

**RESOLUTION 2024-46
RADNOR TOWNSHIP**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA AUTHORIZING THE UPGRADE AND RENEWAL OF THE
SUBSCRIPTION FOR JUSTFOIA PRO PLUS FOR A TOTAL COST OF \$11,971**

WHEREAS, the State of Pennsylvania enacted the Right-to-Know Law, Act of Feb. 14, 2008, P.L. 6, No. 3 (“Act”) on February 14, 2008; and,

WHEREAS, in 2010, the Township of Radnor (“Township”) adopted a Public Records Access Policy to ensure compliance with the provisions of the Act and designated an Open Records Officer to oversee the management of public record requests; and,

WHEREAS, the Township Board of Commissioners adopted Resolution 2020-113 in October 2020 which authorized the purchase of a public records request management software, JustFOIA; and

WHEREAS, JustFOIA requires renewal annually; and

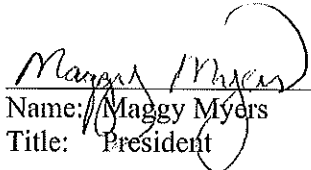
WHEREAS, the Township received and processed over 1900 Right to Know Requests in 2023 and the number of Requests has increased annually; and

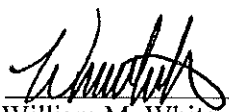
WHEREAS, the Township also wishes to upgrade from JustFOIA Standard to JustFOIA Pro Plus which includes Unlimited Cloud Storage, Advanced Reporting, Dynamic Forms, Document Viewer Redaction, and Document Management to further streamline and improve the management of the process to receive, review, and respond to public record requests; and

NOW, THEREFORE, it is hereby *RESOLVED* that the Board of Commissioners of Radnor Township hereby authorizes the Township Manager to upgrade and renew JustFOIA Pro Plus for a one-year term at \$11,221.00 and a one-time upgrade cost of \$750.

SO RESOLVED, at a duly convened meeting of the Board of Commissioners of Radnor Township conducted on this 25th day of March, A.D., 2024.

RADNOR TOWNSHIP

By: 
Name: Maggy Myers
Title: President

ATTEST: 
William M. White
Township Manager / Secretary