



## RECREATION & COMMUNITY PROGRAMMING DEPARTMENT

April & May 2021

### Quick Links

[Department Recreational Programming - click here.](#)

[Department Community Events – click here.](#)

[Quick Link to Department Online Registration for programs and applicable events – click here.](#)

[For a copy of the Recreation Department Weekly E-Newsletter, please click here.](#)

### Recreational Programming Underway/Registration Open

- [Preschool Soccer Shots](#) at Clem Macrone Park (204 participants/16 sessions)
- [Preschool T-ball](#) at Bo Connor Park (80 participants/4 sessions)
- [Preschool Little Hoops Stars](#) at Radnor Activity Center (35 participants)
- [World Cup Sports Academy](#) Spring Junior Soccer at Radnor Memorial Park (16 participants)
- [World Cup Sports Academy](#) Spring Break Soccer Camp at Radnor Memorial Park (31 participants)
- **NEW!** [Nature & Exploration Sensory Hike](#) at Ithan Valley Park (6 registered)
- **NEW!** [Ultimate Frisbee](#) at Dittmar Park (11 participants)
- **NEW:** [Youth Yoga and Mindfulness](#) at the Willows Park (5 participants)
- [Skateboard Clinics](#) at Radnor Skate Park (Sessions 1 & 2 **SOLD OUT**; 20 registered)
- [Youth/Teen/Adult Tennis Lessons](#) at Warren Filipone Park (26 youth participants/6 adult participants)
- [Men's Pick-Up Basketball](#) at Radnor Activity Center (24 participants/**SOLD OUT**)
- [Adult Pickleball](#) at Radnor Activity Center (21 participants/attendance varies each week)
- **NEW:** [Yoga at the Willows Park](#) (12 participants)
- **NEW:** [Family Phys. Ed.](#) at Dittmar Auxiliary Field (3 families/13 total participants)
- [Summer Wizarding Camp](#) at Hill Top Preparatory School (**SOLD OUT**/60 registered)
- [Radnor Day Camp](#) at Radnor Activity Center/alternative site may added (77 currently registered)

### Events and Initiatives

- **NEW!** [Radnor Business & Organization Treasure Hunt](#) took place during the month of April and was designed to increase their visibility and patronage (25 businesses and organizations participated)
- **NEW!** Celebrating Radnor's Trails Initiative – Exciting Trail Activities Provided All Year Long!
  - **NEW!** [Orienteering Day!](#) Took place on Saturday, April 17th at the Willows (84 participants)
  - **NEW!** [Parks & Trails Photo Contest](#)
- [5<sup>th</sup> Bi-Annual Bike Rodeo](#) at Wayne Art Center Parking lot on Sunday, April 18<sup>th</sup> (29 registered participants) – [Click here for picture recap](#) and [Click here for Main Line Network Video!](#)
- [Youth Trout Derby](#) at Saw Mill Park on Saturday, April 24th and Sunday April 25th (3 sessions **SOLD OUT** with 120 participants) - [Click here for picture recap.](#)
- [Arbor Day Celebration – 29 Years of Radnor Township being named a Tree City USA!](#) at Friends of Radnor Trails Park on Friday, April 30th at 10:00 AM – [Click here for picture recap.](#)
- [Willows Park Preserve Willows Arboretum Tree Tour](#) took place on Friday, April 30th at 6:30 PM
- [The Carol H. Axelrod Memorial Blood Drive](#) took place on Tuesday, May 4th at Radnor Activity Center (169 units of blood products collect, enough to help more than 500 hospital patients).
- [8th Annual Great American Backyard Campout](#) will take place on Saturday, June 19/Rain Date: June 26 at the Willows Park (registration open)
- [Odorisio Park Music & Movie Event](#) will take place on Saturday, July 10th/Rain Date July 17.
- [9th Annual Night at the Ball Park Wiffleball Classic](#) will take place on Wednesday, July 21/Rain Date: July 22 at Encke Park (registration (open)

***\*ALL programs and events are being planned with regimented health and safety guidelines in place and are subject to changes on short notice.***

### **Discount Ticket Program:**

- Destination Discount Ticket Program – all ticket sales remain on hold.
- Regal Movie Discount Ticket Program – have resumed commensurate to movie theatre openings.

