



## RECREATION & COMMUNITY PROGRAMMING DEPARTMENT

May & June 2021

### Quick Links

[Department Recreational Programming - click here.](#)

[Department Community Events – click here.](#)

[Quick Link to Department Online Registration for programs and applicable events – click here.](#)

[For a copy of the Recreation Department Weekly E-Newsletter, please click here.](#)

### Recreational Programming Underway/Registration Open

- [Preschool Soccer Shots](#) at Clem Macrone Park (204 participants/16 sessions)
- [Preschool T-ball](#) at Bo Connor Park (80 participants/4 sessions)
- [Preschool Little Hoops Stars](#) at Radnor Activity Center (35 participants)
- **NEW!** [Ultimate Frisbee](#) at Dittmar Park (11 participants)
- **NEW:** [Youth Yoga and Mindfulness](#) at the Willows Park (5 participants)
- [Skateboard Clinics](#) at Radnor Skate Park (Sessions 1 & 2 **SOLD OUT**; 20 registered)
- [Youth/Teen/Adult Tennis Lessons](#) at Warren Filipone Park (26 youth participants/6 adult participants)
- [Men's Pick-Up Basketball](#) at Radnor Activity Center (24 participants/**SOLD OUT**)
- **NEW:** [Yoga at the Willows Park](#) (12 participants)
- **NEW:** [Family Phys. Ed.](#) at Dittmar Auxiliary Field (3 families/13 total participants)
- [Summer Wizarding Camp](#) at Hill Top Preparatory School (**SOLD OUT**/60 registered)
- [Radnor Day Camp](#) at Radnor Activity Center/alternative site may be added (92 currently registered)

### Events and Initiatives

- **NEW!** Celebrating Radnor's Trails Initiative – Exciting Trail Activities Provided All Year Long!
  - **NEW!** [Parks & Trails Photo Contest](#)
- [The Carol H. Axelrod Memorial Blood Drive](#) took place on Tuesday, May 4th at Radnor Activity Center (169 units of blood products collect, enough to help more than 500 hospital patients).
- [8th Annual Great American Backyard Campout](#) will take place on Saturday, June 19/Rain Date: June 26 at the Willows Park (registration open)
- [Garrett Hill-Rosemont July 4th Parade](#) is scheduled for Saturday, July 3 – registration is at Rosemont Business Campus at 9:30 AM and judging begins at 10:00 AM.
- **NEW!** [Odorisio Park Music and Movie Event](#) is scheduled for **Saturday, July 10 (Rain Date: Saturday 7/17) music will begin at 6:00 PM and movie will begin at 8:30 PM.**
- [9th Annual Night at the Ball Park & Wiffleball Classic](#) will take place on **Wednesday, July 21 (Rain Date: Thursday 7/22)** at Encke Park.
- [Unity In Our Community Event](#) will take place on **Saturday, August 28 from 12:00 to 4:00 PM on Highland Avenue, Wayne.**

***\*ALL programs and events are being planned with regimented health and safety guidelines in place and are subject to changes on short notice.***

### **Discount Ticket Program:**

- Destination Discount Ticket Program – all ticket sales remain on hold.
- Regal Movie Discount Ticket Program – have resumed commensurate to movie theatre openings.

### **Additional Programming Activity**

- Coordination and planning for all in-season and upcoming programming and events.
- Coordinated with spring and summer program and event vendors and instructors on planning and expectations, contractual agreement development, and safe delivery of programs related to COVID-19 (we continued to modify our seasonal planning efforts related to the pandemic).

