

**Shade Tree Commission of Radnor Township
Wayne, Pennsylvania**

AGENDA

*Wednesday September 10, 2019
6:30 PM*

1 Call of Order

2 Pledge of Allegiance

3 Meeting Minutes August 21, 2019

4 New Grading Permits

A
None at this time

5 Tree Removal without approval/ Clearing Permits

Trees Removed without Approval

None at this time

Clearing Permits

None at this time

6. Violation Notices

Violation Notices

None at this time

7. 2019 Goal Update

8. Old Business

A Phillipone/Bo Connor/LaMaison

B Warren Phillipone Park

9. New Business

A Discussion of Tree Maintenance within Township Street R.O.W.s

10. Hazardous Trees

A 309 West Ave 35" Red Oak

B 466 Rolling Road 38" DBH Sycamore

11. Trees Removed by Radnor Township

8/24/2019	Iven Avenue	3 cherry Trees (24"; 28"; 31")
		3 ash Trees (18"; 20"; 28")
		1 maple (15")
		1 poplar (27")
8/24/2019	824 Hunt Road	16" Spruce
8/30/2019	112 Fairfax Road	32" pin oak

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12. Public Participation

13. Contractor's List

14. Adjournment

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2019 Radnor Township Shade Tree Committee Goals – July 2019 Agenda

Items to be covered (bold); Notes (blue); Action items (red)

1) Implement the Master Street Tree Charter – Matt & Eileen

- a. Complete the tree inventory as proposed in the charter. - Matt
- b. Address gaps by offering both Spring & Fall Plantings of both large and small trees.
 - i. What was the outcome and learnings from the Spring Tree Planting?
 1. *75 Trees planted by All Seasons:*
 - a. *53 in Residents and 22 in parks.*
 - b. *28 small trees and 47 large shade trees.*
 2. *2 trees lost. Next inspection Sep2019. Warranty work done in Oct2019.*
 3. *Learnings:*
 - a. *Start process in Jan2020 with RFQ's out in Feb2020 with a target to plant in Mar/Apr2020.*
 - b. *Resident feedback: They would like to have input into the tree location.*
 - c. *Try to pick a different time or way to differentiate between our Spring Planting and the Radnor Conservancy planting.*
 4. *Request to place trees along the creek banks in resident private properties. We could consider this for the Fall planting. Residents could also register for a free tree from the Radnor Conservancy Spring Tree Give Away.*
 - ii. What is the background and status of the 88 trees donated by Cabrini College?
 1. *Given the enhancement of the campus and removal of necessary trees, they are donating 88 trees. Per the ordinance, they are required to donate/plant 44 trees. It came through STC ~ 2 years ago.*
 2. *The Township decided these are going to the Parks to help replace the Ash trees.*
 - iii. How do we want to proceed with the Fall planting?
 1. *Small and Large trees.*
 2. *Competitive Bid using similar Spring Tree Planting requirements.*
 3. *Kimberley Donches to lead if she is still willing to do so with the resident selecting the location, then Public Works moving as necessary due to overhead or underground conflicts.*
 4. *Communication - Ginny:*
 - a. *Flyers in public places.*
 - b. *Suburban Times ad.*
 - c. *Facebook and website posting.*
 - d. *Sign in front of trees planted in recent years with residents' permission and parks.*
 5. *Leader – Ginny to coordinate with Kimberley Donches with Seth, Eileen and Claire volunteering to help.*
 6. **ACTION: Determine remaining budget funds and calculate number of trees that can be procured + 20 tree donation by Radnor Conservancy.**

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- 2) Keep the Ordinance Current and Effective – *Joe*
 - a. **Implement Bamboo Ordinance**
 - i. **ACTION: Present to BOC for approval – Matt – Ordinance approved and implemented. Ginny working with Molly Gallagher in PR (posted on Facebook, Website).**
 - b. Help residents, developers and contractors follow the ordinance via #3.
 - c. Update ordinance – **ACTION: Someone to volunteer to replace Joe and take the lead.**
 - d. Update Website Forms referenced by the Ordinance - TBD

- 3) Serve our Residents via Proactive Communication – *James, Joe, Ginny*
 - a. Have communications go live on the Radnor Township Website
 - b. **Increase Education and Awareness to help keep and improve Radnor’s Tree Canopy**
 - i. Potential options are:
 1. Radnor Conservancy proposed Certificate (ref Jun2019 meeting) to be signed off by new home buyers at the time of closing.
 2. Proactive Communication Flyer to give Relators to make new residents aware of free services available and ordinance to keep Radnor green.
 3. DECISION: Option #2.
 4. **ACTION: Create flyer – James; Implement in real estate community – James and Claire**
 - c. Make it easy to obtain advise on existing trees of concern to keep everyone safe.
 - d. Advise residents during construction projects on how to protect existing trees.
 - e. Provide input on Key Issues (e.g. EAB, spotted lantern flies).
 - i. **ACTION: Post the Radnor Conservancy invasive plant poster on our STC website – Patricia Sherwin**
 - f. Storm and Electrical Line concerns
 - g. **ACTION: Provide list of Hazardous Trees and location to Steve McNelis (~ 65) at survey completion (~ Sep2019) – Matt**
 - i. Next Meeting: What is the definition of a Hazardous Tree? – John or James

- 4) Manage Shade Tree Fund - *Eileen*
 - a. Obtain Grant Funds
 - b. Plan & Utilize the funds provided in the 2019 budget
 - c. Provide budget request for the 2020 budget.
 - i. **ACTION: Eileen to identify when the BOC**
 - ii. **budget review meeting is for 2020 funds.**
 - d. Document trees removed and planted in our minutes.

- 5) **Partner with our Stakeholders - Eileen:**
 - a. Radnor Board of Commissioners (BOC)
 - b. Radnor Conservancy
 - c. **Wayne Business District**
 - i. *Discuss WBA Project – Do we align with the proposal to remove all trees? This proposal has been adjusted to remove a portion of the trees, not all trees.*



Let's enhance and protect our tree canopy!

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- ii. Carroll Engineering.*
- iii. 60 tree pits total: 14 empty and 46 trees to be removed.*
- iv. Jonathan Alderson, Landscape Architect came up with a list.*
- v. Percentage of trees being removed is not known.*
- vi. Contractor is expected to follow the STC process.*
- vii. ACTION: John to share the plans.*

- d. Contractors
- e. Developers
- f. Radnor Township Staff
- g. Other Townships

6) Be Green and Efficient - Eileen:

- a. Continue to minimize paper copies via 2 paper copies (1 to Matt; 1 at Meeting).
- b. Make efficient use of our volunteer committee.
- c. Benchmark and learn from other townships.
- d. Make efficient use of our residents, developers and contractors time.

7) Explore measuring the Tree Canopy

- Determine if there are other ways to measure the historical and current and future canopy.
- Consider Google Earth and qualitative.