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WAYNE, PENNSYLVANIA 19087-5297

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Township Secretary

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Solicitor

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Treasurer

**Radnor Township Parks & Recreation Department Announces
2022 Wheels of Wayne Car Show Community Event**

Dear Radnor Township Businesses and Organizations,

I would like to take an opportunity to tell you about an exciting event that is returning to the Radnor Township community this spring, ***specifically along North Wayne Avenue and part of West Avenue***, known as the ***8th Annual Wheels of Wayne*** on Sunday, May 15th, 2022 (Rain Date is Sunday, May 22nd) from 1:00 to 3:30 PM. The Radnor Township Parks & Recreation Department, in cooperation with the Wayne Business Association, have teamed up again to deliver the ***8th Annual Wheels of Wayne***, a free car show community event in downtown Wayne. In 2019, ***Wheels of Wayne*** was an enormous success with over 3,000 people in attendance. The event has evolved into a spring tradition that features a family-friendly atmosphere with an exquisite display of local cars, trucks, and motorcycles, exciting activities, participating businesses and organizations, entertainment, great food featuring a pulled pork and best pizza contest in which all Radnor Township food establishments are welcome to participate, awesome prizes, and lots of outdoor fun! Please visit www.radnor.com/wow to read more.

North Wayne Avenue and West Avenue Road Closures - Due to the footprint the event will entail, North Wayne Avenue will be closed between Lancaster Avenue and West Avenue as of 7:00 AM through 7:00 PM AND a portion of West Avenue will be closed (with limited access) as of 7:00 AM through 7:00 PM on the day of the event – Sunday, May 15th (Rain Date: May 22nd). Parking will be prohibited in this area during the closure and vehicles will be towed. Please see attached map of the event for more details including road closures.

Participate as a Vendor! - We invite and encourage you to take part in this popular event and take advantage of an opportunity for your business or organization to reach everyone who attends. We offer approximately a 10x10 size space for you to set up along North Wayne Avenue or West Avenue. Table and chairs are provided. Placement can be arranged in front of your store-front if you are located along the event area. Please be aware your store-front location may be used by another vendor if you do not participate outside your store-front. Please see the attached ***Vendor Application Packet*** for more information or call our department to discuss further.

Sponsorships Opportunities Available! - With a participating sponsorship in the Wheels of Wayne event, you can promote your business or organization through various advertising opportunities that can expand your marketing ability. Benefits include recognition in/on event promotional materials, on the Township website with a link to your website, opportunity to display a table at the event with signage; distribution on additional electronic and circulated publication materials; and more! Please refer to the attached ***Sponsorship Opportunities Information*** to learn more.

If your business or organization is interested in participating in this unique and highly-regarded annual event, please contact me at 610-688-5600, x 141 or reach out by email at tcohen@radnor.org. Radnor Township is looking forward to working with you to deliver a successful ***Wheels of Wayne Event*** in 2022!

