	Jonathan	Briskin	In Person	Stormwater diagram of 102 Woods Lane area	Engineering	1/24/2012	1/31/2012	1/27/2012	Called - left message	2/10/2012	0.25	Paper	0:10:00	\$11.39
2012-048	Peter	Choi	Email	Building plans for 419 St. Davids Ave, St. Davids	Community Development	2/10/2012	2/17/2012	2/13/2012	Reviewed	2/13/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-049	Peter	Choi	In Person	Building plans for 427 and 411 St. Davids Ave, St. Davids	Community Development	2/13/2012	2/20/2012	2/13/2012	Reviewed	2/13/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-050	Colleen	Price	Email	Cabrini University grading permits. Twp. Engineer's calculations re: slope along Eagle Road on Cabrini's property	Engineering	2/14/2012	2/21/2012	2/17/2012	Emailed	2/17/2012	0.00	Email	0:10:00	\$11.39
2012-051	Lauren	Sullivan	In Person	Review records of vacant lot next to 424 Boxwood Road, Rosemont	Community Development	2/16/2012	2/23/2012	2/16/2012	Reviewed	2/16/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-052	Kevin	Geary	Email	Property survey for 4 Black Friar Road, Bryn Mawr	Community Development	2/14/2012	2/21/2012	2/14/2012	Emailed	2/14/2012	0.00	Email	0:10:00	\$9.40
2012-053	Ann	DeLaura	In Person	Review neighbors building	Community Development	2/17/2012	2/24/2012	2/17/2012	Discussed via phone	2/17/2012	0.00	Phone	0:10:00	\$9.40
2012-054	Kevin	Geary	Email	Villanova University Expansion records	Right-to-Know Officer	2/21/2012	2/28/2012	2/21/2012	Extension; 3/21/12 emailed-file ready for review; 5/4/12 Reviewed records	5/4/2012	0.00	Viewed in Person	9:30:00	\$623.68
2012-055	Bob	Maloskey	Email	212 North Aberdeen Avenue property records	Community Development	2/21/2012	2/28/2012						0:10:00	\$9.40
2012-056	Barbara	Kaufman	In Person	Chili's property information	Community Development	2/9/2012	2/16/2012	2/14/2012	Reviewed	2/14/2012	0.00		0:10:00	\$9.40
2012-057	Damian	Kelly	Email	714 Knox Road, Villanova building permit plans	Community Development	2/16/2012	2/23/2012	2/16/2012	Reviewed	2/16/2012	0.00	Email	0:10:00	\$9.40
2012-058	Stephen	Koerper	In Person	300 and 308 Midland Avenue property records	Community Development	2/16/2012	2/23/2012	2/16/2012	Reviewed	2/16/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-059	Dino	Cicioni	Fax	Incident report #12-000-2001	Police	2/20/2012	2/27/2012	2/20/2012	Sent	2/20/2012	0.75	Paper	0:10:00	\$11.67
2012-060	Dana	Ott	In Person	308 Midland Avenue property records	Community Development	2/21/2012	2/28/2012	2/21/2012	Reviewed	2/21/2012	0.00		0:10:00	\$9.40
2012-061	Keith	Galanough	In Person	2011 Mulch Contract	Finance	2/24/2012	3/2/2012	2/24/2012	Emailed - file available	3/1/2012	0.00	Viewed in Person	0:10:00	\$10.48
2012-062	Charles	Murphy	In Person	Health reports for villanova Conference Center, 601 County Line Road, Radnor, PA	Community Development	1/11/2012	1/18/2012	1/11/2012	Notified ready for pick up/never picked up	2/28/2012	0.00		0:10:00	\$9.40
2012-063	P. Keith	Colton	In Person	Incident No 120001054	Police	1/31/2012	2/7/2012	1/31/2012	Picked Up	1/31/2012	0.50	Paper	0:10:00	\$11.67
2012-064	Michael	Morris	In Person	Incident report re: officers entering home on 2/5/12.	Police	2/7/2012	2/14/2012	2/7/2012	Picked Up	2/7/2012	0.75	Paper	0:10:00	\$11.67
2012-065	Jennifer	Yue	In Person	Incident report re: mentally ill husband at 275 S. Bryn Mawr Av, #K43, Bryn Mawr, PA 19010	Police	2/8/2012	2/15/2012	2/8/2012	Picked Up	2/8/2012	0.75	Paper	0:10:00	\$11.67
2012-066	Noel	Antoine	In Person	record for Homeland Security	Police	2/13/2012	2/20/2012	2/14/2012	Picked Up	2/14/2012	1.25	Paper	0:10:00	\$11.67
2012-067	Kevin	Toth	In Person	Incident reports #120001877 and 110010567	Police	2/15/2012	2/22/2012	2/15/2012	Picked Up	2/15/2012	1.00	Paper	0:10:00	\$11.67
2012-068	Bruce	Bodner, Esq.	Email	Incident report #120001782	Police	2/16/2012	2/23/2012	2/20/2012	Notified ready for pick up	2/20/2012	0.75	Paper	0:10:00	\$11.67
2012-069	Brendan	Howard	Email	Staff Traffic Committee minutes from 10/19/10	Police	2/17/2012	2/24/2012	2/20/2012	Notified ready for pick up	2/20/2012	0.50	Paper	0:10:00	\$11.67
2012-070	Claudette	Outland-Baur	In Person	420 N. Wayne Avenue, Unit 4, Wayne. 2/9/12 and 2/10/12	Police	2/17/2012	2/24/2012	2/17/2012	Picked Up	2/17/2012	3.25	Paper	0:10:00	\$11.67
2012-071	Josephine	Fitts	In Person	Agnes Irwin Plans	Community Development	2/21/2012	2/28/2012	2/21/2012	Reviewed	2/21/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-072	Thomas P. and Susan	Silenzi	Fax	Owner name and address of 399 Gmarge Road, Wayne, PA 19087	Community Development	2/23/2012	3/1/2012	2/23/2012	Emailed - file available	2/23/2012	0.00	Email	0:10:00	\$9.40
2012-073	Brad	Palmer	Fax	Police report re: iron fence stolen from 455 St. Davids Ave.	Police	1/24/2012	1/31/2012	1/25/2012	Emailed - file available	1/25/2012	0.50	Paper	0:10:00	\$11.67
2012-074	Leonard F.	Milewski, MD	In Person	Police report re: 2 handguns confiscated when EMS transporting him to Bryn Mawr Hospital	Police	2/23/2012	3/1/2012	2/23/2012	Picked Up	2/23/2012	0.50	Paper	0:10:00	\$11.67
2012-075	Brigid	Morrisey	In Person	325 Overhill Road as-built plans	Community Development	2/24/2012	3/2/2012	2/24/2012	Reviewed	2/24/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-076	Meridith	McCoughlin	In Person	Police record re: George McCoughlin	Police	2/21/2012	2/28/2012	2/21/2012	Picked Up	2/21/2012	1.50	Paper	0:10:00	\$11.67
2012-077	Leonardo	Salese	In Person	Site plans	Community Development	2/27/2012	3/5/2012	2/27/2012	Picked Up	2/27/2012	20.00	Paper	0:20:00	\$19.39
2012-078	Helen	Gallagher	In Person	Harb application for 3/7/12 meeting	Community Development	2/27/2012	3/5/2012	2/27/2012	Reviewed	2/27/2012	0.00	Viewed in Person	0:15:00	\$14.69

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2012-079	Frank	Zaldo	In Person	Permits for 600 Maplewood Ave and status of all permits	Community Development	2/27/2012	3/5/2012	2/27/2012	Picked Up	2/27/2012	6.50	Paper	0:15:00	\$14.69
