

Community Development Department

ZONING HEARING BOARD AGENDA

Thursday, February 19, 2015 7: 30 P.M.

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Appeal #2933 The applicant, James A. Maxim, property located at 925 Hunt Road and zoned R-1, seeks relief from Article IV. R-1 Residential District Section 280-17. Accessory Structures paragraphs C and D of the Zoning Code, in regard to setback in order to construct a two car garage and relocate air-conditioning units.
- 4. Appeal #2934 The applicant, Patrick and Tracey Carney, property located at 211 Orchard Way and zoned R-1, seeks and exception from Chapter 280, Section 280-15, C Interior Lot Setback of the Zoning Code.
- 5. Appeal #2935 The applicant, Diane and Doug Evans, property located at 115 Gallagher Road and zoned C-2, seeks a variance from Section 280-51 and 280-49 (C) of the Zoning Code in order to construct a garage as an accessory use and 280-52 (D) & (E) to construct the garage within the side and rear yard setbacks, and/or a special exception under 280-101(A)(2) to expand a nonconforming use. In the alternative, Applicant seeks any relief consistent with the plans submitted.
- 6. Appeal #2936 The applicant, Charles E. and Joy N. Boschen, property located at 534 Hilaire Road and zoned R-3, seeks relief from Section 280-27 of the Zoning Code to allow the recently installed generator to remain in a location that is less than 10' from the side yard property line
- 7. Appeal #2937 The applicant, 240 Radnor Chester Road Investment, L.P./252 RCR Investments, L.P., property located at 240 & 252 Radnor Chester Road and 14 Radnor Way, Split Zoned PB and R-1. Applicant seeks a variance from Section 280-60(B) of the Zoning Code related to Building area, or contends that it is permitted by-right. Applicant further seeks any other zoning or alternative relief required pursuant to the plans presented with this application.

The next meeting of the ZHB is scheduled for March 19, 2015 at 7:30 p.m. Applications for the March 19, 2015 meeting must be submitted on or before February 17, 2015.

TOWNSHIP OF RADNOR

301 IVEN AVENUE WAYNE, PA 19087 610-688-5600

FAX: 610-971-0450

www.radnor.com

TOWNSHIP USE ONLY

	APPEAL # 079	33
= :	FEE: 550	
	DATE RECEIVED: _//	7/15
******	*****	*******
and Information for Ap Ten (10) copies of this a Development Departme INCOMPLETE APPLIC REQUIRED FEE DUE	peals to the Zoning Hearing B pplication and required attach nt not less than thirty (30) cale CATIONS WILL NOT BE ACC	he Consolidated Fee Schedule, as amended, on
OUF W	/ebsite at <mark> </mark>	r a copy or our current rees.
w - 8°	TYPE OR PE	RINT
Property Address:	925 Hunt Road	· · · · · · · · · · · · · · · · · · ·
Name of applicant:	James A. Maxim	
Telephone number:	610-721-1010	Email: Jim@MaximAutomotive.com
Property Owner (if diffe	erent than above):	
Property address:	same as above	· · · · · · · · · · · · · · · · · · ·
Telephone number:		Email:

1

Attorney's name:	
Address:	
Telephone number:	Email:
Relief requested and/or basis for appearing befor citation to any and all sections of the Zoning Code necessary)	
The applicant requests relief from	Article IV. R-1 Residential District
§ 280-17. Accessory Structures p	aragraphs C and D.
The applicant wishes to construct	a new 2-car garage 2' from the
property line in lieu of the required	d 10' setback.
The applicant also wishes to reloca	te their air-conditioning units
to a location 12' from the property	/ line in lieu of the required
15' setback.	
a = =	
Description of previous decisions by the Zoning H copies of decisions: (attach additional pages if neo	learing Board pertinent to the property, or attach
5	
10	

