

2023 Township Manager Recommended Budget

V1 | September 19, 2022



RADNOR TOWNSHIP, PA

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2023 Township Manager Recommended Budget



Dear Stakeholders of Radnor Township:

The Administration is pleased to present the 2023 Township Manager Recommended Budget. This document includes an appropriation budget for all Township funds for the 2023 calendar year and an updated 2023-2027 capital improvement plan. It is important to note that the legal requirement of adopting appropriations is limited to the 2023 figures only.

The financial information included in this document is presented on a **cash basis** of accounting which means that revenues and expenditures are recognized when they are received or spent (not necessarily when they are incurred). The primary benefits of presenting this information on a cash basis are that it is easier for the casual stakeholder to understand the information and that it can be directly reconciled back to the Township’s financial software system. Annually, the Township converts its cash books to the full accrual method of accounting and publishes a Comprehensive Annual Financial Report which complies with Generally Accepted Accounting Principles (GAAP).

Contents:

- Executive Summary
- Fund and Township Organizational Charts
- 2023 Fund Budget Tables with Department narratives
- 2023-2027 Capital and Infrastructure Plan
- Supporting Documentation and Schedules

Executive Summary:

The 2023 Township Manager Recommended Budget is being proposed with the following priorities: (1) maintain the excellent municipal programs and services offered by the Township across all of its Departments by ensuring proper staffing levels and that equipment needs are funded, (2) begin to establish a funding plan that will incorporate the Board’s long-term goals as they relate to capital and other programming priorities, (3) continue to move the stormwater funding plan forward while designing additional projects to continue to address stormwater issues throughout the Township, and (4) set sanitary sewer fee levels at the amounts necessary to generate the revenue needed to adequately fund the operations of the sanitary sewer system. Then, to build on the Township’s comprehensive service offering, the following 2023 highlights are presented for the Board’s consideration to be included in 2023 or future budgets.

Financial Highlights



Radnor Township is a separate entity from the Radnor School District. The Township’s tax rate is 2.2837 while the school’s rate is 14.2371



Radnor has the second highest credit rating [Aa1] from Moody’s with a “stable” outlook



In 2010, Radnor had 34 audit comments; 12 of those were *material* weaknesses, 4 *significant* and 18 were “other”. Today, Radnor has **ZERO** audit comments



Since 2010, the Township has refinanced its debt *nine* times, generating net cash **savings of \$9,300,000** from 2011 to 2043



In 2021, Radnor was allocated \$3.3 million in Federal Recovery Funds. Half was received in 2021 and the other half in 2022, helping the General Fund recover from revenue shortfalls resulting from the COVID shutdowns. For 2023, no federal assistance will be received



The Board of Commissioners held tax rates at revenue neutral for 2021 and 2022 in light of the County-Wide reassessment (2021) and to help offset the impacts of the COVID shutdowns/ economic conditions in 2022



2023 Budget Highlights

Same Excellent Township Services



Staffing levels are budgeted at the Board approved levels for all Departments. As always, Departments are tasked with being responsive to the Stakeholders while at the same time, finding new ways to address the ever-growing list of projects, services, and programs.

In addition to personnel, Departments also need equipment and fleet vehicles to get the job done. The 2023 budget includes the following investments:

2023	
Comm. Dev.	
Engineering	\$ 55,000
Finance	\$ 61,000
Fire	\$ 330,000
Police	\$ 343,050
Public Works	\$ 529,913
Recreation	
Grand Total	\$ 1,318,963

Facilities (2023 Bond Issuance)



The Township has several facilities that require more immediate improvements. A highlight of these facilities and improvements are:

- **Public Works** | Roof, systems, resurfacing, bay doors, green energy
- **Township Building** | Green energy, HVAC/ Air filtration, +more
- **Willows Cottage** | Entire building reno vs tear-down
- **RAC @ Sulpizio** | Systems, roof, green energy, walls, stormwater, +more
- **Streetlighting** | System-wide replacement with LED's

	Project Total
Facilities	\$ 9,523,680
Public Works Garage	1,765,000
RAC at Sulpizio Gym	3,840,000
Township Building	1,993,680
Willows	1,925,000
Street Lighting	876,894
Township Wide	876,894
Grand Total	\$ 10,400,574

Capital & Infrastructure (Incremental Investments)



The Township owns and operates facilities and infrastructure that range from parks, paths, park features/ structures, trails, curbs, sidewalks, roads, streetlights, signals, and more. Over time, these assets need replaced or improved. The Township has not had a formal capital asset replacement program in more than fifteen (x15) years. Current project amounts include:

Project Total	New	Replace	Grand Total
Facilities	\$ 197,000	\$ 197,000	\$ 197,000
Infrastructure		5,767,000	5,767,000
Parks	382,500	9,500,000	9,882,500
Trails		935,000	935,000
Grand Total	\$ 382,500	\$ 16,399,000	\$ 16,781,500



Financial Sustainability



Radnor is fortunate to have a very strong residential and commercial tax base, with the two making up roughly two-thirds of General Fund revenues.

An area of financial vulnerability includes relying too heavily on business taxes to cover (mostly fixed) operational costs. Business taxes have shown to fluctuate by several million in any given year.

That volatility usually requires large, unpredictable tax adjustments in addition to little to no capital investments over time

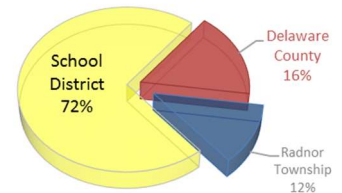
Forecasts show that small, annual real estate tax adjustments will slowly resolve the business tax reliance and start to build in annual capital funding.

Significant Revenue Assumptions:

Property Taxes

The 2023 Budget, as proposed, includes an operating and capital adjustment of 0.1028 mills (+4.5%). The primary purpose of the proposed adjustment is to cover a base operating deficit of roughly \$450,000. Additionally, the adjustment would serve as the first step in lessening its reliance on businesses taxes for operational purposes. The proposal includes shifting operational revenues more towards real estate taxes, which over time, would free up business taxes to help cover the unfunded capital needs, which have gone unaddressed for close to twenty years (outside of specific bond issuances in 2016 and 2019). The real estate tax proposal offers the following:

TOTAL MILLAGE RATE DISTRIBUTION



- Consider annual, small real estate tax adjustments: Current forecast suggest that if the 2023 increase is approved, that increases as small as 1.75% in the following four years would generate roughly \$700,000 to \$800,000 annually for capital.
- Annual service delivery becomes more stable: The Township isn't suspending replacement hiring's on an ongoing basis because of tax revenue shortfalls. Consequently, Departments have the required resources to provide the services expected of them.
- In years when business taxes perform well, excess revenues can be shifted to the capital fund to begin establishing some capital funding plan. Conversely, in bad years, capital would be suspended. As it stands now: there is no capital funding.
- The impact to the taxpayer spreads the increases over many years in small, manageable increments versus several years of no increase followed by a few years of large increases.

2023 Township Manager Recommended Budget



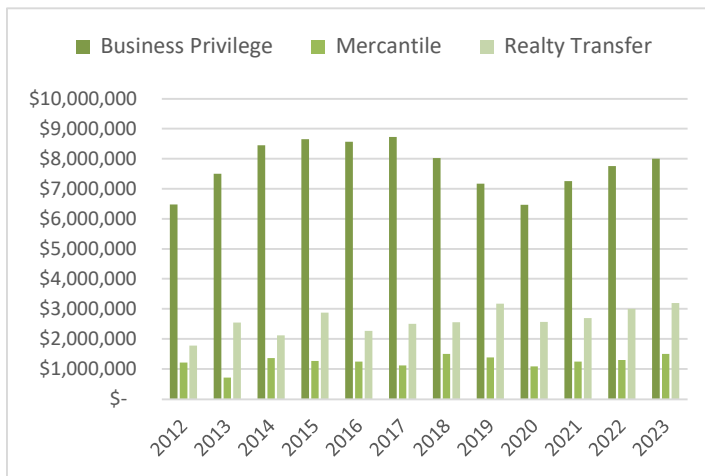
The table below reflects the Township’s millage rates since 2012:

Year	Operations	Debt Service	Total Rate	Reason
2012	3.7511	-	3.7511	n/a
2013	3.7511	-	3.7511	n/a
2014	3.7511	-	3.7511	n/a
2015	3.7511	-	3.7511	n/a
2016	3.7511	0.1717	3.9228	Park / Trail Bonds
2017	3.7511	0.1717	3.9228	n/a
2018	3.7511	0.1717	3.9228	n/a
2019	3.9865	0.1717	4.1582	OPEB Funding Plan
2020	4.2365	0.1717	4.4082	Fire Company Funding
2021	2.2250	0.0587	2.2837	Adjusted for Reassessment
2022	2.2250	0.0587	2.2837	n/a
2023	Under Consideration			

Business (Act 511) Taxes

This revenue category makes up 37% of the General Fund’s revenue and includes the gross receipts taxes for business and mercantile groups, the local services tax paid by employees in Radnor, gaming and amusement taxes, and the real estate transfer tax paid on all real estate sales in the Township. The rates of taxation are **not** adjusted from year-to-year and are shown below.

The Township relies heavily on the productivity of this revenue group and during the years 2012-2017, revenues ballooned. However, since 2018, the largest revenue generators in this category, the Business Privilege tax, has steadily declined. Then, in 2020, the large-scale economic shutdown in response to COVID-19 resulted in a \$2.0 million drop. In 2021, revenues began to recover, but are still short of pre-COVID amounts. Looking forward, the budget assumes continued recovery in the Act 511 group, closer to pre-COVID levels.



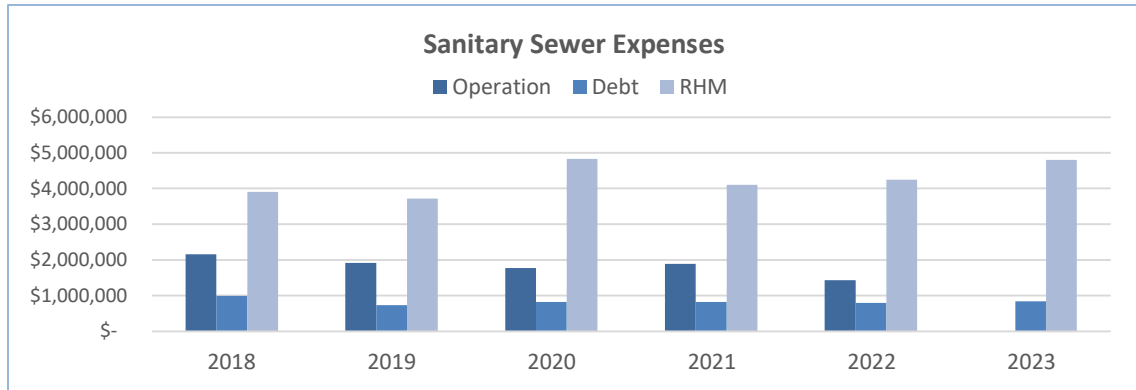
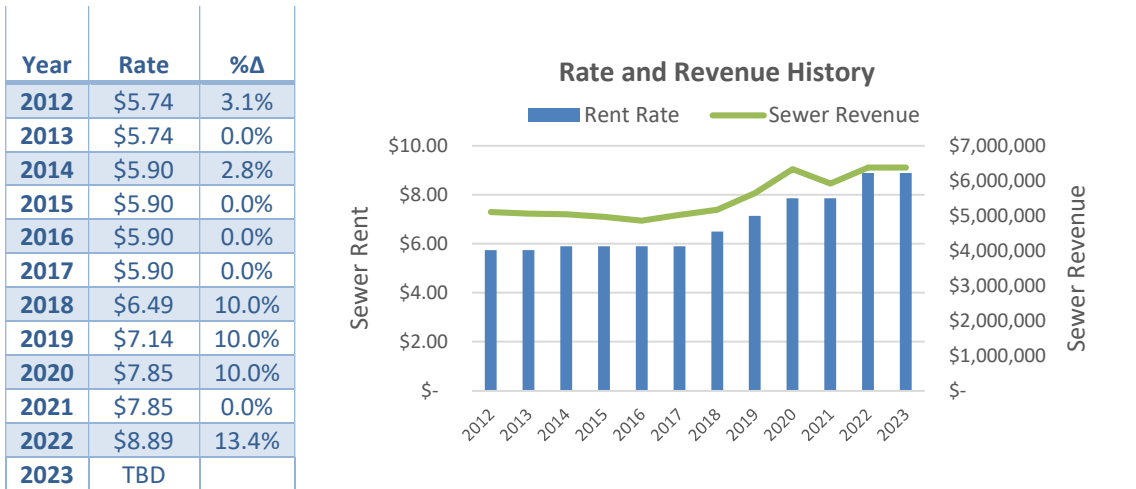
Category	Rate
Business Privilege	0.003
Mercantile	0.003
Local Services	\$52/Emp
Real Estate Transfer	1.0%

2023 Township Manager Recommended Budget



Sanitary Sewer Rent
Sanitary Sewer Fund (#002)

The 2023 Township Manager Recommended Budget does not include an increase at this time. However, based on 2023 RHM rate increases, the Township will almost certainly require a rate increase to generate the revenue needed to meet the higher RHM costs. The current rate is \$8.89 per 1,000 gallons of water used (provided by Aqua). Should an increase be needed, the amount would aim for breakeven, being sure that necessary expenditures (RHM being the largest) are covered. For the last five years, the Township has been chasing that breakeven point, but it's proven to be difficult given the RHM expense spikes. In fact, the Township has approved fee increases in 2018 – 2020 and again in 2022, yet the revenue generated still falls short of keeping up with expenses. The table below shows the sewer rent rate history going back to 2012. Please see the Sewer Fund #002 detail later in this budget report for more information.



Stormwater Fee Fund (#004)

The Board Approved Budget keeps the stormwater fee at the original amount of \$29.00 per unit. When adopted, the Township pledged to keep the fee at \$29.00 per unit for the first five years. 2021 marks the eighth year that the fee will be levied. The stormwater fee and associated expenses are accounted for in the Township’s Stormwater Management Fund #004.

The Township Administration, in conjunction with the adoption of the 2022 budget and approval by the Board, issued \$10MM in General Obligation Bonds in the Spring of 2022 to help finance the stormwater project list as approved by the Board in late 2021. The initial project commenced in Summer of 2022 with an expected completion date of Fall of 2022.

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Ardrossan / Open Space Acquisition In December 2014, the Township executed the purchase agreement for 71 acres of open space at a purchase price of \$11,653,820. The funding plan to pay off the voted bond portion of the purchase includes utilizing the one quarter percent of the realty transfer tax, deposited into the Park and Open Space Fund (#022), to fund as much of the debt service as possible, with the funding gap closed with a real estate tax millage adjustment.

Sources:	
Voted OS Bonds	\$ 9,885,000
Bond Premium	114,289
Grant	1,000,000
Sale of Land	190,958
General Fund Loan	605,000
Total Sources	\$ 11,795,247

The initial plan was to incorporate the millage increase beginning in 2015. However, due to higher than anticipated real estate transfer tax revenues and due to adequate fund balances in the Park and Open Space Fund, the tax increase was foregone in 2015 - 2021. Moving forward, as reported in prior year's budgets, if the realty tax revenue falls short, the General Fund will need to transfer funds to cover. The good news is that realty revenues look sufficient to cover expenses for 2022 - 2024.

	2018 Actual	2019 Actual	2020 Actual	Revised Budget	TwN Mgr Budget	2023 Forecast	2024 Forecast
Revenue	\$ (790,654)	\$ (1,313,270)	\$ (10,036,090)	\$ (1,051,000)	\$ (1,150,500)	\$ (1,025,500)	\$ (1,051,125)
02 - ACT 511 ENABLING TAX	(787,778)	(1,130,775)	(854,400)	(900,000)	(1,000,000)	(1,025,000)	(1,050,625)
05 - INTEREST AND RENTS	(2,876)	(2,496)	(586)	(1,000)	(500)	(500)	(500)
11 - DEBT PROCEEDS	-	-	(9,181,104)	-	-	-	-
98 - INTERFUND TRANSFERS	-	(180,000)	-	(150,000)	(150,000)	-	-
Expense	1,055,078	1,056,328	10,228,082	1,053,878	1,138,047	954,878	952,078
44 - CONTRACT SERVICES	-	-	-	-	-	-	-
49 - DEBT SERVICE	-	-	121,070	-	-	-	-
99 - INTERFUND TRANSFERS	1,055,078	1,056,328	10,107,011	1,053,878	1,138,047	954,878	952,078
Net Revenue	\$ 264,424	\$ (256,942)	\$ 191,992	\$ 2,878	\$ (12,453)	\$ (70,622)	\$ (99,047)

Significant Expenditure Assumptions

Employee Wages The 2023 budget includes 2.75% wage increases for all employees except for the Township Manager and those employees who are still in their probationary period. The following rules exist regarding these increases:

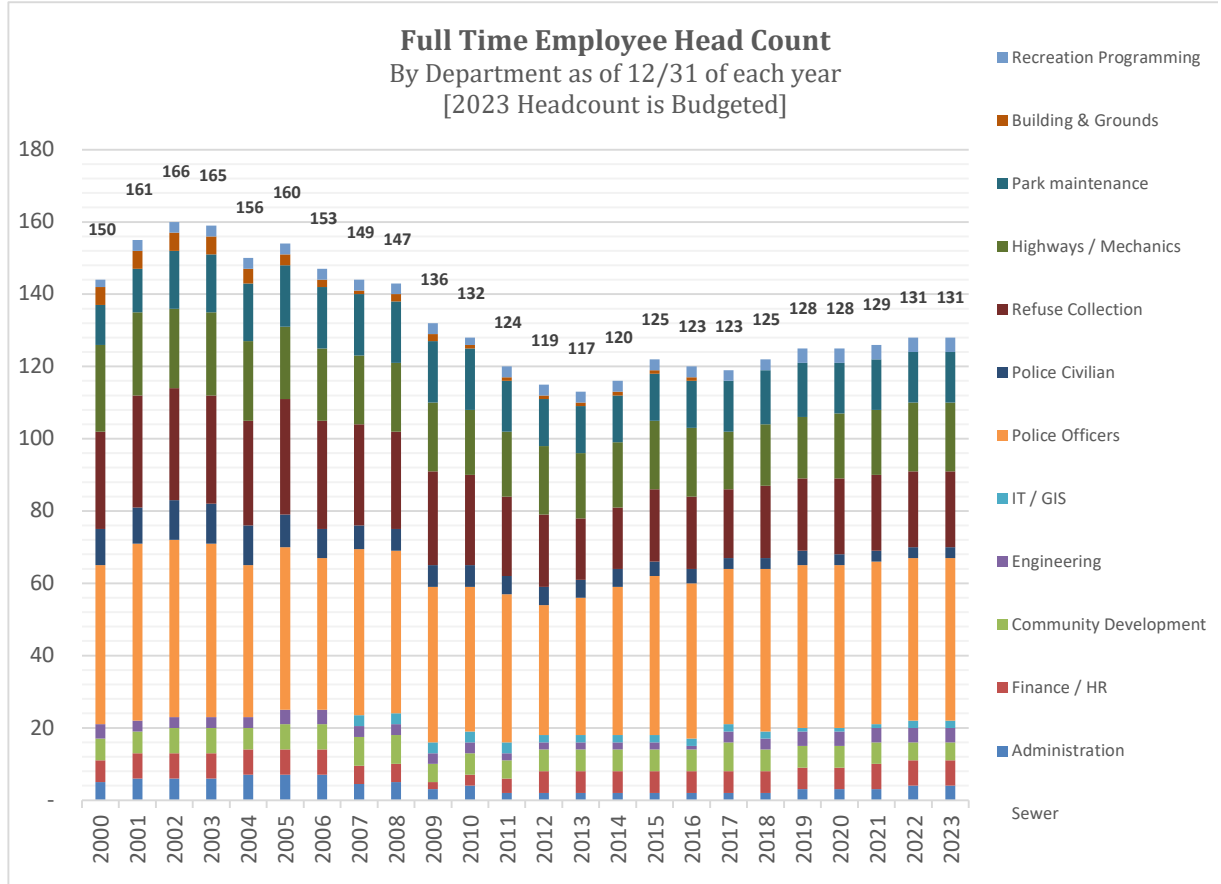
- **Uniformed Police Officers:** The Fraternal Order of Police (FOP) of Delaware County collective bargaining agreement requires that members receive a 2.75% increase effective 1/1/2023.
- **Non-Uniform, Union Employees:** Pursuant to the collective bargaining agreement approved by the Board of Commissioners, effective 1/1/2023 all RATE members will receive a 2.75% wage increase.
- **Non-Union Full and Part-Time Employees:** The budget includes an assumed 2.75% increase except for the Township Manager. Any increase is limited to 2.75% and will be based on performance, as determined by the Township Manager, and will be subject to separate Board approval via' Wage & Salary Schedule.

2023 Township Manager Recommended Budget



Staffing

The Township Manager Budget includes the following full-time headcount projections, in accordance with the Township’s last updated Organization Chart (Res# 2018-53) and with the addition of a GIS Coordinator and a Fire Inspector in 2022.

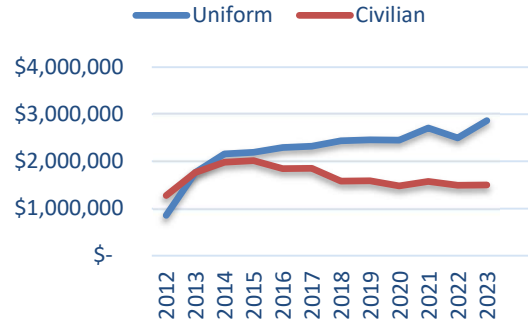
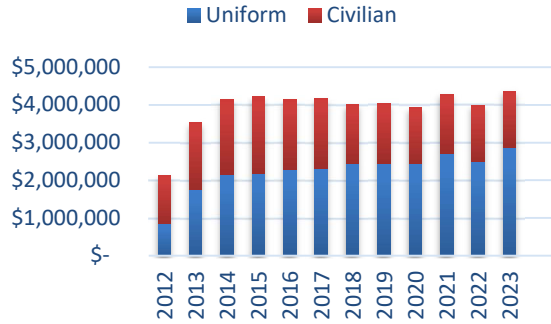


Pension

The 2023 Township Manager Recommended Budget includes funding the full amount of the Township’s Minimum Municipal Obligation (MMO) as adopted via Resolution 2022-114 on September 19, 2022. The table below shows the total Township share of the MMO since 2013:

Year	Uniform Plan	Civilian Plan	Gross MMO Obligation	Less: State Aid	Net Township Expense
2013	1,765,384	1,767,162	3,532,546	610,444	2,922,102
2014	2,160,223	1,979,695	4,139,918	628,139	3,511,779
2015	2,190,860	2,020,524	4,211,384	627,334	3,588,784
2016	2,292,574	1,845,031	4,137,605	691,794	3,571,551
2017	2,322,459	1,852,440	4,174,899	738,709	3,436,190
2018	2,440,000	1,580,000	4,020,000	727,289	3,292,711
2019	2,455,000	1,587,000	4,042,000	788,557	3,292,000
2020	2,449,000	1,482,300	3,931,700	738,575	3,193,125
2021	2,710,800	1,577,100	4,287,900	796,349	3,491,551
2022	2,501,800	1,494,400	3,996,200	750,000	3,246,200
2023	2,872,200	1,498,600	4,370,800	750,000	3,620,800

2023 Township Manager Recommended Budget



Capital Funding

The Township Manager Recommended Budget includes capital funding needs totaling (net) \$1,318,964 covering the short-term portion of the capital plan with current resources as we have been doing for the past seven years. The Capital Plan has been divided into two broad categories:

- Pay-as-you-go:** As the name suggests, these capital items include short-term assets and are funded through current resources identified as “General Fund Transfers” below. Generally, the capital items included in this category are vehicles, Department equipment, and information technology.

Sources:	2023 Budget
Sale of Property and Equipment	\$20,000
Interest Income	3,000
Contributions – Cable Franchise Fee	250,000
General Fund Transfers Included in TMRCB	1,318,964
Total Sources	1,591,964
Uses:	
Police	343,050
Engineering	55,000
Public Works Solid Waste Division	254,537
Public Works Infrastructure / Highway Division	281,626
Public Works Park Maintenance Division	13,751
Information Technology / PEG	314,000
Fire Service Equipment Contributions	330,000
Total Uses	1,591,964

- 2019 Bond Projects:** For 2023, the Administration will continue to focus on the installation of the projects approved as part of the 2019 Bonds as summarized below. Many of these projects are under way, or complete. This table represents the full-project budget at borrowing, less amounts spent to-date.

Sources:	Original Amount	Amended Amount	Amount To-Date	Available Amount
General Obligation Bonds, Series 2019	\$7,303,317		7,303,317	-
Grants	3,531,379		1,436,139	(2,095,240)
Contributions	329,300		284,166	(45,134)
Interest	-		93,547	93,547
Total Sources	11,163,996		9,117,169	(2,046,827)

2023 Township Manager Recommended Budget



Uses:	Original Amount	Amended Amount	Amount To-Date	Available Amount
Township Facilities	400,000		352,338	47,662
Infrastructure	2,309,958		1,671,442	638,516
Parks	150,000	200,000	171,937	28,063
Sidewalks	1,638,912		891,915	746,997
Signals	3,438,759	3,188,759	138,441	3,050,318
Trails	3,147,637		2,681,536	466,101
Wayne Business Association	576,010	776,010	668,185	107,825
Cost of Issuance	158,317		158,317	-
Total Uses	11,819,593		6,734,111	5,085,482

- Stormwater Funding Plan:** In the spring of 2021, the Board adopted the stormwater funding plan which identifies various large and small stormwater projects to be funded either by cash in the fund or financed through borrowing(s). The following is a summary of the stormwater funding plan:

	Year 1	Year 2	Year 3	Year 4	Year 5
Beginning Cash	\$ 4,149,808	\$ 7,663,159	\$ 2,365,835	\$ 1,088,017	\$ 962,017
Add: Revenues	11,100,000	1,100,000	3,032,182	1,100,000	5,174,778
Annual Revenue	1,100,000	1,100,000	1,100,000	1,100,000	1,174,778
Grant Revenue					
DCNR - Community Conservation Partnership Program (C2P2)			702,182		
NFWF - Delaware Watershed Conservation Fund 2022			750,000		
DEP - Growing Greener Plus			480,000		
PA Office of Budget - Redevelopment Assistance Capital Program (RACP)				-	
FEMA/PEMA - Building Resilient Infrastructure & Communities (BRIC)				-	
Financing Proceeds	10,000,000	-	-	-	4,000,000
Less: Expenditures	(7,586,649)	(6,397,324)	(4,310,000)	(1,226,000)	(1,017,000)
Administrative	(110,000)	(50,000)	(50,000)	(50,000)	(50,000)
Future Project Design Allocation	-	(150,000)	(150,000)	(150,000)	(150,000)
Cash Projects (< \$500,000)	(240,000)	(900,000)	(396,000)	(504,000)	(120,000)
Wootton Road Storm Sewer Replacement	-	-	-	-	-
Hunt Road Bridge Rehabilitation	-	(500,000)	-	-	-
Spring Mill Road Culvert Replacement	-	-	(336,000)	(84,000)	-
Radnor / Willow Area Tree Trench	(160,000)	-	-	-	-
Brooke Road Culvert Replacement	-	-	-	-	-
Ashwood Road Culvert Replacement	-	-	-	-	-
Brooklea Road Culvert Replacement	-	-	-	-	-
South Ithan Avenue Culvert Replacement	-	-	-	-	-
East Beechtree Lane Rehabilitation	-	-	-	-	(60,000)
Wylthaven Road Rehabilitation	-	-	(60,000)	(420,000)	-
Cowan Park Parking Lot	(80,000)	(400,000)	-	-	-
Ithan Valley Park Rehabilitation Upstream	-	-	-	-	(60,000)
Additional Cash Proj TBD	-	-	-	-	-
Financed Projects (> \$500,000)	(6,986,649)	(4,775,324)	(3,192,000)	-	(175,000)
South Wayne Parking Lot	(4,862,916)	(540,324)	-	-	-
West Wayne Preserve and Friends of the Radnor T	(88,000)	(900,000)	(1,482,000)	-	-
Malin Road Culvert Replacement	(1,385,733)	-	-	-	-
Chamounix Road Culvert	-	-	(1,200,000)	-	-
Gulph Creek Watershed Flood Reduction w/in Tre	-	-	-	-	-
Walnut Avenue Culvert (1)	(200,000)	(1,100,000)	-	-	-
Highview Road Outfall	-	-	-	-	-
Earle's Lane Culvert	(300,000)	(1,300,000)	-	-	-
Ithan Valley Park	(150,000)	(850,000)	-	-	-
Walnut Avenue Culvert Rehabilitation (2)	-	(85,000)	(510,000)	-	-
Willow Avenue Culvert Rehabilitation	-	-	-	-	(90,000)
Strathmore Road Culvert Rehabilitation	-	-	-	-	(85,000)
	-	-	-	-	-
Debt Service	(250,000)	(522,000)	(522,000)	(522,000)	(522,000)
Ending Cash	\$ 7,663,159	\$ 2,365,835	\$ 1,088,017	\$ 962,017	\$ 5,119,795
Resulting Cash Forecast Increase / (Decrease)	3,513,351	(5,297,324)	(1,277,818)	(126,000)	4,157,778

2023 Township Manager Recommended Budget



Financial Summary Information:

Cost of Service Reporting: Radnor Township offers its residents and business a tremendous amount of life safety, infrastructure and quality of life programs and services. At times, it seems that these programs and services get lost in the analysis of the numbers. This section of the report will focus not only on the larger financial estimates included in the 2022 budget, but also a look at certain Departments and a cost allocation by activity. The goal is to provide information to the reader that will allow them to have a full understanding of where their tax dollars are allocated, how much the rates of taxation are proposed to be for 2022, the importance of the Act 511 tax revenue, and a summary of the indebtedness of the Township.

How your Tax Dollars are allocated: At the highest level, the Township summarizes its expenditures into eight different categories. The table and graph below describe those eight categories and how the aggregate allocations are presented for 2022:

Category	Description
Protection of Persons and Property	This category includes the Township’s <i>Police Department</i> , the Township’s <i>Community Development Department</i> (code enforcement) and the Township’s contributions to the three <i>fire companies</i> that provide service to Radnor properties (Radnor Fire Company, Bryn Mawr Fire Company, and Broomall Fire Company).
Public Works	This category includes all the Departments that provide basic municipal and infrastructure services. Those include: <i>Garbage collection, recycling and yard waste collection, leaf collection, snow & ice removal, street cleaning, traffic signals / signage, curbs & sidewalks, road resurfacing / maintenance, fleet mechanics, street barricades</i> (used for community festivals, parades, etc.), <i>storm and sanitary sewer maintenance, and other general highway services.</i>
Parks & Recreation	This category includes two very different Departments: <i>Recreation</i> and <i>Park Maintenance</i> (of Public Works). Recreational Programming provides a multitude of free community events throughout the year. They also work with various sports organizations to offer many quality-of-life recreational programs (usually at an additional fee). Included in those programs are the activities at the Sulpizio Gym. Then, the Park Maintenance Department (of Public Works) is responsible for the maintenance and up-keep of all the Township’s properties, parks, athletic fields, and the Radnor Trail.
General Government	This category encompasses the administrative functions of the Township which include the <i>Administration, Finance, and Information Technology</i> Departments, <i>Office of the Treasurer</i> as well as the costs associated with insuring the Township’s facilities, fleet, and employee practices.
Debt Service	This category summarizes all the Township’s long-term debt obligations. It is treated separately to emphasize the importance of making sure the sufficient resources are available to pay the annual and on-going debt obligations.

2023 Township Manager Recommended Budget



Category	Description
Library Contributions	The Township provides annual contributions to the Radnor Memorial Library (a separate not-for-profit entity). Expenses accounted for in this category include the annual operating contributions and building maintenance costs. These contributions <i>do not</i> include the rent-free lease of a Township owned facility nor the cost of the debt that the Township incurred on behalf of the Library, for capital improvements, that was forgiven by the Board in 2010 (approximately \$35,000 per year over the next 14 years).
Community Organization Contributions	Similar to the Library, the Township also provides funding to various (not-for-profit) community organizations that also provide quality of life services to Radnor residents.
Retiree Benefits	This category accounts for the current year health care expenses for the Police and Civilian retirees as well as the costs incurred for retiree life insurance. The total number of retirees as of the date of this report is 118: 56 Police retirees and 61 Civilian retirees.
Transfers to Other Funds	The General Fund transfers resources to other funds to help support those activities. The amount included in this category includes general fund support of the capital program, shade tree, park & open space fund (Ardrossan debt), and OPEB Fund contributions.

Where the Township Operating Revenues come from: The Township receives revenues from various sources that can be summarized in three large categories as follows:

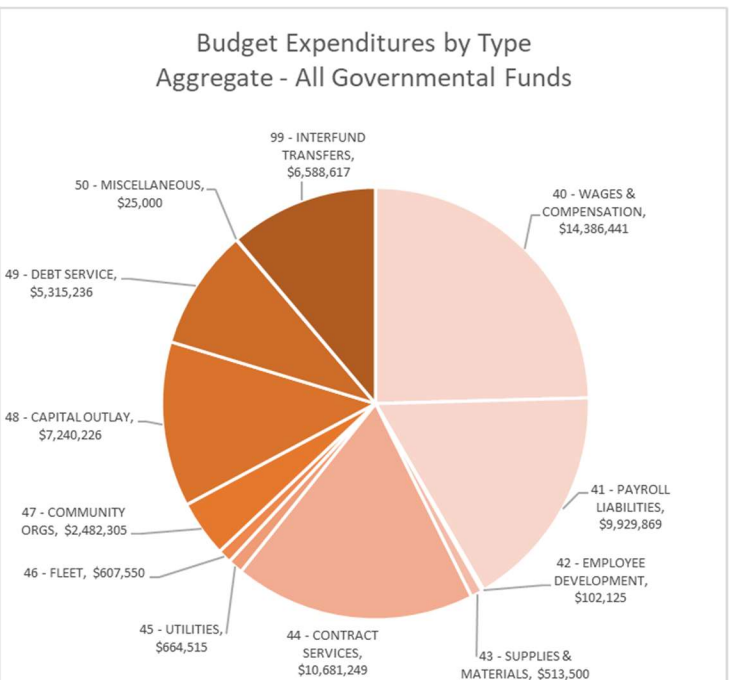
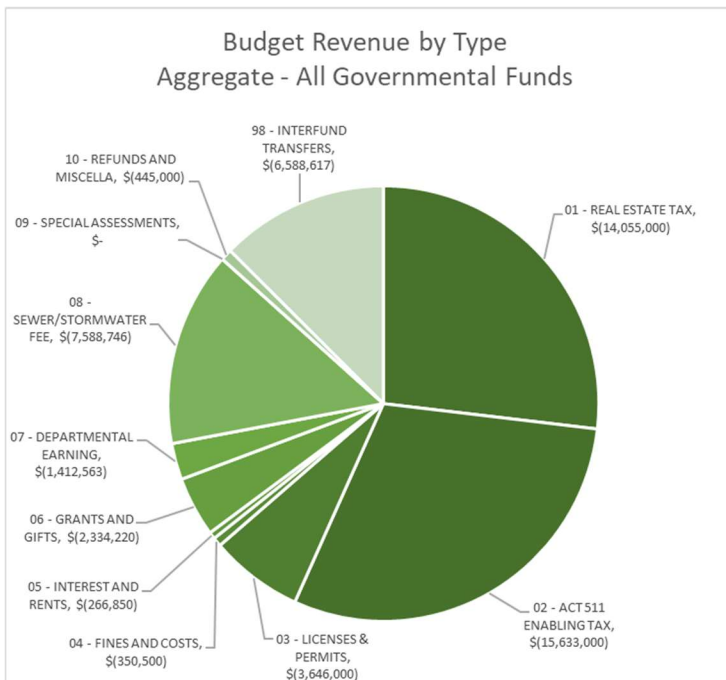
Category	Description
Real Estate Taxes (31% of total revenues)	These revenues are generated from a millage rate placed on all properties in Radnor Township. The different property classifications are Residential, Commercial, Ground, Exempt (non-tax paying), and Public Utilities (non-tax paying).
Act 511 Taxes (32% of total revenues)	These revenues are generated from five sources: Real Estate Transfer taxes, Business Privilege taxes, Mercantile taxes, Local Services tax (LST), and Amusement tax. The business privilege, mercantile and amusement taxes are paid by qualifying businesses in Radnor Township and the LST is paid for by all the employees working in Radnor Township through payroll withholdings.
Other Revenues (37% of total revenues)	As the name suggests, this is all the other revenues which broadly include Intergovernmental revenues (from State and Federal sources), licenses, permits, fees, fines, interest, rentals, grants, donations, special assessments, Departmental earnings (charges for services), and others.

2023 Township Manager Recommended Budget



2023 Township Manager													
	001 - GENERAL FUND	002 - SEWER SPECIAL REVENUE FUND	003 - LIQUID FUELS SPECIAL REV FUND	004 - STORMWATER MGMT SPECL REV FUND	005 - CAPITAL IMPROVEMENT FUND	006 - SPECIAL ASSM'T SPECL REV FUND	012 - INVESTIGATION SPECIAL REV FUND	015 - COMM SHADE TREE SPCL REV FUND	021 - RECREATION FEE SPCL REV FUND	022 - PARK&OPEN SPACE SPCL REV FUND	023 - WILLOWS ENTERPRISE FUND	024 - DEBT SERVICE FUND	
Revenue	\$ (35,793,200)	\$ (6,553,746)	\$ (852,000)	\$ (1,085,000)	\$ (1,591,964)	\$ (500)	\$ (2,500)	\$ (15,100)	\$ (11,000)	\$ (1,100,000)	\$ (250)	\$ (5,315,236)	
01 - REAL ESTATE TAX	\$ (14,055,000)												
02 - ACT 511 ENABLING TAX	\$ (14,533,000)									\$ (1,100,000)			
03 - LICENSES & PERMITS	\$ (3,636,000)								\$ (10,000)				
04 - FINES AND COSTS	\$ (350,500)												
05 - INTEREST AND RENTS	\$ (225,000)	\$ (10,000)	\$ (2,000)	\$ (25,000)	\$ (3,000)	\$ (500)	\$ -	\$ (100)	\$ (1,000)	\$ -	\$ (250)	\$ -	
06 - GRANTS AND GIFTS	\$ (1,481,720)		\$ (850,000)		\$ -		\$ (2,500)						
07 - DEPARTMENTAL EARNING	\$ (1,337,500)												\$ (75,063)
08 - SEWER/STORMWATER FEE		\$ (6,528,746)		\$ (1,060,000)									
09 - SPECIAL ASSESSMENTS						\$ -							
10 - REFUNDS AND MISCELLA	\$ (145,000)	\$ (15,000)	\$ -	\$ -	\$ (270,000)	\$ -	\$ -	\$ (15,000)		\$ -	\$ -	\$ -	
11 - DEBT PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	
98 - INTERFUND TRANSFERS	\$ (29,480)	\$ -	\$ -	\$ -	\$ (1,318,964)	\$ -		\$ -		\$ -	\$ -	\$ -	\$ (5,240,173)
Expense	\$ 36,276,673	\$ 7,745,781	\$ 1,602,000	\$ 4,967,563	\$ 1,591,964	\$ 25,958	\$ -	\$ 15,100	\$ -	\$ 984,358	\$ 12,000	\$ 5,315,236	
40 - WAGES & COMPENSATION	\$ 14,049,266	\$ 337,175											
41 - PAYROLL LIABILITIES	\$ 9,782,544	\$ 147,325											
42 - EMPLOYEE DEVELOPMENT	\$ 102,125	\$ -											
43 - SUPPLIES & MATERIALS	\$ 420,750	\$ 13,000	\$ 77,000	\$ 2,750									
44 - CONTRACT SERVICES	\$ 3,977,084	\$ 6,311,565	\$ -	\$ 377,500	\$ -	\$ -	\$ -	\$ 15,100		\$ -	\$ -		
45 - UTILITIES	\$ 632,515	\$ 20,000											\$ 12,000
46 - FLEET	\$ 587,550	\$ 20,000											
47 - COMMUNITY ORGS	\$ 2,482,305												
48 - CAPITAL OUTLAY	\$ 66,000	\$ 57,262	\$ 1,525,000	\$ 4,000,000	\$ 1,591,964	\$ -		\$ -	\$ -	\$ -	\$ -		
49 - DEBT SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ 5,315,236	
50 - MISCELLANEOUS	\$ 25,000												
99 - INTERFUND TRANSFERS	\$ 4,151,534	\$ 839,454		\$ 587,313	\$ -	\$ 25,958		\$ -	\$ -	\$ 984,358			
Total Governmental Funds	\$ 483,473	\$ 1,192,035	\$ 750,000	\$ 3,882,563	\$ -	\$ 25,458	\$ (2,500)	\$ -	\$ (11,000)	\$ (115,642)	\$ 11,750	\$ -	

Radnor enjoys a diverse revenue base with a little more than a quarter of all revenue coming from Real Estate Taxes, roughly 30% from business related taxes, about 12% from sewer and stormwater fees and the remainder from Departmental activity, grants, fines, interest, and others. On the expense side, Radnor spends about 41% of its total expenses on payroll and related costs, which is very typical of local governments as a service industry. In total, debt service expense makes up 8% of the total expenses, which remains unchanged from prior years despite the new money borrowed in 2019 for capital projects. This was accomplished by only borrowing enough to refill a planned debt service reduction in 2020.



2023 Township Manager Recommended Budget



Debt Service Summary

The Township’s outstanding principal debt balance on January 1, 2023, will be \$65,560,000. In 2023, the Township will pay down \$3,635,000 in principal, ending the year with an outstanding balance of \$61,925,000. The beginning outstanding balance is made up of non-voted general obligations of the Township and voted open space bonds. Currently the Township has eight outstanding bond issues, Series 2012 (refunded 2007 Bonds), Series 2013 (refunded 2004 / eliminated the Swap Agreement), Series 2015 (refunded 2009 Bonds), Series 2019 (refunded 2018 Sewer Notes) borrowed for emergency Sanitary Sewer projects , Series A of 2019 for general capital projects, Series 2020 open space bonds (refunded Ardrossan), Series A of 2020 (advance refunded a portion of the 2012 Bonds), Series 2021 (refunded Series 2015 A and 2016 Bonds), Series A of 2021 (advance refunded a portion of Series 2013 B Bonds) and Series 2022 (new money issue to fund Stormwater projects). The table below reflects the summary of budgeted debt obligation transactions for 2023.

Issue	Final Year of Maturity	Original Principal Amount	Balance January 1, 2023	2023 Additions	2023 Reductions	Balance December 31, 2023	Interest Payments
Non-Voted General Obligation Bonds:							
2012 Series Unrefunded	2027	16,360,000	1,650,000		35,000	1,615,000	56,100
2013 Series B Unrefunded	2023	18,210,000	840,000		840,000	-	33,600
2019 Series Sewer Refund	2028	4,165,000	2,925,000	-	445,000	2,480,000	87,950
2019 Series A Gen Capital	2039	7,145,000	6,350,000	-	290,000	6,060,000	173,775
2020 Series A Refund	2037	15,630,000	15,370,000	-	115,000	15,255,000	350,466
2021 Series Refund	2035	8,360,000	6,645,000	-	865,000	5,780,000	133,425
2021 Series A Refund	2034	12,065,000	11,845,000	-	130,000	11,715,000	217,728
2022 Series Stormwater	2052	10,000,000	10,000,000	-	180,000	9,820,000	407,313
Subtotal		91,935,000	55,625,000	-	2,900,000	52,725,000	1,460,356
Voted Open Space General Obligation Bonds							
2020 Series Ardrossan	2043	9,885,000	8,180,000	-	310,000	7,870,000	183,090
2015 Series UnRef Various	2026	4,965,000	1,755,000	-	425,000	1,330,000	36,788
Subtotal		14,850,000	9,935,000	-	735,000	9,200,000	219,878
Grand Totals		106,785,000	65,560,000	-	3,635,000	61,925,000	1,680,234

The Township has utilized the bond issuances through the years to fund various activities. The following table reflects the sources of revenue being used to satisfy the 2023 debt service.

Fund	Amount
General Fund – General Revenues / Real Estate Taxes	\$2,832,570
Sewer Fund – Sewer Rent	839,454
Stormwater Fund – Stormwater Fees	587,313
Special Assessment Fund – Infrastructure Projects	25,958
Parks & Open Space Fund – Real Estate Transfer Tax and Voted Millage	954,878
Wayne Art Center Repayment	75,063
Library Repayment (eliminated in 2010)	-
Total	\$5,315,236

Please see the Debt Service Fund #24 for more details on the Township’s outstanding bonds, including their amortization timetables and amounts.

