



RECREATION & COMMUNITY PROGRAMMING DEPARTMENT

June & July 2021

Quick Links

[Department Recreational Programming - click here.](#)

[Department Community Events – click here.](#)

[Quick Link to Department Online Registration for programs and applicable events – click here.](#)

[For a copy of the Recreation Department Weekly E-Newsletter, please click here.](#)

Recreational Programming Underway/Registration Open

- [Preschool Soccer Shots](#) at Clem Macrone Park (90 participants/11 sessions)
- [Preschool T-ball](#) at Bo Connor Park (80 participants/4 sessions)
- **NEW:** [Preschool All-Star Sports](#) at Cowan Park (14 participants)
- [Youth/Teen/Adult Tennis Lessons](#) at Warren Filipone Park (21 youth participants/8 adult participants)
- [Men's Pick-Up Basketball](#) at Radnor Activity Center (12 participants)
- **NEW:** [Family Phys. Ed.](#) at Dittmar Auxiliary Field (3 families/13 total participants)
- **NEW:** [Youth Tennis Camp](#) at Warren Filipone/Clem Macrone Park/Ithan Elementary School/tentatively (registration currently underway)
- [Survivor Nature & Hiking Camp](#) at The Willows (**SOLD OUT**/350 participants/7 sessions)
- [Summer Wizarding Camp](#) at Hill Top Preparatory School (**SOLD OUT**/60 registered)
- [Radnor Day Camp](#) at Radnor Activity Center/alternative site may be added (103 currently registered)

Events and Initiatives

- **NEW!** Celebrating Radnor's Trails Initiative – Exciting Trail Activities Provided All Year Long!
 - **NEW!** [Parks & Trails Photo Contest](#)
- [8th Annual Great American Backyard Campout](#) will take place on Saturday, June 19/Rain Date: June 26 at the Willows Park (146 participants were registered + 3 Radnor Scout Troops/Cub Packs)
- **NEW!** [Odoriso Park Music and Movie Event](#) is scheduled for Saturday, July 10 (Rain Date: Saturday 7/17) music will begin at 6:00 PM and movie will begin at 8:30 PM.
- [9th Annual Night at the Ball Park & Wiffleball Classic](#) will take place on Wednesday, July 21 (Rain Date: Thursday 7/22) at Encke Park.
- [Unity In Our Community Event](#) will take place on Saturday, August 28 from 12:00 to 4:00 PM on Highland Avenue, Wayne.

****ALL programs and events are being planned with regimented health and safety guidelines in place and are subject to changes on short notice.***

Discount Ticket Program:

- Destination Discount Ticket Program – all ticket sales remain on hold.
- Regal Movie Discount Ticket Program – have resumed commensurate to movie theatre openings.

Additional Programming Activity

- Coordination and planning for all in-season and upcoming programming and events.
- Coordinated with spring and summer program and event vendors and instructors on planning and expectations, contractual agreement development, and safe delivery of programs related to COVID-19 (we continued to modify our seasonal planning efforts related to the pandemic).