Brief narrat	tive of improvements: (attach additional pages if necessary)
Constru	iction of a new 2-car garage for the purpose of parking the
applicar	nts personal cars and also providing some storage area. In
addition	n, the applicant will make modifications to the driveway and
some si	te paving.
Ann.	
ATTACUM	IFNITO: Ten (40) conice of each of the fall and a month to municipal
ATTACHIV	IENTS: Ten (10) copies of each of the following must be provided: Exhibit "A" Site Plan
	Exhibit A Site Plan
arch	ineered plan or survey of the property drawn to scale, prepared by a registered litect, engineer or surveyor licensed in Pennsylvania, containing the following rmation:
a)	lot lines and lot dimensions described in metes and bounds (in feet);
b) c)	total lot area; location of easements and rights of way, including ultimate rights of way;
d)	location of all setback lines for existing and proposed structures;
e)	location of steep slopes, floodplains, riparian buffers, wetlands, and other pertinent features;
f)	location of existing and proposed improvements;
(a)	table of zoning data including zoning district, required setbacks, existing and

- g) table of zoning data including zoning district, required setbacks, existing and proposed building coverage, impervious coverage, height, and other pertinent zoning restrictions, and any degree of compliance or noncompliance; and
- h) all other features or matters pertinent to the application.

<u>PLANS SHALL NOT EXCEED 24" X 36"</u>, AND MUST BE NEATLY FOLDED TO NO GREATER DIMENSION THAN 8 ½" X 11" AT FILING

- 2. List of witnesses and summary of their testimony attached.
- 3. Photographs of the property at issue and all adjoining properties. Exhibit "B"
- 4. Copies of any written professional reports, including traffic studies, land planning studies, none

5. Copy of deed, lease, agreement of sale, or other authorization to file the appeal. (note: leases or agreements of sale either must expressly permit the tenant or buyer to file an appeal, or must be accompanied by a by a letter from the owner clearly authorizing tenant or buyer to file the appeal).

ADDITIONAL REQUIREMENTS

- 1. Will this application involve the subdivision of land? Applications that involve the subdivision of land are referred to the Planning Commission for review and recommendation. Applicants will be notified of the date and time of the Planning Commission meeting NA
- 2. Will briefs or memoranda of law be filed in accordance with requirements of the Zoning Hearing Board? (note-10 copies of any brief or memorandum of law to be submitted by the applicant must be received by the Community Development Department no later than 14 days before the hearing). NA
- 3. Will the applicant (or duly authorized officer of the applicant, if applicant is not a natural person) be present at the hearing. If not, then power of attorney, notarized and in recordable form, authorizing the person who will testify on behalf of the applicant, and to bind the applicant in any proceedings of the Board must be presented at or before commencement of the hearing. Attorneys, agents, or other representatives of the applicant may not appear and testify on behalf of the applicant without power of attorney. Forms of power of attorney are available in the Community Development Department. (note: failure to provide power of attorney will result either in the appeal being discontinued, or being dismissed, at the discretion of the Board) NA

SIGNATURE OF APPLICANT

TOWNSHIP OF RADNOR

301 IVEN AVENUE WAYNE, PA 19087 610-688-5600

FAX: 610-971-0450 www.radnor.com

www.radnor.com
TOWNSHIP USE ONLY

APPEAL # 2934

	FEE: <u>65</u>	0	
	DATE RECEIVED: _//	20/15	

	nt not less than thirty (30) ca CATIONS WILL NOT BE ACC		
REQUIRED FEE DUE AT FILING: Please refer to the Consolidated Fee Schedule, as amended, or our website at www.radnor.com for a copy of our current fees. **********************************			
Property Address: 21	1 Orchard Way,	St Davids, PA	4 19087
Name of applicant:	atrick and Tracey	Carney	
Telephone number: 48	34.680.0322	_ _{Email:} tlcway	ne@aol.com
Property Owner (if diffe	erent than above): Same	as above	II.
Felephone number:		Email:	