2012-080	Brendan	Dorley	In Person	Property records re: Villanova Conference Center, 601 County Line Road	Community Development	2/28/2012	3/6/2012	2/28/2012	Sent	2/28/2012	0.00	Email	0:30:00	\$29.38
2012-081	Philip	Ahn	Fax	Incident report #120000428	Police	2/10/2012	2/17/2012	2/13/2012	Sent	2/13/2012	0.00	Email	0:10:00	\$11.67
2012-082	Kyle	Baldwin	In Person	Incident report re: robbery on 1/5/12 at 140 Garrett Avenue, Bryn Mawr	Police	1/18/2012	1/25/2012	1/18/2012	Notified ready for pick up	1/18/2012	0.00		0:10:00	\$11.67
2012-083	Dan	Kelly	Email	Plot plan for 221 S. Ithan Ave., Rosemont	Community Development	1/23/2012	1/30/2012	1/23/2012	Emailed	1/23/2012	0.00	Email	0:10:00	\$9.40
2012-084	Michael	Maggio	In Person	Plans for 372 W. Lancaster Ave., Wayne	Community Development	1/17/2012	1/24/2012	1/17/2012	Reviewed	1/17/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-085	Barron	Gemmer	In Person	Harb file for 200 W. Wayne Ave.	Community Development	1/31/2012	2/7/2012	1/31/2012	Reviewed	1/31/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-086	Jim	Quinn	In Person	Cabrini University property records	Community Development	1/31/2012	2/7/2012	1/31/2012	Reviewed	1/31/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-087	Maya	Van Rossum	Email	Application of herbicides records	Public Works	2/29/2012	3/7/2012	3/1/2012	Extension due 3/30/12. Emailed ready for review 3/27/12	3/30/2012	2.75	Paper	0:10:00	\$11.39
2012-088	M & M Landscaping, LLC		Email	Mulch purchase information from 2011 contract	Public Works	2/29/2012	3/7/2012	3/1/2012	Emailed	3/1/2012	0.00	Email	0:15:00	\$17.80
2012-089	Tom	Rogers	In Person	Cabrinin University expansion plans	Community Development	2/1/2012	2/8/2012	2/1/2012	Reviewed	2/1/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-090	Diane	Classen	In Person	Cabrinin University expansion plans	Community Development	2/2/2012	2/9/2012	2/2/2012	Picked Up	2/2/2012	40.00	Paper	0:10:00	\$9.40
2012-091	Jesse	Ryder	Fax	Police report re: arrest in April/May 2002	Police	2/13/2012	2/20/2012	2/14/2012	Notified ready for pick up	2/23/2012	1.00	Paper	0:10:00	\$11.67
2012-092	Dominic	Matamis	Email	Incident #120002216	Police	2/22/2012	2/29/2012	2/22/2012	Picked Up	2/22/2012	0.50	Paper	0:10:00	\$11.67
2012-093	Gary	Purfield	In Person	Incident re: traffic stop on 8/26/11	Police	2/27/2012	3/5/2012	2/27/2012	Picked Up	2/27/2012	1.50	Paper	0:10:00	\$11.67
2012-094	Robert	Bitterman	In Person	Property records re: 507-512 Chaumont	Community Development	2/29/2012	3/7/2012	2/29/2012	Reviewed	2/29/2012	0.00	Viewed in Person	0:10:00	\$9.40
2012-095	Eric	Masick	Email	Traffic ticket	Police	2/29/2012	3/7/2012	3/1/2012	Notified ready for pick up	3/5/2012	0.50	email	0:10:00	\$11.67
2012-096	Katy	Borcella	Fax	Student rental list	Community Development	3/5/2012	3/12/2012	3/5/2012	Notified ready for pick up; Never picked up	3/30/2012			0:10:00	\$9.40
2012-097	Laksmi	Olmeda		Student rental list	Community Development	3/5/2012	3/12/2012		Notified ready for pick up; Never picked up	3/30/2012			0:10:00	\$9.40
2012-098	Sandy	Eckard	Email	Zoning and permit info re: Presbyterian Children's Village, 452 S. Roberts Road, Rosemont	Community Development	3/7/2012	3/14/2012	3/7/2012	VM - ready for review	3/7/2012			0:10:00	\$9.40
2012-099	Erick	Davis	In Person	Property line description for 114 and 116 Debaran Lane	Community Development	3/1/2012	3/8/2012	3/1/2012	No File	3/1/2012	0.00	No File	0:15:00	\$14.69
2012-100	Al	Pereira	Email	Building permits 1/1/12 to date	Community Development	2/29/2012	3/7/2012	3/1/2012	Emailed - file available	3/1/2012	0.00	email	0:10:00	\$9.40
2012-101	Shelby	Miller	Fax	Plot plan for 844 Sproul Road	Community Development	3/1/2012	3/8/2012	3/1/2012	Emailed	3/1/2012	0.00	email	0:15:00	\$14.69
2012-102	John	Kelly	In Person	Property file for 435 West Wayne Ave, Wayne	Community Development	3/1/2012	3/8/2012	3/1/2012	Picked Up	3/1/2012	4.00	Paper	0:30:00	\$29.38
2012-103	Shereed	Steele	Email	225 and 229 W. Wayne Ave. property records	Community Development	3/8/2012	3/15/2012	3/14/2012	VM - ready for review	3/14/2012			0:10:00	\$9.40
2012-104	Ed	O'Neill	In Person	372 W. Lancaster Ave property records	Community Development	3/2/2012	3/9/2012	3/2/2012	Picked Up	3/2/2012	40.00	paper	0:30:00	\$29.38
2012-105	Michael	Fox	In Person	260 Ithan Creek Road property records	Community Development	3/5/2012	3/12/2012	3/5/2012	Reviewed	3/5/2012	0.00	Viewed in Person	0:45:00	\$44.06
2012-106	Lisa Weber	Yakulus	In Person	Engineering plans showing underground pipes and drainage mgmt	Community Development	3/5/2012	3/12/2012	3/5/2012	Picked Up	3/5/2012	20.00	Paper	0:30:00	\$29.38
2012-107	George	Strimel	In Person	Plans for 40 Louella Court	Community Development	3/5/2012	3/12/2012	3/5/2012	Reviewed	3/5/2012	0.00	Viewed in Person	0:15:00	\$14.69
2012-108	Lydia	Tate	In Person	Incident report for accident on 2/9/12	Police	2/10/2012	2/17/2012	2/10/2012	Picked Up	2/10/2012	0.50	Paper	0:10:00	\$11.67
2012-109	Kim (Mary)	Lynch	In Person	property information on 40 Aldwyn Lane	Community Development	3/6/2012	3/13/2012	3/6/2012	Reviewed	3/6/2012	0.00	Viewed in Person	0:15:00	\$14.69
2012-110	Megen	Lavine	In Person	incident report for 911 call on 2/29/12	Police	3/2/2012	3/9/2012	3/5/2012	Picked Up	3/5/2012	1.75	Paper	0:15:00	\$18.23
2012-111	John	Schrems	In Person	Incident report on 2/27/12	Police	3/2/2012	3/9/2012	3/2/2012	Picked Up	3/2/2012	0.75	Paper	0:15:00	\$18.23
2012-112	Chris	Condello	Fax	Stormwater management report for Cornerstone Lane subdivision	Engineering	3/6/2012	3/13/2012	3/7/2012	Nothing to release	3/7/2012	0.00		0:30:00	\$35.61
2012-113	Andrea	Biberger	Fax	Incident report for Matthew Crawley from 1/1/09 to 2/29/12.	Police	3/9/2012	3/16/2012	3/16/2012	VM - ready for pickup	3/21/2012	11.60	Paper	0:30:00	\$36.46
2012-114	Aaron	Boyd	In Person	336 Conestoga Road, Wayne site plan, deed, prop description. Architectural plans, etc.	Community Development	3/8/2012	3/15/2012	3/8/2012	VM - ready for review	3/8/2012	0.00		0:10:00	\$9.40

