

2022 Township Manager Recommended Budget

V1 | October 1, 2021



RADNOR TOWNSHIP, PA

Radnor Township, PA
2022 Township Manager Recommended Budget
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Radnor Township, PA

October 1, 2021

Stakeholders of Radnor Township:

The Administration is pleased to present the 2022 Township Manager Recommended Budget. This document includes an appropriation budget for all township funds for the 2022 calendar year and an updated 2022-2026 capital improvement plan. It is important to note that the legal requirement of adopting appropriations is limited to the 2022 figures only.

The financial information included in this document is presented on a **cash basis** of accounting which means that revenues and expenditures are recognized when they are received or spent (not necessarily when they are incurred). The primary benefits of presenting this information on a cash basis are that it is easier for the casual stakeholder to understand the information and that it can be directly reconciled back to the Township's financial software system. Annually, the Township converts its cash books to the full accrual method of accounting and publishes a Comprehensive Annual Financial Report which complies with Generally Accepted Accounting Principles (GAAP).

Contents:

- Executive Summary
- Fund and Township Organizational Charts
- 2022 Fund Budget Tables with department narratives
- 2022-2026 Capital and Infrastructure Plan
- Supporting Documentation and Schedules

Executive Summary:

The 2022 Township Manager Recommended Budget is being proposed with the following priorities: (1) maintain the excellent municipal programs and services offered by the Township across all of its departments by ensuring proper staffing levels and that equipment needs are funded, (2) begin to establish a funding plan that will incorporate the Board's long-term goals as they relate to capital, OPEB, community organization funding, and other programming priorities, (3) continue to move the stormwater funding plan forward while designing additional projects to continue to address stormwater issues throughout the Township, and (4) set sanitary sewer fee levels at the amounts necessary to generate the revenue needed to adequately fund the operations of the sanitary

Financial Highlights



Radnor Township is a separate entity from the Radnor School District. The Township's tax rate is 2.2837 while the School's is 13.9224



Radnor has the second highest credit rating [Aa1] from Moody's with a "stable" outlook



In 2010, Radnor had 34 audit comments; 12 of those were *material weaknesses*, 4 *significant* and 18 were "other". Today, Radnor has **ZERO** audit comments



Since 2010, the Township has refinanced its debt *nine* times, generating net cash **savings of \$9,300,000** from 2011 to 2043



In 2021, Radnor was allocated \$3.3 million in Federal American Recovery Funds. Half was received in 2021 and the other half will be deposited in 2022; helping the General Fund recover from revenue shortfalls resulting from the COVID shutdowns of 2020/2021.



In 2019, the Township borrowed \$7.3 million that will fund the installation of 20 improvement projects around town, without increasing the Township's annual debt service expense

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sewer system. Then, to build on the Township's comprehensive service offering, the following 2022 highlights are presented for the Board's consideration to be included in 2022 or future budgets.

2022 Budget Highlights

Same Excellent Township Services



- Staffing levels are budgeted at the Board approved levels for all departments, which includes filling vacancies in Public Works, Finance, Engineering, and Community Development.

- Departmental fleet and equipment is funded
- Investment: \$1.4 million
- All fleet and equipment are replacements

	2022
Finance	\$ 108,900
Fire	\$ 283,036
Police	\$ 196,855
Public Works	\$ 803,692
Proceeds	\$ (22,500)
Total	\$ 1,369,983

Police OEM Resource:



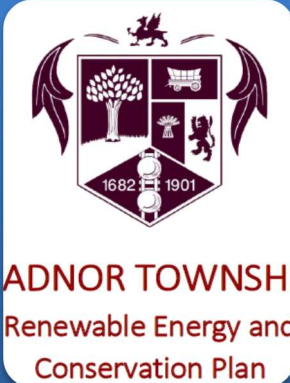
- Office of Emergency Management Resource: Emergency preparedness is critical to an effective and efficient township response. In order to be prepared, a significant amount of preplanning, organization, communication, practice, and funding are needed. A fulltime resource would allow the Township Staff to coordinate internally, with our first responder partners, and with our community on a regular basis. This regular coordination and training will be critical to a successful response to any threat to our community.

Fire Safety Inspection Program:



- Radnor Township is required by code to perform fire safety inspections. Currently, these inspections are done with the permitting process, which works for those businesses pulling permits, however...
- A fully functioning program, headed by a fulltime resource, would allow the Township to provide fire safety inspections to every business on an annual basis, thus increasing fire safety throughout the business community.
- The recommendation for 2022 is to add the fulltime resource by allocating [already] vacant positions to this program, to be funded by current resources.
- In 2023, the recommendation is to implement a fee for the inspection service to be paid by the businesses, annually.

Sustainability and Grant Coordinator



- On March 8, 2021, the Board adopted the Renewable Energy and Conservation Plan developed by Practical Energy Solutions and the Green Team.
- The plan recommends the addition of a fulltime Sustainability Coordinator needed to implement the many facets of the renewable energy plan. The position has also been recommended / advocated for by the EAC and Green Team Committees.
- At the same time, the Township is in need of a resource who is dedicated to seeking, applying for, and obtaining grants to help fund the various capital and operating investments the Township has planned for years to come.
- This recommended position would be required to receive at least one grant per year that is large enough to fully fund their position. If successful, the position would be net cost zero.

Comprehensive Plan and Zoning + Stormwater Plan Updates



- The Township's current Comp Plan was adopted in 2003. Township Code cites that the Comp Plan be updated every ten years.
- While expensive, the update is necessary and timely given its age and the changing demographics and zoning demands of the Township.
- The recommendation is to fund the contract beginning in 2022 with the expectation that the plan update will take approximately 24 months to complete.
- Upon completion of the comp plan, the next step will be a comprehensive zoning and stormwater ordinance amendment that incorporates the recommendations of the updated comp plan.
- In all, these planning documents will take roughly 4 years to implement.

Tree Canopy Management Program



- In 2020, a growing concern over tree removal throughout the Township has been voiced by Commissioners and Residents alike.
- Currently, the Township does not have adequate data on the current state of the tree canopy nor does it have staff resources to manage this type of program.
- Therefore, the recommendation on this item is as follows:
 - 2022 | Contract with consultant to develop GIS level tree inventory
 - 2022 | Late in the year, hire a fulltime Tree Maint. Coord. in the Public Works Dept.
 - 2023 - Forward | Invest the appropriate amount of funding to successfully implement a tree canopy program, as established by the Board of Commissioners.

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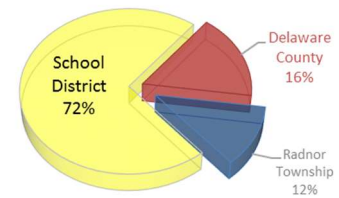
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Significant Revenue Assumptions:

Property Taxes

The 2022 Budget, as proposed, does not include any real estate tax adjustments. However, as we've seen over the past four years, the Township's heavy reliance on business taxes strains its ability to maintain services and has made it impossible to consistently fund a capital plan. Therefore, it may be prudent to consider annual, small millage adjustments to shift a portion of the annual revenue reliance to a more stable base. This provides the following long-term benefits:

TOTAL MILLAGE RATE DISTRIBUTION



- Annual service delivery becomes more stable: The Township isn't suspending replacement hiring's on an ongoing basis because of tax revenue shortfalls. Consequently, departments have the required resources to provide the services expected of them.
- In years when business taxes perform well, excess revenues can be shifted to the capital fund to begin establishing some capital funding plan. Conversely, in bad years, capital would be suspended. As it stands now: there is no capital funding.
- The impact to the taxpayer spreads the increases over many years in small, manageable increments versus several years of no increase followed by a few years of large increases.

The table below reflects the Township's millage rates since 2012:

Year	Operations	Debt Service	Total Rate	Reason
2012	3.7511	-	3.7511	n/a
2013	3.7511	-	3.7511	n/a
2014	3.7511	-	3.7511	n/a
2015	3.7511	-	3.7511	n/a
2016	3.7511	0.1717	3.9228	Park / Trail Bonds
2017	3.7511	0.1717	3.9228	n/a
2018	3.7511	0.1717	3.9228	n/a
2019	3.9865	0.1717	4.1582	OPEB Funding Plan
2020	4.2365	0.1717	4.4082	Fire Company Funding
2021	2.2250	0.0587	2.2837	Adjusted for Reassessment
2022	Under Consideration			

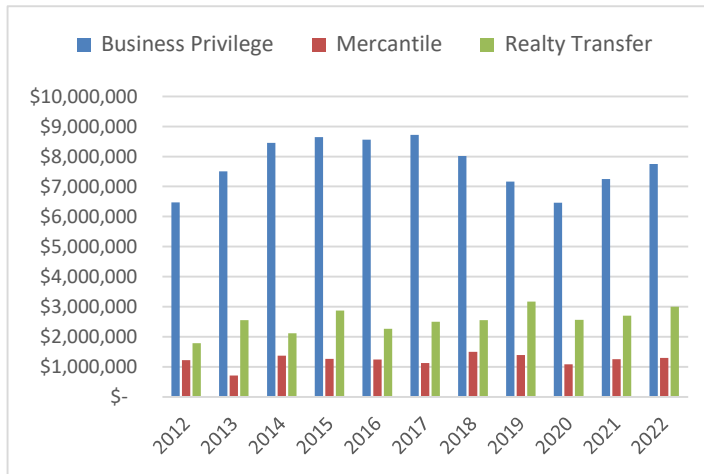
Business (Act 511) Taxes

This revenue category makes up 37% of the General Fund's revenue and includes the gross receipts taxes for business and mercantile groups, the local services tax paid by employees in Radnor, gaming and amusement taxes, and the real estate transfer tax paid on all real estate sales in the Township. The rates of taxation are **not** adjusted from year-to-year and are shown below.

The Township relies heavily on the productivity of this revenue group and during the years 2012-2017, revenues ballooned. However, since 2018, the largest revenue generators in this category, the Business Privilege tax, has steadily declined. Then, in 2020, the large-scale economic shutdown in response to COVID-19 resulted in a \$2.0 million drop. In 2021, revenues began to recover, but are still short of pre-COVID amounts. Looking forward, the budget assumes continued recovery in the Act 511 group, closer to pre-COVID levels.

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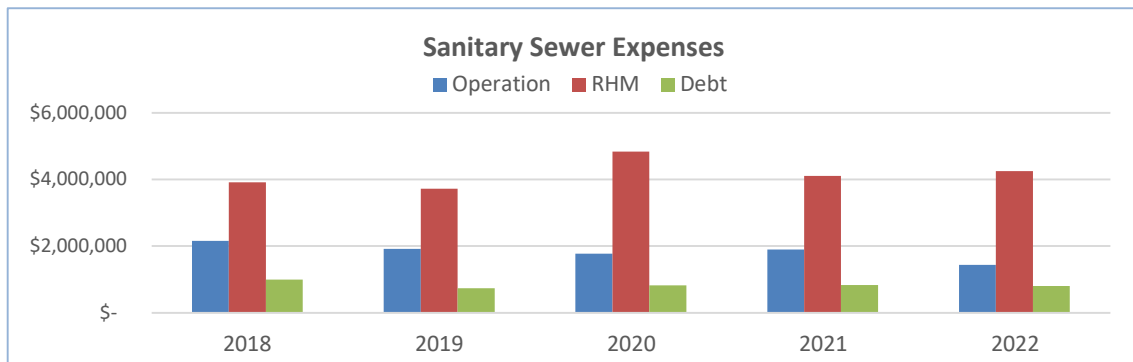
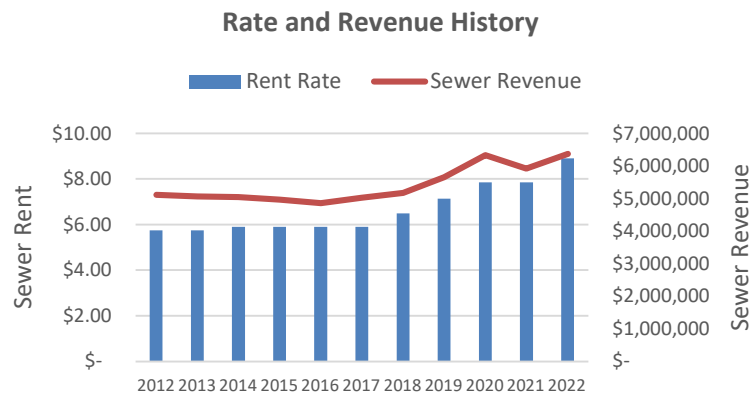
Category	Rate
Business Privilege	0.003
Mercantile	0.003
Local Services	\$52/Emp
Real Estate Transfer	1.0%

Sanitary Sewer Rent

Sanitary Sewer Fund (#002)

The 2022 Township Manager Recommended Budget includes an increase to the sewer rent to \$8.90. The fee increase amount is a breakeven calculation that incorporates the necessary expenditures (RHM being the largest) and estimated water consumption. In spite of the fee increases in 2018 – 2020, the revenue generated still falls short of keeping up with expenses. The table below shows the sewer rent rate history going back to 2012. Please see the Sewer Fund #002 detail later in this budget report for more information on the fund, its activity and future rate considerations.

Year	Rate	%Δ
2012	\$5.74	3.1%
2013	\$5.74	0.0%
2014	\$5.90	2.8%
2015	\$5.90	0.0%
2016	\$5.90	0.0%
2017	\$5.90	0.0%
2018	\$6.49	10.0%
2019	\$7.14	10.0%
2020	\$7.85	10.0%
2021	\$7.85	0.0%
2022	\$8.90	13.4%



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Stormwater Fee Fund (#004) The Board Approved Budget keeps the stormwater fee at the original amount of \$29.00 per unit. When adopted, the Township pledged to keep the fee at \$29.00 per unit for the first five years. 2021 marks the eighth year that the fee will be levied. The stormwater fee and associated expenses are accounted for in the Township's Stormwater Management Fund #004.

The Township Administration has presented a stormwater project implementation plan in late September. We are working on the requests of the Board of Commission members and plan to revisit this item in November with the hope that it will be adopted in conjunction with the 2021 Budget.

Ardrossan / Open Space Acquisition In December 2014, the Township executed the purchase agreement for 71 acres of open space at a purchase price of \$11,653,820. The funding plan to pay off the voted bond portion of the purchase includes utilizing the one quarter percent of the realty transfer tax, deposited into the Park and Open Space Fund (#022), to fund as much of the debt service as possible, with the funding gap closed with a real estate tax millage adjustment.

Sources:		
Voted OS Bonds	\$	9,885,000
Bond Premium		114,289
Grant		1,000,000
Sale of Land		190,958
General Fund Loan		605,000
Total Sources	\$	11,795,247

The initial plan was to incorporate the millage increase beginning in 2015. However, due to higher than anticipated real estate transfer tax revenues and due to adequate fund balances in the Park and Open Space Fund, the tax increase was foregone in 2015 - 2021. Moving forward, as reported in prior year's budgets, if the realty tax revenue falls short, the General Fund will need to transfer funds to cover. The good news is that realty revenues look sufficient to cover expenses for 2022 - 2024.

	2018 Actual	2019 Actual	2020 Actual	Revised Budget	TwN Mgr Budget	2023 Forecast	2024 Forecast
Revenue	\$ (790,654)	\$ (1,313,270)	\$ (10,036,090)	\$ (1,051,000)	\$ (1,150,500)	\$ (1,025,500)	\$ (1,051,125)
02 - ACT 511 ENABLING TAX	(787,778)	(1,130,775)	(854,400)	(900,000)	(1,000,000)	(1,025,000)	(1,050,625)
05 - INTEREST AND RENTS	(2,876)	(2,496)	(586)	(1,000)	(500)	(500)	(500)
11 - DEBT PROCEEDS	-	-	(9,181,104)	-	-	-	-
98 - INTERFUND TRANSFERS	-	(180,000)	-	(150,000)	(150,000)	-	-
Expense	1,055,078	1,056,328	10,228,082	1,053,878	1,138,047	954,878	952,078
44 - CONTRACT SERVICES	-	-	-	-	-	-	-
49 - DEBT SERVICE	-	-	121,070	-	-	-	-
99 - INTERFUND TRANSFERS	1,055,078	1,056,328	10,107,011	1,053,878	1,138,047	954,878	952,078
Net Revenue	\$ 264,424	\$ (256,942)	\$ 191,992	\$ 2,878	\$ (12,453)	\$ (70,622)	\$ (99,047)

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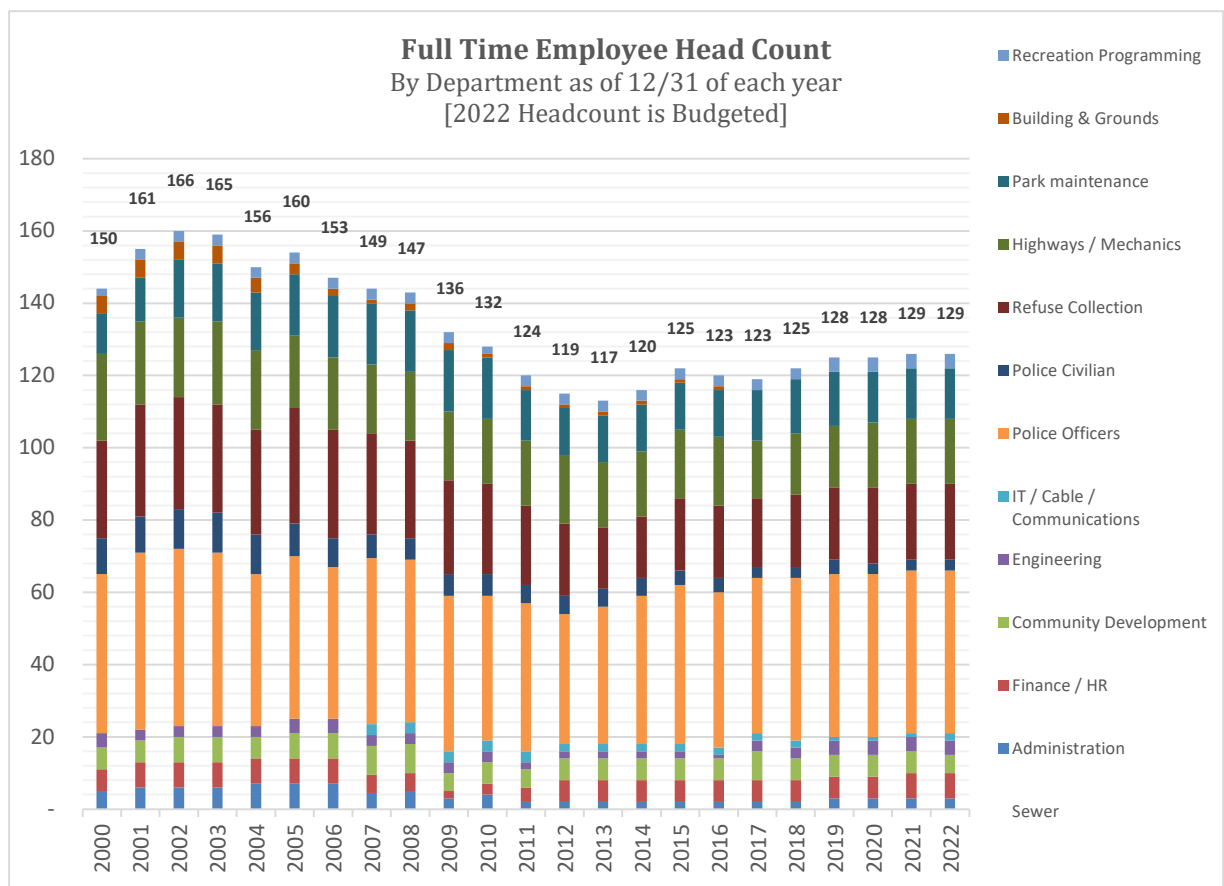
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Significant Expenditure Assumptions

Employee Wages The 2022 budget includes 2.75% wage increases for all employees except for the Township Manager and those employees who are still in their probationary period. The following rules exist regarding these increases:

- **Uniformed Police Officers:** The Fraternal Order of Police (FOP) of Delaware County collective bargaining agreement requires that members receive a 2.75% increase effective 1/1/2022.
- **Non-Uniform, Union Employees:** Pursuant to the collective bargaining agreement approved by the Board of Commissioners, effective 1/1/2022 all RATE members will receive a 2.75% wage increase.
- **Non-Union Full and Part-Time Employees:** The budget includes an assumed 2.75% increase except for the Township Manager. Any increase is limited to 2.75% and will be based on performance, as determined by the Township Manager, and will be subject to separate Board approval via' Wage & Salary Schedule.

Staffing The Township Manager Budget includes the following full-time headcount projections, in accordance with the Township's last updated Organization Chart (Res# 2018-53), amended in February 2020 to include an Act 511 Coordinator.



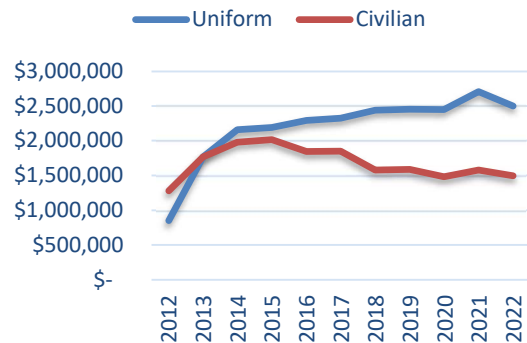
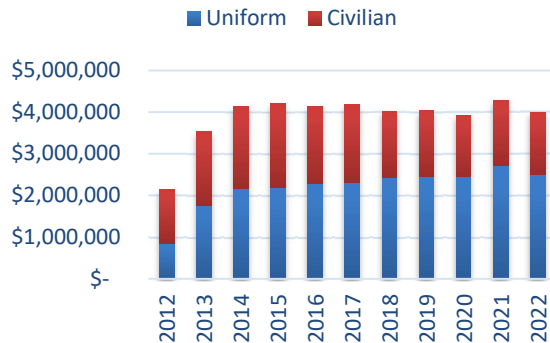
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Pension

The 2022 Township Manager Recommended Budget includes funding the full amount of the Township's Minimum Municipal Obligation (MMO) as adopted via Resolution 2021-94 on September 20, 2021. The table below shows the total Township share of the MMO since 2013:

Year	Uniform Plan	Civilian Plan	Gross MMO Obligation	Less: State Aid	Net Township Expense
2013	1,765,384	1,767,162	3,532,546	610,444	2,922,102
2014	2,160,223	1,979,695	4,139,918	628,139	3,511,779
2015	2,190,860	2,020,524	4,211,384	627,334	3,588,784
2016	2,292,574	1,845,031	4,137,605	691,794	3,571,551
2017	2,322,459	1,852,440	4,174,899	738,709	3,436,190
2018	2,440,000	1,580,000	4,020,000	727,289	3,292,711
2019	2,455,000	1,587,000	4,042,000	788,557	3,292,000
2020	2,449,000	1,482,300	3,931,700	738,575	3,193,125
2021	2,710,800	1,577,100	4,287,900	796,349	3,491,551
2022	2,501,800	1,494,400	3,996,200	750,000	3,246,200



Capital Funding

The Township Manager Recommended Budget includes capital funding needs totaling (net) \$1,514,810 covering the short-term portion of the capital plan with current resources as we have been doing for the past seven years. The Capital Plan has been divided into two broad categories:

- **Pay-as-you-go:** As the name suggests, these capital items include short-term assets and are funded through current resources identified as "General Fund Transfers" below. Generally, the capital items included in this category are vehicles, department equipment, and information technology.

Sources:	2022 Budget
Sale of Property and Equipment	\$30,000
Interest Income	2,500
Contributions	250,000
General Fund Transfers Included in TMRCB	1,300,000
Total Sources	1,582,500
Uses:	
Police	196,855
Building and Grounds	30,000
Public Works Solid Waste Division	348,164
Public Works Infrastructure / Highway Division	352,074
Public Works Park Maintenance Division	46,193
Information Technology / PEG	321,700
Fire Service Equipment Contributions	283,036

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Total Uses	1,578,022
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- **2019 Bond Projects:** For 2022, the Administration will continue to focus on the installation of the projects approved as part of the 2019 Bonds as summarized below. Many of these projects are under way, or complete. This table represents the full-project budget at borrowing, less amounts spent to-date.

Sources:	Original Amount	Amount To-Date	Available Amount
General Obligation Bonds, Series 2019	\$7,303,317	7,303,317	-
Grants	3,531,379	466,028	(3,065,351)
Contributions	329,300	284,166	(45,134)
Interest	-	82,142	82,124
Total Sources	11,163,996	8,135,653	(3,028,343)
Uses:			
Township Facilities	400,000	352,338	47,662
Infrastructure	2,309,958	1,671,442	638,516
Parks	150,000	27,440	122,560
Sidewalks	1,638,912	526,379	1,112,533
Signals	3,438,759	78,740	3,360,019
Trails	3,147,637	2,242,550	905,087
Wayne Business Association	576,010	668,185	(92,175)
Cost of Issuance	158,317	158,317	-
Total Uses	11,819,593	5,725,391	6,094,202

- **Stormwater Funding Plan:** In the spring of 2021, the Board adopted the stormwater funding plan which identifies various large and small stormwater projects to be funded either by cash in the fund or financed through borrowing(s). The following is a summary of the stormwater funding plan:

	Year 1	Year 2	Year 3	Year 4	Year 5
Beginning Cash	\$ 2,751,107	\$ 2,667,434	\$ 1,230,088	\$ 1,134,068	\$ 915,174
Add: Revenues	7,450,000	5,800,000	4,100,000	1,174,606	1,249,213
Annual Revenue	1,600,000	1,100,000	1,100,000	1,174,606	1,249,213
Financing Proceeds	5,850,000	4,700,000	3,000,000	-	-
Less: Expenditures	(7,533,673)	(7,237,346)	(4,196,020)	(1,393,500)	(1,393,500)
Administrative	(110,000)	(50,000)	(50,000)	(50,000)	(50,000)
Future Project Design Allocation	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Cash Projects (< \$500,000)	(1,225,000)	(490,000)	(500,000)	(500,000)	(500,000)
790 Robinhood	(850,000)				
Cumberland / Arbor Place	(175,000)				
Wootton Road Storm Sewer Replacement	(200,000)				
Radnor / Willow Area Tree Trench		(160,000)			
Wistar Road Outfall		(330,000)			
Additional Cash Proj TBD			(500,000)	(500,000)	(500,000)
Financed Projects (> \$500,000)	(5,850,000)	(6,200,000)	(3,000,000)	-	-
South Wayne Parking Lot	(3,250,000)				
West Wayne Preserve and Friends of the Radnor Trail I	(2,600,000)				
Malin Road Culvert Replacement		(1,600,000)			
Gulph Creek Flood Project (North Wayne Flood Plain Creation Project)		(4,600,000)			
North Wayne Municipal Parking Lot			(2,100,000)		
Highview Road Outfall			(900,000)		
Ithan Valley Creek MS4 PRP Streambank Restoration			-		
Debt Service	(148,673)	(297,346)	(446,020)	(643,500)	(643,500)
Ending Cash	\$ 2,667,434	\$ 1,230,088	\$ 1,134,068	\$ 915,174	\$ 770,887
Resulting Cash Forecast Increase / (Decrease)	(83,673)	(1,437,346)	(96,020)	(218,894)	(144,287)

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Financial Summary Information:

Cost of Service Reporting: Radnor Township offers its residents and business a tremendous amount of life safety, infrastructure and quality of life programs and services. At times, it seems that these programs and services get lost in the analysis of the numbers. This section of the report will focus not only on the larger financial estimates included in the 2022 budget, but also a look at certain departments and a cost allocation by activity. The goal is to provide information to the reader that will allow them to have a full understanding of where their tax dollars are allocated, how much the rates of taxation are proposed to be for 2022, the importance of the Act 511 tax revenue, and a summary of the indebtedness of the Township.

How your Tax Dollars are allocated: At the highest level, the Township summarizes its expenditures into eight different categories. The table and graph below describe those eight categories and how the aggregate allocations are presented for 2022:

Category	Description
Protection of Persons and Property	This category includes the Township's <i>Police Department</i> , the Township's <i>Community Development Department</i> (code enforcement) and the Township's contributions to the three <i>fire companies</i> that provide service to Radnor properties (Radnor Fire Company, Bryn Mawr Fire Company and Broomall Fire Company).
Public Works	This category includes all the departments that provide basic municipal and infrastructure services. Those include: <i>Garbage collection, recycling and yard waste collection, leaf collection, snow & ice removal, street cleaning, traffic signals / signage, curbs & sidewalks, road resurfacing / maintenance, fleet mechanics, street barricades</i> (used for community festivals, parades, etc.), <i>storm and sanitary sewer maintenance, and other general highway services.</i>
Parks & Recreation	This category includes two very different departments: <i>Recreational Programming</i> and <i>Park Maintenance</i> (of Public Works). Recreational Programming provides a multitude of free community events throughout the year. They also work with various sports organizations to offer many quality-of-life recreational programs (usually at an additional fee). Included in those programs are the activities at the Sulpizio Gym. Then, the Park Maintenance Department (of Public Works) is responsible for the maintenance and up-keep of all the Township's properties, parks, athletic fields and the Radnor Trail.
General Government	This category encompasses the administrative functions of the Township which include the <i>Administration, Finance, and Information Technology</i> Departments, <i>Office of the Treasurer</i> as well as the costs associated with insuring the Township's facilities, fleet, and employee practices.
Debt Service	This category summarizes all the Township's long-term debt obligations. It is treated separately to emphasize the importance of making sure the sufficient resources are available to pay the annual and on-going debt obligations.