### **Additional Programming Activity**

- Coordination and planning for all in-season and upcoming programming and events.
- Coordinated with spring and summer program and event vendors and instructors on planning and expectations, contractual agreement development, and safe delivery of programs related to COVID-19 (we continued to modify our seasonal planning efforts related to the pandemic).
- [Radnor Day Camp Summer 2021](#)
  - Comprehensive planning underway/Camp dates are Monday, June 28 to Friday, August 6 (no camp on Monday, July 5) and will take place at Radnor Activity Center with a potential alternate site at Radnor Middle School or Radnor Elementary School
  - Camp [celebrates its 80th year in 2021](#) with structured outdoor and (limited) indoor activities that will include the return of several staff members.
  - Camp will operate with regimented [Health & Safety Operating Procedures](#) and '[Camp FAQs](#)' have been developed to answer questions about camp.
  - Scholarships are available and we are actively coordinating with the RTSD Social Work Department along with other community contacts.
  - Meetings are taking place with Department and camp staff to plan camp in the areas of daily schedule and activities, logistics, and staffing.
  - Meetings and coordination are also taking place with the RTSD Operations, Special Education and Transportation Departments.
  - Staff recruitment, candidate interviews, and hiring process are underway along with revisions to the Camp Staff Handbook, Pre-Camp Training and General Training program particularly in the areas of Diversity & Inclusion, Sexual Harassment and Discrimination and Child Abuse & Awareness – we are working closely with Township Risk Management Consulting firms.
  - Coordinated parent communications, website updates, marketing, online registration, and inventory/procurement of all related supplies.
- Engaged in curriculum planning, logistics, and staff recruitment for Summer Wizarding Camp.
- Continued sponsorship and partnership development with local businesses and community organizations – met with groups and businesses.
- Coordinated and evaluated additional upcoming events – Great American Backyard Campout; Summer Concerts, Odorisio Park Music and Movie Event, Wiffleball Classic, and evaluation of upcoming grand openings for Emlen Tunnell Park Comfort Station, Bo Connor/Warren Filipone Park Improvements, and the Harford Park Trail.

### **Administrative**

- Processed daily phone and email communications from residents regarding parks and recreational programming inquiries.
- Processed refunds for applicable cancelled programming; payments for projects and services, daily registration reports for programming and events in MyRec.
- Coordinated Department marketing and promotions – developed weekly e-newsletter, posted updates and information on Department social media pages (Facebook and Instagram) and updated parks and recreation website pages relative to current services and information; continued working on plans in anticipation of upcoming Township website re-development.
- Developed and provided weekly report information for Township Manager/BOC.
- Coordinated DVHT Health & Wellness Grant for Township Employees.
- Filmed Recreation Department Spotlight segments.
- Prepared hiring process and job advertisements for full-time Recreation Assistant Position.

### **Meetings Attended/Conducted:**

- Attended weekly update meetings with Township Manager and Department Heads.
- Met with Township Manager on updates on programming and parks and facilities projects.
- Attended monthly Board of Commissioners Meetings.
- Attended monthly Wayne Senior Center Board Meeting.

- Attended monthly Staff Safety Committee Meeting.
- Met with Township Engineer and Project Manager to discuss and update on various projects.
- Met with Parks Supervisor on various park maintenance and parks-related projects.
- Met at various parks to discuss various projects.
- Conducted weekly meetings with Recreation Department staff members via video conferencing and in-person regarding Township updates, projects, recreational programming, and events.
- Met with design consultant regarding Fenimore Woods.
- Met with residents on Fenimore Woods.
- Attended Shade Tree Committee Meeting regarding Fenimore Woods.
- Met with resident musicians on various summer park concerts.
- Met with American Red Cross and Carol H. Axelrod Blood Drive representatives to discuss logistics and planning for blood drives that are being held at Radnor Activity Center.
- Met with Radnor Conservancy to discuss expansion meadow project and park invasive control.
- Met with Township Risk Management Consultants to discuss summer camp topics.
- Met with Granicus on Township website re-design.
- Met with La Maison Swim Club to discuss summer visit opportunities for Radnor Day Camp.
- Met with Friends of Ithan Valley Park to discuss park improvements status.
- Met with Township Solicitor regarding playground surfacing at Encke Park.
- Met with Wayne Senior Center representatives.
- Attended professional development session with the American Camp Association.