2023 Township Manager Recommended Budget



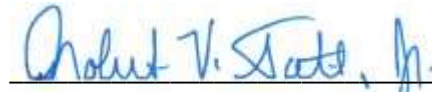
Summary:

The Township Administration will continue to put forth the efforts necessary to manage Radnor Township professionally and ethically by being fiscally responsible, transparent, and accountable to deliver the best services to our stakeholders. With the Board's leadership, we are confident that Radnor Township will continue to always be *"The Best of the Main Line."*

Respectfully Submitted,



William M. White, MBA
Township Manager/ Secretary



Robert V. Tate, CPA
Finance Director and Human Resource Manager



Radnor Township, PA
 2023 Budget and Five-Year Forecast Implementation Calendar
 V1 – Adopted – August 15, 2022



June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
July						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
August						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
September						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
October						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
November						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
December						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June
 1 Central Budget Entry for 2023 Open
 13 Departments begin preparation of revenue and expense estimates for 2023

July
 15 – 29 Schedule Dept meetings with Finance to Review Revenue and Operating Expense Projections
 25 Department Narratives Distributed
 Review of Consolidated Fee Schedule
 29 Finalize Budget Calendar

August
 5 Departments Finalize Central Budget Entry for 2023
 8 - 12 Schedule 2023 Budget Strategy Meetings with Departments and Township Manager
 15 CARFAC – Board Presentation on OPEB Plan – Executive Session
 15 BOC Regular Meeting | Preliminary Budget Published to BOC
 30 – 31 Prepare Budget Presentation (recorded / video style) as needed
 31 Schedule Specific Discussions (as needed):
 • Community Organizations Funding
 • Capital Funding
 • Operational Reviews
 • Other Items

September
 12 – 13 Department Heads | Finalize budget figures with Finance Director & Manager
 14 – 16 Finalize Budget Document
 12 BOC Regular Meeting
 19 BOC Regular Meeting | Presentation of Township Manager’s Recommended Budget
 19 BOC Regular Meeting | Adopt Prelim. 2023 MMO Resolution [State Law Requirement]

October
 17 BOC Regular Meeting
 24 BOC Regular Meeting | Adoption of [Preliminary] Recommended Comprehensive Budget \$7.06[A](2)
 26 **POSSIBLE** BOC Special Budget Meeting | (6:30 – 8:30)

November
 14 BOC Regular Meeting | Introduction of Final Budget Ordinances
 28 BOC Regular Meeting: Final Public Hearing and Adoption of Budget Legislation:
 • Ord: 2022-17 Tax Rates | Sewer Rent Rates | Stormwater Fee Rate
 • Ord: 2022-18 Consolidated Fee Schedule
 • Ord: 2022-16 Appropriation Budget
 o Included w/ Budget: Five Year Capital Program
 o Included w/ Budget: Five Year Financial Forecast

December
 12 BOC Regular Meeting
 19 BOC Regular Meeting

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Radnor Township, PA

2023 Township Manager Recommended Budget

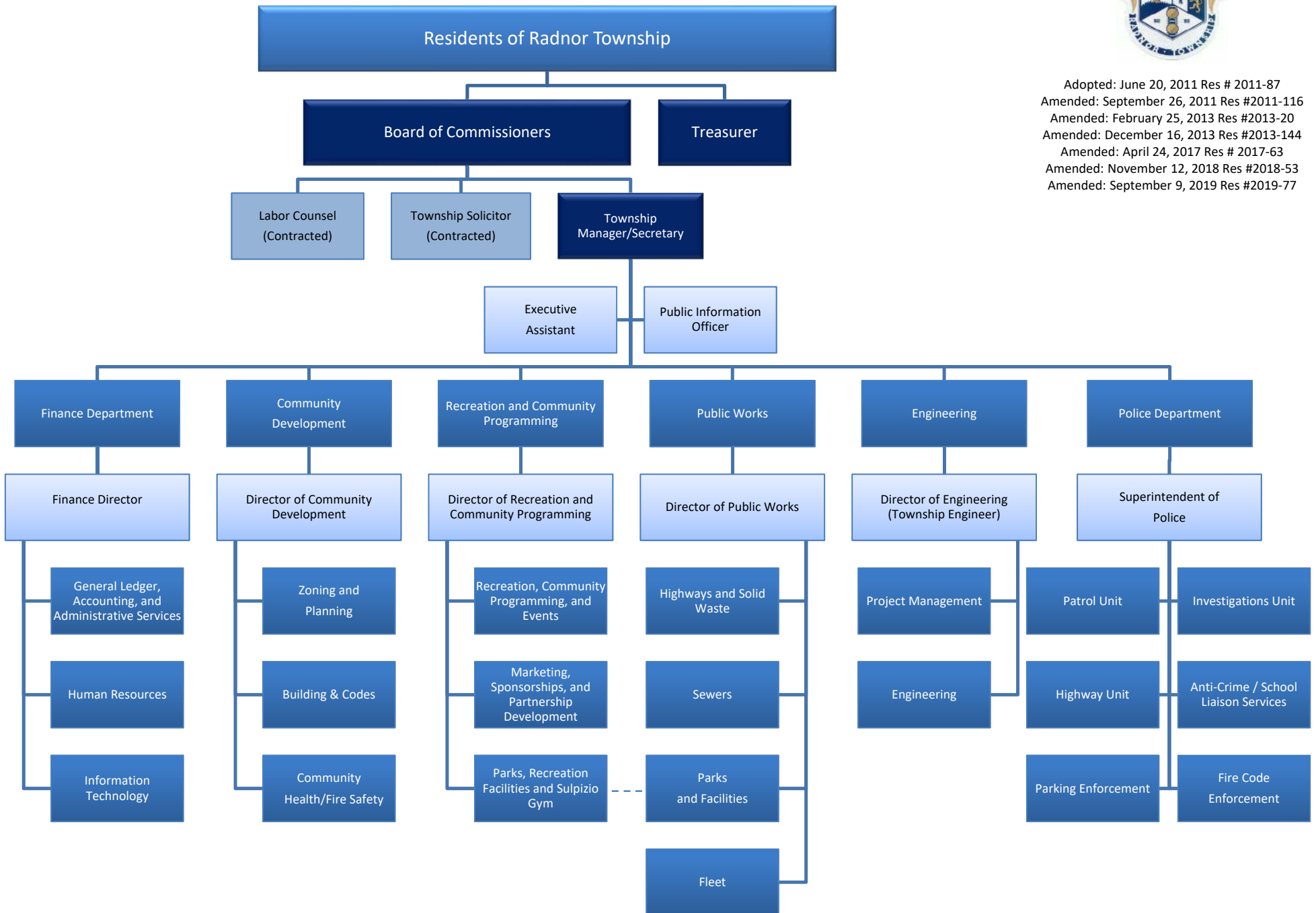
Organizational Charts

- Administrative Organizational Chart
- Fund Accounting Organizational Chart

RADNOR TOWNSHIP ORGANIZATIONAL CHART

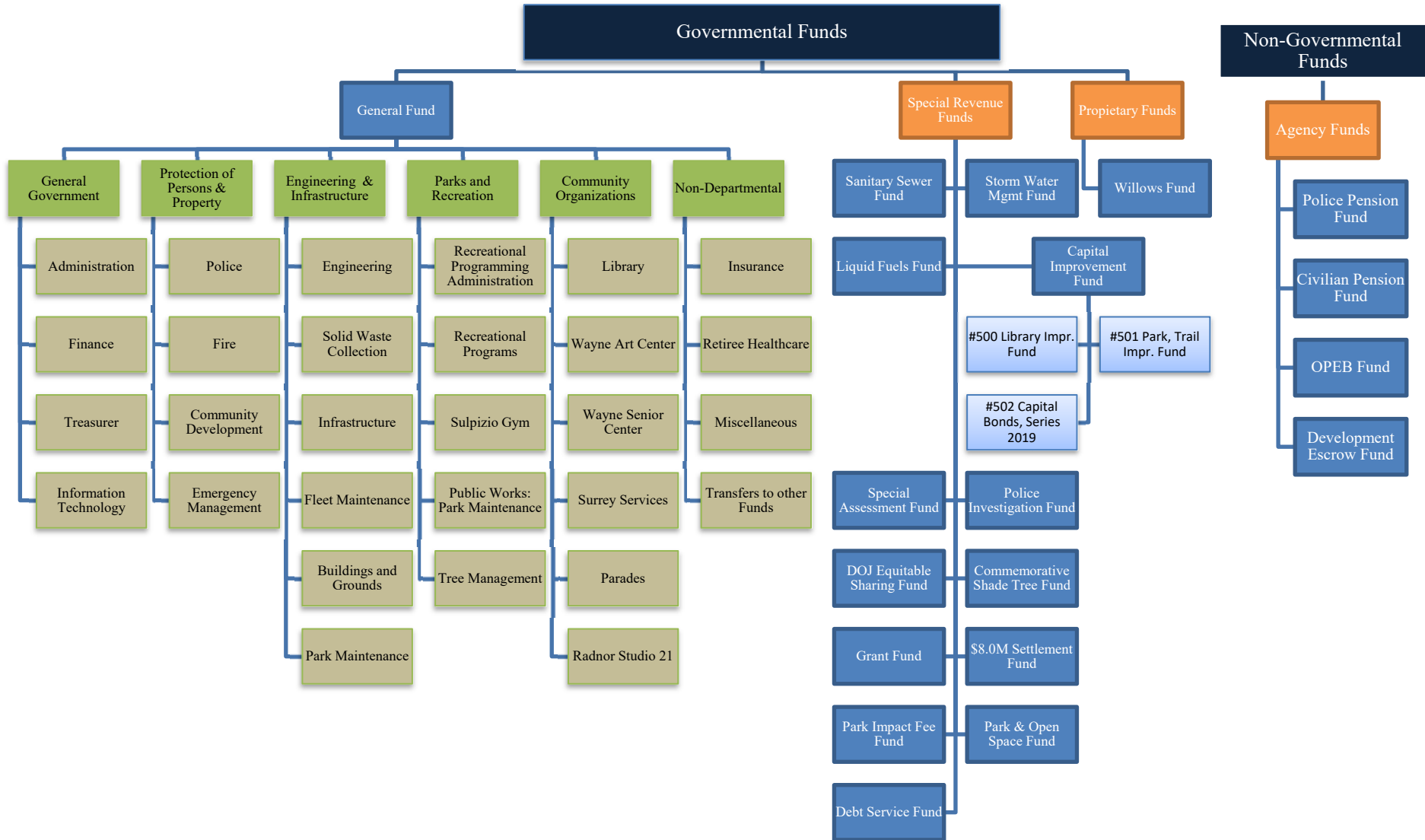


Adopted: June 20, 2011 Res # 2011-87
 Amended: September 26, 2011 Res #2011-116
 Amended: February 25, 2013 Res #2013-20
 Amended: December 16, 2013 Res #2013-144
 Amended: April 24, 2017 Res # 2017-63
 Amended: November 12, 2018 Res #2018-53
 Amended: September 9, 2019 Res #2019-77



Radnor Township, PA

Fund Accounting Organizational Chart



Radnor Township, PA

2023 Township Manager Recommended Budget

Departmental Budget Narratives

2023 Fund Budget Worksheets

Radnor Township, PA
2023 Township Manager Recommended Budget

General Fund #01

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 General Fund
 For the Years Ending 2019 - 2023

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(35,021,147)	(30,672,266)	(38,807,444)	(36,067,866)	(33,338,422)	(35,793,200)
01 - REAL ESTATE TAX	(13,230,107)	(14,079,737)	(14,211,414)	(14,055,000)	(13,315,828)	(14,055,000)
02 - ACT 511 ENABLING TAX	(12,001,480)	(11,111,782)	(16,018,863)	(13,705,000)	(14,841,600)	(14,533,000)
03 - LICENSES & PERMITS	(5,679,995)	(2,729,291)	(3,922,433)	(3,348,000)	(3,191,051)	(3,636,000)
04 - FINES AND COSTS	(402,450)	(191,560)	(197,028)	(350,500)	(133,562)	(350,500)
05 - INTEREST AND RENTS	(379,253)	(269,284)	(104,029)	(150,000)	(119,099)	(225,000)
06 - GRANTS AND GIFTS	(1,530,325)	(1,330,619)	(2,958,389)	(2,972,386)	(301,379)	(1,481,720)
07 - DEPARTMENTAL EARNING	(1,645,962)	(761,339)	(1,228,612)	(1,337,500)	(1,293,663)	(1,337,500)
10 - REFUNDS AND MISCELLA	(122,095)	(169,174)	(166,677)	(120,000)	(142,239)	(145,000)
11 - DEBT PROCEEDS	-	-	-	-	-	-
98 - INTERFUND TRANSFERS	(29,480)	(29,480)	-	(29,480)	-	(29,480)
Expense	34,524,766	33,459,954	34,839,032	36,492,223	25,364,868	36,276,673
40 - WAGES & COMPENSATION	12,650,189	12,666,552	13,297,748	13,618,910	10,022,041	14,049,266
41 - PAYROLL LIABILITIES	8,635,450	9,556,369	9,493,382	9,837,288	7,094,842	9,782,544
42 - EMPLOYEE DEVELOPMENT	49,186	46,054	52,627	73,496	28,171	102,125
43 - SUPPLIES & MATERIALS	399,960	250,917	309,002	590,931	286,102	420,750
44 - CONTRACT SERVICES	3,581,966	3,539,237	4,121,564	4,490,270	3,125,964	3,977,084
45 - UTILITIES	610,684	594,822	660,747	582,061	586,347	632,515
46 - FLEET	431,484	366,701	400,963	583,309	422,393	587,550
47 - COMMUNITY ORGS	2,198,612	2,465,647	2,437,953	2,453,305	1,632,058	2,482,305
48 - CAPITAL OUTLAY	98,221	72,671	29,888	92,237	18,579	66,000
49 - DEBT SERVICE	3,299	4,849	4,468	-	5,202	-
50 - MISCELLANEOUS	34,937	24,453	9,009	20,417	13,169	25,000
99 - INTERFUND TRANSFERS	5,830,778	3,871,681	4,021,681	4,150,000	2,130,000	4,151,534
Net (Revenue) / Expenditures	(496,381)	2,787,688	(3,968,411)	424,357	(7,973,554)	483,473

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Administration Department



Department Summary:

The Administration Department consists of the Township Manager’s Office and the Public Information Office.

- **Township Manager’s Office:** The Township Manager is the Chief Administrative Officer of the Township. The Manager’s office coordinates the overall operations and functions of the entire Township. Administrative resources are provided to other departments when requested. The Manager is responsible to the Board of Commissioners for the execution of all policies established by it and for the administrative affairs of the Township placed in the Manager’s charge.
- **Public Information Office:** The Radnor Township Office of Public Information was created in 2019 with the mission to strive to create and maintain effective lines of communication between the government of Radnor, its employees, and the public it serves.

The PIO promotes awareness and understanding of the Township of Radnor by providing clear, timely and accurate information about its policies, programs and other activities to residents, business owners, employees and visitors. The office's main functions include:

- Public information dissemination
- Employee communications
- Community relations
- Special projects & events
- Media relations
- Crisis communications

Goal: To spread the good news of the Township as well as effectively communicate with multiple audiences in moments of need by utilizing various platforms when important events effect the community.

Objective: To know the audiences, target messaging to those audiences, and spark community pride. It is vital to be there when it matters most to prove inherent value to our community.

Township Manager Service / Program Descriptions:

Name	Description
Board of Commissioners Support	Staff works to prepare the agenda packets and other materials as needed by the Board. All subcommittee meetings are coordinated within the department. Research and documentation is provided to the Commissioners on various topics
Legal Support	The Township Solicitor works closely with the Manager, staff and Board to provide necessary legal advice and recommendation on various matters. Labor Counsel assists the department in contract negotiations, specialized personnel issues and other matters.

**Radnor Township, PA
Administration Department
2023 Operating Budget Narrative**



Public Information Office Service / Program Descriptions:

Name	Description
Oversight and operation of the township's website	The Township's website (www.radnor.com) provides information to residents and customers on a 24/7 basis. The website also offers options to pay online for open truck request, delinquent sewer payments, incident and accident police reports, and rear yard trash pickup while township offices are closed. A weekly newsletter is also distributed which includes information about upcoming events and timely news items.
Oversight and operation of the township's government access channel	RTV, the Township's government access channel, operates to keep residents informed of the township services, programs and activities through its electronic bulletin board and videos. In addition to videotaping and airing all township board meetings live, replaying videotaped meetings, RTV also produces original programming such as Radnor Health Matters and Radnor 411, which highlights each township department and their current operations. RTV will also be producing an end-of-the-year State of the Township program.

Line Item Descriptions:

Line Item	Description
Office Supplies	Items that are needed during the year such as paper, binders, clips, etc.
Postage	All postage for the Township mailings are reported on this line.
Advertising and Printing	All legal advertisement costs; Any special mailings that require printing services.
Professional Development	Training, conferences, and other needs to support and enhance staff education.
Dues & Subscriptions	Membership fees for ICMA.
Legal Services – General	Township Solicitor fees for legal services provided to the Township for the calendar year.
Legal Services – Special	Labor counsel services on various matters and continued costs related to the former Township Manager investigation as well as any special legal services on an as needed basis.
Minor Office Equipment	Replacement parts or small office equipment replacement parts.

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 400 - ADMINISTRATION

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Expense	950,928	1,001,377	995,182	1,174,094	695,343	1,114,323
00000 - NON-DIVISIONAL	882,983	877,293	759,445	955,134	539,989	866,433
40 - WAGES & COMPENSATION	292,127	328,812	266,922	306,919	188,205	309,299
40010 - SALARIES-REGULAR	292,127	326,112	261,347	300,644	185,050	302,674
40020 - SALARIES-OVERTIME	-	-	-	-	-	-
40030 - SALARIES-LONGEVITY	-	2,700	5,575	5,925	2,875	6,275
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	350	280	350
40032 - SALARIES-MED EXP REIMB	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	51,805	88,663	70,480	74,914	50,900	94,884
41010 - SOCIAL SECURITY TAXES	19,433	22,903	17,896	20,051	14,415	20,816
41021 - WORKERS COMPENSATION	1,754	1,336	1,033	1,196	807	1,610
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	11,425	7,382	22,167	23,685	2,306	27,257
41026 - MEDICAL INS PREMIUMS	17,014	54,431	27,418	27,550	31,438	42,754
41027 - GROUP LIFE & DISABILITY	2,180	2,611	1,966	2,432	1,934	2,447
42 - EMPLOYEE DEVELOPMENT	5,473	2,165	2,665	1,650	2,740	6,000
42040 - PROFESSIONAL DEVELOPMENT	4,110	314	50	-	-	2,500
42041 - DUES & SUBSCRIPTIONS	1,364	1,851	2,615	1,650	2,740	3,500
43 - SUPPLIES & MATERIALS	6,697	2,114	2,488	4,035	915	3,250
43040 - OFFICE SUPPLIES	1,828	1,120	1,715	2,535	785	2,250
43045 - POSTAGE	4,870	994	773	1,500	130	1,000
44 - CONTRACT SERVICES	488,472	428,206	403,501	544,449	284,060	425,000
44010 - ADVERTISING & PRINTING	30,599	17,886	22,049	26,520	18,351	25,000
44110 - CONTRACTED SVS-GENERAL	20,451	21,145	39,827	28,309	5,033	25,000
44210 - LEGAL SVS-GENERAL	207,606	188,494	218,693	296,487	170,389	225,000
44211 - LEGAL SVS-SPECIAL	229,816	200,682	122,932	193,134	90,287	150,000
45 - UTILITIES	426	918	80	250	-	500
45022 - COMMUNICATIONS	426	918	80	250	-	500
48 - CAPITAL OUTLAY	3,045	1,962	4,300	2,500	-	2,500
48100 - MINOR OFFICE EQUIPMENT	3,045	1,962	4,300	2,500	-	2,500
50 - MISCELLANEOUS	34,937	24,453	9,009	20,417	13,169	25,000
50010 - MISCELLANEOUS	34,937	24,453	9,009	20,417	13,169	25,000
40001 - PUBLIC INFORMATION OFFICE	67,944	124,083	235,736	218,960	155,354	247,890
40 - WAGES & COMPENSATION	57,853	109,351	142,873	137,872	100,818	141,663
40010 - SALARIES-REGULAR	45,576	87,711	142,873	137,872	100,818	141,663
40011 - SALARIES-PART TIME	12,276	21,640	-	-	-	-
41 - PAYROLL LIABILITIES	4,532	13,279	30,547	40,412	16,672	44,527
41010 - SOCIAL SECURITY TAXES	4,426	8,303	10,844	10,547	7,652	10,837
41021 - WORKERS COMPENSATION	106	476	-	986	688	1,103
41026 - MEDICAL INS PREMIUMS	-	4,500	18,819	27,525	7,631	31,268
41027 - GROUP LIFE & DISABILITY	-	-	884	1,354	701	1,319
42 - EMPLOYEE DEVELOPMENT	2,724	-	2,500	3,000	145	3,000
42040 - PROFESSIONAL DEVELOPMENT	2,724	-	2,500	2,500	145	2,500
42041 - DUES & SUBSCRIPTIONS	-	-	-	500	-	500
43 - SUPPLIES & MATERIALS	-	-	-	500	-	500
43040 - OFFICE SUPPLIES	-	-	-	500	-	500
44 - CONTRACT SERVICES	450	290	58,593	35,476	36,269	56,500
44010 - ADVERTISING & PRINTING	140	-	883	1,000	883	1,000
44031 - UNIFORMS	262	-	-	1,000	-	500
44110 - CONTRACTED SVS-GENERAL	48	290	57,710	33,476	35,386	55,000
45 - UTILITIES	786	1,164	1,224	1,200	1,449	1,200
45022 - COMMUNICATIONS	786	1,164	1,224	1,200	1,449	1,200
48 - CAPITAL OUTLAY	1,600	-	-	500	-	500
48100 - MINOR OFFICE EQUIPMENT	1,600	-	-	500	-	500
Grand Total	950,928	1,001,377	995,182	1,174,094	695,343	1,114,323

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Finance Department

Radnor Township, PA
Finance Department
2023 Operating Budget Narrative



Department Summary:

The Finance Department is made up of three divisions: Accounting/Reporting, Human Resources, and Information Technology. Accounting/Reporting and Human Resources are accounted for within this narrative / department. Accounting/Reporting is responsible for the accounting of, reporting of and daily management of all the financial affairs of the Township. These responsibilities include accounting for the Township’s assets, liabilities and net position as well as managing revenues, expenditures, the treasury of the Township. Finance’s responsibilities also include compliance with the regulations set forth in our Home Rule Charter regarding independent audits, internal controls, revenue collection, budgeting, and spending compliance. Finance also manages the Township’s liability insurance, grant accounting, bid/contract program and Right to Know requirements. Further, Finance oversees the Human Resource function for all active and retired employees.

Service / Program Descriptions:

Name	Description
Accounting	The Finance Department is required to maintain accurate and comprehensive accounting for all the financial activity of the Township for all Township Departments.
Financial Reporting	The Finance Department serves as the sole resource for all the financial reporting requirements of the Township. Annually, the Department prepares and submits an annual report in compliance with GAAP.
Budgeting	The Finance Department oversees the annual budget process. Additionally, in conjunction with the other accounting related functions of the department, the Finance Department is responsible for monitoring the annual budget for compliance.
Human Resources	The Township has one full-time HR Coordinator in addition to oversight from the Finance Director. Human Resources is responsible for all the benefit management for all active and retired personnel, as well as assisting departments with any personnel matters. Further, HR oversees the processing of the Township’s bi-weekly payroll for active employees and monthly benefit payrolls for retirees.
Switchboard	The Finance Department took over staffing and all responsibilities regarding the switchboard in 2018. Currently, we have two part-time employees who cover the switchboard during Township hours. During coverage gaps, the Finance employees cover the board.
Payroll	The Finance Department processes the Township’s bi-weekly payroll for all the active employees as well as the monthly payroll for the retirees (participating in the Township’s civilian or police pension plans).

Radnor Township, PA
Finance Department
2023 Operating Budget Narrative



Name	Description
Accounts Payable	The Finance Department processes all the accounts payable transactions generated through the daily activities of all Township departments.
Debt Service Requirements	The Finance Department maintains all Township debt service responsibilities including payment, record keeping, assessments, future planning and required continuing disclosure.
Revenue Collection	The Finance Department oversees the billing and collection of the Real Estate Taxes (as directed by the Treasurer), Utility billing and ACT 511 Taxes.
Audit Compliance	As required by State Law, the Finance Department works with our independent auditors in the completion of an annual financial audit.
Insurance Management	The Finance Department is responsible for procuring the necessary insurance policies as they related to general liability, building, vehicle, employee practice, pension management, workers compensation and other insurance related items. In addition to purchasing the insurance, Finance oversees claim management with the various departments.
Sustainability	The Finance Department has allocated resources in 2022 to support the Renewable Energy and Conservation Plan as adopted by the Board in 2021.
Geographic Information Systems (GIS)	The Finance Department secured one full-time, dedicated GIS Coordinator in 2022 to support the Township’s initiative of implementing GIS across all functions and departments.
Grant Management	The Finance Department manages all the grant activity that the Township is involved in. Specifically, we work with the various departments and/or civic organizations in coordinating grant requirements, reporting requirements, and accounting requirements. Grant Coor? Green Coor?
Right To Know	The Finance Department manages all Right to Know requests, coordinating the communications and responses with the requestor, working with the solicitor and with various departments in complying with all public requests for records.

**Radnor Township, PA
Finance Department
2023 Operating Budget Narrative**



Line-Item Descriptions:

Line Item	Description
Professional Development	This accounts for the membership costs for the various organizations such as ICMA, GFOA, AICPA, PICPA and PBPMTCA along with any required continuing education requirements.
Dues & Subscriptions	This will account for various publication subscriptions such as governing periodicals and relevant journals
Contractual Services	This will account for the Township’s Act 511 software, financial accounting software, ADP processing (Retiree Payroll), grant software, and other items.
Professional Services	This will account for engagements with the independent accounting firm, our annual DCED filing requirements, GFOA application fee, any non-pension specific actuarial work with Mockenhaupt, and any non-bond specific legal guidance from Cozen O’Connor (bond counsel).
Act 511 Legal / Audit Services	This accounts for the Township’s related costs for legal / audit services relating to our administration of the Act 511 taxes.
Minor Office Equipment	This accounts for the various small items that are needed by the department such as calculators, staplers, keyboards, monitors, etc.

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Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 401 - FINANCE

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	(26,612,056)	(26,392,770)	(33,029,050)	(30,468,666)	(28,481,427)	(29,884,000)
40101 - ACCOUNTING & REPORTING	(14,610,576)	(15,280,988)	(17,010,188)	(16,763,666)	(13,639,827)	(15,351,000)
01 - REAL ESTATE TAX	(13,230,107)	(14,079,737)	(14,211,414)	(14,055,000)	(13,315,828)	(14,055,000)
30010 - CURRENT YEAR-DISCOUNT	244,206	256,390	257,839	260,000	254,266	260,000
30020 - CURRENT YEAR-FACE	(13,229,371)	(14,109,826)	(14,239,772)	(14,100,000)	(13,430,075)	(14,100,000)
30021 - PREPAYMENT FACE	-	-	-	-	-	-
30030 - CURRENT YEAR-PENALTY	(43,412)	(58,699)	(61,982)	(45,000)	(21,472)	(45,000)
30200 - PRIOR YEAR	(89,709)	-	-	-	-	-
30300 - DELINQUENT	(104,971)	(101,682)	(131,724)	(110,000)	(79,131)	(110,000)
30400 - INTERIM	(6,850)	(65,921)	(35,775)	(60,000)	(39,416)	(60,000)
05 - INTEREST AND RENTS	(379,253)	(269,284)	(104,029)	(150,000)	(119,099)	(225,000)
30140 - INTEREST EARNINGS	(255,948)	(138,147)	(43,035)	(75,000)	(62,688)	(150,000)
30240 - PROPERTY AND EQUIPMENT REN	(123,305)	(131,138)	(60,994)	(75,000)	(56,412)	(75,000)
06 - GRANTS AND GIFTS	(932,771)	(799,248)	(2,577,176)	(2,488,166)	(93,535)	(970,000)
30150 - PAYMENT IN LIEU OF TAXES	(49,206)	(59,431)	(21,176)	(45,000)	(18,155)	(45,000)
30250 - PUB UTLTY REALTY-STATE SHARE	(24,877)	-	(26,023)	(25,000)	-	(25,000)
30350 - FEDERAL STATE CNTY GRANTS	(70,131)	(1,242)	(1,733,328)	(1,668,166)	(75,380)	(125,000)
30430 - STATE PENSION AID	(788,557)	(738,575)	(796,649)	(750,000)	-	(775,000)
30540 - SHADE TREE CONTRIBUTIONS	-	-	-	-	-	-
30580 - SCHOOL GROUNDS MAINT AGREE	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	(68,444)	(132,718)	(117,569)	(70,500)	(111,365)	(101,000)
30270 - SALE OF PROPERTY AND EQUIPMI	-	(42,920)	-	-	-	-
30370 - MISCELLANEOUS	(17,020)	(38,601)	(67,239)	(20,000)	(53,060)	(50,000)
30470 - ADVERTISING & SPONSORSHIP FE	-	(5)	(200)	(500)	-	(500)
30570 - CASH OVER/(SHORT)	(4)	(285)	(271)	-	(504)	(500)
30710 - FEDERAL MEDICAL SUBSIDY	(51,419)	(50,908)	(49,859)	(50,000)	(57,801)	(50,000)
11 - DEBT PROCEEDS	-	-	-	-	-	-
30970 - NOTE PROCEEDS	-	-	-	-	-	-
40102 - ACT 511	(12,001,480)	(11,111,782)	(16,018,863)	(13,705,000)	(14,841,600)	(14,533,000)
02 - ACT 511 ENABLING TAX	(12,001,480)	(11,111,782)	(16,018,863)	(13,705,000)	(14,841,600)	(14,533,000)
30110 - REALTY TRANSFER TAXES	(3,050,752)	(2,563,200)	(5,334,181)	(3,000,000)	(3,121,876)	(3,200,000)
30210 - MERCANTILE TAXES	(1,309,500)	(1,087,717)	(1,017,357)	(1,300,000)	(1,339,058)	(1,500,000)
30211 - MERCANTILE TAXES-DISCOVERY	35,095	-	-	(5,000)	-	(2,000)
30310 - LOCAL SERVICES TAX	(977,938)	(941,138)	(994,247)	(1,000,000)	(736,447)	(1,000,000)
30410 - AMUSEMENT TAX	(15,890)	(8,658)	(3,638)	-	-	-
30510 - BUSINESS PRIVILEGE TAXES	(6,607,831)	(6,461,804)	(7,847,307)	(7,750,000)	(8,072,836)	(8,000,000)
30511 - BUSINESS PRIVILEGE TAXES-DISCY	5,261	(34,544)	(784,262)	(100,000)	(884,643)	(400,000)
31210 - MERCANTILE TAX-AUDIT	(79,925)	-	-	(50,000)	(547,037)	(30,000)
31510 - BUSINESS PRIVILEGE-AUDIT	-	(14,722)	(37,871)	(500,000)	(138,879)	(400,000)
31610 - BUINESS TAX ATTORNEY RECOVER	-	-	-	-	(824)	(1,000)
Expense	1,089,799	986,752	1,278,245	1,322,934	1,286,211	1,306,068
40101 - ACCOUNTING & REPORTING	845,265	709,225	756,250	842,171	668,676	810,783
40 - WAGES & COMPENSATION	573,733	433,645	483,163	543,443	403,004	529,999
40010 - SALARIES-REGULAR	535,501	340,976	388,312	435,359	351,721	446,913
40011 - SALARIES-PART TIME	21,167	74,484	75,511	90,283	40,813	64,629
40030 - SALARIES-LONGEVITY	16,025	17,075	18,125	16,704	9,325	17,360
40031 - SALARIES-SICK PAY INCENTIVE	840	910	1,015	931	945	931
40032 - SALARIES-MED EXP REIMB	200	200	200	166	200	166
41 - PAYROLL LIABILITIES	210,464	178,409	173,613	183,473	115,553	181,854
41010 - SOCIAL SECURITY TAXES	41,315	32,186	35,687	40,156	29,805	38,174
41021 - WORKERS COMPENSATION	3,867	3,113	3,200	3,880	3,579	4,202
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	53,088	43,786	35,314	36,707	-	43,633
41026 - MEDICAL INS PREMIUMS	107,458	95,247	95,149	95,650	78,307	89,171
41027 - GROUP LIFE & DISABILITY	4,736	4,077	4,262	7,080	3,863	6,674
42 - EMPLOYEE DEVELOPMENT	3,300	3,457	5,517	4,500	635	4,500
42040 - PROFESSIONAL DEVELOPMENT	673	1,907	4,557	3,000	-	3,000

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 401 - FINANCE

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
42041 - DUES & SUBSCRIPTIONS	2,627	1,550	960	1,500	635	1,500
43 - SUPPLIES & MATERIALS	12,803	6,342	10,558	10,000	4,160	10,000
43040 - OFFICE SUPPLIES	6,597	1,647	4,776	4,000	1,621	4,000
43045 - POSTAGE	6,206	4,696	5,781	6,000	2,539	6,000
44 - CONTRACT SERVICES	44,805	86,660	81,370	98,255	144,947	82,430
44020 - INSURANCE-EMPLOYEE BOND	2,119	3,002	4,238	2,200	4,238	2,200
44080 - CREDIT CARD FEES	371	20,554	25,250	26,000	33,966	35,000
44110 - CONTRACTED SVS-GENERAL	7,621	30,105	18,883	30,055	74,743	9,230
44212 - PROFESSIONAL SERVICES	34,695	33,000	33,000	40,000	32,000	36,000
45 - UTILITIES	-	621	773	-	378	-
45022 - COMMUNICATIONS	-	621	773	-	378	-
48 - CAPITAL OUTLAY	159	91	1,256	2,500	-	2,000
48100 - MINOR OFFICE EQUIPMENT	159	91	1,256	2,500	-	2,000
40102 - ACT 511	184,646	170,067	424,906	387,466	545,907	366,406
40 - WAGES & COMPENSATION	43,404	31,408	126,670	172,286	125,470	177,024
40010 - SALARIES-REGULAR	41,764	17,875	109,846	132,000	96,312	135,630
40011 - SALARIES-PART TIME	1,639	13,532	16,825	40,286	29,158	41,394
41 - PAYROLL LIABILITIES	3,200	2,380	9,518	13,180	9,392	13,542
41010 - SOCIAL SECURITY TAXES	3,200	2,380	9,518	13,180	9,392	13,542
43 - SUPPLIES & MATERIALS	-	-	-	5,500	2,602	5,800
43040 - OFFICE SUPPLIES	-	-	-	2,500	563	2,000
43045 - POSTAGE	-	-	-	3,000	2,039	3,800
44 - CONTRACT SERVICES	138,042	136,279	288,717	196,500	408,443	170,040
44010 - ADVERTISING & PRINTING	-	-	-	5,500	70	6,800
44110 - CONTRACTED SVS-GENERAL	39,990	42,545	35,203	45,000	33,554	43,240
44213 - ACT 511-LEGAL SERVICES	18,356	41,100	59,278	50,000	131,430	50,000
44214 - ACT 511-AUDIT EXPENSE	79,697	24,720	55,440	75,000	61,713	50,000
44215 - ACT 511-DISCOVERY SVS	-	27,914	138,797	21,000	181,676	20,000
40103 - HUMAN RESOURCES	59,888	107,460	97,089	93,297	71,628	128,879
40 - WAGES & COMPENSATION	49,153	97,663	87,503	86,345	63,000	88,719
40010 - SALARIES-REGULAR	49,153	97,663	87,503	86,345	63,000	88,719
40011 - SALARIES-PART TIME	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	3,629	7,358	6,602	6,952	4,751	7,160
41010 - SOCIAL SECURITY TAXES	3,629	7,358	6,602	6,952	4,751	7,160
43 - SUPPLIES & MATERIALS	250	-	75	-	-	-
43040 - OFFICE SUPPLIES	250	-	75	-	-	-
44 - CONTRACT SERVICES	6,857	2,439	2,908	-	3,877	33,000
44112 - CONTRACTED SVS-SPECIAL	6,857	2,439	2,908	-	3,877	33,000
44210 - LEGAL SVS-GENERAL	-	-	-	-	-	-
Grand Total	(25,522,256)	(25,406,017)	(31,750,806)	(29,145,732)	(27,195,216)	(28,577,932)

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Elected Treasurer

**Radnor Township, PA
Treasurer [Elected] Department
2023 Operating Budget Narrative**



Department Summary:

Office of the Treasurer and Township Real Estate Tax Collector

Service / Program Descriptions:

Name	Description
Office of the Treasurer	Primary responsibility is the collection of Real Estate Taxes. Receive all Township taxes, revenues, fines and fees- keep records of receipts. Disburse funds, surcharge any shortages or actions that cause a financial loss to the Township. Maintain communication with the BOC and with the County. The foregoing is assisted by one Township employee working in the Finance Department.

Line Item Descriptions:

Line Item	Description
Office Supplies	Obtain tax bills from County, supply envelopes to County
Postage	Mailing of tax bills, certifications to Title Companies
Dues & Subscriptions	State and County Tax Collector Association and education requirement credits (6 Hours)
Bond Premium	Surety Bond equal to half of total Real Estate Tax bills
Contractual Services	Cost associated with Tyler ERP services (as they relate to the Real Estate tax module) and with the printing and mailing of the Real Estate Tax bills.
Minor Office Equipment	Computer, printer and one regular office

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 402 - TREASURER

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Expense	34,755	32,417	34,496	36,167	27,602	36,684
00000 - NON-DIVISIONAL	34,755	32,417	34,496	36,167	27,602	36,684
40 - WAGES & COMPENSATION	26,000	26,000	26,000	26,000	19,000	26,000
40010 - SALARIES-REGULAR	26,000	26,000	26,000	26,000	19,000	26,000
41 - PAYROLL LIABILITIES	2,148	2,107	1,989	2,167	1,618	2,184
41010 - SOCIAL SECURITY TAXES	1,989	1,989	1,989	1,989	1,454	1,989
41021 - WORKERS COMPENSATION	159	118	-	178	164	195
42 - EMPLOYEE DEVELOPMENT	35	-	-	-	-	-
42041 - DUES & SUBSCRIPTIONS	35	-	-	-	-	-
43 - SUPPLIES & MATERIALS	3,899	4,303	3,748	4,500	3,531	4,500
43040 - OFFICE SUPPLIES	-	-	-	-	-	-
43045 - POSTAGE	3,899	4,303	3,748	4,500	3,531	4,500
44 - CONTRACT SERVICES	2,673	8	2,758	3,500	3,453	4,000
44020 - INSURANCE-EMPLOYEE BOND	-	125	-	500	-	500
44110 - CONTRACTED SVS-GENERAL	2,673	(118)	2,758	3,000	3,453	3,500
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	-	-
Grand Total	34,755	32,417	34,496	36,167	27,602	36,684

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Information Technology

**Radnor Township, PA
Information Technology Department
2023 Operating Budget Narrative**



Department Summary:

The Information Technology is part of the Finance Department and is responsible for overseeing the Township's computer, network, security, telecommunications, GIS and other information systems and technology-related operations. The Information Technology department also oversees all aspects of building maintenance and security for the township municipal building including fire, intrusion, video, and uninterruptible power supply systems.

Service / Program Descriptions:

Name	Description
Information Technology infrastructure	The Information Technology system consists of the entire network infrastructure including servers, PCs, telephone and voicemail, and fire, security (intrusion and video) systems. Desktop PCs are configured and repaired in-house with network and server management provided by Alura Business Solutions.
Support of the various departments' applications	The Information Technology department supports township applications developed in-house (using existing software applications) and contracted software. In-house applications include applications for the Finance, Business Tax, Engineering, Community Development, Police, Public Works Departments, and the Treasurer. The Information Technology Department also provides 24/7/365 support of the Police Records Management System (RMS).
Support of the external devices	The Information Technology department supports and maintains external devices including printers (user and networked), digital cameras, scanners, networked copiers, and fax machines.
Support of employee technology-related requests and training	Assist all township staff in their requests for help with technology-related issues, such as desktop applications or external devices.
Support of township issued cell phones	The Information Technology department supports and maintains all township-issued cell phones and other types of other mobile devices including laptops, tablets, and mobile data terminals in Police vehicles.
Support of the Police Department's communications system.	The Information Technology Department supports the Police Department's various communications components including all radio equipment and infrastructure, and the CLEAN system operated by the Pennsylvania State Police.
Provide building maintenance of the municipal building	The IT department oversees all Township building maintenance issues including HVAC, plumbing, lighting, door access system and other general building maintenance tasks. The department also provides building maintenance and support for its tenant(s).
Oversight of township's security systems	The Information Technology department also oversees all aspects of security for the township municipal building including fire and intrusion alarm systems, video monitoring for Township facilities, and the uninterruptible power supply system for the Township Building. The department also oversees the security for the Radnor Activity Center and other Township properties.

**Radnor Township, PA
Information Technology Department
2023 Operating Budget Narrative**



Line Item Descriptions:

Line Item	Description
Office Supplies	Miscellaneous office items such as copier/printer paper, printer toner, pens, envelopes, storage boxes, folders, and binders.
Professional Development	Information Technology related continuing education books, training classes, seminars/webinars, and conferences.
Dues & Subscriptions	Membership to professional organizations and professional magazine subscriptions.
Operating Supplies	PC and server hardware parts and accessories, such as memory, hard drives, DVD drives, fans, network cards, and switches. Security system accessories, such as key fobs and ID cards.
Contractual Services	Maintenance and support services for the email system, website and domains, electronic document management system, electronic messaging service, on-line Code Updates and financial software.
Minor Office Equipment	Office equipment such as printers, scanners, and digital cameras.
Contracted Maintenance and Repairs	Technical support services for network and PC equipment.

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 404 - INFORMATION TECHNOLOGY

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(629,695)	(515,331)	(680,096)	(601,000)	(440,092)	(601,000)
40401 - CABLE FRANCHISE	(629,695)	(515,331)	(680,096)	(601,000)	(440,092)	(601,000)
03 - LICENSES & PERMITS	(629,695)	(515,256)	(680,096)	(601,000)	(440,092)	(601,000)
31220 - CABLE FRANCHISE FEES	(627,445)	(514,756)	(678,521)	(600,000)	(439,842)	(600,000)
31300 - FILM PERMIT	(2,250)	(500)	(1,575)	(1,000)	(250)	(1,000)
06 - GRANTS AND GIFTS	-	-	-	-	-	-
30500 - PUBLIC ACCESS GRANT	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	-	(75)	-	-	-	-
30770 - CONTRIBUTIONS	-	(75)	-	-	-	-
Expense	424,336	360,043	383,547	494,781	251,095	538,463
00000 - NON-DIVISIONAL	348,728	335,345	356,984	477,872	227,340	536,163
40 - WAGES & COMPENSATION	73,734	71,354	76,664	189,326	69,647	204,737
40010 - SALARIES-REGULAR	70,959	68,229	73,189	158,197	67,647	172,610
40011 - SALARIES-PART TIME	-	-	-	27,204	-	27,952
40030 - SALARIES-LONGEVITY	2,425	2,775	3,125	3,475	1,650	3,825
40031 - SALARIES-SICK PAY INCENTIVE	350	350	350	350	350	350
40032 - SALARIES-MED EXP REIMB	-	-	-	100	-	-
41 - PAYROLL LIABILITIES	55,244	21,782	22,416	42,561	18,319	62,833
41010 - SOCIAL SECURITY TAXES	5,580	5,403	5,808	14,477	5,276	15,663
41021 - WORKERS COMPENSATION	515	394	-	472	435	1,460
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	6,830	5,736	6,107	6,425	-	6,580
41026 - MEDICAL INS PREMIUMS	41,172	9,642	9,878	19,450	12,086	37,340
41027 - GROUP LIFE & DISABILITY	1,146	608	623	1,737	522	1,790
42 - EMPLOYEE DEVELOPMENT	360	-	-	1,500	-	1,500
42040 - PROFESSIONAL DEVELOPMENT	360	-	-	1,500	-	1,500
42041 - DUES & SUBSCRIPTIONS	-	-	-	-	-	-
43 - SUPPLIES & MATERIALS	6,909	5,524	6,036	11,642	3,817	10,500
43040 - OFFICE SUPPLIES	213	-	611	1,000	425	500
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	6,696	5,524	5,424	10,642	3,392	10,000
44 - CONTRACT SERVICES	177,195	204,888	218,538	194,337	104,229	215,593
44110 - CONTRACTED SVS-GENERAL	177,195	204,888	218,538	194,337	104,229	215,593
45 - UTILITIES	33,913	31,797	32,451	37,005	31,327	40,000
45022 - COMMUNICATIONS	33,913	31,797	32,451	37,005	31,327	40,000
46 - FLEET	1,373	-	880	1,500	-	1,000
46040 - CONTRACTED MAINT & RPRS	1,373	-	880	1,500	-	1,000
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	-	-
40401 - CABLE FRANCHISE	75,608	24,698	26,563	16,909	23,755	2,300
40 - WAGES & COMPENSATION	58,182	20,924	23,683	15,000	21,131	-
40010 - SALARIES-REGULAR	41,767	1,022	381	-	-	-
40011 - SALARIES-PART TIME	13,790	19,902	23,302	15,000	21,131	-
40030 - SALARIES-LONGEVITY	2,525	-	-	-	-	-
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	100	-	-	-	-	-
41 - PAYROLL LIABILITIES	11,860	1,597	1,816	1,300	1,617	1,300
41010 - SOCIAL SECURITY TAXES	4,392	1,597	1,816	1,300	1,617	1,300
41021 - WORKERS COMPENSATION	588	-	-	-	-	-
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	6,880	-	-	-	-	-
41026 - MEDICAL INS PREMIUMS	-	-	-	-	-	-
41027 - GROUP LIFE & DISABILITY	-	-	-	-	-	-

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 404 - INFORMATION TECHNOLOGY

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
42 - EMPLOYEE DEVELOPMENT	100	-	-	-	-	-
42040 - PROFESSIONAL DEVELOPMENT	-	-	-	-	-	-
42041 - DUES & SUBSCRIPTIONS	100	-	-	-	-	-
43 - SUPPLIES & MATERIALS	3,870	470	-	-	-	-
43040 - OFFICE SUPPLIES	1,252	-	-	-	-	-
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	2,619	470	-	-	-	-
44 - CONTRACT SERVICES	1,596	1,708	1,064	609	1,007	1,000
44110 - CONTRACTED SVS-GENERAL	1,596	1,708	1,064	609	1,007	1,000
46 - FLEET	-	-	-	-	-	-
46040 - CONTRACTED MAINT & RPRS	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	-	-
Grand Total	(205,359)	(155,288)	(296,549)	(106,219)	(188,997)	(62,537)

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Building & Grounds

Radnor Township, PA
Public Works Department: Building & Grounds
2023 Operating Budget Narrative



Department Summary:

The Public Works Department is responsible for maintenance, repair, and capital projects for the Township’s infrastructure: streets, traffic signals, streetlights, storm sewer, sanitary sewer, and bridges. In addition to infrastructure, the Public Works Department maintains the Township’s active and passive recreation facilities, the Radnor Trail, all Township owned facilities, as well as all Township owned vehicles.

Aside from the maintenance and repair, the Public Works Department collects refuse, recycling, and yard waste from Township residents, as well leaf collection in the fall. The leaf collection program also includes the composting of the collected leaves at Skunk Hollow.

The Public Works Department is comprised of five divisions: Highway, Solid Waste, Parks Maintenance, Sewer, and Fleet Maintenance. Throughout the year, the men of the varying divisions work together to complete the tasks at hand, regardless of the division they are in. This is most noted in highway, sewer, and parks maintenance assisting in solid waste, leaf collection, and snow removal.

The mission of the Public Works Department is to provide the residents of Radnor Township with quality-of-life services regarding the proper maintenance and operation of the Township’s infrastructure, parks, facilities, solid waste, and leaf collection activities.

Service / Program Descriptions: Building & Grounds

Name	Description
Buildings and Grounds 014303000 – Bldg. & Grds 01403B00 – Township Bldg. 01403B03 – Public Works	The Public Works staff maintains the Township Building, Public Works Facility, and the Radnor Activity Center at Sulpizio Gym.
Buildings and Grounds Maintenance and Repairs	This item involves repairs and maintenance of Township owned buildings: Radnor Memorial Library (exterior), the Senior Center (exterior), the Willows, the Willows Cottage, the Radnor Township Municipal Building, and the Public Works Facility.

Line-Item Descriptions: Building & Grounds

Line Item	Description
Operating Supplies 43050	This line item funds cleaning supplies (Home Depot, Contract Cleaners, Do It Best Hardware), light bulbs, and misc. supplies
Utilities 45010	This item funds utilities; water and electric. (PECO, Aqua PA)
Communications 45022	Internet, land lines, cell phones (Verizon, Sprint)

Radnor Township, PA
Public Works Department: Building & Grounds
2023 Operating Budget Narrative



Line Item	Description
Contractual Services 44110	This line item funds items that include the postage meter, elevator inspection and maintenance, fuel management system, boiler certifications and fire extinguisher inspections, back- up annual inspection, etc. (TRAX)
Maintenance & Repair: Township Buildings 44310	This line item funds any expense incurred for building maintenance plumbing, electrical, HVAC, roofing, generator, fencing. (Devon Plumbing, Fencoco, Slaughter Roofing, JJ White)
Minor Office Equipment 48100	This line item funds fax machines, and other small items of office equipment.