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Category	Description
Library Contributions	The Township provides annual contributions to the Radnor Memorial Library (a separate not-for-profit entity). Expenses accounted for in this category include the annual operating contributions and building maintenance costs. These contributions <i>do not</i> include the rent-free lease of a Township owned facility nor the cost of the debt that the Township incurred on behalf of the Library, for capital improvements, that was forgiven by the Board in 2010 (approximately \$35,000 per year over the next 14 years).
Community Organization Contributions	Similar to the Library, the Township also provides funding to various (not-for-profit) community organizations that also provide quality of life services to Radnor residents.
Retiree Benefits	This category accounts for the current year health care expenses for the Police and Civilian retirees as well as the costs incurred for retiree life insurance. The total number of retirees as of the date of this report is 118: 56 Police retirees and 61 Civilian retirees.
Transfers to Other Funds	The General Fund transfers resources to other funds to help support those activities. The amount included in this category includes general fund support of the capital program, shade tree, park & open space fund (Ardrossan debt), and OPEB Fund contributions.

Where the Township Operating Revenues come from: The Township receives revenues from various sources that can be summarized in three large categories as follows:

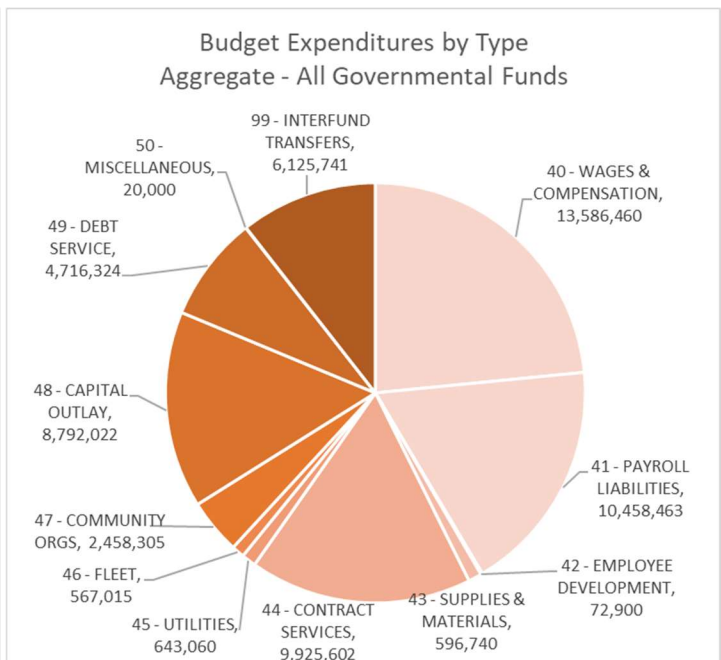
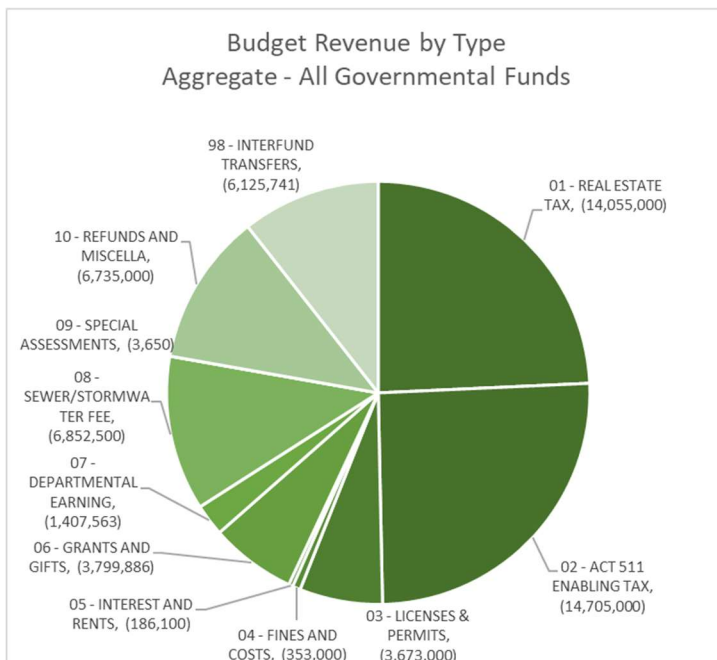
Category	Description
Real Estate Taxes (31% of total revenues)	These revenues are generated from a millage rate placed on all properties in Radnor Township. The different property classifications are Residential, Commercial, Ground, Exempt (non-tax paying), and Public Utilities (non-tax paying).
Act 511 Taxes (32% of total revenues)	These revenues are generated from five sources: Real Estate Transfer taxes, Business Privilege taxes, Mercantile taxes, Local Services tax (LST), and Amusement tax. The business privilege, mercantile and amusement taxes are paid by qualifying businesses in Radnor Township and the LST is paid for by all the employees working in Radnor Township through payroll withholdings.
Other Revenues (37% of total revenues)	As the name suggests, this is all the other revenues which broadly include Intergovernmental revenues (from State and Federal sources), licenses, permits, fees, fines, interest, rentals, grants, donations, special assessments, departmental earnings (charges for services), and others.

2022 Township Manager Recommended Budget

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2022 Township Manager												
	001 - GENERAL FUND	002 - SEWER SPECIAL REVENUE FUND	003 - LIQUID FUELS SPECIAL REV FUND	004 - STORMWATER MGMT SPECL REV FUND	005 - CAPITAL IMPROVEMENT FUND	006 - SPECIAL ASSM'T SPECL REV FUND	012 - INVESTIGATION SPECIAL REV FUND	015 - COMM SHADE TREE SPCL REV FUND	021 - RECREATION FEE SPCL REV FUND	022 - PARK&OPEN SPACE SPCL REV FUND	023 - WILLOWS ENTERPRISE FUND	024 - DEBT SERVICE FUND
Revenue	(36,367,866)	(5,805,000)	(826,000)	(7,397,500)	(1,582,500)	(4,150)	(5,000)	(15,100)	(25,500)	(1,150,500)	(1,000)	(4,716,324)
01 - REAL ESTATE TAX	(14,055,000)											
02 - ACT 511 ENABLING TAX	(13,705,000)									(1,000,000)		
03 - LICENSES & PERMITS	(3,648,000)								(25,000)			
04 - FINES AND COSTS	(350,500)						(2,500)					
05 - INTEREST AND RENTS	(150,000)	(10,000)	(1,000)	(20,000)	(2,500)	(500)		(100)	(500)	(500)	(1,000)	
06 - GRANTS AND GIFTS	(2,972,386)		(825,000)				(2,500)					
07 - DEPARTMENTAL EARNING	(1,337,500)											(70,063)
08 - SEWER/STORMWATER FEE		(5,775,000)		(1,077,500)								
09 - SPECIAL ASSESSMENTS						(3,650)						
10 - REFUNDS AND MISCELLA	(120,000)	(20,000)		(6,300,000)	(280,000)			(15,000)				
11 - DEBT PROCEEDS												
98 - INTERFUND TRANSFERS	(29,480)				(1,300,000)					(150,000)		(4,646,261)
Expense	36,209,595	6,479,750	825,000	6,930,000	1,578,022	37,694	6,000	15,100	-	1,138,047	27,100	4,716,324
40 - WAGES & COMPENSATION	13,252,562	333,898										
41 - PAYROLL LIABILITIES	10,300,228	158,235										
42 - EMPLOYEE DEVELOPMENT	72,900											
43 - SUPPLIES & MATERIALS	497,693	18,447	75,000	2,500			3,000				100	
44 - CONTRACT SERVICES	4,221,732	5,059,270		627,500			2,000	15,100				
45 - UTILITIES	611,860	18,200					1,000				12,000	
46 - FLEET	532,515	34,500										
47 - COMMUNITY ORGS	2,458,305											
48 - CAPITAL OUTLAY	91,800	57,200	750,000	6,300,000	1,578,022						15,000	
49 - DEBT SERVICE												4,716,324
50 - MISCELLANEOUS	20,000											
99 - INTERFUND TRANSFERS	4,150,000	800,000				37,694				1,138,047		
Total Governmental Funds	(158,271)	674,750	(1,000)	(467,500)	(4,478)	33,544	1,000	-	(25,500)	(12,453)	26,100	-

Radnor enjoys a diverse revenue base with about a quarter of all revenue coming from Real Estate Taxes, roughly 25% from business related taxes, about 12% from sewer and stormwater fees and the remainder from departmental activity, grants, fines, interest and others. On the expense side, Radnor spends about 41% of its total expenses on payroll and related costs, which is very typical of local governments as a service industry. In total, debt service expense makes up 8% of the total expenses, which remains unchanged from prior years in spite of the new money borrowed in 2019 for capital projects. This was accomplished by only borrowing enough to refill a planned debt service reduction in 2020.



2022 Township Manager Recommended Budget



Debt Service Summary

The Township's outstanding principal debt balance at January 1, 2022 will be \$58,255,000, down from \$61,425,000 at January 1, 2021. In 2022, the Township will pay down \$3,225,000 in principal, ending the year with an outstanding balance of \$55,030,000. The beginning outstanding balance is made up in non-voted general obligations of the Township and voted open space bonds. Currently the Township has eight outstanding bond issues, Series 2020 (refunded 2015 Bonds which were originally the 2002AA and 2004A bonds), Series 2020 (refunded 2012), 2013 (refunded 2004 / eliminated the Swap Agreement), Series 2020 open space bonds (refunded Ardrossan), Series 2015 library improvement bonds, Series 2016 park/trail improvement bonds, Series 2019 (refunded 2018 Sewer Notes) borrowed for emergency Sanitary Sewer projects, and the new Series A of 2019 for general capital projects. The table below reflects the summary of budgeted debt obligation transactions for 2022.

Issue	Final Year of Maturity	Original Principal Amount	Balance January 1, 2022	2022 Additions	2022 Reductions	Balance December 31, 2022	Interest Payments
Non-Voted General Obligation Bonds:							
2020 Series Refund	2037	17,350,000	17,170,000	-	150,000	17,020,000	408,385
2013 Series Refund	2034	18,210,000	12,845,000	-	810,000	12,035,000	459,150
2015 Series Refund/Library	2035	7,740,000	3,310,000	-	580,000	2,730,000	81,331
2016 Series Park/Trail	2035	5,765,000	4,295,000	-	260,000	4,035,000	106,945
2019 Series Sewer Refund	2039	4,800,000	3,355,000	-	430,000	2,925,000	105,450
2019 Series A Gen Capital	2039	7,145,000	6,630,000	-	280,000	6,350,000	185,175
Subtotal		61,010,000	47,605,000	-	2,510,000	45,095,000	1,346,436
Voted Open Space General Obligation Bonds							
2020 Series Ardrossan	2043	9,885,000	8,480,000	-	300,000	8,180,000	192,090
2015 Series Ref Various	2026	4,965,000	2,170,000	-	415,000	1,755,000	45,088
Subtotal		14,850,000	10,650,000	-	715,000	9,935,000	237,178
Grand Totals		75,860,000	58,255,000	-	3,225,000	55,030,000	1,583,614

The Township has utilized the bond issuances through the years to fund various activities. The following table reflects the sources of revenue being used to satisfy the 2021 debt service.

Fund	Amount
General Fund – General Revenues / Real Estate Taxes	\$2,700,000
Sewer Fund – Sewer Rent	800,000
Special Assessment Fund – Infrastructure Projects	37,694
Parks & Open Space Fund – Real Estate Transfer Tax and Voted Millage	1,108,567
Wayne Art Center Repayment	71,863
Library Repayment (eliminated in 2010)	-
Total	\$4,718,124

Please see the Debt Service Fund #24 for more details on the Township's outstanding bonds, including their amortization timetables and amounts.

2022 Township Manager Recommended Budget

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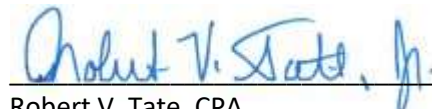
Summary:

The Township Administration will continue to put forth the efforts necessary to professionally and ethically manage Radnor Township by being fiscally responsible, transparent, and accountable to deliver the best services to our stakeholders. With the Board's leadership, we are confident that Radnor Township will continue to always be *"The Best of the Main Line."*

Respectfully Submitted,



William M. White, MBA
Township Manager/ Secretary



Robert V. Tate, CPA
Finance Director and Human Resource Manager



Radnor Township, PA

2022 Budget and Five-Year Forecast Implementation Calendar

Version 3 – Adopted – September 20, 2021



June

- 21 2022 Budget Kickoff Meeting / Central Budget Entry for 2022 Open
- 22 Departments begin preparation of revenue and expense estimates for 2022

July

- 1 – 22 Schedule Dept meetings with Finance to Update Capital Plan
- 12 BOC Regular Meeting – Budget Calendar Distributed to the Board
- 30 Departments: Operating Budgets, Narratives and Capital Plan Numbers Due
- Departments: Consolidated Fee Schedule Updates are Due

August

- 2 – 6 Department Heads | Meet with Township Manager to review budget presentation
- 16 BOC Regular Meeting | Preliminary Budget Published to BOC
- 30 – 31 Preliminary Budget Presentation (recorded / video style)
- 31 Schedule Specific Discussions:
 - Community Organizations Funding
 - Capital Funding
 - Operational Reviews
 - Other Items

September

- 13 – 14 Department Heads | Finalize budget figures with Finance Director & Manager
- 15 – 17 Finalize Budget Document
- 20 BOC Regular Meeting | Presentation of Township Manager's Recommended Budget
- 20 BOC Regular Meeting | Adopt Prelim. 2022 MMO Resolution [State Law Requirement]
- 21 BOC Special Budget Meeting | Presentation of 2022 Township Manager Recommended Budget
- 30 BOC Special Budget Meeting | Community Organizations, Capital and OPEB (6:30 – 8:30)

October

- 18 BOC Regular Meeting
- 25 BOC Regular Meeting | Adoption of [Preliminary] Recommended Comprehensive Budget \$7.06[A](2)
- 27 BOC Special Budget Meeting | Staffing, Planning, Tree Maintenance (6:30 – 8:30)

November

- 8 BOC Regular Meeting | Introduction of Final Budget Ordinances
- 22 BOC Regular Meeting: Final Public Hearing and Adoption of Budget Legislation:
 - Ord: 2022-xx Tax Rates | Sewer Rent Rates | Stormwater Fee Rate
 - Ord: 2022-xx Consolidated Fee Schedule
 - Ord: 2022-xx Appropriation Budget
 - Included w/ Budget: Five Year Capital Program
 - Included w/ Budget: Five Year Financial Forecast
 - Res: 2022-xx Wage and Salary Schedule

December

- 13 BOC Regular Meeting
- 20 BOC Regular Meeting

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Radnor Township, PA

2022 Township Manager Recommended Budget

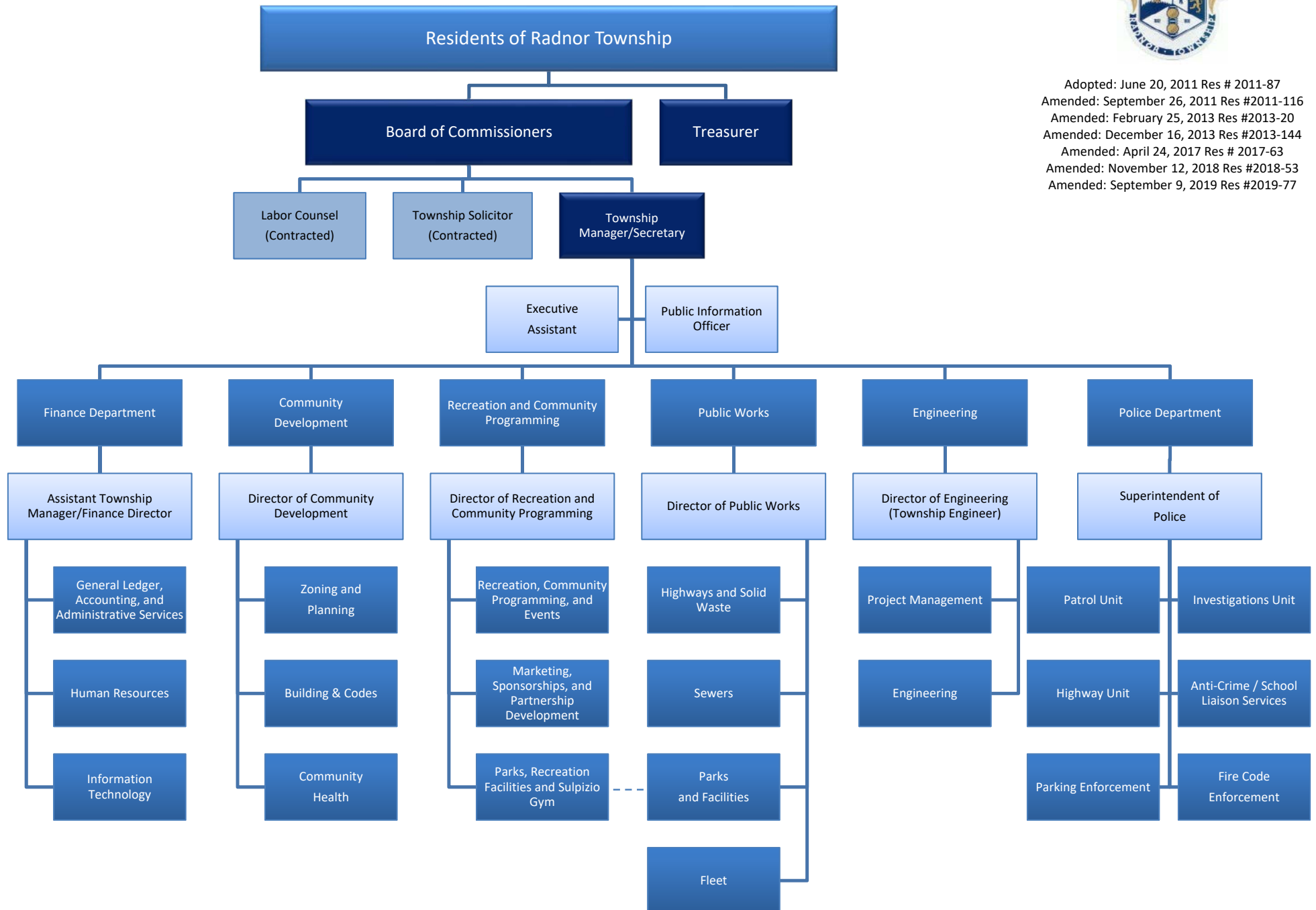
Organizational Charts

- Administrative Organizational Chart
- Fund Accounting Organizational Chart

RADNOR TOWNSHIP ORGANIZATIONAL CHART

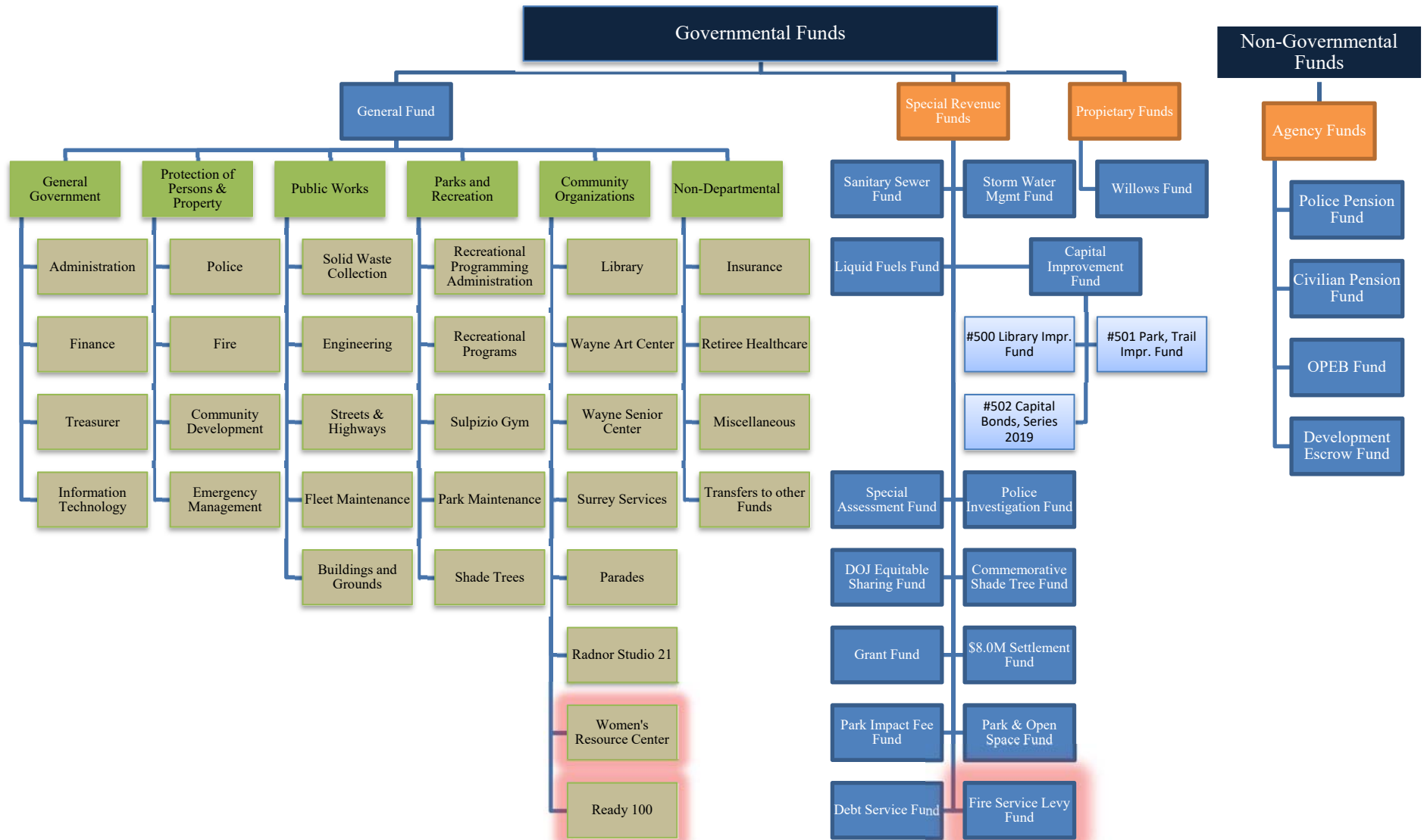


Adopted: June 20, 2011 Res # 2011-87
 Amended: September 26, 2011 Res #2011-116
 Amended: February 25, 2013 Res #2013-20
 Amended: December 16, 2013 Res #2013-144
 Amended: April 24, 2017 Res # 2017-63
 Amended: November 12, 2018 Res #2018-53
 Amended: September 9, 2019 Res #2019-77



Radnor Township, PA

Fund Accounting Organizational Chart



Radnor Township, PA

2022 Township Manager Recommended Budget

Departmental Budget Narratives

2021 Fund Budget Worksheets

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(35,240,444)	(35,021,147)	(30,672,266)	(33,787,611)	(32,908,098)	(36,367,866)
01 - REAL ESTATE TAX	(12,557,190)	(13,230,107)	(14,079,737)	(14,062,311)	(13,312,874)	(14,055,000)
02 - ACT 511 ENABLING TAX	(13,869,100)	(12,001,480)	(11,111,782)	(12,471,000)	(13,347,697)	(13,705,000)
03 - LICENSES & PERMITS	(4,361,919)	(5,679,995)	(2,729,291)	(3,521,700)	(2,969,539)	(3,648,000)
04 - FINES AND COSTS	(395,207)	(402,450)	(191,560)	(401,000)	(129,257)	(350,500)
05 - INTEREST AND RENTS	(286,547)	(379,253)	(269,284)	(250,000)	(94,838)	(150,000)
06 - GRANTS AND GIFTS	(1,430,847)	(1,530,325)	(1,330,619)	(1,409,220)	(2,153,593)	(2,972,386)
07 - DEPARTMENTAL EARNING	(1,437,764)	(1,645,962)	(761,339)	(1,531,400)	(805,895)	(1,337,500)
10 - REFUNDS AND MISCELLA	(261,851)	(122,095)	(169,174)	(111,500)	(94,407)	(120,000)
11 - DEBT PROCEEDS	-	-	-	-	-	-
98 - INTERFUND TRANSFERS	(640,019)	(29,480)	(29,480)	(29,480)	-	(29,480)
Expense	35,416,690	34,524,766	33,459,954	37,208,404	26,916,471	36,174,595
40 - WAGES & COMPENSATION	12,555,937	12,650,189	12,666,552	12,856,728	9,812,105	13,252,562
41 - PAYROLL LIABILITIES	8,344,667	8,635,450	9,556,369	10,105,234	6,203,552	10,300,228
42 - EMPLOYEE DEVELOPMENT	51,628	49,186	46,054	73,075	27,550	72,900
43 - SUPPLIES & MATERIALS	441,798	399,960	250,917	443,101	205,138	497,693
44 - CONTRACT SERVICES	4,267,472	3,581,966	3,539,237	5,310,209	3,216,702	4,221,732
45 - UTILITIES	637,465	610,684	594,822	661,132	499,748	576,860
46 - FLEET	490,984	431,484	366,701	515,841	274,233	532,515
47 - COMMUNITY ORGS	2,015,587	2,198,612	2,465,647	2,468,475	1,627,955	2,458,305
48 - CAPITAL OUTLAY	54,061	98,221	72,671	56,872	28,073	91,800
49 - DEBT SERVICE	3,771	3,299	4,849	6,245	3,390	-
50 - MISCELLANEOUS	40,800	34,937	24,453	25,000	3,714	20,000
99 - INTERFUND TRANSFERS	6,512,521	5,830,778	3,871,681	4,686,491	5,014,310	4,150,000
Net (Revenue) / Expenditures	176,245	(496,381)	2,787,688	3,420,793	(5,991,627)	(193,271)

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Administration Department

**Radnor Township, PA
Administration Department
2022 Operating Budget Narrative**



Department Summary:

The Administration Department consists of the Township Manager's Office and the Public Information Office.

- **Township Manager's Office:** The Township Manager is the Chief Administrative Officer of the Township. The Manager's office coordinates the overall operations and functions of the entire Township. Administrative resources are provided to other departments when requested. The Manager is responsible to the Board of Commissioners for the execution of all policies established by it and for the administrative affairs of the Township placed in the Manager's charge.
- **Public Information Office:** The Radnor Township Office of Public Information was created in 2019 with the mission to strive to create and maintain effective lines of communication between the government of Radnor, its employees, and the public it serves.

The PIO promotes awareness and understanding of the Township of Radnor by providing clear, timely and accurate information about its policies, programs and other activities to residents, business owners, employees and visitors. The office's main functions include:

- Public information dissemination
- Employee communications
- Community relations
- Special projects & events
- Media relations
- Crisis communications

Goal: To spread the good news of the Township as well as effectively communicate with multiple audiences in moments of need by utilizing various platforms when important events effect the community.

Objective: To know the audiences, target messaging to those audiences, and spark community pride. It is vital to be there when it matters most to prove inherent value to our community.

Township Manager Service / Program Descriptions:

Name	Description
Board of Commissioners Support	Staff works to prepare the agenda packets and other materials as needed by the Board. All subcommittee meetings are coordinated within the department. Research and documentation is provided to the Commissioners on various topics
Legal Support	The Township Solicitor works closely with the Manager, staff and Board to provide necessary legal advice and recommendation on various matters. Labor Counsel assists the department in contract negotiations, specialized personnel issues and other matters.

**Radnor Township, PA
Administration Department
2022 Operating Budget Narrative**



Public Information Office Service / Program Descriptions:

Name	Description
Oversight and operation of the township's website	The Township's website (www.radnor.com) provides information to residents and customers on a 24/7 basis. The website also offers options to pay online for open truck request, delinquent sewer payments, incident and accident police reports, and rear yard trash pickup while township offices are closed. A weekly newsletter is also distributed which includes information about upcoming events and timely news items.
Oversight and operation of the township's government access channel	RTV, the Township's government access channel, operates to keep residents informed of the township services, programs and activities through its electronic bulletin board and videos. In addition to videotaping and airing all township board meetings live, replaying videotaped meetings, RTV also produces original programming such as Radnor Health Matters and Radnor 411, which highlights each township department and their current operations. RTV will also be producing an end-of-the-year State of the Township program.

Line Item Descriptions:

Line Item	Description
Office Supplies	Items that are needed during the year such as paper, binders, clips, etc.
Postage	All postage for the Township mailings are reported on this line.
Advertising and Printing	All legal advertisement costs; Any special mailings that require printing services.
Professional Development	Training, conferences, and other needs to support and enhance staff education.
Dues & Subscriptions	Membership fees for ICMA.
Legal Services – General	Township Solicitor fees for legal services provided to the Township for the calendar year.
Legal Services – Special	Labor counsel services on various matters and continued costs related to the former Township Manager investigation as well as any special legal services on an as needed basis.
Minor Office Equipment	Replacement parts or small office equipment replacement parts.