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2012-115	Jennifer and Patrick	Yayaity	In Person	11 Louella Court property file	Community Development	3/8/2012	3/15/2012	3/8/2012	Reviewed	3/8/2012	0.00	Viewed in Person	0:15:00	\$14.69
2012-116	Geraldine	Dougherty	In Person	808 Mill Road, 1st and 2nd floor	Community Development	3/5/2012	3/12/2012	3/5/2012	Picked Up	3/5/2012	40.00	Paper	0:45:00	\$44.06
2012-117	Dennis M.	Phillips	In Person	Site plan for 950 Parkes Run Lane	Community Development	3/6/2012	3/13/2012	3/6/2012	Picked Up	3/6/2012	20.00	Paper	0:15:00	\$14.69
2012-118	Tim	McGee	In Person	DUI	Police	3/5/2012	3/12/2012	3/5/2012	VM - ready for pickup	3/5/2012	1.00	Paper	0:10:00	\$11.67
2012-119	Jason	Babin	In Person	Police report for internal school records	Police	2/15/2012	2/22/2012	2/20/2012	VM- ready for pickup (2/20/12 and 3/7/12)	3/7/2012	1.25	Paper	0:10:00	\$11.67
2012-120	Andrea	Biberger	Fax	Incident report for 3/5/12 at 7 Liberty Lane, Wayne. Matthew Crawly and Laura Hanbidge	Police	3/8/2012	3/15/2012	3/8/2012	VM - ready for pickup	3/8/2012	0.75	Paper	0:10:00	\$11.67
2012-121	Lora Jo	Dickhart	In Person	Site plan showing property line for 509 Maplewood Road, Wayne	Engineering	3/9/2012	3/16/2012	3/9/2012	Picked Up	3/9/2012	0.25	paper	0:10:00	\$11.39
2012-122	Michael	Schleigh, Esq.	Mail	corner of Eagle Road and Lancaster Avenue from 10/29/2004 to 10/29/2009	Police	2/13/2012	2/20/2012	2/21/2012	VM - ready for pickup 3/12/12; VM - advised of fee 3/16/12	3/22/2012	330.00	Paper (refund of \$20 issued 4/9/12)	1:00:00	\$72.92
2012-123	Raymond	Falzone, Jr. Esq.	Mail	Police Report Incident 120002573	Police	3/7/2012	3/14/2012	3/19/2012	Mailed	3/19/2012	0.75	Paper	0:15:00	\$18.23
2012-124	Troy D.	Sisum, Esq. (Schwarz and Schwarz, P.C.)	Fax	KMO 361 Realty related application, inspection reports, Planning Commission meeting 4/4/11 dvd, etc	Engineering	3/23/2012	3/30/2012	3/26/2012	Extension due 4/25/12; Emailed - ready for pickup 4/3/12	4/10/2012	8.75	Paper, disc	1:15:00	\$89.01
2012-125	Patricia	O'Donnell	In Person	Subdivisions 90-S-7 and 90-S-19	Engineering	1/17/2012	1/24/2012	1/23/2012	Emailed - ready for review; Closed no response	3/20/2012			0:10:00	\$11.39
2012-126	Patricia	O'Donnell	In Person	200 Ithan Creek subdivision application	Engineering	3/5/2012	3/12/2012	3/12/2012	Extension to 4/10/12; Emailed - ready for pickup 3/14/12	3/14/2012	0.00	Email	0:15:00	\$17.80
2012-127	Kathleen	Wright	In Person	SD 2012-SD-03	Engineering	3/7/2012	3/14/2012	3/7/2012	Reviewed	3/7/2012	0.00	Viewed in Person	0:15:00	\$17.80
2012-128	Mark	Miller (PA Roofing and Siding, LLC)	In Person	Site and plot plans for 844 Sproul road, Bryn Mawr	Community Development	3/9/2012	3/16/2012	3/9/2012	No File	3/9/2012			0:15:00	\$14.69
2012-129	Tracy	Pulos	In Person	Plot plans and construction plans for Agnes Irwin School, 2009-D-03 Land Dev. Plan	Engineering	3/12/2012	3/19/2012	3/12/2012	Reviewed	3/12/2012	0.00	Viewed in Person	0:10:00	\$11.39
2012-130	Mark	Rhodes	In Person	Border survey, zoning, floor plans, application	Community Development	3/12/2012	3/19/2012	3/12/2012	Reviewed	3/12/2012	0.00	Viewed in Person	0:15:00	\$14.69
2012-131	Tony	McNichol	Mail	Commercial building permits for February 2012	Community Development	3/15/2012	3/22/2012	3/15/2012	Emailed	3/15/2012	0.00	Email	0:10:00	\$9.40
2012-132	Walter	Long	In Person	House plans for 35 Aldwyn Lane, Villanova	Community Development	3/13/2012	3/20/2012	3/13/2012	No File	3/13/2012			0:10:00	\$9.40
2012-133	Shawn	Swanson (Cornell Homes)	In Person	Site plan for 519 West Beechtree Lane	Community Development	3/14/2012	3/21/2012	3/14/2012	Emailed - ready for review, Reviewed	3/16/2012	0.00	Viewed in Person	0:30:00	\$29.38
2012-134	William	Thayer	Fax	Incident report re: underage driving in fall 2003 for William Thayer	Police	3/14/2012	3/21/2012	3/15/2012	Emailed	3/15/2012	0.00	Email	0:10:00	\$11.67
2012-135		Edgemont Stone/Supply	Fax	Building permits 1/1/12 to date	Community Development	3/14/2012	3/21/2012	3/15/2012	Emailed	3/15/2012	0.00	Email	0:10:00	\$9.40
2012-136	Lisa	Dyer	Fax	Building permits for February 2012	Community Development	3/15/2012	3/22/2012	3/16/2012	Emailed	3/16/2012	0.00	Email	0:10:00	\$9.40
2012-137	Robert	Lambert	Email	849 Colony Court, Radnor site permit	Community Development	3/19/2012	3/26/2012	3/19/2012	Emailed/Not needed	3/19/2012			0:30:00	\$29.38
2012-138	Bonnie	Paul	In Person	Site plan for 112 Wooded Lane, Villanova	Community Development	3/16/2012	3/23/2012	3/19/2012	Picked Up	3/19/2012	0.25	Paper	0:30:00	\$29.38
2012-139	Lynn	Hopson	In Person	Site plan for 756 Camp Woods Road, Villanova	Community Development	3/20/2012	3/27/2012	3/20/2012	Picked Up	3/20/2012	1.00	Paper	0:30:00	\$29.38
2012-140	Sandy	Eckard	Email	Planning Commission minutes 4/3/95	Engineering	3/21/2012	3/28/2012	3/22/2012	Picked Up	3/22/2012	0.75	Paper	0:15:00	\$17.80
2012-141	Terry	Arney	In Person	Building and plumbing permits for 575 Huston Road, Radnor	Community Development	3/21/2012	3/28/2012	3/22/2012	Picked Up	3/22/2012	10.25	Paper	0:30:00	\$29.38
2012-142	Robert	Donaldson	In Person	Incident report 120001408	Police	3/21/2012	3/28/2012	3/22/2012	Emailed	3/22/2012	0.75	email	0:10:00	\$11.67
2012-143	Craig	Brand	In Person	Plot plan for 725, 735, and 739 Darby Paoli Road	Engineering	3/22/2012	3/29/2012	3/23/2012	Picked Up	3/23/2012	0.25	Paper	0:10:00	\$11.39
2012-144	Terry	Arney	In Person	septic permits for 575 Huston Road, Radnor	Engineering	3/23/2012	3/30/2012	3/23/2012	Picked Up	3/23/2012	0.25	Paper	0:10:00	\$11.39
2012-145	Daniel	Kelly	In Person	Plot plan for 402 Boxwood Road	Engineering	3/27/2012	4/3/2012	3/27/2012	Picked Up	3/27/2012	20.00	Paper	0:30:00	\$35.61
2012-146	Lisa Weber	Yakulus	In Person	trench syste, septic system info	Engineering	3/27/2012	4/3/2012	3/27/2012	Emailed - no files	3/27/2012			0:45:00	\$53.41
2012-147	Terry	Arney	In Person	septic permits for 575/535 Huston Road, Radnor	Engineering	3/27/2012	4/3/2012	3/27/2012	VM - no files	3/27/2012			0:45:00	\$53.41