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 403 - BUILDING AND GROUNDS

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Expense	449,535	404,747	407,744	578,245	375,915	498,459
00000 - NON-DIVISIONAL	449,535	404,747	407,744	578,245	375,915	498,459
40 - WAGES & COMPENSATION	16,652	16,915	6,669	13,373	9,403	13,752
40010 - SALARIES-REGULAR	14,627	15,714	6,560	12,700	9,194	13,044
40020 - SALARIES-OVERTIME	2,024	1,202	109	-	210	-
40030 - SALARIES-LONGEVITY	-	-	-	628	-	663
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	35	-	35
40032 - SALARIES-MED EXP REIMB	-	-	-	10	-	10
41 - PAYROLL LIABILITIES	2,748	2,629	1,108	1,802	1,138	4,877
41010 - SOCIAL SECURITY TAXES	1,262	1,277	502	1,015	683	1,044
41021 - WORKERS COMPENSATION	457	384	-	673	454	735
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	966	1,001	567	-	-	942
41026 - MEDICAL INS PREMIUMS	-	-	-	-	-	2,042
41027 - GROUP LIFE & DISABILITY	63	(34)	39	114	-	114
43 - SUPPLIES & MATERIALS	13,943	8,653	9,578	22,947	7,706	12,000
43050 - OPERATING SUPPLIES	13,943	8,653	9,578	22,947	7,706	12,000
44 - CONTRACT SERVICES	243,911	205,992	241,346	344,614	177,616	280,870
44032 - BOOT ALLOWANCE	-	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	74,916	48,858	55,023	97,036	61,428	90,670
44118 - CLEANING CONTRACT	110,486	91,587	107,700	157,900	62,825	109,000
44310 - M&R-BLDGS.&FIXTURES	58,509	65,547	78,623	89,679	53,363	81,200
45 - UTILITIES	169,709	154,743	170,798	191,009	175,349	183,960
45010 - UTILITIES	138,835	120,684	136,346	149,710	144,843	145,950
45016 - UTILITIES-STORMWATER FEE	20,010	20,010	20,010	21,700	20,010	20,010
45022 - COMMUNICATIONS	10,865	14,049	14,441	19,599	10,496	18,000
48 - CAPITAL OUTLAY	2,572	15,815	(21,755)	4,500	4,704	3,000
48100 - MINOR OFFICE EQUIPMENT	2,572	15,815	(21,755)	4,500	4,704	3,000
Grand Total	449,535	404,747	407,744	578,245	375,915	498,459

Radnor Township, PA
2023 Township Manager Recommended Budget

General Fund #01 | Police

**Radnor Township, PA
Police Department
2023 Operating Budget Narrative**



Department Summary:

Radnor Police Department provides twenty-four-hour police coverage within Radnor Township. The Radnor Police Department embraces community-oriented policing through many initiatives within our community. The current authorized staffing of the police department consists of 45 officers.

- 30 of these officers are the makeup of the patrol division.
- 4 Detectives and 4 Highway Patrol/Traffic Safety Officers compliment the patrol division.
- The Police Department also consists of a Supervisor of Parking and Auxiliary Services, two Administrative Assistants, Meter Enforcement Officers and ten school crossing guards.
- The Police Department maintains an integrity control officer an evidence technician who reports to the Special Operations Lieutenant.
- The RPD operates the Office of Emergency Management which includes a part-time civilian.
- The Police Department is also fortunate to have the Radnor Citizens Police Organization, Radnor Townwatch, Youth Aid Panel, and the Radnor Police Chaplains program which are volunteer residents that augment many of the functions of the Police Department. This in turn expands our full-service public safety organization to all residents and visitors of the Township of Radnor.

Service / Program Descriptions:

Name	Description
Administration	Police Administration personnel are responsible for the Command functions and fiscal management of the police department. There are also civilians responsible for various duties such as answering phone calls, processing of records and other paperwork, accepting monies for records and parking tickets, payroll, taking appointments, typing letters, Right-to-Know Act requests, kiosk card purchases, etc.
Animal Control and Deer Management	Animal complaints are handled through the patrol division and the Supervisor of Parking and Auxiliary Services. This includes dead deer removal, dangerous animal investigations, rabid animal investigations, and the Deer Management Program, which includes working with the USDA and the entire Community. In 2022, the township continued the eighth year of the deer culling. 150 deer were humanely culled thinning out large herds of deer throughout the township, and all meat is donated to local food banks. In 2023, as in 2022, a maintenance program is requested to retain control the number of deer in the township. Since the inception of this program, deer incidents have been reduced dramatically.
Bike Patrol	Provides a mobile, efficient way to patrol the Wayne Business District and other targeted areas along with the Radnor Trail. The bike patrol officer integrates the officer into community-oriented policing and community relations through high visibility and ease of contact with the officer.

**Radnor Township, PA
Police Department
2023 Operating Budget Narrative**



<p>Civilian Emergency Response Training (C.E.R.T)</p>	<p>The Department trains civilians with skills in basic first aid, CPR, traffic control, National Incident Management System (N.I.M.S), hazmat and other items which may be required in a community emergency. The Department maintains a list of the trained personnel in case of a widespread disaster or need. The most recent CERT class was sponsored by Radnor Police in October and November of 2016. The possibility of additional CERT classes will be explored in 2023 notwithstanding new Covid-19 restrictions. C.E.R.T. also works with Delaware County as well.</p>
<p>Crossing Guards</p>	<p>The crossing guards are assigned and supervised by the Supervisor of Parking and Auxiliary Services. There are ten school crossing posts staffed throughout the Township. Training is also incorporated in this program.</p>
<p>Detective Bureau</p>	<p>The Detective Bureau provides investigation, crime scene processing and possible prosecution for simple and complex criminal cases. Detectives will provide home and business security assessments if requested. Secondary functions include civilian fingerprinting criminal record expungements, computer and cell phone forensic extractions, evidence room management and vendor background investigations. The Detective Bureau participates in high profile community awareness meetings and seminars such as cyber-bullying, cyber-crimes, and school related violence as examples throughout the year.</p>
<p>Emergency Alert System</p>	<p>The police department continues to provide crime alerts and information via electronic means such as e-mail, crime alerts, or phone text and monthly Chief’s report.</p>
<p>Major Incident Response Team (M.I.R.T.)</p>	<p>Established at the county level, there are ten Radnor Officers who are mobile field force trained and are members of the Delaware County M.I.R.T. This team responds to large scale, critical incidents such as demonstrations, hazmat incidents, and dignitary protection. All equipment and training events are funded through Department of Homeland Security Grants. Member officers of this team are trained in the recognition of chemical, biological, radiological, and nuclear devices, and agents. Past events that Radnor MIRT Officers participated in include activation at the Philadelphia International Airport to assist Philadelphia Police with immigration protests, at Villanova University due to an appearance of a controversial political science speaker and assisted with Villanova University for the Final Four and NCAA Championship games.</p>
<p>Patrol Division</p>	<p>The majority of the Police Department is comprised of the Patrol Division. Over 30 individuals are responsible for providing basic police services twenty-four hours a day. The additional duties carried out by the patrol division which are above and beyond conventional police duties are: vacant house checks, school visits, community talks, business checks in the business districts, and targeted enforcement activities.</p>

**Radnor Township, PA
Police Department
2023 Operating Budget Narrative**



<p>S.W.A.T.</p>	<p>The Radnor Police Department operates as a member of the regional Delaware County S.W.A.T. team. There are currently five officers and one hostage negotiator assigned to this regional team.</p>
<p>Highway Patrol/Traffic Safety/ Motor Carrier Safety Patrol</p>	<p>A versatile unit within the Police Department assigned to address various issues within the Township. As the name implies, the unit is responsible primarily for the enforcement and education of traffic safety within the Township. Highway Patrol/Traffic Safety Officers investigate serious/fatal crashes within the Township. They perform other studies such as traffic control (speed limits, speed humps, stop signs, etc.), sight distance issues, fence (permit) placement for Community Development and dumpster placement (in the Right of Way) for Engineering. Various parking permit systems for residents and some institutions are administered by the Unit. They inspect commercial trucks that travel in the township and can remove them from service and issue citations if unsafe. They also assist with supervision of the crossing guards and handle abandoned vehicles. The unit also manages towing contracts for the township every four years.</p>
<p>DUI Checkpoints/Roving Patrol Enforcement</p>	<p>The Radnor Township Police Department is one of six municipalities that make up the Northern Delaware County DUI Task Force. This task force conducts DUI Checkpoints and DUI Roving Patrols, monthly, throughout the northern part of Delaware County. The object of the task force is to identify and remove the impaired driver from the highway. The funding for this program is allocated by The National Highway Transportation Safety Administration and The Pennsylvania Department of Transportation. All participating police departments are reimbursed for time and expenses through grant appropriations. This line item is entirely funded through grants received from The Commonwealth of Pennsylvania and the National Highway Traffic Safety Administration (NHTSA).</p>
<p>Buckle Up PA-Aggressive Driving Enforcement Grants</p>	<p>The Radnor Police Department is a participant of Buckle Up PA. Buckle Up PA is a project funded through PennDot dedicated to raising the seat belt usage level in Pennsylvania through increased enforcement, public awareness, and education. The partnership is comprised of municipal police departments, state police, and the U.S. Department of Transportation. The Police Department is a member and participant of The Pennsylvania Aggressive Driving Enforcement and Education Project (PAADEEP). This program is a statewide initiative that utilizes crash data to identify aggressive driving locations. High visibility target enforcement, coordinated earned media, public awareness and training are conducted on these roadways to reduce the number of needless aggressive driving injuries and deaths. The partnership is comprised of municipal police departments, the Pennsylvania State Police, PennDot, the US Department of Transportation and community groups and organizations. The Radnor Police Department has been recognized as a leader of enforcement in both programs. These programs are grant funded in which there is no cost to the residents of Radnor. This program greatly assists with making Radnor Township a safer community.</p>

**Radnor Township, PA
Police Department
2023 Operating Budget Narrative**



eCitations	The eCitation process is a faster more accurate process that eliminates the traditional hand-written traffic citations. In 2017 and 2018 the police department purchased and implemented hand-held computer scanners integrated with a printer. Radnor Police Officers are issuing traffic citations with this latest technology. Benefits includes faster more accurate citations with no need for administrative personnel to manually enter traffic citations into the data base. eCitations are almost instantaneously transmitted to the courts and the police department database. Officers spend less time with each violation. United Public Safety, currently providing the Police Department’s parking ticket system, manages the eCitation system, the burglar alarm and fire alarm citation processes.
Video Camera Systems	In Car Video and Body Worn Camera systems for documentary and evidentiary purposes. The system software is fully integrated and stored in an onsite server. Each marked police vehicle is outfitted with an ICV system and each officer with a BWC. The police department has completed purchasing in-car camera and body-worn cameras through our capital budget process.

Line-Item Descriptions:

Line Item	Description
Overtime	Includes pay for hours worked above and beyond 40/44 hours at time and ½ pay rate. Overtime is used to supplement shortages on shifts, compensate for extra hours after the shift due to extended calls, etc. This category also included grant overtime which is reimbursed through various programs such as the Aggressive Driving Grant, Seatbelt Grant, DUI Enforcement, Emergency Response training, Delaware County Drug Task Force, and large event protection, etc.
Extra Duty	Money paid to Officers working extra-duty on their off time. Most include traffic control at such events as Villanova football and basketball, private and parochial school graduations at Villanova, Community functions, private parties, etc. This money is reimbursed to the Township, plus 70% and is revenue positive.
Communications	Includes lease of police land lines, Verizon cell phones and Verizon Air Cards for computers in police vehicles. This enhancement creates more efficiency with the filing of traffic and non-traffic citations and allows the record management system (RMS) to be accessed in the patrol vehicles so incident reports may be completed more efficiently. This enhancement streamlines data entry and electronically file the citations with Delaware County District Courts. The electronical filing will require the tablets to have wireless internet connections.
Uniforms	Contains all items for police and parking uniforms to include shirts, trousers, (also Bike, SWAT, Highway and K-9 uniforms) hats, raincoats,

**Radnor Township, PA
Police Department
2023 Operating Budget Narrative**



	badges, patches, winter hats, etc. Also includes ballistic vests, half of which is reimbursed by the Department of Justice grants. Small equipment items are also included such as holster, handcuffs, holders, etc. Detective’s clothing allowance. In 2023 we expect general uniform maintenance for existing officers, detectives, parking and auxiliary services personnel and safety equipment for crossing guards.
Office Supplies	Paper, pencils, pens, folders, print cartridges, tape, staples, folders, notepads, etc. There are also annual printing needs.
Emergency Management/ Emergency Operation Center	The Township is required to maintain an Emergency Management Program and Coordinator. The emergency management coordinator is responsible for the emergency management planning, administration, and operations for the township. When a disaster strikes or an emergency occurs; the emergency management officials along with their elected officials, are responsible for the public safety of township residents. In conjunction with emergency management the Police Department is tasked with the communication components of the Emergency Operations Center. The Emergency Management Co-Ordinator meets with all public safety partners, on a regular basis, including fire, EMS, public works, local colleges, and the Delaware County Emergency Operations Center.
Operating Supplies	Supplies for the yearly operation of the police department. These supplies also sometimes include small equipment with a life span typically less than five years. Operating supplies listed encompass all the units in the Police Department to Include Patrol, Traffic Safety, kiosk enforcement, animal enforcement and Crossing Guards. General classifications are day to day Detective processing supplies, ammunition, first aid, flares, cleaning, forms, prisoner accommodations, traffic calming, batteries, car equipment, etc.
Professional Development	Training and courses for Officers. All aspects of training for officers are budgeted here. These training courses include training for in-house trainers for specific training such as control tactics, firearms, first aid, emergency vehicle operations, anti-defamation, anti-bias, de-escalation, etc. Professional development also includes First and Second line management training such as Northwestern University’s School of Police Staff and Command Course. Costs associated with the annual MPOETC annual training and recertification that every officer must attend each year to maintain their municipal police certification. In 2023 we plan to continue in-house training in use of force and de-escalation training In-house certified training officers substantially lower training costs.
Dues and Subscriptions	Funds for executive police association memberships.

**Radnor Township, PA
Police Department
2023 Operating Budget Narrative**



<p>Contractual Services</p>	<p>Items budgeted for police operations which are used more than once and provided for by businesses. Many are professional services. Items include Accurint (detective investigations), animal disposal, car washing tickets, Civil service expenses/exams, speedometer calibration, financial investigations, Physician/new hires & promotions, polygraph test, psychological testing, police department copiers, towing abandoned vehicles/police vehicles, toxicology examination, uniform dry cleaning, and veterinarian services.</p>
<p>Minor Office Equipment</p>	<p>Repairs to minor office equipment to include Highway Patrol’s speed timing devices and departmental computer replacements. This is also inclusive of the Radnor Parking Authority, hardware and software associated with the administration of parking tickets and township parking permits.</p>
<p>Maintenance and Repair: Communications Equipment</p>	<p>Repairs to portable radios/car radios and mobile data terminals (MDTs) in patrol cars.</p>
<p>Gas, Oil and Lubricants/ Repair Parts</p>	<p>Used for daily operations of all vehicles used by the Department.</p>
<p>Contracted Maintenance and Repairs</p>	<p>Various out-sourced repairs to cars, Traffic safety speed timing equipment, EVO, etc. Also includes accident damage deductibles.</p>
<p>Motorcycle Unit</p>	<p>Annual repair and Maintenance of 7 Harley Davidson Motorcycles.</p>
<p>Canine Unit</p>	<p>In 2014 the Radnor Police Department’s K-9 unit was established. The costs associated with this new unit include the annual contract for veterinary care, general care, and maintenance of K-9. Includes food and other related items for K-9. Ongoing monthly training costs are also reflected in this budget item.</p>
<p>Radnor Township Citizens Police Academy, The Radnor Community Police Organization (RCPO), and Radnor Police Chaplains</p>	<p>Since its inception in 2015, the Radnor Township Police Department has sponsored four Citizens Police Academy. Over 80 township residents attended and graduated to this date. After the completion of the academy these residents formed the Radnor Community Police Organization to give back to their community. The RCPO assists the Police Department and Township with community events by staffing minor traffic posts, answering phones at the front reception desk during emergencies, assisting with filing and other tasks and duties as needed throughout the year. The funding for the Citizens’ Police Academy is supported in the operating supplies of the operating budget. The Police Department will sponsor another citizen’s police academy in 2023, if Covid-19 restrictions permit. This program funds police chaplains training and equipment. Chaplains 24/7 when requested for emergency situations.</p>

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 410 - POLICE

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	(1,459,887)	(670,877)	(921,607)	(1,167,000)	(920,906)	(1,244,500)
04 - FINES AND COSTS	(401,200)	(191,560)	(192,028)	(350,000)	(133,562)	(350,000)
30130 - POLICE ENFORCEMENT	(195,501)	(86,265)	(87,280)	(150,000)	(49,843)	(150,000)
30230 - POLICE DISTRICT JUSTICE	(205,699)	(105,294)	(104,748)	(200,000)	(83,719)	(200,000)
05 - INTEREST AND RENTS	-	-	-	-	-	-
30140 - INTEREST EARNINGS	-	-	-	-	-	-
06 - GRANTS AND GIFTS	(65,112)	(64,895)	(77,925)	(72,500)	(78,676)	(75,000)
30440 - CROSSING GUARD REIMB-RTSD	(59,914)	(63,392)	(62,814)	(70,000)	(68,228)	(70,000)
30740 - POLICE DRUG TASK FORCE GRANTS	(5,198)	(1,502)	(15,111)	(2,500)	(10,448)	(5,000)
07 - DEPARTMENTAL EARNING	(981,212)	(408,536)	(627,019)	(732,500)	(698,552)	(807,500)
30160 - PARKING-METERS/KIOKS	(444,229)	(111,045)	(239,572)	(300,000)	(168,221)	(300,000)
30360 - ALARM SYSTEM FEES	(16,975)	(8,500)	(16,525)	(10,000)	(6,700)	(10,000)
30460 - POLICE EXTRA DUTY	(444,544)	(244,682)	(296,525)	(355,000)	(485,268)	(430,000)
30600 - PARKING-PREPAID	(23,120)	(10,740)	(26,260)	(15,000)	(6,595)	(15,000)
30630 - PARKING-METER BAGS	(810)	(975)	(1,110)	(1,000)	(120)	(1,000)
30640 - PARKING-POLICE PERMITS	(7,130)	(6,030)	(7,805)	(7,500)	(6,675)	(7,500)
30690 - POLICE SERVICE FEES	(39,694)	(21,908)	(37,679)	(40,000)	(23,790)	(40,000)
30700 - POLICE LIVE SCAN FEES	(4,710)	(4,656)	(1,542)	(4,000)	(1,183)	(4,000)
30860 - PARKING-KIOSK ADVERTISING	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	(12,363)	(5,887)	(24,635)	(12,000)	(10,116)	(12,000)
30370 - MISCELLANEOUS	(2,580)	(287)	(6,085)	(7,000)	(5,491)	(7,000)
30770 - CONTRIBUTIONS	(9,783)	(5,600)	(18,550)	(5,000)	(4,625)	(5,000)
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30190 - FROM GENERAL	-	-	-	-	-	-
Expense	9,949,752	9,484,788	9,768,904	10,382,595	7,828,778	10,267,555
40 - WAGES & COMPENSATION	6,202,793	5,932,417	6,702,515	6,528,330	5,098,098	6,926,729
40010 - SALARIES-REGULAR	5,099,882	4,891,309	5,512,207	5,519,492	4,174,188	5,756,968
40011 - SALARIES-PART TIME	115,334	133,396	103,907	110,000	97,748	113,220
40020 - SALARIES-OVERTIME	246,183	281,126	309,231	138,600	247,667	254,500
40030 - SALARIES-LONGEVITY	379,663	402,119	423,537	415,777	224,900	460,136
40031 - SALARIES-SICK PAY INCENTIVE	-	420	700	105	770	105
40032 - SALARIES-MED EXP REIMB	2,100	2,200	1,900	4,800	1,900	1,800
40040 - SALARIES-EXTRA DUTY	221,439	129,216	206,243	200,000	255,873	200,000
40050 - SALARIES-COURT TIME	24,727	15,559	20,936	19,556	15,043	20,000
40060 - SALARIES-CROSSING GUARD	113,466	77,072	123,854	120,000	80,010	120,000
41 - PAYROLL LIABILITIES	3,179,983	3,094,596	2,582,766	3,223,263	2,192,448	2,729,526
41010 - SOCIAL SECURITY TAXES	449,941	432,098	477,855	470,899	377,709	503,551
41021 - WORKERS COMPENSATION	249,870	216,792	222,222	227,960	256,612	255,449
41023 - UNEMPLOYMENT	11,789	-	-	-	-	-
41024 - PENSION ALLOCATION	840,796	838,172	874,038	849,218	800,000	1,029,093
41026 - MEDICAL INS PREMIUMS	1,037,730	1,017,911	967,377	971,550	727,748	884,821
41027 - GROUP LIFE & DISABILITY	39,857	39,622	41,275	53,636	30,379	56,612
41028 - OPEB-NORMAL COST	550,000	550,000	-	650,000	-	-
42 - EMPLOYEE DEVELOPMENT	28,731	34,690	37,839	46,561	19,446	58,765
42040 - PROFESSIONAL DEVELOPMENT	23,856	14,769	10,119	33,000	9,273	33,000
42041 - DUES & SUBSCRIPTIONS	4,875	19,921	22,516	10,500	6,100	17,365
42042 - TRAINING SUPPLIES	-	-	5,204	3,061	4,072	8,400
43 - SUPPLIES & MATERIALS	44,088	50,809	40,113	60,062	62,211	61,000
43040 - OFFICE SUPPLIES	5,796	3,938	3,530	5,000	4,071	5,000
43041 - EMERGENCY MGMT SUPPLIES	1,581	5,289	-	2,500	592	2,500
43045 - POSTAGE	2,627	1,532	1,857	2,000	1,230	2,000
43050 - OPERATING SUPPLIES	34,083	40,019	34,726	50,562	56,317	51,500
43066 - P.A.L. PROGRAMMING	-	30	-	-	-	-

Projection	23001 - 2023 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	410 - POLICE

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
44 - CONTRACT SERVICES	362,722	264,194	290,814	388,929	319,683	355,250
44030 - RENTALS	-	-	-	-	3,126	-
44031 - UNIFORMS	40,232	51,603	60,214	74,381	61,749	99,675
44080 - CREDIT CARD FEES	51,125	18,575	53,574	45,000	42,807	45,000
44110 - CONTRACTED SVS-GENERAL	246,822	186,446	140,009	260,048	172,095	200,075
44112 - CONTRACTED SVS-SPECIAL	4,518	6,540	35,528	3,500	38,787	3,500
44210 - LEGAL SVS-GENERAL	5,000	-	-	-	-	-
44313 - M&R-PARKING METERS	12,003	885	1,100	5,000	-	5,000
44314 - M&R-COMMUNICATIONS EQPT	3,023	146	389	1,000	1,119	2,000
45 - UTILITIES	14,816	16,667	15,486	18,285	13,092	18,285
45022 - COMMUNICATIONS	14,816	16,667	15,486	18,285	13,092	18,285
46 - FLEET	108,728	90,366	97,161	114,166	122,544	107,300
46010 - GAS OIL LUBRICANTS	56,944	46,653	70,547	55,000	76,697	55,000
46020 - TIRES BATTERIES ACC	7,992	8,482	6,624	9,779	2,986	9,800
46030 - REPAIR PARTS	17,941	13,699	13,698	16,104	19,845	15,000
46040 - CONTRACTED MAINT & RPRS	25,851	21,532	6,292	33,283	23,016	27,500
48 - CAPITAL OUTLAY	7,891	1,049	2,210	3,000	1,256	10,700
48100 - MINOR OFFICE EQUIPMENT	332	468	379	3,000	-	9,700
48101 - MINOR MACHINERY & EQUIP	7,559	-	1,831	-	549	-
48206 - VEHICLES & EQUIPMENT	-	581	-	-	707	1,000
Grand Total	8,489,865	8,813,911	8,847,298	9,215,595	6,907,872	9,023,055

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Fire Contributions

**Radnor Township, PA
Fire Company Contributions
2023 Operating Budget Narrative**

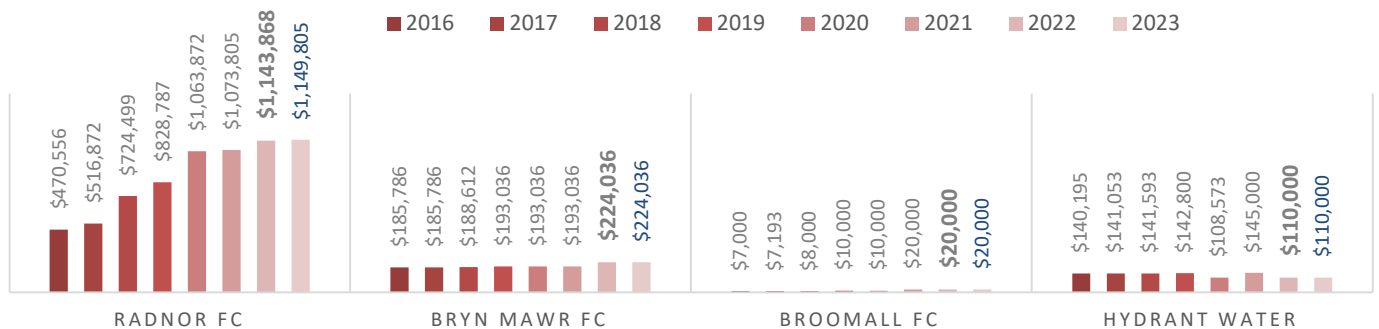


Department Summary:

This category of the budget accounts for the Township’s contributions to the fire companies that provide service to the Township. These amounts are requested by the fire companies and approved by the Board of Commissioners. Also, note that the Township also makes significant capital contributions on an annual basis. The amounts of the contributions are included in the table below, but are accounted for in the Capital Improvement Fund #005 (See the Five-Year Capital Plan)

Fire Company	2016	2017	2018	2019	2020	2021	2022	2023
Radnor								
Base Operating Contribution	100,805	100,805	100,805	100,805	100,805	100,805	100,805	100,805
2016 Subsidy ALS	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
2017 Subsidy Fire Ops		75,000	125,000	125,000	125,000	125,000	125,000	125,000
2018 Subsidy Fire Ops			150,000	150,000	150,000	150,000	150,000	150,000
2019 Subsidy Fire Ops				100,000	100,000	100,000	100,000	100,000
2020 Subsidy Fire Ops					250,000	250,000	250,000	250,000
Fire & EMS Stipend							18,000	18,000
Workers Comp and Veh Ins	112,112	83,406	83,838	89,497	76,894	84,000	98,063	96,000
Fuel	7,639	7,661	14,856	13,485	11,173	14,000	12,000	20,000
Capital Contributions	200,000	200,000	200,000	200,000	200,000	200,000	220,000	220,000
Total RFC Contributions	470,556	516,872	724,499	828,787	1,063,872	1,073,805	1,123,868	1,129,805
Bryn Mawr Fire Company								
Base Operating Contribution	102,750	102,750	105,576	110,000	110,000	110,000	130,000	130,000
Fire & EMS Stipend							11,000	11,000
Capital Contribution	83,036	83,036	83,036	83,036	83,036	83,036	83,036	110,000
Total Bryn Mawr FC	185,786	185,786	188,612	193,036	193,036	193,036	224,036	251,000
Broomall Fire Company								
Base Operating Contribution	7,000	7,193	8,000	10,000	10,000	20,000	20,000	20,000
Total Broomall	7,000	7,193	8,000	10,000	10,000	20,000	20,000	20,000
Hydrant Water Utility	140,195	141,053	141,593	142,459	108,573	145,000	110,000	110,000
Total Township Expense	703,537	850,904	1,062,704	1,174,282	1,375,841	1,431,841	1,477,904	1,510,805
Add: Vol. Fire Relief	352,921	317,067	289,912	312,004	311,062	300,000	300,000	300,000
Total Fire	1,156,458	1,167,971	1,352,616	1,486,286	1,686,903	1,731,841	1,777,904	1,810,805

FIRE COMPANY CONTRIBUTIONS



Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 413 - FIRE

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(312,004)	(311,062)	(278,955)	(300,000)	-	(300,000)
41100 - VOLUNTEER FIRE RELIEF AID	(312,004)	(311,062)	(278,955)	(300,000)	-	(300,000)
06 - GRANTS AND GIFTS	(312,004)	(311,062)	(278,955)	(300,000)	-	(300,000)
30730 - VOLUNTEER FIRE RELIEF AID	(312,004)	(311,062)	(278,955)	(300,000)	-	(300,000)
Expense	1,209,106	1,458,798	1,434,690	1,435,868	979,842	1,480,805
00000 - NON-DIVISIONAL	142,459	141,093	144,764	110,000	110,216	110,000
45 - UTILITIES	142,459	141,093	144,764	110,000	110,216	110,000
45010 - UTILITIES	142,459	141,093	144,764	110,000	110,216	110,000
41100 - VOLUNTEER FIRE RELIEF AID	312,004	311,062	278,955	300,000	-	300,000
47 - COMMUNITY ORGS	312,004	311,062	278,955	300,000	-	300,000
47094 - CONTRB-VOLNTR FIRE RELIEF AID	312,004	311,062	278,955	300,000	-	300,000
41101 - RADNOR FIRE COMPANY	634,644	886,643	880,971	875,868	741,126	909,805
41 - PAYROLL LIABILITIES	95,200	100,492	84,956	88,063	121,502	96,000
41021 - WORKERS COMPENSATION	95,200	100,492	84,956	88,063	121,502	96,000
44 - CONTRACT SERVICES	-	-	-	-	-	-
44030 - RENTALS	-	-	-	-	-	-
46 - FLEET	13,639	10,347	20,210	12,000	19,770	20,000
46010 - GAS OIL LUBRICANTS	13,639	10,347	20,210	12,000	19,770	20,000
47 - COMMUNITY ORGS	525,805	775,805	775,805	775,805	599,854	793,805
47090 - EMS VOLUNTEER STIPEND	-	-	-	-	18,000	18,000
47093 - CONTRB-RADNOR FIRE	525,805	775,805	775,805	775,805	581,854	775,805
41102 - BRYN MAWR FIRE COMPANY	110,000	110,000	110,000	130,000	108,500	141,000
47 - COMMUNITY ORGS	110,000	110,000	110,000	130,000	108,500	141,000
47090 - EMS VOLUNTEER STIPEND	-	-	-	-	11,000	11,000
47091 - CONTRB-BRYN MAWR FIRE	110,000	110,000	110,000	130,000	97,500	130,000
41103 - BROOMALL FIRE COMPANY	10,000	10,000	20,000	20,000	20,000	20,000
47 - COMMUNITY ORGS	10,000	10,000	20,000	20,000	20,000	20,000
47092 - CONTRB-BROOMALL FIRE	10,000	10,000	20,000	20,000	20,000	20,000
Grand Total	897,103	1,147,736	1,155,736	1,135,868	979,842	1,180,805

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Emergency Operations Center

**Radnor Township, PA
Emergency Operations Center
2023 Operating Budget Narrative**



Department Summary:

This category of the budget accounts for the Township’s Emergency Operations Center costs. This accounting category is enabled whenever the Township issues a “State of Emergency” and incurs life safety or disaster mitigation costs. When active, the EOC is led by the Township’s Emergency Management Coordinator, and departments are notified to use this department code for all related expenses.

On an annual basis, we do not specifically budget for these costs given their unpredictability. Instead, we pull budgets from other areas when the EOC is activated. If no budgeted funds are available to be reallocated, fund balance is used. If the disaster is large enough so that the County, State and Federal governments all declare emergencies as well, the Township applies for FEMA reimbursement. Since the department’s creation in 2011, the only time federal reimbursement was received was for Hurricane Irene (2011).

With the Covid-19 pandemic throughout 2020 and into 2021, the Township incurred significant costs in the EOC and is pursuing the available avenues under FEMA and PEMA for eligible reimbursements.

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 414 - EMERGENCY MANAGEMENT

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	-	(7,500)	-	-	(13,804)	-
00000 - NON-DIVISIONAL	-	(7,500)	-	-	(13,804)	-
06 - GRANTS AND GIFTS	-	(7,500)	-	-	(13,804)	-
30350 - FEDERAL STATE CNTY GRANTS	-	(7,500)	-	-	(13,804)	-
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30370 - MISCELLANEOUS	-	-	-	-	-	-
Expense	884	1,014,820	75,796	848	35,787	-
00000 - NON-DIVISIONAL	884	1,014,820	75,796	848	35,787	-
40 - WAGES & COMPENSATION	-	801,522	64,617	-	30,197	-
40010 - SALARIES-REGULAR	-	754,630	51,013	-	7,961	-
40020 - SALARIES-OVERTIME	-	46,892	13,604	-	22,236	-
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	-	59,878	4,858	-	2,298	-
41010 - SOCIAL SECURITY TAXES	-	59,878	4,858	-	2,298	-
41021 - WORKERS COMPENSATION	-	-	-	-	-	-
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	-	-	-	-	-	-
41026 - MEDICAL INS PREMIUMS	-	-	-	-	-	-
41027 - GROUP LIFE & DISABILITY	-	-	-	-	-	-
43 - SUPPLIES & MATERIALS	884	43,299	6,321	848	1,893	-
43050 - OPERATING SUPPLIES	884	43,299	6,321	848	1,893	-
44 - CONTRACT SERVICES	-	109,077	-	-	1,400	-
44110 - CONTRACTED SVS-GENERAL	-	109,077	-	-	1,400	-
44211 - LEGAL SVS-SPECIAL	-	-	-	-	-	-
46 - FLEET	-	1,045	-	-	-	-
46010 - GAS OIL LUBRICANTS	-	-	-	-	-	-
46020 - TIRES BATTERIES ACC	-	-	-	-	-	-
46030 - REPAIR PARTS	-	-	-	-	-	-
46040 - CONTRACTED MAINT & RPRS	-	1,045	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	-	-
Grand Total	884	1,007,320	75,796	848	21,983	-

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Community Development

**Radnor Township, PA
Community Development Department
2023 Operating Budget Narrative**



Department Summary:

The Community Development Department serves the residents of Radnor Township through the administration and enforcement of regulatory Ordinances adopted by the Board of Commissioners to assure the health, safety, and welfare of everyone involved in the Radnor experience. The Community Development Department consists of the Director of Community Development, Two (2) Full Time Codes Officials, One (1) Fire Safety Inspector, Two (2) Administrative Assistants, One (1) Part Time Administrative Assistant, and One (1) part time property maintenance inspector. The Department also utilizes the services of a 3rd Party consulting firm for building code, and rental housing compliance. Below is a summary of the Services and Programs provided by the Department.

Service / Program Descriptions:

- Staff works closely with both residents and contractors regarding building permits, quality of life issues on private property, health code issues, Certificate of Occupancies, Right to Know Requests, and various other applications.
- As part of a permit submittal, plan reviews are performed to ensure compliance with both the Uniformed Construction Code, the Pennsylvania Department of Labor and Industry, the Department of Agriculture, and other State and/or local ordinances.
- Issuance of Permits for: Building, Demolition, Mechanical, Plumbing, Electrical, Heating Ventilation & Air Conditioning, Signs, Banners, Accessory Structures, Fences, Food Establishments and Outdoor Dining.
- Routine inspections for: Building, Demolition, Mechanical, Plumbing, Electrical, Heating Ventilation & Air Conditioning, Food Establishments, Commercial Pools, Signs, Banners, Accessory Structures, and Fences.
- Licensing of contractors performing work within the Township.
- Licensing and inspections regarding the Township’s Commercial Swimming Pools and Food Facilities – including outdoor dining areas.
- Investigate quality of life concerns and citizen complaints.
- The code officials respond to emergencies, natural disasters, and health related matters.
- Inspection of all rental housing units in the Township, including student rentals.
- Investigate zoning and planning issues that guide both developers and property owners in maintaining the desired character of the community and ensure that development is compatible with existing structures and surroundings.
- Community Department Staff review the Municipal Codes and recommend changes to maintain consistency with other local, state, and federal regulations.
- The Health Division assists in the detainment, monitoring, and processing of animals suspected of carrying rabies to ensure the health and well-being of residents and their pets is being maintained.

Community Development is also responsible for the oversight of eight (8) volunteer boards/committees. These include the:

Board of Health	Zoning Hearing Board
Code Appeals Board	Historic & Architectural Review Board
Comprehensive Plan Implementation Committee	Open Space Committee
Design Review Board	Rental Housing Appeals Board

**Radnor Township, PA
Community Development Department
2023 Operating Budget Narrative**



Line-Item Descriptions:

Line Item	Description
Office Supplies 01416100-43040	This line item includes daily operating office supplies including but not limited to paper, pens, folders, business cards, ink cartridges, etc.
Advertising and Printing 01416100-44010	This line item includes costs associated with legal advertisement costs and any special mailings that require printing services.
Professional Development 01416100-42040	This line item includes required training, conferences, and other needs as required by state law to maintain certifications through the Department of Labor and Industry for the Code Officials. Health Officer training is included as required by the PA Department of Agriculture. Also included is additional training to add to or supplement skills of administrative staff.
Dues & Subscriptions 01416100-42041	This line item covers membership fees for professional organizations and affiliations of department staff as well as subscriptions to career related associations and publications such as code books.
Contractual Services 01416100-44110	This line item covers third-party contractual services on an as-needed basis for items such as the stenographer for the Zoning Hearing Board, building code review and inspection services, fire inspection, and rental housing inspection services.
Legal Services – General 01416100-44210	This line item covers the Township’s Solicitors’ fees for legal services provided to the Township for the calendar year for the Zoning Hearing Board, Code Appeals Board, and the Rental Housing Appeals Board.
Property Maintenance Contractual Services 01416100-44115	This line item covers property maintenance to address code violations and emergency responses such as lawn mowing, ground clearing, and board-up services related to fires and natural disasters.
Minor Office Equipment 01416100-48100	This line item covers replacement parts, computers, printers, and other small office equipment items.
Clothing 01416100-44031	This line item covers clothing for Codes Officials for identification purposes. This helps convey the professional image the Township Staff pride themselves in showing.

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 416 - COMMUNITY DEVELOPMENT

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(4,011,725)	(1,667,945)	(2,429,544)	(2,526,500)	(2,483,091)	(2,694,500)
00000 - NON-DIVISIONAL	(239)	(673)	(150)	-	(30)	-
10 - REFUNDS AND MISCELLA	(239)	(673)	(150)	-	(30)	-
30370 - MISCELLANEOUS	(239)	(673)	(150)	-	(30)	-
41601 - COMM DEV ADMINISTRATION	(36,626)	(43,643)	(43,325)	(35,000)	(34,693)	(38,000)
03 - LICENSES & PERMITS	(36,626)	(43,643)	(43,325)	(35,000)	(34,693)	(38,000)
31030 - DRB ZRB REVIEW FEES	1,610	-	-	-	-	-
31040 - HARB REVIEW FEES	(900)	(950)	(1,050)	(1,000)	(350)	(1,000)
31050 - DRB REVIEW FEES	(10,500)	(8,900)	(10,100)	(10,000)	(4,810)	(8,000)
31140 - ZHB REVIEW FEES-RESIDENTIAL	(7,775)	(16,200)	(13,650)	(8,000)	(9,800)	(10,000)
31150 - ZHB REVIEW FEES-NON-RESIDENT	(10,200)	(9,200)	(9,450)	(8,000)	(10,600)	(10,000)
31230 - RIGHT OF WAY FEES	(8,861)	(8,393)	(9,075)	(8,000)	(9,133)	(9,000)
41602 - CODES	(3,897,442)	(1,525,061)	(2,309,898)	(2,401,500)	(2,427,236)	(2,656,500)
03 - LICENSES & PERMITS	(3,888,067)	(1,517,618)	(2,303,723)	(2,381,000)	(2,423,426)	(2,641,000)
30050 - CONTRACTOR LICENSE PERMIT	(36,595)	(26,210)	(38,670)	(25,000)	(26,960)	(40,000)
30080 - PLAN REVIEW FEES	(44,810)	(33,279)	(43,485)	(35,000)	(38,075)	(40,000)
30090 - ZONING REVIEW FEES	(11,700)	(10,207)	(13,413)	(10,000)	(7,550)	(10,000)
30120 - BEVERAGE PERMIT	(15,300)	(13,200)	(11,100)	(12,000)	(1,500)	(11,000)
30180 - UCC ACT 45 TRANSFER FEE	4,567	(5,071)	2,278	-	8,424	-
30220 - BUILDING PERMIT	(2,529,378)	(1,012,069)	(1,573,190)	(1,750,000)	(1,694,265)	(1,900,000)
30280 - MECHANICAL PERMIT	(211,531)	(36,693)	(41,960)	(80,000)	(82,115)	(90,000)
30620 - HOUSING PERMIT	(173,010)	(164,310)	(176,840)	(164,000)	(162,400)	(170,000)
30920 - PLUMBING PERMIT	(85,626)	(76,822)	(139,316)	(80,000)	(71,290)	(80,000)
31020 - ELECTRICAL PERMIT	(784,686)	(139,758)	(268,027)	(225,000)	(347,695)	(300,000)
31330 - BUILDING PERMIT-SPEICAL/1-TIM	-	-	-	-	-	-
04 - FINES AND COSTS	(1,250)	-	(5,000)	(500)	-	(500)
30070 - FINES	(1,250)	-	(5,000)	(500)	-	(500)
10 - REFUNDS AND MISCELLA	(8,125)	(7,443)	(1,175)	(20,000)	(3,810)	(15,000)
30370 - MISCELLANEOUS	(8,125)	(7,443)	(1,175)	(20,000)	(3,810)	(15,000)
41603 - HEALTH	(77,418)	(98,568)	(76,173)	(90,000)	(21,133)	-
03 - LICENSES & PERMITS	(77,418)	(98,568)	(76,173)	(90,000)	(21,133)	-
30720 - HEALTH PERMIT	(76,218)	(98,568)	(76,173)	(90,000)	(21,033)	-
30820 - BURNING PERMIT	(1,200)	-	-	-	(100)	-
Expense	987,099	989,899	1,099,579	1,207,574	703,464	1,182,056
41601 - COMM DEV ADMINISTRATION	807,714	814,869	989,805	1,101,112	699,146	1,080,257
40 - WAGES & COMPENSATION	395,875	373,233	392,507	413,122	287,869	431,452
40010 - SALARIES-REGULAR	360,697	340,592	357,580	374,331	259,342	391,410
40011 - SALARIES-PART TIME	7,280	14,360	19,678	22,441	14,893	23,692
40020 - SALARIES-OVERTIME	15,023	7,651	6,969	8,000	9,495	8,000
40030 - SALARIES-LONGEVITY	12,875	10,525	8,000	8,000	4,000	8,000
40031 - SALARIES-SICK PAY INCENTIVE	-	105	280	350	140	350
40032 - SALARIES-MED EXP REIMB	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	84,854	83,354	75,237	87,214	54,071	115,425
41010 - SOCIAL SECURITY TAXES	30,285	28,507	29,984	31,602	21,979	33,007
41021 - WORKERS COMPENSATION	10,785	11,704	11,667	12,151	16,684	16,151
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	39,776	30,784	16,606	17,415	3,611	24,448
41026 - MEDICAL INS PREMIUMS	-	7,091	11,276	21,500	7,621	37,252
41027 - GROUP LIFE & DISABILITY	4,008	5,268	5,704	4,546	4,176	4,567
42 - EMPLOYEE DEVELOPMENT	3,619	3,060	1,150	5,000	2,872	4,000
42040 - PROFESSIONAL DEVELOPMENT	2,257	2,424	656	4,000	2,535	3,000
42041 - DUES & SUBSCRIPTIONS	1,362	636	494	1,000	337	1,000
43 - SUPPLIES & MATERIALS	7,860	5,203	5,323	8,512	4,428	9,100
43040 - OFFICE SUPPLIES	4,166	3,278	3,096	5,512	3,196	6,000
43045 - POSTAGE	3,694	1,925	2,206	3,000	1,221	3,000
43050 - OPERATING SUPPLIES	-	-	21	-	12	100

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 416 - COMMUNITY DEVELOPMENT

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
44 - CONTRACT SERVICES	297,746	342,606	505,615	563,134	340,853	507,060
44010 - ADVERTISING & PRINTING	5,193	7,569	6,809	7,879	4,677	7,500
44031 - UNIFORMS	1,370	2,586	-	2,000	-	1,000
44032 - BOOT ALLOWANCE	415	1,083	-	1,600	-	1,000
44080 - CREDIT CARD FEES	8,913	6,666	9,081	9,000	7,167	9,000
44110 - CONTRACTED SVS-GENERAL	255,136	290,022	454,274	493,379	300,420	448,560
44210 - LEGAL SVS-GENERAL	26,719	34,679	35,450	49,277	28,589	40,000
45 - UTILITIES	2,977	4,527	3,177	4,080	1,868	3,720
45022 - COMMUNICATIONS	2,977	4,527	3,177	4,080	1,868	3,720
46 - FLEET	4,920	2,887	3,845	6,250	3,024	6,200
46010 - GAS OIL LUBRICANTS	4,000	1,210	2,641	4,500	2,388	4,500
46020 - TIRES BATTERIES ACC	-	1,090	191	500	-	500
46030 - REPAIR PARTS	781	412	990	864	636	1,000
46040 - CONTRACTED MAINT & RPRS	140	175	23	387	-	200
48 - CAPITAL OUTLAY	9,862	-	2,952	13,800	4,160	3,300
48100 - MINOR OFFICE EQUIPMENT	9,862	-	2,952	13,800	4,160	3,300
41602 - CODES	15,291	10,863	4,480	20,000	3,510	15,000
40 - WAGES & COMPENSATION	-	-	-	-	-	-
40010 - SALARIES-REGULAR	-	-	-	-	-	-
40011 - SALARIES-PART TIME	-	-	-	-	-	-
40020 - SALARIES-OVERTIME	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	-	-	-	-	-	-
41010 - SOCIAL SECURITY TAXES	-	-	-	-	-	-
44 - CONTRACT SERVICES	15,291	10,863	4,480	20,000	3,510	15,000
44115 - CONTRACTED SVS-PROP MAINT	15,291	10,863	4,480	20,000	3,510	15,000
44116 - UCC ACT 45 TRANSFER	-	-	-	-	-	-
44210 - LEGAL SVS-GENERAL	-	-	-	-	-	-
41603 - HEALTH	164,094	164,167	105,294	86,462	-	-
40 - WAGES & COMPENSATION	137,077	137,249	83,329	74,802	-	-
40010 - SALARIES-REGULAR	137,077	137,249	83,329	74,802	-	-
40011 - SALARIES-PART TIME	-	-	-	-	-	-
40020 - SALARIES-OVERTIME	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	27,017	26,918	21,965	11,660	-	-
41010 - SOCIAL SECURITY TAXES	10,429	10,437	6,325	5,723	-	-
41021 - WORKERS COMPENSATION	5,867	5,314	5,266	5,937	-	-
41026 - MEDICAL INS PREMIUMS	10,722	10,341	9,777	-	-	-
41027 - GROUP LIFE & DISABILITY	-	826	596	-	-	-
43 - SUPPLIES & MATERIALS	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	-	-	-	-	-	-
44 - CONTRACT SERVICES	-	-	-	-	-	-
44031 - UNIFORMS	-	-	-	-	-	-
44114 - CONTRACTED SVS-HEALTH INSP	-	-	-	-	-	-
44210 - LEGAL SVS-GENERAL	-	-	-	-	-	-
45 - UTILITIES	-	-	-	-	-	-
45022 - COMMUNICATIONS	-	-	-	-	-	-
Grand Total	(3,024,626)	(678,046)	(1,329,965)	(1,318,926)	(1,779,628)	(1,512,444)

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Engineering

**Radnor Township, PA
Engineering Department
2023 Operating Budget Narrative**



Department Summary:

The Engineering Department has five major areas of focus: Land Development, Capital Projects, Permitting & Inspections, Stormwater Management, and Engineering Assistance to all other departments. The Department is comprised of (1) Engineering inspector, (1) Administrative Assistant, (1) Project Manager, (1) Staff Engineer, and (1) Township Engineer for a total of (5) FTEs. Third parties are used as noted below.

