

RADNOR TOWNSHIP PARKS & RECREATION DEPARTMENT PROUDLY PRESENT...



WHEELS OF WAYNE



SUNDAY, MAY 15, 2022

Rain Date: Sunday, May 22, 2022

1:00 to 3:30 PM

All vendors welcome - food, products, services, and more!

This event taking place in Downtown Wayne includes entertainment, food, and more!

Official Vendor Application

***FOOD VENDORS: \$150.00 • OTHER VENDORS: \$50.00**

***Food vendors participating in either the Pulled Pork or the Pizza Contests will receive a discount - cost will be \$50 instead of \$150!**

****All vendors will get a 10x10 space. **unless negotiated otherwise**

(Food Vendors must complete this form AND required Temporary Food Vendor Application)

Space is limited to a first come, first served basis; vendors are subject to placement on North Wayne OR West Avenues. Checks should be made payable to Radnor Township. **Registrations will be taken until we have reached maximum capacity.** All details are subject to change.

Contact the Recreation Department (610-688-5600) for opportunities to waive the vendor fee!

Business Name _____ Type of Business _____

Event Day Contact Name _____ Phone _____

Email (more information about event details will be sent) _____

Business Address _____

City _____ State _____ Zip _____ Phone _____

Website _____ Fax _____

Product(s): _____

Please check off any boxes below that apply to your set-up on the day of the event:

- | | |
|---|--|
| ☐ I need access to power | ☐ I require a footprint larger than 10 x 10 |
| ☐ I plan on bringing a pop-up tent (must be weighted down) | ☐ I would prefer to be on West Avenue |
| ☐ I have my own table/chairs for the event | ☐ Other: _____ |

FOOD VENDORS: Would you like to participate in our Pulled Pork or Pizza Contests? ☐ Pork ☐ Pizza

PERMISSION STATEMENT & LIABILITY RELEASE I, the undersigned, agree to participate in all aspects of the above event, and I understand and assume all of the risks of my participation in this event. I certify that I am in good health and am able to attend and participate in this program/trip and I hereby acknowledge that my participation may involve a risk and the possibility of injury, disability and/or death.

In consideration of the being permitted to participate in the above event, I hereby, for myself, my heirs, executors, administrators, and assigns forever remise, release, discharge, indemnify, and hold harmless Radnor Township and its successors and assigns, directors, officers, members, agents and representatives and employees, and their heirs, executors, administrators, assigns, from any and all manner of actions, causes of action, suits, debts, accounts, controversies, damages, claims and demands whatsoever, which I or my legal representative may have or may acquire against Radnor Township or its directors, officers, members, agents, or other representatives, by reason of any loss resulting from personal injury or damage to any personal property belonging to me, which may occur during or by reason of my participation in this program/trip.

I agree that Radnor Township shall have the right at its discretion to enforce established rules of conduct and/or terminate my participation in this event for failure to follow these rules of conduct, or for actions or conduct detrimental to or incompatible with the welfare, comfort, harmony or interest of the event as a whole.

I hereby grant Radnor Township and any of its directors, officers, members, agents, and other representatives, full authority to take whatever action they consider to be warranted regarding my health and safety, and I fully release all of them from any liability for such actions taken on my behalf.

Signature _____ Date _____

**RADNOR TOWNSHIP
COMMUNITY DEVELOPMENT DEPARTMENT
TEMPORARY EVENT APPLICATION
"PLEASE PRINT"**

***** A FILLED-OUT APPLICATION MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DEPARTMENT TWO (2) WEEKS PRIOR TO THE EVENT FOR REVIEW. APPLICANTS NOT HAVING SUBMITTED THEIR APPLICATION ON TIME OR NOT FILLED OUT MAY NOT BE APPROVED TO PARTICIPATE. *****

Applicant Name: *		Phone: * e-mail: * Fax: *
Facility Name:		
Location of event:		
Commissary Information: Name, address and Phone number. *		
Vendor Coordinator on day of Event: *		Phone:*
Date(s) of Event: *		
Hours of Event:*		
Name of Certified Food Safety Professional that will be on site the day of the event? *		Phone:*
Set up Time:	Break Down Time:	
Will food be cooked off site: * Yes or No (circle one)		
Where will food be prepared and cooked? *		
Cooked Foods		
What method of heating source will be used to maintain Hot holding temperatures @ 135 degrees or more? *		
What method of cooling source will be used to maintain Cold holding temperatures @ 41 degrees or less? *		

Uncooked Foods

How will food(s) be protected during event?

*

How will foods be displayed:

*

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Method of washing utensils:

*

Source of Potable Water: *

Source of Ice:

*

How and where will food handlers wash their hands:

*

How will left over foods be disposed of:

*

Where will the location be and how many restroom facility's will be provided:

*

Where and how will patrons wash their hands?

*

How will garbage be disposed of both liquid and solid:

*

Provide list of menu items served (attach additional sheets if needed):

IMPORTANT NOTICE

- **Vendors not licensed by Radnor Township must provide all of the following documents:**
 1. Current Food License
 2. Most Recent Inspection Report of your truck or facility.
 3. Commissary License
 4. Most Recent Inspection Report of your Commissary.
 5. Food Protection Manager Certificate.
- Food thermometer should be on site.
- Hand wash station on site with hot water.
- Approved sanitizer on site.
- No Bare Hand Contact with Ready to Eat Food. Each vendor should have an approved method of serving RTE foods, such as; gloves, tongs, spatulas, deli paper or other method approved by health officer.
- Trash containers must be located at each vendor stand and trash disposed of in accordance with Radnor Township Ordinances

Signature of applicant: *

Do not write below this line. To be completed by Radnor Township Staff

Application Received:

Fee Paid:

Application Approved:

Denied:

Signature of Health Officer:

Comments:

Menu of Foods Served

Sketch of Temporary Stand(s)

To: Coordinator of Special Events
From: Health Officer
Re: Temporary Event with Food Vendors

To have your temporary event run smoothly and to minimize the possibility of **FOODBORNE ILLNESS OR OUTBREAK** please submit the following information with your completed Temporary Event Applications. Please contact me at 610-688-5600 ext. 167 if you have any questions.

Attached you will find:

- 1) The coordinator's list of **ALL** food vendors participating, each food/beverage item being offered. This list should be prepared by **THE COORDINATOR** and submitted to this office at least **two weeks** before the event.
- 2) Accompanying the list of food vendors you must submit a drawing of the layout of the event designating where each food booth will be stationed.
- 3) Each Food Vendor is required to submit the following items with their application: Current Food License, Most Recent Inspection Report for your truck or facility, most recent Inspection Report for your Commissary, Current Commissary License, Food Safety Manager Certification, Menu, and sketch of the stand.
- 4) The temporary event application, which shall be filled out by each food/beverage vendor at least **two weeks** before the event. A **\$125.00 fee** must accompany each vendor's application. Turn in completed Temporary Event Applications to the Event Coordinator along with the fee. The Event Coordinator will submit all applications to the Health Officer for processing.
- 5) A **\$250.00** Special Event Sponsor Fee is required two weeks prior to the event.

This image shows a full page of white paper with horizontal dashed lines, typical of primary school writing paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.