Sincerely,

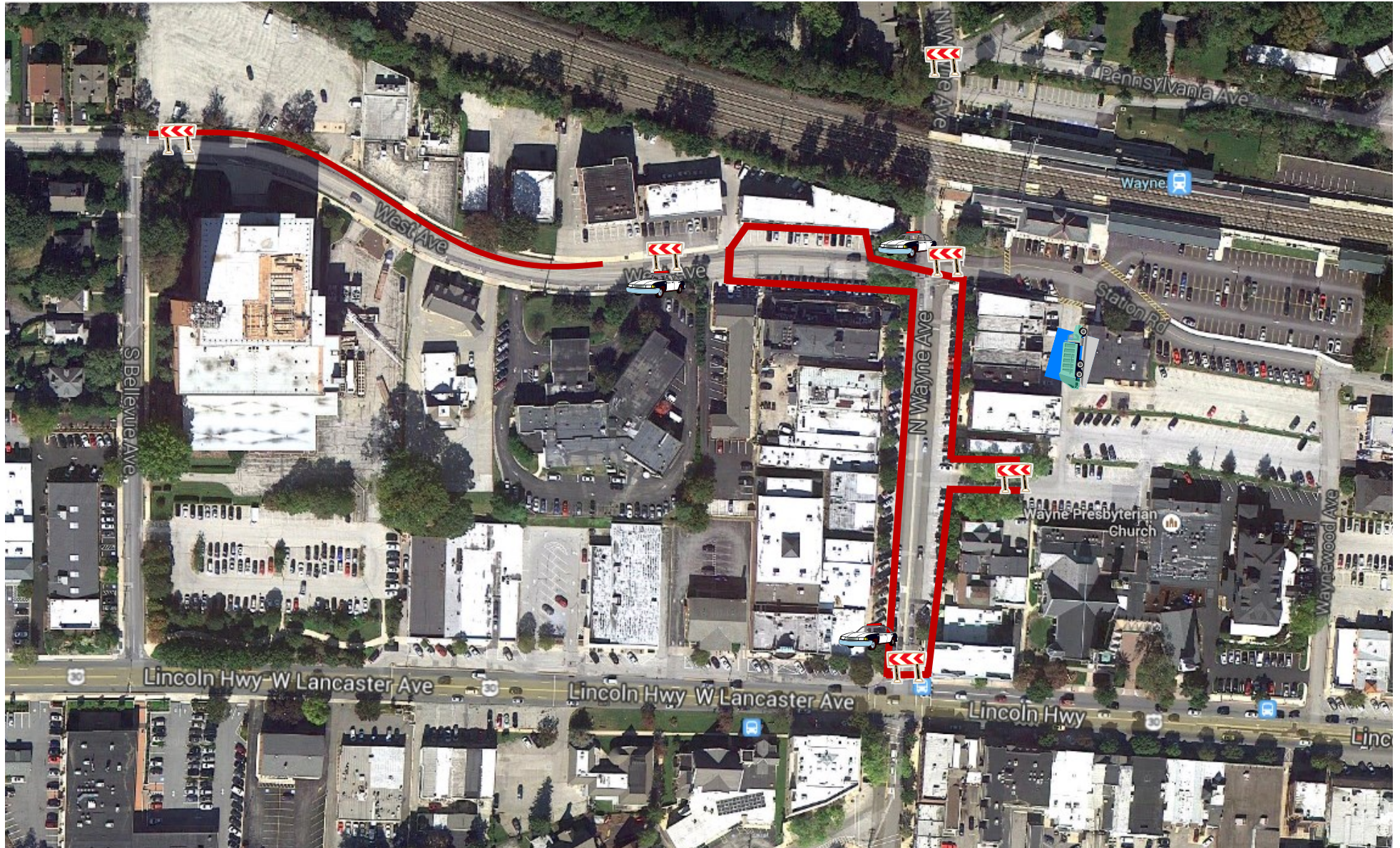
A blue ink signature of Tammy S. Cohen.

Tammy S. Cohen
Director of Parks & Recreation

WHEELS OF WAYNE CAR SHOW EVENT

EVENT AREA OVERVIEW - Event is open from 1:00 to 3:30 PM

North Wayne Avenue (between Route 30 & West Avenue) & West Avenue (from North Wayne Avenue to Genesis Health)
will be closed as identified on the following footprint from 7:00 AM to 7:00 PM.



WHEELS OF WAYNE 2022

SUNDAY, MAY 15TH

RAIN DATE: MAY 22



BEST PULLED PORK & PIZZA OF RADNOR CONTEST!