Land Development is the vehicle by which the Township regulates and controls the subdivision and development of land within Radnor Township. The Engineering Department performs the following reviews:

- Subdivision & Land Development
- Stormwater Management
- Zoning (in conjunction with the Solicitor and ZO)

Land Development applications are seen before the Planning Commission, which the Engineering Department is the liaison for.

Capital Projects take many forms, and the Engineering Department, aside from design, is responsible for the delivery of the project through construction:

- Request for Proposals (in house)
- Specifications (in house)
- Bid Documents
- Design & Permitting
- Constructability Reviews
- Traffic Signals
- Pedestrian Improvements
- Culverts
- Bridges
- Trails
- Sanitary Sewer
- Stormwater Management
- Facilities
- Building
- Emergency Projects - in house (sanitary sewer, storm sewer, roads, bridges)
- Capital Projects for Parks (managed by Recreation and Community Development)
- MS4 and Pollution Reduction Plan (PRP).

Permitting includes the processing and review of the following permits:

- grading permits
- stormwater management permits
- demolition (site) permits
- Use & Occupancy Permits
- Subdivision and Land Development
- Highway Permits
- Sidewalk Permits
- Minor grading/shed permits

All the above permits are processed by the Engineering Administrative Assistant. Inspections are performed by the Engineering Inspector on residential construction grading permits, and by the third-party firm for commercial and capital projects.

**Radnor Township, PA
Engineering Department
2023 Operating Budget Narrative**



Lastly, engineering assistance is provided to other departments as needed, including assistance with construction, maintenance, contractors, contracts, bidding information, and research.

Line-Item Descriptions:

Name	Description
Subdivision and Land Development (SALDO) Review	The Engineering Department, using Gannett Fleming, Inc. appointed in 2019, reviews all subdivision and land development projects in the Township, for compliance with the Subdivision & Land Development Ordinance, Zoning Ordinance, and Stormwater Ordinance, and administers the projects through the process of the Planning Commission, Shade Tree Commission, and Board of Commissioners. The fees for these reviews are charged to the applicant and reimbursed to the Township. The Township Engineer and the Township's appointed in 2019, Traffic Engineer, Gilmore & Associates, perform all SALDO reviews and provide technical assistance to other departments.
Grading Permit Review	All grading permits are reviewed for compliance with the Stormwater Ordinance, Zoning Ordinance, and other applicable regulations, through Gannett Fleming, Incorporated and staff. The permits are processed and administered by the Engineering Department.
Capital Projects	A large portion of the work performed by the Engineering Department is regarding Capital Projects. This work includes determining the scope of work for consultant's proposals, preparing Requests for Proposals, budgeting, planning, forecasting, value engineering, contract administration, plan review, and inspection.
Professional Escrows	The Finance Department manages professional services accounts and escrow accounts in conjunction with the Finance Department.
Resident Concerns	The Engineering Department responds to resident's concerns regarding stormwater, grading, permits, and stormwater.
Inspections	Inspections for grading permits, on site sanitary sewer systems, escrow releases, and utility work are performed by the Engineering Departments Staff Engineering Inspector, as well as by QCI, Incorporated, appointed in 2019.

Line Item	Description
Professional Development 01429200 - 42040	Professional Engineering Continuing Education Units, Sewage Enforcement Officer Continuing Education Units, Seminars to keep abreast of the latest means, methods, and technology related to Engineering.

**Radnor Township, PA
Engineering Department
2023 Operating Budget Narrative**



Dues and Subscriptions 01429200 - 42041	Sewage Enforcement Officer, American Society of Civil Engineers memberships (SEO, ASCE, APWA)
Office Supplies 01429200 - 43040	Plotter paper, plotter ink, pens, pencils – split with Community Development and Recreation (Office Basics)
Postage 01429200 - 43045	For SALDO mailings (USPS)
Contractual Services (Consulting Engineer Retainer) 01429200 - 44110	This account is used for specific traffic related items that are performed by Gilmore & Associates. All work done under this account is based on a proposal created by the Engineering Department. .
Contractual Services (Consulting Engineer Reimbursable) 10429200 - 44113	Engineering services for Subdivision and Land Development reviews, reimbursed by the applicant, and grading permits. (Gannett Fleming, Gilmore & Associates, Rockwell Associates)
Contractual Services – Special (Consulting Engineer –Hourly) 01429200 - 44112	Contracted Engineering services, determined by Requests for Proposals. Providing design services for Not-to-Exceed fees, for capital projects and other special projects. (Meliora, Gannett Fleming, Gilmore & Associates, Carroll)

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 429 - ENGINEERING

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	(1,046,718)	(552,856)	(811,471)	(238,500)	(266,258)	(351,000)
42901 - ENGINEERING ADMINISTRATION	(1,046,718)	(552,856)	(811,471)	(238,500)	(266,258)	(351,000)
03 - LICENSES & PERMITS	(1,046,639)	(552,706)	(811,192)	(238,500)	(266,257)	(351,000)
30320 - STREET OPENING PERMIT	(122,895)	(73,770)	(141,715)	(75,000)	(53,675)	(125,000)
30420 - SUBDIVISION REVIEW FEES	(2,400)	(1,050)	(1,050)	(2,500)	(350)	(1,000)
30520 - PUBWKS & ENG REVIEW FEES	(146,401)	(69,915)	(83,942)	(91,000)	(48,705)	(100,000)
30610 - PROF SVC ESCROW	(705,693)	(331,121)	(477,935)	-	(100,977)	(50,000)
31320 - CERTIFICATE OF OCCUPANCY PER	(69,250)	(76,850)	(106,550)	(70,000)	(62,550)	(75,000)
04 - FINES AND COSTS	-	-	-	-	-	-
30070 - FINES	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	(79)	(150)	(279)	-	(1)	-
30370 - MISCELLANEOUS	(79)	(150)	(279)	-	(1)	-
Expense	907,875	830,766	984,427	888,800	480,994	739,694
42901 - ENGINEERING ADMINISTRATION	907,875	830,766	984,427	888,800	480,994	739,694
40 - WAGES & COMPENSATION	349,253	380,439	397,874	483,252	345,027	503,169
40010 - SALARIES-REGULAR	336,481	368,834	383,424	469,802	337,023	489,719
40020 - SALARIES-OVERTIME	4,531	3,505	6,070	5,000	3,554	5,000
40030 - SALARIES-LONGEVITY	8,000	8,000	8,000	8,000	4,000	8,000
40031 - SALARIES-SICK PAY INCENTIVE	140	-	280	350	350	350
40032 - SALARIES-MED EXP REIMB	100	100	100	100	100	100
41 - PAYROLL LIABILITIES	121,918	112,124	115,923	137,620	92,983	152,500
41010 - SOCIAL SECURITY TAXES	25,493	27,919	29,352	35,689	25,960	37,597
41021 - WORKERS COMPENSATION	13,423	10,779	10,630	12,761	11,770	18,138
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	22,808	19,339	20,494	21,669	3,395	30,473
41026 - MEDICAL INS PREMIUMS	57,980	51,561	52,842	62,350	49,487	62,050
41027 - GROUP LIFE & DISABILITY	2,213	2,526	2,605	5,151	2,371	4,242
42 - EMPLOYEE DEVELOPMENT	2,987	1,113	1,093	3,700	1,028	5,000
42040 - PROFESSIONAL DEVELOPMENT	2,029	320	180	2,800	698	3,500
42041 - DUES & SUBSCRIPTIONS	958	793	913	900	330	1,500
43 - SUPPLIES & MATERIALS	3,324	2,848	2,690	4,100	1,657	4,100
43040 - OFFICE SUPPLIES	2,270	1,916	2,361	3,500	1,540	3,500
43045 - POSTAGE	1,054	932	329	600	117	600
44 - CONTRACT SERVICES	423,669	330,918	463,052	251,241	32,404	65,475
44010 - ADVERTISING & PRINTING	70	546	1,621	1,500	210	1,500
44031 - UNIFORMS	224	326	350	350	-	375
44032 - BOOT ALLOWANCE	138	811	-	900	-	600
44080 - CREDIT CARD FEES	881	503	831	500	1,022	1,000
44110 - CONTRACTED SVS-GENERAL	-	-	3,636	11,111	5,774	-
44112 - CONTRACTED SVS-SPECIAL	39,873	6,541	50,892	150,000	14,925	50,000
44113 - CONTRACTED SVS-REIMB	382,483	321,171	386,881	28,323	3,629	-
44117 - MINOR GRADING PERMIT REVIEW	-	1,020	18,841	58,557	6,844	12,000
45 - UTILITIES	2,108	2,282	1,803	2,000	1,761	3,000
45022 - COMMUNICATIONS	2,108	2,282	1,803	2,000	1,761	3,000
46 - FLEET	2,933	887	1,437	4,450	4,012	3,450
46010 - GAS OIL LUBRICANTS	1,399	795	1,187	1,600	2,259	1,800
46020 - TIRES BATTERIES ACC	-	-	-	650	-	650
46030 - REPAIR PARTS	96	91	249	2,200	1,753	1,000
46040 - CONTRACTED MAINT & RPRS	1,438	-	-	-	-	-
48 - CAPITAL OUTLAY	1,684	155	554	2,437	2,121	3,000
48100 - MINOR OFFICE EQUIPMENT	1,684	155	554	2,437	2,121	3,000
Grand Total	(138,843)	277,910	172,956	650,300	214,735	388,694

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Public Works Solid Waste

Radnor Township, PA
Public Works Department: Solid Waste
2023 Operating Budget Narrative



Department Summary:

The Public Works Department collects refuse, recycling, and yard waste from Township residents, as well as leaf collection in the fall. The Solid Waste division collects solid waste and recycling from over 7,000 residents each week, along with brush collection on Wednesdays.

Public Works personnel often assist other divisions when manpower need dictate. The Solid Waste Division personnel are called in to assist in snow plowing during larger storms and assist with fall leaf collection.

The Public Works Department prides itself on the added value our Solid Waste Division provides our residents; storm clean up, flood debris clean up, and snow plowing.

Service / Program Descriptions: Solid Waste

Name	Description
Refuse Collection 01430300	The Sanitation Department is responsible for collecting refuse from over 7,000 residences each week.
Recycle Collection	The Sanitation Department is responsible for collecting recycling from over 7,000 residences each week. <u>The more we recycle, the less is spent on tipping fees at the Delaware County Solid Waste Authority.</u> Radnor Townships recycling rate since its inception has averaged over 49%, one of the highest in Delaware County.
Yard Waste Collection	The solid waste division collects brush and yard waste from residents once per week. All yard waste is recycled at Skunk Hollow. The yard waste ground in the Township's tub grinder is made available to residents in the form of wood chips. These wood chips are used as mulch at all Township facilities.
Bulk Collection/Open Truck Pick Up	The Sanitation Department is responsible for collecting bulk items from residents that register online (www.radnor.com) for this service once a week except for holiday weeks. This service is often referred to as "Open Stop Pick Up".

Line-Item Descriptions: Solid Waste

Line Item	Description
Operating Supplies 43050	This line-item funds recycle containers, safety supplies, and first aid kits as well as miscellaneous supplies needed by the Solid Waste Division. (Home Depot, Do It Best Hardware, Contract Cleaners)

Radnor Township, PA
Public Works Department: Solid Waste
2023 Operating Budget Narrative



<p>Gas, Oil, & Lubricants 46010</p>	<p>This line item funds the cost of all hydraulic oil, engine oil, gasoline, and diesel fuel used in operating the Solid Waste Division’s fleet of 12 “packers” (trash trucks) and 2 pickup trucks. The suppliers are determined annually by sealed bid. (Riggins, Petro Choice)</p>
<p>Tires, Batteries & Accessories 46020</p>	<p>This line item funds tires and batteries for the Solid Waste Division’s twelve packers and 2 pickup trucks. Trash trucks tires are large, costly, and must be replaced more frequently than a typical automobile's tires would be. (Ardmore Tires, NAPA, CCC)</p>
<p>Repair Parts 46030</p>	<p>This line item funds all the repair parts needed for the Solid Waste vehicles, all of which are Internationals. (Gran Turk, G.L.Sayre, Giles and Ransome, NAPA)</p>
<p>Contracted Maintenance and Repair 46040</p>	<p>This line item funds all costs associated with repairs to vehicles that cannot be completed in house, such as major engine repairs, major welding repairs, and leaf spring replacement. (Gran Turk, G.L. Sayer, Keil Welding, Giles and Ransome)</p>
<p>Disposal Fees 44050</p>	<p>This line item funds tipping fees at Delaware County Solid Waste Authority. Actual billing is based on the weight of the trash delivered to the dump.</p>

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 430 - PUBLIC WORKS

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(160,851)	(167,575)	(180,500)	(167,500)	(143,465)	(157,000)
43003 - SOLID WASTE & RECYCLING	(160,851)	(167,575)	(180,500)	(167,500)	(143,465)	(157,000)
07 - DEPARTMENTAL EARNING	(158,082)	(165,772)	(178,273)	(165,000)	(142,175)	(155,000)
30650 - SOLID WASTE-REAR DOOR SERVIC	(104,035)	(103,025)	(99,550)	(105,000)	(96,650)	(105,000)
30660 - SOLID WASTE-OTHER SERVICE	(54,047)	(62,747)	(78,723)	(60,000)	(45,525)	(50,000)
10 - REFUNDS AND MISCELLA	(2,769)	(1,804)	(2,227)	(2,500)	(1,290)	(2,000)
30670 - SALE OF RECYCLED MATERIALS	(2,769)	(1,804)	(2,227)	(2,500)	(1,290)	(2,000)
Expense	3,204,999	3,212,089	3,162,675	3,480,612	2,286,319	3,557,861
43003 - SOLID WASTE & RECYCLING	3,204,999	3,212,089	3,162,675	3,480,612	2,286,319	3,557,861
40 - WAGES & COMPENSATION	1,703,868	1,715,457	1,764,169	1,844,632	1,210,417	1,879,602
40010 - SALARIES-REGULAR	1,558,207	1,589,895	1,617,337	1,685,405	1,126,747	1,706,445
40011 - SALARIES-PART TIME	16,753	11,351	9,244	50,544	-	50,544
40020 - SALARIES-OVERTIME	35,243	24,551	51,501	19,590	48,435	51,500
40030 - SALARIES-LONGEVITY	90,890	87,050	83,583	85,250	33,000	68,538
40031 - SALARIES-SICK PAY INCENTIVE	1,575	1,610	1,505	1,663	1,435	1,925
40032 - SALARIES-MED EXP REIMB	1,200	1,000	1,000	2,180	800	650
41 - PAYROLL LIABILITIES	747,571	689,414	696,910	727,383	498,881	716,793
41010 - SOCIAL SECURITY TAXES	128,096	128,887	134,182	141,114	91,036	141,418
41021 - WORKERS COMPENSATION	66,820	56,756	58,235	64,998	59,952	72,721
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	129,045	101,399	101,566	112,115	7,933	70,559
41026 - MEDICAL INS PREMIUMS	403,045	383,811	385,177	380,650	329,328	409,195
41027 - GROUP LIFE & DISABILITY	20,564	18,562	17,750	28,506	10,631	22,900
42 - EMPLOYEE DEVELOPMENT	-	-	-	-	-	7,500
42040 - PROFESSIONAL DEVELOPMENT	-	-	-	-	-	7,500
43 - SUPPLIES & MATERIALS	7,835	5,280	9,772	11,147	7,525	10,000
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	7,835	5,280	9,772	11,147	7,525	10,000
44 - CONTRACT SERVICES	567,017	659,529	559,224	698,844	429,321	700,466
44031 - UNIFORMS	4,699	1,129	1,181	8,956	1,469	2,500
44032 - BOOT ALLOWANCE	3,046	5,335	-	6,800	-	6,800
44050 - DISPOSAL FEES	557,421	650,964	555,816	681,088	426,365	689,166
44080 - CREDIT CARD FEES	1,851	1,788	2,228	2,000	1,487	2,000
44110 - CONTRACTED SVS-GENERAL	-	314	-	-	-	-
45 - UTILITIES	1,069	1,640	1,421	1,500	974	1,500
45022 - COMMUNICATIONS	1,069	1,640	1,421	1,500	974	1,500
46 - FLEET	177,640	140,768	131,179	197,106	139,200	242,000
46010 - GAS OIL LUBRICANTS	73,434	55,442	75,838	80,164	83,481	150,000
46020 - TIRES BATTERIES ACC	23,149	24,356	20,180	32,807	22,480	22,000
46030 - REPAIR PARTS	30,877	24,189	34,767	54,073	21,033	35,000
46040 - CONTRACTED MAINT & RPRS	50,182	36,782	394	30,062	12,207	35,000
Grand Total	3,044,149	3,044,514	2,982,175	3,313,112	2,142,854	3,400,861

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Public Works Highway

Radnor Township, PA
Public Works Department: Highway Maintenance
2023 Operating Budget Narrative



Department Summary:

The Public Works Department’s Highway Division is responsible for maintenance, and repair of the Township’s streets, inlets, and storm sewer, as well as traffic signals, streetlights, and signs.

One of the largest single tasks the Highway Division has is the fall leaf collection program. Leaves are collected from over 7,000 properties in the Township, two times, each fall. Other Public Works Divisions assist in this task. The leaf collection program also includes the composting of the collected leaves at Skunk Hollow. One of the main tasks of the Highway Division is snow removal.

The Highway Division repairs potholes, sweeps streets, patches streets, installs street name signs as well as regulatory signs, installs pavement markings, as well as repairing inlets and storm sewer pipes.

Service / Program Descriptions: Streets & Highways – Highways General Services

Name	Description
Signalized Intersections 01430204	<p>The Township owns and maintains forty-six signalized intersections, twenty-three school flashers, and seventeen other flashing devices. Although maintenance and operations are funded by the Township, the timing of the traffic signal is controlled by the Pennsylvania Department of Transportation (Penn DOT).</p> <p>Annual inspection and repairs are performed by an outside contractor, awarded by sealed bid. The signs and pavement markings corresponding to the signalized intersections are maintained by Public Works personnel. (Higgins Electric)</p>
Sign Maintenance/Signage 01430204	<p>The Township is responsible for all regulatory signage, including speed limit signs up to and including 35 MPH signs. Aside from the sign maintenance, the Public Works Department installs signs as determined by the Radnor Township Police Department and Staff Traffic Committee, as well metered spaces in the municipal lots. (H.A. Weigand, Municipal Supply)</p>
Street Lights 01430205	<p>The Township’s streetlights are maintained by an outside firm, chosen through the sealed bidding process. (Higgins Electric)</p>
Road Repairs 01430208	<p>The Public Works Department (PWD) is responsible for pothole repair and patching, curb repair, as well as the Township’s annual street resurfacing project.</p>

Radnor Township, PA
Public Works Department: Highway Maintenance
2023 Operating Budget Narrative



Name	Description
Road Repairs - Continued	The street resurfacing project is a capital project funded by the Township’s State Liquid Fuels Fund. The Public Works Department maintains the Township’s 85.66 miles of streets. Streets such as Lancaster Avenue, Sproul Road, Bryn Mawr Avenue, Goshen Road, Darby Paoli Road and Conestoga Road are maintained by the Pennsylvania Department of Transportation (Penn DOT). There are 33.59 miles of State streets that traverse Radnor Township.
Street Sweeping 01430202	The Public Works Department (PWD) sweeps streets throughout the year, with the goal of sweeping all Township owned streets three times per year. Street sweeping is done in conjunction with our MS4 permit for stormwater quality and is also performed after severe weather events.
Leaf Collection 01430209	Public Works provides the service of curbside pickup of all Township residents’ leaves. Each of the three service districts are provided two collection periods. All leaves are composted at Skunk Hollow. Leaf collection not only allows the residents an easy method for leaf removal, but it also provides for clean streets and inlets. All divisions of the Public Works Department: highway, sewer, solid waste, and parks are used in this large endeavor.
Skunk Hollow Composting Site & Christmas Tree Recycling	All leaves collected from the leaf collection program are composted at Skunk Hollow. Composted leaves are made available for residents’ use at seven locations designated by the Environmental Advisory Committee. Leaf composting is a natural way to recycle. Residents Christmas trees are picked up curbside by Public Works personnel, approximately thirty tons of trees are recycled each year.
Storm Sewer Maintenance 01430207	<p>The PWD maintains the Township’s stormwater inlets (approximately one thousand five hundred) and storm sewer pipes (approximately fifty-seven miles).</p> <p>The Township aims to be proactive in cleaning inlets before and after large storms. This is an attempt to reduce flooding and street ponding, as well as follow MS4 requirements. The condition of our stormwater infrastructure, like in municipalities across the country, is in disrepair. The Township enacted a Stormwater Fee to provide a dedicated funding source for capital stormwater related projects. Certain maintenance projects, once fully evaluated, may become capital projects. If the project is approved, the Stormwater Fee funds these capital projects. Normal maintenance is funded through the “01” account, the Township’s general Fund.</p>

Radnor Township, PA
Public Works Department: Highway Maintenance
2023 Operating Budget Narrative



Name	Description
Snow Removal 01430201	The PWD performs snow removal on the Township’s 85.66 miles of streets, as well as all 33.59 miles of Penn DOT streets (Lancaster Avenue, Conestoga Road, etc.). All streets in Radnor Township are cleared by the PWD. This service utilizes all divisions of the PWD: highway, parks, solid waste, sewer, and vehicle maintenance.
Special Events & Other Services	The highway division helps with many events such as the Fall Festival and Music Festival. The highway division also cleans the sidewalks and streets of the Wayne Business District twelve times per year, hangs holiday banners in Wayne, cleans traffic islands, provides barricades for block parties, and other tasks that may arise.

Line-Item Descriptions: Streets & Highways – Highways General Services

Line Item	Description
Uniforms 44031	Contractually required safety shirts and sweatshirts
Office Supplies 43040	Computer printer paper, pens & pencils, printer ink (Office Basics)
Postage 43045	Postage of mailings sent by the PWD (USPS)
Operating Supplies 43050	Asphalt, stone, safety equipment, tools, restoration items (erosion control fabric), seed – Purchased from various vendors: (Knowlton Supply, Home Depot, Do It Best Hardware, Glasgow Quarries)
Rentals 44030	Used for short term rental of equipment needed for specific projects that are not in the Township’s fleet
Dues and Subscriptions 42041	Membership in the American Public Works Association, Arbor Day Foundation, and for training of highway division personnel (LTAP, APWA, DVIT)
Contractual Services 44110	This funds employee drug testing mandated for all Commercial Driver’s License holders, as well as PA One Call, which all excavators are required to use by law, for the mark out of utilities (PA One Call)
Maintenance and Repair of Machinery and Equipment 44311	This account funds repairs by outside firms, as well as parts for PWD vehicles and equipment: front end loaders, backhoes, dump trucks, pickup trucks, leaf vacuums, and other equipment (Volvo Service, Keil Welding, Gran Turk, Parts Service Inc., G.L.Sayre.

Radnor Township, PA
Public Works Department: Highway Maintenance
2023 Operating Budget Narrative



Line Item	Description
Maintenance and Repair of Communication Equipment 44314	This account is used for repairs to the PWD’s low band two-way radios, which are in all trucks and equipment
Gas, Oil, and Lubricants 46010	All purchased for fuel (gasoline & diesel – vendor determined by sealed bid), fluids, and grease are funded by this account. (currently Petro Choice, Riggins)
Tires, Batteries, and Accessories 46020	Tires for all highway equipment, batteries, and replacement parts. (Ardmore tires, NAPA, CCC)
Repair Parts 46030	All repair parts for the highway division are funded by this account. (NAPA Auto Parts, Gran Turk, Parts Service Inc., Mathews Ford, Del Chevrolet, Penn Jersey, Volvo, GL Sayre, Giles and Ransome)
Street Sweeping Contractual Services 01430202-44110	The cost is for the removal of street sweeping debris. Other than leaves which are composted, street sweeping debris must be disposed of as solid waste. (Trucking fees by sealed bid, Delaware County Solid Waste Authority)
Snow and Ice Removal Operating Supplies 01430201-43050	This line item funds de-icing salt, magnesium chloride and snow meals. (Oceanport for 2019-2020, Minella’s, Municipal Supply, HA DeHart,)
Snow and Ice Removal Contractual Services 01430201-44110	This line item funds the trucking costs for hauling snow from all municipal parking areas. (Trucking firms vary, TBD.)
Traffic Signals and Signs Traffic Signal Electric 01430204-45020	This account is for utilities (electric) for all signalized intersections, school flashers and miscellaneous flashing devices (parks, curve, etc.) (PECO)
Traffic Signals and Signs Operating Supplies 01430204-43050	This line item funds all signs, posts, bulbs, and other miscellaneous supplies utilized for the maintenance, repair and installation of all traffic signals and signs. (H.A. Weigand, General Highway, Charles Higgins & Sons, Do It Best Hardware)
Traffic Signals and Signs Maintenance and Repair Traffic Signals 01430204-44312	This line item funds the purchase of all signalized intersection repair parts, as well work done by our signal contractor. (General Highway, Charles Higgins & Sons, Armour & Sons, Electrical Supply)
Street Lighting 01430205	This line item funds the utility (electric) costs associated with operating all streetlights on Township and state roads. (PECO)

Radnor Township, PA
Public Works Department: Highway Maintenance
2023 Operating Budget Narrative



Line Item	Description
Street Lighting Maintenance and Repair Street Lighting 01430205-44310	This line item covers all repair and replacement parts for Township owned streetlights, by our street light contractor, chosen via sealed bid. (Charles Higgins & Sons Electric)
Curbs and Sidewalks Operating Supplies 01430206-43050	This line item funds the cost of supplies associated with curb and sidewalk (on Township owned facilities) repair and maintenance, including restoration from the repair. (Marinelli Concrete, Glasgow, Do It Best Hardware, Home Depot, Knowlton Supplies)
Drainage Operating Supplies 01430207-43050	This line item funds the cost of supplies used in storm sewer pipe repair, inlet repair, swales, headwalls, including restoration. The material used: bricks, mortar, pipe, asphalt, stone, seed, concrete. (Marinelli Concrete, Lane Pipe, Knowlton Supply, Glasgow Quarry)
Road Maintenance and Repair Operating Supplies 01430208-43050	This line item funds the cost of supplies associated with road repairs, including asphalt, stone, sealer, asphalt saw blades. (Glasgow, Norris Sales, Do It Best Hardware, Home Depot)
Road Maintenance and Repair Rentals 01430208-44030	This line item funds the cost of equipment rentals for road repairs, such as attachments to the skid steer, or equipment not in the Township fleet. (Norris Sales, New Holland Equipment, Knox Rentals, Norris Sales and Rentals)
Road Maintenance and Repair Contractual Services 01430208-44110	This line item funds the cost of hauling and dumping of road repair debris at the landfill; the cost of the tipping fee and/or trucking. (Delaware County Solid Waste Authority, trucking TBD.)

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 430 - PUBLIC WORKS

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(221,987)	(149,414)	(32,258)	(114,220)	(120,813)	(141,720)
43002 - INFRASTRUCTURE	(221,987)	(149,414)	(32,258)	(114,220)	(120,813)	(141,720)
03 - LICENSES & PERMITS	(1,550)	(1,500)	(7,925)	(2,500)	(5,450)	(5,000)
31120 - SEWAGE ENFORCEMENT	(1,550)	(1,500)	(7,925)	(2,500)	(5,450)	(5,000)
06 - GRANTS AND GIFTS	(220,437)	(147,914)	(24,333)	(111,720)	(115,363)	(136,720)
30450 - COUNTY HWY. AID	(110,160)	(36,720)	-	(36,720)	-	(36,720)
30490 - STATE SNOW REMOVAL SHARE	(110,277)	(111,194)	(24,333)	(75,000)	(115,363)	(100,000)
Expense	2,203,361	1,844,539	2,123,843	2,494,314	1,599,375	2,346,130
43001 - PUBLIC WORKS ADMINISTRATION	33,241	19,369	17,908	-	21,983	-
40 - WAGES & COMPENSATION	30,929	18,020	16,654	-	20,448	-
40010 - SALARIES-REGULAR	-	2,751	-	-	-	-
40011 - SALARIES-PART TIME	-	-	-	-	-	-
40020 - SALARIES-OVERTIME	30,929	15,269	16,654	-	20,448	-
41 - PAYROLL LIABILITIES	2,311	1,349	1,255	-	1,535	-
41010 - SOCIAL SECURITY TAXES	2,311	1,349	1,255	-	1,535	-
43 - SUPPLIES & MATERIALS	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	-	-	-	-	-	-
43002 - INFRASTRUCTURE	2,155,245	1,818,178	2,085,135	2,494,220	1,565,877	2,341,130
40 - WAGES & COMPENSATION	1,039,931	839,982	1,019,999	1,082,731	834,223	1,173,359
40010 - SALARIES-REGULAR	860,595	708,965	840,620	915,156	711,222	975,644
40011 - SALARIES-PART TIME	402	273	8,478	-	-	-
40020 - SALARIES-OVERTIME	92,984	43,005	88,751	95,200	79,456	134,150
40030 - SALARIES-LONGEVITY	83,450	85,275	80,106	70,825	41,775	61,950
40031 - SALARIES-SICK PAY INCENTIVE	1,400	1,365	945	560	770	700
40032 - SALARIES-MED EXP REIMB	1,100	1,100	1,100	990	1,000	915
41 - PAYROLL LIABILITIES	489,153	444,029	434,223	438,734	248,689	440,771
41010 - SOCIAL SECURITY TAXES	77,803	62,858	76,891	82,829	62,400	88,495
41021 - WORKERS COMPENSATION	42,842	36,038	37,068	38,318	35,343	42,015
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	89,595	84,215	88,637	81,547	-	77,678
41026 - MEDICAL INS PREMIUMS	264,951	247,175	218,019	222,400	142,428	216,918
41027 - GROUP LIFE & DISABILITY	13,963	13,742	13,609	13,640	8,519	15,665
42 - EMPLOYEE DEVELOPMENT	325	464	-	5,200	400	5,200
42040 - PROFESSIONAL DEVELOPMENT	300	149	-	5,000	400	5,000
42041 - DUES & SUBSCRIPTIONS	25	315	-	200	-	200
43 - SUPPLIES & MATERIALS	185,910	42,785	129,991	299,245	119,099	172,500
43040 - OFFICE SUPPLIES	626	500	616	1,000	508	1,500
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	185,284	42,285	129,375	298,245	118,591	171,000
44 - CONTRACT SERVICES	118,333	186,200	167,611	292,447	112,316	182,300
44030 - RENTALS	-	-	-	-	-	-
44031 - UNIFORMS	2,651	2,300	666	8,956	808	2,500
44032 - BOOT ALLOWANCE	1,800	3,546	-	7,250	-	7,250
44080 - CREDIT CARD FEES	39	21	-	50	-	50
44110 - CONTRACTED SVS-GENERAL	10,784	10,683	20,861	18,675	5,278	16,000
44111 - CONTRACTED SVS-EMRG SS	-	-	184	-	-	-
44310 - M&R-BLDGS.&FIXTURES	40,983	78,327	60,947	127,407	59,795	60,000
44311 - M&R-MACHINERY&EQUIP.	1,683	4,206	9,173	25,379	5,817	21,000
44312 - M&R-TRAFFIC SIGNALS	60,393	87,117	75,781	103,730	40,403	75,000
44314 - M&R-COMMUNICATIONS EQPT	-	-	-	1,000	216	500
45 - UTILITIES	175,086	172,896	192,707	141,500	174,160	196,500
45020 - UTILITIES-TRAFFIC SIGNALS	10,254	10,057	13,355	11,000	13,856	11,000
45021 - UTILITIES-STREET LIGHTING	160,784	159,291	176,980	125,000	158,100	180,000
45022 - COMMUNICATIONS	4,048	3,548	2,372	5,500	2,203	5,500
46 - FLEET	76,719	79,199	102,533	183,864	76,989	139,500

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Public Works Mechanics

Radnor Township, PA
Public Works Department: Mechanics
2023 Operating Budget Narrative



Department Summary:

The Public Works Department Fleet Maintenance Division is responsible for keeping over 130 pieces of vehicles, equipment and trailers inspected, maintained, and in good operating order. These are all Township rolling stock, servicing all departments: Police, Engineering, Public Works, Recreation and Community Programming, Community Development, and Administration.

The three-person division performs State inspections, performs repairs, and installs tires. The Fleet Maintenance Division is also an integral part of the Township’s winter operations; from repairing trucks to plowing streets.

Service / Program Descriptions: Mechanics

Name	Description
Vehicle Maintenance 01430500	The Fleet Maintenance Department is responsible for the maintenance and repair of 130 vehicles and equipment. The mechanics perform tasks such as welding, as well as minor and major equipment repair. In house repairs reduce down time and expenses.
Miscellaneous Responsibilities	The fleet Maintenance Department is responsible for the state inspections of all vehicles within the township fleet. The department maintains records of all state inspection stickers and regulations. The department must maintain up to date records regarding DEP in ground fuel storage tanks registrations, inspections and permit certificates. The department is also responsible to assist in composing bid specifications for vehicles, equipment, fuel, and lubricants purchased by the township. This division also assists in snow removal operations.

Line-Item Descriptions: Mechanics

Line Item	Description
Operating Supplies 43050	Items such as degreaser, rags, nuts, bolts, tools, wire, cleaner, and other items used. (NAPA, Parts Service, GL Sayre, Giles and Ransome, HA DeHart, Truck Supply)
Communications 45022	This fee is for the telephone (land line) service as well as the foreman’s cell phone. (Sprint, Verizon)
Uniforms 44031	The three mechanics, due to the nature of their work, are provided uniforms via a uniform service. (Cintas)

Radnor Township, PA
Public Works Department: Mechanics
2023 Operating Budget Narrative



Line Item	Description
Gasoline, Oil & Lubricants	This line item funds the cost of all fuel and fluids used in operating the Fleet Maintenance Division, a utility truck with welding and tool carrying capabilities, and a pickup truck with a fuel tank. (Fuel and lubricants suppliers are determined by sealed bid)
Tires, Batteries & Accessories	This line item funds the tires, batteries, and for the two fleet maintenance vehicles. (Ardmore Tire, NAPA)
Repair Parts	Repair parts for the two fleet maintenance vehicles are funded by this line item. (Del Chevrolet, Videon, Matthews Ford)

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 430 - PUBLIC WORKS

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Expense	393,885	358,808	355,837	398,934	274,233	416,928
43005 - MECHANICS	393,885	358,808	355,837	398,934	274,233	416,928
40 - WAGES & COMPENSATION	262,544	236,270	226,093	254,016	171,765	255,435
40010 - SALARIES-REGULAR	236,420	219,631	203,430	246,136	158,314	237,510
40011 - SALARIES-PART TIME	-	-	-	-	-	-
40020 - SALARIES-OVERTIME	17,603	7,140	14,358	1,200	10,301	11,200
40030 - SALARIES-LONGEVITY	8,350	9,050	7,750	6,275	3,050	6,625
40031 - SALARIES-SICK PAY INCENTIVE	70	350	455	105	-	-
40032 - SALARIES-MED EXP REIMB	100	100	100	300	100	100
41 - PAYROLL LIABILITIES	108,553	100,542	103,095	102,017	84,588	129,843
41010 - SOCIAL SECURITY TAXES	19,781	17,788	16,993	19,432	12,848	18,776
41021 - WORKERS COMPENSATION	9,482	8,018	8,467	9,023	8,322	11,214
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	16,461	14,239	15,105	14,850	1,936	14,013
41026 - MEDICAL INS PREMIUMS	60,463	58,268	60,287	55,650	59,977	83,044
41027 - GROUP LIFE & DISABILITY	2,366	2,228	2,242	3,062	1,504	2,796
43 - SUPPLIES & MATERIALS	9,895	8,214	11,703	21,098	7,061	15,000
43050 - OPERATING SUPPLIES	9,895	8,214	11,703	21,098	7,061	15,000
44 - CONTRACT SERVICES	9,634	10,115	9,458	17,624	6,843	10,900
44031 - UNIFORMS	9,218	9,301	9,458	16,124	6,843	10,000
44032 - BOOT ALLOWANCE	415	814	-	1,500	-	900
45 - UTILITIES	1,657	1,071	1,801	1,750	1,275	1,750
45022 - COMMUNICATIONS	1,657	1,071	1,801	1,750	1,275	1,750
46 - FLEET	1,603	2,596	3,687	2,429	2,701	4,000
46010 - GAS OIL LUBRICANTS	1,603	2,596	3,687	2,429	2,701	4,000
46030 - REPAIR PARTS	-	-	-	-	-	-
Grand Total	393,885	358,808	355,837	398,934	274,233	416,928

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Public Works Park Maintenance

Radnor Township, PA
Public Works Department: Parks Maintenance
2023 Operating Budget Narrative



Department Summary:

The Public Works Department’s Parks Maintenance Division (PMD) maintains the Township’s twenty-five parks and recreational facilities, maintains the Radnor Trail as well as other trails in Skunk Hollow, Ithan Valley Park, and the Willows. This division also supports the Recreation and Community Programming Department for their events.

The Parks Maintenance Division also serves as the in-house tree division. The Parks Maintenance Division makes up half of our snow fighting group, as well as assists on leaf collection.

Service / Program Descriptions: Parks Maintenance

Name	Description
Grass Cutting, String Trimming, Flower Bed Maintenance, Shrubbery Trimming and Leaf Removal 01430400	The Parks Maintenance Division (PMD) is responsible for maintaining all Township owned parks, playgrounds, and athletic fields. The Township’s parks are well maintained and provide a great atmosphere for active and passive recreation, as well staging for many of the Recreation Department’s events and programs.
Athletic Field Maintenance	The Parks Maintenance Division of the Public Works Department strives to maintain the Township’s athletic fields at a high level. Weather permitting, ball fields are groomed three times per week, and athletic fields are cut two times per week.
Tree removal 01430403	The PMD performs our in-house tree work throughout the year. Township crews will remove trees within the township right-of-way and in our parks. For trees beyond our equipment’s capability, outside vendors are used. Parks Maintenance crews are also responsible to remove fallen trees on township roadways because of storm damage.
Miscellaneous	The Parks Department provides the following additional services: fence repairs and clearing, trash collection at playing fields and in the parks, cleaning and restocking all comfort stations, roadside mowing, maintenance of all picnic tables, grills and trash receptacles, cleaning of gutters on all township owned buildings, set up and clean up for the summer concert series and the maintenance of all gateway enhancement installations.

Radnor Township, PA
Public Works Department: Parks Maintenance
2023 Operating Budget Narrative



Line-Item Descriptions: Parks Maintenance

Line Item	Description
Utilities 45010	This line item funds the cost of all utilities associated with our parks, comfort stations and lighted ball fields. (Aqua Pa, PECO, Potty Queen)
Communications 45022	This line item funds the cost of the Parks Maintenance Division's cell phones and truck radio maintenance and repairs. (Verizon)
Uniforms 44031	This line item funds contractually obligated cost of tee shirts and sweatshirts, safety green. (Flocco's Discount Clothing)
Operating Supplies 43050	This line item funds the cost of turf supplies, ball field clay (diamondtex), comfort station supplies, string trimmer line, safety supplies, fence repair parts, erosion blanket, wood carpet for tot lots, pitcher plates, bases, basketball nets and other miscellaneous landscape supplies. (Home Depot, Knowlton Supplies, Berwyn Lawn Mower, Main Line Mower, Cherry Valley Tractor)
Professional Development 42040	This line item funds the cost of seminars on Playground Safety Inspections, required CEU's for pesticide and herbicide licensing, and other miscellaneous trade shows related to turf and playground maintenance.
Dues and Subscriptions 42041	This line item funds memberships in the Pennsylvania Turf Council, Pesticide Licenses, and publications related to grounds maintenance.
Contractual Services 44110	This line item funds the cost of maintenance contracts for the sprinkler system at Ditmar Park, and the fountains at the Willows. (Knox Rentals, Sharkey Sprinkler).
Maintenance and Repair Buildings and Fixtures 44310	This line item funds repairs to comfort stations, playground equipment and other miscellaneous fixtures.
Maintenance and Repair Machinery and Equipment 44311	This line item would fund the cost of repairs to tractors, mowers, blowers, brush chipper and other miscellaneous equipment. (Main Line Mower, New Holland Equipment, Berwyn Lawn Mower, Cherry Valley Tractor).

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 430 - PUBLIC WORKS

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Expense	1,894,207	1,540,712	1,977,090	2,002,799	1,376,543	1,737,875
43004 - PARK MAINTENANCE	1,894,207	1,540,712	1,977,090	2,002,799	1,376,543	1,737,875
40 - WAGES & COMPENSATION	939,514	793,041	1,024,952	1,020,746	727,612	915,646
40010 - SALARIES-REGULAR	830,014	710,240	885,376	968,287	652,332	832,697
40011 - SALARIES-PART TIME	-	100	1,151	-	-	-
40020 - SALARIES-OVERTIME	61,295	30,646	82,381	6,561	52,174	42,150
40030 - SALARIES-LONGEVITY	46,625	50,475	54,325	43,350	21,550	39,819
40031 - SALARIES-SICK PAY INCENTIVE	980	980	1,120	1,138	1,155	665
40032 - SALARIES-MED EXP REIMB	600	600	600	1,410	400	315
41 - PAYROLL LIABILITIES	498,133	446,526	441,822	428,719	294,057	305,994
41010 - SOCIAL SECURITY TAXES	70,310	59,474	77,194	78,087	54,740	68,552
41021 - WORKERS COMPENSATION	32,221	37,712	38,101	40,768	28,430	44,517
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	95,557	68,387	72,563	75,678	2,923	42,781
41026 - MEDICAL INS PREMIUMS	287,393	268,292	241,763	225,350	193,015	145,157
41027 - GROUP LIFE & DISABILITY	12,652	12,660	12,201	8,836	14,950	4,987
42 - EMPLOYEE DEVELOPMENT	812	391	567	1,135	135	3,535
42040 - PROFESSIONAL DEVELOPMENT	812	356	532	1,000	100	3,500
42041 - DUES & SUBSCRIPTIONS	-	35	35	135	35	35
43 - SUPPLIES & MATERIALS	58,397	52,179	52,025	88,056	41,692	63,000
43050 - OPERATING SUPPLIES	58,397	52,179	52,025	88,056	41,692	63,000
44 - CONTRACT SERVICES	308,835	162,170	348,233	337,011	204,802	328,700
44031 - UNIFORMS	3,133	1,852	787	8,913	955	2,500
44032 - BOOT ALLOWANCE	1,523	3,399	-	3,700	-	3,700
44051 - BIG TREE PLANTING	-	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	294,226	140,736	334,645	288,400	179,925	295,000
44310 - M&R-BLDGS.&FIXTURES	5,022	4,515	8,465	25,096	14,634	15,000
44311 - M&R-MACHINERY&EQUIP.	4,931	11,669	4,336	10,902	9,288	12,500
45 - UTILITIES	44,299	46,875	69,704	53,282	48,518	47,000
45010 - UTILITIES	42,152	44,084	67,664	51,282	47,286	45,000
45022 - COMMUNICATIONS	2,147	2,791	2,040	2,000	1,232	2,000
46 - FLEET	42,597	38,557	37,851	61,349	53,388	64,000
46010 - GAS OIL LUBRICANTS	25,311	14,802	23,990	27,164	29,094	35,000
46020 - TIRES BATTERIES ACC	3,484	4,048	2,512	5,000	1,615	5,000
46030 - REPAIR PARTS	7,482	8,432	7,995	17,405	21,378	19,000
46040 - CONTRACTED MAINT & RPRS	6,318	11,275	3,354	11,780	1,301	5,000
48 - CAPITAL OUTLAY	1,620	974	1,936	12,500	6,339	10,000
48100 - MINOR OFFICE EQUIPMENT	1,620	974	1,936	12,500	6,339	10,000
Grand Total	1,894,207	1,540,712	1,977,090	2,002,799	1,376,543	1,737,875

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Recreation and Community Programming



Department of Parks & Recreation Responsibility:

The Radnor Township Department of Parks & Recreation is responsible for the administration and management of year-round recreational programming and community events and the Township parks and recreation facilities. The Department aims to serve the best interests of residents by offering an array of recreational opportunities while maintaining a secure environment that enhances quality of life. The Department is comprised of a Director and three full-time staff members; 45+ part-time, seasonal staff members; 50+ seasonal, contracted vendors and staff; numerous annual program and event volunteers; and a summer internship program.

Recreational Programming and Community Events

- Development and implementation of 100+ annual recreation programs and community events for all ages including camps, health and wellness initiatives, excursions, and discount ticket program with annual participation at 20,000+.
- Accomplished by using 30+ facilities throughout the Township including Radnor Activity Center at Sulpizio Gymnasium, Township parks, private and public schools including Radnor School District.
- Led and managed by Department full and part-time, seasonal staff and vendors, and in cooperation with other Township Departments, and local businesses and organizations.
- Oversee curriculum development, health and safety management, on-site logistics and set-up, and the procurement of all related operating equipment.
- Conduct ongoing needs assessments to measure success in meeting the of needs of the community.
- Conduct all related marketing and advertising for Department services including graphics design of materials and publications, parks and recreation webpages, and cross promotions with organizations and businesses; production of a weekly e-newsletter to residents and daily social media communications; and filming promotional segments for Radnor 411 and Main Line Network.
- Development and management of Department Sponsorship Program totaling 150+ unique contributions annually comprised of monetary, in-kind, and services along with the corresponding agreement/benefits development with the involved businesses, organizations, and individuals.
- Development and management of Department community-based partnerships including 50+ organizations, businesses, and individuals annually that take the form of collaborations in event delivery, promotional synergies, and other strategic cooperative ventures such as public-private partnership opportunities relative to programming and events and parks and recreation facilities.
- Oversee the Township’s Advertising Policy & Plan.