- [Radnor Day Camp Summer 2021](#)
  - Comprehensive planning underway/Camp dates are Monday, June 28 to Friday, August 6 (no camp on Monday, July 5) and will take place at Radnor Activity Center with a potential alternate site at Radnor Middle School.
  - Camp [celebrates its 80th year in 2021](#) with structured outdoor and (limited) indoor activities that will include the return of several staff members.
  - Camp will operate with regimented [Health & Safety Operating Procedures](#) and '[Camp FAQs](#)' have been developed to answer questions about camp.
  - Scholarships are available and we have reviewed and awarded 12 scholarships to date.
  - Meetings are taking place with Department and camp staff to plan camp in the areas of daily schedule and activities, logistics, and staffing.
  - Meetings and coordination are also taking place with the RTSD Operations, Special Education and Transportation Departments.
  - Coordinated details for weekly lunch options and swimming trips at La Maison Swim Club.
  - Staff recruitment, candidate interviews, and hiring process are underway along with revisions to the Camp Staff Handbook, Pre-Camp Training and General Training program particularly in the areas of Diversity & Inclusion, Sexual Harassment and Discrimination and Child Abuse & Awareness – we are working closely with Township Risk Management Consulting firms.
  - Coordinated parent communications, website updates, marketing, online registration, and inventory/procurement of all related supplies.
- Engaged in curriculum planning, logistics, and staff recruitment for Summer Wizarding Camp.
- Continued sponsorship and partnership development with local businesses and community organizations – met with groups and businesses.
- Coordinated and evaluated upcoming events – Great American Backyard Campout; Summer Concerts, Odorisio Park Music and Movie Event, Wiffleball Classic, Unity Block Party, Garrett Hill 4th of July Parade, and upcoming grand openings for the Radnor TAP Trail, Emlen Tunnell Park Comfort Station, Bo Connor/Warren Filipone Park Improvements, and the Harford Park Trail.

### **Administrative**

- Processed daily phone and email communications from residents regarding parks and recreational programming inquiries.
- Processed refunds for applicable cancelled programming; payments for projects and services, daily registration reports for programming and events in MyRec.
- Coordinated Department marketing and promotions – developed weekly e-newsletter, posted updates and information on Department social media pages (Facebook and Instagram) and updated parks and recreation website pages relative to current services and information; continued working on plans in anticipation of upcoming Township website re-development.
- Developed and provided weekly report information for Township Manager/BOC.
- Coordinated DVHT Health & Wellness Grant for Township Employees.
- Conducted Staff Appreciation Planning with Department Heads and Township Manager.
- Conducted hiring process for Department full-time Recreation Assistant Position – posted job ads, reviewed submissions, interviewed 8 candidates – hired Ms. Natalie Chaiko to serve in the role.

### **Meetings Attended/Conducted:**

- Attended weekly update meetings with Township Manager and Department Heads.
- Met with Township Manager on updates on programming and parks and facilities projects.
- Attended monthly Board of Commissioners Meetings.
- Attended Commissioner Abel Town Hall Meeting at the Radnor Township Civic Association.
- Met with Township Manager to discuss and update on various projects.
- Met with Township Engineer and Project Manager to discuss and update on various projects.
- Met with Parks Supervisor on various park maintenance and parks-related projects.

- Met at various parks to discuss projects.
- Conducted weekly meetings with Recreation Department staff members via video conferencing and in-person regarding Township updates, projects, recreational programming, and events.
- Attended Public Works Director Retirement Luncheon.
- Met with design consultant regarding Fenimore Woods.
- Attended monthly Staff Safety Committee Meeting.
- Met with resident musicians on various summer park concerts.
- Met with Unity Block Party representative to discuss upcoming event and projects.
- Met with local credit union to discuss sponsorship opportunities and event partnerships.
- Met with American Red Cross to discuss logistics and planning for Battle of Badges and remaining blood drives that are being held at Radnor Activity Center.
- Met with Township Risk Management Consultants to discuss summer camp topics.
- Met with La Maison Swim Club to discuss summer visit opportunities for Radnor Day Camp.
- Met with Township Solicitor regarding playground surfacing at Encke Park.
- Met with Wayne Senior Center representatives.
- Met with Wayne Art Center Director.
- Met with RTSD Representatives to discuss summer camp planning and summer usage.
- Met with Office of Emergency Management to discuss health and safety policies and procedures.