2012-148	Sam	Strike	In Person	Incident reports #120002616, #120002398, #120002490, #120002436, and #120002527	Police	3/21/2012	3/28/2012	3/26/2012	Picked Up	3/26/2012	4.75	Paper	0:15:00	\$18.23
2012-149	Joseph	Orsatti	In Person	Resolution 2011-34	Engineering	3/27/2012	4/3/2012	3/27/2012	Picked Up	3/27/2012	0.50	Paper	0:15:00	\$17.80
2012-150	Daniel	Kelly	In Person	Grading permit 05146A	Engineering	3/26/2012	4/2/2012	3/26/2012	Picked Up	3/26/2012	0.25	Paper	0:15:00	\$17.80

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2012-151	Rich	Ilgenfritz	Fax	Incident reports #120002991, #120003077, and #120003245	Police	3/22/2012	3/29/2012	3/26/2012	Picked Up	3/26/2012	2.25	Paper	0:15:00	\$18.23
2012-152	Erin	Albanese	In Person	Incident reports 120002302 and 120002811	Police	3/26/2012	4/2/2012	3/26/2012	Picked Up	3/26/2012	1.25	Paper	0:15:00	\$18.23
2012-153	George	Broseman	In Person	452 S. Roberts Road property files	Community Development	2/13/2012	2/20/2012	2/14/2012	Emailed - ready for pickup; Closed no response 4/4/12	2/14/2012			0:10:00	\$9.40
2012-154	Samuel	Mitchell (c/o John Jones)	In Person	Police report re: Radnor Library	Police	4/3/2012	4/10/2012	4/8/2012	Picked Up	4/8/2012	1.50	Paper	0:15:00	\$18.23
2012-155	Sarah	Shenyo	Fax	139, 112-116 E. Lancaster Ave. environmental reports	Community Development	3/27/2012	4/3/2012	3/30/2012	Emailed - no files	3/30/2012			0:15:00	\$14.69
2012-156	Heather	Witze	In Person	111 Radnor Street Road historical building records	Community Development	3/26/2012	4/2/2012	3/30/2012	Emailed - no files	3/30/2012			0:15:00	\$14.69
2012-157	Richard	Ilgenfritz	Fax	Incident report #120003377, #120003528	Police	3/27/2012	4/3/2012	3/29/2012	Picked Up	3/29/2012	2.25	Paper	0:30:00	\$36.46
2012-158	Brendan	Kent	Fax	Incident report #120003133	Police	3/28/2012	4/4/2012	3/28/2012	Picked Up	3/28/2012			0:10:00	\$11.67
2012-159	Robert	Lodge	In Person	Incident report #120003419	Police	3/28/2012	4/4/2012	3/28/2012	Picked Up	3/28/2012	0.75	Paper	0:10:00	\$11.67
2012-160	Tracy	Pulos	In Person	125 Brooke Farm Road property records	Community Development	3/28/2012	4/4/2012	3/30/2012	Emailed - no files	3/30/2012			0:15:00	\$14.69
2012-161	Elizabeth	Springer	In Person	308 Midland Avenue survey, tax map	Engineering	3/29/2012	4/5/2012	3/29/2012	Picked Up	3/29/2012	0.25	Paper	0:10:00	\$11.39
2012-162	Elizabeth	Springer	In Person	308 Midland Avenue building plans, plumbing plans	Community Development	3/29/2012	4/5/2012	3/30/2012	Emailed - no files	3/30/2012			0:20:00	\$19.39
2012-163	Lisa	Kohn	In Person	Incident report re: dog bite	Police	3/30/2012	4/6/2012	3/30/2012	Picked Up	3/30/2012	0.75	Paper	0:10:00	\$11.67
2012-164	Christina	Perrone	In Person	Site plan with impervious coverage info	Community Development	3/30/2012	4/6/2012	3/30/2012		3/30/2012			0:15:00	\$14.69
2012-165	Robert	D'Ovidio	In Person	12 Clover Lane site plan	Community Development	3/30/2012	4/6/2012	3/30/2012		3/30/2012			0:15:00	\$14.69
2012-166	Leslie	Morg	In Person	115 S. Strafford Ave. April meeting plans	Community Development	4/2/2012	4/9/2012	4/3/2012		4/3/2012			0:30:00	\$29.38
2012-167	Linda	Calio	In Person	221 Sinkler Ave/517 Midland Circle site map	Engineering	4/2/2012	4/9/2012	4/2/2012	Picked Up	4/2/2012	0.25	Paper	0:15:00	\$17.80
2012-168	Linda	Calio	In Person	Plan Lloyd Phillips, 55-1, 3/29/55	Engineering	4/2/2012	4/9/2012	4/2/2012		4/2/2012			0:15:00	\$17.80
2012-169	Damion	Kelly	Email	623 Conerstone Lane site plan	Community Development	4/3/2012	4/10/2012	4/4/2012	Emailed records	4/4/2012	0.00	Email	0:15:00	\$14.69
2012-170	William	Cassidy	Fax	Commercial building permits for March 2012	Community Development	4/3/2012	4/10/2012	4/5/2012	Emailed records	4/5/2012	0.00	Email	0:15:00	\$14.69
2012-171	Gary	Hurwitz, Esq.	Email	Incident report re: Citation P91775533-1	Police	4/3/2012	4/10/2012	4/4/2012	Emailed - file available	4/10/2012	1.50	Paper	0:15:00	\$18.23
2012-172	Al	Pereira	Email	Building permits March 1, 2012 to date	Community Development	4/4/2012	4/11/2012	4/4/2012	Emailed records	4/4/2012	0.00	Email	0:10:00	\$9.40
2012-173	Al	Pereira	Email	Building permits March 1, 2012 to date	Community Development	4/4/2012	4/11/2012	4/4/2012	Emailed records	4/4/2012	0.00	Email	0:10:00	\$9.40
2012-174	Raj	Bobal, Esq.	In Person	Police report for arrest	Police	3/30/2012	4/6/2012	3/30/2012	Picked Up	3/30/2012			0:10:00	\$11.67
2012-175	Trisha	Frasetto	Email	Copy of database where Township real estate collection payments are maintained for 2012	Treasurer	4/11/2012	4/18/2012	4/11/2012	records available, need payment of \$171.50; 5/21/12 Received payment	5/21/2012	171.50	Paper	2:00:00	\$131.30
2012-176	Gary	Hurwitz, Esq.	Email	Photo card #RPD16, witness statements	Police	4/13/2012	4/20/2012	4/16/2012	Emailed denial (708.b.16.ii -criminal investigation)	4/16/2012			0:15:00	\$18.23
2012-177	David	Scaggs	Email	Ordinance adopting building code effective for construction of property located at 30 Greenwell Lane, Villanova	Community Development	4/3/2012	4/10/2012	4/10/2012	Emailed records	4/10/2012	0.00	Email	0:30:00	\$29.38
2012-178	Heather	Wilson	In Person	Tax map, survey, building plans for 149 Wooded Lane	Community Development	4/5/2012	4/12/2012	4/10/2012	Emailed records	4/10/2012	0.00	Email	0:30:00	\$29.38
2012-179	Mrs. J	Frohlich	In Person	Building plans of 814 Northwinds Drive	Community Development	4/3/2012	4/10/2012	4/4/2012	Emailed - no files	4/4/2012			0:30:00	\$29.38
2012-180	Jianxiong	Zhang	In Person	plot plan for 524 Watch Hill Road	Community Development	4/5/2012	4/12/2012	4/10/2012	Emailed records	4/10/2012	0.00	Email	0:30:00	\$29.38
2012-181	Jim	Greenfield	In Person	Property and zoning files for 184 Abrahams La.	Community Development	4/13/2012	4/20/2012	4/16/2012	specify the documents being requested and/or request specific	4/16/2012			0:20:00	\$19.39
2012-182		Penmark Management Company	Fax	Architect/Engineer for Wayne Square Shopping Center	Community Development	4/9/2012	4/16/2012	4/12/2012	Emailed - no files	4/12/2012			0:45:00	\$44.06