- [Radnor Day Camp Summer 2021](#) - *Comprehensive program planning and implementation*
 - Camp is taking place from Monday, June 28 to Friday, August 6 at Radnor Activity Center with additional usage of the Radnor Middle School gymnasium and cafeteria.
 - Camp [celebrates its 80th year in 2021](#) with structured outdoor and (limited) indoor activities
 - Back to Camp Night took place on Thursday, June 17th via Zoom with 24 families in attendance; camp health and safety, logistics, and activities were discussed.
 - Camp is operating with regimented [Health & Safety Operating Procedures](#); [‘Camp FAQs’](#); and [Site Logistics](#) (all documents were updated in mid-June).
 - Meetings and coordination are taking place with camp staff and the Radnor Township School District Operations, Special Education, Food Services, and Transportation Departments.
 - Weekly lunch options include local food establishments along with RTSD free lunch program.
 - Camp field trips will consist of the Swim Club & Game Room at La Maison Swim Club.
 - Developed and conducted a 3-day Camp Staff Training Program that included segments on health, safety, and emergency policies and procedures, site logistics, camp structure and operations, performance expectations and more; Radnor Police Department participated with a segment on threat assessments.
 - Coordinated online registration, website updates, parent communications, curriculum planning, and inventory/procurement of all related supplies.
 - Conducted weekly staff meetings and prepared all related employees hiring processes along with bi-weekly payroll.
 - Camp Summary of Information **as of 7/7/21*
 - Total Staff Members: 24 / Returning: 13 / New: 11 / Total Radnor Residents: 17
 - Certified Teachers: 2 / Pursuing degree in education/related field: 6
 - Special Support Campers: 10
 - Designated One-on-One: 5 staff for 5 campers (1 is family-provided through Wrap Around Services)
 - Group/Shared Support: 3 staff members for 5 campers
 - No Support: 13 campers
 - Scholarships Awarded/Accepted: 17
- Engaged in curriculum planning, logistics, and staff recruitment for Summer Wizarding Camp.
- Continued sponsorship and partnership development with local businesses and community organizations – met with groups and businesses.
- Coordinated with Public Works/Police/Fire Departments along with various partners to prepare and plan for upcoming community events including Great American Backyard Campout, Summer Concerts at Clem Macrone Park Night at the Ball Park/Wiffleball Classic Event, Odorisio Park Music & Movie Event, Unity in Our Community Event, Fall Harvest, and the Radnor Run. Additional events are also being anticipated grand openings for the Radnor TAP Trail, Emlen Tunnell Park Comfort Station, Bo Connor/Warren Filipone Park Improvements, and the Harford Park Trail.

Administrative

- Processed daily phone and email communications from residents regarding parks and recreational programming inquiries.
- Processed refunds for applicable cancelled programming; payments for projects and services, daily registration reports for programming and events in MyRec.
- Coordinated Department marketing and promotions – developed weekly e-newsletter, posted updates and information on Department social media pages (Facebook and Instagram) and updated parks and recreation website pages relative to current services and information; continued working on plans in anticipation of upcoming Township website re-development.
- Developed and provided weekly report information for Township Manager/BOC.
- Coordinated DVHT Health & Wellness Grant for Township Employees.
- Participated in interviews for Public Works Director hiring.

- Conducted hiring process for Department full-time Recreation Assistant Position – posted job ads, reviewed submissions, interviewed 8 candidates – hired Ms. Natalie Chaiko to serve in the role.
- Conducted hiring process and held interviews with various Radnor Day Camp candidates.
- 2022 Township Budget Development Underway:
 - Developed preliminary detail for Parks & Facilities Capital Plan – visited parks and facilities for review of infrastructure and prospective projects.
 - Developed preliminary detail for Recreation Department Operating Budget
 - Developed preliminary detail for Recreation Department Goals and Objectives

Meetings Attended/Conducted:

- Attended weekly update meetings with Township Manager and Department Heads including 2022 Township Budget Kick-Off Meeting.
- Met with Township Manager on updates on programming and parks and facilities projects.
- Attended monthly Board of Commissioners Meetings.
- Attended Commissioner Abel Town Hall Meeting at the Radnor Township Civic Association.
- Met with Township Manager to discuss and update on various projects.
- Met with Township Engineer and Project Manager to discuss and update on various projects.
- Met with Parks Supervisor on various park maintenance and parks-related projects.
- Met at various parks to discuss projects.
- Attended Township Employee Appreciation Luncheon.
- Attended monthly Staff Safety Committee Meeting.
- Met with design consultants, Township Arborist, and staff regarding Fenimore Woods Project.
- Met with Township Solicitor regarding playground surfacing at Encke Park.
- Met with resident to discuss memorial bench placement for the late James Pachioli.
- Met with Bob Miccolis to discuss trail enhancement project.
- Met with members of the Sports Legends of Delaware County and Coast Guard Representative regarding the upcoming Emlen Tunnell Cutter Ship Commissioning.
- Met with Township Office of Emergency Management to review all summer programming and event health and safety protocols.
- Conducted weekly meetings with Recreation Department staff members and regarding Township updates, projects, recreational programming, and events.
- Met with Radnor Day Camp staff members and World Cup Sports Academy leadership to discuss and plan for various components of summer camps.
- Met with Unity Block Party representative to discuss upcoming event.
- Met with La Maison Swim Club to discuss summer visit opportunities for Radnor Day Camp.
- Met with Wayne Art Center Director.
- Met with RTSD Representatives to discuss summer camp planning and summer usage.