Projection 22001 - 2022 Operating Budget
 Fund 001 - GENERAL FUND
 Account Status Active
 Department 400 - ADMINISTRATION

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twlp Manager
Expense	976,987	950,928	1,001,377	1,089,050	715,751	1,017,251
00000 - NON-DIVISIONAL	976,987	882,983	877,293	904,233	544,022	835,039
40 - WAGES & COMPENSATION	289,811	292,127	328,812	293,057	194,651	307,836
40010 - SALARIES-REGULAR	289,811	292,127	326,112	287,347	191,951	301,776
40020 - SALARIES-OVERTIME	-	-	-	-	-	-
40030 - SALARIES-LONGEVITY	-	-	2,700	5,575	2,700	5,925
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	35	-	35
40032 - SALARIES-MED EXP REIMB	-	-	-	100	-	100
41 - PAYROLL LIABILITIES	51,666	51,805	88,663	74,042	60,274	76,301
41010 - SOCIAL SECURITY TAXES	18,975	19,433	22,903	19,820	14,669	20,020
41021 - WORKERS COMPENSATION	1,881	1,754	1,336	2,304	1,033	2,296
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	11,060	11,425	7,382	22,167	22,167	23,685
41026 - MEDICAL INS PREMIUMS	17,767	17,014	54,431	27,513	20,930	27,862
41027 - GROUP LIFE & DISABILITY	1,983	2,180	2,611	2,238	1,474	2,438
42 - EMPLOYEE DEVELOPMENT	1,789	5,473	2,165	3,000	2,615	1,650
42040 - PROFESSIONAL DEVELOPMENT	353	4,110	314	500	-	-
42041 - DUES & SUBSCRIPTIONS	1,436	1,364	1,851	2,500	2,615	1,650
43 - SUPPLIES & MATERIALS	3,632	6,697	2,114	3,500	1,689	3,500
43040 - OFFICE SUPPLIES	2,211	1,828	1,120	2,000	1,384	2,000
43045 - POSTAGE	1,421	4,870	994	1,500	305	1,500
44 - CONTRACT SERVICES	587,454	488,472	428,206	502,634	279,199	423,002
44010 - ADVERTISING & PRINTING	27,495	30,599	17,886	21,810	13,468	25,000
44110 - CONTRACTED SVS-GENERAL	25,142	20,451	21,145	22,100	26,060	28,002
44210 - LEGAL SVS-GENERAL	260,687	207,606	188,494	286,814	170,613	220,000
44211 - LEGAL SVS-SPECIAL	274,130	229,816	200,682	171,910	69,057	150,000
45 - UTILITIES	688	426	918	500	80	250
45022 - COMMUNICATIONS	688	426	918	500	80	250
48 - CAPITAL OUTLAY	1,146	3,045	1,962	2,500	1,800	2,500
48100 - MINOR OFFICE EQUIPMENT	1,146	3,045	1,962	2,500	1,800	2,500
50 - MISCELLANEOUS	40,800	34,937	24,453	25,000	3,714	20,000
50010 - MISCELLANEOUS	40,800	34,937	24,453	25,000	3,714	20,000
40001 - PUBLIC INFORMATION OFFICE	-	67,944	124,083	184,817	171,729	182,212
40 - WAGES & COMPENSATION	-	57,853	109,351	103,815	101,097	149,556
40010 - SALARIES-REGULAR	-	45,576	87,711	79,182	101,097	149,556
40011 - SALARIES-PART TIME	-	12,276	21,640	24,633	-	-
41 - PAYROLL LIABILITIES	-	4,532	13,279	37,202	18,119	23,456
41010 - SOCIAL SECURITY TAXES	-	4,426	8,303	7,941	7,686	11,441
41021 - WORKERS COMPENSATION	-	106	476	809	-	1,117
41026 - MEDICAL INS PREMIUMS	-	-	4,500	27,513	9,774	9,704
41027 - GROUP LIFE & DISABILITY	-	-	-	939	659	1,194
42 - EMPLOYEE DEVELOPMENT	-	2,724	-	600	2,500	3,000
42040 - PROFESSIONAL DEVELOPMENT	-	2,724	-	500	2,500	2,500
42041 - DUES & SUBSCRIPTIONS	-	-	-	100	-	500
43 - SUPPLIES & MATERIALS	-	-	-	500	-	500
43040 - OFFICE SUPPLIES	-	-	-	500	-	500
44 - CONTRACT SERVICES	-	450	290	41,000	49,060	4,000
44010 - ADVERTISING & PRINTING	-	140	-	1,000	-	1,000
44031 - UNIFORMS	-	262	-	-	-	1,000
44110 - CONTRACTED SVS-GENERAL	-	48	290	40,000	49,060	2,000
45 - UTILITIES	-	786	1,164	1,200	953	1,200
45022 - COMMUNICATIONS	-	786	1,164	1,200	953	1,200
48 - CAPITAL OUTLAY	-	1,600	-	500	-	500
48100 - MINOR OFFICE EQUIPMENT	-	1,600	-	500	-	500
Grand Total	976,987	950,928	1,001,377	1,089,050	715,751	1,017,251

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Finance Department

Radnor Township, PA
Finance Department
2022 Operating Budget Narrative



Department Summary:

The Finance Department is made up of three divisions: Accounting/Reporting, Human Resources and Information Technology. Accounting/Reporting and Human Resources are accounted for within this narrative / department. Accounting/Reporting is responsible for the accounting of, reporting of and daily management of all the financial affairs of the Township. These responsibilities include accounting for the Township's assets, liabilities and net position as well as managing revenues, expenditures, the treasury of the Township. Finance's responsibilities also include compliance with the regulations set forth in our Home Rule Charter regarding independent audits, internal controls, revenue collection, budgeting and spending compliance. Finance also manages the Township's liability insurance, grant accounting, bid/contract program and Right to Know requirements. Further, Finance oversees the Human Resource function for all active and retired employees.

Service / Program Descriptions:

Name	Description
Accounting	The Finance Department is required to maintain accurate and comprehensive accounting for all the Financial activity of the Township for all Township Departments.
Financial Reporting	The Finance Department serves as the sole resource for all the financial reporting requirements of the Township. Annually, the Department prepares and submits an annual report in compliance with GAAP.
Budgeting	The Finance Department oversees the annual budget process. Additionally, in conjunction with the other accounting related functions of the department, the Finance Department is responsible for monitoring the annual budget for compliance.
Human Resources	The Township has one full-time HR Coordinator in addition to oversight from the Finance Director. Human Resources is responsible for all of the benefit management for all active and retired personnel, as well as assisting departments with any personnel matters. Further, HR oversees the processing of the Township's bi-weekly payroll for active employees and monthly benefit payrolls for retirees.
Switchboard	The Finance Department took over staffing and all responsibilities regarding the switchboard in 2018. Currently, we have two part-time employees who cover the switchboard during Township hours. During coverage gaps, the Finance employees cover the board.
Payroll	The Finance Department processes the Township's bi-weekly payroll for all the active employees as well as the monthly payroll for the retirees (participating in the Township's civilian or police pension plans).

Radnor Township, PA
Finance Department
2022 Operating Budget Narrative



Name	Description
Accounts Payable	The Finance Department processes all of the accounts payable transactions generated through the daily activities of all Township departments.
Debt Service Requirements	The Finance Department maintains all Township debt service responsibilities including payment, record keeping, assessments, future planning and required continuing disclosure.
Revenue Collection	The Finance Department oversees the billing and collection of the Real Estate Taxes (as directed by the Treasurer), Sewer Rent billing and parking permits as stipulated by the various agreements that exists.
Audit Compliance	As required by State Law, the Finance Department works with our independent auditors in the completion of an annual financial audit.
Insurance Management	The Finance Department is responsible for procuring the necessary insurance policies as they related to general liability, building, vehicle, employee practice, pension management, workers compensation and other insurance related items. In addition to purchasing the insurance, Finance oversees claim management with the various departments.
Grant Management	The Finance Department manages all of the grant activity that the Township is involved in. Specifically, we work with the various departments and/or civic organizations in coordinating grant requirements, reporting requirements, and accounting requirements.
Right To Know	The Finance Department manages all Right to Know requests, coordinating the communications and responses with the requestor, working with the solicitor and with various departments in complying with all public requests for records.

Line Item Descriptions:

Line Item	Description
Professional Development	This accounts for the membership costs for the various organizations such as ICMA, GFOA, AICPA, PICPA and PBPMTC along with any required continuing education requirements.
Dues & Subscriptions	This will account for various publication subscriptions such as governing periodicals and relevant journals

Radnor Township, PA
Finance Department
2022 Operating Budget Narrative



Contractual Services	This will account for the Township's Act 511 software, financial accounting software, ADP processing (Retiree Payroll), grant software, and other items.
Professional Services	This will account for engagements with the independent accounting firm, our annual DCED filing requirements, GFOA application fee, any non-pension specific actuarial work with Mockenhaupt, and any non-bond specific legal guidance from Cozen O'Connor (bond counsel).
Act 511 Legal / Audit Services	This accounts for the Township's related costs for legal / audit services relating to our administration of the Act 511 taxes.
Minor Office Equipment	This accounts for the various small items that are needed by the department such as calculators, staplers, keyboards, monitors, etc.

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Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	401 - FINANCE

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual
Revenue	(27,787,851)	(26,612,056)	(26,392,770)	(27,780,311)	(28,557,600)
40101 - ACCOUNTING & REPORTING	(13,918,751)	(14,610,576)	(15,280,988)	(15,309,311)	(15,209,903)
01 - REAL ESTATE TAX	(12,557,190)	(13,230,107)	(14,079,737)	(14,062,311)	(13,311,324)
30010 - CURRENT YEAR-DISCOUNT	231,313	244,206	256,390	260,000	257,264
30020 - CURRENT YEAR-FACE	(12,498,062)	(13,229,371)	(14,109,826)	(14,002,311)	(13,415,501)
30021 - PREPAYMENT FACE	-	-	-	-	-
30030 - CURRENT YEAR-PENALTY	(37,170)	(43,412)	(58,699)	(45,000)	(28,759)
30200 - PRIOR YEAR	(155,874)	(89,709)	-	(90,000)	-
30300 - DELINQUENT	(47,944)	(104,971)	(101,682)	(120,000)	(112,675)
30400 - INTERIM	(49,453)	(6,850)	(65,921)	(65,000)	(11,654)
05 - INTEREST AND RENTS	(286,547)	(379,253)	(269,284)	(250,000)	(92,841)
30140 - INTEREST EARNINGS	(173,994)	(255,948)	(138,147)	(115,000)	(45,516)
30240 - PROPERTY AND EQUIPMENT REN	(112,553)	(123,305)	(131,138)	(135,000)	(47,324)
06 - GRANTS AND GIFTS	(948,155)	(932,771)	(799,248)	(925,000)	(1,742,588)
30150 - PAYMENT IN LIEU OF TAXES	(46,611)	(49,206)	(59,431)	(50,000)	(21,176)
30250 - PUB UTLTY REALTY-STATE SHARE	(27,353)	(24,877)	-	(25,000)	-
30350 - FEDERAL STATE CNTY GRANTS	(147,511)	(70,131)	(1,242)	(100,000)	(1,721,412)
30430 - STATE PENSION AID	(726,680)	(788,557)	(738,575)	(750,000)	-
30540 - SHADE TREE CONTRIBUTIONS	-	-	-	-	-
30580 - SCHOOL GROUNDS MAINT AGREE	-	-	-	-	-
10 - REFUNDS AND MISCELLA	(126,859)	(68,444)	(132,718)	(72,000)	(63,150)
30270 - SALE OF PROPERTY AND EQUIPMI	-	-	(42,920)	-	-
30370 - MISCELLANEOUS	(70,085)	(17,020)	(38,601)	(20,000)	(12,821)
30470 - ADVERTISING & SPONSORSHIP FE	(250)	-	(5)	(1,000)	(200)
30570 - CASH OVER/(SHORT)	5	(4)	(285)	-	(270)
30710 - FEDERAL MEDICAL SUBSIDY	(56,529)	(51,419)	(50,908)	(51,000)	(49,859)
11 - DEBT PROCEEDS	-	-	-	-	-
30970 - NOTE PROCEEDS	-	-	-	-	-
40102 - ACT 511	(13,869,100)	(12,001,480)	(11,111,782)	(12,471,000)	(13,347,697)
02 - ACT 511 ENABLING TAX	(13,869,100)	(12,001,480)	(11,111,782)	(12,471,000)	(13,347,697)
30110 - REALTY TRANSFER TAXES	(2,704,907)	(3,050,752)	(2,563,200)	(2,700,000)	(3,880,008)
30210 - MERCANTILE TAXES	(1,556,282)	(1,309,500)	(1,087,717)	(1,250,000)	(1,058,460)
30211 - MERCANTILE TAXES-DISCOVERY	(36,388)	35,095	-	(1,000)	-
30310 - LOCAL SERVICES TAX	(1,018,904)	(977,938)	(941,138)	(1,000,000)	(679,378)
30410 - AMUSEMENT TAX	(15,865)	(15,890)	(8,658)	(15,000)	(3,638)
30510 - BUSINESS PRIVILEGE TAXES	(7,979,530)	(6,607,831)	(6,461,804)	(7,250,000)	(7,526,248)
30511 - BUSINESS PRIVILEGE TAXES-DISCY	(22,802)	5,261	(34,544)	(5,000)	(199,964)
31210 - MERCANTILE TAX-AUDIT	(71,906)	(79,925)	-	(25,000)	-
31510 - BUSINESS PRIVILEGE-AUDIT	(462,515)	-	(14,722)	(225,000)	-
31610 - BUINESS TAX ATTORNEY RECOVER	-	-	-	-	-
Expense	1,110,517	1,089,799	986,752	1,162,255	899,604
40101 - ACCOUNTING & REPORTING	847,330	845,265	709,225	730,638	584,317
40 - WAGES & COMPENSATION	523,811	573,733	433,645	462,910	354,216
40010 - SALARIES-REGULAR	507,989	535,501	340,976	338,514	287,553
40011 - SALARIES-PART TIME	772	21,167	74,484	107,623	56,648
40030 - SALARIES-LONGEVITY	14,057	16,025	17,075	15,873	8,800
40031 - SALARIES-SICK PAY INCENTIVE	792	840	910	734	1,015
40032 - SALARIES-MED EXP REIMB	200	200	200	166	200
41 - PAYROLL LIABILITIES	227,965	210,464	178,409	176,982	140,817
41010 - SOCIAL SECURITY TAXES	37,437	41,315	32,186	33,316	26,340
41021 - WORKERS COMPENSATION	3,640	3,867	3,113	5,453	3,200
41023 - UNEMPLOYMENT	-	-	-	-	-
41024 - PENSION ALLOCATION	52,186	53,088	43,786	35,314	35,314
41026 - MEDICAL INS PREMIUMS	130,168	107,458	95,247	96,896	72,816
41027 - GROUP LIFE & DISABILITY	4,533	4,736	4,077	6,003	3,147
42 - EMPLOYEE DEVELOPMENT	6,284	3,300	3,457	4,000	4,348
42040 - PROFESSIONAL DEVELOPMENT	4,640	673	1,907	2,000	3,683

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	401 - FINANCE

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual
42041 - DUES & SUBSCRIPTIONS	1,644	2,627	1,550	2,000	665
43 - SUPPLIES & MATERIALS	7,639	12,803	6,342	7,991	6,979
43040 - OFFICE SUPPLIES	2,403	6,597	1,647	2,991	2,888
43045 - POSTAGE	5,235	6,206	4,696	5,000	4,091
44 - CONTRACT SERVICES	80,829	44,805	86,660	76,255	76,308
44020 - INSURANCE-EMPLOYEE BOND	2,119	2,119	3,002	2,200	4,238
44080 - CREDIT CARD FEES	320	371	20,554	20,000	21,738
44110 - CONTRACTED SVS-GENERAL	36,967	7,621	30,105	20,055	17,332
44212 - PROFESSIONAL SERVICES	41,422	34,695	33,000	34,000	33,000
45 - UTILITIES	-	-	621	-	394
45022 - COMMUNICATIONS	-	-	621	-	394
48 - CAPITAL OUTLAY	803	159	91	2,500	1,256
48100 - MINOR OFFICE EQUIPMENT	803	159	91	2,500	1,256
40102 - ACT 511	215,501	184,646	170,067	332,955	242,879
40 - WAGES & COMPENSATION	48,481	43,404	31,408	148,108	81,213
40010 - SALARIES-REGULAR	48,481	41,764	17,875	112,203	73,385
40011 - SALARIES-PART TIME	-	1,639	13,532	35,905	7,829
41 - PAYROLL LIABILITIES	3,671	3,200	2,380	11,331	6,092
41010 - SOCIAL SECURITY TAXES	3,671	3,200	2,380	11,331	6,092
43 - SUPPLIES & MATERIALS	-	-	-	-	-
43040 - OFFICE SUPPLIES	-	-	-	-	-
43045 - POSTAGE	-	-	-	-	-
44 - CONTRACT SERVICES	163,349	138,042	136,279	173,516	155,573
44010 - ADVERTISING & PRINTING	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	33,240	39,990	42,545	38,635	31,361
44213 - ACT 511-LEGAL SERVICES	18,936	18,356	41,100	37,385	60,053
44214 - ACT 511-AUDIT EXPENSE	102,104	79,697	24,720	96,296	21,869
44215 - ACT 511-DISCOVERY SVS	9,069	-	27,914	1,200	42,291
40103 - HUMAN RESOURCES	47,686	59,888	107,460	98,662	72,408
40 - WAGES & COMPENSATION	41,883	49,153	97,663	89,034	64,555
40010 - SALARIES-REGULAR	41,883	49,153	97,663	89,034	64,555
40011 - SALARIES-PART TIME	-	-	-	-	-
41 - PAYROLL LIABILITIES	3,165	3,629	7,358	7,128	4,870
41010 - SOCIAL SECURITY TAXES	3,165	3,629	7,358	7,128	4,870
43 - SUPPLIES & MATERIALS	266	250	-	-	75
43040 - OFFICE SUPPLIES	266	250	-	-	75

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Elected Treasurer

**Radnor Township, PA
Treasurer [Elected] Department
2022 Operating Budget Narrative**



Department Summary:

Office of the Treasurer and Township Real Estate Tax Collector

Service / Program Descriptions:

Name	Description
Office of the Treasurer	Primary responsibility is the collection of Real Estate Taxes. Receive all Township taxes, revenues, fines and fees- keep records of receipts. Disburse funds, surcharge any shortages or actions that cause a financial loss to the Township. Maintain communication with the BOC and with the County. The foregoing is assisted by one Township employee working in the Finance Department.

Line Item Descriptions:

Line Item	Description
Office Supplies	Obtain tax bills from County, supply envelopes to County
Postage	Mailing of tax bills, certifications to Title Companies
Dues & Subscriptions	State and County Tax Collector Association and education requirement credits (6 Hours)
Bond Premium	Surety Bond equal to half of total Real Estate Tax bills
Contractual Services	Cost associated with Pentamation Computer services (as they relate to the Real Estate tax module)
Minor Office Equipment	Computer, printer and one regular office

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	402 - TREASURER

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Expense	37,406	34,755	32,417	34,584	28,024	36,175
00000 - NON-DIVISIONAL	37,406	34,755	32,417	34,584	28,024	36,175
40 - WAGES & COMPENSATION	26,000	26,000	26,000	26,000	20,000	26,000
40010 - SALARIES-REGULAR	26,000	26,000	26,000	26,000	20,000	26,000
41 - PAYROLL LIABILITIES	2,158	2,148	2,107	2,184	1,530	2,175
41010 - SOCIAL SECURITY TAXES	1,989	1,989	1,989	1,989	1,530	1,989
41021 - WORKERS COMPENSATION	169	159	118	195	-	186
42 - EMPLOYEE DEVELOPMENT	274	35	-	-	-	-
42041 - DUES & SUBSCRIPTIONS	274	35	-	-	-	-
43 - SUPPLIES & MATERIALS	4,375	3,899	4,303	4,500	3,736	4,500
43040 - OFFICE SUPPLIES	150	-	-	-	-	-
43045 - POSTAGE	4,225	3,899	4,303	4,500	3,736	4,500
44 - CONTRACT SERVICES	4,599	2,673	8	1,900	2,758	3,500
44020 - INSURANCE-EMPLOYEE BOND	-	-	125	500	-	500
44110 - CONTRACTED SVS-GENERAL	4,599	2,673	(118)	1,400	2,758	3,000
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	-	-
Grand Total	37,406	34,755	32,417	34,584	28,024	36,175

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Information Technology

Radnor Township, PA
Information Technology Department
2022 Operating Budget Narrative



Department Summary:

The Information Technology is part of the Finance Department and is responsible for overseeing the Township's computer, network, security, telecommunications, and other information systems and technology-related operations. The Information Technology department also oversees all aspects of building maintenance and security for the township municipal building including fire, intrusion, video, and uninterruptible power supply systems.

Service / Program Descriptions:

Name	Description
Information Technology infrastructure	The Information Technology system consists of the entire network infrastructure including servers, PCs, telephone and voicemail, and fire, security (intrusion and video) systems. Desktop PCs are configured and repaired in-house with network and server management provided by Alura Business Solutions.
Support of the various departments' applications	The Information Technology department supports township application's developed in-house (using existing software applications) and contracted software. In-house applications include applications for the Finance, Business Tax, Engineering, Community Development, Police, Public Works Departments, and the Treasurer. The Information Technology Department also provides 24/7/365 support of the Police Records Management System (RMS).
Support of the external devices	The Information Technology department supports and maintains external devices including printers (user and networked), digital cameras, scanners, networked copiers, and fax machines.
Support of employee technology-related requests and training	Assist all township staff in their requests for help with technology-related issues, such as desktop applications or external devices.
Support of township issued cell phones	The Information Technology department supports and maintains all township-issued cell phones and other types of other mobile devices including laptops, tablets, and mobile data terminals in Police vehicles.
Support of the Police Department's communications system.	The Information Technology Department supports the Police Department's various communications components including all radio equipment and infrastructure, and the CLEAN system operated by the Pennsylvania State Police.
Provide building maintenance of the municipal building	The IT department oversees all Township building maintenance issues including HVAC, plumbing, lighting, door access system and other general building maintenance tasks. The department also provides building maintenance and support for its tenant(s).
Oversight of township's security systems	The Information Technology department also oversees all aspects of security for the township municipal building including fire and intrusion alarm systems, video monitoring for Township facilities, and the uninterruptible power supply system for the Township Building. The department also oversees the security for the Radnor Activity Center and other Township properties.

Radnor Township, PA
Information Technology Department
2022 Operating Budget Narrative



Line Item Descriptions:

Line Item	Description
Office Supplies	Miscellaneous office items such as copier/printer paper, printer toner, pens, envelopes, storage boxes, folders, and binders.
Professional Development	Information Technology related continuing education books, training classes, seminars/webinars, and conferences.
Dues & Subscriptions	Membership to professional organizations and professional magazine subscriptions.
Operating Supplies	PC and server hardware parts and accessories, such as memory, hard drives, DVD drives, fans, network cards, and switches. Security system accessories, such as key fobs and ID cards.
Contractual Services	Maintenance and support services for the email system, website and domains, electronic document management system, electronic messaging service, on-line Code Updates and financial software.
Minor Office Equipment	Office equipment such as printers, scanners, and digital cameras.
Contracted Maintenance and Repairs	Technical support services for network and PC equipment.

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	404 - INFORMATION TECHNOLOGY

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(725,084)	(629,695)	(515,331)	(662,000)	(447,412)	(601,000)
40401 - CABLE FRANCHISE	(725,084)	(629,695)	(515,331)	(662,000)	(447,412)	(601,000)
03 - LICENSES & PERMITS	(725,084)	(629,695)	(515,256)	(662,000)	(447,412)	(601,000)
31220 - CABLE FRANCHISE FEES	(723,384)	(627,445)	(514,756)	(660,000)	(446,587)	(600,000)
31300 - FILM PERMIT	(1,700)	(2,250)	(500)	(2,000)	(825)	(1,000)
06 - GRANTS AND GIFTS	-	-	-	-	-	-
30500 - PUBLIC ACCESS GRANT	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	-	-	(75)	-	-	-
30770 - CONTRIBUTIONS	-	-	(75)	-	-	-
Expense	419,510	424,336	360,043	332,064	307,500	366,003
00000 - NON-DIVISIONAL	289,885	348,728	335,345	309,142	288,066	349,703
40 - WAGES & COMPENSATION	69,921	73,734	71,354	89,569	58,107	106,409
40010 - SALARIES-REGULAR	67,496	70,959	68,229	73,265	56,282	75,280
40011 - SALARIES-PART TIME	-	-	-	12,729	-	27,204
40030 - SALARIES-LONGEVITY	2,075	2,425	2,775	3,125	1,475	3,475
40031 - SALARIES-SICK PAY INCENTIVE	350	350	350	350	350	350
40032 - SALARIES-MED EXP REIMB	-	-	-	100	-	100
41 - PAYROLL LIABILITIES	55,856	55,244	21,782	24,179	18,569	26,096
41010 - SOCIAL SECURITY TAXES	5,291	5,580	5,403	6,852	4,402	8,113
41021 - WORKERS COMPENSATION	980	515	394	698	-	792
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	6,723	6,830	5,736	6,107	6,107	6,425
41026 - MEDICAL INS PREMIUMS	41,761	41,172	9,642	9,694	7,593	9,814
41027 - GROUP LIFE & DISABILITY	1,100	1,146	608	828	467	952
42 - EMPLOYEE DEVELOPMENT	657	360	-	1,000	-	1,500
42040 - PROFESSIONAL DEVELOPMENT	657	360	-	1,000	-	1,500
42041 - DUES & SUBSCRIPTIONS	-	-	-	-	-	-
43 - SUPPLIES & MATERIALS	5,301	6,909	5,524	12,871	2,563	8,000
43040 - OFFICE SUPPLIES	388	213	-	787	-	500
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	4,914	6,696	5,524	12,084	2,563	7,500
44 - CONTRACT SERVICES	119,936	177,195	204,888	139,839	184,112	171,698
44110 - CONTRACTED SVS-GENERAL	119,936	177,195	204,888	139,839	184,112	171,698
45 - UTILITIES	36,051	33,913	31,797	40,192	24,495	34,500
45022 - COMMUNICATIONS	36,051	33,913	31,797	40,192	24,495	34,500
46 - FLEET	1,773	1,373	-	1,493	220	1,500
46040 - CONTRACTED MAINT & RPRS	1,773	1,373	-	1,493	220	1,500
48 - CAPITAL OUTLAY	390	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	390	-	-	-	-	-
40401 - CABLE FRANCHISE	129,624	75,608	24,698	22,921	19,434	16,300
40 - WAGES & COMPENSATION	106,623	58,182	20,924	15,000	17,256	15,000
40010 - SALARIES-REGULAR	95,744	41,767	1,022	-	-	-
40011 - SALARIES-PART TIME	5,659	13,790	19,902	15,000	17,256	15,000
40030 - SALARIES-LONGEVITY	4,875	2,525	-	-	-	-
40031 - SALARIES-SICK PAY INCENTIVE	245	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	100	100	-	-	-	-
41 - PAYROLL LIABILITIES	14,806	11,860	1,597	1,300	1,320	1,300
41010 - SOCIAL SECURITY TAXES	8,034	4,392	1,597	1,300	1,320	1,300
41021 - WORKERS COMPENSATION	-	588	-	-	-	-
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	6,772	6,880	-	-	-	-
41026 - MEDICAL INS PREMIUMS	-	-	-	-	-	-
41027 - GROUP LIFE & DISABILITY	-	-	-	-	-	-
42 - EMPLOYEE DEVELOPMENT	127	100	-	-	-	-
42040 - PROFESSIONAL DEVELOPMENT	-	-	-	-	-	-
42041 - DUES & SUBSCRIPTIONS	127	-	-	-	-	-

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Building & Grounds

Radnor Township, PA
Public Works Department: Building & Grounds
2022 Operating Budget Narrative



Department Summary:

The Public Works Department is responsible for maintenance, repair, and capital projects for the Township's infrastructure: streets, traffic signals, street lights, storm sewer, sanitary sewer, and bridges. In addition to infrastructure, the Public Works Department maintains the Township's active and passive recreation facilities, the Radnor Trail, all Township owned facilities, as well as all Township owned vehicles.

Aside from the aforementioned maintenance and repair, the Public Works Department collects refuse, recycling, and yard waste from Township residents, as well leaf collection in the fall. The leaf collection program also includes the composting of the collected leaves at Skunk Hollow.

The Public Works Department is comprised of five divisions: Highway, Solid Waste, Parks Maintenance, Sewer, and Fleet Maintenance. Throughout the year, the men of the varying divisions work together to complete the tasks at hand, regardless of the division they are in. This is most noted in highway, sewer, and parks maintenance assisting in solid waste, leaf collection, and snow removal.

The mission of the Public Works Department is to provide the residents of Radnor Township with quality of life services regarding the proper maintenance and operation of the Township's infrastructure, parks, facilities, solid waste and leaf collection activities.

Service / Program Descriptions: Building & Grounds

Name	Description
Buildings and Grounds	The Public Works staff maintains the Township Building, Public Works Facility, and the Radnor Activity Center at Sulpizio Gym.
Buildings and Grounds Maintenance and Repairs	This item involves repairs and maintenance of Township owned buildings: Radnor Memorial Library (exterior), the Senior Center (exterior), the Willows, the Willows Cottage, the Radnor Township Municipal Building, and the Public Works Facility.

Line Item Descriptions: Building & Grounds

Line Item	Description
Operating Supplies	This line item funds cleaning supplies (Home Depot, Contract Cleaners, Do It Best Hardware), light bulbs, and misc. supplies
Utilities	This item funds utilities; water and electric. (PECO, Aqua PA)
Communications	Internet, land lines, cell phones (Verizon, Sprint)

Radnor Township, PA
Public Works Department: Building & Grounds
2022 Operating Budget Narrative



Line Item	Description
Contractual Services	This line item funds items that include the postage meter, elevator inspection and maintenance, fuel management system, boiler certifications and fire extinguisher inspections, back- up annual inspection, etc. (TRAX)
Maintenance & Repair: Township Buildings	This line item funds any expense incurred for building maintenance plumbing, electrical, HVAC, roofing, generator, fencing. (Devon Plumbing, Fencoco, Slaughter Roofing, JJ White)
Minor Office Equipment	This line item funds fax machines, and other small items of office equipment.

