

## **Citizens Audit Review and Finance Advisory Committee**

December 18, 2019

Radnor Township Municipal Building

Administration Meeting Room, Recorded, Not Televised

301 Iven Avenue, Wayne, PA 19087

### **Meeting Minutes**

The meeting was called to order at 7:00 PM. CARFAC members Emily Nelson, Jay Osterholm, Ed Caine, Rob Norton, Anthony Mendicino and Joe Reiser attended. Member Al Murphy was unable to attend. Bob Tate represented Administration and Bill White was unable to attend.

1. Approval of Minutes:
  - a. No minutes to approve as this was the initial meeting of the group
  
2. 2020 Reorganization:
  - a. Members introduced themselves, sharing highlights of their personal and professional lives as Radnor residents. Discussion ensued on the responsibilities of the positions of Chairperson, Vice-Chair and Secretary. The group agreed to defer until the January 15<sup>th</sup>, 2020 meeting for these appointments.
  
3. New Business:
  - a. Mr. Caine, as the continuing member of CARFAC and chair of the audit subgroup discussed the role of the audit subgroup and CARFAC's role in the audit process.
  
  - b. Discussion of Board Approved Projects for 2020:

Discussion followed on the Act 511 business taxes and the Board's desire to have CARFAC look into why the taxes have declined for 2017 and 2018. Discussion followed on the types of information and reports that are available to review, the rules of engagement in the process, and the ability to hold smaller working group meetings that would report to the full CARFAC group. There was further discussion on creating a Dropbox or Google Docs site for information sharing which Administration would help to setup.

4. Old Business: None
5. Public Comment: None
6. Being no further business, CARFAC adjourned at 8:45 PM

*The above minutes represent a complete record of all public discussions of the CARFAC meeting of December 18, 2019.*