1

Brief narrative of improvements: (attack	
Proposed addition of fro	ont stairs to front of house.
Existing entrance is or	east side of house. Front of
house is south facing.	No visual connection to street
or architectural informa	ation directing visitors to
the entrance.	
W. W	
	· · · · · · · · · · · · · · · · · · ·

ATTACHMENTS: Ten (10) copies of each of the following must be provided:

- 1. Engineered plan or survey of the property drawn to scale, prepared by a registered architect, engineer or surveyor licensed in Pennsylvania, containing the following information:
 - a) lot lines and lot dimensions described in metes and bounds (in feet);
 - b) total lot area:
 - c) location of easements and rights of way, including ultimate rights of way;
 - d) location of all setback lines for existing and proposed structures;
 - e) location of steep slopes, floodplains, riparian buffers, wetlands, and other pertinent features:
 - f) location of existing and proposed improvements;
 - g) table of zoning data including zoning district, required setbacks, existing and proposed building coverage, impervious coverage, height, and other pertinent zoning restrictions, and any degree of compliance or noncompliance; and
 - h) all other features or matters pertinent to the application.

PLANS SHALL NOT EXCEED 24" X 36", AND MUST BE NEATLY FOLDED TO NO GREATER DIMENSION THAN 8 ½" X 11" AT FILING

- 2. List of witnesses and summary of their testimony attached.
- 3. Photographs of the property at issue and all adjoining properties.
- 4. Copies of any written professional reports, including traffic studies, land planning studies,

5. Copy of deed, lease, agreement of sale, or other authorization to file the appeal. (note: leases or agreements of sale either must expressly permit the tenant or buyer to file an appeal, or must be accompanied by a by a letter from the owner clearly authorizing tenant or buyer to file the appeal).

ADDITIONAL REQUIREMENTS

- 1. Will this application involve the subdivision of land? Applications that involve the subdivision of land are referred to the Planning Commission for review and recommendation. Applicants will be notified of the date and time of the Planning Commission meeting
- 2. Will briefs or memoranda of law be filed in accordance with requirements of the Zoning Hearing Board? (note 10 copies of any brief or memorandum of law to be submitted by the applicant must be received by the Community Development Department no later than 14 days before the hearing).
- 3. Will the applicant (or duly authorized officer of the applicant, if applicant is not a natural person) be present at the hearing. If not, then power of attorney, notarized and in recordable form, authorizing the person who will testify on behalf of the applicant, and to bind the applicant in any proceedings of the Board must be presented at or before commencement of the hearing. Attorneys, agents, or other representatives of the applicant may not appear and testify on behalf of the applicant without power of attorney. Forms of power of attorney are available in the Community Development Department. (note: failure to provide power of attorney will result either in the appeal being discontinued, or being dismissed, at the discretion of the Board)

SIGNATURE OF APPLICANT

TOWNSHIP OF RADNOR

301 IVEN AVENUE WAYNE, PA 19087 610-688-5600 FAX: 610-971-0450

www.radnor.com www.radnor.com

	TOWNSHIP U	SE ONLY	Ĭ.
	APPEAL# 2	935	
	FEE:55	0	
	DATE RECEIVED:	1/20/15	
L ********	********	******	- ********
and Information for App Ten (10) copies of this ap Development Departmen	FION: Applicants are strong peals to the Zoning Hearing pplication and required atta at not less than thirty (30) ca ATIONS WILL NOT BE AC	Board" that are attack chments must be filed alendar days prior to t	hed to his application. with the Community he hearing.
our w	AT FILING: Please refer to rebsite at www.radnor.com ************************************	for a copy of our curre ********	ent fees.
Property Address: 115	5 Gallagher Road	, Wayne, PA	19087
Name of applicant: Dia	ane and Doug Eva	ans	
Telephone number: 61	0-357-8578	Email: dpeter	nnis21@aol.com
Property Owner (if diffe	erent than above): Danie	and Donna F	Roscioli



Property address: 115 Gallagher Road, Wayne, PA 19087

Telephone number: _____ Email: _____

Brief narrative of improvements: (attach additional pages if necessary)

The Property is Zoned C-2. The property has always been used as a single-family residence. The premises does not have a garage. Applicant intends to construct a garage which will be 10 feet from the side and rear yard property lines. Applicant is requesting relief since residential use is not permitted, the garage will be within the required setbacks in the C-2 zoning district, and no buffer will be provided since the use remains residential.