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	403 - BUILDING AND GROUNDS

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Expense	454,132	449,535	404,747	538,889	331,985	501,082
00000 - NON-DIVISIONAL	454,132	449,535	404,747	538,889	331,985	501,082
40 - WAGES & COMPENSATION	23,224	16,652	16,915	12,400	6,152	14,960
40010 - SALARIES-REGULAR	17,650	14,627	15,714	12,000	6,098	14,960
40020 - SALARIES-OVERTIME	5,574	2,024	1,202	-	54	-
40030 - SALARIES-LONGEVITY	-	-	-	400	-	-
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	14,363	2,748	2,629	2,082	1,030	3,466
41010 - SOCIAL SECURITY TAXES	1,750	1,262	1,277	1,000	463	1,076
41021 - WORKERS COMPENSATION	10,000	457	384	450	-	759
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	960	966	1,001	567	567	-
41026 - MEDICAL INS PREMIUMS	1,590	-	-	-	-	1,500
41027 - GROUP LIFE & DISABILITY	63	63	(34)	65	-	131
43 - SUPPLIES & MATERIALS	6,373	13,943	8,653	15,366	5,536	18,525
43050 - OPERATING SUPPLIES	6,373	13,943	8,653	15,366	5,536	18,525
44 - CONTRACT SERVICES	237,081	243,911	205,992	315,943	167,095	269,032
44032 - BOOT ALLOWANCE	-	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	92,364	74,916	48,858	75,515	37,299	79,449
44118 - CLEANING CONTRACT	61,977	110,486	91,587	122,650	62,825	109,400
44310 - M&R-BLDGS.&FIXTURES	82,740	58,509	65,547	117,778	66,971	80,183
45 - UTILITIES	172,266	169,709	154,743	190,098	134,648	190,598
45010 - UTILITIES	142,478	138,835	120,684	149,210	103,737	149,710
45016 - UTILITIES-STORMWATER FEE	20,387	20,010	20,010	21,700	20,010	21,700
45022 - COMMUNICATIONS	9,402	10,865	14,049	19,188	10,902	19,188
48 - CAPITAL OUTLAY	824	2,572	15,815	3,000	17,524	4,500
48100 - MINOR OFFICE EQUIPMENT	824	2,572	15,815	3,000	17,524	4,500
Grand Total	454,132	449,535	404,747	538,889	331,985	501,082

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Police

**Radnor Township, PA
Police Department
2022 Operating Budget Narrative**



Department Summary:

Radnor Police Department provides twenty-four-hour police coverage within Radnor Township. The Radnor Police Department embraces community-oriented policing through many initiatives within our community. The current authorized staffing of the police department consists of 45 officers.

- 30 of these officers are the makeup of the patrol division.
- 4 Detectives and 3 Highway Patrol/Traffic Safety Officers compliment the patrol division.
- The Police Department also consists of a Supervisor of Parking and Auxiliary Services, two Administrative Assistants, Meter Enforcement Officers and ten school crossing guards.
- The Police Department maintains an integrity control officer an evidence technician who reports to the Special Operations Lieutenant.
- The RPD operates the Office of Emergency Management which includes a part-time civilian.
- The Police Department is also fortunate to have the Radnor Citizens Police Organization, Radnor Townwatch, Youth Aid Panel, and the Radnor Police Chaplains program which are volunteer residents that augment many of the functions of the Police Department. This in turn expands our full-service public safety organization to all residents and visitors of the Township of Radnor.

Service / Program Descriptions:

Name	Description
Administration	Police Administration personnel are responsible for the Command functions and fiscal management of the police department. There are also civilians responsible for various duties such as answering phone calls, processing of records and other paperwork, accepting monies for records and parking tickets, payroll, taking appointments, typing letters, Right-to-Know Act requests, kiosk card purchases, etc.
Animal Control and Deer Management	Animal complaints are handled through the patrol division and the Supervisor of Parking and Auxiliary Services. This includes dead deer removal, dangerous animal investigations, rabid animal investigations, and the Deer Management Program, which includes working with the USDA and the entire Community. In 2020, the township continued the sixth year of the deer culling. 149 deer were humanely culled thinning out large herds of deer throughout the township, and all meat is donated to local food banks. In 2021, as in 2020, a maintenance program is requested to retain control the number of deer in the township. Since the inception of this program, deer incidents have been reduced dramatically.
Bike Patrol	Provides a mobile, efficient way to patrol the Wayne Business District and other targeted areas along with the Radnor Trail. The bike patrol officer integrates the officer into community-oriented policing and community relations through high visibility and ease of contact with the officer.

**Radnor Township, PA
Police Department
2022 Operating Budget Narrative**



Civilian Emergency Response Training (C.E.R.T)	The Department trains civilians with skills in basic first aid, CPR, traffic control, National Incident Management System (N.I.M.S), hazmat and other items which may be required in a community emergency. The Department maintains a list of the trained personnel in case of a widespread disaster or need. The most recent CERT class was sponsored by Radnor Police in October and November of 2016. Additional CERT classes will be held in 2021 notwithstanding current Covid-19 restrictions. C.E.R.T. also works with Delaware County as well.
Crossing Guards	The crossing guards are assigned and supervised by the Supervisor of Parking and Auxiliary Services. There are ten school crossing posts staffed throughout the Township. Training is also incorporated in this program.
Detective Bureau	The Detective Bureau provides investigation, crime scene processing and possible prosecution for simple and complex criminal cases. Detectives will provide home and business security assessments if requested. Secondary functions include civilian fingerprinting criminal record expungements, computer and cell phone forensic extractions, evidence room management and vendor background investigations. The Detective Bureau participates in high profile community awareness meetings and seminars such as cyber-bullying, cyber-crimes and school related violence as examples throughout the year.
Emergency Alert System	The police department continues to provide crime alerts and information via electronic means such as e-mail, crime alerts, or phone text and monthly Chief's report.
Major Incident Response Team (M.I.R.T.)	Established at the county level, there are ten Radnor Officers who are mobile field force trained and are members of the Delaware County M.I.R.T. This team responds to large scale, critical incidents such as demonstrations, hazmat incidents, and dignitary protection. All equipment and training events are funded through Department of Homeland Security Grants. Member officers of this team are trained in the recognition of chemical, biological, radiological, and nuclear devices and agents. Past events that Radnor MIRT Officers participated in include activation at the Philadelphia International Airport to assist Philadelphia Police with immigration protests, at Villanova University due to an appearance of a controversial political science speaker and assisted with Villanova University for the Final Four and NCAA Championship games.
Patrol Division	The majority of the Police Department is comprised of the Patrol Division. Over 30 individuals are responsible for providing basic police services twenty-four hours a day. The additional duties carried out by the patrol division which are above and beyond conventional police duties are: vacant house checks, school visits, bank checks, community talks, business checks in the business districts, and targeted enforcement activities.

**Radnor Township, PA
Police Department
2022 Operating Budget Narrative**



S.W.A.T.	The Radnor Police Department operates as a member of the regional Delaware County S.W.A.T. team. There are currently five officers and three hostage negotiators assigned to this regional team.
Highway Patrol/Traffic Safety/ Motor Carrier Safety Patrol	A versatile unit within the Police Department assigned to address various issues within the Township. As the name implies, the unit is responsible primarily for the enforcement and education of traffic safety within the Township. Highway Patrol/Traffic Safety Officers investigate serious/fatal crashes within the Township. They perform other studies such as traffic control (speed limits, speed humps, stop signs, etc.), sight distance issues, fence (permit) placement for Community Development and dumpster placement (in the Right of Way) for Engineering. Various parking permit systems for residents and some institutions are administered by the Unit. They inspect commercial trucks that travel in the township and can remove them from service and issue citations if unsafe. They also assist with supervision of the crossing guards and handle abandoned vehicles. The unit also manages towing contracts for the township every four years.
DUI Checkpoints/Roving Patrol Enforcement	The Radnor Township Police Department is one of six municipalities that make up the Northern Delaware County DUI Task Force. This task force conducts DUI Checkpoints and DUI Roving Patrols, monthly, throughout the northern part of Delaware County. The object of the task force is to identify and remove the impaired driver from the highway. The funding for this program is allocated by The National Highway Transportation Safety Administration and The Pennsylvania Department of Transportation. All participating police departments are reimbursed for time and expenses through grant appropriations. This line item is entirely funded through grants received from The Commonwealth of Pennsylvania and the National Highway Traffic Safety Administration (NHTSA).
Buckle Up PA-Aggressive Driving Enforcement Grants	The Radnor Police Department is a participant of Buckle Up PA. Buckle Up PA is a project funded through PennDot dedicated to raising the seat belt usage level in Pennsylvania through increased enforcement, public awareness, and education. The partnership is comprised of municipal police departments, state police, and the U.S. Department of Transportation. The Police Department is a member and participant of The Pennsylvania Aggressive Driving Enforcement and Education Project (PAADEEP). This program is a statewide initiative that utilizes crash data to identify aggressive driving locations. High visibility target enforcement, coordinated earned media, public awareness and training are conducted on these roadways to reduce the number of needless aggressive driving injuries and deaths. The partnership is comprised of municipal police departments, the Pennsylvania State Police, PennDot, the US Department of Transportation and community groups and organizations. The Radnor Police Department has been recognized as a leader of enforcement in both programs. These programs are grant funded in which there is no cost to the residents of Radnor. This program greatly assists with making Radnor Township a safer community.

**Radnor Township, PA
Police Department
2022 Operating Budget Narrative**



eCitations	The eCitation process is a faster more accurate process that eliminates the traditional hand-written traffic citations. In 2017 and 2018 the police department purchased and implemented hand-held computer scanners integrated with a printer. Radnor Police Officers are issuing traffic citations with this latest technology. Benefits includes faster, more accurate citations with no need for administrative personnel to manually enter traffic citations into the data base. eCitations are almost instantaneously transmitted to the courts and the police department database. Officers spend less time with each violation. United Public Safety, currently providing the Police Department's parking ticket system, manages the eCitation system, the burglar alarm and fire alarm citation processes.
Video Camera Systems	In Car Video and Body Worn Camera systems for documentary and evidentiary purposes. The system software is fully integrated and stored in an onsite server. Each marked police vehicle is outfitted with an ICV system and each officer with a BWC. The police department has completed purchasing in-car camera and body-worn cameras through our capital budget process.

Line Item Descriptions:

Line Item	Description
Overtime	Includes pay for hours worked above and beyond 40/44 hours at time and ½ pay rate. Overtime is used to supplement shortages on shifts, compensate for extra hours after the shift due to extended calls, etc. This category also included grant overtime which is reimbursed through various programs such as the Aggressive Driving Grant, Seatbelt Grant, DUI Enforcement, Emergency Response training, Delaware County Drug Task Force, and large event protection, etc.
Extra Duty	Money paid to Officers working extra-duty on their off time. Most include traffic control at such events as Villanova football and basketball, private and parochial school graduations at Villanova, Community functions, private parties, etc. This money is reimbursed to the Township, plus 70% and is revenue positive.
Communications	Includes lease of police land lines, Verizon cell phones and Verizon Air Cards for computers in police vehicles. This enhancement creates more efficiency with the filing of traffic and non-traffic citations and allows the record management system (RMS) to be accessed in the patrol vehicles so incident reports may be completed more efficiently. This enhancement streamlines data entry and electronically file the citations with Delaware County District Courts. The electronic filing will require the tablets to have wireless internet connections.
Uniforms	Contains all items for police and parking uniforms to include shirts, trousers, (also Bike, SWAT, Highway and K-9 uniforms) hats, raincoats,

**Radnor Township, PA
Police Department
2022 Operating Budget Narrative**



	badges, patches, winter hats, etc. Also includes ballistic vests, half of which is reimbursed by the Department of Justice grants. Small equipment items are also included such as holster, handcuffs, holders, etc. Detective's clothing allowance. In 2021 we expect general uniform maintenance for existing officers, detectives, parking and auxiliary services personnel and safety equipment for crossing guards.
Office Supplies	Paper, pencils, pens, folders, print cartridges, tape, staples, folders, notepads, etc. There are also annual printing needs.
Emergency Management/ Emergency Operation Center	The Township is required to maintain an Emergency Management Program and Coordinator. The emergency management coordinator is responsible for the emergency management planning, administration, and operations for the township. When a disaster strikes or an emergency occurs; the emergency management officials along with their elected officials, are responsible for the public safety of township residents. In conjunction with emergency management the Police Department is tasked with the communication components of the Emergency Operations Center. The Emergency Management Co-Ordinator meets with all public safety partners, on a regular basis, including fire, EMS, public works, local colleges, and the Delaware County Emergency Operations Center.
Operating Supplies	Supplies for the yearly operation of the police department. These supplies also sometimes include small equipment with a life span typically less than five years. Operating supplies listed encompass all the units in the Police Department to include Patrol, Traffic Safety, kiosk enforcement, animal enforcement and Crossing Guards. General classifications are day to day Detective processing supplies, ammunition, first aid, flares, cleaning, forms, prisoner accommodations, traffic calming, batteries, car equipment, etc.
Professional Development	Training and courses for Officers. All aspects of training for officers are budgeted here. These training courses include training for in-house trainers for specific training such as control tactics, firearms, first aid, emergency vehicle operations, anti-defamation, anti-bias, de-escalation, etc. Professional development also includes First and Second line management training such as Northwestern University's School of Police Staff and Command Course. Costs associated with the annual MPOETC annual training and recertification that every officer must attend each year to maintain their municipal police certification. In 2021 we plan to continue in-house training in use of force and de-escalation training. In-house certified training officers substantially lower training costs.
Dues and Subscriptions	Funds for executive police association memberships.

**Radnor Township, PA
Police Department
2022 Operating Budget Narrative**



Contractual Services	Items budgeted for police operations which are used more than once and provided for by businesses. Many are professional services. Items include: Accurant (detective investigations), animal disposal, car washing tickets, Civil service expenses/exams, speedometer calibration, financial investigations, Physician/new hires & promotions, polygraph test, psychological testing, police department copiers, towing abandoned vehicles/police vehicles, toxicology examination, uniform dry cleaning, and veterinarian services.
Minor Office Equipment	Repairs to minor office equipment to include Highway Patrol's speed timing devices and departmental computer replacements. This is also inclusive of the Radnor Parking Authority, hardware and software associated with the administration of parking tickets and township parking permits.
Maintenance and Repair: Communications Equipment	Repairs to portable radios/car radios and mobile data terminals (MDTs) in patrol cars.
Gas, Oil and Lubricants/Repair Parts	Used for daily operations of all vehicles used by the Department.
Contracted Maintenance and Repairs	Various out-sourced repairs to cars, Traffic safety speed timing equipment, EVO, etc. Also includes accident damage deductibles.
Motorcycle Unit	Annual repair and Maintenance of 7 Harley Davidson Motorcycles.
Canine Unit	In 2014 the Radnor Police Department's K-9 unit was established. The costs associated with this new unit include the annual contract for veterinary care, general care and maintenance of K-9. Includes food and other related items for K-9. Ongoing monthly training costs are also reflected in this budget item.
Radnor Township Citizens Police Academy, The Radnor Community Police Organization (RCPO), and Radnor Police Chaplains	Since its inception in 2015, the Radnor Township Police Department has sponsored four Citizens Police Academy. Over 80 township residents attended and graduated to this date. After the completion of the academy these residents formed the Radnor Community Police Organization to give back to their community. The RCPO assists the Police Department and Township with community events by staffing minor traffic posts, answering phones at the front reception desk during emergencies, assisting with filing and other tasks and duties as needed throughout the year. The funding for the Citizens' Police Academy is supported in the operating supplies of the operating budget. The Police Department will sponsor another citizen's police academy in the first quarter of 2021, if Covid-19 restrictions permit. This program funds police chaplains training and equipment. Chaplains 24/7 when requested for emergency situations.

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	410 - POLICE

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(1,206,296)	(1,459,887)	(670,877)	(1,337,000)	(451,281)	(1,167,000)
04 - FINES AND COSTS	(386,192)	(401,200)	(191,560)	(400,000)	(124,177)	(350,000)
30130 - POLICE ENFORCEMENT	(261,044)	(195,501)	(86,265)	(200,000)	(51,403)	(150,000)
30230 - POLICE DISTRICT JUSTICE	(125,148)	(205,699)	(105,294)	(200,000)	(72,774)	(200,000)
05 - INTEREST AND RENTS	-	-	-	-	-	-
30140 - INTEREST EARNINGS	-	-	-	-	-	-
06 - GRANTS AND GIFTS	(56,751)	(65,112)	(64,895)	(72,500)	(8,182)	(72,500)
30440 - CROSSING GUARD REIMB-RTSD	(53,813)	(59,914)	(63,392)	(70,000)	-	(70,000)
30740 - POLICE DRUG TASK FORCE GRANTS	(2,939)	(5,198)	(1,502)	(2,500)	(8,182)	(2,500)
07 - DEPARTMENTAL EARNING	(754,484)	(981,212)	(408,536)	(857,500)	(306,304)	(732,500)
30160 - PARKING-METERS/KIOKS	(399,200)	(444,229)	(111,045)	(450,000)	(156,631)	(300,000)
30360 - ALARM SYSTEM FEES	(19,100)	(16,975)	(8,500)	(20,000)	(11,125)	(10,000)
30460 - POLICE EXTRA DUTY	(228,944)	(444,544)	(244,682)	(305,000)	(102,024)	(355,000)
30600 - PARKING-PREPAID	(41,095)	(23,120)	(10,740)	(30,000)	(8,510)	(15,000)
30630 - PARKING-METER BAGS	(670)	(810)	(975)	(1,000)	(840)	(1,000)
30640 - PARKING-POLICE PERMITS	(8,170)	(7,130)	(6,030)	(7,500)	(7,380)	(7,500)
30690 - POLICE SERVICE FEES	(49,083)	(39,694)	(21,908)	(40,000)	(19,244)	(40,000)
30700 - POLICE LIVE SCAN FEES	(8,222)	(4,710)	(4,656)	(4,000)	(551)	(4,000)
30860 - PARKING-KIOSK ADVERTISING	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	(8,869)	(12,363)	(5,887)	(7,000)	(12,618)	(12,000)
30370 - MISCELLANEOUS	(280)	(2,580)	(287)	(2,000)	(4,868)	(7,000)
30770 - CONTRIBUTIONS	(8,589)	(9,783)	(5,600)	(5,000)	(7,750)	(5,000)
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30190 - FROM GENERAL	-	-	-	-	-	-
Expense	9,766,720	9,949,752	9,484,788	9,507,310	7,171,586	10,303,953
40 - WAGES & COMPENSATION	6,302,812	6,202,793	5,932,417	6,265,003	4,879,926	6,466,994
40010 - SALARIES-REGULAR	5,318,000	5,099,882	4,891,309	5,204,203	4,154,992	5,349,585
40011 - SALARIES-PART TIME	57,493	115,334	133,396	132,500	78,064	130,000
40020 - SALARIES-OVERTIME	237,389	246,183	281,126	204,504	222,658	204,506
40030 - SALARIES-LONGEVITY	400,283	379,663	402,119	378,891	224,838	437,998
40031 - SALARIES-SICK PAY INCENTIVE	-	-	420	105	700	105
40032 - SALARIES-MED EXP REIMB	2,600	2,100	2,200	4,800	1,900	4,800
40040 - SALARIES-EXTRA DUTY	147,133	221,439	129,216	200,000	97,687	200,000
40050 - SALARIES-COURT TIME	24,342	24,727	15,559	20,000	14,283	20,000
40060 - SALARIES-CROSSING GUARD	115,571	113,466	77,072	120,000	84,804	120,000
41 - PAYROLL LIABILITIES	2,922,634	3,179,983	3,094,596	2,635,924	1,933,243	3,229,659
41010 - SOCIAL SECURITY TAXES	436,338	449,941	432,098	454,827	356,164	443,889
41021 - WORKERS COMPENSATION	221,324	249,870	216,792	282,592	222,222	262,066
41023 - UNEMPLOYMENT	-	11,789	-	-	-	-
41024 - PENSION ALLOCATION	840,427	840,796	838,172	874,038	600,000	849,218
41026 - MEDICAL INS PREMIUMS	1,012,266	1,037,730	1,017,911	971,006	725,547	971,006
41027 - GROUP LIFE & DISABILITY	37,279	39,857	39,622	53,461	29,311	53,480
41028 - OPEB-NORMAL COST	375,000	550,000	550,000	-	-	650,000
42 - EMPLOYEE DEVELOPMENT	29,249	28,731	34,690	52,650	15,514	46,000
42040 - PROFESSIONAL DEVELOPMENT	21,907	23,856	14,769	42,000	4,978	33,000
42041 - DUES & SUBSCRIPTIONS	6,281	4,875	19,921	8,050	5,893	10,500
42042 - TRAINING SUPPLIES	1,061	-	-	2,600	4,643	2,500
43 - SUPPLIES & MATERIALS	47,004	44,088	50,809	45,660	24,996	59,500
43040 - OFFICE SUPPLIES	4,317	5,796	3,938	5,000	2,228	5,000
43041 - EMERGENCY MGMT SUPPLIES	-	1,581	5,289	5,000	-	2,500
43045 - POSTAGE	1,844	2,627	1,532	2,000	1,247	2,000
43050 - OPERATING SUPPLIES	38,521	34,083	40,019	33,660	21,520	50,000
43066 - P.A.L. PROGRAMMING	2,323	-	30	-	-	-

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	410 - POLICE

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
44 - CONTRACT SERVICES	331,770	362,722	264,194	368,335	233,490	381,300
44030 - RENTALS	-	-	-	-	-	-
44031 - UNIFORMS	73,715	40,232	51,603	63,196	55,021	72,800
44080 - CREDIT CARD FEES	44,917	51,125	18,575	50,000	32,938	45,000
44110 - CONTRACTED SVS-GENERAL	183,840	246,822	186,446	234,139	125,669	254,000
44112 - CONTRACTED SVS-SPECIAL	15,693	4,518	6,540	3,500	19,474	3,500
44210 - LEGAL SVS-GENERAL	10,482	5,000	-	15,000	-	-
44313 - M&R-PARKING METERS	-	12,003	885	-	-	5,000
44314 - M&R-COMMUNICATIONS EQPT	3,123	3,023	146	2,500	389	1,000
45 - UTILITIES	14,942	14,816	16,667	17,000	10,878	16,000
45022 - COMMUNICATIONS	14,942	14,816	16,667	17,000	10,878	16,000
46 - FLEET	115,436	108,728	90,366	121,737	71,712	101,500
46010 - GAS OIL LUBRICANTS	64,029	56,944	46,653	68,888	43,397	55,000
46020 - TIRES BATTERIES ACC	6,703	7,992	8,482	8,944	5,708	9,000
46030 - REPAIR PARTS	21,811	17,941	13,699	18,341	8,938	15,000
46040 - CONTRACTED MAINT & RPRS	22,892	25,851	21,532	25,565	13,670	22,500
48 - CAPITAL OUTLAY	2,875	7,891	1,049	1,000	1,827	3,000
48100 - MINOR OFFICE EQUIPMENT	1,195	332	468	1,000	41	3,000
48101 - MINOR MACHINERY & EQUIP	-	7,559	-	-	1,787	-
48206 - VEHICLES & EQUIPMENT	1,680	-	581	-	-	-
Grand Total	8,560,424	8,489,865	8,813,911	8,170,310	6,720,305	9,136,953

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Fire Contributions

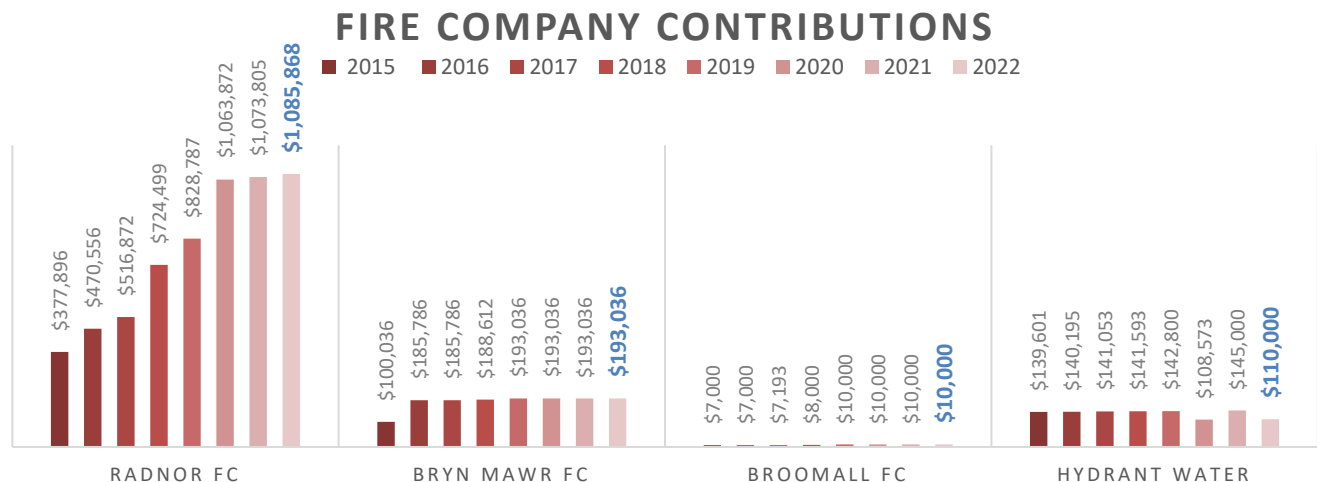
Radnor Township, PA Fire Company Contributions 2022 Operating Budget Narrative



Department Summary:

This category of the budget accounts for the Township's contributions to the fire companies that provide service to the Township. These amounts are requested by the fire companies and approved by the Board of Commissioners. Also, note that the Township also makes significant capital contributions on an annual basis. The amounts of the contributions are included in the table below, but are accounted for in the Capital Improvement Fund #005 (See the Five-Year Capital Plan)

Fire Company	2015	2016	2017	2018	2019	2020	2021	2022
Radnor								
Base Operating Contribution	98,107	100,805	100,805	100,805	100,805	100,805	100,805	100,805
2016 Subsidy ALS		50,000	50,000	50,000	50,000	50,000	50,000	50,000
2017 Subsidy Fire Ops			75,000	125,000	125,000	125,000	125,000	125,000
2018 Subsidy Fire Ops				150,000	150,000	150,000	150,000	150,000
2019 Subsidy Fire Ops					100,000	100,000	100,000	100,000
2020 Subsidy Fire Ops						250,000	250,000	250,000
Workers Comp and Veh Ins	66,741	112,112	83,406	83,838	89,497	76,894	84,000	98,063
Fuel	13,048	7,639	7,661	14,856	13,485	11,173	14,000	12,000
Capital Contributions	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total RFC Contributions	377,896	470,556	516,872	724,499	828,787	1,063,872	1,073,805	1,085,868
Bryn Mawr Fire Company								
Base Operating Contribution	100,000	102,750	102,750	105,576	110,000	110,000	110,000	110,000
Capital Contribution	83,036	83,036	83,036	83,036	83,036	83,036	83,036	83,036
Total Bryn Mawr FC	100,036	185,786	185,786	188,612	193,036	193,036	193,036	193,036
Broomall Fire Company								
Base Operating Contribution	7,000	7,000	7,193	8,000	10,000	10,000	10,000	10,000
Total Broomall	7,000	7,000	7,193	8,000	10,000	10,000	10,000	10,000
Hydrant Water Utility	139,601	140,195	141,053	141,593	142,459	108,573	145,000	110,000
Total Township Expense	524,533	703,537	850,904	1,062,704	1,174,282	1,375,841	1,421,841	1,398,904
Add: Vol. Fire Relief	356,587	352,921	317,067	289,912	312,004	311,062	300,000	300,000
Total Fire	981,120	1,156,458	1,167,971	1,352,616	1,486,286	1,686,903	1,721,841	1,698,904



Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	413 - FIRE

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(289,912)	(312,004)	(311,062)	(300,000)	(278,955)	(300,000)
41100 - VOLUNTEER FIRE RELIEF AID	(289,912)	(312,004)	(311,062)	(300,000)	(278,955)	(300,000)
06 - GRANTS AND GIFTS	(289,912)	(312,004)	(311,062)	(300,000)	(278,955)	(300,000)
30730 - VOLUNTEER FIRE RELIEF AID	(289,912)	(312,004)	(311,062)	(300,000)	(278,955)	(300,000)
Expense	1,062,567	1,209,106	1,458,798	1,448,805	880,993	1,460,868
00000 - NON-DIVISIONAL	140,297	142,459	141,093	145,000	108,573	145,000
45 - UTILITIES	140,297	142,459	141,093	145,000	108,573	145,000
45010 - UTILITIES	140,297	142,459	141,093	145,000	108,573	145,000
41100 - VOLUNTEER FIRE RELIEF AID	289,912	312,004	311,062	300,000	-	300,000
47 - COMMUNITY ORGS	289,912	312,004	311,062	300,000	-	300,000
47094 - CONTRB-VOLNTR FIRE RELIEF AID	289,912	312,004	311,062	300,000	-	300,000
41101 - RADNOR FIRE COMPANY	518,782	634,644	886,643	873,805	669,920	885,868
41 - PAYROLL LIABILITIES	79,294	95,200	100,492	84,000	76,894	98,063
41021 - WORKERS COMPENSATION	79,294	95,200	100,492	84,000	76,894	98,063
44 - CONTRACT SERVICES	-	-	-	-	-	-
44030 - RENTALS	-	-	-	-	-	-
46 - FLEET	13,058	13,639	10,347	14,000	11,173	12,000
46010 - GAS OIL LUBRICANTS	13,058	13,639	10,347	14,000	11,173	12,000
47 - COMMUNITY ORGS	426,430	525,805	775,805	775,805	581,854	775,805
47093 - CONTRB-RADNOR FIRE	426,430	525,805	775,805	775,805	581,854	775,805
41102 - BRYN MAWR FIRE COMPANY	105,576	110,000	110,000	110,000	82,500	110,000
47 - COMMUNITY ORGS	105,576	110,000	110,000	110,000	82,500	110,000
47091 - CONTRB-BRYN MAWR FIRE	105,576	110,000	110,000	110,000	82,500	110,000
41103 - BROOMALL FIRE COMPANY	8,000	10,000	10,000	20,000	20,000	20,000
47 - COMMUNITY ORGS	8,000	10,000	10,000	20,000	20,000	20,000
47092 - CONTRB-BROOMALL FIRE	8,000	10,000	10,000	20,000	20,000	20,000
Grand Total	772,656	897,103	1,147,736	1,148,805	602,038	1,160,868

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Emergency Operations Center

**Radnor Township, PA
Emergency Operations Center
2022 Operating Budget Narrative**



Department Summary:

This category of the budget accounts for the Township's Emergency Operations Center costs. This accounting category is enabled whenever the Township issues a "State of Emergency" and incurs life safety or disaster mitigation costs. When active, the EOC is led by the Township's Emergency Management Coordinator, and departments are notified to use this department code for all related expenses.