## **Parks & Recreation Facilities**

**Radnor Activity Center** is OPEN with health and safety guidelines in place for Department programming, and several recurring rentals including American Red Cross Blood Drives.

- Coordinated with our contracted cleaning company on various items.
- Coordinated electrical lighting changes in building vestibule.
- Continued development of building improvement outline and updated costs.

**Park Areas/Picnic Rentals:** Coordinated seasonal reservations to date:

- Bo Connor Park (3 rentals)
- Clem Macrone Park (20 rentals)
- Dittmar Park (3 rentals)
- Encke Park (2 rentals)
- Fenimore Woods (37 rentals)
- Friends of Radnor Trails Park (1 rental)
- Saw Mill Park (1 rental)
- Willows Park (29 rentals; 5 photography permits)

**Athletic Fields:** Continued coordinating and scheduling summer field and light schedules with multiple users at several park locations.

**Parks Department Activity (submitted by Parks Supervisor/Rick Foster):**

- Trash collected from all Township parks weekly.
- Conducted spring park and field restorations including playground repairs.
- Coordinated hazardous tree reviews and removals at parks.
- Repaired Radnor Memorial Park entrance area.

**Park Project Updates:**

- **Bishop Richard Allen Park** – working on partner project with members of the community and the Bethel AME Church of Ardmore regarding recognition signage for Bishop Richard Allen at the park.

- **Bo Connor Park & Odorisio Park** - playground slide replacements were finalized by the contractor.
- **Clem Macrone Park** – coordinated details with resident group and ordered memorial for the late James Pachioli.
- **Cowan Park** – playground transfer bridge has been removed due to deterioration from age and we are currently in the process of reviewing replacement options.
- **Emlen Tunnell Park:** Septa removal of the bridge structures completed March 26-28; corresponding tree and fence replacements are being coordinated.
- **Fenimore Woods Rehabilitation Project** – *project next steps currently under evaluation*
- **Harford Park Trail Construction:** Project complete, trail is open; closeout underway.
- **Odorisio Park & Cowan Park Basketball Court Renovations** – project to renovate both park basketball courts are underway with review of draft plan revisions with Parks & Recreation Board (projects funded by July 2019 Bond Issuance).
- **Radnor TAP Trail:** Project including 3 trail sections - around Radnor High School; S. Ithan Avenue connecting the Villanova Train Station to the Haverford Township border; and West Wayne Avenue connecting the Wayne Train Station with the Radnor Trail; construction of the project is currently underway and almost complete.
- **Skunk Hollow Park** – pilot meadow project to be expanded with educational features.
- **West Wayne Preserve/Friends of Radnor Trails Park Wetlands Enhancement/Stormwater Management Project:** Undergoing NPDES Permit review with anticipated project bid to follow.
- **Willows Park/Mansion:**
  - Bid development underway for the domestic water and fire service project (authorized by BOC in May).
  - Working with Willows Park Preserve on building upgrades, usage, and event coordination.
- **Veterans & First Responders Park:** continued to meet with the American Legion representatives in the development and planning for the memorial project within the park.

**Scout Projects:**

- Eagle Scout candidate project finalized (installation of steps on the Willows Trail).
- Hiking Trail review in the Willows and Skunk Hollow currently underway with Scout Leadership.

**Park and Trail Improvements:**

A bond ordinance was voted in October 2015 by the Board of Commissioners for parks and trails (\$5.75M - \$4.3M Parks/\$1.45M Trails) – we have continued working towards completion of the various park projects that have been outlined; for an update on the trail projects and their status, please see the September 2020 Parks Board Meeting presentation.

Park Projects COMPLETED:	Park Projects Underway:
Bo Connor Park, Clem Macrone Park, Emlen Tunnell Park, Encke Park, Harford Park Trail, Petrie Park, Skunk Hollow Park, Warren Filipone Park; TAP Trail	Fenimore Woods, Ithan Valley Park

Respectfully Submitted,



Tammy S. Cohen  
 Director of Recreation & Community Programming