**CALLING ALL RESTAURANTS & FOOD VENDORS!!
DO YOU THINK YOU CAN MAKE THE BEST
PULLED PORK OR PIZZA? SIGN UP AND PROVE IT!**

**JUDGES WILL STOP BY YOUR TABLE
OR RESTAURANT AT A
PRE-ASSIGNED TIME TO TASTE
YOUR PULLED PORK OR PIZZA.
(PIZZA WILL BE JUDGED ON 2 TYPES:
TRADITIONAL MARGHERITA & A
SPECIALITY PIZZA OF YOUR CHOICE)**

**JUDGES WILL USE A SCORING
SHEET SIMILAR TO THE EXAMPLES
ON THE RIGHT.**

**AFTER THE RANKING HAS BEEN
DETERMINED, A FIRST PLACE AND
SECOND PLACE WINNER WILL
BE AWARDED WITH A TROPHY
IN BOTH THE PULLED PORK &
PIZZA CATEGORY DURING
THE EVENT AWARDS CEREMONY!**


**EVENT VENDOR FEE WAIVED
FOR CONTESTANTS!**

QUESTIONS? CONTACT US!


610-688-5600

RECREATION@RADNOR.ORG

Judge Name: _____




PLEASE STICK TO THE SCHEDULE,
AND TURN YOUR JUDGING SHEETS
IN AT THE "HUB" NO LATER THAN




RATING SCALE:	Poor 0	Fair 1	Good 2	Great 3	Excellent 4	Beyond! 5	
	Restaurant A	Restaurant B	Restaurant C	Restaurant D	Restaurant E	Restaurant F	Restaurant G
	12:30 PM	12:50 PM	1:10 PM	1:30 PM	1:50 PM	2:10 PM	2:30 PM
APPEARANCE							
BROWNESS/COLOR							
TEXTURE							
MOISTURE							
MEAT AND SAUCE TASTE							
CLEANLINESS							
BUN (IF APPLICABLE)							
OVERALL TASTE							
GRAND TOTALS:							

Judge Name: _____



PLEASE STICK TO THE SCHEDULE, AND
TURN YOUR JUDGING SHEETS IN AT THE
"HUB" NO LATER THAN 3:00 PM!



RATING SCALE	Poor 0	Fair 1	Good 2	Great 3	Excellent 4	Beyond! 5	
	Restaurant A	Restaurant B	Restaurant C	Restaurant D	Restaurant E	Restaurant F	Restaurant G
	12:30 PM	12:50 PM	1:10 PM	1:30 PM	1:50 PM	2:10 PM	2:30 PM
	Margherita Specialty	Margherita Specialty	Margherita Specialty	Margherita Specialty	Margherita Specialty	Margherita Specialty	Margherita Specialty
APPEARANCE							
CRUST							
SAUCE							
CHEESES							
TOPPINGS							
CREATIVITY							
OVERALL TASTE							
TOTALS:							
GRAND TOTAL PER RESTAURANT:							

RADNOR TOWNSHIP PARKS & RECREATION DEPARTMENT PROUDLY PRESENT...

8TH ANNUAL



WHEELS OF WAYNE



SUNDAY, MAY 15, 2022

Rain Date: Sunday, May 22, 2022

1:00 to 3:30 PM

All vendors welcome - food, products, services, and more!

This event taking place in Downtown Wayne includes entertainment, food, and more!

Official Vendor Application

***FOOD VENDORS: \$150.00 • OTHER VENDORS: \$50.00**

***Food vendors participating in either the Pulled Pork or the Pizza Contests will receive a discount - cost will be \$50 instead of \$150!**

****All vendors will get a 10x10 space. **unless negotiated otherwise**

(Food Vendors must complete this form AND required Temporary Food Vendor Application)

Space is limited to a first come, first served basis; vendors are subject to placement on North Wayne OR West Avenues. Checks should be made payable to Radnor Township. **Registrations will be taken until we have reached maximum capacity.** All details are subject to change.

Contact the Recreation Department (610-688-5600) for opportunities to waive the vendor fee!