On an annual basis, we do not specifically budget for these costs given their unpredictability. Instead, we pull budgets from other areas when the EOC is activated. If no budgeted funds are available to be reallocated, fund balance is used. If the disaster is large enough so that the County, State and Federal governments all declare emergencies as well, the Township applies for FEMA reimbursement. Since the department's creation in 2011, the only time federal reimbursement was received was for Hurricane Irene (2011).

With the Covid-19 pandemic throughout 2020 and into 2021, the Township incurred significant costs in the EOC and will pursue the available avenues under FEMA and PEMA for eligible reimbursements.

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	414 - EMERGENCY MANAGEMENT

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(37,628)	-	(7,500)	-	-	-
00000 - NON-DIVISIONAL	(37,628)	-	(7,500)	-	-	-
06 - GRANTS AND GIFTS	-	-	(7,500)	-	-	-
30350 - FEDERAL STATE CNTY GRANTS	-	-	(7,500)	-	-	-
10 - REFUNDS AND MISCELLA	(37,628)	-	-	-	-	-
30370 - MISCELLANEOUS	(37,628)	-	-	-	-	-
Expense	153,566	884	1,014,820	3,784	94,104	-
00000 - NON-DIVISIONAL	153,566	884	1,014,820	3,784	94,104	-
40 - WAGES & COMPENSATION	54,468	-	801,522	-	62,031	-
40010 - SALARIES-REGULAR	609	-	754,630	-	48,427	-
40020 - SALARIES-OVERTIME	53,859	-	46,892	-	13,604	-
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	4,119	-	59,878	-	4,660	-
41010 - SOCIAL SECURITY TAXES	4,119	-	59,878	-	4,660	-
41021 - WORKERS COMPENSATION	-	-	-	-	-	-
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	-	-	-	-	-	-
41026 - MEDICAL INS PREMIUMS	-	-	-	-	-	-
41027 - GROUP LIFE & DISABILITY	-	-	-	-	-	-
43 - SUPPLIES & MATERIALS	6,037	884	43,299	-	9,153	-
43050 - OPERATING SUPPLIES	6,037	884	43,299	-	9,153	-
44 - CONTRACT SERVICES	83,846	-	109,077	3,784	18,260	-
44110 - CONTRACTED SVS-GENERAL	83,846	-	109,077	3,784	18,260	-
44211 - LEGAL SVS-SPECIAL	-	-	-	-	-	-
46 - FLEET	200	-	1,045	-	-	-
46010 - GAS OIL LUBRICANTS	-	-	-	-	-	-
46020 - TIRES BATTERIES ACC	-	-	-	-	-	-
46030 - REPAIR PARTS	-	-	-	-	-	-
46040 - CONTRACTED MAINT & RPRS	200	-	1,045	-	-	-
48 - CAPITAL OUTLAY	4,896	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	4,896	-	-	-	-	-
Grand Total	115,938	884	1,007,320	3,784	94,104	-

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Community Development

Radnor Township, PA
Community Development Department
2022 Operating Budget Narrative



Department Summary:

The Community Development Department serves the residents of Radnor Township through the administration and enforcement of regulatory Ordinances adopted by the Board of Commissioners to assure the health, safety, and welfare of everyone involved in the Radnor experience. The Community Development Department consists of the Director of Community Development, Two (2) full time Codes Officials, One (1) Health Officer and One (1) Health Inspector, Two (2) Administrative Assistants, One (1) part time Administrative Assistant, and One (1) part time property maintenance inspector. The Department also utilizes the services of a 3rd Party consulting firm for building code, and rental housing compliance. Below is a summary of the Services and Programs provided by the Department.

Service / Program Descriptions:

- Staff works closely with both residents and contractors regarding building permits, quality of life issues on private property, health code issues, Certificate of Occupancies, Right to Know Requests, and various other applications;
- As part of a permit submittal, plan reviews are performed to ensure compliance with both the Uniformed Construction Code, the Pennsylvania Department of Labor and Industry, the Department of Agriculture, and other State and/or local ordinances.
- Issuance of Permits for: Building, Demolition, Mechanical, Plumbing, Electrical, Heating Ventilation & Air Conditioning, Signs, Banners, Accessory Structures, Fences, Food Establishments and Outdoor Dining;
- Routine inspections for: Building, Demolition, Mechanical, Plumbing, Electrical, Heating Ventilation & Air Conditioning, Food Establishments, Commercial Pools, Signs, Banners, Accessory Structures, and Fences;
- Licensing of contractors performing work within the Township.
- Licensing and inspections regarding the Township's Commercial Swimming Pools and Food Facilities – including outdoor dining areas;
- Investigate quality of life concerns and citizen complaints;
- The code officials respond to emergencies, natural disasters, and health related matters;
- Inspection of all rental housing units in the Township, including student rentals;
- Investigate zoning and planning issues that guide both developers and property owners in maintaining the desired character of the community and ensure that development is compatible with existing structures and surroundings;
- Community Department Staff review the Municipal Codes and recommend changes to maintain consistency with other local, state, and federal regulations;
- The Health Division assists in the detainment, monitoring, and processing of animals suspected of carrying rabies to ensure the health and well-being of residents and their pets is being maintained.

Community Development is also responsible for the oversight of eight (8) volunteer boards/committees. These include the:

Board of Health	Zoning Hearing Board
Code Appeals Board	Historic & Architectural Review Board
Comprehensive Plan Implementation Committee	Open Space Committee
Design Review Board	Rental Housing Appeals Board

Radnor Township, PA
Community Development Department
2022 Operating Budget Narrative



Line Item Descriptions:

Line Item	Description
Office Supplies 01416100-43040	This line item includes daily operating office supplies including but not limited to paper, pens, folders, business cards, ink cartridges, etc.
Advertising and Printing 01416100-44010	This line item includes costs associated with legal advertisement costs and any special mailings that require printing services.
Professional Development 01416100-42040	This line item includes required training, conferences, and other needs as required by state law to maintain certifications through the Department of Labor and Industry for the Code Officials. Health Officer training is included as required by the PA Department of Agriculture. Also included is additional training to add to or supplement skills of administrative staff.
Dues & Subscriptions 01416100-42041	This line item covers membership fees for professional organizations and affiliations of department staff as well as subscriptions to career related associations and publications such as code books.
Contractual Services 01416100-44110	This line item covers third-party contractual services on an as-needed basis for items such as the stenographer for the Zoning Hearing Board, building code review and inspection services, fire inspection, and rental housing inspection services.
Legal Services – General 01416100-44210	This line item covers the Township’s Solicitors’ fees for legal services provided to the Township for the calendar year for the Zoning Hearing Board, Code Appeals Board, and the Rental Housing Appeals Board.
Property Maintenance Contractual Services 01416100-44115	This line item covers property maintenance to address code violations and emergency responses such as lawn mowing, ground clearing, and board-up services related to fires and natural disasters.
Minor Office Equipment 01416100-48100	This line item covers replacement parts, computers, printers and other small office equipment items.
Clothing 01416100-44031	This line item covers clothing for Codes Officials for identification purposes. This helps convey the professional image the Township Staff pride themselves in showing.

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	416 - COMMUNITY DEVELOPMENT

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual
Revenue	(2,969,248)	(4,011,725)	(1,667,945)	(2,228,200)	(1,903,616)
00000 - NON-DIVISIONAL	(280)	(239)	(673)	-	(150)
10 - REFUNDS AND MISCELLA	(280)	(239)	(673)	-	(150)
30370 - MISCELLANEOUS	(280)	(239)	(673)	-	(150)
41601 - COMM DEV ADMINISTRATION	(30,974)	(36,626)	(43,643)	(34,700)	(35,675)
03 - LICENSES & PERMITS	(30,974)	(36,626)	(43,643)	(34,700)	(35,675)
31030 - DRB ZRB REVIEW FEES	-	1,610	-	-	-
31040 - HARB REVIEW FEES	(450)	(900)	(950)	(700)	(950)
31050 - DRB REVIEW FEES	(7,300)	(10,500)	(8,900)	(10,000)	(9,000)
31140 - ZHB REVIEW FEES-RESIDENTIAL	(7,750)	(7,775)	(16,200)	(8,000)	(10,900)
31150 - ZHB REVIEW FEES-NON-RESIDENT	(6,900)	(10,200)	(9,200)	(8,000)	(5,750)
31230 - RIGHT OF WAY FEES	(8,574)	(8,861)	(8,393)	(8,000)	(9,075)
41602 - CODES	(2,845,131)	(3,897,442)	(1,525,061)	(2,118,000)	(1,824,657)
03 - LICENSES & PERMITS	(2,789,991)	(3,888,067)	(1,517,618)	(2,107,000)	(1,819,607)
30050 - CONTRACTOR LICENSE PERMIT	(36,110)	(36,595)	(26,210)	(30,000)	(30,260)
30080 - PLAN REVIEW FEES	(34,466)	(44,810)	(33,279)	(35,000)	(32,840)
30090 - ZONING REVIEW FEES	(10,440)	(11,700)	(10,207)	(10,000)	(10,988)
30120 - BEVERAGE PERMIT	(13,500)	(15,300)	(13,200)	(12,000)	(11,100)
30180 - UCC ACT 45 TRANSFER FEE	(5,307)	4,567	(5,071)	-	(3,397)
30220 - BUILDING PERMIT	(2,047,783)	(2,529,378)	(1,012,069)	(1,500,000)	(1,218,384)
30280 - MECHANICAL PERMIT	(81,868)	(211,531)	(36,693)	(75,000)	(33,350)
30620 - HOUSING PERMIT	(171,250)	(173,010)	(164,310)	(170,000)	(173,060)
30920 - PLUMBING PERMIT	(128,806)	(85,626)	(76,822)	(75,000)	(104,291)
31020 - ELECTRICAL PERMIT	(260,462)	(784,686)	(139,758)	(200,000)	(201,938)
31330 - BUILDING PERMIT-SPEICAL/1-TIM	-	-	-	-	-
04 - FINES AND COSTS	(8,250)	(1,250)	-	(1,000)	(5,000)
30070 - FINES	(8,250)	(1,250)	-	(1,000)	(5,000)
10 - REFUNDS AND MISCELLA	(46,890)	(8,125)	(7,443)	(10,000)	(50)
30370 - MISCELLANEOUS	(46,890)	(8,125)	(7,443)	(10,000)	(50)
41603 - HEALTH	(92,863)	(77,418)	(98,568)	(75,500)	(43,135)
03 - LICENSES & PERMITS	(92,863)	(77,418)	(98,568)	(75,500)	(43,135)
30720 - HEALTH PERMIT	(91,405)	(76,218)	(98,568)	(75,000)	(43,135)
30820 - BURNING PERMIT	(1,458)	(1,200)	-	(500)	-
Expense	1,050,393	987,099	989,899	1,132,146	818,876
41601 - COMM DEV ADMINISTRATION	840,039	807,714	814,869	942,370	713,667
40 - WAGES & COMPENSATION	425,873	395,875	373,233	381,662	275,764
40010 - SALARIES-REGULAR	392,903	360,697	340,592	352,427	252,738
40011 - SALARIES-PART TIME	-	7,280	14,360	-	14,917
40020 - SALARIES-OVERTIME	16,209	15,023	7,651	21,000	3,828
40030 - SALARIES-LONGEVITY	16,210	12,875	10,525	8,000	4,000
40031 - SALARIES-SICK PAY INCENTIVE	350	-	105	35	280
40032 - SALARIES-MED EXP REIMB	200	-	-	200	-
41 - PAYROLL LIABILITIES	126,370	84,854	83,354	73,511	62,380
41010 - SOCIAL SECURITY TAXES	32,452	30,285	28,507	28,738	21,053
41021 - WORKERS COMPENSATION	16,123	10,785	11,704	16,064	11,667
41023 - UNEMPLOYMENT	-	-	-	-	-
41024 - PENSION ALLOCATION	39,455	39,776	30,784	16,606	16,606
41026 - MEDICAL INS PREMIUMS	33,963	-	7,091	7,191	9,017
41027 - GROUP LIFE & DISABILITY	4,377	4,008	5,268	4,912	4,037
42 - EMPLOYEE DEVELOPMENT	5,523	3,619	3,060	7,125	800
42040 - PROFESSIONAL DEVELOPMENT	3,066	2,257	2,424	5,000	481
42041 - DUES & SUBSCRIPTIONS	2,457	1,362	636	2,125	319
43 - SUPPLIES & MATERIALS	7,404	7,860	5,203	10,417	3,613
43040 - OFFICE SUPPLIES	4,518	4,166	3,278	5,417	1,868
43045 - POSTAGE	2,887	3,694	1,925	5,000	1,725
43050 - OPERATING SUPPLIES	-	-	-	-	21

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	416 - COMMUNITY DEVELOPMENT

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual
44 - CONTRACT SERVICES	265,542	297,746	342,606	456,948	364,014
44010 - ADVERTISING & PRINTING	6,377	5,193	7,569	6,644	4,397
44031 - UNIFORMS	2,010	1,370	2,586	2,000	-
44032 - BOOT ALLOWANCE	-	415	1,083	1,000	-
44080 - CREDIT CARD FEES	7,886	8,913	6,666	9,000	6,410
44110 - CONTRACTED SVS-GENERAL	238,560	255,136	290,022	398,448	320,072
44210 - LEGAL SVS-GENERAL	10,709	26,719	34,679	39,856	33,135
45 - UTILITIES	2,921	2,977	4,527	4,680	2,700
45022 - COMMUNICATIONS	2,921	2,977	4,527	4,680	2,700
46 - FLEET	6,160	4,920	2,887	6,027	2,410
46010 - GAS OIL LUBRICANTS	3,578	4,000	1,210	4,501	1,933
46020 - TIRES BATTERIES ACC	500	-	1,090	500	191
46030 - REPAIR PARTS	1,651	781	412	677	263
46040 - CONTRACTED MAINT & RPRS	431	140	175	350	23
48 - CAPITAL OUTLAY	245	9,862	-	2,000	1,986
48100 - MINOR OFFICE EQUIPMENT	245	9,862	-	2,000	1,986
41602 - CODES	37,959	15,291	10,863	17,938	3,730
40 - WAGES & COMPENSATION	-	-	-	-	-
40010 - SALARIES-REGULAR	-	-	-	-	-
40011 - SALARIES-PART TIME	-	-	-	-	-
40020 - SALARIES-OVERTIME	-	-	-	-	-
41 - PAYROLL LIABILITIES	-	-	-	-	-
41010 - SOCIAL SECURITY TAXES	-	-	-	-	-
44 - CONTRACT SERVICES	37,959	15,291	10,863	17,938	3,730
44115 - CONTRACTED SVS-PROP MAINT	37,959	15,291	10,863	17,938	3,730
44116 - UCC ACT 45 TRANSFER	-	-	-	-	-
44210 - LEGAL SVS-GENERAL	-	-	-	-	-
41603 - HEALTH	172,396	164,094	164,167	171,837	101,478
40 - WAGES & COMPENSATION	160,144	137,077	137,249	140,116	80,528
40010 - SALARIES-REGULAR	160,144	137,077	137,249	140,116	80,528
40011 - SALARIES-PART TIME	-	-	-	-	-
40020 - SALARIES-OVERTIME	-	-	-	-	-
41 - PAYROLL LIABILITIES	12,127	27,017	26,918	31,721	20,950
41010 - SOCIAL SECURITY TAXES	12,127	10,429	10,437	10,719	6,108
41021 - WORKERS COMPENSATION	-	5,867	5,314	9,002	5,266
41026 - MEDICAL INS PREMIUMS	-	10,722	10,341	12,000	9,023
41027 - GROUP LIFE & DISABILITY	-	-	826	-	553
43 - SUPPLIES & MATERIALS	-	-	-	-	-
43050 - OPERATING SUPPLIES	-	-	-	-	-
44 - CONTRACT SERVICES	125	-	-	-	-
44031 - UNIFORMS	-	-	-	-	-
44114 - CONTRACTED SVS-HEALTH INSP	125	-	-	-	-
44210 - LEGAL SVS-GENERAL	-	-	-	-	-
45 - UTILITIES	-	-	-	-	-
45022 - COMMUNICATIONS	-	-	-	-	-
41604 - FIRE MARSHALL	-	-	-	-	-
40 - WAGES & COMPENSATION	-	-	-	-	-
40010 - SALARIES-REGULAR	-	-	-	-	-
40011 - SALARIES-PART TIME	-	-	-	-	-
40020 - SALARIES-OVERTIME	-	-	-	-	-
41 - PAYROLL LIABILITIES	-	-	-	-	-

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	416 - COMMUNITY DEVELOPMENT

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual
41010 - SOCIAL SECURITY TAXES	-	-	-	-	-
44 - CONTRACT SERVICES	-	-	-	-	-
44115 - CONTRACTED SVS-PROP MAINT	-	-	-	-	-
Grand Total	(1,918,855)	(3,024,626)	(678,046)	(1,096,054)	(1,084,740)

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Engineering

Radnor Township, PA
Engineering Department
2022 Operating Budget Narrative



Department Summary:

The Engineering Department has five major areas of focus: Land Development, Capital Projects, Permitting & Inspections, Shade Tree Commission, and Engineering Assistance to all other departments. The Department is comprised of (1) engineering inspector, (1) Administrative Assistant, (1) Project Manager, and (1) Township Engineer for a total of (4) FTEs. Third parties are used as noted below.

Land Development is the vehicle by which the Township regulates and controls the subdivision and development of land within Radnor Township. The Engineering Department performs the following reviews:

- Subdivision & Land Development
- Stormwater Management
- Zoning (in conjunction with the Solicitor and ZO)

Land Development applications are seen before the Planning Commission, which the Engineering Department is the liaison for.

Capital Projects take many forms, and the Engineering Department, aside from design, is responsible for the delivery of the project through construction:

- ❖ Requests for Proposals (in house)
- ❖ Specifications (in house)
- ❖ Bid Documents
- ❖ Design & Permitting
- ❖ Constructability Reviews (in house)
- traffic signals
- pedestrian improvements
- culverts
- bridges
- trails
- sanitary sewer
- stormwater
- facilities
- building

- emergency projects – in house (sanitary sewer, storm sewer, roads, bridges)
- as well as manage parks capital projects (designed by Recreation and Community Development).
- MS4 and Pollution Reduction Plan (PRP).

Permitting includes the processing and review of the following permits:

- grading permits
- stormwater management permits
- hazardous tree removal permits
- clearing permits
- demolition (site) permits
- Use & Occupancy Permits
- Subdivision and Land Development
- Highway Permits
- Sidewalk Permits
- Minor grading/shed permits

All the above permits are processed by the Engineering Administrative Assistant. Inspections are performed by the Engineering Inspector on residential construction grading permits, and by the third-party firm for commercial and capital projects.

The Engineering Department prepares the Shade Tree Commissions agendas, enforces the Ordinance by violation notices, prepares bidding packages, and provides technical assistance through the Township Arborist.

Lastly, engineering assistance is provided to other departments as needed, including assistance with contractors, contracts, bidding information, and research.

**Radnor Township, PA
Engineering Department
2022 Operating Budget Narrative**



Service / Program Descriptions:

Name	Description
Subdivision and Land Development (SALDO) Review	The Engineering Department, using Gannett Fleming, Incorporated (appointed by the Board of Commissioners in 2019 for a two year term), reviews all subdivision and land development projects in the Township, for compliance with the Subdivision & Land Development Ordinance, Zoning Ordinance, and Stormwater Ordinance, and administers the projects through the process of the Planning Commission, Shade Tree Commission, and Board of Commissioners. The fees for these reviews are charged to the applicant and reimbursed to the Township. The Township Engineer and the Township's appointed (for a two year term in 2019) Traffic Engineer, Gilmore & Associates, perform all SALDO reviews and provide technical assistance to other departments.
Grading Permit Review	All grading permits are reviewed for compliance with the Stormwater Ordinance, Zoning Ordinance, and other applicable regulations, through Gannett Fleming, Incorporated and staff. The permits are processed and administered by the Engineering Department.
Capital Projects	A large portion of the work performed by the Engineering Department is regarding Capital Projects. This work includes determining the scope of work for consultant's proposals, preparing Requests for Proposals, budgeting, planning, forecasting, value engineering, contract administration, plan review, and inspection.
Shade Tree Commission	The Engineering Department processes all clearing permits in conjunction with the Shade Tree Commission. With the use of Rockewell Associates, an independent licensed arborist, the Township is able to assess, review, and mitigate concerns with the Townships canopy.
Professional Escrows	The Finance Department manages professional services accounts and escrow accounts.
Resident Concerns	The Engineering Department responds to resident's concerns regarding stormwater, grading, tree removal, permits, and stormwater.
Inspections	Inspections for grading permits, on site sanitary sewer systems, escrow releases, and utility work are performed by the Engineering Departments Staff Engineering Inspector, as well as by QCI, Incorporated (appointed in 2019 for a two year term).

**Radnor Township, PA
Engineering Department
2022 Operating Budget Narrative**



Line Item Descriptions:

Line Item	Description
01-429-4340 Professional Development	Professional Engineering Continuing Education Units, Sewage Enforcement Officer Continuing Education Units, Seminars to keep abreast of the latest means, methods, and technology related to Engineering.
01-429-4345 Dues and Subscriptions	Sewage Enforcement Officer, American Society of Civil Engineers memberships (SEO, ASCE, APWA)
01-429-4240 Office Supplies	Plotter paper, plotter ink, pens, pencils – split with Community Development and Recreation (Office Basics)
01-429-4245 Postage	For SALDO mailings (USPS)
01-429-4360 Contractual Services (Consulting Engineer Retainer)	This account is used for specific traffic related items that are performed by Gilmore & Associates. All work done under this account is based on a proposal created by the Engineering Department. .
01-429-4365 Contractual Services (Consulting Engineer Reimbursable)	Engineering services for Subdivision and Land Development reviews, reimbursed by the applicant, and grading permits. (Gannett Fleming, Gilmore & Associates, Rockwell Associates)
01-429-4364 Contractual Services – Special (Consulting Engineer –Hourly)	Contracted Engineering services, determined by Requests for Proposals. Providing design services for Not-to-Exceed fees, for capital projects and other special projects. (Meliora, Gannett Fleming, Gilmore & Associates, T&M Associates)

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	429 - ENGINEERING

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(718,823)	(1,046,718)	(552,856)	(640,000)	(596,958)	(538,500)
42901 - ENGINEERING ADMINISTRATION	(718,823)	(1,046,718)	(552,856)	(640,000)	(596,958)	(538,500)
03 - LICENSES & PERMITS	(718,058)	(1,046,639)	(552,706)	(640,000)	(596,789)	(538,500)
30320 - STREET OPENING PERMIT	(132,249)	(122,895)	(73,770)	(125,000)	(87,125)	(75,000)
30420 - SUBDIVISION REVIEW FEES	(24,450)	(2,400)	(1,050)	(5,000)	(950)	(2,500)
30520 - PUBWKS & ENG REVIEW FEES	(187,197)	(146,401)	(69,915)	(140,000)	(65,412)	(91,000)
30610 - PROF SVC ESCROW	(302,222)	(705,693)	(331,121)	(300,000)	(358,302)	(300,000)
31320 - CERTIFICATE OF OCCUPANCY PER	(71,940)	(69,250)	(76,850)	(70,000)	(85,000)	(70,000)
04 - FINES AND COSTS	(765)	-	-	-	-	-
30070 - FINES	(765)	-	-	-	-	-
10 - REFUNDS AND MISCELLA	-	(79)	(150)	-	(169)	-
30370 - MISCELLANEOUS	-	(79)	(150)	-	(169)	-
Expense	1,334,901	907,875	830,766	2,161,026	808,803	1,051,484
42901 - ENGINEERING ADMINISTRATION	1,334,901	907,875	830,766	2,161,026	808,803	1,051,484
40 - WAGES & COMPENSATION	297,449	349,253	380,439	432,267	296,352	405,337
40010 - SALARIES-REGULAR	282,347	336,481	368,834	415,667	287,335	392,237
40020 - SALARIES-OVERTIME	6,932	4,531	3,505	8,500	4,637	5,000
40030 - SALARIES-LONGEVITY	8,000	8,000	8,000	8,000	4,000	8,000
40031 - SALARIES-SICK PAY INCENTIVE	70	140	-	-	280	-
40032 - SALARIES-MED EXP REIMB	100	100	100	100	100	100
41 - PAYROLL LIABILITIES	113,965	121,918	112,124	124,720	95,943	127,097
41010 - SOCIAL SECURITY TAXES	21,514	25,493	27,919	29,386	22,313	29,729
41021 - WORKERS COMPENSATION	9,323	13,423	10,779	18,266	10,630	18,384
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	22,472	22,808	19,339	20,494	20,494	21,669
41026 - MEDICAL INS PREMIUMS	59,420	57,980	51,561	52,252	40,553	52,905
41027 - GROUP LIFE & DISABILITY	1,235	2,213	2,526	4,322	1,954	4,410
42 - EMPLOYEE DEVELOPMENT	4,510	2,987	1,113	3,700	688	3,700
42040 - PROFESSIONAL DEVELOPMENT	3,659	2,029	320	2,800	180	2,800
42041 - DUES & SUBSCRIPTIONS	851	958	793	900	508	900
43 - SUPPLIES & MATERIALS	2,730	3,324	2,848	3,600	2,141	4,100
43040 - OFFICE SUPPLIES	2,353	2,270	1,916	3,000	1,913	3,500
43045 - POSTAGE	378	1,054	932	600	228	600
44 - CONTRACT SERVICES	910,246	423,669	330,918	1,588,134	411,182	502,800
44010 - ADVERTISING & PRINTING	-	70	546	722	1,943	1,500
44031 - UNIFORMS	-	224	326	350	350	350
44032 - BOOT ALLOWANCE	-	138	811	450	-	450
44080 - CREDIT CARD FEES	455	881	503	500	374	500
44110 - CONTRACTED SVS-GENERAL	-	-	-	-	-	-
44112 - CONTRACTED SVS-SPECIAL	145,746	39,873	6,541	107,724	47,915	150,000
44113 - CONTRACTED SVS-REIMB	739,885	382,483	321,171	1,420,261	342,302	300,000
44117 - MINOR GRADING PERMIT REVIEW	24,161	-	1,020	58,128	18,298	50,000
45 - UTILITIES	1,829	2,108	2,282	2,000	1,476	2,000
45022 - COMMUNICATIONS	1,829	2,108	2,282	2,000	1,476	2,000
46 - FLEET	1,455	2,933	887	4,605	994	4,450
46010 - GAS OIL LUBRICANTS	960	1,399	795	1,601	745	1,600
46020 - TIRES BATTERIES ACC	107	-	-	650	-	650
46030 - REPAIR PARTS	388	96	91	2,354	249	2,200
46040 - CONTRACTED MAINT & RPRS	-	1,438	-	-	-	-
48 - CAPITAL OUTLAY	2,716	1,684	155	2,000	28	2,000
48100 - MINOR OFFICE EQUIPMENT	2,716	1,684	155	2,000	28	2,000
Grand Total	616,078	(138,843)	277,910	1,521,026	211,845	512,984

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Public Works Solid Waste

Radnor Township, PA
Public Works Department: Solid Waste
2022 Operating Budget Narrative



Department Summary:

The Public Works Department collects refuse, recycling, and yard waste from Township residents, as well leaf collection in the fall. The Solid Waste division collects solid waste and recycling from over 7,000 residents each week, along with brush collection on Wednesdays.

Public Works personnel often assist other divisions when manpower need dictate. The Solid Waste Division personnel are called in to assist in snow plowing during larger storms, and also assist with fall leaf collection.

The Public Works Department prides itself on the added value our Solid Waste Division provides our residents; storm clean up, flood debris clean up, and snow plowing.

Service / Program Descriptions: Solid Waste

Name	Description
Refuse Collection	The Sanitation Department is responsible for collecting refuse from over 7,000 residences each week.
Recycle Collection	The Sanitation Department is responsible for collecting recycling from over 7,000 residences each week. <u>The more we recycle, the less is spent on tipping fees at the Delaware County Solid Waste Authority.</u> Radnor Townships recycling rate since its inception has averaged over 49%, one of the highest in Delaware County.
Yard Waste Collection	The solid waste division collects brush and yard waste from residents once per week. All yard waste is recycled at Skunk Hollow. The yard waste ground in the Township's tub grinder is made available to residents in the form of wood chips. These wood chips are used as mulch at all Township facilities.
Bulk Collection/Open Truck Pick Up	The Sanitation Department is responsible for collecting bulk items from residents that register online (www.radnor.com) for this service once a week except for holiday weeks. This service is often referred to as "Open Stop Pick Up".

