

**Shade Tree Commission of Radnor Township
Wayne, Pennsylvania
Minutes of the Meeting of September 10, 2019**

The Shade Tree Commission of Radnor Township at 6:30 PM in the Radnorshire Room of the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Present

Eileen Brett, Chair, James Gibbons, Virginia Hart, Seth Reeser, Matt Golas

Absent: Claire Griton

Eileen Brett called the meeting to order and led the assembly in the Pledge of Allegiance.

Meeting Minutes – August Meeting Minutes

Approved 5-0

Eileen Brett, Chair, James Gibbons, Virginia Hart, Seth Reeser, Matt Golas

Permits

A. None at this time

Trees Removed without Approval

- None at this time

Clearing Permits

- None at this time

Trees Removed without Approval

Violation Notices

- None at this time

Clearing Permits

- None at this time

New Business

- Discussion of Tree Maintenance within Township Street R.O.W.s

Old Business

- A** Phillipone/Bo Connor/LaMaison
- B** Warren Phillipone Park

Public Participation

None at this time

Hazardous Trees

- A** 309 West Ave 35" Red Oak
- B** 466 Rolling Road 38" DBH Sycamore

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Tree Removal by Radnor Township

8/24/19	Iven Ave	3 Cherry Trees (24"; 28"; 31") 3 Ash (18"; 20"; 28") 1 Maple (15") 1 Poplar (27")
8/24/19	824 Hunt Road	16" Spruce
8/30/19	112 Fairfax Road	32" Pin Oak

Radnor Township Shade Tree Commission

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Meeting Adjourned.

Respectfully Submitted,

Patricia Sherwin

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019 Radnor Township Shade Tree Committee Goals – Sep 2019 Agenda

Items to be covered (bold); *Notes (blue)*; **Action items (red)**

- 1) Implement the Master Street Tree Charter – *Matt & Eileen*
 - a. Complete the tree inventory as proposed in the charter. – Matt
 - i. *Matt is on track to complete the survey this year! Fantastic job!*
 - b. Address gaps by offering both Spring & Fall Plantings of both large and small trees.
Finalize Fall Planting Scope – Decisions needed:
 1. **Quantity of Small and Large trees:**
 2. *23 small + 23 large.*
 3. **Tree Types:**
 - *Small: Redbud, Rutgers Dogwood, Okami Cherry, Chinese Lace Bark Elm*
 - *Large: American Elm, Black Gum, Platinus, Honey Locusts, Trident Maple, Little Leaf Linden.*
 4. **Tree Donation to Radnor Conservancy:**
 - a. *Zero.*
 5. **Tree Donation from Radnor Conservancy:**
 - a. *\$6000 = 10 trees.*
 6. **Communication Approval:**
 7. *Flyer approved with comments (correct URL; word spacing corrected).*
 8. *\$1000 funds approved for advertising. PO required prior to placing ads.*
 9. **ACTION: Draft communications to instruct the resident or business where to place the stake to indicate the desired tree location. – John**
 10. **ACTION: Draft communications to instruct the resident or business how best to care for the tree to be emailed and/or provided with the tree at the time of planting. - John**
 11. **Leader – Ginny to coordinate with Kimberley Donches with Seth, Eileen and Claire volunteering to help. Confirmation of Kimberley’s involvement.**
 12. *Kimberley will advise this year but not lead.*
- 2) Keep the Ordinance Current and Effective – *Joe*
 - a. Implement Bamboo Ordinance – Done.
 - b. Help residents, developers and contractors follow the ordinance via #3.
 - c. Update ordinance – **ACTION: Someone to volunteer to replace Joe and take the lead.**
 - d. Update Website Forms referenced by the Ordinance - TBD
- 3) Serve our Residents via Proactive Communication – *James, Joe, Ginny*
 - a. Have communications go live on the Radnor Township Website
 - i. **STC section of Township website needs some correction per James.**
 - ii. **ACTION: Township Engineering volunteered to go through the website and links and correct all errors – Trish & Steve**
 - b. Increase Education and Awareness to help keep and improve Radnor’s Tree Canopy
 - i. **DECISION: Proactive Communication Flyer to give Relators to make new residents aware of free services available and ordinance to keep Radnor green.**
 - ii. **ACTION: Create flyer – James; Implement in real estate community – Claire**
 - c. Make it easy to obtain advise on existing trees of concern to keep everyone safe.
 - d. Advise residents during construction projects on how to protect existing trees.
 - e. Provide input on Key Issues (e.g. EAB, spotted lantern flies).