## **Parks & Recreation Facilities**

**Radnor Activity Center** is OPEN with health and safety guidelines in place for Department programming, and several recurring rentals including American Red Cross Blood Drives.

- Coordinated with our contracted cleaning company on various items.
- Coordinated electrical lighting changes in building vestibule.
- Continued development of building improvement outline and updated costs.

**Park Areas/Picnic Rentals:** Coordinated seasonal reservations to date:

- Clem Macrone Park (4 rentals)
- Dittmar Park (1 rental)
- Fenimore Woods 22 rentals)
- Saw Mill Park (1 rental)
- Willows Park (10 rentals,4 photography)

**Athletic Fields:** Continued coordinating and scheduling field and light schedules with multiple users at several park locations spring and summer seasons.

**Parks Department Activity (submitted by Parks Supervisor/Rick Foster):**

- Trash collected from all Township parks weekly.
- Conducted spring park and field restorations including playground repairs.
- Coordinated hazardous tree removals at parks.

**Park Project Updates:**

- **Bishop Richard Allen Park** – working on partner project with members of the community and the Bethel AME Church of Ardmore regarding recognition signage for Bishop Richard Allen at the park.
- **Bo Connor Park& Odorisio Park** - coordinated playground slide replacements with manufacturer – slides have been received and we are just waiting for an installation date from the contractor;

Odorisio Park main parking lot has limited usage due to local construction project staging; residents are asked to use the other park parking lots off West Wayne Avenue and Fairview Drive.

- **Clem Macrone Park** – hazardous tree removals were approved and took place; coordinated details with resident group and ordered memorial for the late James Pachioli.
- **Emlen Tunnell Park:** Septa removal of the bridge structures completed March 26-28; corresponding tree and fence replacements are being coordinated.
- **Fenimore Woods Rehabilitation Project** – *project next steps currently under evaluation*
- **Harford Park Trail Construction:** Project complete, trail is open; closeout underway.
- **Odorisio Park & Cowan Park Basketball Court Renovations** – project to renovate both park basketball courts underway with review of draft plan revisions; project details are being refined with the project slated for review by the Parks Board and Shade Tree Committee.
- **Radnor TAP Trail:** Project including 3 trail sections - around Radnor High School; S. Ithan Avenue connecting the Villanova Train Station to the Haverford Township border; and West Wayne Avenue connecting the Wayne Train Station with the Radnor Trail; construction was awarded in November by the Board of Commissioners and the project is currently underway.
- **Skunk Hollow Park** – pilot meadow project to be expanded with educational features.
- **West Wayne Preserve/Friends of Radnor Trails Park Wetlands Enhancement/Stormwater Management Project:** Undergoing NPDES Permit review with anticipated project bid to follow.
- **Willows Park/Mansion:**
  - Bridge replacement completed and park entrance open.
  - Bid development underway for the domestic water and fire service project.
  - Working with Willows Park Preserve on building upgrades, usage, and event coordination.
- **Veterans & First Responders Park:** continued to meet with the American Legion representatives in the development and planning for the memorial project within the park.

**Scout Projects:**

- Eagle Scout candidate project review underway (installation of steps on the Willows Trail).

**Park and Trail Improvements:**

A bond ordinance was voted in October 2015 by the Board of Commissioners for parks and trails (\$5.75M - \$4.3M Parks/\$1.45M Trails) – we have continued working towards completion of the various park projects that have been outlined; for an update on the trail projects and their status, please see the September 2020 Parks Board Meeting presentation.

| Park Projects COMPLETED:  | Park Projects Underway:                      |
|---|--|
| Bo Connor Park, Clem Macrone Park, Emlen Tunnell Park, Encke Park, Harford Park Trail, Petrie Park, Skunk Hollow Park, Warren Filipone Park | Fenimore Woods, Ithan Valley Park, TAP Trail |

A bond ordinance was voted in July 2019 by the Board of Commissioners that included basketball court renovations at Cowan Park and Odorisio Park – project design is underway.

Respectfully Submitted,



Tammy S. Cohen  
 Director of Recreation & Community Programming