2012-183	Cheryl	Bellaire	In Person	Plans for 334 West Ave., Wayne	Community Development	4/10/2012	4/17/2012	4/10/2012	No records available	4/10/2012			0:15:00	\$14.69
2012-184	Lisa	Dyer	Fax	Building permits for March 2012	Community Development	4/11/2012	4/18/2012	4/11/2012	Emailed records	4/11/2012	0.00	Email	0:10:00	\$9.40
2012-185	Kenneth	Myerson	In Person	Fingerprint and arrest records on 11/20/1960; Ordinance 990	Police	4/17/2012	4/24/2012	4/17/2012	Emailed records	4/17/2012	0.00	Email	0:20:00	\$24.06
2012-186	Theresa	Vetter	Email	contracts, make/models, consumable records of Township copiers and printers	Finance	4/17/2012	4/24/2012	4/17/2012	Emailed records (partially denied)	4/17/2012	0.00	Email	0:30:00	\$32.74

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2012-187	Steven	Borg	In Person	Site plan for 14 Cornwall Circle	Engineering	4/16/2012	4/23/2012	4/16/2012	Emailed records	4/16/2012	0.00	email	0:15:00	\$17.80
2012-188	Michael	Ellis	In Person	DRB outdoor dining approval	Community Development	4/18/2012	4/25/2012	4/18/2012	Viewed in person	4/18/2012			0:15:00	\$14.69
2012-189	Gary and Roberta	Kleiman	Fax	site plan for 244 Chaumounix Circle, St. Davids	Community Development	4/18/2012	4/25/2012	4/23/2012	Emailed records	4/23/2012	0.00	email	0:15:00	\$14.69
2012-190	Lyla	Gray-Etherson	Fax	environmental reports for 737 South Ithan Avenue	Community Development	4/12/2012	4/19/2012	4/23/2012	Emailed records	4/23/2012	0.00	email	0:30:00	\$29.38
2012-191	Lyla	Gray-Etherson	Fax	environmental reports for 550 E. Lancaster Ave.	Community Development	4/12/2012	4/19/2012	4/23/2012	Emailed records	4/23/2012	0.00	email	0:30:00	\$29.38
2012-192	Molly	Carr	Email	Site plan for 230 E. Beechtree Lane	Community Development	4/19/2012	4/26/2012	4/23/2012	Emailed records	4/23/2012	0.00	email	0:15:00	\$14.69
2012-193	John	Srvgoy	In Person	Site plan for 402 Belrose Lane	Community Development	4/19/2012	4/26/2012	4/19/2012	Reviewed	4/19/2012	0.00	Viewed in Person	0:15:00	\$14.69
2012-194	Baron	Gemmer	In Person	ZHB file for Appeal #2876 Louella Court	Community Development	4/19/2012	4/26/2012	4/19/2012	Reviewed	4/19/2012	0.00	Viewed in Person	0:30:00	\$29.38
2012-195	Baron	Gemmer	In Person	ZHB file for Appeal #2877 Radnor Fire Co.	Community Development	4/19/2012	4/26/2012	4/19/2012	Reviewed	4/19/2012	0.00	Viewed in Person	0:30:00	\$29.38
2012-196	Eugenia	Kane	In Person	Builder information and permits for Alexander Stumateris Builders	Community Development	4/19/2012	4/26/2012	4/20/2012	Emailed records	4/20/2012	0.00	Email	0:30:00	\$29.38
2012-197	Caroline	Rhee	Email	Citation for underage drinking	Police	4/23/2012	4/30/2012	4/23/2012	Provided info via phone	4/23/2012			0:15:00	\$18.23
2012-198	Thomas	Reimel, Esq.	In Person	Enforcement letter for 519/521 S. Roberts Rd week of 4/16/12	Community Development	4/23/2012	4/30/2012	4/23/2012	Emailed records	4/23/2012	0.00	Email	0:15:00	\$14.69
2012-199	Sandhya Nayak	Taghavi	Email	Property information from Delaware County	Finance	4/18/2012	4/25/2012	4/24/2012	Emailed records; 4/26/12 followed up with response to additional questions	4/24/2012	0.00	Email	0:20:00	\$21.61
2012-200	Robert	Lambert	Email	site plan for 812 Mill Road	Engineering	4/23/2012	4/30/2012	4/23/2012	Reviewed	4/23/2012	0.00	Viewed in Person	0:30:00	\$35.61
2012-201	Daniel	Goldowsky	In Person	Incident report #120003528	Police	4/9/2012	4/16/2012	4/25/2012	Picked Up	4/25/2012	1.25	paper	0:15:00	\$18.23
2012-202	Yu	Tianyi	In Person	Incident report #120004180	Police	4/9/2012	4/16/2012	4/9/2012	Picked Up	4/9/2012	0.50	Paper	0:15:00	\$18.23
2012-203	Steve	Roddy	In Person	Plot plan for 10 Aberdeen Ter	Community Development	4/24/2012	5/1/2012	4/26/2012	Emailed records	4/26/2012	0.00	Email	0:30:00	\$29.38
2012-204	Chris	Kessler	In Person	Incident No 120004350	Police	4/25/2012	5/2/2012	4/25/2012	Picked up	4/25/2012	0.75	Paper	0:10:00	\$11.67
2012-205	Joe	Burch	Email	ZHB Appeal #2872 decision	Community Development	4/25/2012	5/2/2012	4/25/2012	Emailed records	4/25/2012	0.00	Email	0:15:00	\$14.69
2012-206	Amy	Cava	Email	Site plan	Community Development	4/26/2012	5/3/2012	4/26/2012	Reviewed	4/26/2012	0.00	Viewed in Person	0:30:00	\$29.38
2012-207	Thomas	Shihadeh	In Person	Incident report #120000353	Police	3/12/2012	3/19/2012	3/12/2012	Picked Up	3/12/2012	15.50	Paper	0:10:00	\$11.67
2012-208	Andrea	Mauriello	In Person	Incident report #120003023	Police	3/13/2012	3/20/2012	3/13/2012	Notified 3/13, 3/30, 4/24/12 - No pickup	4/24/2012			0:15:00	\$18.23
2012-209	Stefanie	Menzano	Fax	Citation #P5314015-0	Police	3/25/2012	3/30/2012	3/27/2012	Emailed records	3/27/2012	0.00	Email	0:15:00	\$18.23
2012-210	Evelyn	William	Email	Incident report dated 2/12/12	Police	3/26/2012	4/2/2012	3/27/2012	Emailed records	3/27/2012	0.00	Email	0:15:00	\$18.23
2012-211	Edward	Ford	Fax	Incident report dated 5/6/11	Police	3/27/2012	4/3/2012	3/28/2012	Emailed records	3/28/2012	0.00	Email	0:10:00	\$11.67
2012-212	Nicholas	George	Email	Incident report	Police	3/27/2012	4/3/2012	3/27/2012	Emailed records	3/27/2012	0.00	Email	0:10:00	\$11.67
2012-213	Timothy	Hartigan	Email	Incident report on 3/29/12	Police	3/29/2012	4/5/2012	3/29/2012	Emailed records	3/29/2012	0.00	Email	0:10:00	\$11.67
2012-214	Sam	Strike	In Person	Incident reports (see request)	Police	4/9/2012	4/16/2012	4/11/2012	Picked up	4/11/2012	0.00	No charge for press	0:10:00	\$11.67
2012-215	Judith	Repp	In Person	Site plan for 583 King of Prussia Road	Community Development	4/10/2012	4/17/2012	4/10/2012	Emailed records	4/10/2012	0.00	Email	0:30:00	\$29.38
2012-216	Danielle	Zoltak	In Person	Incident report #120004181 and 120001504	Police	4/10/2012	4/17/2012	4/10/2012	Emailed records	4/10/2012	0.00	Email	0:15:00	\$18.23
2012-217	Sam	Strike	In Person	Incident reports (see request)	Police	4/18/2012	4/25/2012	4/18/2012	Picked up	4/18/2012	0.00	No charge for press	0:10:00	\$11.67