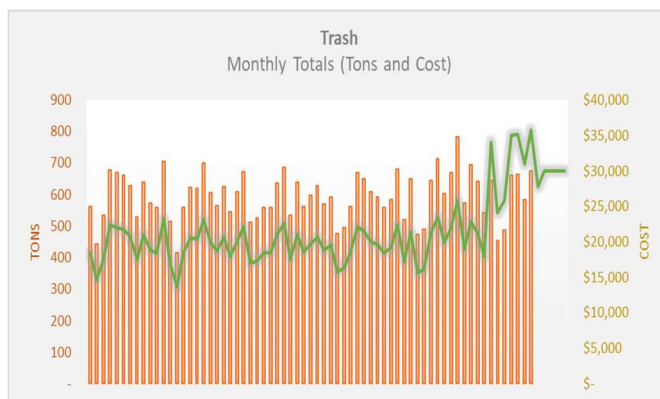
Line Item Descriptions: Solid Waste

Line Item	Description
Operating Supplies	This line item funds recycle containers, safety supplies, and first aid kits as well as miscellaneous supplies needed by the Solid Waste Division. (Home Depot, Do It Best Hardware, Contract Cleaners)

Radnor Township, PA
Public Works Department: Solid Waste
2022 Operating Budget Narrative



Gas, Oil, & Lubricants	This line item funds the cost of all hydraulic oil, engine oil, gasoline, and diesel fuel used in operating the Solid Waste Division's fleet of 12 "packers" (trash trucks) and 2 pickup trucks. The suppliers are determined annually by sealed bid. (Riggins, Petro Choice)
Tires, Batteries & Accessories	This line item funds tires and batteries for the Solid Waste Division's twelve packers and 2 pickup trucks. Trash trucks tires are large, costly, and must be replaced more frequently than a typical automobile's tires would be. (Ardmore Tires, NAPA, CCC)
Repair Parts	This line item funds all the repair parts needed for the Solid Waste vehicles, all of which are Internationals. (Gran Turk, G.L.Sayer, Giles and Ransome, NAPA)
Contracted Maintenance and Repair	This line item funds all costs associated with repairs to vehicles that cannot be completed in house, such as major engine repairs, major welding repairs, and leaf spring replacement. (Gran Turk, G.L. Sayer, Keil Welding, Giles and Ransome)
Disposal Fees	This line item funds tipping fees at Delaware County Solid Waste Authority. Actual billing is based on the weight of the trash delivered to the dump. The graphs below demonstrate the cost increase to dispose of recycling and trash. Through late 2020, the annual expense has grown by \$300,000 per year.



Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	430 - PUBLIC WORKS

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(135,525)	(160,851)	(167,575)	(171,400)	(157,800)	(167,500)
43003 - SOLID WASTE & RECYCLING	(135,525)	(160,851)	(167,575)	(171,400)	(157,800)	(167,500)
07 - DEPARTMENTAL EARNING	(133,110)	(158,082)	(165,772)	(168,900)	(156,007)	(165,000)
30650 - SOLID WASTE-REAR DOOR SERVIC	(94,350)	(104,035)	(103,025)	(113,900)	(98,300)	(105,000)
30660 - SOLID WASTE-OTHER SERVICE	(38,760)	(54,047)	(62,747)	(55,000)	(57,707)	(60,000)
10 - REFUNDS AND MISCELLA	(2,415)	(2,769)	(1,804)	(2,500)	(1,793)	(2,500)
30670 - SALE OF RECYCLED MATERIALS	(2,415)	(2,769)	(1,804)	(2,500)	(1,793)	(2,500)
Expense	2,965,354	3,204,999	3,212,089	3,202,446	2,419,454	3,428,647
43003 - SOLID WASTE & RECYCLING	2,965,354	3,204,999	3,212,089	3,202,446	2,419,454	3,428,647
40 - WAGES & COMPENSATION	1,637,651	1,703,868	1,715,457	1,630,047	1,348,340	1,780,765
40010 - SALARIES-REGULAR	1,488,468	1,558,207	1,589,895	1,496,154	1,246,830	1,607,702
40011 - SALARIES-PART TIME	12,673	16,753	11,351	15,000	9,244	63,180
40020 - SALARIES-OVERTIME	37,078	35,243	24,551	25,000	44,854	19,590
40030 - SALARIES-LONGEVITY	96,570	90,890	87,050	90,050	44,908	86,450
40031 - SALARIES-SICK PAY INCENTIVE	1,862	1,575	1,610	1,663	1,505	1,663
40032 - SALARIES-MED EXP REIMB	1,000	1,200	1,000	2,180	1,000	2,180
41 - PAYROLL LIABILITIES	747,042	747,571	689,414	718,403	567,846	763,052
41010 - SOCIAL SECURITY TAXES	122,660	128,096	128,887	131,796	101,403	136,504
41021 - WORKERS COMPENSATION	67,386	66,820	56,756	85,562	58,235	88,799
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	126,483	129,045	101,399	101,566	101,566	112,115
41026 - MEDICAL INS PREMIUMS	410,373	403,045	383,811	370,973	296,593	397,128
41027 - GROUP LIFE & DISABILITY	20,140	20,564	18,562	28,506	10,049	28,506
43 - SUPPLIES & MATERIALS	6,618	7,835	5,280	8,884	7,347	9,330
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	6,618	7,835	5,280	8,884	7,347	9,330
44 - CONTRACT SERVICES	390,311	567,017	659,529	676,418	403,226	688,000
44031 - UNIFORMS	4,366	4,699	1,129	3,000	1,181	7,500
44032 - BOOT ALLOWANCE	-	3,046	5,335	3,300	-	3,500
44050 - DISPOSAL FEES	371,886	557,421	650,964	666,623	400,457	675,000
44080 - CREDIT CARD FEES	1,709	1,851	1,788	2,000	1,588	2,000
44110 - CONTRACTED SVS-GENERAL	12,350	-	314	1,495	-	-
45 - UTILITIES	1,206	1,069	1,640	1,500	1,097	1,500
45022 - COMMUNICATIONS	1,206	1,069	1,640	1,500	1,097	1,500
46 - FLEET	182,526	177,640	140,768	167,193	91,598	186,000
46010 - GAS OIL LUBRICANTS	87,518	73,434	55,442	77,581	47,300	80,000
46020 - TIRES BATTERIES ACC	28,600	23,149	24,356	22,070	15,605	31,000
46030 - REPAIR PARTS	36,811	30,877	24,189	38,463	27,603	45,000
46040 - CONTRACTED MAINT & RPRS	29,598	50,182	36,782	29,080	1,089	30,000
Grand Total	2,829,828	3,044,149	3,044,514	3,031,046	2,261,654	3,261,147

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Public Works Highway

Radnor Township, PA
Public Works Department: Highway Maintenance
2022 Operating Budget Narrative



Department Summary:

The Public Works Department's Highway Division is responsible for maintenance, and repair of the Township's streets, inlets, and storm sewer, as well as traffic signals, street lights, and signs.

One of the largest single tasks the Highway Division has is the fall leaf collection program. Leaves are collected from over 7,000 properties in the Township, two times, each fall. Other Public Works Divisions assist in this task. The leaf collection program also includes the composting of the collected leaves at Skunk Hollow. One of the main tasks of the Highway Division is snow removal.

The Highway Division repairs potholes, sweeps streets, patches streets, installs street name signs as well as regulatory signs, installs pavement markings, as well as repairing inlets and storm sewer pipes.

Service / Program Descriptions: Streets & Highways – Highways General Services

Name	Description
Signalized Intersections	<p>The Township owns and maintains forty-six signalized intersections, twenty-three school flashers, and seventeen other flashing devices. Although maintenance and operations are funded by the Township, the timing of the traffic signal is controlled by the Pennsylvania Department of Transportation (Penn DOT).</p> <p>Annual inspection and repairs are performed by an outside contractor, awarded by sealed bid. The signs and pavement markings corresponding to the signalized intersections are maintained by Public Works personnel. (Higgins Electric)</p>
Sign Maintenance/Signage	<p>The Township is responsible for all regulatory signage, including speed limit signs up to and including 35 MPH signs. Aside from the aforementioned sign maintenance, the Public Works Department installs signs as determined by the Radnor Township Police Department and Staff Traffic Committee, as well metered spaces in the municipal lots. (H.A. Weigand, Municipal Supply)</p>
Street Lights	<p>The Township's street lights are maintained by an outside firm, chosen through the sealed bidding process. (Higgins Electric)</p>
Road Repairs	<p>The Public Works Department (PWD) is responsible for pothole repair and patching, curb repair, as well as the Township's annual street resurfacing project.</p>

Radnor Township, PA
Public Works Department: Highway Maintenance
2022 Operating Budget Narrative



Name	Description
Road Repairs - Continued	The street resurfacing project is a capital project funded by the Township's State Liquid Fuels Fund. The Public Works Department maintains the Township's 85.66 miles of streets. Streets such as Lancaster Avenue, Sproul Road, Bryn Mawr Avenue, Goshen Road, Darby Paoli Road and Conestoga Road are maintained by the Pennsylvania Department of Transportation (Penn DOT). There are 33.59 miles of State streets that traverse Radnor Township.
Street Sweeping	The Public Works Department (PWD) sweeps streets throughout the year, with the goal of sweeping all Township owned streets three times per year. Street sweeping is done in conjunction with our MS4 permit for stormwater quality, and is also performed after severe weather events.
Leaf Collection	Public Works provides the service of curbside pickup of all Township residents' leaves. Each of the three service districts are provided two collection periods. All leaves are composted at Skunk Hollow. Leaf collection not only allows the residents an easy method for leaf removal, it also provides for clean streets and inlets. All divisions of the Public Works Department: highway, sewer, solid waste, and parks are used in this large endeavor.
Skunk Hollow Composting Site & Christmas Tree Recycling	All leaves collected from the leaf collection program are composted at Skunk Hollow. Composted leaves are made available for residents' use at seven locations designated by the Environmental Advisory Committee. Leaf composting is a natural way to recycle. Residents Christmas trees are picked up curbside by Public Works personnel, approximately thirty tons of trees are recycled each year.
Storm Sewer Maintenance	<p>The PWD maintains the Township's stormwater inlets (approximately one thousand five hundred) and storm sewer pipes (approximately fifty-seven miles).</p> <p>The Township aims to be proactive in cleaning inlets before and after large storms. This is an attempt to reduce flooding and street ponding, as well as follow MS4 requirements. The condition of our stormwater infrastructure, like in municipalities across the country, is in disrepair. The Township enacted a Stormwater Fee to provide a dedicated funding source for capital stormwater related projects. Certain maintenance projects, once fully evaluated, may become capital projects. If the project is approved, the Stormwater Fee funds these capital projects. Normal maintenance is funded through the "01" account, the Township's general Fund.</p>

Radnor Township, PA
Public Works Department: Highway Maintenance
2022 Operating Budget Narrative



Name	Description
Snow Removal	The PWD performs snow removal on the Township's 85.66 miles of streets, as well as all 33.59 miles of Penn DOT streets (Lancaster Avenue, Conestoga Road, etc.). All streets in Radnor Township are cleared by the PWD. This service utilizes all divisions of the PWD: highway, parks, solid waste, sewer, and vehicle maintenance.
Special Events & Other Services	The highway division provides assistance for many events such as the Fall Festival and Music Festival. The highway division also cleans the sidewalks and streets of the Wayne Business District twelve times per year, hangs holiday banners in Wayne, cleans traffic islands, provides barricades for block parties, and other tasks that may arise.

Line Item Descriptions: Streets & Highways – Highways General Services

Line Item	Description
Uniforms	Contractually required safety shirts and sweat shirts
Office Supplies	Computer printer paper, pens & pencils, printer ink (Office Basics)
Postage	Postage of mailings sent by the PWD (USPS)
Operating Supplies	Asphalt, stone, safety equipment, tools, restoration items (erosion control fabric), seed – Purchased from various vendors: (Knowlton Supply, Home Depot, Do It Best Hardware, Glasgow Quarries)
Rentals	Used for short term rental of equipment needed for specific projects that are not in the Township's fleet
Dues and Subscriptions	Membership in the American Public Works Association, Arbor Day Foundation, and for training of highway division personnel (LTAP, APWA, DVIT)
Contractual Services	This funds employee drug testing mandated for all Commercial Driver's License holders, as well as PA One Call, which all excavators are required to use by law, for the mark out of utilities (PA One Call)
Maintenance and Repair of Machinery and Equipment	This account funds repairs by outside firms, as well as parts for PWD vehicles and equipment: front end loaders, backhoes, dump trucks, pickup trucks, leaf vacuums, and other equipment (Volvo Service, Keil Welding, Gran Turk, Parts Service Inc., G.L.Sayer.

Radnor Township, PA
Public Works Department: Highway Maintenance
2022 Operating Budget Narrative



Line Item	Description
Maintenance and Repair of Communication Equipment	This account is used for repairs to the PWD's low band two way radios, which are in all trucks and equipment
Gas, Oil, and Lubricants	All purchased for fuel (gasoline & diesel – vendor determined by sealed bid), fluids, and grease are funded by this account. (currently Petro Choice, Riggins)
Tires, Batteries, and Accessories	Tires for all highway equipment, batteries, and replacement parts. (Ardmore tires, NAPA, CCC)
Repair Parts	All repair parts for the highway division are funded by this account. (NAPA Auto Parts, Gran Turk, Parts Service Inc., Mathews Ford, Del Chevrolet, Penn Jersey, Volvo, GL Sayre, Giles and Ransome)
Street Sweeping Contractual Services	The cost is for the removal of street sweeping debris. Other than leaves which are composted, street sweeping debris must be disposed of as solid waste. (trucking fees by sealed bid, Delaware County Solid Waste Authority)
Snow and Ice Removal Operating Services	This line item funds de-icing salt, magnesium chloride and snow meals. (Oceanport for 2019-2020, Minella's, Municipal Supply, HA DeHart,)
Snow and Ice Removal Contractual Services	This line item funds the trucking costs for hauling snow from all municipal parking areas. (Trucking firms vary, TBD.)
Traffic Signals and Signs Traffic Signal Electric	This account is for utilities (electric) for all signalized intersections, school flashers and miscellaneous flashing devices (parks, curve, etc.) (PECO)
Traffic Signals and Signs Operating Supplies	This line item funds all signs, posts, bulbs, and other miscellaneous supplies utilized for the maintenance, repair and installation of all traffic signals and signs. (H.A. Weigand, General Highway, Charles Higgins & Sons, Do It Best Hardware)
Traffic Signals and Signs Maintenance and Repair Traffic Signals	This line item funds the purchase of all signalized intersection repair parts, as well work done by our signal contractor. (General Highway, Charles Higgins & Sons, Armour & Sons, Electrical Supply)
Street Lighting	This line item funds the utility (electric) costs associated with operating all street lights on Township and state roads. (PECO)

Radnor Township, PA
Public Works Department: Highway Maintenance
2022 Operating Budget Narrative



Line Item	Description
Street Lighting Maintenance and Repair Street Lighting	This line item covers all repair and replacement parts for Township owned street lights, by our street light contractor, chosen via sealed bid. (Charles Higgins & Sons Electric)
Curbs and Sidewalks Operating Supplies	This line item funds the cost of supplies associated with curb and sidewalk (on Township owned facilities) repair and maintenance, including restoration from the repair. (Marinelli Concrete, Glasgow, Do It Best Hardware, Home Depot, Knowlton Supplies)
Drainage Operating Supplies	This line item funds the cost of supplies used in storm sewer pipe repair, inlet repair, swales, headwalls, including restoration. The material used: bricks, mortar, pipe, asphalt, stone, seed, concrete. (Marinelli Concrete, Lane Pipe, Knowlton Supply, Glasgow Quarry)
Road Maintenance and Repair Operating Supplies	This line item funds the cost of supplies associated with road repairs, including asphalt, stone, sealer, asphalt saw blades. (Glasgow, Norris Sales, Do It Best Hardware, Home Depot)
Road Maintenance and Repair Rentals	This line item funds the cost of equipment rentals for road repairs, such as attachments to the skid steer, or equipment not in the Township fleet. (Norris Sales, New Holland Equipment, Knox Rentals, Norris Sales and Rentals)
Road Maintenance and Repair Contractual Services	This line item funds the cost of hauling and dumping of road repair debris at the landfill; the cost of the tipping fee and/or trucking. (Delaware County Solid Waste Authority, trucking TBD.)

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	430 - PUBLIC WORKS

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(140,979)	(221,987)	(149,414)	(114,220)	(67,403)	(114,220)
43002 - INFRASTRUCTURE	(140,979)	(221,987)	(149,414)	(114,220)	(67,403)	(114,220)
03 - LICENSES & PERMITS	(4,950)	(1,550)	(1,500)	(2,500)	(6,350)	(2,500)
31120 - SEWAGE ENFORCEMENT	(4,950)	(1,550)	(1,500)	(2,500)	(6,350)	(2,500)
06 - GRANTS AND GIFTS	(136,029)	(220,437)	(147,914)	(111,720)	(61,053)	(111,720)
30450 - COUNTY HWY. AID	-	(110,160)	(36,720)	(36,720)	(36,720)	(36,720)
30490 - STATE SNOW REMOVAL SHARE	(136,029)	(110,277)	(111,194)	(75,000)	(24,333)	(75,000)
Expense	2,279,395	2,203,361	1,844,539	2,415,828	1,568,128	2,330,817
43001 - PUBLIC WORKS ADMINISTRATION	32,587	33,241	19,369	-	6,172	-
40 - WAGES & COMPENSATION	30,284	30,929	18,020	-	5,736	-
40010 - SALARIES-REGULAR	102	-	2,751	-	-	-
40011 - SALARIES-PART TIME	105	-	-	-	-	-
40020 - SALARIES-OVERTIME	30,077	30,929	15,269	-	5,736	-
41 - PAYROLL LIABILITIES	2,265	2,311	1,349	-	435	-
41010 - SOCIAL SECURITY TAXES	2,265	2,311	1,349	-	435	-
43 - SUPPLIES & MATERIALS	38	-	-	-	-	-
43050 - OPERATING SUPPLIES	38	-	-	-	-	-
43002 - INFRASTRUCTURE	2,223,076	2,155,245	1,818,178	2,415,828	1,554,110	2,330,817
40 - WAGES & COMPENSATION	961,576	1,039,931	839,982	1,172,667	741,019	1,033,756
40010 - SALARIES-REGULAR	798,764	860,595	708,965	987,452	618,883	922,916
40011 - SALARIES-PART TIME	-	402	273	-	8,478	-
40020 - SALARIES-OVERTIME	87,751	92,984	43,005	100,000	68,538	35,200
40030 - SALARIES-LONGEVITY	72,960	83,450	85,275	83,025	43,075	73,450
40031 - SALARIES-SICK PAY INCENTIVE	1,001	1,400	1,365	1,100	945	1,100
40032 - SALARIES-MED EXP REIMB	1,100	1,100	1,100	1,090	1,100	1,090
41 - PAYROLL LIABILITIES	541,091	489,153	444,029	496,867	362,733	474,699
41010 - SOCIAL SECURITY TAXES	71,815	77,803	62,858	84,752	55,498	79,815
41021 - WORKERS COMPENSATION	50,377	42,842	36,038	60,817	37,068	54,210
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	89,373	89,595	84,215	88,637	88,637	81,547
41026 - MEDICAL INS PREMIUMS	315,460	264,951	247,175	248,422	173,387	244,888
41027 - GROUP LIFE & DISABILITY	14,066	13,963	13,742	14,239	8,143	14,239
42 - EMPLOYEE DEVELOPMENT	2,200	325	464	-	-	5,200
42040 - PROFESSIONAL DEVELOPMENT	2,200	300	149	-	-	5,000
42041 - DUES & SUBSCRIPTIONS	-	25	315	-	-	200
43 - SUPPLIES & MATERIALS	241,433	185,910	42,785	206,027	83,323	230,237
43040 - OFFICE SUPPLIES	748	626	500	750	476	1,000
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	240,685	185,284	42,285	205,277	82,848	229,237
44 - CONTRACT SERVICES	138,786	118,333	186,200	172,525	158,988	232,300
44030 - RENTALS	-	-	-	-	-	-
44031 - UNIFORMS	3,275	2,651	2,300	3,500	666	7,500
44032 - BOOT ALLOWANCE	-	1,800	3,546	5,000	-	5,000
44080 - CREDIT CARD FEES	36	39	21	50	-	50
44110 - CONTRACTED SVS-GENERAL	25,420	10,784	10,683	9,065	20,985	15,500
44111 - CONTRACTED SVS-EMRG SS	-	-	-	-	-	-
44310 - M&R-BLDGS.&FIXTURES	58,784	40,983	78,327	78,168	54,863	90,000
44311 - M&R-MACHINERY&EQUIP.	7,031	1,683	4,206	14,510	8,918	23,250
44312 - M&R-TRAFFIC SIGNALS	44,240	60,393	87,117	61,232	73,556	90,000
44314 - M&R-COMMUNICATIONS EQPT	-	-	-	1,000	-	1,000
45 - UTILITIES	184,166	175,086	172,896	181,500	140,785	141,500
45020 - UTILITIES-TRAFFIC SIGNALS	11,634	10,254	10,057	11,000	9,510	11,000
45021 - UTILITIES-STREET LIGHTING	168,713	160,784	159,291	165,000	129,325	125,000
45022 - COMMUNICATIONS	3,820	4,048	3,548	5,500	1,950	5,500
46 - FLEET	117,105	76,719	79,199	145,870	65,912	162,625
46010 - GAS OIL LUBRICANTS	48,239	44,484	25,701	50,161	26,111	52,669
46020 - TIRES BATTERIES ACC	19,200	8,463	6,561	15,422	4,300	15,422
46030 - REPAIR PARTS	43,566	29,936	31,398	65,175	26,679	69,534
46040 - CONTRACTED MAINT & RPRS	6,100	(6,164)	15,538	15,111	8,822	25,000

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Public Works Mechanics

Radnor Township, PA
Public Works Department: Mechanics
2022 Operating Budget Narrative



Department Summary:

The Public Works Department Fleet Maintenance Division is responsible for keeping over 130 pieces of vehicles, equipment and trailers inspected, maintained, and in good operating order. These are all Township rolling stock, servicing all departments: Police, Engineering, Public Works, Recreation and Community Programming, Community Development, and Administration.

The three-person division performs State inspections, performs repairs, and installs tires. The Fleet Maintenance Division is also an integral part of the Township's winter operations; from repairing trucks to plowing streets.

Service / Program Descriptions: Mechanics

Name	Description
Vehicle Maintenance	The Fleet Maintenance Department is responsible for the maintenance and repair of 130 vehicles and equipment. The mechanics perform tasks such as welding, as well as minor and major equipment repair. In house repairs reduce down time and expenses.
Miscellaneous Responsibilities	The fleet Maintenance Department is responsible for the state inspections of all vehicles within the township fleet. The department maintains records of all state inspection stickers and regulations. The department must maintain up to date records regarding DEP in ground fuel storage tanks registrations, inspections and permit certificates. The department is also responsible to assist in composing bid specifications for vehicles, equipment, fuel and lubricants purchased by the township. This division also assists in snow removal operations.

Line Item Descriptions: Mechanics

Line Item	Description
Operating Supplies	Items such as degreaser, rags, nuts, bolts, tools, wire, cleaner, and other items used. (NAPA, Parts Service, GL Sayre, Giles and Ransome, HA DeHart, Truck Supply)
Communications	This fee is for the telephone (land line) service as well as the foreman's cell phone. (Sprint, Verizon)
Uniforms	The three mechanics, due to the nature of their work, are provided uniforms via a uniform service. (Cintas)

Radnor Township, PA
Public Works Department: Mechanics
2022 Operating Budget Narrative



Line Item	Description
Gasoline, Oil & Lubricants	This line item funds the cost of all fuel and fluids used in operating the Fleet Maintenance Division, a utility truck with welding and tool carrying capabilities, and a pickup truck with a fuel tank. (Fuel and lubricants suppliers are determined by sealed bid)
Tires, Batteries & Accessories	This line item funds the tires, batteries, and for the two fleet maintenance vehicles. (Ardmore Tire, NAPA)
Repair Parts	Repair parts for the two fleet maintenance vehicles are funded by this line item. (Del Chevrolet, Videon, Matthews Ford)

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	430 - PUBLIC WORKS

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Expense	374,283	393,885	358,808	401,559	280,240	392,586
43005 - MECHANICS	374,283	393,885	358,808	401,559	280,240	392,586
40 - WAGES & COMPENSATION	248,027	262,544	236,270	262,378	177,789	245,982
40010 - SALARIES-REGULAR	226,694	236,420	219,631	248,223	158,880	244,377
40011 - SALARIES-PART TIME	-	-	-	-	-	-
40020 - SALARIES-OVERTIME	11,718	17,603	7,140	4,000	13,654	1,200
40030 - SALARIES-LONGEVITY	8,855	8,350	9,050	9,750	4,700	-
40031 - SALARIES-SICK PAY INCENTIVE	560	70	350	105	455	105
40032 - SALARIES-MED EXP REIMB	200	100	100	300	100	300
41 - PAYROLL LIABILITIES	105,909	108,553	100,542	106,392	83,488	106,689
41010 - SOCIAL SECURITY TAXES	18,696	19,781	17,788	19,858	13,371	19,271
41021 - WORKERS COMPENSATION	10,225	9,482	8,018	13,100	8,467	13,576
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	16,232	16,461	14,239	15,105	15,105	14,850
41026 - MEDICAL INS PREMIUMS	58,326	60,463	58,268	55,267	45,004	55,930
41027 - GROUP LIFE & DISABILITY	2,429	2,366	2,228	3,062	1,541	3,062
43 - SUPPLIES & MATERIALS	10,101	9,895	8,214	15,952	8,658	20,000
43050 - OPERATING SUPPLIES	10,101	9,895	8,214	15,952	8,658	20,000
44 - CONTRACT SERVICES	7,319	9,634	10,115	12,930	6,950	15,900
44031 - UNIFORMS	7,319	9,218	9,301	12,030	6,950	15,000
44032 - BOOT ALLOWANCE	-	415	814	900	-	900
45 - UTILITIES	642	1,657	1,071	1,750	1,351	1,750
45022 - COMMUNICATIONS	642	1,657	1,071	1,750	1,351	1,750
46 - FLEET	2,285	1,603	2,596	2,157	2,005	2,265
46010 - GAS OIL LUBRICANTS	2,285	1,603	2,596	2,157	2,005	2,265
46030 - REPAIR PARTS	-	-	-	-	-	-
Grand Total	374,283	393,885	358,808	401,559	280,240	392,586

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Public Works Park Maintenance

Radnor Township, PA
Public Works Department: Parks Maintenance
2022 Operating Budget Narrative



Department Summary:

The Public Works Department's Parks Maintenance Division (PMD) maintains the Township's twenty-five parks and recreational facilities, maintains the Radnor Trail as well as other trails in Skunk Hollow, Ithan Valley Park, and the Willows. This division also supports the Recreation and Community Programming Department for their events.

The Parks Maintenance Division also serves as the in-house tree division. The Parks Maintenance Division makes up half of our snow fighting group, as well as assists on leaf collection.

Service / Program Descriptions: Parks Maintenance

Name	Description
Grass Cutting, String Trimming, Flower Bed Maintenance, Shrubbery Trimming and Leaf Removal	The Parks Maintenance Division (PMD) is responsible for maintaining all Township owned parks, playgrounds and athletic fields. The Township's parks are well maintained, and provide a great atmosphere for active and passive recreation, as well staging for many of the Recreation Department's events and programs.
Athletic Field Maintenance	The Parks Maintenance Division of the Public Works Department strives to maintain the Township's athletic fields at a high level. Weather permitting, ball fields are groomed three times per week, and athletic fields are cut two times per week.
Tree removal	The PMD performs our in-house tree work throughout the year. Township crews will remove trees within the township right-of-way and in our parks. For trees beyond our equipment's capability, outside vendors are used. Parks Maintenance crews are also responsible to remove fallen trees on township roadways as a result of storm damage.
Miscellaneous	The Parks Department provides the following additional services: fence repairs and clearing, trash collection at playing fields and in the parks, cleaning and restocking all comfort stations, roadside mowing, maintenance of all picnic tables, grills and trash receptacles, cleaning of gutters on all township owned buildings, set up and clean up for the summer concert series and the maintenance of all gateway enhancement installations.