Personnel and Vendor Management

- Responsible for hiring, supervising, and evaluating all staff and contracted services that provide leadership in programming areas along with managing the corresponding contractual agreements.
- Conduct a systematic approach to employee and vendor screening that includes compliance with the PA Child Protective Services Laws (Criminal Record Check, Child Abuse Clearance, and FBI Fingerprinting Report); structured trainings related to health and safety, child abuse and molestation, and emergency planning; professional assessments, and professionally-guided policies on indemnification and insurance, risk, and legal.

Parks and Recreational Facilities

- **26 parks** – (two owned by Radnor Township School District) totaling 400+ acres including active recreational amenities such playgrounds and ballfields, and passive recreational features such as scenic views and natural landscapes, and wooded trails and open space, all for the recreational pleasure of Radnor Township residents.



- **Radnor Activity Center at Sulpizio Gymnasium** - leased to the Township by Radnor School District, part of the former Radnor Middle School, renovated in 2008 for use by residents and organizations consisting of a full size, gymnasium that is available for Department-led recreational programming, special events, and community rentals; Department oversees the general maintenance including the cleaning contract and major capital improvements.
- **Radnor Skatepark** - public skatepark with several standard ramp and box features such as quarterpipes, pyramid and fly box obstacles, handrails and grind ledges.
- **The Willows Park, Mansion, and Cottage** - 47-acre estate property owned by Radnor Township. The Township works in cooperation with the Willows Park Preserve (WPP) under an approved lease agreement to restore, maintain, and operate the Willows Mansion. The Department works with the WPP to coordinate park usage and events as well as formal usage and programming of the park, picnic areas, and Cottage.
- **Radnor Multipurpose Trail & Trail System** – 2.4-mile walking/biking trail along the former P&W Trail Tracks and vast network of hiking trails and park walking paths in 14 locations.
- Oversee and administer the formal scheduling of activities, permitted usage, and operations and the maintenance (in cooperation with the Township Public Works Department) across the park system – includes group picnics at over 7 locations, pavilion usage at 2 locations, 2 tennis court locations, pickleball locations, 5 basketball court locations, 11 playgrounds, 12 ballfields at 8 locations, 11 multipurpose fields at 9 locations including Radnor Memorial Turf field with lights, 8 comfort stations, 5+ miles of trails; and several other park amenities such as parking lots, fencing, bridges, and walking paths; Department serves as the direct liaison to 50+ user groups throughout the year.
- Develop, recommend, and implement short- and long-term capital improvement projects in cooperation with the Engineering Department, Public Works Department, Parks & Recreation Board, and ultimately the Board of Commissioners.
- Coordinate scout projects, parks and trail clean ups, student service projects, and other special community-related park and recreation facility projects and community events.
- Work closely with community sports and civic organizations to carry out their goals and objectives as they relate to the Township parks and recreation facilities in the best interests of the residents.

General Services and Administration

- Conduct ongoing strategic planning and development of short- and long-term priorities related to Department service delivery areas and driven to meet the quality of life interests of residents.
- Provide long- and short-term guidance and leadership on the operating and capital budget.
- Serve as the Township representative to the Parks & Recreation Board, Wayne Senior Center Board, and the Sports Legends of Delaware County Board; serve on the Township Safety Committee.
- Implement Department efficiencies and advance service delivery by conducting research and networking with professionals/organizations in the parks and recreation field – active member of the National Recreation & Parks Association; PA Recreation & Parks Society; Programmer’s Exchange Network; and the American Camp Association.
- Conduct annual risk and legal assessments, review of policies and procedures, and usage fees.
- Administer daily finances including revenue and expenses; process registrations via MyRec online registration system, income receipts, and documentation of facility usages; develop performance reports for all service areas.
- Serve as a community resource and direct liaison by providing information by phone, email, and in-person on Department and Township services, community events, and community civic and sports organizations within the Township.

**Radnor Township
Department of Parks & Recreation
2023 Operating Budget Narrative**



Department Line Item Descriptions:

Recreation Administration

Line Item	Description
Office Supplies	Covers daily office operating supplies such as notepads, pens, tape, ink cartridges, folders, binders, envelopes, copier machine paper supply, business cards, board member nameplates, and the Department's expense portion for checks and the Township website.
Postage	Covers mailings done through the office.
Professional Development	Allocates funding for classes, conferences, and webinars that expand staff knowledge and provide useful information to apply to the vast areas of Department services.
Dues and Subscriptions	Allocates funding for membership in various parks and recreation related organizations such as the national and state recreation and parks associations; subscriptions to resources that expand staff knowledge and provide useful information to apply to the vast areas of Department services.
Communications	Allocates funding for monthly cellular/data services for Department Program Supervisor, Program Coordinator, and the Day Camp Program along cellular/data services for tablets for Director and Program Supervisor.
Gas, Oil & Lubricants	Allocates funding to cover gas and fluids for vehicle used by Department which is shared with the Engineering Department.
Tires, Batteries and Accessories	Allocates funding to cover tires, batteries and additional accessories for vehicle that is shared with the Engineering Department.
Repair Parts	Allocates funding to cover parts for vehicle that is shared with the Engineering Department.
Contracted Maintenance and Repairs	Allocates funding to cover maintenance and parts for vehicle that is shared with Engineering Department.

**Radnor Township
Department of Parks & Recreation
2023 Operating Budget Narrative**



Recreation Programs

Line Item	Description
<p>Salaries: Part-Time/Seasonal</p>	<p>Allocates funding for seasonal, part-time staff needed to coordinate and lead summer camps, programming and events throughout the year; requires specialized skills and qualifications in order to lead and teach specific activities, camps, and programs. <i>The resources utilized in this area require the establishment of program/event proceeds or sponsorships to cover the costs; these expenditures vary based on the establishment of those proceeds.</i></p>
<p>Recreation Supplies</p>	<p>Allocates funding for Department items necessary for operating programs and events such as sports equipment, health and safety supplies, arts and crafts supplies, signage, apparel, brochures, park parts and hardware such as keys for storage and bathrooms and other miscellaneous parks and recreation supplies. Since program and event planning takes place on an evolving basis with several variables such as participation, purchasing needs and corresponding vendors vary each year. <i>Most of the items utilized in this area require the establishment of program/event proceeds or sponsorships to cover the full cost; these expenditures vary based on the establishment of those proceeds.</i></p>
<p>Rentals</p>	<p>Allocates funding for Department rentals and items such as facility rental fees for seasonal programming, transportation for seasonal and day camp trips, specialty vendors for community events such as entertainment, audio visual, portable toilettes, and lighting. Since program and event planning takes place on an evolving basis with several variables such as participation, purchasing needs and corresponding vendors vary each year. <i>Most of the items utilized in this area require the establishment of program/event proceeds or sponsorships to cover the full cost; these expenditures vary based on the establishment of those proceeds.</i></p>
<p>Contractual Services</p>	<p>Allocates funding for Department services that require outside support vendors or individuals with specialized skills such as instructors and vendors for programming and events (e.g., tennis, skateboarding, music, creative and performing arts, various sports, and entertainment); and other areas such as discount ticket program fees; admission ticket fees for annual trip to the US Open Tennis Championships; music agency licensing fees; services for employee drug testing, background checks, and job advertising fees; and online registration services. Since program and event planning takes place on an evolving basis with several variables such as participation, purchasing needs and corresponding vendors vary each year. <i>Most of the items utilized in this area require the establishment of program/event proceeds or sponsorships to cover the full cost; these expenditures vary based on the establishment of those proceeds.</i></p>
<p>Credit Card Fees</p>	<p>Allocates funding for the credit card fees associated credit card payment processing for services such as program registration, facility rentals, and other service areas. <i>Most of the costs in this area require the establishment of program/event proceeds to cover the full cost.</i></p>

**Radnor Township
Department of Parks & Recreation
2023 Operating Budget Narrative**



Sulpizio Gym

Line Item	Description
Utilities	Allocates funding to cover building utility bills such as water, electric, and gas.
Communications	Allocates funding to cover internal phone lines that are needed for the fire/intrusion alarm system, internet that is needed for the remote electronic system for doors, and related expenses or repairs.
Operating Supplies	Allocates funding for minor building operational parts, hardware and cleaning supplies; scoreboard supplies, and recreational programming equipment.
Contractual Services	Allocates funding for services that require outside services or vendors related to the building as well as the programming that takes place at building such as instructors and vendors that have specialized skills and qualifications for the delivery of programming, performers and vendors for special events, sports referees, online registration, water filtration system/water testing services for water fountains, and fire alarm and security services. <i>Many of the costs in this area require the establishment of program/event proceeds to cover the full cost.</i>
Credit Card Fees	Allocates funding for credit card fees associated with credit card processing for building services such as program registration, facility rentals, and other service areas related specifically to Sulpizio Gym.
Maintenance and Repair: Buildings and Fixtures	Allocates funding to repair, replace, and maintain building items such as plumbing and bathroom fixtures, electrical parts, and equipment such as bleachers and basketball baskets, doorway configurations by security company, supplies for floor refinishing and cleaning, hardware supplies such as keys.
Maintenance and Repair: Machines and Equipment	Allocates funding to repair, replace, and maintain building machines and equipment such as HVAC, etc.
Cleaning Contract	Allocates funding for Sulpizio Gym contracted cleaning company.

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 450 - REC & COMMUNITY PROGRAMMING

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(506,668)	(187,031)	(423,320)	(440,000)	(452,936)	(375,000)
45001 - RECREATION & COMM PROG ADMIN	(25,500)	(14,500)	(19,375)	(35,000)	(31,000)	(30,000)
07 - DEPARTMENTAL EARNING	(25,500)	(14,500)	(19,375)	(35,000)	(31,000)	(30,000)
45002 - RECREATION PROGRAMS	(474,371)	(149,758)	(354,220)	(365,000)	(384,159)	(325,000)
07 - DEPARTMENTAL EARNING	(474,371)	(149,758)	(354,220)	(365,000)	(384,159)	(325,000)
45003 - Sulpizio GYM/PROGRAMMING	(6,797)	(22,773)	(49,725)	(40,000)	(37,777)	(20,000)
07 - DEPARTMENTAL EARNING	(6,797)	(22,773)	(49,725)	(40,000)	(37,777)	(20,000)
Expense	705,838	473,976	613,946	815,588	562,762	847,201
45001 - RECREATION & COMM PROG ADMIN	384,904	370,353	405,574	424,436	338,722	461,631
40 - WAGES & COMPENSATION	279,085	275,227	287,802	306,715	231,958	312,681
40010 - SALARIES-REGULAR	278,152	274,206	286,550	306,715	226,295	312,581
40020 - SALARIES-OVERTIME	834	921	1,152	-	5,563	-
40032 - SALARIES-MED EXP REIMB	100	100	100	-	100	100
41 - PAYROLL LIABILITIES	100,458	101,010	112,529	111,571	103,480	140,725
41010 - SOCIAL SECURITY TAXES	20,615	20,558	21,645	23,464	20,046	23,920
41021 - WORKERS COMPENSATION	10,187	9,066	9,500	10,554	7,124	12,835
41024 - PENSION ALLOCATION	10,258	8,547	9,070	9,554	3,251	18,072
41026 - MEDICAL INS PREMIUMS	57,396	60,861	70,299	65,350	71,440	83,249
41027 - GROUP LIFE & DISABILITY	2,002	1,978	2,015	2,649	1,618	2,649
42 - EMPLOYEE DEVELOPMENT	720	715	1,295	1,250	770	3,125
42040 - PROFESSIONAL DEVELOPMENT	-	715	440	500	25	1,500
42041 - DUES & SUBSCRIPTIONS	720	-	855	750	745	1,625
43 - SUPPLIES & MATERIALS	2,273	443	679	2,300	1,237	2,500
43040 - OFFICE SUPPLIES	1,349	361	546	1,400	480	1,500
43045 - POSTAGE	924	82	132	900	757	1,000
44 - CONTRACT SERVICES	-	(9,670)	532	-	-	-
44110 - CONTRACTED SVS-GENERAL	-	(9,670)	532	-	-	-
45 - UTILITIES	2,291	2,576	2,185	2,500	1,182	2,500
45022 - COMMUNICATIONS	2,291	2,576	2,185	2,500	1,182	2,500
46 - FLEET	76	51	187	100	94	100
46010 - GAS OIL LUBRICANTS	76	51	187	100	94	100
46020 - TIRES BATTERIES ACC	-	-	-	-	-	-
46030 - REPAIR PARTS	-	-	-	-	-	-
46040 - CONTRACTED MAINT & RPRS	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	365	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	365	-	-	-
45002 - RECREATION PROGRAMS	292,910	70,590	145,291	331,452	169,333	307,470
40 - WAGES & COMPENSATION	104,252	20,341	58,813	120,000	53,686	80,000
40010 - SALARIES-REGULAR	-	3,008	-	-	-	-
40011 - SALARIES-PART TIME	104,252	17,333	58,813	120,000	53,686	80,000
41 - PAYROLL LIABILITIES	12,469	5,398	8,733	23,713	9,045	12,470
41010 - SOCIAL SECURITY TAXES	7,975	1,556	4,499	18,360	4,107	6,120
41021 - WORKERS COMPENSATION	4,494	3,842	4,233	5,353	4,937	6,350
43 - SUPPLIES & MATERIALS	30,387	11,781	16,762	35,239	16,567	35,000
43060 - RECREATION SUPPLIES	30,387	11,781	16,762	35,239	16,567	35,000
44 - CONTRACT SERVICES	145,803	33,070	60,984	152,500	90,035	180,000
44010 - ADVERTISING & PRINTING	2,506	125	-	-	-	-
44030 - RENTALS	11,430	3,625	10,608	95,000	7,747	85,000
44033 - FACILITY RENTAL	17,490	750	2,610	-	6,880	-
44080 - CREDIT CARD FEES	7,277	6,110	6,312	7,500	8,296	10,000
44110 - CONTRACTED SVS-GENERAL	107,100	22,461	41,453	50,000	67,112	85,000

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 450 - REC & COMMUNITY PROGRAMMING

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	-	-
45003 - SULPIZIO GYM/PROGRAMMING	28,023	33,033	63,081	59,700	54,707	78,100
40 - WAGES & COMPENSATION	1,556	777	812	-	229	-
40010 - SALARIES-REGULAR	265	-	-	-	-	-
40020 - SALARIES-OVERTIME	1,291	777	812	-	229	-
41 - PAYROLL LIABILITIES	118	58	61	-	17	-
41010 - SOCIAL SECURITY TAXES	118	58	61	-	17	-
43 - SUPPLIES & MATERIALS	735	671	1,102	1,200	-	2,000
43050 - OPERATING SUPPLIES	313	93	422	600	-	1,000
43060 - RECREATION SUPPLIES	422	578	680	600	-	1,000
44 - CONTRACT SERVICES	7,969	15,574	38,732	40,800	29,664	53,500
44010 - ADVERTISING & PRINTING	-	-	-	-	-	-
44033 - FACILITY RENTAL	-	-	-	-	-	-
44080 - CREDIT CARD FEES	223	58	186	200	172	500
44110 - CONTRACTED SVS-GENERAL	2,431	4,236	3,223	5,000	7,613	10,000
44118 - CLEANING CONTRACT	4,065	11,281	25,171	27,000	15,605	35,000
44310 - M&R-BLDGS.&FIXTURES	600	-	6,579	5,600	6,273	5,000
44311 - M&R-MACHINERY&EQUIP.	650	-	3,573	3,000	-	3,000
45 - UTILITIES	17,645	15,952	22,373	17,700	24,797	22,600
45010 - UTILITIES	15,512	13,810	19,835	15,500	22,819	20,000
45022 - COMMUNICATIONS	2,133	2,142	2,539	2,200	1,979	2,600
Grand Total	199,169	286,945	190,626	375,588	109,826	472,201

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Community Organization
Contributions

**Radnor Township, PA
Community Organization Contributions
2023 Operating Budget Narrative**

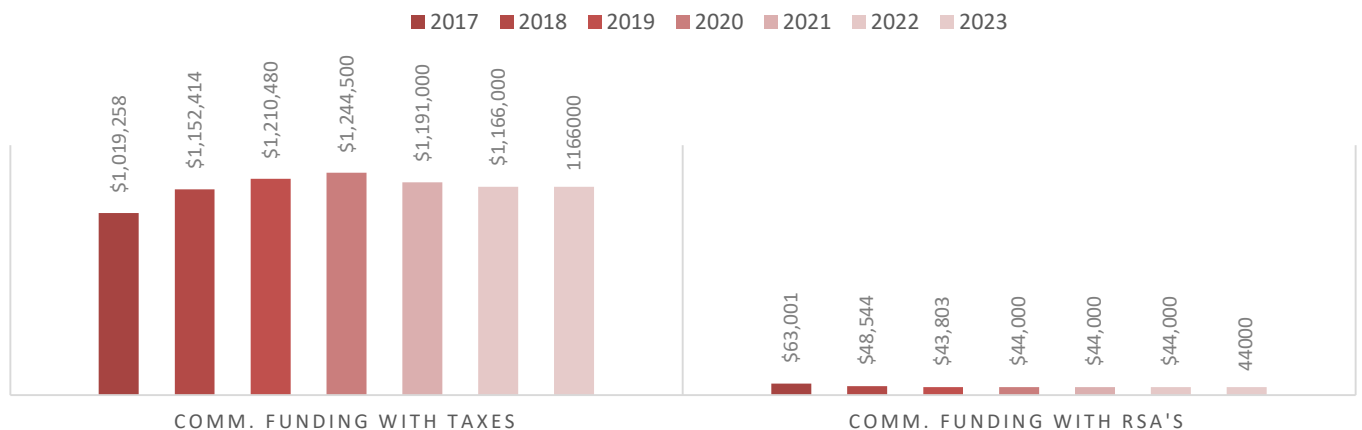


Department Summary:

This category of the budget accounts for the Township’s contributions to various Community Organizations as listed below. There are two categories of funding: (a) Funding from Taxes, and (b) Funding from Revenue Sharing Agreements (RSA’s). Those organizations funded from Taxes obtain their funding from decisions made by the Township’s Board of Commissioners based on several factors; the largest being *time* (that the decision was made by prior Board’s and continued perpetually). The level of funding for those paid from tax dollars is based largely on the same factor; *what was paid in the past*. There currently is no obligation of these organizations to provide support or subsequent financial reporting to the Township; nor is there any Board policy on setting future amounts.

	2017	2018	2019	2020	2021	2022	2023
Community Funding with Taxes							
Library	\$807,131	\$935,414	\$973,402	\$965,000	\$962,500	\$962,500	\$962,500
Base Operating Contribution	807,131	929,600	960,000	960,000	960,000	960,000	960,000
Add: Repair and Maintenance Costs	-	5,814	13,402	5,000	2,500	2,500	2,500
Wayne Senior Center	123,603	127,000	145,500	145,500	145,500	145,500	145,500
Surrey Services	49,049	50,000	50,000	50,000	35,000	10,000	10,000
Wayne Art Center	16,475	17,000	17,500	17,500	20,000	20,000	20,000
Radnor Historical Society	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Women’s Resource Center	-	-	-	5,000	5,000	5,000	5,000
Ready 100 Consultant	-	-	-	38,500	0	0	0
Parades	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Garrett Hill	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Memorial Day Parade	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Subtotal of Comm. Funding with Taxes	1,019,258	1,152,414	1,210,480	1,244,500	1,191,000	1,166,000	1,166,000
Community Funding with Revenue Sharing							
Wayne Business Association	14,516	11,919	16,474	14,000	14,000	14,000	14,000
Wayne Presbyterian Church	48,485	36,625	27,329	30,000	30,000	30,000	30,000
Subtotal of Comm. Funding with RSA’s	63,001	48,544	43,803	44,000	44,000	44,000	44,000
Grand Total of Community Funding	1,082,259	1,152,414	1,254,283	1,288,500	1,235,000	1,210,000	1,210,000

COMMUNITY FUNDING CONTRIBUTIONS



Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 440 - LIBRARY

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Expense	970,231	964,266	978,471	970,000	730,889	970,000
00000 - NON-DIVISIONAL	970,231	964,266	978,471	970,000	730,889	970,000
44 - CONTRACT SERVICES	8,789	4,266	18,471	10,000	10,889	10,000
44310 - M&R-BLDGS.&FIXTURES	8,789	4,266	18,471	10,000	10,889	10,000
45 - UTILITIES	1,442	-	-	-	-	-
45010 - UTILITIES	1,442	-	-	-	-	-
47 - COMMUNITY ORGS	960,000	960,000	960,000	960,000	720,000	960,000
47095 - CONTRB-OTHER	960,000	960,000	960,000	960,000	720,000	960,000
Grand Total	970,231	964,266	978,471	970,000	730,889	970,000

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 460 - SPECIAL SERVICES CONTRIBUTIONS

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Expense	280,803	298,780	293,193	267,500	183,704	267,500
00000 - NON-DIVISIONAL	280,803	298,780	293,193	267,500	183,704	267,500
47 - COMMUNITY ORGS	280,803	298,780	293,193	267,500	183,704	267,500
47085 - CONTRB-WAYNE ART CTR	17,500	17,500	20,000	20,000	20,000	20,000
47086 - CONTRB-SURREY SVS	50,000	50,000	35,000	10,000	7,500	10,000
47087 - CONTRB-WAYNE SENIOR SVS	145,500	145,500	145,500	145,500	109,125	145,500
47088 - CONTRB-PARADES	8,000	4,000	8,000	8,000	8,000	8,000
47089 - CONTRB-HISTORIAL SOCIETY	15,000	15,000	15,000	15,000	15,000	15,000
47095 - CONTRB-OTHER	1,000	22,520	27,010	25,000	5,000	25,000
47096 - CONTRB-WBA PARKING REV SHAF	16,474	17,979	(4,288)	14,000	13,691	14,000
47097 - CONTRB-WPC PARKING REV SHAF	27,329	26,281	46,971	30,000	5,388	30,000
Grand Total	280,803	298,780	293,193	267,500	183,704	267,500

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Retiree Benefits and Insurances

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 470 - INSURANCE

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(30,077)	(20,425)	(20,642)	(15,000)	(15,628)	(15,000)
00000 - NON-DIVISIONAL	(30,077)	(20,425)	(20,642)	(15,000)	(15,628)	(15,000)
10 - REFUNDS AND MISCELLA	(30,077)	(20,425)	(20,642)	(15,000)	(15,628)	(15,000)
30170 - INSURANCE REFUND PROCEEDS	(7,778)	(7,778)	(8,178)	-	(7,778)	-
30330 - PREMIUM PYMNTS-FLEX SPDNG F	(2,304)	5,038	1,054	-	1,555	-
30380 - PREMIUM PAYMENTS-HEALTHCAI	(19,995)	(17,685)	(13,518)	(15,000)	(9,405)	(15,000)
Expense	212,158	370,054	355,562	300,000	385,351	300,000
00000 - NON-DIVISIONAL	212,158	370,054	355,562	300,000	385,351	300,000
41 - PAYROLL LIABILITIES	-	16,201	-	-	5,009	-
41023 - UNEMPLOYMENT	-	16,201	-	-	5,009	-
44 - CONTRACT SERVICES	212,158	353,853	355,562	300,000	380,342	300,000
44022 - INSURANCE-LIABILITY	212,158	353,853	355,562	300,000	380,342	300,000
Grand Total	182,080	349,630	334,920	285,000	369,723	285,000

Projection 23001 - 2023 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 471 - RETIREE BENEFITS

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Expense	2,821,138	3,955,791	4,489,656	4,090,570	3,165,461	4,517,537
00000 - NON-DIVISIONAL	2,821,138	3,955,791	4,489,656	4,090,570	3,165,461	4,517,537
41 - PAYROLL LIABILITIES	2,821,138	3,955,791	4,489,656	4,090,570	3,165,461	4,517,537
41024 - PENSION ALLOCATION	2,682,204	2,682,204	2,993,798	2,725,570	2,320,000	3,032,455
41026 - MEDICAL INS PREMIUMS	138,934	1,273,587	1,495,858	1,365,000	845,461	1,485,082
Grand Total	2,821,138	3,955,791	4,489,656	4,090,570	3,165,461	4,517,537

Radnor Township, PA

2023 Township Manager Recommended Budget

General Fund #01 | Transfers Out to Other Funds

Projection 22001 - 2022 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 490 - TRANSFERS

	2018 Actual	2019 Actual	2020 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	(29,480)	(29,480)	-	(29,480)	-	(29,480)
00000 - NON-DIVISIONAL	(29,480)	(29,480)	-	(29,480)	-	(29,480)
98 - INTERFUND TRANSFERS	(29,480)	(29,480)	-	(29,480)	-	(29,480)
30040 - 401-SEWER/OH	-	-	-	-	-	-
30290 - SEWER	-	-	-	-	-	-
30390 - LIQUID FUELS-STATE AID	-	-	-	-	-	-
30590 - CAPITAL IMPROVEMENT	-	-	-	-	-	-
32290 - PARK & OPEN SPACE FUND	(29,480)	(29,480)	-	(29,480)	-	(29,480)
32390 - WILLOWS FUND	-	-	-	-	-	-
Expense	5,830,778	3,871,681	4,021,681	4,150,000	2,130,000	4,150,000
00000 - NON-DIVISIONAL	5,830,778	3,871,681	4,021,681	4,150,000	2,130,000	4,150,000
99 - INTERFUND TRANSFERS	5,830,778	3,871,681	4,021,681	4,150,000	2,130,000	4,150,000
51002 - SEWER FUND	-	-	-	-	-	-
51005 - CAP IMPRV 44-12	1,351,577	1,000,000	1,000,000	1,300,000	905,000	1,300,000
51008 - OPEB TRUST	1,259,209	-	-	-	-	-
51021 - SHADE TREE FUND	25,000	-	-	-	-	-
51022 - PARK IMPR & OPEN SPACE	180,000	-	-	150,000	-	150,000
51023 - WILLOWS	-	-	-	-	50,000	-
51024 - DEBT SERVICE	3,014,992	2,871,681	3,021,681	2,700,000	1,175,000	2,700,000
Grand Total	5,801,298	3,842,201	4,021,681	4,120,520	2,130,000	4,120,520

Radnor Township, PA
2023 Township Manager Recommended Budget

Sanitary Sewer Fund #02

Radnor Township, PA
Public Works – Sanitary Sewer Fund
2023 Operating Budget Narrative



Department Summary:

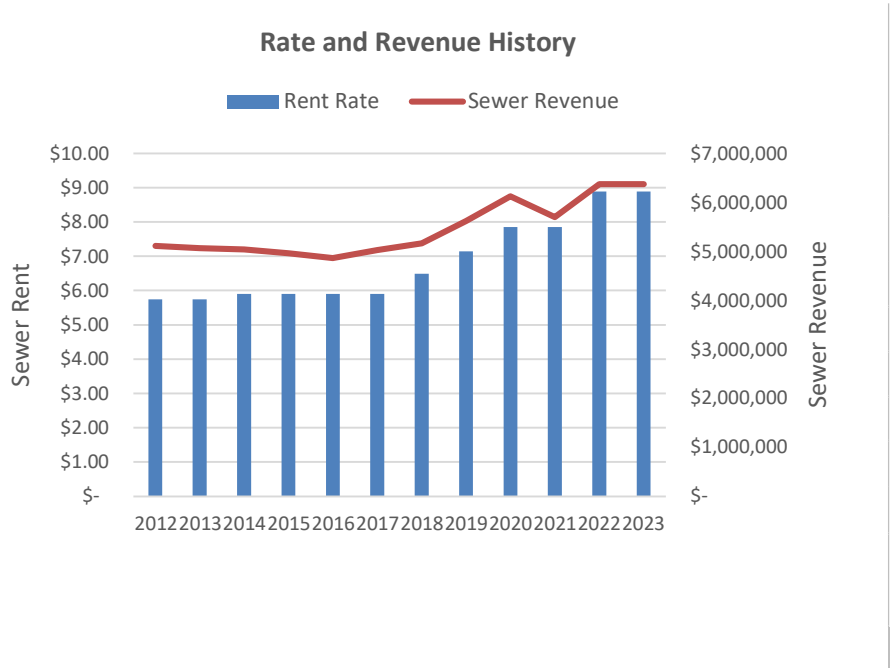
The mission of the Public Works Department is to enhance the quality of life in the Township by maintaining the Township’s roads, storm and sanitary sewers, parks, and other infrastructure; to enhance public health through the collection and disposal of household solid wastes; to promote environmentally sound living by collecting leaves and recyclable materials; to maximize operations by maintaining the Township’s fleet of vehicles and equipment.

The Sewer Division operates and maintains the Township’s pumping stations, sanitary sewer lines, manholes, and performs PA One Call Mark outs, as well as assists with snow plowing, leaf collection, and solid waste collection.

The Sewer Division of the Public Works Department is funded by the Sewer Fund, separate of the General Fund. The funding for the Sewer Account is provided by residents’ sewer rental fees as opposed to the property tax.

Sewer Rent Fee History: Each property in Radnor pays a sewer rent fee based on the water consumption from the prior year. The Township pays Aqua for the usage data, which is then applied to a rental fee set by the Board of Commissioners based a unit of 1,000 gallons of water used. At the November 27, 2017 Board meeting, a motion was approved increasing the Sewer Rent by 10% for the years 2018, 2019 and 2020. For 2021, the rate was kept at the \$7.85 rate in consideration of the COVID and County reassessment impacts to the Residents. However, for 2022, due to significant increases in the RHM contribution requirement, the breakeven rate approved by the Board was increased to \$8.89.

Year	Fee (per 1,000 Gallons of Water used)
2012	\$5.74
2013	\$5.74
2014	\$5.90
2015	\$5.90
2016	\$5.90
2017	\$5.90
2018	\$6.49
2019	\$7.14
2020	\$7.85
2021	\$7.85
2022	\$8.89
2023	TBD



Radnor Township, PA
Public Works – Sanitary Sewer Fund
2023 Operating Budget Narrative



Service / Program Descriptions:

Name	Description
Sanitary Sewer Mains and laterals 02430601	The Sewer Department maintains over one hundred and twenty-five miles (125) of Sanitary sewer mains, over fifteen hundred (1,500) manholes and five (5) sewer pumping stations.
Inflow and Infiltration	The Sewer Department works in conjunction with the RHM Sewer Authority, Engineering, and the Community Development Departments, to locate and eliminate any I&I entering our sanitary sewer system. The elimination of the I&I allowing our mains to have more capacity for flow and make available new connections for future planning modules.
Map Information	The Sewer Department works in conjunction with the Engineering Department to update all sanitary and storm sewer lines on the township map.

Line-Item Descriptions:

Line Item	Description
Operating Supplies 43050	This line item funds the cost of items utilized for sewer operations. This list includes root treatment chemicals, safety equipment, degreaser, manhole casting and lids, manhole risers, pipe, pumping station parts and supplies and other miscellaneous items.
Utilities 45010	This line item funds the utilities (electric and water) needed to operate the sewer pumping stations. (PECO, Aqua PA)
Rentals 44030	This line item funds the cost of rents paid to other municipalities for transporting sewage and treatment. These municipalities would include Tredyffrin Township, Upper Merion Township, Lower Merion Township and Haverford Township, and the Radnor Haverford Sewer Authority (RHM). The largest single fee being that of RHM.
Contractual Services 44110	This line item funds the cost of maintenance contracts for the backup power systems at the sanitary sewer pumping stations.
Maintenance and Repairs Machinery & Equipment 44311	This line item funds the repairs to the sewer cleaning (jet) truck, pickup truck, dump truck, and utility truck of the sewer division. (G.L. Sayre, H.A. DeHart, Gran Turk. NAPA)
Maintenance and Repairs Sewers 44316	This line item funds the cost of repairs to the sanitary sewer mains and pumping stations. (Horn Plumbing, K.A. Seifert, PlyMar)
Contracted Maintenance and Repairs 46040	This line item funds all costs associated with repairs to vehicles that cannot be completed in house. (G.L. Sayre, H.A. DeHart, Gran Turk

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Sewer Fund
 For the Years 2019 - 2023

Projection Description 2023 Operating Budget
 Fund 002 - SEWER SPECIAL REVENUE FUND
 Account Status Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (13,642,579)	\$ (5,893,664)	\$ (5,819,101)	\$ (6,480,000)	\$ (6,309,587)	(6,553,746)
423 - SEWER/STORMWATER ADMINISTRATIO	(13,642,579)	(5,893,664)	(5,819,101)	(6,480,000)	(6,309,587)	(6,553,746)
05 - INTEREST AND RENTS	(77,092)	(23,833)	(8,544)	(10,000)	(7,992)	(10,000)
08 - SEWER/STORMWATER FEE	(5,533,123)	(5,843,898)	(5,789,204)	(6,450,000)	(6,285,151)	(6,528,746)
10 - REFUNDS AND MISCELLA	(19,792)	(25,933)	(21,353)	(20,000)	(16,444)	(15,000)
11 - DEBT PROCEEDS	(8,012,573)	-	-	-	-	-
Expense	\$ 10,743,770	\$ 7,420,919	\$ 6,931,060	\$ 6,476,781	\$ 6,474,544	7,745,781
423 - SEWER/STORMWATER ADMINISTRATIO	115,003	103,880	83,090	122,242	78,504	133,307
40 - WAGES & COMPENSATION	61,814	58,045	42,077	67,348	33,009	69,140
41 - PAYROLL LIABILITIES	21,473	17,719	7,858	11,010	2,906	11,167
43 - SUPPLIES & MATERIALS	3,571	2,393	2,393	3,000	2,523	3,000
44 - CONTRACT SERVICES	28,145	25,723	30,762	40,884	40,066	50,000
48 - CAPITAL OUTLAY	-	-	-	-	-	-
430 - PUBLIC WORKS	1,792,337	1,646,110	1,405,922	1,284,539	1,366,784	1,157,020
40 - WAGES & COMPENSATION	328,275	265,189	272,492	270,441	248,203	268,035
41 - PAYROLL LIABILITIES	147,949	126,944	114,275	111,076	86,059	136,158
43 - SUPPLIES & MATERIALS	27,207	14,026	9,119	17,437	10,161	10,000
44 - CONTRACT SERVICES	761,242	658,203	501,515	765,195	580,098	645,565
45 - UTILITIES	15,190	14,651	17,855	18,200	16,077	20,000
46 - FLEET	19,962	12,697	10,657	34,867	12,736	20,000
48 - CAPITAL OUTLAY	492,512	554,400	480,009	67,323	413,450	57,262
431 - RHM SEWER AUTHORITY	3,713,458	4,832,947	4,603,692	4,250,000	4,209,264	5,600,000
44 - CONTRACT SERVICES	3,713,458	4,832,947	4,603,692	4,250,000	4,209,264	5,600,000
470 - INSURANCE	7,169	18,480	12,978	20,000	19,992	16,000
44 - CONTRACT SERVICES	7,169	18,480	12,978	20,000	19,992	16,000
480 - DEBT SERVICE	83,574	-	-	-	-	-
49 - DEBT SERVICE	83,574	-	-	-	-	-
490 - TRANSFERS	5,032,229	819,502	825,378	800,000	800,000	839,454
99 - INTERFUND TRANSFERS	5,032,229	819,502	825,378	800,000	800,000	839,454
Grand Total	\$ (2,898,810)	\$ 1,527,255	\$ 1,111,959	\$ (3,219)	\$ 164,957	1,192,035

Radnor Township, PA
2023 Township Manager Recommended Budget

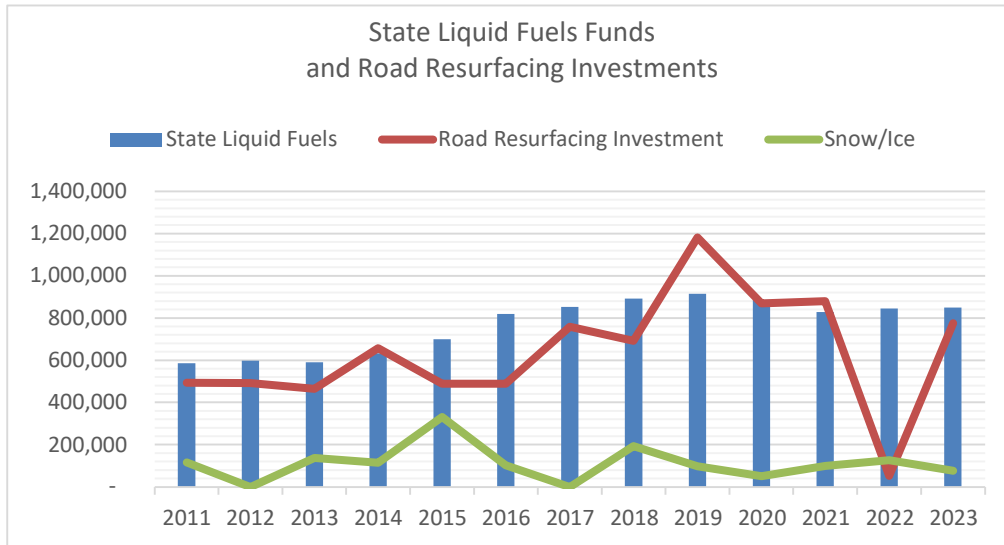
Liquid Fuels Fund #03

**Radnor Township, PA
Liquid Fuels Fund
2023 Operating Budget Narrative**



Department Summary:

This fund is mandated by Pennsylvania law and is required to account for the State and County contributions to Radnor Township for road and related improvements. 03040000



Service / Program Descriptions:

Name	Description
Snow & Ice Removal 03430201	The Public Works department contracts with the State to plow and remove snow and ice from certain state routes within Radnor Township. Therefore, a portion of the Township’s expense associated with the purchase of salt is charged against this fund.
Road Construction	The Township contracts annually for various road resurfacing projects and utilizes these funds to accomplish that.
Traffic Lighting	Like the snow and ice removal, the Township incurs certain costs associated with traffic signals on State routes.

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Liquid Fuels Fund
 For the Years 2019 - 2023

Projection Description	2023 Operating Budget
Fund	003 - LIQUID FUELS SPECIAL REV FUND
Account Status	Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (925,086)	\$ (887,128)	\$ (835,398)	\$ (826,000)	\$ (846,182)	(852,000)
05 - INTEREST AND RENTS	(9,938)	(1,273)	(594)	(1,000)	(1,505)	(2,000)
30140 - INTEREST EARNINGS	(9,938)	(1,273)	(594)	(1,000)	(1,505)	(2,000)
06 - GRANTS AND GIFTS	(915,148)	(885,855)	(827,533)	(825,000)	(844,677)	(850,000)
30450 - COUNTY HWY. AID	-	-	-	-	-	-
30550 - STATE LIQUID FUELS ALLOCATION	(915,148)	(885,855)	(827,533)	(825,000)	(844,677)	(850,000)
10 - REFUNDS AND MISCELLA	-	-	(7,270)	-	-	-
30370 - MISCELLANEOUS	-	-	(7,270)	-	-	-
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30190 - FROM GENERAL	-	-	-	-	-	-
Expense	\$ 1,479,366	\$ 919,597	\$ 979,164	\$ 128,516	\$ 180,139	1,602,000
43 - SUPPLIES & MATERIALS	97,583	50,870	99,551	75,000	126,624	77,000
43050 - OPERATING SUPPLIES	97,583	50,870	99,551	75,000	126,624	77,000
44 - CONTRACT SERVICES	-	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	-	-	-	-	-	-
48 - CAPITAL OUTLAY	1,381,783	868,727	879,613	53,516	53,516	1,525,000
48202 - TRAFFIC SIGNAL IMPR	-	-	-	-	-	-
48213 - ROAD RESURFACING	1,381,783	868,727	879,613	53,516	53,516	1,525,000
Grand Total	\$ 554,281	\$ 32,469	\$ 143,766	\$ (697,484)	\$ (666,043)	750,000

Radnor Township, PA
2023 Township Manager Recommended Budget

Storm Water Management Fund #04

**Radnor Township, PA
Public Works – Stormwater Fund
2023 Operating Budget Narrative**

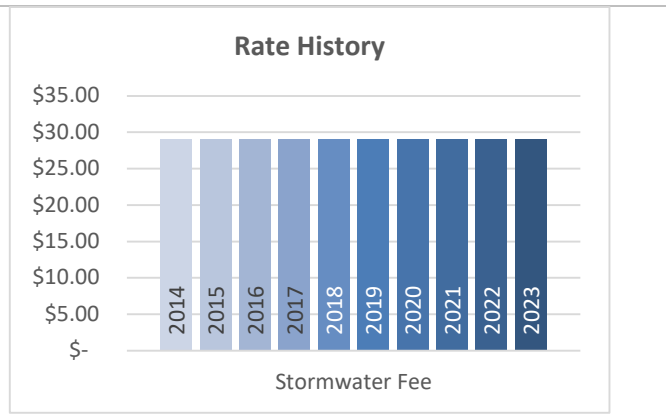


Department Summary:

The Board of Commissioners created this fund in 2012, solely to deal with items regarding stormwater: flood mitigation, infrastructure repair/replacement, and regulatory requirements. The Stormwater Fee Ordinance established a \$29.00 per unit fee which is applied based on the (a) the type of property and (b) the amount of impervious coverage (for multi-family and commercial properties) or size (residential properties) of the lot.

The purpose of this fund is to account for all the expenditures relating to stormwater management throughout the Township. Activities include compliance with Federal mandates (MS4, Pollution Reduction Plan), maintenance and repair of storm water infrastructure as well as capital improvements, installation, replacement of storm sewer infrastructure and all other activities as it relates to the management of storm water throughout the Township.

Year	Fee per Unit
2014	\$29.00
2015	\$29.00
2016	\$29.00
2017	\$29.00
2018	\$29.00
2019	\$29.00
2020	\$29.00
2021	\$29.00
2022	\$29.00
2023	\$29.00



Service / Program Descriptions:

Name	Description
Stormwater Fund	In the 2023 Budget, there are tens of millions of dollars’ worth of projects put forth in various stages spanning multiple years. Some projects have been designed, others are in the design phase, and others are listed to make all aware of the issue. Projects in progress or that have been designed (shovel ready) or are in the design phase (shovel ready in 2023) carry a construction cost estimate of over \$33,000,000. In 2022, the Board of Commissioners approved a \$10 million bond borrowing to begin to fund the projects identified.

Radnor Township, PA
Public Works – Stormwater Fund
2023 Operating Budget Narrative



Line Item Descriptions:

Line Item	Description
Operations: Professional Services	These estimates are to cover the design and permitting costs of flood reduction projects, paid to consultants. A sampling of the flood reduction projects includes: West Wayne Preserve & Darby Creek Flood Reduction Project, North Wayne/Gulph Creek Flood Plain Creation Project, South Wayne Municipal Parking Lot Flood Reduction Project, and the Ithan Creek Flood Reduction Study (Meliora Design). Infrastructure projects, which include culvert replacement, inlet and piping to address ponding (Carroll Engineering) also fall under this account.
Administration: Credit Card Fees	These costs are for the customers who pay their stormwater bill via credit card.
Administration: Contractual Services	These costs are for the billing software (\$2,650) and billing costs, billing database update.
Administration: Professional Services	Engineering services for stormwater related items. (CH2M, Gannett Fleming, etc.)