2012-218	Thomas	Schneiders	In Person	Permits for 200 S. Ithan Avenue	Community Development	4/18/2012	4/25/2012	4/24/2012	Picked Up	4/24/2012	26.00	Paper	0:10:00	\$9.40
2012-219	Margaret	Boyce	In Person	Incident report #120004704	Police	4/20/2012	4/27/2012	4/20/2012	Picked Up	4/20/2012	1.25	Paper	0:10:00	\$11.67
2012-220	Erisdilla	Thoroughgood	In Person	Incident report #120004293	Police	4/23/2012	4/30/2012	4/23/2012	Picked Up	4/23/2012	1.00	Paper	0:10:00	\$11.67
2012-221	Matt	Scott	Fax	Tax assessment, construction permits, environmental reports, etc	Community Development	4/23/2012	4/30/2012	5/1/2012	Emailed records available	5/1/2012	3.50	Paper	0:30:00	\$29.38
2012-222	Sam	Strike	In Person	Incident reports (see request)	Police	4/24/2012	5/1/2012	4/24/2012	Picked up	4/24/2012	0.00	No charge for press	0:10:00	\$11.67

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2012-223	John	Smirga	In Person	402 Belrose	Community Development	4/25/2012	5/2/2012	4/25/2012	Reviewed	4/25/2012	0.00	Viewed in Person	0:30:00	\$29.38
2012-224	James	Greenfield	In Person	184 Abrahams Lane ZHB appeals, permits, letters, etc	Community Development	4/25/2012	5/2/2012	4/30/2012	Picked Up	4/30/2012	18.00	Paper	1:00:00	\$58.75
2012-225	Megan and Philip	Murphy	Fax	121 Aberdeen Terrace permits	Community Development	4/26/2012	5/3/2012	4/30/2012	Emailed records	4/30/2012	0.00	Email	0:15:00	\$14.69
2012-226	Tina	Anderson	Email	Rental Housing list	Community Development	4/29/2012	5/4/2012	4/30/2012	Emailed records	4/30/2012	0.00	Email	0:10:00	\$9.40
2012-227	Debi	Sugarman	In Person	Plot plan for 505 W. Beechtree Lane	Community Development	4/30/2012	5/7/2012	4/30/2012	Reviewed	4/30/2012			0:15:00	\$14.69
2012-228	Sam	Strike	In Person	Incident reports (see request)	Police	5/1/2012	5/8/2012	5/1/2012	Picked up	5/1/2012	0.00	No charge for press	0:10:00	\$11.67
2012-229	William	Cassidy	Fax	Commercial building permittis for April 2012	Community Development	5/2/2012	5/9/2012	5/2/2012	Emailed records	5/2/2012	0.00	Email	0:10:00	\$9.40
2012-230	Steve	O'Malley	In Person		Police	5/2/2012	5/9/2012	5/2/2012	Picked Up	5/2/2012	1.00	Paper	0:10:00	\$11.67
2012-231	Robert	Whalen	In Person	CofO for 623 W. Lancaster Ave.	Community Development	5/3/2012	5/10/2012	5/3/2012	Emailed records	5/3/2012	0.00	Email	0:15:00	\$14.69
2012-232	Robert	Whalen	In Person	CofO for 619 W. Lancaster Ave.	Community Development	5/3/2012	5/10/2012	5/3/2012	Emailed records	5/3/2012	0.00	Email	0:15:00	\$14.69
2012-233	Paul	Stein	Mail	Pool permits for last 4 months	Community Development	5/3/2012	5/10/2012	5/3/2012	Emailed records	5/3/2012	0.00	Email	0:10:00	\$9.40
2012-234	Ronia	Eun	Fax	Site survey for 719 King of Prussia Road	Community Development	4/25/2012	5/2/2012	4/25/2012	Emailed - no files	4/25/2012			0:15:00	\$14.69
2012-235	Sally	Osberg	In Person	Site plan	Community Development	4/27/2012	5/4/2012	4/27/2012	Emailed - no files	4/27/2012			0:20:00	\$19.39
2012-236	Isreal	Ingram	Mail	Commercial building permits for March and April 2012	Community Development	5/1/2012	5/8/2012	5/4/2012	Emailed records	5/4/2012	0.00	Email	0:10:00	\$9.40
2012-237	Sam	Strike	In Person	Fire report for 200 S. Ithan Ave.	Community Development	5/2/2012	5/9/2012	5/3/2012	Reviewed	5/3/2012	0.00	Viewed in Person	0:15:00	\$14.69
2012-238	Julie	Devilleno	Email	Plot plan for 207 Ravenscliff Road	Engineering	5/3/2012	5/10/2012	5/4/2012	Emailed records	5/4/2012	0.00	email	0:30:00	\$35.61
2012-239	Frances	Fehr	Fax	Owner name and address of 140 Eachus Ave and 144 Eachus Ave, Bryn Mawr	Community Development	5/4/2012	5/11/2012	5/4/2012	Emailed records	5/4/2012	0.00	email	0:15:00	\$14.69
2012-240	Al	Pereira	Email	Building permits from April 2012 to date	Community Development	5/7/2012	5/14/2012	5/7/2012	Emailed	5/7/2012	0.00	email	0:10:00	\$9.40
2012-241	Colleen	Price	Fax	Records relating to URDC planning services	Administration	5/8/2012	5/15/2012	5/8/2012	Emailed	5/11/2012	0.00	email	1:15:00	\$120.60
2012-242	Brooke	Ginty	Fax	Reports relating fire at 200 S. Ithan Avenue on April 4, 2012.	Community Development/Police	5/2/2012	5/9/2012	5/9/2012	limitations; 5/15/12 - emailed records available, waiting for payment of	5/15/2012	52.65	Paper	1:00:00	\$65.84
2012-243		Cottage Industry, Inc.	In Person	Tax Map for 519 W. Beechtree Lane	Community Development	5/8/2012	5/15/2012	5/8/2012	Reviewed	5/8/2012	0.00	Viewed in Person	0:15:00	\$14.69
2012-244	Lindy	Snider	In Person	Subdivision info for 821 Mill Road and 408 Barbara Lane	Engineering	5/7/2012	5/14/2012	5/8/2012	Emailed records	5/8/2012	0.50	Paper	0:45:00	\$53.41
2012-245	Raymond	Price	Fax	Fire and Building code violations for St. David's Shopping Center, 550 E. Lancaster Ave., St. Davids, PA	Community Development	5/3/2012	5/10/2012	5/9/2012	No outstanding violations per phone conversation	5/9/2012	0.00	Phone	0:30:00	\$29.38
2012-246	Joanne	McDevitt	Fax	All December, 2011 Building Permits Issued	Community Development	5/7/2012	5/14/2012	5/7/2012	Emailed records	5/8/2012	0.00	Email	0:10:00	\$9.40
2012-247	Max	Demanwich	In Person	Tax map for 34 West Avenue and 110 W. Lancaster Avenue	Community Development	5/9/2012	5/16/2012	5/9/2012	Picked Up	5/9/2012	3.50	Paper	0:10:00	\$9.40
2012-248	Deborah	Hyatt	In Person	Plot plan with easements	Community Development	5/9/2012	5/16/2012	5/9/2012	Reviewed	5/9/2012	0.00	Viewed in Person	0:15:00	\$14.69
2012-249	Christopher	Egli	Mail	RS21, or Gene Donahue or Tredyffrin Public Access) to or from Jim Doling, Jennifer DiStefano, and Robert Zienkowski	Right-to-Know Officer	5/15/2012	5/22/2012	5/15/2012	5/17/12 - Extension. 5/24/12 - Notified records available	5/24/2012		Viewed in Person	2:30:00	\$164.13
2012-250	Latisha	Garrett	In Person	Building permits for 301 King of Prussia Road (Radnor Railroad Station)	Community Development	5/7/2012	5/14/2012	5/7/2012	5/7/12 - Notified records available	5/14/2012	1.00	Email	0:30:00	\$29.38