Parks & Recreation Facilities

Radnor Activity Center is OPEN with health and safety guidelines in place for Department programming, and several recurring rentals including American Red Cross Blood Drives.

- Coordinated with our contracted cleaning company on various items.
- Coordinated electrical lighting changes in building vestibule.
- Continued development of building improvement outline and updated costs.

Park Areas/Picnic Rentals: Coordinated seasonal reservations to date:

- Bo Connor Park (3 rentals)
- Clem Macrone Park (25 rentals)
- Dittmar Park (3 rentals)
- Encke Park (3 rentals)
- Fenimore Woods (45 rentals)
- Friends of Radnor Trails Park (1 rental)
- Odorisio Park (2 rentals)
- Saw Mill Park (1 rental)
- Willows Park (28 rentals; 7 photography permits)

Athletic Fields: Continued coordinating and scheduling summer field and light schedules with various user groups at several park locations.

Parks Department Activity (submitted by Acting Public Works Director/Rick Foster):

- Weekly trash collection, bathroom cleaning, grass cutting, and landscaping at Township parks.
- Conducted field restorations and preparations.
- Performed playground and various park amenity repairs.
- Coordinated hazardous tree reviews and removals at parks.

Park Project Updates:

- **Bishop Richard Allen Park** – working on partner project with members of the community and the Bethel AME Church of Ardmore regarding recognition signage for Bishop Richard Allen at the park.
- **Clem Macrone Park** – coordinated final details and location for memorial park bench for the late James Pachioli.
- **Cowan Park** – playground transfer bridge has been removed due to deterioration from age, replacement option will be reviewed for approval by the Board of Commissioners in July.
- **Emlen Tunnell Park:** Septa removal of the bridge structures completed March 26-28; corresponding tree and fence replacements are being coordinated.
- **Fenimore Woods Rehabilitation Project** – ***Board of Commissioners Community Development Subcommittee Meeting took place on June 23rd for further review of the project; project next steps currently under evaluation and for further direction from the Board of Commissioners.***
- **Harford Park Trail Construction:** Project complete, trail is open; closeout underway.
- **Odorisio Park & Cowan Park Basketball Court Renovations** – project to renovate both park basketball courts are underway with review of draft plan revisions with Parks & Recreation Board (projects funded by July 2019 Bond Issuance).
- **Radnor TAP Trail:** Project including 3 trail sections - around Radnor High School; S. Ithan Avenue connecting the Villanova Train Station to the Haverford Township border; and West Wayne Avenue connecting the Wayne Train Station with the Radnor Trail; construction of the project is currently underway and almost complete.

- **Skunk Hollow Park** – pilot meadow project to be expanded with educational features, by the Radnor Conservancy.
- **West Wayne Preserve/Friends of Radnor Trails Park Wetlands Enhancement/Stormwater Management Project:** Undergoing NPDES Permit review with anticipated project bid to follow.
- **Willows Park/Mansion:**
 - Bid development underway for the domestic water and fire service project (authorized by BOC in May).
 - Working with Willows Park Preserve on building upgrades, usage, and event coordination.
- **Veterans & First Responders Park:** continued to meet with the American Legion representatives in the development and planning for the memorial project within the park.

Scout Projects:

- Eagle Scout candidate project finalized (installation of steps on the Willows Trail).
- Hiking Trail review in the Willows and Skunk Hollow currently underway with Scout Leadership.

Park and Trail Improvements:

A bond ordinance was voted in October 2015 by the Board of Commissioners for parks and trails (\$5.75M - \$4.3M Parks/\$1.45M Trails) – we have continued working towards completion of the various park projects that have been outlined; for an update on the trail projects and their status, please see the September 2020 Parks Board Meeting presentation.

Park Projects COMPLETED:	Park Projects Underway:
Bo Connor Park, Clem Macrone Park, Emlen Tunnell Park, Encke Park, Harfod Park Trail, Petrie Park, Skunk Hollow Park, Warren Filipone Park; TAP Trail	Fenimore Woods, Ithan Valley Park

Respectfully Submitted,



Tammy S. Cohen
Director of Recreation & Community Programming