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Stormwater Fund
 For the Years 2019 - 2023

Projection Description 2023 Operating Budget
 Fund 004 - STORMWATER MGMT SPECL REV FUND
 Account Status Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (1,153,223)	\$ (1,122,319)	\$ (975,244)	\$ (17,397,500)	\$ (11,143,083)	(1,085,000)
05 - INTEREST AND RENTS	(74,193)	(45,928)	(18,918)	(20,000)	(53,865)	(25,000)
30140 - INTEREST EARNINGS	(74,193)	(45,928)	(18,918)	(20,000)	(53,865)	(25,000)
08 - SEWER/STORMWATER FEE	(1,078,377)	(1,076,391)	(956,326)	(1,077,500)	(1,089,218)	(1,060,000)
33010 - STORMWATER CURRENT YEAR-FACE	(1,066,193)	(1,067,063)	(944,278)	(1,070,000)	(1,076,086)	(1,050,000)
33020 - STORMWATER CURRENT YEAR-PENA	(11,163)	(9,328)	(12,048)	(7,500)	(13,132)	(10,000)
33030 - STORMWATER-PRIOR YEAR	(1,021)	-	-	-	-	-
10 - REFUNDS AND MISCELLA	(653)	-	(0)	(6,300,000)	(0)	-
30370 - MISCELLANEOUS	(653)	-	-	(6,300,000)	-	-
30570 - CASH OVER/(SHORT)	-	-	(0)	-	(0)	-
11 - DEBT PROCEEDS	-	-	-	(10,000,000)	(10,000,000)	-
31090 - GOB PROCEEDS	-	-	-	(10,000,000)	(10,000,000)	-
Expense	\$ 1,882,253	\$ 1,058,348	\$ 399,086	\$ 7,307,678	\$ 2,019,083	4,967,563
43 - SUPPLIES & MATERIALS	2,168	2,393	2,393	2,500	2,523	2,750
43045 - POSTAGE	2,168	2,393	2,393	2,500	2,523	2,750
44 - CONTRACT SERVICES	621,129	184,474	181,250	767,394	231,595	377,500
44080 - CREDIT CARD FEES	2,410	3,412	2,632	2,500	3,767	2,500
44110 - CONTRACTED SVS-GENERAL	562,827	140,842	134,943	505,379	94,139	200,000
44210 - LEGAL SVS-GENERAL	4,609	305	178	5,517	70	-
44212 - PROFESSIONAL SERVICES	51,282	26,975	18,798	228,998	128,289	150,000
44316 - M&R-SEWERS	-	12,940	24,699	25,000	5,330	25,000
48 - CAPITAL OUTLAY	1,258,957	871,481	215,444	6,537,784	1,465,119	4,000,000
48100 - MINOR OFFICE EQUIPMENT	-	-	13,046	-	-	-
48110 - CAPEX-DESIGN	-	-	-	-	6,211	-
48112 - CAPEX-INSPECTION	-	-	-	-	33,087	-
48200 - CAPEX-CONSTRUCTION	-	-	-	-	925,578	-
48204 - CAPEX-IMPROVEMENTS	1,258,957	871,481	202,398	6,537,784	491,746	4,000,000
99 - INTERFUND TRANSFERS	-	-	-	-	109,748	587,313
51024 - DEBT SERVICE	-	-	-	-	109,748	587,313
Grand Total	\$ 729,031	\$ (63,971)	\$ (576,158)	\$ (10,089,822)	\$ (9,124,000)	3,882,563

Radnor Township, PA

2023 Township Manager Recommended Budget

Capital Improvement Fund #05

Capital and Infrastructure Project Detail

- Departmental Capital: Funded
- General / Infrastructure Capital: Unfunded
- Sanitary Sewer: Unfunded
- Stormwater: Project List as Presented under Approved Stormwater Funding Plan

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Capital Improvement Fund
 For the Years 2019 - 2023

Projection Description 2023 Operating Budget
 Fund 005 - CAPITAL IMPROVEMENT FUND
 Account Status Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (1,927,764)	\$ (16,991,426)	\$ (17,342,533)	\$ (1,582,500)	\$ (1,100,328)	(1,591,964)
400 - ADMINISTRATION	(328,368)	(15,712,397)	(16,084,485)	(32,500)	(2,663)	(23,000)
05 - INTEREST AND RENTS	(5,241)	(4,239)	(1,232)	(2,500)	(2,663)	(3,000)
06 - GRANTS AND GIFTS	(250,000)	(40,998)	-	-	-	-
10 - REFUNDS AND MISCELLA	(73,127)	(37,160)	(23,040)	(30,000)	-	(20,000)
11 - DEBT PROCEEDS	-	(15,630,000)	(16,060,213)	-	-	-
404 - INFORMATION TECHNOLOGY	(222,258)	(253,469)	(258,047)	(250,000)	(192,664)	(250,000)
10 - REFUNDS AND MISCELLA	(222,258)	(253,469)	(258,047)	(250,000)	(192,664)	(250,000)
490 - TRANSFERS	(1,377,138)	(1,025,561)	(1,000,000)	(1,300,000)	(905,000)	(1,318,964)
98 - INTERFUND TRANSFERS	(1,377,138)	(1,025,561)	(1,000,000)	(1,300,000)	(905,000)	(1,318,964)
Expense	\$ 1,819,418	\$ 17,063,539	\$ 17,602,914	\$ 2,049,610	\$ 1,059,500	1,591,964
400 - ADMINISTRATION	-	176,899	224,929	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
49 - DEBT SERVICE	-	176,899	224,929	-	-	-
403 - BUILDING AND GROUNDS	10,360	15,517	14,466	30,000	-	-
48 - CAPITAL OUTLAY	10,360	15,517	14,466	30,000	-	-
404 - INFORMATION TECHNOLOGY	240,037	209,191	327,711	362,681	324,362	314,000
48 - CAPITAL OUTLAY	240,037	209,191	327,711	362,681	324,362	314,000
410 - POLICE	356,876	149,257	258,632	290,736	105,633	343,050
48 - CAPITAL OUTLAY	356,876	149,257	258,632	290,736	105,633	343,050
413 - FIRE	283,036	283,036	283,036	283,036	212,277	330,000
48 - CAPITAL OUTLAY	283,036	283,036	283,036	283,036	212,277	330,000
416 - COMMUNITY DEVELOPMENT	-	-	-	-	-	-
44 - CONTRACT SERVICES	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
429 - ENGINEERING	-	-	-	-	10,376	55,000
48 - CAPITAL OUTLAY	-	-	-	-	10,376	55,000
430 - PUBLIC WORKS	684,970	740,808	656,872	1,083,157	406,852	549,914
48 - CAPITAL OUTLAY	684,970	740,808	656,872	1,083,157	406,852	549,914
450 - REC & COMMUNITY PROGRAMMING	244,139	35,731	1,984	-	-	-
48 - CAPITAL OUTLAY	244,139	35,731	1,984	-	-	-
490 - TRANSFERS	-	15,453,101	15,835,285	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
99 - INTERFUND TRANSFERS	-	15,453,101	15,835,285	-	-	-
Grand Total	\$ (108,346)	\$ 72,113	\$ 260,382	\$ 467,110	\$ (40,827)	-

Radnor Township, PA
Department Capital Report
2023 Column is Funded - Future Years are for Planning Purposes

	2023	2024	2025	2026	2027
General Fund	\$ 1,318,963	\$ 1,844,569	\$ 1,861,761	\$ 1,515,744	\$ 1,293,346
Cash	\$ 815,050	\$ 1,097,830	\$ 1,125,589	\$ 657,189	\$ 384,789
Recreation		\$ 35,000			
Fleet		\$ 35,000			
Programming		\$ 35,000			
Ford		\$ 35,000			
Ford Expedition					
Public Works	\$ 23,000	\$ 298,500	\$ 194,289	\$ 68,289	\$ 13,289
Equip	\$ 23,000	\$ 243,500	\$ 126,000		
Infrastructure	\$ 23,000	\$ 98,500	\$ 94,000		
Clam Bucket	\$ -				
Compressor (tow)		\$ 25,000			
Hot Box		\$ 50,000			
Paint Machine		\$ 8,500			
Roller			\$ 54,000		
Sign Board			\$ 25,000		
Snow Plow		\$ 15,000	\$ 15,000		
Trailer 16' Equipment (CDL required)	\$ 23,000				
Park Maintenance		\$ 145,000	\$ 32,000		
48" Walk behind Mower					
Aerovator					
Chipper - Brush Bandit		\$ 55,000			
Deep Tine Aerator					
Kubota Mower		\$ 32,000	\$ 32,000		
Leaf Blower					
Power Mower Arm		\$ 30,000			
Toro Ball Field Groomer		\$ 20,000			
Tractor					
Trailer 16' Landscape		\$ 8,000			
Fleet		\$ 55,000	\$ 68,289	\$ 68,289	\$ 13,289
Infrastructure					
3/4 Ton Pickup Truck					
Park Maintenance		\$ 55,000	\$ 68,289	\$ 68,289	\$ 13,289
3/4 Ton Pickup Truck		\$ 55,000	\$ 68,289	\$ 68,289	\$ 13,289
Sanitation					
Lift Hoists for Vec# 27, 30, 31, 32, 34, 35, 36					
Police	\$ 343,050	\$ 339,830	\$ 571,300	\$ 552,400	\$ 242,000
Equip	\$ 45,050	\$ 94,830	\$ 123,300	\$ 2,400	
Emergency Mgmt		\$ 30,000			
Civil Unrest Equipment		\$ 30,000			
Patrol	\$ 13,050	\$ 13,050			
Camera License Plate Readers - 11 Intersections	\$ 282,125				
Camera License Plate Readers - Grant	\$ (282,125)				
Level 3 Ballistic Shields - 2/year	\$ 13,050	\$ 13,050			
Police	\$ 32,000	\$ 51,780	\$ 123,300	\$ 2,400	
CODY Pathfinder Software Upgrade	\$ -				
Command Vehicle Upgrade		\$ 30,000			
Drone/hardware (mapping & accidents)	\$ 2,000	\$ 4,000			
EC Headsets (EOC)			\$ 3,300		
MDT's / Command Laptops (6)	\$ 88,117				
MDT's / Command Laptops (6) - Grant	\$ (88,117)				
MiniDigital Message / Speed Boards (4)		\$ 17,780			
Mobile Radio System - 24 units			\$ 120,000		
Patrol Bicycles - 3 in service				\$ 2,400	
Patrol Rifle Replacements (Deposit in '19)					
Powerheart AED (x14)@\$2,140 each	\$ 30,000				
Fleet	\$ 298,000	\$ 245,000	\$ 448,000	\$ 550,000	\$ 242,000
Chief - former					\$ 40,000

Radnor Township, PA
Department Capital Report
2023 Column is Funded - Future Years are for Planning Purposes

	2023	2024	2025	2026	2027
Ford Explorer - repl w/car D3 in 2024					\$ 40,000
Chief Flanagan	\$ 67,000				
Ford Expedition - will become D5-transport	\$ 67,000				
Detective			\$ 55,000	\$ 62,000	
Ford Expedition - repl with Chief car D5				\$ 62,000	
Ford Explorer - Crime Scene				\$ 62,000	
Ford Taurus - Blue			\$ 55,000		
K9	\$ 67,000				\$ 67,000
Ford Crown Vic - repl w/old K3 in 2023					\$ 67,000
Ford Explorer					\$ 67,000
Ford Explorer - old car becomes K4	\$ 67,000				
Lieutenant		\$ 110,000			
Ford Taurus - Red - repl w/Explorer		\$ 55,000			
Ford Taurus - Silver-becomes #22		\$ 55,000			
Motorcycle		\$ 70,000	\$ 70,000	\$ 105,000	
Motorcycle - Alex			\$ 35,000		
Motorcycle - Chief				\$ 35,000	
Motorcycle - Ken			\$ 35,000		
Motorcycle - Pat				\$ 35,000	
Motorcycle - Patrol/Training/Backup		\$ 70,000		\$ 35,000	
Patrol	\$ 134,000	\$ 65,000	\$ 273,000	\$ 201,000	\$ 75,000
Enclosed Trailer					\$ 75,000
Ford Expedition			\$ 72,000		
Ford Explorer			\$ 134,000	\$ 134,000	
Ford Explorer - repl w/Explorer hybrid	\$ 67,000		\$ 67,000		
Ford Explorer (Hybrid)				\$ 67,000	
Ford Taurus - repl w/Explorer hybrid	\$ 67,000				
Ford Wagon Van		\$ 65,000			
Townwatch					\$ 60,000
Ford Crown Vic - repl w/old Explorer in 2023					\$ 60,000
Traffic	\$ 30,000		\$ 50,000	\$ 182,000	
Digital Speed Board / Info			\$ 20,000		
Dodge Ram Truck - repl w/Norcini Truck				\$ 115,000	
Ford E-350 Truck				\$ 115,000	
Ford Escape			\$ 30,000		
Ford Explorer 2014				\$ 67,000	
Ford F-250 Truck				\$ 67,000	
Ford Focus - purchase w/grant if awarded	\$ 30,000				
Transit Van					
Ford Transit Van - Paid by SWAT					
Fire	\$ 330,000	\$ 330,000	\$ 330,000		
Equip					
Bryn Mawr Fire Company					
Water Rescue Equipment					
Radnor Fire Company					
Water Rescue Equipment					
Fleet	\$ 330,000	\$ 330,000	\$ 330,000		
Bryn Mawr Fire Company	\$ 110,000	\$ 110,000	\$ 110,000		
Township Fleet Contribution	\$ 110,000	\$ 110,000	\$ 110,000		
Radnor Fire Company	\$ 220,000	\$ 220,000	\$ 220,000		
Township Fleet Contribution	\$ 220,000	\$ 220,000	\$ 220,000		
Finance	\$ 64,000	\$ 9,500	\$ (5,000)	\$ 36,500	\$ 129,500
Equip	\$ 64,000	\$ 9,500	\$ (5,000)	\$ 36,500	\$ 129,500

Radnor Township, PA
Department Capital Report
2023 Column is Funded - Future Years are for Planning Purposes

	2023	2024	2025	2026	2027
Information Tech	\$ 94,000	\$ 39,500	\$ 25,000	\$ 66,500	\$ 159,500
Computer Replacement Program	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000
ESRI GIS Support & Licensing					
Laptop Replacement Program	\$ 4,000	\$ 1,000	\$ 3,000	\$ 4,000	\$ 2,000
Monitor Replacement Program	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500
Network Switches		\$ 14,500			
Operating Systems Licensing	\$ 78,000				
Security Camera Replacement / Upgrades				\$ 25,000	
Security DVR Replacement Program		\$ 5,000	\$ 5,000		
Server Replacement Program					\$ 140,000
UPS Battery Backup Replacements				\$ 20,000	
UPS Capacitors		\$ 7,000			
PEG / RTV	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)
Payments to RS21 (100% Comcast / 80% Verizon)	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000
PEG Proceeds	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)
Studio Lighting Upgrades					
Engineering	\$ 55,000				
Fleet	\$ 55,000				
Engineering	\$ 55,000				
Dodge Ram Truck - Steve	\$ 55,000				
GMC Terrain - Doug					
Comm. Dev.		\$ 85,000	\$ 35,000		
Fleet		\$ 85,000	\$ 35,000		
Codes		\$ 25,000	\$ 35,000		
Director-Ford Explorer to Ford EcoSport (or similar)					
Ford Expedition to Ford Fusion Hybrid (or similar)		\$ 25,000			
Ford Explorer to Ford EcoSport (or similar)			\$ 35,000		
Health		\$ 60,000			
Ford Escape to Ford EcoSport (or similar)		\$ 60,000			
Lease	\$ 141,665	\$ 397,741	\$ 548,062	\$ 608,970	\$ 754,439
Public Works	\$ 141,665	\$ 397,741	\$ 548,062	\$ 608,970	\$ 754,439
Equip	\$ 11,812	\$ 156,262	\$ 196,128	\$ 196,128	\$ 163,527
Infrastructure	\$ 11,812	\$ 116,395	\$ 116,395	\$ 116,395	\$ 83,794
Backhoe		\$ 32,602	\$ 32,602	\$ 32,602	
Leaf Vacuum - Diesel					
Leaf Vacuum - Gas					
Loader					
Mini Track Hoe	\$ 11,812	\$ 11,812	\$ 11,812	\$ 11,812	\$ 11,812
Street Sweeper - International		\$ 71,981	\$ 71,981	\$ 71,981	\$ 71,981
Park Maintenance		\$ 39,867	\$ 79,733	\$ 79,733	\$ 79,733
Leaf Vacuum					
Skid Steer					
Toro Mower		\$ 39,867	\$ 79,733	\$ 79,733	\$ 79,733
Tractor - New Holland 4WD					
Fleet	\$ 129,853	\$ 241,480	\$ 351,934	\$ 412,841	\$ 590,912
Infrastructure	\$ 56,478	\$ 105,204	\$ 189,367	\$ 189,367	\$ 250,274
1.25 Ton Pickup Truck	\$ 31,007	\$ 31,007	\$ 31,007	\$ 31,007	\$ 31,007
3/4 Ton Pickup Truck	\$ 12,181	\$ 12,181	\$ 24,363	\$ 24,363	\$ 24,363
Dump Truck		\$ 48,726	\$ 104,096	\$ 104,096	\$ 165,004
Small Dump Truck			\$ 16,611	\$ 16,611	\$ 16,611
Stake Body Gas GMC	\$ 13,289	\$ 13,289	\$ 13,289	\$ 13,289	\$ 13,289
Utility Truck w/ Lift					
Park Maintenance		\$ 39,867	\$ 39,867	\$ 100,774	\$ 161,681
3/4 Ton Pickup Truck		\$ 22,148	\$ 22,148	\$ 22,148	\$ 22,148
C5500 Utility Truck		\$ 17,719	\$ 17,719	\$ 17,719	\$ 17,719
Dump Truck				\$ 60,907	\$ 121,815
Stake Body - 3500					
Sanitation	\$ 73,375	\$ 96,409	\$ 122,701	\$ 122,701	\$ 178,957

Radnor Township, PA
Department Capital Report
2023 Column is Funded - Future Years are for Planning Purposes

	2023	2024	2025	2026	2027
3/4 Ton Pickup Truck					
International / Leach			\$ 66,444	\$ 66,444	\$ 122,701
International / Leach w/Rear Hoist	\$ 40,153	\$ 96,409	\$ 56,256	\$ 56,256	\$ 56,256
Mini 8Yd Trash Truck	\$ 33,222				
Lease Committed	\$ 385,248	\$ 371,497	\$ 210,609	\$ 249,586	\$ 154,118
Public Works	\$ 385,248	\$ 371,497	\$ 210,609	\$ 249,586	\$ 154,118
Equip	\$ 150,824	\$ 137,073	\$ 137,073	\$ 137,073	\$ 41,605
Infrastructure	\$ 137,073	\$ 137,073	\$ 137,073	\$ 137,073	\$ 41,605
Loader	\$ 83,950	\$ 83,950	\$ 83,950	\$ 83,950	\$ 41,605
Street Sweeper - Freightliner	\$ 53,123	\$ 53,123	\$ 53,123	\$ 53,123	
Park Maintenance	\$ 13,751				
Leaf Vacuum	\$ 13,751				
Fleet	\$ 234,424	\$ 234,424	\$ 73,536	\$ 112,513	\$ 112,513
Infrastructure	\$ 53,263	\$ 53,263	\$ 17,280		
Dump Truck	\$ 35,983	\$ 35,983			
Stake Body Diesel 3500	\$ 17,280	\$ 17,280	\$ 17,280		
Sanitation	\$ 181,161	\$ 181,161	\$ 56,256	\$ 112,513	\$ 112,513
International / Leach	\$ 40,153	\$ 40,153			
International / Leach w/Rear Hoist	\$ 141,008	\$ 141,008	\$ 56,256	\$ 112,513	\$ 112,513
n/a	\$ (23,000)	\$ (22,500)	\$ (22,500)		
Public Works	\$ (20,000)	\$ (20,000)	\$ (20,000)		
Revenue	\$ (20,000)	\$ (20,000)	\$ (20,000)		
Non-Departmental	\$ (20,000)	\$ (20,000)	\$ (20,000)		
Sale of Asset Proceeds	\$ (20,000)	\$ (20,000)	\$ (20,000)		
Finance	\$ (3,000)	\$ (2,500)	\$ (2,500)		
Revenue	\$ (3,000)	\$ (2,500)	\$ (2,500)		
Non-Departmental	\$ (3,000)	\$ (2,500)	\$ (2,500)		
Interest Revenue	\$ (3,000)	\$ (2,500)	\$ (2,500)		
Sewer Fund	\$ 57,262	\$ 121,262	\$ 55,000		\$ 60,907
Cash		\$ 64,000	\$ 55,000		
Public Works		\$ 64,000	\$ 55,000		
Equip		\$ 64,000			
Infrastructure		\$ 64,000			
Radio Replacement for all PW Vehicles		\$ 64,000			
Sewer					
Stihl TS700 Cut Off Saw					
Fleet			\$ 55,000		
Sewer			\$ 55,000		
GMC 2500 Truck			\$ 55,000		
Utility Body 3/4 Ton					
Lease					\$ 60,907
Public Works					\$ 60,907
Fleet					\$ 60,907
Sewer					\$ 60,907
Dump Truck					\$ 60,907
Lease Committed	\$ 57,262	\$ 57,262			
Public Works	\$ 57,262	\$ 57,262			
Fleet	\$ 57,262	\$ 57,262			
Sewer	\$ 57,262	\$ 57,262			
Sewer Cleaning Truck	\$ 57,262	\$ 57,262			
Grand Total	\$ 1,376,225	\$ 1,965,831	\$ 1,916,761	\$ 1,515,744	\$ 1,354,253

Radnor Township, PA
 UNFUNDED Capital Projects List
 General Capital (non-sewer, non-stormwater)

	Project Total	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Replace	26,450,974	3,657,974	9,260,500	6,140,500	3,592,000	1,100,000	170,000	170,000	1,670,000	170,000	520,000
Trails	935,000				60,000	875,000					
Radnor Trail	935,000				60,000	875,000					
Resurface Stone Abutments along Trail	525,000					525,000					
Walking Path Resurfacing, Repairs	350,000					350,000					
Brookside Parking Lot Resurfacing & Expansion	60,000				60,000						
Street Lighting	876,894	876,894									
Township Wide	876,894	876,894									
Township Wide LED Lighting Conversion	876,894	876,894									
Parks	9,500,000	370,000	1,150,000	3,190,000	2,885,000	55,000			1,500,000		350,000
Bishop Richard Allen Park	80,000			35,000	45,000						
Replace park sign	10,000				10,000						
Resurface/repave basketball court	35,000			35,000							
Playground Equipment	35,000				35,000						
Bo Connor Park	955,000		450,000	55,000					450,000		
Bo Connor Ballfield Restoration Project (x2)	55,000			55,000							
Comfort Station Replacement	450,000								450,000		
Playground replacement	450,000		450,000								
Cappelli Golf Range	8,000		8,000								
Signage replacement	8,000		8,000								
Clem Macrone Park	250,000			250,000							
Basketball Court Resurfacing / Base Repair	125,000			125,000							
Tennis Courts Resurfacing / Base Repair	125,000			125,000							
Cowan Park	425,000		150,000		275,000						
Playground equipment replacement	275,000				275,000						
Parking lot repairs/fencing replacement	150,000		150,000								
Dittmar Park	425,000			75,000	350,000						
Comfort Station Replacement	350,000				350,000						
Walking path repairs and resurfacing	75,000			75,000							
Emlen Tunnell Park	275,000		225,000		50,000						
Parking lot repairs	150,000		150,000								
Walking path resurfacing/repairs	75,000		75,000								
Playground replacement	50,000				50,000						
Encke Park	185,000	130,000		55,000							
Encke Park Ballfield Restoration Project (x2)	55,000			55,000							
Playground Surfacing Replacement & Sun Shades	130,000	130,000									
Harford Park	577,000	65,000	12,000	200,000	300,000						
Driveway resurfacing / repairs	300,000				300,000						
Park Sign	12,000		12,000								
Parking lot resurfacing / repairs / reconfiguration	200,000			200,000							
Fencing replacement / repairs & Dog Fencing	65,000	65,000									
Odorisio Park	1,950,000	175,000		1,775,000							

Radnor Township, PA
 UNFUNDED Capital Projects List
 General Capital (non-sewer, non-stormwater)

	Project Total	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Comfort station replacement / Pavilion	450,000			450,000							
Playground replacement	425,000			425,000							
Project Contingency	75,000			75,000							
Project Inspections	125,000			125,000							
Site Master Planning	175,000	175,000									
Parking lots repairs/drainage corrections/ingress/egress	375,000			375,000							
Site Furnishings / Fencing	75,000			75,000							
Recreational / Other - for discussion	250,000			250,000							
Ithan Valley Park	235,000		20,000	65,000	150,000						
Fence Replacement / Repairs	65,000			65,000							
Parking Lot Resurfacing / Restoring (stone & asphalt)	20,000		20,000								
Stonewall Repair	150,000				150,000						
North Wayne Park	585,000		35,000	450,000	100,000						
Fencing replacement / repairs	55,000				55,000						
Field House Repairs	45,000				45,000						
Parking Lot Restoning	35,000		35,000								
Playground replacement	450,000			450,000							
Petrie Park	80,000				80,000						
Playground Equipment / Site Furnishings	55,000				55,000						
Walking Path Resurfacing / Repairs	25,000				25,000						
Radnor Memorial Park	675,000				675,000						
Comfort Station Replacement	350,000				350,000						
Fencing Repairs	125,000				125,000						
Parking Lot Resurfacing/Repairs/Curb Rebuilding	200,000				200,000						
Radnor Nature Park	125,000				125,000						
Walking Path Resurfacing, Repairs	100,000				100,000						
Wood Fence Replacement	25,000				25,000						
Radnor SkatePark	525,000				525,000						
Skatepark Equipment Comprehensive Replacement	350,000				350,000						
Skatepark Reconstruction/Resurfacing	175,000				175,000						
Saw Mill Park	75,000				75,000						
Walking Path Resurfacing Repairs	75,000				75,000						
Veterans & First Responders Park	280,000		-	175,000	105,000						
Fencing Replacement	30,000				30,000						
Playground Equipment Replacement/Furnishings	175,000			175,000							
Walking Path Resurfacing / Repairs	75,000				75,000						
Donation	(250,000)		(250,000)								
Memorial Plaza Development	250,000		250,000								
Warren Filipone Park	505,000				55,000				450,000		
Comfort Station Replacement	450,000								450,000		
Warren Filipone Ballfield Restoration Project (x2)	55,000				55,000						
Unkefer Park	30,000				30,000						
Walking Path Resurfacing/Repairs / Bench Replacements	30,000				30,000						

Radnor Township, PA
 UNFUNDED Capital Projects List
 General Capital (non-sewer, non-stormwater)

Printed 9/22/2022

	Project Total	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Fenimore Woods	250,000		250,000								
Pond repairs, management	250,000		250,000								
Friends of Radnor Trails Park	405,000					55,000					350,000
Comfort Station Replacement	350,000										350,000
Park Sign	10,000					10,000					
Walking Path Resurfacing	45,000					45,000					
Skunk Hollow Park	600,000								600,000		
Streambank Restoration/Trail Restoration	600,000								600,000		
Infrastructure	5,767,000	260,000	2,203,500	2,113,500	170,000	170,000	170,000	170,000	170,000	170,000	170,000
Briarwood Road	4,367,000	240,000	2,183,500	1,943,500							
Bridge per PennDOT Inspection Reports (one of many)	4,367,000	240,000	2,183,500	1,943,500							
Road Resurfacing	1,400,000	20,000	20,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000
Annual Road Resurfacing Program	1,400,000	20,000	20,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000
Facilities	9,372,080	2,151,080	5,907,000	837,000	477,000						
Library	47,000	47,000									
New Roof on Existing Building	47,000	47,000									
Public Works Garage	1,765,000	1,564,000	67,000	67,000	67,000						
Garage Doors - 14 Total - Repl 2/Yr	140,000	35,000	35,000	35,000	35,000						
LED Lighting	50,000	50,000									
Natural Gas Heaters - Reznor (28) - Repl 2/Yr	128,000	32,000	32,000	32,000	32,000						
Parking Lot Resurfacing	350,000	350,000									
Rooftop HVAC Units (3)	-										
Roof Repairs / Replacement - Highway Parks Garage (21,660 sq ft)	607,000	607,000									
Roof Repairs / Replacement - Mechanics Bay (5,850 sq ft)	165,000	165,000									
Roof Repairs / Replacement - Office Building (6,300 sq ft)	175,000	175,000									
Roof Repairs / Replacement - Break Room (1,950 sq ft)	55,000	55,000									
Roof Repairs / Replacement - Salt Shed (5,100 sq ft)	95,000	95,000									
RAC at Sulpizio Gym	3,840,000	150,000	3,690,000								
Building Comprehensive Building Renovations	350,000		350,000								
Building Comprehensive Evaluation Study	150,000	150,000									
Building Electrical Upgrades	55,000		55,000								
Building Entrance, Building Accessibility, Doorways, Bathroom	200,000		200,000								
Building Exterior Masonry Repairs	200,000		200,000								
Building HVAC Replacement	150,000		150,000								
Building Interior Restorations, walls, ceilings, floors	125,000		125,000								
Building Lighting Replacement & Upgrades	45,000		45,000								
Building Roof Replacement - all 3 roof sections	2,400,000		2,400,000								
Building Waterline/Plumbing Replacements/Repairs	75,000		75,000								
Building Windows Restorations/Replacement	90,000		90,000								
Township Building	1,795,080	265,080	350,000	770,000	410,000						
Carpet, ceiling tiles	100,000	50,000	20,000	20,000	10,000						
Curbing and Concrete Repointing	50,000		50,000								
LED Lighting	50,000		50,000								
Range Improvement: Air Filtering System	165,350	165,350									

Radnor Township, PA
 UNFUNDED Capital Projects List
 General Capital (non-sewer, non-stormwater)

	Project Total	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Roof Repairs / Replacement	530,000		30,000	500,000							
Accessible Pedestrian Walkway/Bridge to Encke Park/Playgrou	450,000			50,000	400,000						
HVAC Control System Upgrade / Replacement	418,000	18,000	200,000	200,000							
Zmax Light Panel Upgrade	16,000	16,000									
UPS ByPass Switch	15,730	15,730									
Willows	1,925,000	125,000	1,800,000								
Cottage Restoration/Restrooms/Community Space	1,775,000	125,000	1,650,000								
Bathhouse Restoration/Restrooms	150,000		150,000								
New	731,100	240,000	182,500	105,000	203,600						
Parks	382,500	75,000	182,500	75,000	50,000						
Clem Macrone Park	150,000		150,000								
Playground Sun Shades	150,000		150,000								
Cowan Park	75,000	75,000									
Baseball Field Fencing/Player Benches/Fencing	75,000	75,000									
Harford Park	30,000		30,000								
Lighting & Camera Security	30,000		30,000								
Park AEDs	75,000			75,000							
Install AEDs in various Township Parks	75,000			75,000							
Park Water Fountains	50,000				50,000						
Convert traditional water fountains to refilling stations, handw	50,000				50,000						
Radnor Nature Park	2,500		2,500								
Park Sign (small)	2,500		2,500								
Facilities	348,600	165,000		30,000	153,600						
Township Building	348,600	165,000		30,000	153,600						
Twp. Building Pedestrian Improvements	183,600			30,000	153,600						
Building Security Upgrades (Bullet Proof Windows, Door, Fenc	165,000	165,000									
Grand Total	\$ 27,182,074	\$ 3,897,974	\$ 9,443,000	\$ 6,245,500	\$ 3,795,600	1,100,000	170,000	170,000	1,670,000	170,000	520,000

Radnor Township, PA
 UNFUNDED Sanitary Sewer Fund Capital Forecast
 Assuming CASH Method

Printed 9/22/2022

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Future Project	\$ 210,000	\$ 4,517,610	\$ 7,548,500	\$ 4,441,000	\$ 4,242,000	\$ 3,545,000	\$ 4,075,000	\$ 4,075,000	\$ 4,075,000	\$ 4,075,000
Administrative	\$ 125,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 50,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
GIS Mapping	\$ 25,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 50,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Annual scanning of plans, maint. Rpts, etc.	\$ 25,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 50,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Township-Wide	\$ 100,000									
Act 537 Plan (DEP)	\$ 100,000									
Pumping Station		\$ 400,000	\$ 3,116,000	\$ 606,000	\$ 462,000		\$ 530,000	\$ 530,000	\$ 530,000	\$ 530,000
Hermitage		\$ 100,000	\$ 506,000							
Replace antiquated pumping station		\$ 100,000	\$ 506,000							
Ithan Mills			\$ 100,000	\$ 506,000						
Replace antiquated pumping station			\$ 100,000	\$ 506,000						
King of Prussia		\$ 300,000	\$ 2,510,000				\$ 530,000	\$ 530,000	\$ 530,000	\$ 530,000
Replace aging station		\$ 300,000	\$ 2,510,000				\$ 530,000	\$ 530,000	\$ 530,000	\$ 530,000
Woods Lane				\$ 100,000	\$ 462,000					
Replace antiquated pumping station				\$ 100,000	\$ 462,000					
Sewer	\$ 85,000	\$ 4,102,610	\$ 4,417,500	\$ 3,820,000	\$ 3,730,000	\$ 3,530,000	\$ 3,530,000	\$ 3,530,000	\$ 3,530,000	\$ 3,530,000
Township-Wide		\$ 3,730,000	\$ 3,730,000	\$ 3,730,000	\$ 3,730,000	\$ 3,530,000	\$ 3,530,000	\$ 3,530,000	\$ 3,530,000	\$ 3,530,000
Emergency Repairs as needed		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Systematic Replacement of VCP (annually)		\$ 2,730,000	\$ 2,730,000	\$ 2,730,000	\$ 2,730,000	\$ 2,530,000	\$ 2,530,000	\$ 2,530,000	\$ 2,530,000	\$ 2,530,000
Pennsylvania Ave	\$ 85,000									
Replace deep manhole [22 Vertical Feet]	\$ 85,000									
Lancaster Ave		\$ 372,610	\$ 687,500	\$ 90,000						
Lancaster Ave Sanitary Sewer		\$ 372,610	\$ 687,500	\$ 90,000						
Grand Total	\$ 210,000	\$ 4,517,610	\$ 7,548,500	\$ 4,441,000	\$ 4,242,000	\$ 3,545,000	\$ 4,075,000	\$ 4,075,000	\$ 4,075,000	\$ 4,075,000

Radnor Township, PA
 Stormwater Project Cost Report
 by Project Type and Project Ranking

Project Estimate Ranking	Ranking Score												
	100	95	92	90	87	85	80	78	77	75	70	65	55
SWM/FLOOD REDUCTION							\$ 647,500			\$ -			
North Wayne Field Parking Lot							\$ 647,500			\$ -			
North Wayne Area Stormwater Management							\$ 647,500						
Sewer Install to capture underground spring runoff										\$ -			
Stormwater Management		\$ 3,000,000		\$ -						\$ 2,730,000	\$ -		
Chamounix Road Culvert										\$ -			
Replace Chamounix Road Culvert & Fenimore Channel										\$ -			
Gulph Creek Watershed Flood Reduction w/in Tredyffrin Twp		\$ 3,000,000											
Partnering with VFMA & TT in reducing SW flow to Gulph Creek in Radnor		\$ 3,000,000											
South Wayne Parking Lot											\$ -		
Install SWM at parking lot, connect South Wayne runoff to RMS system											\$ -		
Waynewood / Louella Parking Lot										\$ 2,730,000			
Waynewood/Louella Parking Lots SWM										\$ 2,730,000			
West Wayne Preserve and Friends of the Radnor Trail Park				\$ -									
Install SWM facility at WWP, subsurface SWM at FORT				\$ -									
MS4							\$ 1,566,650						\$ -
Ithan Creek							\$ 1,566,650						
MS4 PRP Streambank Restoaration							\$ 1,566,650						
Ithan Valley Creek Park													
Parking Lot to Porous Pavement													
Radnor Trail													\$ -
MS4 PRP Underground (under trail) System													\$ -
Infrastructure/SWM	\$ 4,785,000												
Gulph Creek Watershed	\$ 4,785,000												
North Wayne Area Stormwater Management	\$ 4,785,000												
Infrastructure		\$ 125,000	\$ 1,410,000	\$ 390,000	\$ 4,721,200	\$ 1,983,600	\$ 562,500	\$ 585,000		\$ 5,990,900	\$ 1,700,000		
137 Plant Avenue		\$ 125,000											
Remove storm sewer from under house		\$ 125,000											
Ashwood Road Culvert Replacement					\$ 652,500								
Replace culvert					\$ 652,500								
Brooke Road Culvert Replacement					\$ 696,000								
Replace culvert					\$ 696,000								
Brooklea Road Culvert Replacement					\$ 652,500								
Replace culvert					\$ 652,500								
Brookside Road										\$ 328,900			
Brookside Road Stormsewer Replacement										\$ 328,900			
Cowan Park Parking Lot					\$ 580,000								
Manage parking lot runoff, permeable pave					\$ 580,000								
Earle's Lane Culvert										\$ 1,720,000			
Replace Earle's Lane Culvert										\$ 1,720,000			
East Beechtree Lane Rehabilitation						\$ 678,600							
Rehabilitate culvert						\$ 678,600							
Highview Road Outfall										\$ 1,138,250			
Extend storm sewer outfall from mid yard, mitigate deep eroded trench										\$ 1,138,250			
Hunt Road Bridge Rehabilitation					\$ 580,000								
Rehabilitate Hunt Road Bridge					\$ 580,000								
Ithan Valley Park (Downstream)											\$ 1,450,000		
Rehabilitate Downstream Culvert											\$ 1,450,000		
Ithan Valley Park Rehabilitation Upstream					\$ 696,000								
Rehabilitate culvert					\$ 696,000								
Malin Road Culvert Replacement					\$ -								
Replace Malin Road Culvert					\$ -								
Radnor / Willow Area Tree Trench										\$ 436,000			
Install tree trenches as incremental SWM BMPs, to reduce flooding										\$ 436,000			
South Devon/Devonwood					\$ 390,000								
Replace Storm Sewer / Sidewalk / Curbing					\$ 390,000								

Project Estimates for Green Shaded Projects are updated. For all others, need to be updated to reflect inflation (still at 2019 pricing).

Radnor Township, PA
 Stormwater Project Cost Report
 by Project Type and Project Ranking

Printed 9/22/2022

_Project Estimate Ranking	Ranking Score												
	100	95	92	90	87	85	80	78	77	75	70	65	55
South Devon/Morris													
Storm Sewer									\$ 585,000				
									\$ 585,000				
South Ithan Avenue Culvert Replacement				\$ 850,000									
Replace culvert			\$ 850,000										
Spring Mill Road Culvert Replacement							\$ 609,000						
Replace culvert						\$ 609,000							
Strathmore Road Storm Sewer Replacement				\$ 560,000									
Replace storm sewer			\$ 560,000										
Valley Forge Road Storm Sewer							\$ 562,500						
Replace failed storm sewer							\$ 562,500						
Walnut Avenue Culvert (1)											\$ 1,505,000		
Replace Walnut Avenue Culvert											\$ 1,505,000		
Walnut Avenue Culvert Replace (2)											\$ 862,750		
Rehabilitate culvert											\$ 862,750		
Willow Avenue Culvert Rehabilitation					\$ 864,200								
Rehabilitate culvert					\$ 864,200								
Wooton Road Storm Sewer Replacement													
Replace damaged pipe, from mid yard to creek													
Wylidhaven / South Ithan												\$ 250,000	
Storm Sewer											\$ 250,000		
Wylidhaven Road Culvert							\$ 696,000						
Rehabilitate/replace culvert							\$ 696,000						
Grand Total	\$ 4,785,000	\$ 3,000,000	\$ 125,000	\$ 1,410,000	\$ 390,000	\$ 4,721,200	\$ 4,197,750	\$ 562,500	\$ 585,000	\$ 2,730,000	\$ 5,990,900	\$ 1,700,000	\$ -

Radnor Township, PA
2023 Township Manager Recommended Budget

Special Assessment Fund #06

Radnor Township, PA
Special Assessment Fund (#006)
2023 Operating Budget Narrative



Department Summary:

This fund was established to account for the various sanitary sewer assessment projects that the Township has entered with residents. These assessment projects included the installation of sanitary sewer lines to benefit very specific properties. The Township financed these projects through larger General Obligation Bond issuances. Then, each benefiting property is assessed their share of the principal and interest, payable over the twenty-year term of the bonds. The Finance Department is charged with the administration and collection of these assessment agreements and payments. All payments are deposited into this fund; and the proceeds are then transferred to the Debt Service Fund (#024) to be used to pay down the GO Bonds issued to finance the project.

The last assessment project installed by the Township was back in 2007.

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Special Assessment Fund
 For the Years 2019 - 2023

Projection Description 2023 Operating Budget
 Fund 006 - SPECIAL ASSM'T SPECL REV FUND
 Account Status Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (7,562)	\$ (71)	\$ (2,958)	\$ (4,150)	\$ (16,003)	(500)
05 - INTEREST AND RENTS	(2,838)	(71)	(517)	(500)	(2,075)	(500)
30140 - INTEREST EARNINGS	(1,275)	(71)	12	-	(249)	-
30480 - INTEREST ON PAYMENT PLANS	(1,562)	-	(529)	(500)	(1,826)	(500)
09 - SPECIAL ASSESSMENTS	(4,724)	-	(2,441)	(3,650)	(13,928)	-
33080 - SPEC ASSMT-PRINCIPAL	(4,724)	-	(2,441)	(3,650)	(13,928)	-
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30370 - MISCELLANEOUS	-	-	-	-	-	-
30570 - CASH OVER/(SHORT)	-	-	-	-	-	-
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30590 - CAPITAL IMPROVEMENT	-	-	-	-	-	-
Expense	\$ 44,664	\$ 37,659	\$ 37,694	\$ 37,694	\$ -	25,958
44 - CONTRACT SERVICES	-	-	-	-	-	-
44212 - PROFESSIONAL SERVICES	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48211 - SANITARY SEWER IMPR	-	-	-	-	-	-
99 - INTERFUND TRANSFERS	44,664	37,659	37,694	37,694	-	25,958
51024 - DEBT SERVICE	44,664	37,659	37,694	37,694	-	25,958
Grand Total	\$ 37,102	\$ 37,588	\$ 34,736	\$ 33,544	\$ (16,003)	25,458

Radnor Township, PA
2023 Township Manager Recommended Budget

Police Investigation Fund #12

**Radnor Township, PA
Investigation Fund
2023 Operating Budget Narrative**



Department Summary:

This fund was created under Pennsylvania law for certain proceeds generated through police seizures and confiscations. The state dictates what these funds can be used for, and the amount of activity is extremely limited.

Service / Program Descriptions:

Name	Description
Police Department	In the Police Department's role in drug and related enforcement, certain activity generates proceeds which are deposited into this fund.

Line-Item Descriptions:

Line Item	Description
Equipment	The Police Department has used these funds in the past to fund the purchase of small equipment.
Training / Education	These funds can be used for drug task force and related expenditures.

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Police Investigation Fund
 For the Years 2019 - 2023

Projection Description	2023 Operating Budget
Fund	012 - INVESTIGATION SPECIAL REV FUND
Account Status	Active

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	\$ (12,276)	\$ (5,474)	\$ (3,498)	\$ (5,000)	\$ (2,981)	(2,500)
04 - FINES AND COSTS	(6,046)	(3,175)	(2,224)	(2,500)	(2,974)	-
30790 - FORFEITURES	(6,046)	(3,175)	(2,224)	(2,500)	(2,974)	-
05 - INTEREST AND RENTS	(29)	(18)	(5)	-	(7)	-
30140 - INTEREST EARNINGS	(29)	(18)	(5)	-	(7)	-
06 - GRANTS AND GIFTS	(6,201)	(2,281)	(1,269)	(2,500)	-	(2,500)
30740 - POLICE DRUG TASK FORCE GRANTS	(6,201)	(2,281)	(1,269)	(2,500)	-	(2,500)
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30770 - CONTRIBUTIONS	-	-	-	-	-	-
Expense	\$ 12,838	\$ 6,863	\$ 5,847	\$ 6,243	\$ 4,884	-
42 - EMPLOYEE DEVELOPMENT	-	-	1,495	-	500	-
42077 - DTF-TRAINING	-	-	1,495	-	500	-
43 - SUPPLIES & MATERIALS	4,959	2,429	243	3,243	343	-
43050 - OPERATING SUPPLIES	4,959	2,429	243	3,243	343	-
44 - CONTRACT SERVICES	6,046	1,625	2,224	2,000	2,974	-
44078 - FORFEITURES	6,046	1,625	2,224	2,000	2,974	-
45 - UTILITIES	1,833	2,810	1,885	1,000	1,068	-
45022 - COMMUNICATIONS	1,833	2,810	1,885	1,000	1,068	-
Grand Total	\$ 562	\$ 1,390	\$ 2,349	\$ 1,243	\$ 1,904	(2,500)

Radnor Township, PA

2023 Township Manager Recommended Budget

Department of Justice Equitable Sharing Fund #14

Radnor Township, PA
US Department of Justice Equitable Sharing Fund (#14)
2023 Operating Budget Narrative



Department Summary:

The Radnor Police Department is enrolled in the US Department of Justice Equitable Sharing Program (the Program). The Program is an enforcement partnership which will allow the US Department of Justice to share forfeited property and proceeds with the Township. Consequently, the Board of Commissioners approved the creation of this fund on February 27, 2012 with Resolution 2012-29.

For the Township to participate, the Program Agreement requires that the Township establish a new special revenue fund to account for the proceeds and expenditure of the funds. Further, the Program Agreement goes into detail on exactly how the funds will be distributed and how they can be spent. Adoption of this Resolution, along with the Township’s enrollment in the Program, will serve as direction to comply with the Agreement’s stipulations. Without the proposed new fund, the Township will not be authorized to receive any forfeited property or proceeds resulting from partnered efforts with the US Department of Justice.

Service / Program Descriptions:

Name	Description
DOJ Equitable Sharing	The Police Department works with the United States Department of Justice from time to time on special assignments. The details of the assignments are specific to each circumstance.

Line Item Descriptions:

Line Item	Description
Operating Supplies	Police supplies to be purchased from the proceeds of shared forfeited property.
Minor Equipment	Police equipment to be purchased from the proceeds of shared forfeited property.

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Police Investigation Fund
 For the Years 2019 - 2023

Projection Description	2023 Operating Budget
Fund	012 - INVESTIGATION SPECIAL REV FUND
Account Status	Active

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	\$ (12,276)	\$ (5,474)	\$ (3,498)	\$ (5,000)	\$ (2,981)	(2,500)
04 - FINES AND COSTS	(6,046)	(3,175)	(2,224)	(2,500)	(2,974)	-
30790 - FORFEITURES	(6,046)	(3,175)	(2,224)	(2,500)	(2,974)	-
05 - INTEREST AND RENTS	(29)	(18)	(5)	-	(7)	-
30140 - INTEREST EARNINGS	(29)	(18)	(5)	-	(7)	-
06 - GRANTS AND GIFTS	(6,201)	(2,281)	(1,269)	(2,500)	-	(2,500)
30740 - POLICE DRUG TASK FORCE GRANTS	(6,201)	(2,281)	(1,269)	(2,500)	-	(2,500)
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30770 - CONTRIBUTIONS	-	-	-	-	-	-
Expense	\$ 12,838	\$ 6,863	\$ 5,847	\$ 6,243	\$ 4,884	-
42 - EMPLOYEE DEVELOPMENT	-	-	1,495	-	500	-
42077 - DTF-TRAINING	-	-	1,495	-	500	-
43 - SUPPLIES & MATERIALS	4,959	2,429	243	3,243	343	-
43050 - OPERATING SUPPLIES	4,959	2,429	243	3,243	343	-
44 - CONTRACT SERVICES	6,046	1,625	2,224	2,000	2,974	-
44078 - FORFEITURES	6,046	1,625	2,224	2,000	2,974	-
45 - UTILITIES	1,833	2,810	1,885	1,000	1,068	-
45022 - COMMUNICATIONS	1,833	2,810	1,885	1,000	1,068	-
Grand Total	\$ 562	\$ 1,390	\$ 2,349	\$ 1,243	\$ 1,904	(2,500)

Radnor Township, PA

2023 Township Manager Recommended Budget

Commemorative Shade Tree Fund #15

**Radnor Township, PA
 Commemorative Shade Tree Fund (#015)
 2023 Operating Budget Narrative**



Fund Summary:

This fund was created in 2013 to account for the fees and donations generated under Chapter §263 of the Radnor Township Code. As stipulated under the Code, these funds should be used for certain activity. Annually, the Township budgets for the following programs associated with the Tree Program.

Service / Program Descriptions:

Name	Description
Big Tree Program	These appropriations use the donated funds from Chanticleer along with the residential contribution of \$35 to fund the purchase of “Big Trees” which are planted on participating residents’ property. As indicated by the name, the trees planted are meant to help replace the tree canopy in Radnor.
Street Tree Program	These appropriations use the donated funds from Chanticleer along with fines raised through the Code to replace trees along Township trees for decorative purposes.
Park Tree Program	These appropriations use the fees generated from the Code to replace trees in various Township parks as recommended by the contracted Arborist, Parks and Rec Committee and Board of Commissioners.
Contractual Services: Arborist	These appropriations use the fees generated from the Code to account for the contracted arborist’s time for the programs funded by this Fund.

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Shade Tree Fund
 For the Years 2019 - 2023

Projection Description	2023 Operating Budget
Fund	015 - COMM SHADE TREE SPCL REV FUND
Account Status	Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (55,886)	\$ (24,425)	\$ (20,058)	\$ (15,100)	\$ (1,590)	(15,100)
04 - FINES AND COSTS	-	-	-	-	-	-
30070 - FINES	-	-	-	-	-	-
05 - INTEREST AND RENTS	(1,666)	(265)	(58)	(100)	(90)	(100)
30140 - INTEREST EARNINGS	(1,666)	(265)	(58)	(100)	(90)	(100)
10 - REFUNDS AND MISCELLA	(29,220)	(24,160)	(20,000)	(15,000)	(1,500)	(15,000)
30770 - CONTRIBUTIONS	(29,220)	(24,160)	(20,000)	(15,000)	(1,500)	(15,000)
98 - INTERFUND TRANSFERS	(25,000)	-	-	-	-	-
30190 - FROM GENERAL	(25,000)	-	-	-	-	-
Expense	\$ 99,170	\$ 6,747	\$ 84,270	\$ 15,100	\$ 13,333	15,100
44 - CONTRACT SERVICES	99,170	6,747	84,270	15,100	13,333	15,100
44051 - BIG TREE PLANTING	60,350	750	78,147	11,100	10,733	11,100
44052 - STREET TREE PLANTING	-	-	3,304	-	-	-
44053 - PARK TREE REPLACEMENT	18,200	1,600	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	20,620	4,397	2,820	4,000	2,600	4,000
Grand Total	\$ 43,284	\$ (17,678)	\$ 64,213	\$ -	\$ 11,743	-

Radnor Township, PA
2023 Township Manager Recommended Budget

Grant Fund #16

Radnor Township, PA
Grant Fund (#016)
2023 Operating Budget Narrative



Fund Summary:

This fund was created in 2014 to account for various grants that required the Township to establish an interest-bearing account during the project period. The grants accounted for in this fund are typically paid-in-full at the start of the project, rather than reimbursed during / after the project. It's important to note that the accounting for the project expenses exists in the Capital Improvement Fund, or Bond Improvement Fund. Then, as the Township completes segments, the grant proceeds are transferred from this Grant Fund to the Fund in which the project expenses are being recorded in.