2012-251	Brad	Austin	Fax	5/1/11, uncashed refunds for overpayments of personal property taxes over \$1,000 before 5/1/11, unrefunded cash escrows, etc	Finance	5/15/2012	5/22/2012	5/16/2012	Denial - records do not exist	5/16/2012			0:20:00	\$21.61
2012-252	Nick	Cagniglai	In Person	Grading permit 07-181 and 10-89	Engineering	5/17/2012	5/24/2012	5/17/2012	Picked Up	5/17/2012	0.75	Paper	0:15:00	\$17.80
2012-253	Kelsey	Karli	Fax	Police information on phone calls to Demrick and Jennifer Garber on Iven Ave or response of "no record"	Police	5/9/2012	5/16/2012	5/9/2012	Faxed response	5/9/2012			0:15:00	\$18.23
2012-254	Sue	Metzger	In Person	ZHB appeal #2877	Community Development	5/16/2012	5/23/2012	5/16/2012	Picked up	5/16/2012	3.50	Paper	0:15:00	\$14.69
2012-255	Sue	Eckard	Email	Memos and letters authored by Kevin Kochanski in 2012 regarding Prebyterian's Childrens Village	Community Development	5/23/2012	5/30/2012	5/23/2012	pickup. 5/30/12 will mail a check for \$1.00 and a self-addressed, stamped	5/29/2012	1.00	Paper	0:30:00	\$29.38
2012-256	Christopher	Egli	Mail	(SEE RTK 2012-249) Text, letters, emails, notes, etc containing Christopher Egli, Chris Egli, Ugly Egli, etc	Right-to-Know Officer	5/24/2012	5/31/2012	5/24/2012	5/24/12 - Notified records available	5/24/2012		Viewed in Person	0:10:00	\$10.50
2012-257	Christopher	Egli	Mail	Fronefield Crawford and Clint Stuntebeck. Legal filings involving RS21, Legal documents involving RS21.	Right-to-Know Officer	5/29/2012	6/5/2012	5/29/2012	5/30/12 - Notified records available	5/30/2012		Viewed in Person	0:10:00	\$10.50
2012-258	Sam	Strike	In Person	Incident reports (see request)	Police	5/22/2012	5/29/2012	5/23/2012	Picked up	5/23/2012			0:10:00	\$11.67

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2012-259	Sally	Fairchild	In Person	Incident report re: car vandalism	Police	5/22/2012	5/29/2012	5/22/2012	Picked up	5/22/2012	0.50	Paper	0:15:00	\$18.23
2012-260	Janie	Pumphrey	Fax	Incident reports at 514 King of Prussia Rd.	Police	5/24/2012	5/31/2012	5/24/2012	Notified - no records	5/24/2012			0:15:00	\$18.23
2012-261	Jay	Ackerman (Keystone Property Group)	In Person	Stormwater report GP09-61	Engineering	5/21/2012	5/28/2012	5/21/2012	Emailed records	5/21/2012	0.00	Email	0:15:00	\$17.80
2012-262	Jennifer	Reimer (Genesis Healthcare Wayne Center)	Fax	Complaint re: ca? on premises	Right-to-Know Officer	5/21/2012	5/28/2012	5/21/2012	Notified - denial Section 708 (17i)	5/21/2012			0:10:00	\$10.50
2012-263	Ashley	Lewis	Fax	Incident report #120005144	Police	5/15/2012	5/22/2012	5/15/2012	Emailed records	5/15/2012			0:10:00	\$11.67
2012-264	Sam	Strike	In Person	Incident reports (see request)	Police	5/15/2012	5/22/2012	5/15/2012	Picked up	5/15/2012			0:10:00	\$11.67
2012-265	Philomena	Walls	In Person	Incident report #120005584	Police	5/11/2012	5/18/2012	5/11/2012	Picked up	5/11/2012	0.75	Paper	0:10:00	\$11.67
2012-266	Richard	Holloway	In Person	Incident report	Police	5/14/2012	5/21/2012	5/14/2012	Notified records available	5/15/2012	1.75	Certified Paper	0:15:00	\$18.23
2012-267	Leslie	Margolies (c/o Larry Pitt)	Fax	Incident report	Police	4/18/2012	4/25/2012	4/18/2012	4/18/12 Notified records available; 5/14/12 received payment	5/14/2012	1.00	Paper	0:15:00	\$18.23
2012-268	Kristen	Moore	In Person	831 Parkes Run La permits	Community Development	5/25/2012	6/1/2012	5/25/2012	Viewed in person	5/29/2012			0:30:00	\$29.38
2012-269	Andrew	Winn	In Person	Plans for 604 Portledge Drive	Community Development	5/29/2012	6/5/2012	5/29/2012	Viewed in person	5/29/2012			0:30:00	\$29.38
2012-270	Deb	Bissett	In Person	Builder information for 373 Belrose	Community Development	5/29/2012	6/5/2012	5/29/2012	Viewed in person	5/29/2012			0:30:00	\$29.38
2012-271	Joseph	DePaoli	In Person	Accident report #12005885	Police	5/29/2012	6/5/2012	5/29/2012	Picked up	5/31/2012	15.00	Paper	0:10:00	\$11.67
2012-272	Angie	Mitchell	In Person	Incident reports re: 902 Conestoga Road	Police	5/29/2012	6/5/2012	5/29/2012	Picked up	5/29/2012	2.00	Paper	0:10:00	\$11.67
2012-273	James	Wilson	In Person	Permits for 629 Conestoga Road	Community Development	5/31/2012	6/7/2012	5/31/2012	Reviewed	5/31/2012			0:30:00	\$29.38
2012-274	Joseph	McCormick, Jr., Esq.	Email	Info pertaining to April 4, 2012 fire at 200 South Ithan Avenue, Villanova	Right-to-Know Officer	6/4/2012	6/11/2012	6/4/2012	6/5/12 - Notified records available, waiting for payment of \$51.65	6/4/2012	1.65	Paper	0:30:00	\$32.83
2012-275	Rachel	Laibson (Main Line School Night)	Email	All information in the record for the Creutzburg Center	Right-to-Know Officer	6/5/2012	6/12/2012	6/5/2012	Denial - lacks specificity	6/5/2012			0:10:00	\$10.50
2012-276	Rachel	Laibson (Main Line School Night)	Email	reports for the Creutzburg Center at 260 Gulph Creek Road, Radnor, PA.	Right-to-Know Officer	6/5/2012	6/12/2012	6/7/2012	6/7/2012 - Notified records available.	6/7/2012	115.66	Paper	3:00:00	\$196.95
2012-277	Jason	Daria	Fax	Building permit for fence at 710 Sproul Road	Community Development	4/10/2012	4/17/2012	4/11/2012	4/11/12 - Notified records available. 6/7/12 - Never picked up records.	6/7/2012			0:10:00	\$9.40
2012-278	Hilary	Rossi	Email	Plans/drawings for 303 Valley Place	Community Development	5/24/2012	5/31/2012	5/31/2012	5/31/12 - Notified records available. 6/1/12 - Picked up records	6/1/2012	60.00	Paper	0:10:00	\$9.40
2012-279	T.	Browne (IBEW Local #98)	Fax	Zoning variances granted to Agnes Irwin School at 275 S. Ithan Ave. frm January 2000 to May 2012	Community Development	5/29/2012	6/5/2012	6/6/2012	6/6/12 - Emailed records	6/6/2012			0:30:00	\$29.38
2012-280	Beverly	Samuel	In Person	Site plan	Community Development	6/5/2012	6/12/2012	6/5/2012		6/5/2012			0:15:00	\$14.69
2012-281	Peter	Clauss	In Person	Zoning Hearing Board appeal #2881	Community Development	6/6/2012	6/13/2012	6/6/2012	Reviewed	6/6/2012			0:30:00	\$29.38
2012-282	Maurice	Weintraub Architect	In Person	Permits for 380 West. Lancaster Avenue and Super Suppers	Community Development	6/6/2012	6/13/2012	6/6/2012		6/6/2012			0:30:00	\$29.38
