

**Shade Tree Commission of Radnor Township  
Wayne, Pennsylvania  
Minutes of the Meeting of October 17, 2018**

*The Shade Tree Commission of Radnor Township at 6:30 PM in the Radnorshire Room of the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087*

**Present**

*Eileen Brett, Chair, Matt Golas, James Gibbons, Virginia Hart, Jack Millerick, Vice Chair, Clare Griton; Joseph Grazio*

*Absent: Jeff Boogay*

*Eileen Brett called the meeting to order and led the assembly in the Pledge of Allegiance.*

Meeting Minutes – August Meeting Minutes

**Approved 7-0**

*Eileen Brett, Chair, Matt Golas, James Gibbons, Virginia Hart, Jack Millerick, Vice Chair, Clare Griton; Joseph Grazio*

**New Business**

A. **GP18-1149** 100 Dovecote

**The Radnor Township Shade Tree Commission recommendation:**

**Approved 7-0**

*Eileen Brett, Chair, Matt Golas, James Gibbons, Virginia Hart, Jack Millerick, Vice Chair, Clare Griton; Joseph Grazio*

B **GP 18-152** 113 Harvard Lane

**The Radnor Township Shade Tree Commission recommendation:**

**Approved 7-0**

*Eileen Brett, Chair, Matt Golas, James Gibbons, Virginia Hart, Jack Millerick, Vice Chair, Clare Griton; Joseph Grazio*

C **GP 18-153** 741 Harrison Road

- 7 trees to be removed
- Replacement list needs to be amended

**The Radnor Township Shade Tree Commission recommendation: Tree list to be amended and a list types of trees**

**Approved 7-0**

*Eileen Brett, Chair, Matt Golas, James Gibbons, Virginia Hart, Jack Millerick, Vice Chair, Clare Griton; Joseph Grazio*

**2018 Goal Update**-See Pages 4-6

**Trees Removed without Approval**

None at this time

**Clearing Permits**

**Other Business**

A Shade Tree Ordinance Enforcement

**Shade Tree Commission of Radnor Township  
Wayne, Pennsylvania  
Minutes of the Meeting of October 17, 2018**

**Old Business**

Ordinance Interpretation in light of 325 Barclay

- Discussed ordinance on the ability to approve or disapprove the removal of a heritage tree and applicants' ability to appeal decision to BOC within 20 days.

Fillipone/Bo Connor/LaMaison Tract Update – Jack – No update required

Discussion of Net Loss of Tree Basal Area – Example 321 Lancaster Avenue – Jack – No update required

Enhancement of Shade Tree Archives

**Public Participation**

**Hazardous Trees**

A	47 Northwoods Road	34" DBH Red Oak
B	220 Pembroke Ave	25" DBH Maple
C	293 Upper Gulph Road	33" DBH White Oak; 37" DBH White Oak; 2 additional trees under 30" DBH being removed
D	320 Harbison Road	40" DBH Tulip Poplar
E	350 Walnut Ave	23.5" DBH Poplar; 28" DBH Ash Tree
F	492 King of Prussia Road	Ash Tree
G	501 Chestnut Lane	30" DBH Oak
H	532 Atterbury Drive	38" DBH Red Oak
I	651 N Wayne Ave	30" DBH Dawn Redwood
J	716 Campwoods Road	36" DBH Pin Oak
A	47 Northwoods Road	34" DBH Red Oak
B	220 Pembroke Ave	25" DBH Maple

**Radnor Township Shade Tree Commission**

**Approved 7-0**

*Eileen Brett, Chair, Matt Golas, James Gibbons, Virginia Hart, Jack Millerick, Vice Chair, Clare Griton;  
Joseph Grazio*

**Shade Tree Commission of Radnor Township  
Wayne, Pennsylvania  
Minutes of the Meeting of October 17, 2018**

**Tree Removal by Radnor Township**

9/1/2018	105 Oakford	two 24" Maples
9/6/2018	Lesley Road	sixteen trees
9/19/2018	411 W. Wayne	40" Ash
9/19/2018	315 Eagle Rd.	26" Maple
9/24/2018	Lewis Lane	36" Beech
9/24/2018	Radnor Trail	10" Maple
10/2/2018	21 Pennsylvania Ave	23" Norway Maple
10/5/2018	336 King of Prussia	18" Maple
	336 King of Prussia	20" Maple
	336 King of Prussia	20" Maple
	336 King of Prussia	22" Maple
	336 King of Prussia	24" Maple
10/11/2018	368 Rose Glen	28" Ash
	368 Rose Glen	48" Ash
10/11/2018	409 W. Wayne	50" Maple

*Meeting Adjourned.*

*Respectfully Submitted,*

*Patricia Sherwin*

**Shade Tree Commission of Radnor Township  
Wayne, Pennsylvania  
Minutes of the Meeting of October 17, 2018**

**2018 Goal Progress**

Covered those in bold; Meeting minutes in blue and new Action Items in red.

