The Shade Tree Commission of Radnor Township at 6:30 PM in the Radnorshire Room of the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Present

Eileen Brett, Chair, James Gibbons, Virginia Hart, Seth Reeser, Matt Golas Absent: Claire Griton

Eileen Brett called the meeting to order and led the assembly in the Pledge of Allegiance.

Meeting Minutes – August Meeting Minutes Eileen Brett, Chair, James Gibbons, Virginia Hart, Seth Reeser, Matt Golas Approved 5-0

Permits

A. None at this time

Trees Removed without Approval

• None at this time

Clearing Permits

None at this time

Trees Removed without Approval

Violation Notices

None at this time

Clearing Permits

• None at this time

New Business

• Discussion of Tree Maintenance within Township Street R.O.W.s

Old Business

A Fillipone/Bo Connor/LaMaison

B Warren Fillipone Park

Public Participation

None at this time

Hazardous Trees

A 309 West Ave 35" Red Oak

B 466 Rolling Road 38" DBH Sycamore

Radnor Township Shade Tree Commission

Approved 5-0

Eileen Brett, Chair, James Gibbons, Virginia Hart, Seth Reeser, Matt Golas

Tree Removal by Radnor Township

3 Cherry Trees (24";

8/24/19 Iven Ave 28"; 31")

3 Ash (18"; 20"; 28")

1 Maple (15")

1 Poplar (27")

8/24/19 824 Hunt Road 16" Spruce 8/30/19 112 Fairfax Road 32"Pin Oak

Radnor Township Shade Tree Commission

Approved 5-0

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Meeting Adjourned.

Respectfully Submitted,

Patricia Sherwin

019 Radnor Township Shade Tree Committee Goals – Sep 2019 Agenda Items to be covered (bold); *Notes* (blue); Action items (red)

- 1) Implement the Master Street Tree Charter Matt & Eileen
 - a. Complete the tree inventory as proposed in the charter. Matt
 - i. Matt is on track to complete the survey this year! Fantastic job!
 - b. Address gaps by offering both Spring & Fall Plantings of both large and small trees.

Finalize Fall Planting Scope - Decisions needed:

- 1. Quantity of Small and Large trees:
 - 2. 23 small + 23 large.
- 3. Tree Types:
 - Small: Redbud, Rutgers Dogwood, Okami Cherry, Chinese Lace Bark Elm
 - Large: American Elm, Black Gum, Platinus, Honey Locusts, Trident Maple, Little Leaf Linden.
- 4. Tree Donation to Radnor Conservancy:
 - a. Zero.
- 5. Tree Donation from Radnor Conservancy:
 - a. \$6000 = 10 trees.
- 6. Communication Approval:
 - 7. Flyer approved with comments (correct URL; word spacing corrected).
 - 8. \$1000 funds approved for advertising. PO required prior to placing ads.
 - 9. ACTION: Draft communications to instruct the resident or business where to place the stake to indicate the desired tree location. John
 - 10. ACTION: Draft communications to instruct the resident or business how best to care for the tree to be emailed and/or provided with the tree at the time of planting. John
- 11. Leader Ginny to coordinate with Kimberley Donches with Seth, Eileen and Claire volunteering to help. Confirmation of Kimberley's involvement.
 - 12. Kimberley will advise this year but not lead.
- 2) Keep the Ordinance Current and Effective Joe
 - a. Implement Bamboo Ordinance Done.
 - b. Help residents, developers and contractors follow the ordinance via #3.
 - c. Update ordinance ACTION: Someone to volunteer to replace Joe and take the lead.
 - d. Update Website Forms referenced by the Ordinance TBD
- 3) Serve our Residents via Proactive Communication James, Joe, Ginny
 - a. Have communications go live on the Radnor Township Website
 - i. STC section of Township website needs some correction per James.
 - ii. ACTION: Township Engineering volunteered to go through the website and links and correct all errors Trish & Steve
 - b. Increase Education and Awareness to help keep and improve Radnor's Tree Canopy
 - i. DECISION: Proactive Communication Flyer to give Relators to make new residents aware of free services available and ordinance to keep Radnor green.
 - ii. ACTION: Create flyer James; Implement in real estate community Claire
 - Make it easy to obtain advise on existing trees of concern to keep everyone safe.
 - d. Advise residents during construction projects on how to protect existing trees.
 - e. Provide input on Key Issues (e.g. EAB, spotted lantern flies).

- i. Spotted Lantern Flies were discussed. John Hosbach mentioned different ways that residents can help manage (e.g. chemical sprays, tree bands) but they are only effective if one's neighbor takes the same action as well. The impact of the flies is to fruit trees.
- ii. ACTION: Post the Radnor Conservancy invasive plant poster on our STC website Trish
- f. Storm and Electrical Line concerns
- g. ACTION: Provide list of Hazardous Trees and location to Steve McNelis (~ 65) at survey completion (~ Sep2019) Matt
 - i. Next Meeting: What is the definition of a Hazardous Tree? John or James
- 4) Manage Shade Tree Fund Eileen
 - a. Obtain Grant Funds
 - b. Plan & Utilize the funds provided in the 2019 budget
 - c. Provide budget request for the 2020 budget.
 - i. ACTION: Eileen to identify when the BOC budget review meeting is for 2020 funds.
 - d. Document trees removed and planted in our minutes.
- 5) Partner with our Stakeholders Eileen:
 - a. Radnor Board of Commissioners (BOC):
 - b. Requests feedback on tree planting and maintenance James
 - i. Tree Maintenance is viewed as a neglected area and a priority by the BOC. Thus we decided to hold a forum on this topic with Matt Golas chairing the forum and attendees from STC, BOC, Township Administration and Radnor Conservancy to attend, with the intent of starting a dialogue of how best to approach. Bob Zienkowski will coordinate a date and invitees.
 - c. Radnor Conservancy
 - d. Wayne Business District
 - i. WBA Project: ACTION: John to share the plans.
 - e. Contractors
 - f. Developers
 - g. Radnor Township Staff
 - h. Other Townships
- 6) Be Green and Efficient Eileen:
 - a. Continue to minimize paper copies via 2 paper copies (1 to Matt; 1 at Meeting).
 - b. Make efficient use of our volunteer committee.
 - c. Benchmark and learn from other townships.
 - d. Make efficient use of our residents, developers and contractors time.
- 7) Explore measuring the Tree Canopy
 - Determine if there are other ways to measure the historical and current and future canopy.
 - Consider Google Earth and qualitative.



Let's enhance and protect our tree canopy!