2012-283	Nick	Caniglia	Email	SD #2005-D-14	Engineering	6/7/2012	6/14/2012	6/7/2012	Reviewed Records	6/7/2012			0:30:00	\$35.61
2012-284	Nick	Caniglia	In Person	ZHB #911 and 1086	Community Development	6/7/2012	6/14/2012	6/7/2012	Reviewed Records	6/7/2012			0:30:00	\$29.38
2012-285	Michael	McCloskey	In Person	Building plans for 584 Sinkler Dr.	Community Development	6/7/2012	6/14/2012	6/7/2012	Picked Up	6/7/2012	0.50	Paper	0:30:00	\$29.38
2012-286	William	Cassidy	Fax	Commercial building permits for May 2012	Community Development	6/7/2012	6/14/2012	6/7/2012	Emailed records	6/8/2012	0.00	Email	0:15:00	\$14.69
2012-287	Randolph	Roberts	In Person	Incident report by Off. Banner, water on property	Police	6/12/2012	6/19/2012	6/12/2012	Picked Up	6/12/2012	0.50	Paper	0:15:00	\$18.23
2012-288	Eleanor	Loyd	In Person	Plot plan for 516 Brookside	Community Development	6/14/2012	6/21/2012	6/14/2012	Reviewed records	6/14/2012			0:15:00	\$14.69
2012-289	Lisa	Dyer	Email	Building permits for May 2012	Community Development	6/13/2012	6/20/2012	6/13/2012	Emailed records	6/14/2012			0:10:00	\$9.40
2012-290	Jordan	Snyder	Fax	Ward map	Right-to-Know Officer	6/15/2012	6/22/2012	6/18/2012	6/19 - notified records available	6/19/2012	35.00	Paper	0:15:00	\$16.41
2012-291	Jeff	Pendergast	In Person	1430 County Line Road	Engineering	6/19/2012	6/26/2012	6/19/2012	Reviewed Records	6/19/2012			0:15:00	\$17.80
2012-292	Martha	Macartney	In Person	2004 land development approval for St. Davids Church	Engineering	6/20/2012	6/27/2012	6/20/2012	Emailed records	6/20/2012			0:15:00	\$17.80
2012-293	Debbie	Arbuckle	Fax	Ordinances 94-25, 96-20, 98-21, 2000-02, 2001-06, 2004-15, 2007-04, and 2007-09	Right-to-Know Officer	6/20/2012	6/27/2012	6/20/2012	6/21 Notified records available; 6/22 Picked up records	6/22/2012	10.25	Paper	0:30:00	\$32.83
2012-294	Christopher	Egli	Mail	Videos or audio from CCC meetings in 2012. Emails of Art Hartel to or from George Strimel, John Rice, Jack Brooks, or Mr. Zienkowski	Right-to-Know Officer	6/22/2012	6/29/2012	6/22/2012	6/25/12 - Extension; 6/27/12 - Notified records available	6/27/2012	5.50	Paper	0:45:00	\$49.24

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2012-295	Sam	Strike	In Person	Incident reports (see request)	Police	6/6/2012	6/13/2012	6/7/2012	Picked up records	6/7/2012	0.00	No charge for press	0:10:00	\$11.67
2012-296	David	Money	In Person	Incident report 120003775	Police	6/11/2012	6/18/2012	6/11/2012	Picked up records	6/11/2012	0.50	Paper	0:10:00	\$11.67
2012-297	Alissa	Gorman	Email	Incident reports re: Mary Louis Fite at Radcliffe House, Apt. B-123, 1000 Conestoga Road, Bryn Mawr	Police	6/14/2012	6/21/2012	6/15/2012	Picked up records	6/15/2012	3.00	Paper	0:15:00	\$18.23
2012-298	Kelly Barnes	Reardon	In Person	Incident report 120007103	Police	6/19/2012	6/26/2012	6/25/2012	Picked up records	6/25/2012	0.75	Paper	0:15:00	\$18.23
2012-299	Stephen	Funk	In Person	Incident report 120006722	Police	6/25/2012	7/2/2012	6/25/2012	Picked up records	6/25/2012	0.50	Paper	0:15:00	\$18.23
2012-300	Mark	Rhodes	In Person	Building permits for 425 Round Hill Road	Community Development	6/25/2012	7/2/2012	6/25/2012	Reviewed records	6/25/2012			0:15:00	\$14.69
2012-301	Debbie	Arbuckle	Email	Ordinances 99-44, 96-18, and 2010-05	Right-to-Know Officer	6/27/2012	7/4/2012	6/27/2012	6/27/12 - notified records available	6/27/2012	6.00	Paper (\$1.50 postage)	0:15:00	\$16.41
2012-302	Anatoliy	Popov	In Person	Sketch of patio roof at 6 Beatrice Dr., Bryn Mawr	Community Development	6/14/2012	6/21/2012	6/14/2012	Notified records available	6/25/2012			0:10:00	\$9.40
2012-303	Michael	Carr	Email	Current covenant agreements for 550 E. Lancaster Ave. and approved plans for previously proposed bank	Engineering	6/27/2012	7/4/2012	6/27/2012	Emailed records	6/28/2012			0:30:00	\$35.61
2012-304	Karen	Foreman	Mail	CofOs, final approved site plan, zoning/building violations, variances, special or conditional use permits	Community Development	6/8/2012	6/15/2012	6/8/2012	Emailed records	6/14/2012			2:00:00	\$117.50
2012-305	James	Emery	Email	CofO for 550 E. Lancaster Ave.	Community Development	6/22/2012	6/29/2012	6/26/2012	Emailed records	6/26/2012			0:10:00	\$9.40
2012-306	Bharat	Luthra	In Person	Food license for Villa Strafford, 115 Strafford Ave.	Community Development	6/28/2012	7/5/2012	6/28/2012	Reviewed Records	6/28/2012			0:30:00	\$29.38
2012-307	Gary	Havertine	In Person	Incident report 120002743	Police	3/23/2012	3/30/2012	3/23/2012	Picked up records	3/23/2012	0.50	Paper	0:10:00	\$11.67
2012-308	Sean	Rooney	In Person	Dog reports	Police	3/28/2012	4/4/2012	5/18/2012	5/18/12 - Notified records available; 6/8/12 - Not picked up	6/8/2012			0:10:00	\$11.67
2012-309	Jennifer	Ciarmoli	In Person	Wylldhaven Road Traffic Safety Survey, speed bump request	Police	5/7/2012	5/14/2012	5/7/2012	Picked up records	5/7/2012			0:10:00	\$11.67
2012-310	Kristen	McLaughlin	In Person	Incident report for Apt 264 1B dated May 8, 2012 for Luca John DeGrossi	Police	5/9/2012	5/16/2012	5/9/2012	Picked up records	5/9/2012			0:10:00	\$11.67
2012-311	Sam	Strike	In Person	Incident reports (see request)	Police	5/30/2012	6/6/2012	5/30/2012	Picked up records	5/31/2012	0.00	No charge for press	0:10:00	\$11.67
2012-312	Michelle	Golus	In Person	Incident report re: dog fight	Police	6/4/2012	6/11/2012	6/4/2012	Picked up records	6/4/2012	1.00	Paper	0:15:00	\$18.23
2012-313	James	Jennings	In Person	Incident report 120006943	Police	6/12/2012	6/19/2012	6/12/2012	Picked up records	6/12/2012	0.00	No charge	0:10:00	\$11.67
2012-314	Barbara	Schrader	In Person	Incident report for 343 Malin Road on June 11, 2012	Police	6/14/2012	6/21/2012	6/14/2012	Picked up records	6/14/2012	0.75	Paper	0:15:00	\$18.23
2012-315	John	Greene	In Person	Alleged complaint by Anderson, Cara	Police	6/13/2012	6/20/2012	6/13/2012	Picked up records	6/13/2012	0.75	Paper	0:15:00	\$18.23
Total RTK Requests Submitted											Total Fees Paid		Total Hours	Total Labor Costs
315											\$ 1,455.06		103:20:00	\$ 6,655.40