Business Name _____ Type of Business _____

Event Day Contact Name _____ Phone _____

Email (more information about event details will be sent) _____

Business Address _____

City _____ State _____ Zip _____ Phone _____

Website _____ Fax _____

Product(s): _____

Please check off any boxes below that apply to your set-up on the day of the event:

- | | |
|---|--|
| <input type="checkbox"/> I need access to power | <input type="checkbox"/> I require a footprint larger than 10 x 10 |
| <input type="checkbox"/> I plan on bringing a pop-up tent (must be weighted down) | <input type="checkbox"/> I would prefer to be on West Avenue |
| <input type="checkbox"/> I have my own table/chairs for the event | <input type="checkbox"/> Other: _____ |

FOOD VENDORS: Would you like to participate in our Pulled Pork or Pizza Contests? ☐ Pork ☐ Pizza

PERMISSION STATEMENT & LIABILITY RELEASE I, the undersigned, agree to participate in all aspects of the above event, and I understand and assume all of the risks of my participation in this event. I certify that I am in good health and am able to attend and participate in this program/trip and I hereby acknowledge that my participation may involve a risk and the possibility of injury, disability and/or death.

In consideration of the being permitted to participate in the above event, I hereby, for myself, my heirs, executors, administrators, and assigns forever remise, release, discharge, indemnify, and hold harmless Radnor Township and its successors and assigns, directors, officers, members, agents and representatives and employees, and their heirs, executors, administrators, assigns, from any and all manner of actions, causes of action, suits, debts, accounts, controversies, damages, claims and demands whatsoever, which I or my legal representative may have or may acquire against Radnor Township or its directors, officers, members, agents, or other representatives, by reason of any loss resulting from personal injury or damage to any personal property belonging to me, which may occur during or by reason of my participation in this program/trip.

I agree that Radnor Township shall have the right at its discretion to enforce established rules of conduct and/or terminate my participation in this event for failure to follow these rules of conduct, or for actions or conduct detrimental to or incompatible with the welfare, comfort, harmony or interest of the event as a whole.

I hereby grant Radnor Township and any of its directors, officers, members, agents, and other representatives, full authority to take whatever action they consider to be warranted regarding my health and safety, and I fully release all of them from any liability for such actions taken on my behalf.

Signature _____ Date _____



DELAWARE COUNTY HEALTH DEPARTMENT

APPLICATION FOR TEMPORARY FOOD LICENSE

LICENSES ARE NOT TRANSFERABLE FROM LOCATION TO LOCATION OR PERSON TO PERSON

Please print legibly (applications that are not legible will be returned)

Application and Fees for Temporary Events must be submitted 3 weeks prior to the scheduled event.

Date Submitted: _____

Name of Event: _____

Date(s) Event: _____

Location of Event: _____

Number and Street Name _____

City _____

State _____

Zip Code _____

Time of the Event: _____

Event Set-Up Time: _____

Event Breakdown Time: _____

Event Inspection Time: _____

Corporation/Organization: _____

Corporation Phone: _____

Applicant Name: _____

Email/Phone _____

Name of Event Coordinator: _____

Telephone No.: _____

On-Site Preparation: ☐ Outside Tent: ☐ Indoor Booth:

☐ Mobile Truck/Trailer - Tag No. & State _____

Off-Site Preparation (Facility Name and Address): _____

Water Supply: _____

Waste Water Disposal: _____

I hereby certify that the above information is accurate and complete:

Signature of Applicant: _____



DELAWARE COUNTY HEALTH DEPARTMENT

APPLICATION FOR TEMPORARY FOOD LICENSE

A. FOOD/EQUIPMENT

Printed Name _____

1. Please list your menu items: _____

2. What type of temporary food service facility will you be operating at the event? Check all that apply:

☐ Enclosed trailer ☐ Outdoor Stand ☐ Indoor Kitchen ☐ Other (specify) _____

3. Will there be access to public water? _____

4. Will you have access to electricity? _____

5. Will food be prepared off site? _____ Yes _____ No

**** If yes, please provide copy of current Commissary License and most recent Inspection Report.**

7. How will cold foods be kept at 41 degrees F. or below?

☐ Refrigerator ☐ Insulated Cooler ☐ Other (specify) _____

8. What equipment will you use to cook food? Check all that apply:

☐ Grill (gas, charcoal or electric) ☐ Oven ☐ Other (specify) _____

☐ Fryer ☐ Microwave _____

9. How will prepared foods be kept at 135 degrees F. or higher?

☐ Steam Table ☐ Chafing Dish/Sterno ☐ Other (specify) _____

☐ Roaster ☐ Grill _____

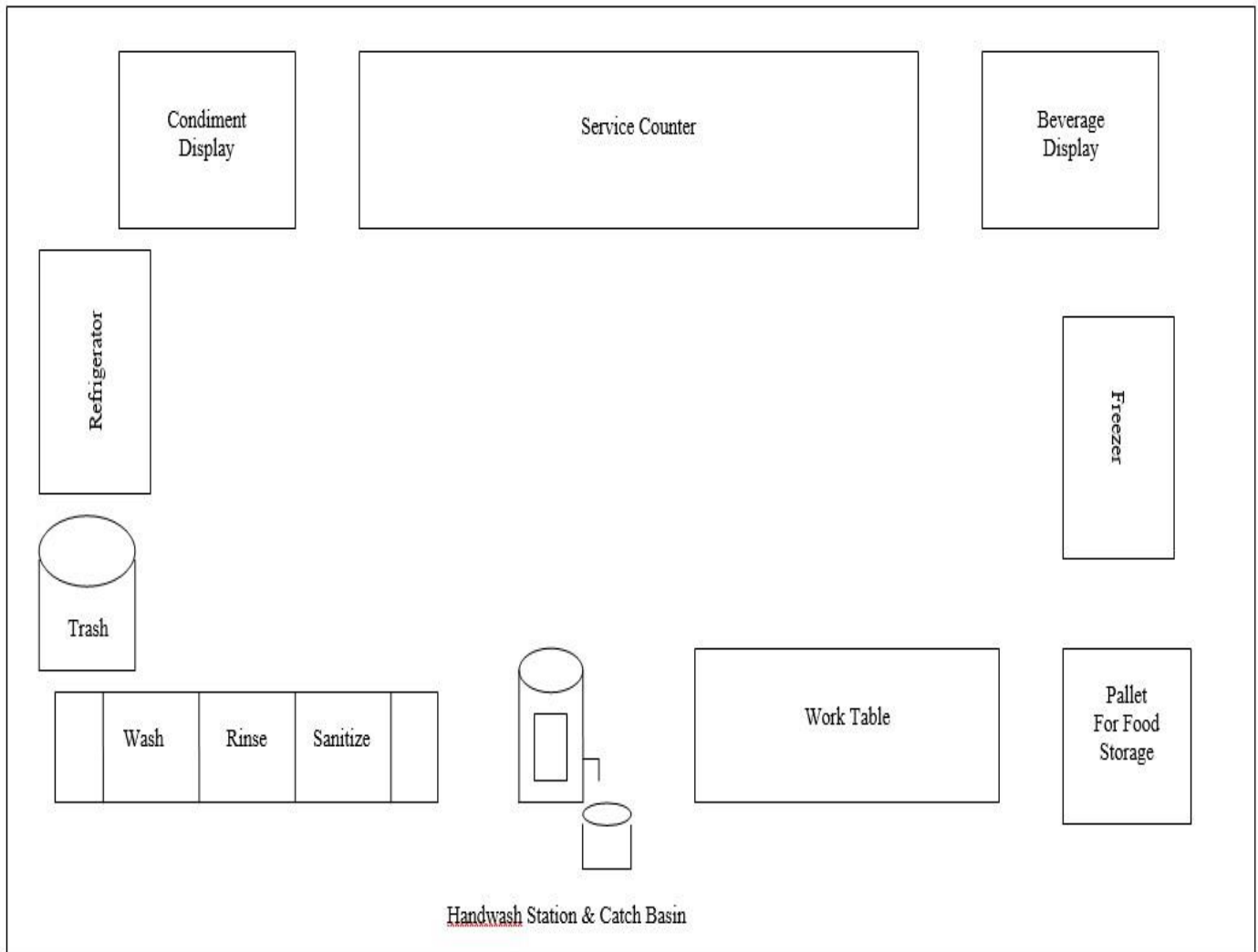
DELAWARE COUNTY HEALTH DEPARTMENT

APPLICATION FOR TEMPORARY FOOD LICENSE

10. Please provide a layout of the Temporary Food Facility, see example below.

All applicants must attach a drawing of how the tent, booth, or mobile truck will be set up for the event. Please include the location of all food equipment, hand washing stations, utensil washing stations, and trash receptacles.

Example Diagram of a Temporary Food Booth
Open Flame Cooking Equipment Should be Placed Outside of the Tent or Building
(not to scale)





DELAWARE COUNTY HEALTH DEPARTMENT

APPLICATION FOR TEMPORARY FOOD LICENSE

11. All Temporary Event Facilities shall have on site during the event:

- **Thermometer**
- **Proper Hair Restraints**
- **CFM onsite**
- **Handwash Station**
- **Proper handling equipment for Ready to Eat Foods.**

12. With this completed application, please submit the following:

- A copy of a current approved Food Safety Manager Certification
- A copy of your Establishment current Food License
- A copy of your current Commissary License
- Fee

Application is hereby made for a certificate of registration for a Temporary Food License. By signing this application, you certify that the facts set forth on this application are true and correct, understanding that the submission of false or misleading information is grounds for suspension or revocation of certificate of registration. Also, the undersigned agrees to operate this Public Bathing Place Facility in compliance with the Delaware County Health Code.