Many Township grants are reimbursable, therefore the activity in this fund will appear to be diminishing as the primary activity anticipated for 2023 is the run out of the remaining grants.

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Grant Accounting Fund
 For the Years 2019 - 2023

Projection Description	2023 Operating Budget
Fund	016 - GRANT FUND
Account Status	Active

	2019 Actual	2020 Actual	2021 Actual	2022 Revised Budget	2022 YTD Actual	2023 Twp Manager
Revenue	\$ 35,209	\$ (116,064)	\$ (250,213)	\$ -	\$ (684)	-
05 - INTEREST AND RENTS	(177)	(64)	(213)	-	(684)	-
30140 - INTEREST EARNINGS	(177)	(64)	(213)	-	(684)	-
06 - GRANTS AND GIFTS	35,387	(116,000)	(250,000)	-	-	-
30350 - FEDERAL STATE CNTY GRANTS	35,387	(116,000)	(250,000)	-	-	-
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30190 - FROM GENERAL	-	-	-	-	-	-
Expense	\$ -	\$ -	\$ -	\$ -	\$ -	-
44 - CONTRACT SERVICES	-	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	-	-	-	-	-	-
Grand Total	\$ 35,209	\$ (116,064)	\$ (250,213)	\$ -	\$ (684)	-

Radnor Township, PA
2023 Township Manager Recommended Budget

\$8.0 Million Settlement Fund #18

Radnor Township, PA
\$8.0 Million Tax Settlement Fund (#018)
2023 Operating Budget Narrative



Fund Summary:

This fund was created by the Board of Commissioners 2013 to account for the activity associated with the spending of the \$8.0 million business tax settlement realized in 2013. The Board adopted Resolution 2013-129 which allocated the settlement funds to be used as follows:

Project	Amount
ERP / Software Project	\$1,000,000
Willows Improvements	1,100,000
Kiosk Installation Project	450,000
Capital Program (2014)	1,518,310
Pension Funding (transferred to Trust)	2,701,690
Stormwater Funding (transferred to Fund 004)	1,230,000
Total	\$8,000,000

Note: This fund has been established as a “Budget for Life” fund, which means that the initial appropriations were approved by the Board in 2013 (as outlined above). Now, over the life of the projects, until the funds are exhausted, the appropriations carry over year after year (thus not needing to be re-appropriated annually).

Service / Program Descriptions:

Name	Description
ERP / Software Project	In 2015, the Board adopted legislation authorizing the purchase of Tyler Munis software to include the General Ledger, Financial Reporting, Cash Receipting, HR/ Payroll, Work Orders, Recreation, Codes and Licenses and other smaller modules. The implementation is ongoing with Financials/GL and HR/Payroll having gone live in 2017, Permitting and Project Accounting in 2020, and Licensing scheduled for 2021.
Willows Improvements	These funds were initially set aside for the waterline replacement and bridge replacement. The bridge was replaced in 2014/2015. The waterline replacement is on hold pending the larger decision with the Mansion.
Kiosk Installation Project	This project includes replacing of all the parking meter heads throughout the Township with kiosks. This project is intended to give customers more payment options when parking, save the Township money, and generate additional revenue. This project was completed in 2015.
Capital Program (2014)	These funds were transferred in 2014 to cover the Township’s capital program for that year (versus transferring General Fund dollars).
Pension Funding (Transferred to Trust)	These funds were transferred in 2013 to the pension trust funds. 50% of the allocation went to each fund (police and civilian).
Stormwater Funding (Transferred to Fund 004)	These funds were transferred to the Stormwater Management Fund (#004) as seed money to pay for the initial fee study and initial projects.

Radnor Township, PA
2023 Township Manager Recommended Budget

Park Impact Fee Fund #21

Radnor Township, PA
Park Impact Fee Fund (#021)
2023 Operating Budget Narrative



Fund Summary:

This fund was created by the Board of Commissioners 2013 to account for the activity associated with §255.43.1 titled “Park and recreational land and fee requirements.” As mandated under the Code, all fees paid by landowners under this Chapter are deposited into this special revenue fund. When the Board of Commissioners identify and approve projects where these funds are to be used, those dollars will be transferred from the Park Impact Fee Fund to the home fund where the rest of the project accounting exists.

In 2022, the Township Manager Recommended budget included using the current available balance in the fund of \$374,000 to contribute to the cost for certain capital projects identified below. These projects are scheduled to be completed in 2023 with the following cost estimates:

▣ Parks and Recreation	\$ 585,000
▣ Clem Macrone Park	\$ 400,000
Basketball Court Resurfacing / Base Repair	\$ 125,000
Playground Sun Shades	\$ 150,000
Tennis Courts Resurfacing / Base Repair	\$ 125,000
▣ Encke Park	\$ 185,000
Encke Park Ballfield Restoration Project (x2)	\$ 55,000
Playground Surfacing Replacement & Sun Shades	\$ 130,000
Grand Total	\$ 585,000

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Park Impact Fee Fund
 For the Years 2019 - 2023

Projection Description 2023 Operating Budget
 Fund 021 - RECREATION FEE SPCL REV FUND
 Account Status Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (10,715)	\$ (358,244)	\$ (27,100)	\$ (25,500)	\$ (751)	(11,000)
03 - LICENSES & PERMITS	(9,921)	(358,143)	(26,800)	(25,000)	-	(10,000)
30420 - SUBDIVISION REVIEW FEES	(9,921)	(358,143)	(26,800)	(25,000)	-	(10,000)
05 - INTEREST AND RENTS	(794)	(102)	(300)	(500)	(751)	(1,000)
30140 - INTEREST EARNINGS	(794)	(102)	(300)	(500)	(751)	(1,000)
Expense	\$ 150,000	\$ -	\$ -	\$ -	\$ -	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48214 - PARK IMPR	-	-	-	-	-	-
99 - INTERFUND TRANSFERS	150,000	-	-	-	-	-
51023 - WILLOWS	-	-	-	-	-	-
51501 - TO PARK/TRAIL IMPR FUND	150,000	-	-	-	-	-
Grand Total	\$ 139,285	\$ (358,244)	\$ (27,100)	\$ (25,500)	\$ (751)	(11,000)

Radnor Township, PA
2023 Township Manager Recommended Budget

Park and Open Space Fund #22

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Park and Open Space Fund
 For the Years 2019 - 2023

Projection Description 2023 Operating Budget
 Fund 022 - PARK&OPEN SPACE SPCL REV FUND
 Account Status Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (1,313,270)	\$ (10,036,090)	\$ (1,643,534)	\$ (1,150,500)	\$ (855,907)	(1,100,000)
02 - ACT 511 ENABLING TAX	(1,130,775)	(854,400)	(1,643,140)	(1,000,000)	(855,549)	(1,100,000)
30110 - REALTY TRANSFER TAXES	(1,130,775)	(854,400)	(1,643,140)	(1,000,000)	(855,549)	(1,100,000)
05 - INTEREST AND RENTS	(2,496)	(586)	(394)	(500)	(358)	-
30140 - INTEREST EARNINGS	(2,496)	(586)	(394)	(500)	(358)	-
30240 - PROPERTY AND EQUIPMENT RENTAL	-	-	-	-	-	-
11 - DEBT PROCEEDS	-	(9,181,104)	-	-	-	-
31090 - GOB PROCEEDS	-	(9,145,000)	-	-	-	-
31110 - BOND PREMIUMS	-	(36,104)	-	-	-	-
98 - INTERFUND TRANSFERS	(180,000)	-	-	(150,000)	-	-
30190 - FROM GENERAL	(180,000)	-	-	(150,000)	-	-
32160 - GRANT FUND	-	-	-	-	-	-
Expense	\$ 1,056,328	\$ 10,228,082	\$ 1,024,398	\$ 1,147,615	\$ 1,118,135	984,358
44 - CONTRACT SERVICES	-	-	-	-	-	-
44210 - LEGAL SVS-GENERAL	-	-	-	-	-	-
44212 - PROFESSIONAL SERVICES	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48214 - PARK IMPR	-	-	-	-	-	-
48218 - LAND ACQUISITION	-	-	-	-	-	-
49 - DEBT SERVICE	-	121,070	-	-	-	-
49011 - INTEREST-BONDS	-	-	-	-	-	-
49041 - COST OF ISSUANCE	-	121,070	-	-	-	-
99 - INTERFUND TRANSFERS	1,056,328	10,107,011	1,024,398	1,147,615	1,118,135	984,358
51001 - GENERAL FUND	29,480	29,480	-	29,480	-	29,480
51024 - DEBT SERVICE	1,026,848	10,077,531	1,024,398	1,118,135	1,118,135	954,878
Grand Total	\$ (256,942)	\$ 191,992	\$ (619,136)	\$ (2,885)	\$ 262,228	(115,642)

Radnor Township, PA
2023 Township Manager Recommended Budget

Willows Enterprise Fund #23

Radnor Township, PA
Willows Fund (#023)
2023 Operating Budget Narrative



Department Summary:

The Willows Property is a 47-acre estate owned by Radnor Township that includes the Willows Park, Mansion, and Cottage.

In 2018, the Board entered into an agreement with a newly formed 501(C)(3) Willows Park Preserve (“WPP”). At the same time, the Board approved transferring various amounts to support the \$1,000,000 donation pledged towards the improvement of the mansion. The amount was estimated based on a study performed and presented in the fall of 2017, which required approximately \$1.8 million.

The Parks & Recreation Department, along with the Public Works Department, work closely to maintain and manage the park in its entirety. In addition, they work closely with the Willows Park Preserve on various projects, initiatives, and coordination of formal usages in the best interest of community access.

TOWNSHIP FUNDING	BOC APPROVED AMOUNT	ACTUAL TRANSFERS THROUGH 2022
GENERAL FUND (#001)	\$ 800,702	170,000
\$8.0M SETTLEMENT FUND (#018)	500,000	250,000
PARK IMPACT FEE FUND (#021)	500,000	325,000
SALE OF BOY SCOUT HOUSE	190,931	190,931
TOTAL PROCEEDS	1,991,633	935,931

Under the Agreement with WPP, the Township is responsible for installing certain public infrastructure improvements up to the total amount approved by the Board in 2017. The Transfers identified above will be made over time, as cash is needed to install the improvements.

Line-Item Descriptions:

Line Item	Description
Utilities	Electric and gas needed to keep the mansion warm enough to prevent frozen pipes and to keep the building’s security system running.
Communications	The internet costs associated with the security system
Operating Supplies	Items needed to cover clean-up and other minor repair items that may come up during the year
Contractual Services	Services needed for major or skilled repairs
Maintenance and Repair: Buildings and Fixtures	Expenses needed to make repairs to the Mansion as they come up. These funds are not meant to cover any renovations or improvements to the Mansion.

Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Willows Enterprise Fund
 For the Years 2019 - 2023

Projection Description 2023 Operating Budget
 Fund 023 - WILLOWS ENTERPRISE FUND
 Account Status Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (10,648)	\$ (4,043)	\$ (531)	\$ (1,000)	\$ (50,145)	(250)
05 - INTEREST AND RENTS	(10,648)	(4,043)	(531)	(1,000)	(145)	(250)
30140 - INTEREST EARNINGS	(10,648)	(4,043)	(531)	(1,000)	(145)	(250)
30240 - PROPERTY AND EQUIPMENT RENTAL	-	-	-	-	-	-
30340 - WILLOWS RENTALS	-	-	-	-	-	-
06 - GRANTS AND GIFTS	-	-	-	-	-	-
30530 - PRIVATE GIFTS	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30570 - CASH OVER/(SHORT)	-	-	-	-	-	-
30770 - CONTRIBUTIONS	-	-	-	-	-	-
11 - DEBT PROCEEDS	-	-	-	-	-	-
31090 - GOB PROCEEDS	-	-	-	-	-	-
98 - INTERFUND TRANSFERS	-	-	-	-	(50,000)	-
30190 - FROM GENERAL	-	-	-	-	(50,000)	-
31180 - \$8M SETTLEMENT	-	-	-	-	-	-
32190 - RECREATIONAL FEE FUND	-	-	-	-	-	-
Expense	\$ 68,796	\$ 63,236	\$ 44,440	\$ 28,589	\$ 468,512	12,000
40 - WAGES & COMPENSATION	50	-	-	-	-	-
40010 - SALARIES-REGULAR	-	-	-	-	-	-
40020 - SALARIES-OVERTIME	50	-	-	-	-	-
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	4	-	-	-	-	-
41010 - SOCIAL SECURITY TAXES	4	-	-	-	-	-
41021 - WORKERS COMPENSATION	-	-	-	-	-	-
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	-	-	-	-	-	-
41026 - MEDICAL INS PREMIUMS	-	-	-	-	-	-
41027 - GROUP LIFE & DISABILITY	-	-	-	-	-	-
43 - SUPPLIES & MATERIALS	-	-	2,830	100	-	-
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	-	-	2,830	100	-	-
44 - CONTRACT SERVICES	17,331	8,369	16,899	-	-	-
44022 - INSURANCE-LIABILITY	8,386	8,369	12,419	-	-	-
44110 - CONTRACTED SVS-GENERAL	8,213	-	-	-	-	-
44212 - PROFESSIONAL SERVICES	-	-	-	-	-	-
44310 - M&R-BLDGS.&FIXTURES	731	-	-	-	-	-
44311 - M&R-MACHINERY&EQUIP.	-	-	4,480	-	-	-
45 - UTILITIES	12,523	10,641	11,492	12,000	11,226	12,000
45010 - UTILITIES	12,523	10,641	11,492	12,000	11,226	12,000
45022 - COMMUNICATIONS	-	-	-	-	-	-
48 - CAPITAL OUTLAY	38,889	44,226	13,218	16,489	457,286	-
48000 - DEPRECIATION BUILDINGS	-	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	-	-
48204 - CAPEX-IMPROVEMENTS	38,889	44,226	13,218	16,489	457,286	-
48215 - WILLOWS IMPR	-	-	-	-	-	-
Grand Total	\$ 58,148	\$ 59,193	\$ 43,908	\$ 27,589	\$ 418,368	11,750

Radnor Township, PA
2023 Township Manager Recommended Budget

Debt Service Fund #24

Radnor Township, PA
Debt Service Fund (#024)
2023 Operating Budget Narrative



Department Summary:

This fund was created by the Board of Commissioners in 2009 to account specifically for the retirement of bond issues and other debt obligations. The proceeds of the fund are dependent upon what the proceeds of the bonds were used for.

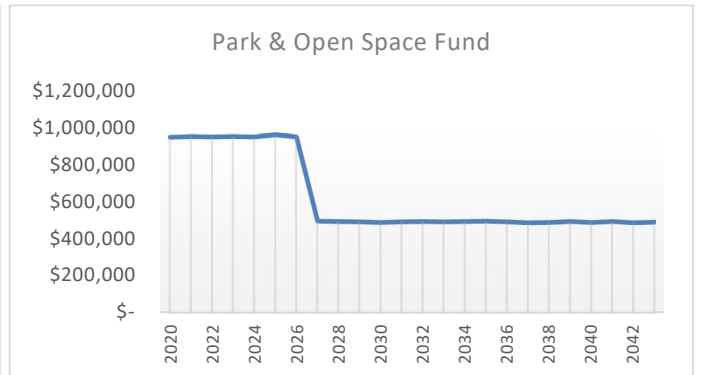
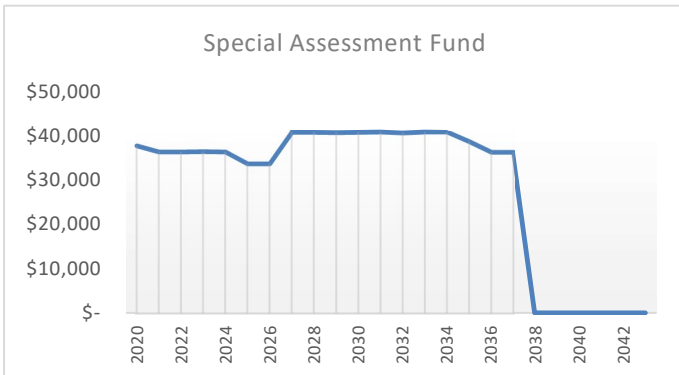
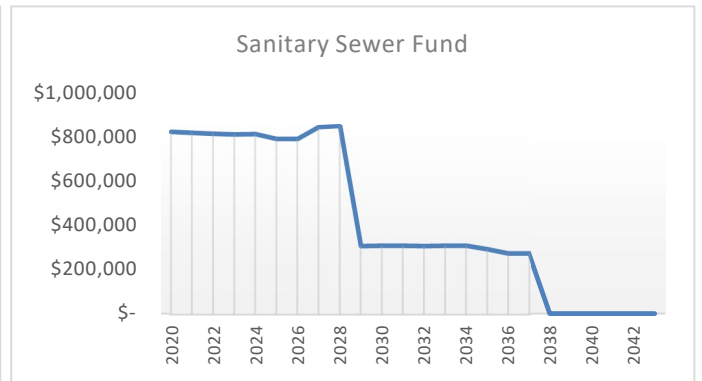
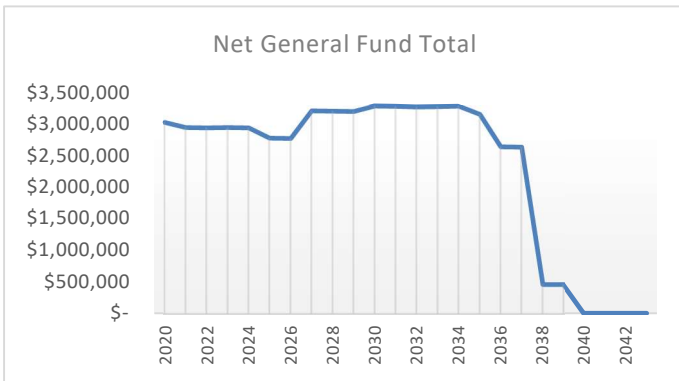
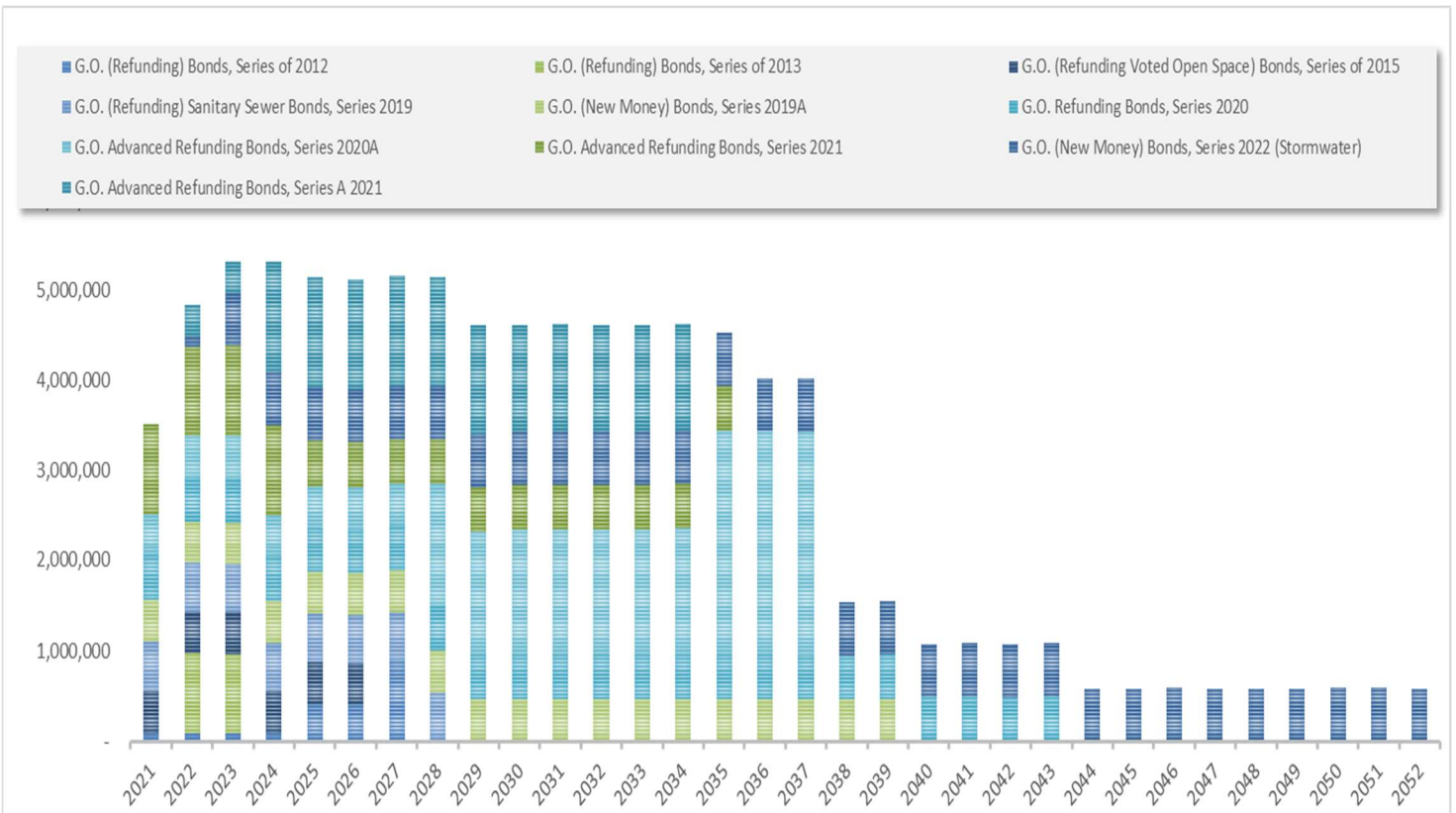
The Township’s general obligation bond outstanding principal debt at January 1, 2023 will be \$65,560,000, an increase of \$6,560,000 from the balance of \$59,000,000 at January 1, 2022. In 2023, the Township will pay down \$3,635,000 in principal, ending the year with an outstanding balance of \$61,925,000. The beginning outstanding balance is made up in non-voted general obligations of the Township and voted open space bonds. Currently the Township has ten bond issues outstanding, as follows:

General Obligation Bond Issuance		Principal Balance
Series 2012	Refunding Series 2007 bonds	\$1,650,000
Series 2013	Refunding Series 2004 and eliminating Swap Agreement	\$840,000
Series 2015	Refunding 2009 bonds	\$1,755,000
Series 2019	Refund Series 2018 Sewer Note	\$2,925,000
Series A of 2019	General infrastructure projects	\$6,350,000
Series 2020	Refund Series 2014 bonds	\$8,180,000
Series A of 2020	Advance refund portion of Series 2012 bonds	\$15,370,000
Series 2021	Refund Series 2015 A and Series 2016	\$6,645,000
Series A of 2021	Advance refund portion of Series 2013B bonds	\$11,845,000
Series 2022	New money for Stormwater projects	\$10,000,000
TOTAL		\$65,560,000

The Township has utilized the bond issuances through the years to fund various activities. The following table reflects the sources of revenue being used to satisfy the 2023 debt service.

Fund	Amount
General Fund – General Revenues / Real Estate Taxes	\$2,832,570
Sewer Fund – Sewer Rent	839,454
Stormwater Fund – Stormwater Fees	587,313
Special Assessment Fund – Infrastructure Projects	25,958
Parks & Open Space Fund – Real Estate Transfer Tax and Voted Millage	954,878
Wayne Art Center Repayment	75,063
Library Repayment (eliminated in 2010)	-
Total	\$5,315,236

Radnor Township, PA Debt Service Fund (#024) 2023 Operating Budget Narrative



Radnor Township, PA
 2023 Preliminary Budget Operating Statement
 Debt Service Fund
 For the Years 2019 - 2023

Projection Description 2023 Operating Budget
 Fund 024 - DEBT SERVICE FUND
 Account Status Active

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (9,149,641)	\$ (29,277,108)	\$ (25,411,811)	\$ (4,725,892)	\$ (3,275,263)	(5,315,236)
05 - INTEREST AND RENTS	(846)	(17,633)	(252)	-	(518)	-
30140 - INTEREST EARNINGS	(846)	(17,633)	(252)	-	(518)	-
07 - DEPARTMENTAL EARNING	(30,063)	-	(58,525)	(70,063)	(71,863)	(75,063)
30960 - DEBT REPAY AGREEMENTS	(30,063)	-	(58,525)	(70,063)	(71,863)	(75,063)
98 - INTERFUND TRANSFERS	(9,118,733)	(29,259,474)	(25,353,033)	(4,655,829)	(3,202,883)	(5,240,173)
30060 - FROM SPECIAL ASSMT.	(44,664)	(37,659)	(37,694)	(37,694)	-	(25,958)
30190 - FROM GENERAL	(3,014,992)	(2,871,681)	(3,021,681)	(2,700,000)	(1,175,000)	(2,832,570)
30192 - DS XFER FROM CAP IMPR FUND	-	-	(15,835,284)	-	-	-
30194 - DS XFR FROM STORMWATER FUND	-	-	-	-	(109,748)	(587,313)
30195 - DS XFER FROM 501 FUND	-	-	(4,608,598)	-	-	-
30290 - SEWER	(5,032,229)	(819,502)	(825,378)	(800,000)	(800,000)	(839,454)
32290 - PARK & OPEN SPACE FUND	(1,026,848)	(25,530,632)	(1,024,398)	(1,118,135)	(1,118,135)	(954,878)
32390 - WILLOWS FUND	-	-	-	-	-	-
Expense	\$ 9,045,749	\$ 29,399,529	\$ 25,193,345	\$ 4,716,324	\$ 3,326,697	5,315,236
49 - DEBT SERVICE	9,045,749	29,399,529	25,193,345	4,716,324	3,326,697	5,315,236
49011 - INTEREST-BONDS	1,826,750	1,916,395	2,518,025	1,526,324	751,697	1,680,236
49021 - PRINCIPAL-BONDS	7,218,999	27,483,134	22,675,319	3,190,000	2,575,000	3,635,000
49030 - BANK SERVICE CHARGES	-	-	-	-	-	-
49040 - BOND REFUNDING	-	-	-	-	-	-
49041 - COST OF ISSUANCE	-	-	-	-	-	-
Grand Total	\$ (103,892)	\$ 122,421	\$ (218,466)	\$ (9,568)	\$ 51,434	-

Radnor Township, PA
2023 Township Manager Recommended Budget

Exhibit A: Supplemental Information Section

Radnor Township, PA

2023 Township Manager Recommended Budget

Assessed Valuation History

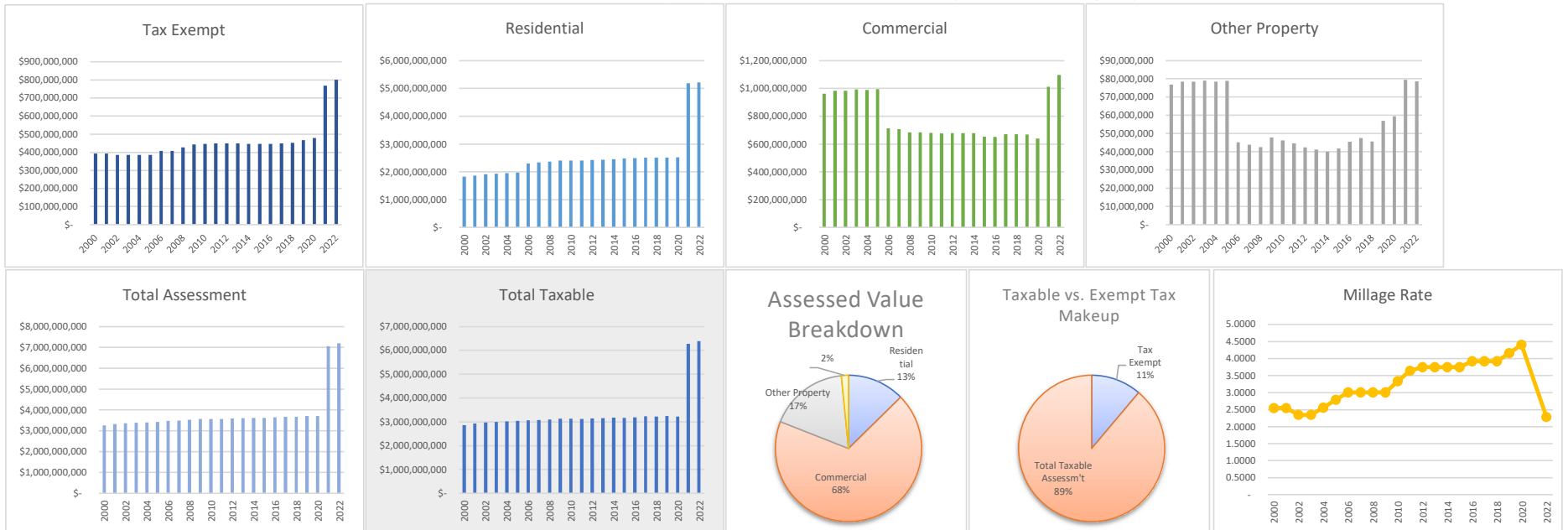
Millage Rate History

Radnor Township, PA
 Township Assessed Valuation and Rates of Real Estate Taxation
 For the Years Ending 2000 - 2022



Year	Assessed Value Breakdown					Taxable Assessment Information			Millage Information		
	Tax Exempt	Residential	Commercial	Other Property	Total Assessment	Total Taxable	Annual % Δ	Running 5 Year CAGR %	Millage Rate	Annual % Δ	Running 5 Year CAGR %
2000	\$ 393,867,910	\$ 1,827,631,476	\$ 962,846,955	\$ 76,844,247	\$ 3,261,190,588	\$ 2,867,322,678	n/a	n/a	2.5500	n/a	n/a
2001	\$ 393,867,910	\$ 1,866,076,027	\$ 983,100,841	\$ 78,460,698	\$ 3,321,505,476	\$ 2,927,637,566	2.10%	n/a	2.5500	0.00%	n/a
2002	\$ 385,756,733	\$ 1,915,307,513	\$ 983,100,841	\$ 78,460,698	\$ 3,362,625,785	\$ 2,976,869,052	1.68%	n/a	2.3500	-7.84%	n/a
2003	\$ 385,756,733	\$ 1,934,879,737	\$ 992,392,482	\$ 79,066,714	\$ 3,392,095,666	\$ 3,006,338,933	0.99%	n/a	2.3500	0.00%	n/a
2004	\$ 385,756,733	\$ 1,951,398,399	\$ 988,072,742	\$ 78,466,376	\$ 3,403,694,250	\$ 3,017,937,517	0.39%	n/a	2.5600	8.94%	n/a
2005	\$ 385,756,733	\$ 1,965,072,901	\$ 994,996,703	\$ 79,016,231	\$ 3,424,842,568	\$ 3,039,085,835	0.70%	1.17%	2.7900	8.98%	1.82%
2006	\$ 407,686,215	\$ 2,306,908,769	\$ 711,846,537	\$ 45,231,948	\$ 3,471,673,469	\$ 3,063,987,254	0.82%	0.91%	3.0100	7.89%	3.37%
2007	\$ 407,541,105	\$ 2,333,987,261	\$ 706,971,527	\$ 43,784,084	\$ 3,492,283,977	\$ 3,084,742,872	0.68%	0.71%	3.0100	0.00%	5.08%
2008	\$ 427,700,645	\$ 2,374,223,989	\$ 683,048,147	\$ 42,539,224	\$ 3,527,512,005	\$ 3,099,811,360	0.49%	0.61%	3.0100	0.00%	5.08%
2009	\$ 444,577,193	\$ 2,399,381,717	\$ 684,171,717	\$ 47,765,544	\$ 3,575,896,171	\$ 3,131,318,978	1.02%	0.74%	3.0100	0.00%	3.29%
2010	\$ 445,876,898	\$ 2,404,787,156	\$ 680,386,421	\$ 46,157,028	\$ 3,577,207,503	\$ 3,131,330,605	0.00%	0.70%	3.3411	11.00%	3.67%
2011	\$ 448,146,338	\$ 2,404,723,368	\$ 675,657,684	\$ 44,557,628	\$ 3,573,085,018	\$ 3,124,938,680	-0.20%	0.39%	3.6411	8.98%	3.88%
2012	\$ 448,267,948	\$ 2,426,398,552	\$ 678,489,534	\$ 42,417,098	\$ 3,595,573,132	\$ 3,147,305,184	0.72%	0.40%	3.7511	3.02%	4.50%
2013	\$ 448,741,948	\$ 2,434,177,164	\$ 677,339,914	\$ 41,270,105	\$ 3,601,529,131	\$ 3,152,787,183	0.17%	0.34%	3.7511	0.00%	4.50%
2014	\$ 446,216,948	\$ 2,456,745,267	\$ 679,253,194	\$ 40,038,325	\$ 3,622,253,734	\$ 3,176,036,786	0.74%	0.28%	3.7511	0.00%	4.50%
2015	\$ 446,742,488	\$ 2,476,346,460	\$ 653,004,104	\$ 41,695,537	\$ 3,617,788,589	\$ 3,171,046,101	-0.16%	0.25%	3.7511	0.00%	2.34%
2016	\$ 446,358,268	\$ 2,496,459,218	\$ 651,319,891	\$ 45,412,937	\$ 3,639,550,314	\$ 3,193,192,046	0.70%	0.43%	3.9228	4.58%	1.50%
2017	\$ 449,155,488	\$ 2,511,862,686	\$ 669,662,901	\$ 47,501,830	\$ 3,678,182,905	\$ 3,229,027,417	1.12%	0.51%	3.9228	0.00%	0.90%
2018	\$ 452,240,125	\$ 2,511,835,640	\$ 669,662,901	\$ 45,620,478	\$ 3,679,359,144	\$ 3,227,119,019	-0.06%	0.47%	3.9228	0.00%	0.90%
2019	\$ 467,529,185	\$ 2,520,068,437	\$ 668,800,001	\$ 57,025,856	\$ 3,713,423,479	\$ 3,245,894,294	0.52%	0.58%	4.1582	6.00%	2.08%
2020	\$ 479,231,695	\$ 2,528,204,985	\$ 638,409,891	\$ 59,392,620	\$ 3,705,239,191	\$ 3,226,007,496	-0.03%	0.31%	4.4082	6.01%	3.28%
2021	\$ 768,363,584	\$ 5,184,430,879	\$ 1,013,498,371	\$ 79,569,092	\$ 7,045,861,926	\$ 6,277,498,342	94.52%	14.60%	2.2837	-48.19%	-10.26%
2022	\$ 802,284,034	\$ 5,219,824,385	\$ 1,096,881,961	\$ 78,672,672	\$ 7,197,663,052	\$ 6,395,379,018	97.03%	15.06%	2.2837	0.00%	-10.26%

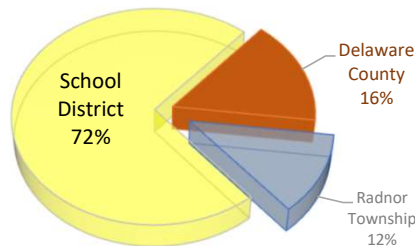
Change 33,920,450 35,393,506 83,383,590 (896,420) 151,801,126 *County wide re-assessment, eff. January 2000



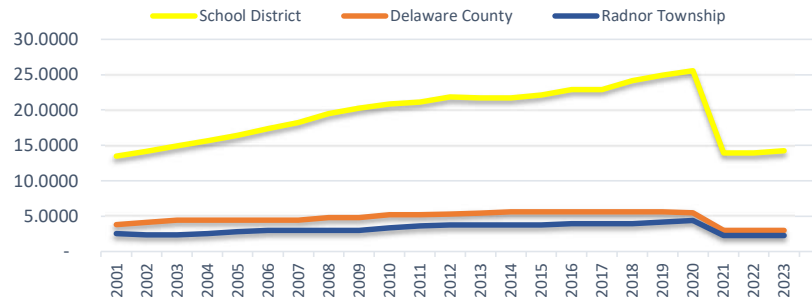
Radnor Township, PA
Real Estate Tax Breakdown
For the Years 2001-2022

Year	Total Assessed Value [c]	Taxable Assessed Value [c]	% Change	Millage Rates							
				School District	% Change	Delaware County	% Change	Radnor Township	% Change	Total	% Change
2001	\$ 3,321,505,476	\$ 2,927,637,566	2.1%	13.5000	n/a	3.8000	n/a	2.5500	n/a	19.8500	n/a
2002	\$ 3,362,625,785	\$ 2,976,869,052	1.7%	14.1700	5.0%	4.1020	7.9%	2.3500	-7.8%	20.6220	3.9%
2003	\$ 3,392,095,666	\$ 3,006,338,933	1.0%	14.9200	5.3%	4.4500	8.5%	2.3500	0.0%	21.7200	5.3%
2004	\$ 3,403,694,250	\$ 3,017,937,517	0.4%	15.6400	4.8%	4.4500	0.0%	2.5600	8.9%	22.6500	4.3%
2005	\$ 3,424,842,568	\$ 3,039,085,835	0.7%	16.4100	4.9%	4.4500	0.0%	2.7900	9.0%	23.6500	4.4%
2006	\$ 3,471,673,469	\$ 3,063,987,254	0.8%	17.3670	5.8%	4.4500	0.0%	3.0100	7.9%	24.8270	5.0%
2007	\$ 3,492,283,977	\$ 3,084,742,872	0.7%	18.2359	5.0%	4.4500	0.0%	3.0100	0.0%	25.6959	3.5%
2008	\$ 3,527,512,005	\$ 3,099,811,360	0.5%	19.5118	7.0%	4.8250	8.4%	3.0100	0.0%	27.3468	6.4%
2009	\$ 3,575,896,171	\$ 3,131,318,978	1.0%	20.2730	3.9%	4.8250	0.0%	3.0100	0.0%	28.1080	2.8%
2010	\$ 3,577,207,503	\$ 3,131,330,605	0.0%	20.8681	2.9%	5.1840	7.4%	3.3411	11.0%	29.3932	4.6%
2011	\$ 3,573,085,018	\$ 3,124,938,680	-0.2%	21.1439	1.3%	5.1840	0.0%	3.6411	9.0%	29.9690	2.0%
2012	\$ 3,595,573,132	\$ 3,147,305,184	0.7%	21.8227	3.2%	5.3040	2.3%	3.7511	3.0%	30.8778	3.0%
2013	\$ 3,601,529,131	\$ 3,152,787,183	0.2%	21.7122	-0.5%	5.4520	2.8%	3.7511	0.0%	31.0258	0.5%
2014	\$ 3,622,253,734	\$ 3,176,036,786	0.7%	21.7122	0.0%	5.6040	2.8%	3.7511	0.0%	31.0673	0.1%
2015	\$ 3,617,788,589	\$ 3,171,046,101	-0.2%	22.1247	1.9%	5.6040	0.0%	3.7511	0.0%	31.4798	1.3%
2016	\$ 3,639,550,314	\$ 3,193,192,046	0.0%	22.9262	3.6%	5.6040	0.0%	3.9228	4.6%	32.4530	3.1%
2017	\$ 3,678,182,905	\$ 3,229,027,417	0.0%	22.9262	0.0%	5.6040	0.0%	3.9228	0.0%	32.4530	0.0%
2018	\$ 3,679,359,144	\$ 3,227,119,019	0.0%	24.1867	5.5%	5.6040	0.0%	3.9228	0.0%	33.7135	3.9%
2019	\$ 3,713,423,479	\$ 3,245,894,294	0.0%	24.9181	3.0%	5.6040	0.0%	4.1582	6.0%	34.6803	2.9%
2020	\$ 3,689,142,591	\$ 3,221,613,406	-0.7%	25.5659	2.6%	5.4610	-2.6%	4.4082	6.0%	35.4351	2.2%
2021	\$ 7,045,861,296	\$ 6,277,498,342	94.9%	13.9224	-45.5%	2.9990	-45.1%	2.2837	-48.2%	19.2051	-45.8%
2022	\$ 7,089,632,172	\$ 6,287,348,138	0.2%	13.9224	0.0%	2.9990	0.0%	2.2837	0.0%	19.2051	0.0%
2023	\$ 7,089,632,172	\$ 6,287,348,138	0.0%	14.2371	2.3%	2.9990	0.0%	2.2837	0.0%	19.5198	1.6%

TOTAL MILLAGE RATE DISTRIBUTION



HISTORICAL MILLAGE RATES



Footnotes:

1. The School District Millage Rates run from July 1 - June 30. In the table above, the year in which the school district millage is included, is the year in which the School District adopted that millage rate. For example, the 2021 Millage rate of 13.9224 is for the July 1, 2021 - June 30, 2022 school year.
2. As a result of footnote #1, the Total millage rate adds the millage rates for the Township and County, plus the most recently approved rate from the School District. For example, the 2021 Total millage rate includes the 2021 millage rates for the Township and County, plus the 2021/2022 millage rate from the School District

Sources:

- (a) School Millage Rates: School District Records
- (b) County Millage Rates: Phone call confirmation
- (c) Township Millage Rates: Township Records / ACFR

Radnor Township, PA
2023 Township Manager Recommended Budget

Consumer Price Index

Radnor Township, PA
Philadelphia Region Consumer Price Index Summary Information

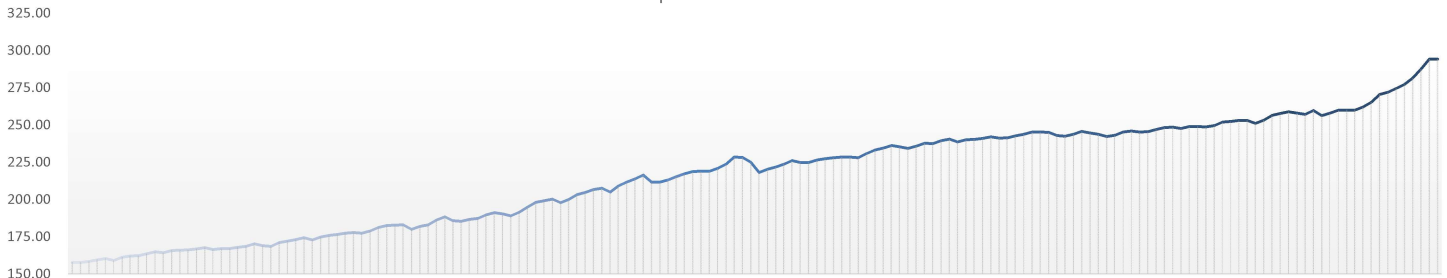


Consumer Price Index - All Urban Consumers

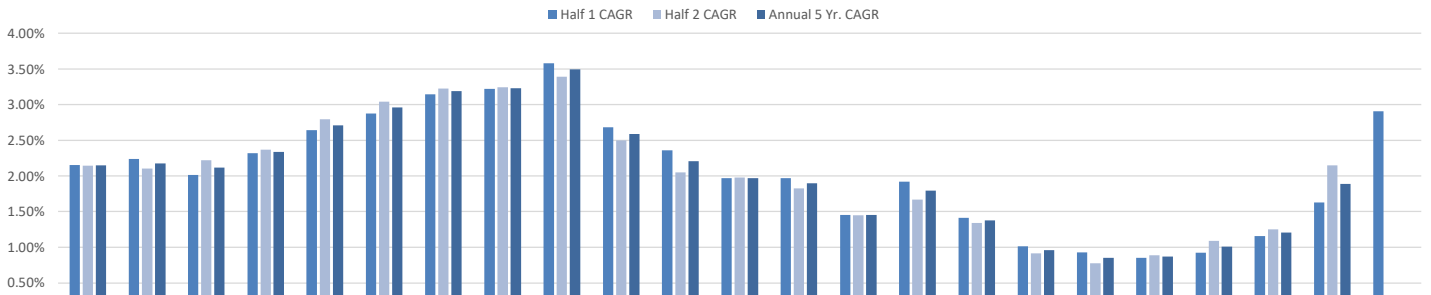
Series Id: CUURA102SA0 Not Seasonally Adjusted
 Area: Philadelphia-Wilmington-Atlantic City, PA-NJ-DE-MD
 Item: All items
 Base Period: 1982-84=100
 Link: [Department of Labor - Philadelphia Area CPI](#)