Radnor Township, PA
Public Works Department: Parks Maintenance
2022 Operating Budget Narrative



Line Item Descriptions: Parks Maintenance

Line Item	Description
Utilities	This line item funds the cost of all utilities associated with our parks, comfort stations and lighted ball fields. (Aqua Pa, PECO, Potty Queen)
Communications	This line item funds the cost of the Parks Maintenance Division's cell phones and truck radio maintenance and repairs. (Verizon)
Uniforms	This line item funds contractually obligated cost of tee shirts and sweatshirts, safety green. (Flocco's Discount Clothing)
Operating Supplies	This line item funds the cost of turf supplies, ball field clay (diamondtex), comfort station supplies, string trimmer line, safety supplies, fence repair parts, erosion blanket, wood carpet for tot lots, pitcher plates, bases, basketball nets and other miscellaneous landscape supplies. (Home Depot, Knowlton Supplies, Berwyn Lawn Mower, Main Line Mower, Cherry Valley Tractor)
Professional Development	This line item funds the cost of seminars on Playground Safety Inspections, required CEU's for pesticide and herbicide licensing, and other miscellaneous trade shows related to turf and playground maintenance.
Dues and Subscriptions	This line item funds memberships in the Pennsylvania Turf Council, Pesticide Licenses, and publications related to grounds maintenance.
Contractual Services	This line item funds the cost of maintenance contracts for the sprinkler system at Ditmar Park, and the fountains at the Willows. (Knox Rentals, Sharkey Sprinkler).
Maintenance and Repair Buildings and Fixtures	This line item funds repairs to comfort stations, playground equipment and other miscellaneous fixtures.
Maintenance and Repair Machinery and Equipment	This line item would fund the cost of repairs to tractors, mowers, blowers, brush chipper and other miscellaneous equipment. (Main Line Mower, New Holland Equipment, Berwyn Lawn Mower, Cherry Valley Tractor).

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	430 - PUBLIC WORKS

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Expense	1,949,533	1,894,207	1,540,712	1,899,754	1,537,596	1,946,976
43004 - PARK MAINTENANCE	1,949,533	1,894,207	1,540,712	1,899,754	1,537,596	1,946,976
40 - WAGES & COMPENSATION	936,590	939,514	793,041	937,018	760,101	984,859
40010 - SALARIES-REGULAR	830,736	830,014	710,240	863,145	659,333	917,575
40011 - SALARIES-PART TIME	273	-	100	-	1,151	-
40020 - SALARIES-OVERTIME	55,395	61,295	30,646	15,000	71,698	6,561
40030 - SALARIES-LONGEVITY	48,485	46,625	50,475	56,325	26,200	58,175
40031 - SALARIES-SICK PAY INCENTIVE	1,001	980	980	1,138	1,120	1,138
40032 - SALARIES-MED EXP REIMB	700	600	600	1,410	600	1,410
41 - PAYROLL LIABILITIES	531,438	498,133	446,526	484,177	357,092	445,860
41010 - SOCIAL SECURITY TAXES	70,071	70,310	59,474	78,686	57,200	74,747
41021 - WORKERS COMPENSATION	44,473	32,221	37,712	51,528	38,101	51,785
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	91,792	95,557	68,387	72,563	72,563	75,678
41026 - MEDICAL INS PREMIUMS	312,304	287,393	268,292	264,080	181,762	226,330
41027 - GROUP LIFE & DISABILITY	12,798	12,652	12,660	17,320	7,466	17,320
42 - EMPLOYEE DEVELOPMENT	300	812	391	1,000	35	1,100
42040 - PROFESSIONAL DEVELOPMENT	300	812	356	1,000	-	1,000
42041 - DUES & SUBSCRIPTIONS	-	-	35	-	35	100
43 - SUPPLIES & MATERIALS	52,825	58,397	52,179	62,663	37,664	83,000
43050 - OPERATING SUPPLIES	52,825	58,397	52,179	62,663	37,664	83,000
44 - CONTRACT SERVICES	331,536	308,835	162,170	305,955	300,820	310,000
44031 - UNIFORMS	3,311	3,133	1,852	3,000	787	7,500
44032 - BOOT ALLOWANCE	-	1,523	3,399	2,200	-	2,500
44051 - BIG TREE PLANTING	-	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	315,605	294,226	140,736	289,591	286,675	275,000
44310 - M&R-BLDGS.&FIXTURES	3,073	5,022	4,515	6,163	9,620	15,000
44311 - M&R-MACHINERY&EQUIP.	9,548	4,931	11,669	5,000	3,738	10,000
45 - UTILITIES	47,964	44,299	46,875	53,282	52,324	53,282
45010 - UTILITIES	45,919	42,152	44,084	51,282	50,263	51,282
45022 - COMMUNICATIONS	2,046	2,147	2,791	2,000	2,061	2,000
46 - FLEET	48,879	42,597	38,557	52,659	27,624	56,375
46010 - GAS OIL LUBRICANTS	25,057	25,311	14,802	25,408	15,883	27,000
46020 - TIRES BATTERIES ACC	5,214	3,484	4,048	4,880	2,512	5,000
46030 - REPAIR PARTS	15,051	7,482	8,432	11,375	6,770	12,875
46040 - CONTRACTED MAINT & RPRS	3,558	6,318	11,275	10,997	2,459	11,500
48 - CAPITAL OUTLAY	-	1,620	974	3,000	1,936	12,500
48100 - MINOR OFFICE EQUIPMENT	-	1,620	974	3,000	1,936	12,500
Grand Total	1,949,533	1,894,207	1,540,712	1,899,754	1,537,596	1,946,976

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Recreation and Community
Programming

Radnor Township
Department Recreation & Community Programming
2022 Operating Budget Narrative



Department of Recreation & Community Programming Responsibility:

The Radnor Township Department of Recreation & Community Programming is responsible for the administration and management of year-round recreational programming and community events and the Township parks and recreation facilities. The Department aims to serve the best interests of residents by offering an array of recreational opportunities while maintaining a secure environment that enhances quality of life. The Department is comprised of a Director and three full-time staff members; 45+ part-time, seasonal staff members; 50+ seasonal, contracted vendors and staff; numerous annual program and event volunteers; and a summer internship program.

Recreational Programming and Community Events

- Development and implementation of 100+ annual recreation programs and community events for all ages including camps, health and wellness initiatives, excursions, and discount ticket program with annual participation at 20,000+.
- Accomplished by using 30+ facilities throughout the Township including Radnor Activity Center at Sulpizio Gymnasium, Township parks, private and public schools including Radnor School District.
- Led and managed by Department full and part-time, seasonal staff and vendors, and in cooperation with other Township Departments, and local businesses and organizations.
- Oversee curriculum development, health and safety management, on-site logistics and set-up, and the procurement of all related operating equipment.
- Conduct ongoing needs assessments to measure success in meeting the needs of the community.
- Conduct all related marketing and advertising for Department services including graphics design of materials and publications, parks and recreation webpages, and cross promotions with organizations and businesses; production of a weekly e-newsletter to residents and daily social media communications; and filming promotional segments for Radnor 411 and Main Line Network.
- Development and management of Department Sponsorship Program totaling 150+ unique contributions annually comprised of monetary, in-kind, and services along with the corresponding agreement/benefits development with the involved businesses, organizations, and individuals.
- Development and management of Department community-based partnerships including 50+ organizations, businesses, and individuals annually that take the form of collaborations in event delivery, promotional synergies, and other strategic cooperative ventures such as public-private partnership opportunities relative to programming and events and parks and recreation facilities.
- Oversee the Township's Advertising Policy & Plan.

Personnel and Vendor Management

- Responsible for hiring, supervising, and evaluating all staff and contracted services that provide leadership in programming areas along with managing the corresponding contractual agreements.
- Conduct a systematic approach to employee and vendor screening that includes compliance with the PA Child Protective Services Laws (Criminal Record Check, Child Abuse Clearance, and FBI Fingerprinting Report); structured trainings related to health and safety, child abuse and molestation, and emergency planning; professional assessments, and professionally-guided policies on indemnification and insurance, risk, and legal.

Parks and Recreational Facilities

- **26 parks** – (two owned by Radnor Township School District) totaling 400+ acres including active recreational amenities such playgrounds and ballfields, and passive recreational features such as scenic views and natural landscapes, and wooded trails and open space, all for the recreational pleasure of Radnor Township residents.

Radnor Township
Department Recreation & Community Programming
2022 Operating Budget Narrative



- **Radnor Activity Center at Sulpizio Gymnasium** - leased to the Township by Radnor School District, part of the former Radnor Middle School, renovated in 2008 for use by residents and organizations consisting of a full size, gymnasium that is available for Department-led recreational programming, special events, and community rentals; Department oversees the general maintenance including the cleaning contract and major capital improvements.
- **Radnor Skatepark** - public skatepark with several standard ramp and box features such as quarterpipes, pyramid and fly box obstacles, handrails and grind ledges.
- **The Willows Park, Mansion, and Cottage** - 47-acre estate property owned by Radnor Township. The Township works in cooperation with the Willows Park Preserve (WPP) under an approved lease agreement to restore, maintain, and operate the Willows Mansion. The Department works with the WPP to coordinate park usage and events as well as formal usage and programming of the park, picnic areas, and Cottage.
- **Radnor Multipurpose Trail & Trail System** – 2.4-mile walking/biking trail along the former P&W Trail Tracks and vast network of hiking trails and park walking paths in 14 locations.
- Oversee and administer the formal scheduling of activities, permitted usage, and operations and the maintenance (in cooperation with the Township Public Works Department) across the park system – includes group picnics at over 7 locations, pavilion usage at 2 locations, 2 tennis court locations, pickleball locations, 5 basketball court locations, 11 playgrounds, 12 ballfields at 8 locations, 11 multipurpose fields at 9 locations including Radnor Memorial Turf field with lights, 8 comfort stations, 5+ miles of trails; and several other park amenities such as parking lots, fencing, bridges, and walking paths; Department serves as the direct liaison to 50+ user groups throughout the year.
- Develop, recommend, and implement short- and long-term capital improvement projects in cooperation with the Engineering Department, Public Works Department, Parks & Recreation Board, and ultimately the Board of Commissioners.
- Coordinate scout projects, parks and trail clean ups, student service projects, and other special community-related park and recreation facility projects and community events.
- Work closely with community sports and civic organizations to carry out their goals and objectives as they relate to the Township parks and recreation facilities in the best interests of the residents.

General Services and Administration

- Conduct ongoing strategic planning and development of short- and long-term priorities related to Department service delivery areas and driven to meet the quality of life interests of residents.
- Provide long- and short-term guidance and leadership on the operating and capital budget.
- Serve as the Township representative to the Parks & Recreation Board, Wayne Senior Center Board, and the Sports Legends of Delaware County Board; serve on the Township Safety Committee.
- Implement Department efficiencies and advance service delivery by conducting research and networking with professionals/organizations in the parks and recreation field – active member of the National Recreation & Parks Association; PA Recreation & Parks Society; Programmer's Exchange Network; and the American Camp Association.
- Conduct annual risk and legal assessments, review of policies and procedures, and usage fees.
- Administer daily finances including revenue and expenses; process registrations via MyRec online registration system, income receipts, and documentation of facility usages; develop performance reports for all service areas.
- Serve as a community resource and direct liaison by providing information by phone, email, and in-person on Department and Township services, community events, and community civic and sports organizations within the Township.

Radnor Township
Department Recreation & Community Programming
2022 Operating Budget Narrative



Department Line Item Descriptions:

Recreation Administration

Line Item	Description
Office Supplies	Covers daily office operating supplies such as notepads, pens, tape, ink cartridges, folders, binders, envelopes, copier machine paper supply, business cards, board member nameplates, and the Department's expense portion for checks and the Township website.
Postage	Covers mailings done through the office.
Professional Development	Allocates funding for classes, conferences, and webinars that expand staff knowledge and provide useful information to apply to the vast areas of Department services.
Dues and Subscriptions	Allocates funding for membership in various parks and recreation related organizations such as the national and state recreation and parks associations; subscriptions to resources that expand staff knowledge and provide useful information to apply to the vast areas of Department services.
Communications	Allocates funding for monthly cellular/data services for Department Program Supervisor, Program Coordinator, and the Day Camp Program along cellular/data services for tablets for Director and Program Supervisor.
Gas, Oil & Lubricants	Allocates funding to cover gas and fluids for vehicle used by Department which is shared with the Engineering Department.
Tires, Batteries and Accessories	Allocates funding to cover tires, batteries and additional accessories for vehicle that is shared with the Engineering Department.
Repair Parts	Allocates funding to cover parts for vehicle that is shared with the Engineering Department.
Contracted Maintenance and Repairs	Allocates funding to cover maintenance and parts for vehicle that is shared with Engineering Department.

Radnor Township
Department Recreation & Community Programming
2022 Operating Budget Narrative



Recreation Programs

Line Item	Description
Salaries: Part-Time/Seasonal	Allocates funding for seasonal, part-time staff needed to coordinate and lead summer camps, programming and events throughout the year; requires specialized skills and qualifications in order to lead and teach specific activities, camps, and programs. <i>The resources utilized in this area require the establishment of program/event proceeds or sponsorships to cover the costs; these expenditures vary based on the establishment of those proceeds.</i>
Recreation Supplies	Allocates funding for Department items necessary for operating programs and events such as sports equipment, health and safety supplies, arts and crafts supplies, signage, apparel, brochures, park parts and hardware such as keys for storage and bathrooms and other miscellaneous parks and recreation supplies. Since program and event planning takes place on an evolving basis with several variables such as participation, purchasing needs and corresponding vendors vary each year. <i>Most of the items utilized in this area require the establishment of program/event proceeds or sponsorships to cover the full cost; these expenditures vary based on the establishment of those proceeds.</i>
Rentals	Allocates funding for Department rentals and items such as facility rental fees for seasonal programming, transportation for seasonal and day camp trips, specialty vendors for community events such as entertainment, audio visual, portable toiletries, and lighting. Since program and event planning takes place on an evolving basis with several variables such as participation, purchasing needs and corresponding vendors vary each year. <i>Most of the items utilized in this area require the establishment of program/event proceeds or sponsorships to cover the full cost; these expenditures vary based on the establishment of those proceeds.</i>
Contractual Services	Allocates funding for Department services that require outside support vendors or individuals with specialized skills such as instructors and vendors for programming and events (e.g., tennis, skateboarding, music, creative and performing arts, various sports, and entertainment); and other areas such as discount ticket program fees; admission ticket fees for annual trip to the US Open Tennis Championships; music agency licensing fees; services for employee drug testing, background checks, and job advertising fees; and online registration services. Since program and event planning takes place on an evolving basis with several variables such as participation, purchasing needs and corresponding vendors vary each year. <i>Most of the items utilized in this area require the establishment of program/event proceeds or sponsorships to cover the full cost; these expenditures vary based on the establishment of those proceeds.</i>
Credit Card Fees	Allocates funding for the credit card fees associated credit card payment processing for services such as program registration, facility rentals, and other service areas. <i>Most of the costs in this area require the establishment of program/event proceeds to cover the full cost.</i>

Radnor Township
Department Recreation & Community Programming
2022 Operating Budget Narrative



Sulpizio Gym

Line Item	Description
Utilities	Allocates funding to cover building utility bills such as water, electric, and gas.
Communications	Allocates funding to cover internal phone lines that are needed for the fire/intrusion alarm system, internet that is needed for the remote electronic system for doors, and related expenses or repairs.
Operating Supplies	Allocates funding for minor building operational parts, hardware and cleaning supplies; scoreboard supplies, and recreational programming equipment.
Contractual Services	Allocates funding for services that require outside services or vendors related to the building as well as the programming that takes place at building such as instructors and vendors that have specialized skills and qualifications for the delivery of programming, performers and vendors for special events, sports referees, online registration, water filtration system/water testing services for water fountains, and fire alarm and security services. <i>Many of the costs in this area require the establishment of program/event proceeds to cover the full cost.</i>
Credit Card Fees	Allocates funding for credit card fees associated with credit card processing for building services such as program registration, facility rentals, and other service areas related specifically to Sulpizio Gym.
Maintenance and Repair: Buildings and Fixtures	Allocates funding to repair, replace, and maintain building items such as plumbing and bathroom fixtures, electrical parts, and equipment such as bleachers and basketball baskets, doorway configurations by security company, supplies for floor refinishing and cleaning, hardware supplies such as keys.
Maintenance and Repair: Machines and Equipment	Allocates funding to repair, replace, and maintain building machines and equipment such as HVAC, etc.
Cleaning Contract	Allocates funding for Sulpizio Gym contracted cleaning company.

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	450 - REC & COMMUNITY PROGRAMMING

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(550,170)	(506,668)	(187,031)	(505,000)	(336,618)	(440,000)
45001 - RECREATION & COMM PROG ADMIN	(41,850)	(25,500)	(14,500)	(40,000)	(875)	(35,000)
07 - DEPARTMENTAL EARNING	(41,850)	(25,500)	(14,500)	(40,000)	(875)	(35,000)
45002 - RECREATION PROGRAMS	(475,946)	(474,371)	(149,758)	(425,000)	(311,244)	(365,000)
07 - DEPARTMENTAL EARNING	(475,946)	(474,371)	(149,758)	(425,000)	(311,244)	(365,000)
45003 - SULPIZIO GYM/PROGRAMMING	(32,374)	(6,797)	(22,773)	(40,000)	(24,499)	(40,000)
07 - DEPARTMENTAL EARNING	(32,374)	(6,797)	(22,773)	(40,000)	(24,499)	(40,000)
Expense	735,426	705,838	473,976	727,857	462,772	756,869
45001 - RECREATION & COMM PROG ADMIN	337,895	384,904	370,353	412,599	316,048	385,736
40 - WAGES & COMPENSATION	241,623	279,085	275,227	295,677	221,651	283,253
40010 - SALARIES-REGULAR	241,523	278,152	274,206	295,677	221,551	283,253
40011 - SALARIES-PART TIME	-	-	-	-	-	-
40020 - SALARIES-OVERTIME	-	834	921	-	-	-
40030 - SALARIES-LONGEVITY	-	-	-	-	-	-
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	100	100	100	-	100	-
41 - PAYROLL LIABILITIES	91,144	100,458	101,010	112,022	90,020	96,333
41010 - SOCIAL SECURITY TAXES	17,807	20,615	20,558	22,619	16,674	21,669
41021 - WORKERS COMPENSATION	8,756	10,187	9,066	14,951	9,500	13,997
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	10,094	10,258	8,547	9,070	9,070	9,554
41026 - MEDICAL INS PREMIUMS	52,820	57,396	60,861	62,733	53,261	48,464
41027 - GROUP LIFE & DISABILITY	1,668	2,002	1,978	2,649	1,515	2,649
42 - EMPLOYEE DEVELOPMENT	715	720	715	-	1,050	1,250
42040 - PROFESSIONAL DEVELOPMENT	-	-	715	-	335	500
42041 - DUES & SUBSCRIPTIONS	715	720	-	-	715	750
43 - SUPPLIES & MATERIALS	1,109	2,273	443	2,300	554	2,300
43040 - OFFICE SUPPLIES	883	1,349	361	1,400	527	1,400
43045 - POSTAGE	225	924	82	900	27	900
44 - CONTRACT SERVICES	-	-	(9,670)	-	403	-
44110 - CONTRACTED SVS-GENERAL	-	-	(9,670)	-	403	-
45 - UTILITIES	2,547	2,291	2,576	2,500	1,905	2,500
45022 - COMMUNICATIONS	2,547	2,291	2,576	2,500	1,905	2,500
46 - FLEET	757	76	51	100	101	100
46010 - GAS OIL LUBRICANTS	757	76	51	100	101	100
46020 - TIRES BATTERIES ACC	-	-	-	-	-	-
46030 - REPAIR PARTS	-	-	-	-	-	-
46040 - CONTRACTED MAINT & RPRS	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	365	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	365	-
45002 - RECREATION PROGRAMS	324,287	292,910	70,590	250,543	107,536	313,033
40 - WAGES & COMPENSATION	96,987	104,252	20,341	100,000	58,813	110,000
40010 - SALARIES-REGULAR	-	-	3,008	-	-	-
40011 - SALARIES-PART TIME	96,987	104,252	17,333	100,000	58,813	110,000
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	10,642	12,469	5,398	8,000	8,733	15,533
41010 - SOCIAL SECURITY TAXES	7,420	7,975	1,556	8,000	4,499	9,180
41021 - WORKERS COMPENSATION	3,223	4,494	3,842	-	4,233	6,353
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	-	-	-	-	-	-
41026 - MEDICAL INS PREMIUMS	-	-	-	-	-	-
41027 - GROUP LIFE & DISABILITY	-	-	-	-	-	-
43 - SUPPLIES & MATERIALS	33,304	30,387	11,781	35,000	6,652	35,000
43060 - RECREATION SUPPLIES	33,304	30,387	11,781	35,000	6,652	35,000
44 - CONTRACT SERVICES	183,354	145,803	33,070	107,543	33,338	152,500

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Community Organization
Contributions

Radnor Township, PA Community Organization Contributions 2022 Operating Budget Narrative

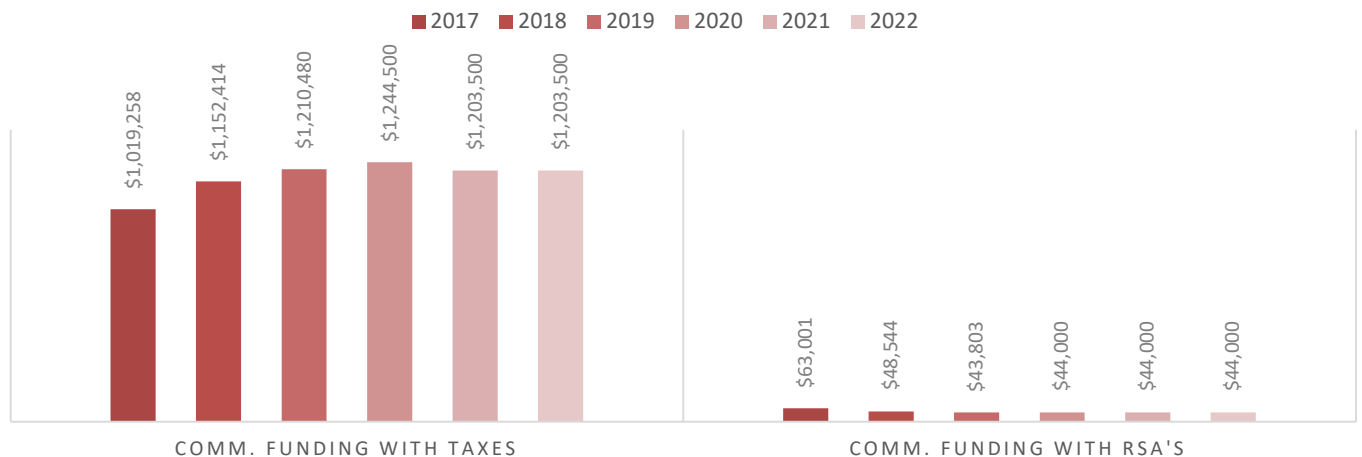


Department Summary:

This category of the budget accounts for the Township's contributions to various Community Organizations as listed below. There are two categories of funding: (a) Funding from Taxes, and (b) Funding from Revenue Sharing Agreements (RSA's). Those organizations funded from Taxes obtain their funding from decisions made by the Township's Board of Commissioners based on several factors; the largest being *time* (that the decision was made by prior Board's and continued perpetually). The level of funding for those paid from tax dollars is based largely on the same factor; *what was paid in the past*. There currently is no obligation of these organizations to provide support or subsequent financial reporting to the Township; nor is there any Board policy on setting future amounts.

	2017	2018	2019	2020	2021	2022
Community Funding with Taxes						
Library	\$807,131	\$935,414	\$973,402	\$965,000	\$962,500	\$962,500
Base Operating Contribution	807,131	929,600	960,000	960,000	960,000	960,000
Add: Repair and Maintenance Costs	-	5,814	13,402	5,000	2,500	2,500
Wayne Senior Center	123,603	127,000	145,500	145,500	145,500	145,500
Surrey Services	49,049	50,000	50,000	50,000	35,000	35,000
Wayne Art Center	16,475	17,000	17,500	17,500	20,000	20,000
Radnor Historical Society	15,000	15,000	15,000	15,000	15,000	15,000
Women's Resource Center	-	-	-	5,000	5,000	5,000
Ready 100 Consultant	-	-	-	38,500	0	0
Parades	8,000	8,000	8,000	8,000	8,000	8,000
Garrett Hill	4,000	4,000	4,000	4,000	4,000	4,000
Memorial Day Parade	4,000	4,000	4,000	4,000	4,000	4,000
Subtotal of Comm. Funding with Taxes	1,019,258	1,152,414	1,210,480	1,244,500	1,191,000	1,191,000
Community Funding with Revenue Sharing						
Wayne Business Association	14,516	11,919	16,474	14,000	14,000	14,000
Wayne Presbyterian Church	48,485	36,625	27,329	30,000	30,000	30,000
Subtotal of Comm. Funding with RSA's	63,001	48,544	43,803	44,000	44,000	44,000
Grand Total of Community Funding	1,082,259	1,152,414	1,254,283	1,288,500	1,235,000	1,235,000

COMMUNITY FUNDING CONTRIBUTIONS



Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	440 - LIBRARY

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Expense	935,414	970,231	964,266	962,576	732,379	970,000
00000 - NON-DIVISIONAL	935,414	970,231	964,266	962,576	732,379	970,000
44 - CONTRACT SERVICES	255	8,789	4,266	2,576	12,379	10,000
44310 - M&R-BLDGS.&FIXTURES	255	8,789	4,266	2,576	12,379	10,000
45 - UTILITIES	5,559	1,442	-	-	-	-
45010 - UTILITIES	5,559	1,442	-	-	-	-
47 - COMMUNITY ORGS	929,600	960,000	960,000	960,000	720,000	960,000
47095 - CONTRB-OTHER	929,600	960,000	960,000	960,000	720,000	960,000
Grand Total	935,414	970,231	964,266	962,576	732,379	970,000

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	460 - SPECIAL SERVICES CONTRIBUTIONS

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Expense	256,069	280,803	298,780	302,670	223,602	292,500
00000 - NON-DIVISIONAL	256,069	280,803	298,780	302,670	223,602	292,500
47 - COMMUNITY ORGS	256,069	280,803	298,780	302,670	223,602	292,500
47085 - CONTRB-WAYNE ART CTR	17,000	17,500	17,500	20,000	20,000	20,000
47086 - CONTRB-SURREY SVS	50,000	50,000	50,000	35,000	26,250	35,000
47087 - CONTRB-WAYNE SENIOR SVS	127,000	145,500	145,500	145,500	109,125	145,500
47088 - CONTRB-PARADES	8,000	8,000	4,000	8,000	8,000	8,000
47089 - CONTRB-HISTORIAL SOCIETY	15,000	15,000	15,000	15,000	15,000	15,000
47095 - CONTRB-OTHER	-	1,000	22,520	35,170	27,010	25,000
47096 - CONTRB-WBA PARKING REV SHAF	11,919	16,474	17,979	14,000	(17,979)	14,000
47097 - CONTRB-WPC PARKING REV SHAF	27,150	27,329	26,281	30,000	36,196	30,000
Grand Total	256,069	280,803	298,780	302,670	223,602	292,500



Radnor Township

Budget Allocation Request Form

To be completed by any organization requesting funds from the annual budget of Radnor Township

Organization Details

Name Broomall Fire Company Address 1 N Malin Road, Broomall, PA 19008

Contact James Capuzzi Title President

Contact Phone No. 215-485-9094 Contact Email president@bfc53.com

Request Details

Amount Requested \$20,000

Please provide a brief description of operating and/or capital needs the funds will support. One additional page is allowed for photos and/or additional description.

BFC provides fire and rescue services to a section of Radnor Township. In order to provide these services we need to invest in apparatus and equipment. In 2022 we expect to take delivery of a new Seagraves Squad which will be equipped for both fire and rescue incidents. This vehicle will cost well over a half million dollars and we look to Radnor Township for support with this expenditure.

Total overall annual budget \$20,000

Amount of annual Budget dedicated to Radnor Township residents \$20,000

Number of Radnor Township residents served annually 3000

Please attach a copy of the most recent audited financial statements.

Signed  Date 9/17/2021

Printed Name James M Capuzzi

This request form and the supporting documents will be due no later than 4 p.m. on September 17, 2021. Requests and documents can be emailed to rtate@radnor.org and alacey@radnor.org, mailed to the attention of the Finance Department at the address listed below or presented in-person to the Finance Department at Radnor Township.

Please call Robert Tate or Amy Lacey at 610-688-5600 with any questions.



Radnor Township Budget Allocation Request Form

To be completed by any organization requesting funds from the annual budget of Radnor Township

Organization Details

Name Radnor Fire Company Address 121 S. Wayne Ave., Wayne, PA 19087
Contact Eamon C. Brazunas Title Executive Director
Contact Phone No. 610-550-9284 Contact Email ebrazunas@radnorfire.com

Request Details


Amount Requested \$1,050,377 - Operating & Capital

Please provide a brief description of operating and/or capital needs the funds will support. One additional page is allowed for photos and/or additional description.

This funding will directly support fire/EMS operations provided 24x7. As the sole EMS provider and majority fire/rescue provider in the Township, this funding assists with paying for career staff, Advanced Life Support, capital apparatus replacement, and fire/rescue operations. This amount requested in 2022, reflects a \$20,000 increase in capital and \$54,572 increase in operating support. RFC will continue to seek out state and federal grants, along with loans and joint purchasing opportunities to reduce municipal requests.

Total overall annual budget	<u>\$2,037,968 (2021)</u>
Amount of annual Budget dedicated to Radnor Township residents	<u>\$1,793,412 (2021)</u>
Number of Radnor Township residents served annually	<u>30,878</u>

Please attach a copy of the most recent audited financial statements.

Signed  Date 09/17/2021
Printed Name Eamon C. Brazunas

This request form and the supporting documents will be due no later than 4 p.m. on September 17, 2021. Requests and documents can be emailed to rtate@radnor.org and alacey@radnor.org, mailed to the attention of the Finance Department at the address listed below or presented in-person to the Finance Department at Radnor Township.

Please call Robert Tate or Amy Lacey at 610-688-5600 with any questions.