Print Name of owner/authorized agent

Title

Signature of owner/authorized agent

Date

TO BE COMPLETED BY EHS ONLY		
Fee Due:	Payment Method:	Payment Date:
EHS Approval Sign:	EHS Approval Name:	Approval Date:

Radnor Township Recreation & Community Programming Department



Community Event Sponsorship Opportunities

Reaching the Community Together Through Recreation!

Thank you for your interest in sponsoring one of the many great community events coordinated by the Radnor Township Recreation and Community Programming Department! We strive to provide our residents with endless recreational opportunities that focus on building community and strengthening the spirit of individuals! With the combination of our expertise and the valued partnerships of our local businesses and organizations, our vision comes to life! Through mutual partnerships, you as the sponsor, and us as the program provider have the ability to touch the community in many ways! Please take a moment to complete the application form for your desired community event opportunity and return it to the Recreation Department Office. Don't hesitate to call us with any questions at 610-688-5600, x 141.

SPONSOR INFORMATION

Business/Organization Name: _____

Contact Name & Title: _____

Contact Name & Title for Event Day: _____

Business Mailing Address: _____

City: _____ State: _____ Zip: _____

Website: _____

Business Phone Number: _____ Contact Phone Number: _____

Email Address: _____ Fax Number: _____

EVENT & SPONSORSHIP INFORMATION

Event Name & Date: _____

Amount of Sponsorship Contribution or Product: _____

Specific Advertising Benefits Desired: _____

Other Opportunities Desired: _____

Sponsor's Logo

Radnor Township Recreation and Community Programming reserves the right to use the sponsor logo in all advertising material as indicated on the *Sponsorship Levels* form. If necessary, please indicate any logo use restrictions below.

All sponsor logos must be made available in PDF or JPEG file format. Please email your business logo to tcohen@radnor.org.

Signature: _____

Business Contact Person

Date: _____

Please return completed form and sponsorship amount to:

Radnor Township Recreation Department

301 Iven Avenue, Wayne, PA 19087

If you have any questions, please contact Tammy Cohen, Director, at 610-688-5600, x 141

Radnor Township Tax ID Number is 23-6000-200

Fax: 610-971-0450

Website: www.radnor.com