ATTACHMENTS: Ten (10) copies of each of the following must be provided:

- 1. Engineered plan or survey of the property drawn to scale, prepared by a registered architect, engineer or surveyor licensed in Pennsylvania, containing the following information:
 - a) lot lines and lot dimensions described in metes and bounds (in feet);
 - b) total lot area;
 - c) location of easements and rights of way, including ultimate rights of way;
 - d) location of all setback lines for existing and proposed structures;
 - e) location of steep slopes, floodplains, riparian buffers, wetlands, and other pertinent features;
 - f) location of existing and proposed improvements;
 - g) table of zoning data including zoning district, required setbacks, existing and proposed building coverage, impervious coverage, height, and other pertinent zoning restrictions, and any degree of compliance or noncompliance; and
 - h) all other features or matters pertinent to the application.

PLANS SHALL NOT EXCEED 24" X 36", AND MUST BE NEATLY FOLDED TO NO GREATER DIMENSION THAN 8 ½" X 11" AT FILING

- 2. List of witnesses and summary of their testimony attached.
- 3. Photographs of the property at issue and all adjoining properties.
- 4. Copies of any written professional reports, including traffic studies, land planning studies,

5. Copy of deed, lease, agreement of sale, or other authorization to file the appeal. (note: leases or agreements of sale either must expressly permit the tenant or buyer to file an appeal, or must be accompanied by a by a letter from the owner clearly authorizing tenant or buyer to file the appeal).

ADDITIONAL REQUIREMENTS

- 1. Will this application involve the subdivision of land? Applications that involve the subdivision of land are referred to the Planning Commission for review and recommendation. Applicants will be notified of the date and time of the Planning Commission meeting
- 2. Will briefs or memoranda of law be filed in accordance with requirements of the Zoning Hearing Board? (note 10 copies of any brief or memorandum of law to be submitted by the applicant must be received by the Community Development Department no later than 14 days before the hearing).
- 3. Will the applicant (or duly authorized officer of the applicant, if applicant is not a natural person) be present at the hearing. If not, then power of attorney, notarized and in recordable form, authorizing the person who will testify on behalf of the applicant, and to bind the applicant in any proceedings of the Board must be presented at or before commencement of the hearing. Attorneys, agents, or other representatives of the applicant may not appear and testify on behalf of the applicant without power of attorney. Forms of power of attorney are available in the Community Development Department. (note: failure to provide power of attorney will result either in the appeal being discontinued, or being dismissed, at the discretion of the Board)

SIGNATURE OF APPLICANT

TOWNSHIP OF RADNOR

301 IVEN AVENUE WAYNE, PA 19087

610-688-5600

FAX: 610-971-0450

www.radnor.com

www.radnor.com
TOWNSHIP USE ONLY

APPEAL # 2936

ddress:	×	
elephone number:	Email:	<u> </u>
Relief requested and/or basis for ap itation to any and all sections of the ecessary)	opearing before the Zoning Hearing E Zoning Code relevant to the appeal	Board including specific (attach additional pages if
Relief from Sect	ion 280-27 0+ th	e. Radnor Code
to allow the game	rator installed und	Ler Permit # Mechoo
to remain in aloce	eation that is less t	than 10' from
the side Gord are	perty line. The ach	eal distance is
about 40".		
Was in	8 _{W. H}	
7.7	F	
Description of previous decisions becopies of decisions: (attach additions)	by the Zoning Hearing Board perting	nent to the property, or attach
App-al No. 2287	eur property line set	ed) granting have requirement
	7 - 1	