**1) Implement the Master Street Tree Charter – Matt**

- a. Update on progress
  - 1. 2200 surveyed:
    - a. 55 hazardous; 274 high risk of failure; 666 trees cable issues; 310 ash trees (nearly all in decline).
    - b. South Wayne has the most side walk trees.
    - c. Garrett Hill is an area of opportunity with bare spots.
    - d. Expect to survey for another 4 weeks.
    - e. Tree Types:
      - i. Thriving tree – little leaf lindens.
      - ii. Predominant Trees - Maples, Cherries, Sycamores
      - iii. Zelkovas need proper pruning otherwise too dense.
    - f. This represents ~ 50% of Radnor Township.
  - 2. Another license approved by the Township.
- b. 2 new volunteers obtained to help survey.



**Let's enhance and  
protect our tree canopy!**

**2) Keep the Ordinance Current and Effective – Matt & Jack**

- a. Implement Recommended Tree List as an addendum for easy annual updating. – Matt - Done
- b. Implement Bamboo Ordinance – Jack & Eileen
  - 1. BOC May 21, 2018 Meeting.
  - 2. Next Step: Revise once a BOC member is assigned to the STC and can provide direction.
- c. New Goal for 2019: Revise the ordinance to maintain or increase the tree canopy - Joe

**3) Serve our Residents via Proactive Communication – James, Joe, Ginny**

- a. Communications flyer selected and being implemented.
  - 1. ACTION: Need to discuss options with the Radnor Township Website Owner, Jim Dolan – Joe and Ginny
    - a. Update: Meeting scheduled for next week with Ginny, Joe and Jim.
  - 2. New ACTION: Repost Recommended Tree List to website - Trish
  - 3. Implementation is Trish Sherwin.
- b. Latternfly – James
  - 1. How to identify? How to best advise residents?
  - 2. Primary host is The Tree of Heaven, and Maple Trees, and Hops.
  - 3. Radnor Township posted info by the Health on Aug 2018.
  - 4. ACTION: Write up communication to be posted on web site to advise residents on how to identify and remove (e.g. scrape, tape) – James. Update - James has found a link that communicates this and will forward to Ginny for website posting.

**4) Balance the Budget – Eileen**

- a. Meant as “Managing Shade Tree Fund”

**Shade Tree Commission of Radnor Township  
Wayne, Pennsylvania  
Minutes of the Meeting of October 17, 2018**

- b. Obtain Grant Funds - *Jack*
  - c. **Provide estimates for anticipated expenses.**
    - 1. The proposed budget was approved 6 to 1 to present to BOC on Oct 29, 2018 with the following:
    - 2. Notes:
      - a. There was significant debate over the goal title (i.e. Balance the Budget), the presentation title (e.g. Budget vs Fund) and criteria (e.g. safety and keep the lights on which includes tree removal likely covered by Public Works). The outcome was to retile the previously approved 2018 goal to “Manage the Shade Tree Fund”; maintain the criteria with clarification that this is a holistic look at the investment and expenditures required regardless of specific Township funding sources.
      - b. Slides attached.
    - 3. **New ACTIONS:**
      - a. Update 2014 – 2017 numbers with actuals per STC meeting minutes. - Eileen
      - b. Provide Glen Macron Park tree plantings – Claire
      - c. Incorporate Glen Macron Park tree plantings in model – Eileen
      - d. Rework model to show a net 0 tree loss option – Eileen
      - e. Clarify that the presentation gives a holistic investment view regarding trees, regardless of the specific Township budget – Eileen
- 5) Partner with our Stakeholders - *Eileen*
- a. Radnor Board of Commissioners (BOC)
    - 1. **Status on BOC Member joining STC – Eileen**  
Sep2018 meeting minutes were discussed and the role of the BOC member clarified to be non-voting, advisory type role attending meetings on an agenda driven basis.
  - b. Radnor Conservancy
  - c. Wayne Business District
  - d. Contractors
  - e. Developers
  - f. Radnor Township Staff
- 6) Provide input on Key Issues:
- a. Emerald Ash Borer (AEB)
  - b. Storm and Electrical Line concerns
- 7) **Be Green and Efficient - Eileen**
- a. Feedback on month 2 of this pilot:
    - 1. Option A – Sharing drawings
    - 2. Option B – Email with links



**Shade Tree Commission of Radnor Township  
Wayne, Pennsylvania  
Minutes of the Meeting of October 17, 2018**

Decision: Unanimously approved to stay with 2 hardcopy drawings provided (1 to Matt; 1 to the Committee at the meeting) and email links to all. This concludes the pilot.

*Let's enhance and protect our  
tree canopy!*

DRAFT