Column1	# of Yrs	Feb	Apr	Jun	Aug	Oct	Dec	Annual	%Δ	Annual 5 Yr. CAGR	HALF1	%Δ2	Half 1 CAGR	HALF2	%Δ3	Half 2 CAGR
1995	1.00	157.80	157.80	158.40	159.60	160.40	159.10	158.70	n/a	-	157.70	n/a	-	159.70	n/a	-
1996	2.00	161.20	162.10	162.30	163.60	164.90	164.30	162.80	2.58%	-	161.60	2.47%	-	164.10	2.76%	-
1997	3.00	165.80	166.00	166.10	166.80	167.70	166.40	166.50	2.27%	-	165.90	2.66%	-	167.10	1.83%	-
1998	4.00	167.00	167.10	168.00	168.60	170.30	169.00	168.20	1.02%	-	167.20	0.78%	-	169.20	1.26%	-
1999	5.00	168.60	171.10	172.10	173.10	174.40	172.90	171.90	2.20%	-	170.30	1.85%	-	173.40	2.48%	-
2000	6.00	174.80	175.80	176.60	177.50	177.90	177.50	176.50	2.68%	2.15%	175.40	2.99%	2.15%	177.60	2.42%	2.15%
2001	7.00	179.00	181.20	182.50	182.80	182.90	179.90	181.30	2.72%	2.18%	180.50	2.91%	2.24%	182.10	2.53%	2.10%
2002	8.00	182.00	183.10	186.30	188.30	185.80	185.30	184.90	1.99%	2.12%	183.30	1.55%	2.01%	186.50	2.42%	2.22%
2003	9.00	186.60	187.20	189.70	191.10	190.30	189.00	188.80	2.11%	2.34%	187.50	2.29%	2.32%	190.20	1.98%	2.37%
2004	10.00	191.40	194.80	198.00	199.10	200.20	197.80	196.50	4.08%	2.71%	194.00	3.47%	2.64%	199.00	4.63%	2.79%
2005	11.00	200.10	203.30	204.80	206.60	207.50	204.90	204.20	3.92%	2.96%	202.10	4.18%	2.87%	206.30	3.67%	3.04%
2006	12.00	209.00	211.60	213.90	216.40	211.60	211.60	212.10	3.87%	3.19%	210.70	4.26%	3.14%	213.40	3.44%	3.22%
2007	13.00	213.15	215.27	217.26	218.69	218.93	219.03	216.74	2.19%	3.23%	214.75	1.92%	3.22%	218.73	2.50%	3.24%
2008	14.00	220.94	223.62	228.41	228.34	225.11	218.19	224.13	3.41%	3.49%	223.54	4.09%	3.58%	224.73	2.74%	3.39%
2009	15.00	220.26	221.69	223.81	226.04	224.79	224.80	223.29	-0.38%	2.59%	221.45	-0.93%	2.68%	225.13	0.18%	2.50%
2010	16.00	226.53	227.43	228.07	228.50	228.54	228.02	227.72	1.98%	2.20%	227.07	2.54%	2.36%	228.36	1.44%	2.05%
2011	17.00	230.88	233.14	234.46	236.20	235.44	234.31	233.81	2.68%	1.97%	232.29	2.30%	1.97%	235.33	3.05%	1.98%
2012	18.00	235.86	237.78	237.41	239.56	240.54	238.49	238.10	1.83%	1.90%	236.76	1.92%	1.97%	239.44	1.75%	1.83%
2013	19.00	240.14	240.35	240.99	242.13	241.14	241.37	240.90	1.18%	1.45%	240.28	1.49%	1.46%	241.52	0.87%	1.45%
2014	20.00	242.58	243.69	245.25	245.30	244.95	242.91	244.05	1.31%	1.79%	243.52	1.35%	1.92%	244.58	1.27%	1.67%
2015	21.00	242.42	243.72	245.68	244.52	243.70	242.36	243.86	-0.08%	1.38%	243.61	0.04%	1.42%	244.11	-0.19%	1.34%
2016	22.00	243.13	245.30	245.98	245.37	245.39	246.95	245.29	0.59%	0.96%	244.29	0.28%	1.01%	246.30	0.90%	0.92%
2017	23.00	248.35	248.41	247.71	248.92	248.96	248.62	248.42	1.28%	0.85%	247.95	1.50%	0.93%	248.90	1.06%	0.78%
2018	24.00	249.57	251.85	252.39	253.09	253.04	251.15	251.56	1.26%	0.87%	250.71	1.12%	0.85%	252.41	1.41%	0.89%
2019	25.00	253.22	256.53	257.71	258.88	257.97	257.19	256.62	2.01%	1.01%	255.02	1.72%	0.93%	258.22	2.30%	1.09%
2020	26.00	259.69	256.35	257.98	259.97	259.98	259.99	258.92	0.90%	1.21%	258.04	1.19%	1.16%	259.80	0.61%	1.25%
2021	27.00	262.17	265.36	270.50	272.04	274.65	277.16	269.37	4.04%	1.89%	264.83	2.63%	1.63%	273.92	5.43%	2.15%
2022	28.00	281.40	287.60	294.21	294.13	Not Available	Not Available	Not Available	Not Available	Not Available	286.11	8.04%	2.90%	Not Available	Not Available	Not Available

Annual CPI - All Urban Consumers
Philadelphia Metro Area



Five Year Compounded Annual Growth Rates



Radnor Township, PA

2023 Township Manager Recommended Budget

Full Time Employee Headcount Worksheets

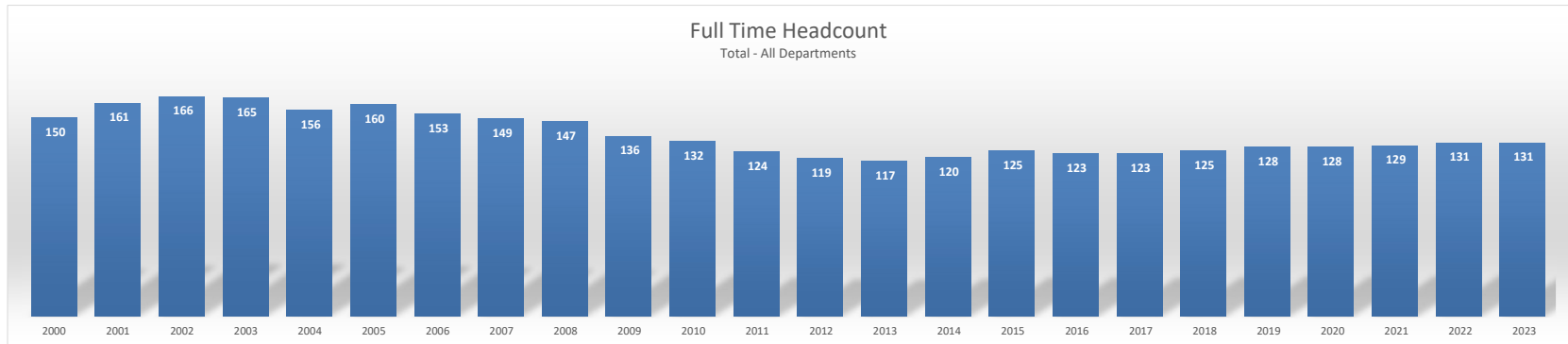
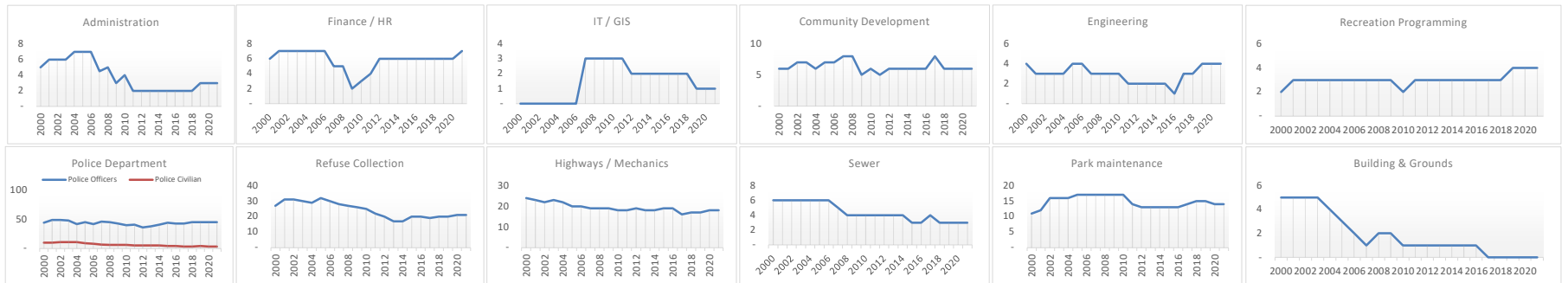
TOWNSHIP OF RADNOR, PENNSYLVANIA
FULL TIME TOWNSHIP GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM
 From 1998 - 2022
 Projected 2023

Department:	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Administration	5	6	6	6	7	7	7	4.5	5	3	4	2	2	2	2	2	2	2	2	3	3	3	4	4
Finance / HR	6	7	7	7	7	7	7	5	5	2	3	4	6	6	6	6	6	6	6	6	6	7	7	7
Community Development	6	6	7	7	6	7	7	8	8	5	6	5	6	6	6	6	6	8	6	6	6	6	5	5
Engineering	4	3	3	3	3	4	4	3	3	3	3	2	2	2	2	2	1	3	3	4	4	4	4	4
IT / GIS	-	-	-	-	-	-	-	3	3	3	3	3	2	2	2	2	2	2	2	1	1	1	2	2
Police Officers	44	49	49	48	42	45	42	46	45	43	40	41	36	38	41	44	43	43	45	45	45	45	45	45
Police Civilian	10	10	11	11	11	9	8	6.5	6.0	6	6	5	5	5	4	4	4	3	3	4	3	3	3	3
Refuse Collection	27	31	31	30	29	32	30	28	27	26	25	22	20	17	17	20	20	19	20	20	21	21	21	21
Highways / Mechanics	24	23	22	23	22	20	20	19	19	19	18	18	19	18	18	19	19	16	17	17	18	18	19	19
Sewer	6	6	6	6	6	6	6	5	4	4	4	4	4	4	4	3	3	4	3	3	3	3	3	3
Park maintenance	11	12	16	16	16	17	17	17	17	17	17	14	13	13	13	13	13	14	15	15	14	14	14	14
Building & Grounds	5	5	5	5	4	3	2	1	2	2	1	1	1	1	1	1	1	-	-	-	-	-	-	-
Recreation Programming	2	3	3	3	3	3	3	3	3	3	2	3	3	3	3	3	3	3	3	4	4	4	4	4
Total	150	161	166	165	156	160	153	149	147	136	132	124	119	117	120	125	123	123	125	128	128	129	131	131
Total Civilian	106	112	117	117	114	115	111	103	102	93	92	83	83	79	79	81	80	80	83	83	84	86	86	86
Total Uniformed	44	49	49	48	42	45	42	46	45	43	40	41	36	38	41	44	43	43	45	45	45	45	45	45

Source: Township of Radnor Finance Department

Footnotes:

- (1) In 2006, all police dispatch duties were transferred to Delaware County.
- (2) The Township offered an early retirement program in 2007
- (3) The Township continued reducing administrative staff in 2008/2009
- (4) The Township eliminated door-side track collection and began reducing staff accordingly in 2010
- (5) The Township ended the School Grounds Maintenance Agreement and reduced 3 positions in Park Maintenance Accordingly in 2011
- (6) The Township elected to restaff the uniformed officers to 41 in 2014, then added three more positions in 2015 bringing the total to 44 (Then, 1 of those positions was vacated with the superintendent change in late 2017)



Radnor Township, PA

2023 Township Manager Recommended Budget

2023 Schedule of Wage and Related Benefit Expenditures

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2023

	Administration					Treasurer			Finance Finance, Human Resources, IT, Switchboard								
	Board of Commissioners	Zoning Hearing Board	Township Manager	Executive Assistant	Department Total	Public Information Officer	Multimedia & Production Coordinator	Department Total	Treasurer	Department Total	Finance Director	Asst. Finance Director	HR & Financial Coordinator	Act 511 Administrator	Administrative Services Coordinator	Expense Accountant	Revenue Accountant
			100%	100%		100%	100%				80%	66%	100%	100%	100%	100%	100%
Wages:																	
Base Wages Full Time	14,700	2,100	201,000	84,874	302,674	83,596	58,067	141,663	26,000	26,000	127,411	68,102	88,719	135,630	101,484	71,922	62,963
Base Wages Part Time	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Night Differential	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
On Call Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Education Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Opt-Out Sharing Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,031
CDL Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	\$ 14,700	\$ 2,100	\$ 201,000	\$ 84,874	\$ 302,674	\$ 83,596	\$ 58,067	\$ 141,663	\$ 26,000	\$ 26,000	\$ 127,411	\$ 68,102	\$ 88,719	\$ 135,630	\$ 101,484	\$ 71,922	\$ 77,994
Overtime	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Longevity	-	-	-	6,275	6,275	-	-	-	-	-	-	4,835	4,525	-	8,000	-	-
Sick Pay Bonus	-	-	-	350	350	-	-	-	-	-	-	231	350	-	350	-	-
Medical Expense Reimb. Pay	-	-	-	-	-	-	-	-	-	-	-	66	-	-	100	-	-
Court Time	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Wages	\$ 14,700	\$ 2,100	\$ 201,000	\$ 91,499	\$ 309,299	\$ 83,596	\$ 58,067	\$ 141,663	\$ 26,000	\$ 26,000	\$ 127,411	\$ 73,234	\$ 93,594	\$ 135,630	\$ 109,934	\$ 71,922	\$ 77,994
Payroll Liabilities																	
Social Security and Medicare	1,125	161	12,531	7,000	20,816	6,395	4,442	10,837	1,989	1,989	9,540	5,602	7,160	10,376	8,410	5,502	5,967
Workers' Compensation	114	16	1,563	711	2,405	650	451	1,101	194	194	990	570	728	1,054	855	559	606
Total Payroll Liabilities	\$ 1,239	\$ 177	\$ 14,094	\$ 7,711	\$ 23,221	\$ 7,045	\$ 4,893	\$ 11,938	\$ 2,183	\$ 2,183	\$ 10,530	\$ 6,172	\$ 7,888	\$ 11,430	\$ 9,265	\$ 6,061	\$ 6,573
Post-Employment Expenses:																	
DB Pension - Normal Cost	-	-	13,863	6,311	20,174	-	-	-	-	-	8,788	5,051	6,455	-	7,582	-	5,379
DB Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DC Pension - Normal Cost	-	-	-	-	-	4,180	2,903	7,083	-	-	-	-	6,782	-	3,596	-	-
OPEB - Normal Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ -	\$ -	\$ 13,863	\$ 6,311	\$ 20,174	\$ 4,180	\$ 2,903	\$ 7,083	\$ -	\$ -	\$ 8,788	\$ 5,051	\$ 6,455	\$ 6,782	\$ 7,582	\$ 3,596	\$ 5,379
Insurance:																	
Health Benefits (Gross)	-	-	30,063	16,484	46,548	23,571	10,471	34,042	-	-	12,950	10,880	10,590	16,188	30,286	16,188	-
Health Benefits (Net of RSF Credit)	-	-	27,613	15,141	42,754	21,650	9,618	31,268	-	-	11,895	9,993	9,727	14,869	27,818	14,869	-
Term Life Premiums	-	-	110	110	219	110	110	220	-	-	88	72	110	110	110	110	110
Whole Life Premiums	-	-	n/a	-	-	n/a	-	-	-	-	-	-	-	-	-	-	-
Long-Term Disability Premiums	-	-	1,508	684	2,191	627	436	1,063	-	-	956	547	699	1,017	821	539	472
AD&D Insurance Premiums	-	-	18	18	36	18	18	36	-	-	15	12	18	18	18	18	18
Subtotal	-	-	1,635	811	2,447	755	564	1,319	-	-	1,059	631	827	1,145	949	667	600
Total Medical / Life Insurance Costs	\$ -	\$ -	\$ 29,248	\$ 15,952	\$ 45,201	\$ 22,405	\$ 10,182	\$ 32,587	\$ -	\$ -	\$ 12,954	\$ 10,624	\$ 10,554	\$ 16,014	\$ 28,767	\$ 15,536	\$ 600
Other Wage & Benefits:																	
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clothing Allowance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position Total	\$ 15,939	\$ 2,277	\$ 258,205	\$ 121,473	\$ 397,895	\$ 117,226	\$ 76,045	\$ 193,271	\$ 28,183	\$ 28,183	\$ 159,683	\$ 95,081	\$ 118,491	\$ 169,856	\$ 155,548	\$ 97,115	\$ 90,546

Radnor Township, PA
 Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
 For the Year Budgeted, 2023

					Information Technology				Engineering				Community					
	Part-Time Staff	Act 511 PT	Part-Time Switchboard	Department Total	IT Coordinator	GIS Coordinator	IT Coordinator (Part-Time) / Police Network	Department Total	Engineers	Engineering Inspector	Program Manager	Clerk	Department Total	Comm. Dev. Director	Fire Inspector	Code Officials	Admin. Assistants	
	100%	100%	100%		100%	100%	100%		100%	100%	100%	100%		100%	100%	100%	100%	
Wages:																		
Base Wages Full Time	-	-	-	656,231	87,610	85,000	-	172,610	249,537	99,677	75,935	56,477	481,626	128,438	75,000	95,558	140,699	
Base Wages Part Time	26,215	41,394	38,414	106,023	-	-	27,952	27,952	-	-	-	-	-	-	-	-	-	
Night Differential	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
On Call Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Education Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Medical Opt-Out Sharing Plan	-	-	-	15,031	-	-	-	-	-	-	8,093	-	8,093	11,684	-	15,031	-	
CDL Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Subtotal	\$ 26,215	\$ 41,394	\$ 38,414	\$ 777,285	\$ 87,610	\$ 85,000	\$ 27,952	\$ 200,562	\$ 249,537	\$ 99,677	\$ 84,028	\$ 56,477	\$ 489,719	\$ 140,122	\$ 75,000	\$ 110,589	\$ 140,699	
Overtime	-	-	-	-	-	-	-	-	-	2,500	-	2,500	5,000	-	-	6,000	2,000	
Longevity	-	-	-	17,360	3,825	-	-	3,825	-	8,000	-	-	8,000	-	-	-	8,000	
Sick Pay Bonus	-	-	-	931	350	-	-	350	-	350	-	-	350	-	-	-	350	
Medical Expense Reimb. Pay	-	-	-	166	-	-	-	-	-	100	-	-	100	-	-	-	-	
Court Time	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Wages	\$ 26,215	\$ 41,394	\$ 38,414	\$ 795,742	\$ 91,785	\$ 85,000	\$ 27,952	\$ 204,737	\$ 249,537	\$ 110,627	\$ 84,028	\$ 58,977	\$ 503,169	\$ 140,122	\$ 75,000	\$ 116,589	\$ 151,049	
Payroll Liabilities																		
Social Security and Medicare	2,005	3,166	2,940	60,668	7,022	6,503	2,138	15,663	18,194	8,463	6,428	4,512	37,597	10,720	5,738	8,919	11,555	
Workers' Compensation	204	322	298	6,186	714	4,576	217	5,507	13,435	6,720	4,524	459	25,138	11,324	6,061	9,422	1,174	
Total Payroll Liabilities	\$ 2,209	\$ 3,488	\$ 3,238	\$ 66,854	\$ 7,736	\$ 11,079	\$ 2,355	\$ 21,170	\$ 31,629	\$ 15,183	\$ 10,952	\$ 4,971	\$ 62,735	\$ 22,044	\$ 11,799	\$ 18,341	\$ 12,729	
Post-Employment Expenses:																		
DB Pension - Normal Cost	-	-	-	33,255	6,330	-	n/a	6,330	11,693	7,630	-	n/a	19,323	9,664	-	-	6,009	
DB Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
DC Pension - Normal Cost	-	-	-	10,378	-	4,250	-	4,250	4,000	-	4,201	2,949	11,150	-	3,750	5,829	3,196	
OPEB - Normal Cost	-	-	-	-	-	-	n/a	-	-	-	-	n/a	-	-	-	-	-	
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Post-Employment Expenses	\$ -	\$ -	\$ -	\$ 43,633	\$ 6,330	\$ 4,250	\$ -	\$ 10,580	\$ 11,693	\$ 7,630	\$ 4,201	\$ 2,949	\$ 30,473	\$ 9,664	\$ 3,750	\$ 5,829	\$ 9,205	
Insurance:																		
Health Benefits (Gross)	-	-	-	97,082	10,590	30,063	-	40,653	26,659	30,426	-	10,471	67,556	-	30,063	-	10,471	
Health Benefits (Net of RSF Credit)	-	-	-	89,171	9,727	27,613	-	37,340	24,486	27,946	-	9,618	62,050	-	27,634	-	9,618	
Term Life Premiums	-	-	-	710	110	110	-	220	219	40	110	110	479	110	110	110	80	
Whole Life Premiums	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	531	
Long-Term Disability Premiums	197	311	288	5,847	686	638	210	1,534	1,872	808	569	424	3,673	963	18	717	1,115	
AD&D Insurance Premiums	-	-	-	117	18	18	-	36	36	18	18	18	90	18	563	18	36	
Subtotal	197	311	288	6,674	814	766	210	1,790	2,127	866	697	552	4,242	1,091	691	845	1,762	
Total Medical / Life Insurance Costs	\$ 197	\$ 311	\$ 288	\$ 95,845	\$ 10,541	\$ 28,379	\$ 210	\$ 39,130	\$ 26,613	\$ 28,812	\$ 697	\$ 9,618	\$ 66,292	\$ 1,091	\$ 28,325	\$ 845	\$ 11,380	
Other Wage & Benefits:																		
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Clothing Allowance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position Total	\$ 28,621	\$ 45,193	\$ 41,940	\$ 1,002,074	\$ 116,392	\$ 128,708	\$ 30,517	\$ 275,617	\$ 319,472	\$ 162,252	\$ 99,878	\$ 76,515	\$ 662,669	\$ 172,921	\$ 118,874	\$ 141,604	\$ 184,363	

Radnor Township, PA
 Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
 For the Year Budgeted, 2023

	Development			Department Total	Police Department											Department Total	Public Works Director
	Part-Time Code	Part-Time Property Maint	Part-Time Admin		Superintendent	Lieutenant	Sergeants	Corporals	Detectives	Staff-Traffic	Patrol	Admin Assistants	Supervisor of Parking & Aux Svcs	Parking Meter Enforcement	Crossing Guards		
	Official	Official	100%		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		
Wages:																	
Base Wages Full Time	-	-	-	439,695	200,000	302,910	757,268	8,900	454,364	454,364	2,750,384	224,979	94,887	-	-	5,248,054	12,844
Base Wages Part Time	-	23,692	-	23,692	-	-	-	-	-	-	-	-	-	113,220	120,000	233,220	-
Night Differential	-	-	-	-	-	7,778	23,333	3,889	15,556	15,556	108,889	-	-	-	-	175,000	-
On Call Bonus	-	-	-	-	-	1,111	3,333	556	2,222	2,222	15,581	-	-	-	-	25,026	-
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	705	2,819	2,819	17,455	-	-	-	-	23,798	-
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	51	205	205	1,271	-	-	-	-	1,733	-
Holiday Pay - Day	-	-	-	-	-	2,222	6,667	1,111	4,444	4,444	31,214	-	-	-	-	50,103	-
Holiday Pay - Night	-	-	-	-	-	133	400	67	267	267	1,873	-	-	-	-	3,007	-
Education Bonus	-	-	-	-	-	3,000	6,000	1,500	5,500	5,500	30,500	-	-	-	-	52,000	100
Acting Lieutenant Pay	-	-	-	-	-	-	4,000	-	-	-	-	-	-	-	-	4,000	-
K9 Off Duty Pay	-	-	-	-	-	-	2,600	-	-	-	2,600	-	-	-	-	5,200	-
Medical Opt-Out Sharing Plan	-	-	-	26,715	-	19,853	39,594	-	39,706	-	57,848	12,045	-	-	-	169,046	-
CDL Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100
Subtotal	\$ -	\$ 23,692	\$ -	\$ 490,102	\$ 200,000	\$ 337,007	\$ 843,195	\$ 16,779	\$ 525,083	\$ 485,377	\$ 3,017,615	\$ 237,024	\$ 94,887	\$ 113,220	\$ 120,000	\$ 5,990,186	\$ 13,044
Overtime	-	-	-	8,000	5,500	8,000	18,000	5,500	8,000	17,500	79,000	5,600	-	-	-	147,100	-
Longevity	-	-	-	8,000	-	48,158	95,948	20,825	74,281	59,430	142,694	12,175	6,625	-	-	460,136	663
Sick Pay Bonus	-	-	-	350	-	-	-	-	-	-	-	105	-	-	-	105	35
Medical Expense Reimb. Pay	-	-	-	-	100	100	400	100	200	300	300	200	100	-	-	1,800	10
Court Time	-	-	-	-	-	889	2,667	444	1,778	1,778	12,445	-	-	-	-	20,000	-
Total Wages	\$ -	\$ 23,692	\$ -	\$ 506,452	\$ 205,600	\$ 394,154	\$ 960,210	\$ 43,648	\$ 609,342	\$ 564,385	\$ 3,252,054	\$ 255,104	\$ 101,612	\$ 113,220	\$ 120,000	\$ 6,619,327	\$ 13,752
Payroll Liabilities																	
Social Security and Medicare	-	1,813	-	38,745	12,597	30,307	73,733	3,383	46,792	43,175	248,591	19,362	7,773	8,660	9,180	503,552	1,044
Workers' Compensation	-	1,915	-	29,896	9,810	18,901	45,985	2,110	29,182	26,928	155,039	5,208	5,471	3,308	3,506	305,449	735
Total Payroll Liabilities	\$ -	\$ 3,728	\$ -	\$ 68,641	\$ 22,407	\$ 49,208	\$ 119,718	\$ 5,493	\$ 75,974	\$ 70,103	\$ 403,630	\$ 24,570	\$ 13,244	\$ 11,968	\$ 12,686	\$ 809,000	\$ 1,779
Post-Employment Expenses:																	
DB Pension - Normal Cost	-	-	-	15,673	36,564	70,452	168,097	7,864	108,774	97,770	520,704	11,859	7,008	-	-	1,029,093	942
DB Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DC Pension - Normal Cost	-	-	-	12,775	-	-	-	-	-	-	-	-	-	-	-	-	-
OPEB - Normal Cost	-	-	-	-	-	-	33,641	n/a	-	33,641	841,025	-	n/a	-	-	908,307	-
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ -	\$ -	\$ -	\$ 28,448	\$ 36,564	\$ 70,452	\$ 201,738	\$ 7,864	\$ 108,774	\$ 131,411	\$ 1,361,729	\$ 11,859	\$ 7,008	\$ -	\$ -	\$ 1,937,400	\$ 942
Insurance:																	
Health Benefits (Gross)	-	10,471	-	40,534	13,696	39,707	158,828	3,309	79,414	113,486	541,515	10,590	16,484	-	-	977,029	2,223
Health Benefits (Net of RSF Credit)	-	-	-	37,252	-	36,471	145,883	3,039	72,941	104,237	497,379	9,726	15,141	-	-	884,817	2,042
Term Life Premiums	-	-	-	410	100	199	598	100	399	399	2,790	103	110	-	-	4,796	11
Whole Life Premiums	-	-	-	531	283	596	1,701	292	1,146	982	951	1,195	595	-	-	7,740	-
Long-Term Disability Premiums	-	178	-	2,991	1,500	2,633	6,399	223	3,965	3,853	21,698	1,068	761	-	-	42,100	101
AD&D Insurance Premiums	-	-	-	635	42	83	250	46	166	166	1,165	36	21	-	-	1,976	2
Subtotal	-	178	-	4,567	1,925	3,511	8,947	660	5,676	5,400	26,603	2,402	1,487	-	-	56,612	114
Total Medical / Life Insurance Costs	\$ -	\$ 10,649	\$ -	\$ 41,819	\$ 1,925	\$ 39,982	\$ 154,830	\$ 3,699	\$ 78,617	\$ 109,637	\$ 523,982	\$ 12,128	\$ 16,628	\$ -	\$ -	\$ 941,429	\$ 2,156
Other Wage & Benefits:																	
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	200,000	-	-	-	-	200,000	-
Clothing Allowance	-	-	-	-	-	-	2,100	-	-	-	-	-	-	-	-	2,100	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 202,100	\$ -
Position Total	\$ -	\$ 38,069	\$ -	\$ 645,360	\$ 266,496	\$ 553,796	\$ 1,438,596	\$ 60,704	\$ 872,707	\$ 875,535	\$ 5,741,395	\$ 303,660	\$ 138,492	\$ 125,188	\$ 132,686	\$ 10,509,256	\$ 18,629

Radnor Township, PA
 Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
 For the Year Budgeted, 2023

	Building & Grounds			Public Works : Solid Waste							Public Works : General Services / Highway						
	Supervisor: Solid Superintendent Operations 45%	Waste & Highway 0%	Supervisor Parks 0%	Public Works Director 50%	Administrative Assistant 50%	Superintendent - Operations 10%	Supervisor: Solid Waste 50%	Public Works Laborers 100%	Part-Time / Seasonal	Department Total	Public Works Director 15%	Administrative Assistant 15%	Superintendent - Operations 25%	Supervisor: Highway & Sewer 50%	Public Works Laborers 100%	Department Total	
Wages:																	
Base Wages Full Time	-	-	-	12,844	64,219	40,474	-	-	1,563,150	-	1,667,843	19,266	12,142	-	55,427	860,048	946,883
Base Wages Part Time	-	-	-	-	-	-	-	-	50,544	50,544	-	-	-	-	-	-	-
Night Differential	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
On Call Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Education Bonus	-	-	-	100	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Opt-Out Sharing Plan	-	-	-	-	-	7,572	-	-	15,031	-	22,603	-	2,271	-	-	17,490	19,761
CDL Bonus	-	-	-	100	-	-	-	-	16,000	-	16,000	-	-	-	-	9,000	9,000
Subtotal	\$ -	\$ -	\$ -	\$ 13,044	\$ 64,219	\$ 48,046	\$ -	\$ -	\$ 1,594,181	\$ 50,544	\$ 1,756,989	\$ 19,266	\$ 14,414	\$ -	\$ 55,427	\$ 886,538	\$ 975,644
Overtime	-	-	-	-	-	500	-	-	21,000	-	21,500	-	150	-	-	94,000	94,150
Longevity	-	-	-	663	3,313	4,000	-	-	61,225	-	68,538	994	1,200	-	2,263	72,775	77,231
Sick Pay Bonus	-	-	-	35	175	175	-	-	1,575	-	1,925	53	53	-	-	595	700
Medical Expense Reimb. Pay	-	-	-	10	50	-	-	-	600	-	650	15	-	-	-	900	915
Court Time	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Wages	\$ -	\$ -	\$ -	\$ 13,752	\$ 67,756	\$ 52,721	\$ -	\$ -	\$ 1,678,581	\$ 50,544	\$ 1,849,602	\$ 20,327	\$ 15,816	\$ -	\$ 57,690	\$ 1,054,808	\$ 1,148,640
Payroll Liabilities																	
Social Security and Medicare	-	-	-	1,044	5,221	4,033	-	-	128,297	3,867	141,418	1,566	1,210	-	5,026	80,693	88,495
Workers' Compensation	-	-	-	735	3,675	410	-	-	90,291	3,345	97,721	1,103	123	-	3,538	47,251	52,015
Total Payroll Liabilities	\$ -	\$ -	\$ -	\$ 1,779	\$ 8,896	\$ 4,443	\$ -	\$ -	\$ 218,588	\$ 7,212	\$ 239,139	\$ 2,669	\$ 1,333	\$ -	\$ 8,564	\$ 127,944	\$ 140,510
Post-Employment Expenses:																	
DB Pension - Normal Cost	-	-	-	942	4,708	3,636	-	-	59,070	-	67,414	1,412	1,091	-	4,532	67,116	74,151
DB Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DC Pension - Normal Cost	-	-	-	-	-	-	-	-	41,031	-	41,031	-	-	-	-	4,084	4,084
OPEB - Normal Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ -	\$ -	\$ -	\$ 942	\$ 4,708	\$ 3,636	\$ -	\$ -	\$ 100,101	\$ -	\$ 108,445	\$ 1,412	\$ 1,091	\$ -	\$ 4,532	\$ 71,200	\$ 78,235
Insurance:																	
Health Benefits (Gross)	-	-	-	2,223	11,115	-	-	1	434,387	-	445,503	3,335	-	-	-	232,831	236,166
Health Benefits (Net of RSF Credit)	-	-	-	2,042	10,209	-	-	1	398,983	-	409,193	3,063	-	-	-	213,854	216,917
Term Life Premiums	-	-	-	11	55	55	-	-	1,934	-	2,044	16	16	-	55	509	596
Whole Life Premiums	-	-	-	-	-	-	-	-	7,163	-	7,163	-	-	-	7,091	7,091	7,091
Long-Term Disability Premiums	-	-	-	101	506	506	-	-	12,183	-	13,195	152	152	-	433	6,996	7,733
AD&D Insurance Premiums	-	-	-	2	10	10	-	-	478	-	498	3	3	-	10	229	245
Subtotal	-	-	-	114	571	571	-	-	21,758	-	22,900	171	171	-	498	14,825	15,665
Total Medical / Life Insurance Costs	\$ -	\$ -	\$ -	\$ 2,156	\$ 10,780	\$ 571	\$ -	\$ 1	\$ 420,741	\$ -	\$ 432,093	\$ 3,234	\$ 171	\$ -	\$ 498	\$ 228,679	\$ 232,582
Other Wage & Benefits:																	
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clothing Allowance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position Total	\$ -	\$ -	\$ -	\$ 18,629	\$ 92,140	\$ 61,371	\$ -	\$ 1	\$ 2,418,010	\$ 57,756	\$ 2,629,278	\$ 27,642	\$ 18,411	\$ -	\$ 71,283	\$ 1,482,631	\$ 1,599,967

Radnor Township, PA
 Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
 For the Year Budgeted, 2023

	Mechanics			Recreation and Community Programming: Administration					Recreational Programming		Public Works : Park Maintenance						
	Supervisor:	Public Works	Department	Director	Program Supervisor	Program Coordinator	Recreation Assistant	Department Total	Day Camp Program Employees	Department Total	Public Works Director	Public Works Admin Asst	Superintendent - Operations	Supervisor: Parks	Public Works Laborers	Part-Time / Seasonal	Department Total
	Fleet	Mechanics	Total														
Wages:	0%	100%		100%	100%	100%	100%				15%	15%	10%	100%	100%		
Base Wages Full Time	-	234,510	234,510	128,438	73,152	67,322	43,669	312,581	-	-	19,266	12,142	-	93,962	695,091	-	820,461
Base Wages Part Time	-	-	-	-	-	-	-	-	80,000	80,000	-	-	-	-	-	-	-
Night Differential	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
On Call Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Education Bonus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Opt-Out Sharing Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,236	-	5,236
CDL Bonus	-	3,000	3,000	-	-	-	-	-	-	-	-	-	-	-	7,000	-	7,000
Subtotal	\$ -	\$ 237,510	\$ 237,510	\$ 128,438	\$ 73,152	\$ 67,322	\$ 43,669	\$ 312,581	\$ 80,000	\$ 80,000	\$ 19,266	\$ 12,142	\$ -	\$ 93,962	\$ 707,327	\$ -	\$ 832,697
Overtime	-	1,200	1,200	-	-	-	-	-	-	-	-	150	-	-	22,000	-	22,150
Longevity	-	6,625	6,625	-	-	-	-	-	-	-	994	1,200	-	7,675	29,950	-	39,819
Sick Pay Bonus	-	-	-	-	-	-	-	-	-	-	53	53	-	-	560	-	665
Medical Expense Reimb. Pay	-	100	100	100	-	-	-	100	-	-	15	-	-	100	200	-	315
Court Time	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Wages	\$ -	\$ 245,435	\$ 245,435	\$ 128,538	\$ 73,152	\$ 67,322	\$ 43,669	\$ 312,681	\$ 80,000	\$ 80,000	\$ 20,327	\$ 13,545	\$ -	\$ 101,737	\$ 760,037	\$ -	\$ 895,646
Payroll Liabilities																	
Social Security and Medicare	-	18,776	18,776	9,833	5,596	5,150	3,341	23,920	6,120	6,120	1,566	1,210	-	7,860	57,916	-	68,552
Workers' Compensation	-	13,214	13,214	6,920	3,939	3,625	2,351	16,835	-	-	1,103	123	-	5,531	40,760	-	47,517
Total Payroll Liabilities	\$ -	\$ 31,990	\$ 31,990	\$ 16,753	\$ 9,535	\$ 8,775	\$ 5,692	\$ 40,755	\$ 6,120	\$ 6,120	\$ 2,669	\$ 1,333	\$ -	\$ 13,391	\$ 98,676	\$ -	\$ 116,069
Post-Employment Expenses:																	
DB Pension - Normal Cost	-	6,332	6,332	8,865	-	-	-	8,865	-	-	1,412	742	-	-	35,536	-	37,690
DB Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DC Pension - Normal Cost	-	7,682	7,682	-	3,658	3,366	2,183	9,207	-	-	-	-	-	-	12,091	-	12,091
OPEB - Normal Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ -	\$ 14,013	\$ 14,013	\$ 8,865	\$ 3,658	\$ 3,366	\$ 2,183	\$ 18,072	\$ -	\$ -	\$ 1,412	\$ 742	\$ -	\$ -	\$ 47,627	\$ -	\$ 49,781
Insurance:																	
Health Benefits (Gross)	-	90,413	90,413	30,286	30,063	30,063	-	90,413	-	-	6,913	-	-	-	151,124	-	158,037
Health Benefits (Net of RSF Credit)	-	83,044	83,044	27,818	27,613	27,613	-	83,044	-	-	6,349	-	-	-	138,807	-	145,156
Term Life Premiums	-	259	259	142	142	142	142	568	-	-	21	5	-	85	722	-	833
Whole Life Premiums	-	666	666	-	-	-	-	-	-	-	-	58	-	-	2,984	-	3,042
Long-Term Disability Premiums	-	1,809	1,809	833	506	354	316	2,009	-	-	135	60	-	401	208	-	804
AD&D Insurance Premiums	-	62	62	18	18	18	18	72	-	-	3	2	-	12	291	-	308
Subtotal	-	2,796	2,796	993	666	514	476	2,649	-	-	159	125	-	498	4,205	-	4,987
Total Medical / Life Insurance Costs	\$ -	\$ 85,840	\$ 85,840	\$ 28,811	\$ 28,279	\$ 28,127	\$ 476	\$ 85,693	\$ -	\$ -	\$ 6,508	\$ 125	\$ -	\$ 498	\$ 143,012	\$ -	\$ 150,143
Other Wage & Benefits:																	
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clothing Allowance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position Total	\$ -	\$ 377,278	\$ 377,278	\$ 182,967	\$ 114,625	\$ 107,590	\$ 52,020	\$ 457,202	\$ 86,120	\$ 86,120	\$ 30,916	\$ 15,745	\$ -	\$ 115,626	\$ 1,049,351	\$ -	\$ 1,211,638

Radnor Township, PA
 Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
 For the Year Budgeted, 2023

	Sanitary Sewer Fund								Retirees	GRAND TOTALS			General Fund			
	Finance Director	Asst. Finance Director	Public Works Director	Superintendent Operations	Public Works Admin Asst	Supervisor Parks	Public Works Laborers	Department Total	Department Total	General Fund Totals	Sanitary Sewer Totals	Department Total	2023 vs 2022			
	20%	34%	10%	10%	10%	0%	100%						Totals	\$ Diff	% Diff	
Wages:																
Base Wages Full Time	31,853	35,083	12,844	-	8,095	-	217,419	305,293	-	11,463,675	305,293	11,768,968	11,484,913	(21,238)	-0.2%	
Base Wages Part Time	-	-	-	-	-	-	-	-	-	521,431	-	521,431	540,758	(19,327)	-3.6%	
Night Differential	-	-	-	-	-	-	-	-	-	175,000	-	175,000	168,913	6,088	3.6%	
On Call Bonus	-	-	-	-	-	-	-	-	-	25,026	-	25,026	24,444	582	2.4%	
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	23,798	-	23,798	26,698	(2,900)	-10.9%	
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	1,733	-	1,733	1,944	(211)	-10.9%	
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	50,103	-	50,103	48,939	1,164	2.4%	
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	3,007	-	3,007	2,937	70	2.4%	
Education Bonus	-	-	-	-	-	-	-	-	-	52,100	-	52,100	50,350	1,750	3.5%	
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	4,000	-	4,000	7,300	(3,300)	na	
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	5,200	-	5,200	5,200	-	0.0%	
Medical Opt-Out Sharing Plan	-	-	-	-	-	-	-	-	-	266,485	-	266,485	301,175	(34,690)	-11.5%	
CDL Bonus	-	-	-	-	-	-	3,000	3,000	-	35,100	3,000	38,100	41,100	(6,000)	-14.6%	
Subtotal	\$ 31,853	\$ 35,083	\$ 12,844	\$ -	\$ 8,095	\$ -	\$ 220,419	\$ 308,293	\$ -	\$ 12,626,657	\$ 308,293	\$ 12,934,950	12,704,671	(78,014)	-0.6%	
Overtime	-	-	-	-	100	-	12,000	12,100	-	299,100	12,100	311,200	284,251	14,849	5.2%	
Longevity	-	2,134	663	-	800	-	14,625	18,222	-	696,472	18,222	714,693	683,018	13,454	2.0%	
Sick Pay Bonus	-	36	35	-	35	-	210	316	-	5,761	316	6,077	6,463	(702)	-10.9%	
Medical Expense Reimb. Pay	-	34	10	-	-	-	200	244	-	4,156	244	4,400	10,310	(6,154)	-59.7%	
Court Time	-	-	-	-	-	-	-	-	-	20,000	-	20,000	19,556	444	2.3%	
Total Wages	\$ 31,853	\$ 37,287	\$ 13,551	\$ -	\$ 9,030	\$ -	\$ 247,454	\$ 339,174	\$ -	\$ 13,652,145	\$ 339,174	\$ 13,991,320	\$ 13,708,269	\$ (56,123)	-0.4%	
Payroll Liabilities																
Social Security and Medicare	2,385	2,886	1,044	-	807	-	18,930	26,052	-	1,038,192	26,052	1,064,244	1,034,067	4,125	0.4%	
Workers' Compensation	248	293	735	-	82	-	13,322	14,680	-	603,912	14,680	618,592	618,819	(14,907)	-2.4%	
Total Payroll Liabilities	\$ 2,633	\$ 3,179	\$ 1,779	\$ -	\$ 889	\$ -	\$ 32,252	\$ 40,732	\$ -	\$ 1,642,104	\$ 40,732	\$ 1,682,836	\$ 1,652,887	\$ (10,783)	-0.7%	
Post-Employment Expenses:																
DB Pension - Normal Cost	2,197	2,602	942	-	727	-	12,637	19,105	-	1,319,241	19,105	1,338,346	1,383,544	(64,302)	-4.6%	
DB Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	2,702,575	2,702,575	-	2,702,575	1,682,204	1,020,371	60.7%	
DC Pension - Normal Cost	-	-	-	-	-	-	3,211	3,211	-	908,307	-	908,307	-	908,307	#DIV/0!	
OPEB - Normal Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	na	
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	na	
Total Post-Employment Expenses	\$ 2,197	\$ 2,602	\$ 942	\$ -	\$ 727	\$ -	\$ 15,848	\$ 22,316	\$ 2,702,575	\$ 4,930,123	\$ 19,105	\$ 4,949,228	\$ 3,065,748	\$ 1,864,376	60.8%	
Insurance:																
Health Benefits (Gross)	5,961	5,560	3,003	-	-	11,923	70,939	97,386	1,831,003	4,157,201	97,386	4,254,587	4,487,070	(329,869)	-7.4%	
Health Benefits (Net of RSF Credit)	5,475	5,107	2,758	-	-	10,951	65,157	89,448	1,687,050	3,811,098	89,448	3,900,546	4,125,238	(314,140)	-7.6%	
Term Life Premiums	28	48	14	-	10	57	155	312	-	11,365	312	11,677	12,500	(1,135)	-9.1%	
Whole Life Premiums	-	-	-	-	117	-	2,174	2,291	63,200	89,432	2,291	91,723	104,668	(15,236)	-14.6%	
Long-Term Disability Premiums	243	227	90	-	120	268	1,775	2,723	-	85,050	2,723	87,773	80,179	4,871	6.1%	
AD&D Insurance Premiums	4	6	2	-	4	8	62	86	24,580	28,694	86	28,780	28,638	56	0.2%	
Subtotal	275	281	106	-	251	333	4,166	5,412	87,780	214,540	5,412	219,952	225,985	(11,444)	-5.1%	
Total Medical / Life Insurance Costs	\$ 5,750	\$ 5,388	\$ 2,864	\$ -	\$ 251	\$ 11,284	\$ 69,323	\$ 94,860	\$ 1,774,830	\$ 4,025,638	\$ 94,860	\$ 4,120,498	\$ 4,351,223	\$ (325,584)	-7.5%	
Other Wage & Benefits:																
Police Extra Duty	-	-	-	-	-	-	-	-	-	200,000	-	200,000	200,000	-	0.0%	
Clothing Allowance	-	-	-	-	-	-	-	-	-	2,100	-	2,100	2,100	-	0.0%	
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,100	\$ -	\$ 202,100	\$ 202,100	\$ -	0.0%	
Position Total	\$ 42,433	\$ 48,456	\$ 19,136	\$ -	\$ 10,897	\$ 11,284	\$ 364,877	\$ 497,083	\$ 4,477,405	\$ 24,452,111	\$ 493,872	\$ 24,945,982	\$ 22,980,225	\$ 1,471,885	6.4%	

Radnor Township, PA

2023 Township Manager Recommended Budget

Exhibit B: Comparative Cost to Live in Radnor Analysis

RADNOR TOWNSHIP
STUDY OF SURROUNDING MUNICIPALITIES
DEMOGRAPHICS, TAXES AND MANDATORY FEES

Radnor Township		-----DELAWARE COUNTY-----				CHESTER COUNTY	----MONTGOMERY COUNTY----	
Cost of Living		Radnor	Haverford	Newtown	Marple	Tredyffrin	Lower Merion	Upper Merion
2022								
Area (sq. miles)		13.78	9.95	10.02	10.2	19.77	23.67	16.96
Population Census 2021		33,582	50,196	15,113	24,062	31,798	64,148	34,223
Per Capita Income 2020		\$60,544	\$50,759	\$65,603	\$50,117	\$70,262	\$87,969	\$54,779
Median Household Income 2020		\$133,790	\$106,655	\$120,015	\$109,281	\$137,675	\$140,499	\$100,901
Average Assessed Value of Residential Real Estate		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Source: U.S Census Bureau QuickFacts								
Real Estate Tax Millage - Municipality		2.2837	4.2180	1.7754	2.4500	2.5690	4.1900	3.3800
Real Estate Tax Millage - County		2.9990	2.9990	2.9990	2.9990	4.5510	3.9230	3.9230
Real Estate Tax Millage - Montgomery County Comm Coll		n/a	n/a	n/a	n/a	n/a	0.3900	0.3900
Real Estate Tax Millage - School District		14.2371	17.6880	11.2839	11.2839	25.8536	31.2045	21.4600
Real Estate Taxes - Municipality		\$ 342.56	\$ 632.70	\$ 266.31	\$ 367.50	\$ 385.35	\$ 628.50	\$ 507.00
Real Estate Taxes - County		\$ 449.85	\$ 449.85	\$ 449.85	\$ 449.85	\$ 682.65	\$ 588.45	\$ 588.45
Real Estate Tax Millage - Montgomery County Comm Coll		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58.50	\$ 58.50
Real Estate Taxes - School District		\$ 2,135.57	\$ 2,653.20	\$ 1,692.59	\$ 1,692.59	\$ 3,878.04	\$ 4,680.68	\$ 3,219.00
Total Real Estate Taxes		\$ 2,927.97	\$ 3,735.75	\$ 2,408.75	\$ 2,509.94	\$ 4,946.04	\$ 5,956.13	\$ 4,372.95
Earned Income Tax Rate		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Earned Income Tax Amount		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trash Fee / Stormwater Mgmt Fee	Trash Fee	\$ -	\$ -	\$ 345.00	\$ 300.00	\$ 345.00	\$ 380.00	\$ 345.00
	Stormwater / Other Fee	\$ 87.00		\$ -	\$ -	\$ -	\$ -	\$ -
	Graduated						See cell 14X	Storm water see 28V
Total Real Estate Taxes + Trash/SWM Fee		\$ 3,014.97	\$ 3,735.75	\$ 2,753.75	\$ 2,809.94	\$ 5,291.04	\$ 6,336.13	\$ 4,717.95
Township Real Estate Taxes + Trash/SWM Fee		\$ 429.56	\$ 632.70	\$ 611.31	\$ 667.50	\$ 730.35	\$ 1,008.50	\$ 852.00

Radnor Township, PA

2023 Township Manager Recommended Budget

The End

Thank you for the opportunity to serve Radnor Township and for your interest in this extremely important budget process. Please direct any questions to Radnor Township!



Radnor Township, PA

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