Brief na	rrative of improvements: (attach additional pages if necessary)
As	standby generator 48" L x 26,2" W x 29"H installed on
0 0	concrete pad 54"Lx 36"W has been installed on
the	east side of the property. The location for the pad
Was	based on @ He proximity to the PECO gas line
	1) to minimize the VISUA impact to 538 Hillowe No
-	1) to minimize the acoustic impact to 538 Hilaire Ke
	1 to avoid the large tree roots and shrubs in the sime
	yard.
ATTAC	CHMENTS: Ten (10) copies of each of the following must be provided:
1.	Engineered plan or survey of the property drawn to scale, prepared by a registered architect, engineer or surveyor licensed in Pennsylvania, containing the following

- information:
 a) lot lines and lot dimensions described in metes and bounds (in feet);
 - b) total lot area;
 - location of easements and rights of way, including ultimate rights of way;
 - d) location of all setback lines for existing and proposed structures;
 - e) location of steep slopes, floodplains, riparian buffers, wetlands, and other pertinent features;
 - f) location of existing and proposed improvements;
 - g) table of zoning data including zoning district, required setbacks, existing and proposed building coverage, impervious coverage, height, and other pertinent zoning restrictions, and any degree of compliance or noncompliance; and
 - h) all other features or matters pertinent to the application.

PLANS SHALL NOT EXCEED 24" X 36", AND MUST BE NEATLY FOLDED TO NO GREATER DIMENSION THAN 8 1/2" X 11" AT FILING

- List of witnesses and summary of their testimony attached.
- Photographs of the property at issue and all adjoining properties.
- Copies of any written professional reports, including traffic studies, land planning studies,

Copy of deed, lease, agreement of sale, or other authorization to file the appeal. (note: leases 5. or agreements of sale either must expressly permit the tenant or buyer to file an appeal, or must be accompanied by a by a letter from the owner clearly authorizing tenant or buyer to file the appeal).

ADDITIONAL REQUIREMENTS

- Will this application involve the subdivision of land? Applications that involve the 1. subdivision of land are referred to the Planning Commission for review and recommendation. Applicants will be notified of the date and time of the Planning Commission meeting
- Will briefs or memoranda of law be filed in accordance with requirements of the Zoning 2. Hearing Board? (note - 10 copies of any brief or memorandum of law to be submitted by the applicant must be received by the Community Development Department no later than 14 days before the hearing).
- Will the applicant (or duly authorized officer of the applicant, if applicant is not a natural 3. person) be present at the hearing. If not, then power of attorney, notarized and in recordable form, authorizing the person who will testify on behalf of the applicant, and to bind the applicant in any proceedings of the Board must be presented at or before commencement of the hearing. Attorneys, agents, or other representatives of the applicant may not appear and testify on behalf of the applicant without power of attorney. Forms of power of attorney are available in the Community Development Department. (note: failure to provide power of attorney will result either in the appeal being discontinued, or being dismissed, at the discretion of the Board)

SIGNATURE OF APPLICANT

Zoning Board Hearing Application List of Attachments January 2015

Page# Description of Exhibit 6. Sketch of the property at 534 Hilaire Road with appropriate dimensions Copy of Radnor code Chapter 280. ZONING Article VI. R-3 Residence District 7. Copy of Zoning Board Opinion of Appeal No. 2287 dated June 19, 1997 9. Copy of Application for a permit to install the concrete pad for the generator 12. showing the approximate dimensions to the property line Copy of the permit for installation granted by the Township 14. Copy of the deed for the property at 534 Hilaire Road 15. Copy of a note from Thomas Wilton, owner of the property at 538 Hilaire Road, 17. approving of the current location of the generator. Photo #1 At the edge of the east slide yard adjoining 538 Hilaire Road looking 18. south along the property line.

Photo #2 Looking south over the fence along the level portion in front of the

TOWNSHIP OF RADNOR

301 IVEN AVENUE WAYNE, PA 19087 610-688-5600 FAX: 610-971-0450

www.radnor.com www.radnor.com

TOWNSHIP USE ONLY
APPEAL# <u>3937</u>
FEE: 900
ECEIVED: 1/20/15

GENERAL INFORMATION: Applicants are strongly encouraged to review the "Requirements and Information for Appeals to the Zoning Hearing Board" that are attached to his application. Ten (10) copies of this application and required attachments must be filed with the Community Development Department not less than thirty (30) calendar days prior to the hearing. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED FOR PROCESSING

TYPE OR PRINT

Property Address: 240 & 252 Radnor Ches	ter Road; 14 Radnor Way, Radnor, PA
Name of applicant: 240 Radnor Chester Road	Investment, L.P./252 RCR Investments, L.P.
	Email: Sheldonegross@gmail.com
Telephone number: 267-266-4517	Email:
Property Owner (if different than above):	
Property address:	
Telephone number:	Email:

.

667952

1

Attorney's name: Nicholas J. Cangilia, Esquire	
Address: 125 Strafford Avenue, Suite 110, Wayne, PA	19087
Telephone number: 610-688-2626 Email: NCaniglia	
Relief requested and/or basis for appearing before the Zoning Hearing Board inccitation to any and all sections of the Zoning Code relevant to the appeal. (attach ac necessary)	luding specific Iditional pages if
See Attached	
	· · · · · · · · · · · · · · · · · · ·
,	
	PARTY III
Description of previous decisions by the Zoning Hearing Board pertinent to the copies of decisions: (attach additional pages if necessary)	property, or attach
See Attached	- 8-3-11-3-2 ¹ -11-1-11-11-1
	ALC: MACHINE TO T
	·····
	1400

ZONING APPLICATION 240-252 Radnor Chester Road/ 14 Radnor Way, Radnor, PA

Relief requested and/or basis for appearing before the Zoning Hearing Board including specific citation to any and all sections of the Zoning Code relevant to the appeal. (attach additional pages if necessary)

Applicant proposes to merge the three lots which are split zoned PB-Planned Business and R-1 Residential. Applicant proposes to construct an additional office building which will be located entirely in the PB zoned area of the lot. Applicant proposes demolishing the existing buildings on 252 Radnor Chester Road and 14 Radnor Way and use that permitted Building Area (15% of Lot Area) to construct the proposed building on the PB zoned area of 240 Radnor Chester Road. Applicant seeks a variance from section 280-60(B) of the Zoning Code related to Building Area, or contends that it is permitted by-right. Applicant further seeks any other zoning or alternative relief required pursuant to the Plans presented with this Application.

Description of previous decisions by the Zoning Hearing Board pertinent to the property, or attach copies of decisions: (attach additional pages if necessary)

Appeal Number 2805 dated April 1, 2009 granting relief to construct parking structure within rear yard setback and to reduce size of parking spaces within parking structure to be 8.5' by 19'.

Appeal Number 2911 – Denial of previous Plan of Applicant for 240/252 Radnor Chester Road providing for additional construction on the R-1 areas.

Appeal Number 2916 – Denial of previous Plan of Applicant for 240/252 Radnor Chester Road which increased Building Area.

Brief narrative of proposed improvements:

Applicant intends to merge 240 Radnor Chester Road, 252 Radnor Chester Road, and 14 Radnor Way into a single lot. 240 Radnor Chester Road is split zoned; mainly PB with a ring of R-1 surrounding it. 240 Radnor Chester Road is currently legally non-conforming as to Building Area. 252 Radnor Chester Road is zoned R-1 and is a currently non-conforming office use in violation of the required setbacks. 14 Radnor Way is zoned R-1 and contains a single family residence. Applicant proposes demolishing the existing office building on 252 Radnor Chester Road and the residence on 14 Radnor Way. No buildings will be constructed on the two acquired lots and 14 Radnor Way will be approximately 99% greenspace. A tree buffer will be provided between the adjacent residential properties and the new consolidated 240 Radnor Chester Road property. Applicant proposes using the allowable 15% building coverage generated from consolidating 252 Radnor Chester Road and 14 Radnor Way with 240 Radnor Chester Road to construct the new building on the 240 Radnor Chester Road office building. The new building will be located entirely in the PB zoning area. The proposed Plan varies from the previous Plans denied by the Zoning Board since it provides for the merger of an additional lot, calls for a smaller building addition with less building coverage, and eliminates all other previously requested variances. All new construction will be within the required setbacks.

List of Witnesses and Summary of Testimony:

Sheldon Gross - Principal of Applicant – Regarding Project as described above. Alex Tweedie, P.E. – Site Engineer – Regarding engineering as described above. Traffic Engineer – Traffic Planning & Design Applicant reserves the right to present other witnesses at the hearing.

Brief	narrative of improvements: (attach additional pages if necessary)
See	e Attached
A PENTE	ACHMENTS: Ten (10) copies of each of the following must be provided:
AII	ACHMEN 15: 1en (10) copies of each of the following mass se provide
1.	Engineered plan or survey of the property drawn to scale, prepared by a registered architect, engineer or surveyor licensed in Pennsylvania, containing the following
	information: a) lot lines and lot dimensions described in metes and bounds (in feet);
	b) total lot area:
	c) location of easements and rights of way, including ultimate rights of way;
	d) location of all setback lines for existing and proposed structures; e) location of steep slopes, floodplains, riparian buffers, wetlands, and other pertinent
	e) location of steep slopes, floodplains, riparian buffers, wedands, and other pertinent features;
	for location of existing and proposed improvements;
	g) table of zoning data including zoning district, required setbacks, existing and proposed building coverage, impervious coverage, height, and other pertinent zoning restrictions, and any degree of compliance or noncompliance; and
	h) all other features or matters pertinent to the application.
	PLANS SHALL NOT EXCEED 24" X 36", AND MUST BE NEATLY FOLDED TO NO GREATER DIMENSION THAN 8 ½" X 11" AT FILING
	OKEATER DIMENSION THAN O 12
2	List of witnesses and summary of their testimony attached.
2.	
3.	Photographs of the property at issue and all adjoining properties.
4.	Copies of any written professional reports, including traffic studies, land planning studies,

5. Copy of deed, lease, agreement of sale, or other authorization to file the appeal. (note: leases or agreements of sale either must expressly permit the tenant or buyer to file an appeal, or must be accompanied by a by a letter from the owner clearly authorizing tenant or buyer to file the appeal).

ADDITIONAL REQUIREMENTS

- 1. Will this application involve the subdivision of land? Applications that involve the subdivision of land are referred to the Planning Commission for review and recommendation. Applicants will be notified of the date and time of the Planning Commission meeting
- 2. Will briefs or memoranda of law be filed in accordance with requirements of the Zoning Hearing Board? (note 10 copies of any brief or memorandum of law to be submitted by the applicant must be received by the Community Development Department no later than 14 days before the hearing).
- 3. Will the applicant (or duly authorized officer of the applicant, if applicant is not a natural person) be present at the hearing. If not, then power of attorney, notarized and in recordable form, authorizing the person who will testify on behalf of the applicant, and to bind the applicant in any proceedings of the Board must be presented at or before commencement of the hearing. Attorneys, agents, or other representatives of the applicant may not appear and testify on behalf of the applicant without power of attorney. Forms of power of attorney are available in the Community Development Department. (note: failure to provide power of attorney will result either in the appeal being discontinued, or being dismissed, at the discretion of the Board)

SIGNATURE OF APPLICANT