The following items are important to note pertaining to operations this year:

- a) Several career staff (employees) have needed to quarantine due to COVID exposure or actually contracting COVID. Due to the nature of our business this is always a risk, but this is exacerbated by the fact that almost every one of our employees needs to work a 2nd or 3rd job to make ends meet. This has created additional unplanned overtime. Through the end of August we are tracking about 5% over budget for career staff. The total planned budget number for the year is \$1,401,544.
- b) As with last year, we continue to have a number of volunteers that have needed to limit their responses due to pre-existing condition concerns of themselves or an immediate family member. This limits crew sizes and has placed additional pressure on other volunteers to be even more active.
- c) One of our full-time employees suffered a significant injury this past summer and is not expected to return to work until the end of 2021 or 1Q 2022. While part-time employees have stepped up to fill shifts where possible, we have needed to offer unplanned overtime to fill staffing shortages.
- d) Our fleet maintenance costs have been unusually high this year due to a number of unexpected problems with fire apparatus. At the end of August, we stand at \$67,591 vs. a planned budget number of \$60,000.
- e) We are on pace to exceed 2,300 EMS calls in 2021 vs. 2,058 EMS calls in 2020. This is consistent with call volume seen in 2018 and 2019.

Actions we have taken to contain costs and generate revenue:

- a) Applied for several grants, including the Office of the State Fire Commissioner Fire and EMS Grant that brought in \$23,993.20 for the FY 2020-2021 period.
- b) Managed new EMS billing contract with Villanova University. This has generated \$52,600 between the period 12/10/2020 – 08/29/2021.
- c) Managed 1st year of FEMA Staffing for Adequate Fire and Emergency Response Grant Program award that added (2) new full-time employees (Firefighter / Emergency Medical Technicians). As reported to the BOC last year, the total award is \$492,768. These positions will be funded for the period 2021 – 2023.
- d) We have continued to work closely with the Berwyn Fire Company and Paoli Fire Company on joint purchasing of equipment and grant opportunities. In particular, we are still benefiting from the cleaning equipment and PPE that was awarded by the FEMA Assistance to Firefighters Grant Program in 2020.
- e) The Executive Director (Firefighter / Emergency Medical Technician) and Director of EMS Operations (Firefighter / Paramedic) backfill open shifts Monday – Friday to reduce overtime costs when staffing shortages occur on day shift. While these positions are primarily administrative in nature, they are leveraged to assist with overall emergency response staffing needs.

Key capital projects:

- a) Replacement of Squad 15 and Rescue 15 - \$865,000: A down payment of \$20,000 was made this past summer. The balance will be paid out of capital funds generated by the Township, proceeds from the sale of Squad 15 and Rescue 15, and some will be partially financed. The physical equipment on the truck will be paid out of State Relief Association funds. This will save money in the long run due to a piece of apparatus being eliminated from the fleet.
- b) Replacement of Ambulance 15B - \$225,000: The Board of Directors is expected to take action on this in November. This will be paid out of Company funds since capital funds generated by the Township are designated for fire apparatus purchases. Since this unit is older and holds little value, the proceeds from the sale won't be impactful as with the sale of Squad 15 and Rescue 15. The best case scenario is getting \$8,000 +/- to help with the payment of this new ambulance. We are looking at options to lower this replacement expense.
- c) Front Apron Repair - \$100,000: This project is still on hold due to the Township storm water project on S. Wayne Ave. The condition reported to the BOC last year has only worsened.



Radnor Township

Budget Allocation Request Form

To be completed by any organization requesting funds from the annual budget of Radnor Township

Organization Details

Name _____ Address _____
Contact _____ Title _____
Contact Phone No. _____ Contact Email _____

Request Details

Amount Requested _____

Please provide a brief description of operating and/or capital needs the funds will support. One additional page is allowed for photos and/or additional description.

Total overall annual budget _____

Amount of annual Budget dedicated to Radnor Township residents _____

Number of Radnor Township residents served annually _____

Please attach a copy of the most recent audited financial statements.

Signed Jennifer H. Beacom Date _____

Printed Name _____

This request form and the supporting documents will be due no later than 4 p.m. on September 17, 2021. Requests and documents can be emailed to rtate@radnor.org and alacey@radnor.org, mailed to the attention of the Finance Department at the address listed below or presented in-person to the Finance Department at Radnor Township.

Please call Robert Tate or Amy Lacey at 610-688-5600 with any questions.



RADNOR HISTORICAL SOCIETY

113 West Beechtree Lane
Wayne, Pennsylvania 19087
610.688.2668 RadnorHistory.org

BOARD OF DIRECTORS

Jennifer Beacom, *President*
Lynn Ellis, *Vice President*
Ed Seidl, *Treasurer*
Greg Prichard, *Secretary*

Beverlee Barnes
Linda Calio
Sam Chew
Peter Craig
Doug Felske
Evie Giegerich
Howard Holden
F. Harry Spiess, Jr.
Reed Taylor

Thank you for taking the time to review our budget allocation request for 2022. Considering the allocation we received last year, we are asking for the same amount, which was \$15,000.

In 2021, the Historical Society endeavored to undertake the projects outlined in last year's request. I am pleased to report that the Wagon Barn renovation work is complete. As you can see from the attached pictures (before & after), the entire barn was sanded, spackled and painted. This was done at a cost of nearly \$12,000.

Unfortunately, we had some setbacks in our plans. The storm that hit Radnor on Christmas Eve caused damage to our property. Our largest sign's concrete base and pole were pulled out of the ground and separated. In addition, our flagpole was snapped at the bottom. Both have to be replaced. A new flagpole was purchased in February. We are working on getting bids to replace the sign. We continue to look for the most qualified contractors and masons who are familiar with historic preservation and appropriate construction practices for the Finley House.

In addition to those repairs, we continue to follow the maintenance plan created during the exterior renovation of the Finley House. In 2022, the architects suggest that we repair or replace shutters and storm windows. Further, woodpecker damage to the boards and rafters needs to be repaired.

However, not all of our news involves damage. As you know, we completed the restoration project in the Spring and with Township support, we successfully pulled both our Conestoga and Pittsburgh Wagon in the 2021 Memorial Day Parade. At the parade's endpoint, we set up a table with cookies and lemonade so that our fellow Radnorites could peek in the wagons and take their picture with both of our most important artifacts.

RHS continues to partner with the Radnor Library in holding events. To date, we responded to over 100 questions and research requests (an increase of 20% over last year's number). We joined the [Power Library](#) system in July. When the cataloging of our print collection is complete, the items will be available to school and public library users in our Township and throughout the Commonwealth. Our partnership with Villanova University's Digital Library continues as they scan our historical editions of the *Wayne Suburban Times*.

Community outreach took a step forward in 2021. At the invitation of our President, students from George Washington University, Radnor High School, Agnes Irwin Upper School, Friends Central Upper School and Ithan Elementary volunteered their time to scan documents, photograph and catalog archival items, assist with computer work and label our boxes. So far over 200 files have been scanned and over 1,200 items cataloged. We hosted Ithan Scout Pack 19, the Orchestra Concordia and the NWPA outside on our lawn. These partnerships will continue into 2022 and beyond.

Having an active Historical Society located in the oldest home in our North Wayne neighborhood gives us the opportunity to not only connect with our direct neighbors but also to conveniently allow for students and residents to visit us from across the township. The improvements made this year and those planned for next year demonstrate that the Historical Society is a good steward of the money provided by the Township, as our efforts can benefit all Township citizens. Therefore, we respectfully request an allocation of \$15,000 for 2022.



Radnor Township Budget Allocation Request Form

To be completed by any organization requesting funds from the annual budget of Radnor Township

Organization Details

Name Radnor Memorial Library Address 114 W. Wayne Ave.
Contact Joyce Platfoot Title Executive Director
Contact Phone No. 610-687-1124 Contact Email jplatfoot@radnorlibrary.org

Request Details

Amount Requested \$960,000

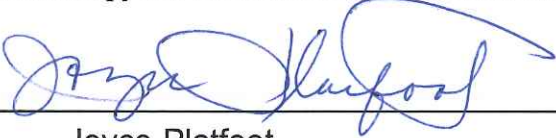
Please provide a brief description of operating and/or capital needs the funds will support. One additional page is allowed for photos and/or additional description.

Thank you for taking time to review our budget request for 2022. The library is asking for level funding of \$960,000.

Township funding makes up approximately 65% of the Library's \$1.5 million budget. Township funds are used to cover operating expenses including collections, programs, building & equipment, and salaries and benefits. We currently have 12,608 cardholders (40% of all township residents), but we serve far more including offering digital materials to every RTSD student through the use of their school ID and any person (cardholder or not) who wishes to visit the library and use the free wifi, attend a program, or sit and read.

Total overall annual budget	<u>estimated \$1,500,000</u>
Amount of annual Budget dedicated to Radnor Township residents	<u>100%</u>
Number of Radnor Township residents served annually	<u>12,608 cardholders ++</u>

Please attach a copy of the most recent audited financial statements.

Signed  Date September 17, 2021
Printed Name Joyce Platfoot

This request form and the supporting documents will be due no later than 4 p.m. on September 17, 2021. Requests and documents can be emailed to rtate@radnor.org and alacey@radnor.org, mailed to the attention of the Finance Department at the address listed below or presented in-person to the Finance Department at Radnor Township.

Please call Robert Tate or Amy Lacey at 610-688-5600 with any questions.

Radnor Memorial Library 2022 Budget Allocation Request

Use of the Library has remained very high throughout 2021. As a core municipal service, we are proud of the service we have been able to provide the community. Below are a few highlights from the year so far. We are anticipating higher costs in 2022 (including Building & Maintenance and Administrative costs) but are asking the township for flat funding given the impact of the pandemic on township funds.

Operationally, the library is fully staffed and functioning. We are open 69 hours a week, just 3 hours short of the pre-covid schedule, and circulating all of our resources including new collections of hotspots and chromebooks. **2021 circulation rates are comparable to 2019 rates, even surpassing 2019 in certain months** despite the pandemic and limited hours earlier in the year.

We have incrementally reinstated most library services with smart safety restrictions in place. Tables and chairs are well spaced throughout the building for use by the community, wifi is available on the entire property both inside and out, and several small group meeting rooms are available to study or work. Contactless pickup has become a very popular and convenient service that we expect to carry forward.

Although programs have been heavily impacted by the pandemic, we have achieved some great successes including having more than 480 households tune in live for our Annual Chanticleer lecture and hosting a packed virtual house for our multi-generational ballroom dance lessons. We have learned through this experience that the virtual environment affords us a broader reach that we hope to integrate into typical programming in the future.

Accomplishments by the Numbers

Jan-Aug 2021



149,173

Total Items Checked Out

2nd highest circulation
in Delaware County



113,509

Physical
Items



35,664

Digital
Items



2021 Checkouts
= 99%

of the checkouts that were made
during the same period in 2019



12,608

Library Card Holders

approximately 40% of
township residents



16,498

Avg Unique WiFi
Sessions per Month

Radnor Patrons Borrowed **102,090**
Physical Items



79,864

owned by Radnor Library



22,226

owned by another library



288

Total Programs
Held

including partnerships with RTSD!



6565

Total Program
Participants

www.radnorlibrary.org



Radnor Township

Budget Allocation Request Form

To be completed by any organization requesting funds from the annual budget of Radnor Township

Organization Details

Name Surrey Services for Seniors Address 60 Surrey Way
Contact Jill Whitcomb Title President and CEO
Contact Phone No. 484-321-6101 Contact Email jwhitcomb@surreyservices.org

Request Details

Amount Requested \$35,000

Please provide a brief description of operating and/or capital needs the funds will support. One additional page is allowed for photos and/or additional description.

Funding from Radnor Township will allow Surrey to provide a continuum of care to seniors in our community. As we begin to come out of the worst of the pandemic, our commitment to the health and safety and well-being of seniors is stronger than ever. We understand that they may be more frail after an extending period of isolation. Our new hybrid model provides center-based, virtual and home-based programs and services that are designed to "meet seniors where they at". Essential services include transportation, nutrition, and extensive home care services - along with educational, entertaining and activating supportive health and wellness programs that inspire and enable older adults to age well with independence and dignity.

Total overall annual budget	<u>\$4,903,283</u>
Amount of annual Budget dedicated to Radnor Township residents	<u>\$308,452</u>
Number of Radnor Township residents served annually	<u>236</u>

Please attach a copy of the most recent audited financial statements.

Signed Jill Whitcomb Date 9/17/2021
Printed Name Jill Whitcomb, President and CEO

This request form and the supporting documents will be due no later than 4 p.m. on September 17, 2021. Requests and documents can be emailed to rtate@radnor.org and alacey@radnor.org, mailed to the attention of the Finance Department at the address listed below or presented in-person to the Finance Department at Radnor Township.

Please call Robert Tate or Amy Lacey at 610-688-5600 with any questions.



Surrey Services for Seniors and Radnor Township:

A Continuing Partnership to Provide for the Health and Wellness of Aging Adults

Thank you for the opportunity to submit this proposal. For years, Surrey has worked in partnership with Radnor Township to help older adults remain independent, safe, and well in their homes. We are grateful for that ongoing support, and especially so during the past year as we adapted our programs and services to address the unprecedented challenges resulting from the COVID pandemic.

Unquestionably, the pandemic has changed all of our lives in so many ways. The anxiety, fear and isolation has been especially devastating to the health and welfare of older adults, and even more so for those without family or support system. Lack of personal interaction with others, inability to directly monitor the health and safety of seniors in their homes, poor nutrition, and lack of physical activity, plus the postponement of vital health-care services, has made the population of older adults increasingly vulnerable. Sadly, we have seen firsthand this impact as older adults in our community have required hospitalization or tragically have lost their lives, not directly because of COVID infection, but as a result of neglected health care caused by COVID.

Now, as we begin to emerge from the darkest days of the pandemic, we are entering a changed reality where Surrey and Radnor Township still share the common goal of serving the needs of seniors in our community. Surrey's unique comprehensive approach to aging in place includes services provided by experienced nurses, trained social workers, and experienced staff in the field of aging services. Our home-care services include Geriatric Care Management, RN Care Management Services, Medical Procedure Escort Service, Telehealth Support, Personal Finance Management, Live-in Care, Personal Care Services, Social Companions, House Cleaning and Laundry Services. To supplement home care and RN care management services, Surrey provides a variety of free support services that address the nutritional, social and mental well-being needs of seniors aging in place, including transportation to medical appointments, vaccination appointments and more; a nutrition program providing hot, nutritious lunches at the Devon Center and "Grab and Go" lunches and home-delivered meals and grocery shopping; friendly check-in calls; information and referral services; yard work; household repairs and maintenance. Many of these services are provided by our dedicated and well-trained volunteer corps. In addition, Surrey offers educational and creative programs, both virtual and center-based; access to technology for low-income seniors, including a tablet lending library with training, support and data plans; and health and wellness services in collaboration with community partners.

Surrey served 236 unduplicated Radnor residents from July 1, 2020 - June 30, 2021, during the height of the Pandemic. Our centers were closed July 1, 2021 – May 1, 2021 but we continued all our essential services in new and innovative ways.		
Total Activity Units for Radnor Participants	5,421	Center-based and virtual programs and activities to support the physical, social and mental well-being of older adults.
Meals	19,344	Freshly Prepared Grab and Go Meals and Home Delivered Meals
Number of Rides	143	Medical Transport and Appointments, and other Essential Errands.
Number of Volunteers	19	The majority of volunteer support was curtailed due to safety concerns related to the pandemic.
Volunteer Hours (Total)	435	

Once again, Surrey depends upon the help and support of our partners and friends in the community. We are extremely grateful for all that Radnor Township has done to ensure the success of our mission throughout the years. Thank you. The Township's continued support, especially during this still challenging year means the world to Surrey, and more importantly, to the older adults we serve.



Radnor Township

Budget Allocation Request Form

To be completed by any organization requesting funds from the annual budget of Radnor Township

Organization Details

Name _____ Address _____
Contact _____ Title _____
Contact Phone No. _____ Contact Email _____

Request Details

Amount Requested _____

Please provide a brief description of operating and/or capital needs the funds will support. One additional page is allowed for photos and/or additional description.

Total overall annual budget _____
Amount of annual Budget dedicated to Radnor Township residents _____
Number of Radnor Township residents served annually _____

Please attach a copy of the most recent audited financial statements.

Signed _____ Date _____
Printed Name _____

This request form and the supporting documents will be due no later than 4 p.m. on September 17, 2021. Requests and documents can be emailed to rtate@radnor.org and alacey@radnor.org, mailed to the attention of the Finance Department at the address listed below or presented in-person to the Finance Department at Radnor Township.

Please call Robert Tate or Amy Lacey at 610-688-5600 with any questions.



Radnor Township

Budget Allocation Request Form

To be completed by any organization requesting funds from the annual budget of Radnor Township

Organization Details

Name Wayne Art Center Address 413 Maplewood Avenue
Contact Nancy Campbell Title Executive Director
Contact Phone No. 610-688-3553 x 204 Contact Email nancy@wayneart.org

Request Details

Amount Requested \$150,000

Please provide a brief description of operating and/or capital needs the funds will support. One additional page is allowed for photos and/or additional description.

Wayne Art Center (WAC) has been serving the cultural needs of the residents of Radnor Township since 1931.

During this 90th anniversary year, WAC is requesting \$50,000 in general operating support to offset decreased levels of revenue due to Covid-19 and \$100,000 to help fund roof replacement, new fascia, soffits and gutters in addition to other necessary capital expenditures.

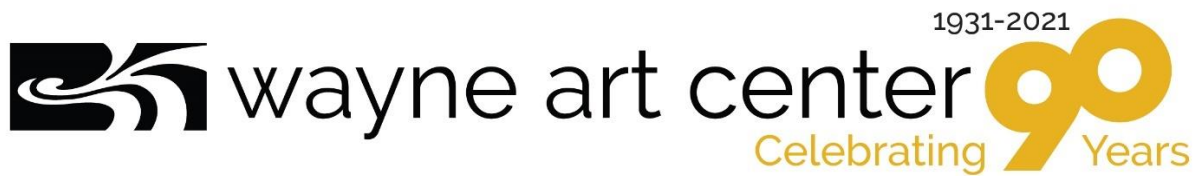
Total overall annual budget	<u>\$1,600,000</u>
Amount of annual Budget dedicated to Radnor Township residents	<u>\$960,000</u>
Number of Radnor Township residents served annually	<u>15,000</u>

Please attach a copy of the most recent audited financial statements.

Signed Nancy Campbell Date 9/15/2021
Printed Name Nancy Campbell

This request form and the supporting documents will be due no later than 4 p.m. on September 17, 2021. Requests and documents can be emailed to rtate@radnor.org and alacey@radnor.org, mailed to the attention of the Finance Department at the address listed below or presented in-person to the Finance Department at Radnor Township.

Please call Robert Tate or Amy Lacey at 610-688-5600 with any questions.



Radnor Township 2021-2022 Request

The first art center on the Main Line, Wayne Art Center (WAC) was founded in 1931 in a carriage house garage “to afford artists and the broader community an interdisciplinary venue to explore, share, and learn, while fostering a sense of community for arts education and appreciation.” Today, WAC is a busy and vital cultural resource for the community, providing instruction in visual and performing arts, exhibitions, performances, and special events. Through our outreach programs, we form partnerships in our community to increase access to the arts and provide arts enrichment activities for underserved populations and those with special needs.

Thanks to the generosity of many friends and supporters, WAC has completed two major capital expansions and beautification projects over the past 26 years in response to the growing needs of our community. These improvements have allowed WAC to offer more classes, sponsor more educational and family events and host more exhibitions that reach a broader and more diverse segment of those we serve. We are regularly encouraged by comments from visitors new to Wayne Art Center who are thrilled to know we are here and in awe of what has been built around the importance of creating and appreciating art. We are proud to be perceived as the “cultural gem” of Radnor Township

Wayne Art Center’s value to the Radnor community extends far beyond its stated mission. Before the pandemic, Wayne Art Center welcomed more than 35,000 visitors and program participants a year. In 2019, over 5,000 students enrolled in more than 500 classes and workshops, with 1,850 children and teens enrolled in our summer art camp. The composition of our annual enrollment is approximately 45% seniors, 25% adults, and 30% children and teens. Approximately 50% of Wayne Art Center’s student base live in Radnor Township. Our two exhibition galleries host more than 20 diverse exhibitions each year. The nationally recognized *Wayne Plein Air Festival*, now in its 15th year, brings more than 30 artists and thousands of visitors to our community for a week-long event that showcases the beauty of our community while *Craft Forms*, just celebrating 25 years, exposes the community to museum-quality works that push the boundaries of art. By attracting people from both inside and outside the Radnor community to view exhibits, attend events and register for classes and workshops, Wayne Art Center helps to fuel the local economy.

WAC has a long commitment to bringing the arts to all members of the community, whatever their means and abilities. Our six tuition-free outreach programs serve individuals facing illness, aging, financial hardship, and at-risk youth. One of our newest outreach programs, *Meet Me at WAC* exposes art to individuals with Alzheimer’s Disease and other forms of dementia. This program helps to improve short-term memory, increases self-confidence, and offers a meaningful cultural experience.

With the onset of COVID-19 in March 2020, WAC closed its doors and began imagining how to serve our community in new innovative ways. After eight weeks of closure, we began offering a selection of online and outdoor classes and gradually welcomed back a limited number of students into our studios at 50% capacity. We provided private instruction and group learning experiences for children through popular pre-established pods where they safely shared a communal hands-on learning experience. We were able to continue our Outreach Program for 70 children with autism spectrum disorders at the Timothy School through videos developed by our Timothy School Collaborative instructor.

Wayne Art Center depends on approximately 80 percent of its revenue from earned income and has responded to this unprecedented and dramatic reduction in revenue by aggressively cutting expenses, which has offset a significant portion of the revenue loss and has actively pursued relief funding and additional donations. In FY 2021, WAC has experienced a \$976,000 loss in revenue compared to FY 2019. We were encouraged by increased student participation this past spring and summer, however, our enrollment for Fall 2021 is currently at 50% of Fall 2019. The COVID-19 pandemic has presented immense financial and operational challenges for WAC, but we are proud to have adapted our offerings so that we could continue to fulfill our mission. We anticipate enrollment will continue at a reduced rate until the pandemic has been successfully mitigated.

In light of the financial difficulties associated with Covid-19, Wayne Art Center is also faced with significant deferred maintenance expenses. Two aging boilers are in critical need of replacement, with one boiler having completely ceased in April 2021. Fortunately, we were able to secure \$120,000 in grant funding to replace these two boilers in September before the cold weather sets in. Other urgent deferred maintenance projects include the replacement of the 30+ year old Masonic Hall roof, along with new fascia, soffits, and gutters with an estimated project cost of \$85,000. Other upcoming major capital projects include security and video surveillance system upgrades, window and door replacements, AC condenser unit replacements, and parking lot re-paving with total additional costs estimated at \$200,000.

During a year of place-holding for a better future, Wayne Art Center has been kept afloat with minimal revenue. With perseverance, prudent oversight, and the support of our community, we have weathered the most challenging chapter in our long history. However, with even the most optimistic calculations, we will experience the financial impact of COVID for several years to come.

During this 90th anniversary year of enriching our community through the arts, Wayne Art Center is respectfully requesting that Radnor Township consider the following requests:

1. Support WAC with general operational support of \$50,000 to help offset decreased levels of revenue.
2. Support Wayne Art Center with a capital grant of \$100,000 to help offset critical deferred maintenance projects planned for FY2022.

Wayne Art Center is proud to serve the residents of Radnor Township and is grateful to the Commissioners for their endorsement and continued support over the years. We look forward to the time when we can fully welcome back our students, teachers, staff, and visitors, and return to our mission of making the arts accessible to all members of our diverse community.

Thank you for your consideration of our request.

Sincerely,



Nancy Campbell
Executive Director

<https://chestercounty-life.com/wayne-art-center/>

<https://practicalneurology.com/articles/2021-june/igratitudei-by-barbara-campbell-citrenbaum?c4src=home:feed>



Radnor Township

Budget Allocation Request Form

To be completed by any organization requesting funds from the annual budget of Radnor Township

Organization Details

Name BRYN MAWR FINE CO. Address 901 LANCASTER AVE, BRYN MAWR
Contact DAN CURR Title PRESIDENT
Contact Phone No. 610-291-8480 Contact Email DJC19W@GMAIL.COM

Request Details

Amount Requested \$183,036.00

Please provide a brief description of operating and/or capital needs the funds will support. One additional page is allowed for photos and/or additional description.

ANNUAL OPERATION CONTRIBUTION AND ANNUAL CAPITAL CONTRIBUTION

Total overall annual budget

Amount of annual Budget dedicated to Radnor Township residents

Number of Radnor Township residents served annually

\$ 711,685.00
\$ 237,228.00
10625

Please attach a copy of the most recent audited financial statements.

Signed Daniel J. Curr Date 9/16/21
Printed Name Daniel J Curr

This request form and the supporting documents will be due no later than 4 p.m. on September 17, 2021. Requests and documents can be emailed to rtate@radnor.org and alacey@radnor.org, mailed to the attention of the Finance Department at the address listed below or presented in-person to the Finance Department at Radnor Township.

Please call Robert Tate or Amy Lacey at 610-688-5600 with any questions.

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Retiree Benefits and Insurances

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	471 - RETIREE BENEFITS

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Expense	2,678,791	2,821,138	3,955,791	4,891,567	2,286,000	4,472,102
00000 - NON-DIVISIONAL	2,678,791	2,821,138	3,955,791	4,891,567	2,286,000	4,472,102
41 - PAYROLL LIABILITIES	2,678,791	2,821,138	3,955,791	4,891,567	2,286,000	4,472,102
41024 - PENSION ALLOCATION	2,670,619	2,682,204	2,682,204	2,993,798	2,286,000	2,704,188
41026 - MEDICAL INS PREMIUMS	8,172	138,934	1,273,587	1,897,769	-	1,767,914
Grand Total	2,678,791	2,821,138	3,955,791	4,891,567	2,286,000	4,472,102

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	470 - INSURANCE

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(38,909)	(30,077)	(20,425)	(20,000)	(16,367)	(15,000)
00000 - NON-DIVISIONAL	(38,909)	(30,077)	(20,425)	(20,000)	(16,367)	(15,000)
10 - REFUNDS AND MISCELLA	(38,909)	(30,077)	(20,425)	(20,000)	(16,367)	(15,000)
30170 - INSURANCE REFUND PROCEEDS	(14,524)	(7,778)	(7,778)	-	(8,178)	-
30330 - PREMIUM PYMNTS-FLEX SPDNG F	(5,560)	(2,304)	5,038	-	1,374	-
30380 - PREMIUM PAYMENTS-HEALTHCAI	(18,825)	(19,995)	(17,685)	(20,000)	(9,563)	(15,000)
Expense	357,653	212,158	370,054	301,500	331,373	300,000
00000 - NON-DIVISIONAL	357,653	212,158	370,054	301,500	331,373	300,000
41 - PAYROLL LIABILITIES	1,727	-	16,201	1,500	-	-
41023 - UNEMPLOYMENT	1,727	-	16,201	1,500	-	-
44 - CONTRACT SERVICES	355,925	212,158	353,853	300,000	331,373	300,000
44022 - INSURANCE-LIABILITY	355,925	212,158	353,853	300,000	331,373	300,000
Grand Total	318,743	182,080	349,630	281,500	315,006	285,000

Radnor Township, PA

2022 Township Manager Recommended Budget

General Fund #01 | Transfers Out to Other Funds

Projection	22001 - 2022 Operating Budget
Fund	001 - GENERAL FUND
Account Status	Active
Department	490 - TRANSFERS

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	(640,019)	(29,480)	(29,480)	(29,480)	-	(29,480)
00000 - NON-DIVISIONAL	(640,019)	(29,480)	(29,480)	(29,480)	-	(29,480)
98 - INTERFUND TRANSFERS	(640,019)	(29,480)	(29,480)	(29,480)	-	(29,480)
30040 - 401-SEWER/OH	-	-	-	-	-	-
30290 - SEWER	(610,539)	-	-	-	-	-
30390 - LIQUID FUELS-STATE AID	-	-	-	-	-	-
30590 - CAPITAL IMPROVEMENT	-	-	-	-	-	-
32290 - PARK & OPEN SPACE FUND	(29,480)	(29,480)	(29,480)	(29,480)	-	(29,480)
32390 - WILLOWS FUND	-	-	-	-	-	-
Expense	6,512,521	5,830,778	3,871,681	4,686,491	5,014,310	4,150,000
00000 - NON-DIVISIONAL	6,512,521	5,830,778	3,871,681	4,686,491	5,014,310	4,150,000
99 - INTERFUND TRANSFERS	6,512,521	5,830,778	3,871,681	4,686,491	5,014,310	4,150,000
51002 - SEWER FUND	1,153,000	-	-	-	-	-
51005 - CAP IMPRV 44-12	1,250,000	1,351,577	1,000,000	1,514,810	1,000,000	1,300,000
51008 - OPEB TRUST	1,059,209	1,259,209	-	-	992,629	-
51021 - SHADE TREE FUND	-	25,000	-	-	-	-
51022 - PARK IMPR & OPEN SPACE	-	180,000	-	150,000	-	150,000
51023 - WILLOWS	50,000	-	-	-	-	-
51024 - DEBT SERVICE	3,000,312	3,014,992	2,871,681	3,021,681	3,021,681	2,700,000
Grand Total	5,872,502	5,801,298	3,842,201	4,657,011	5,014,310	4,120,520

Radnor Township, PA

2022 Township Manager Recommended Budget

Sanitary Sewer Fund #02

Radnor Township, PA
Public Works – Sanitary Sewer Fund
2022 Operating Budget Narrative



Department Summary:

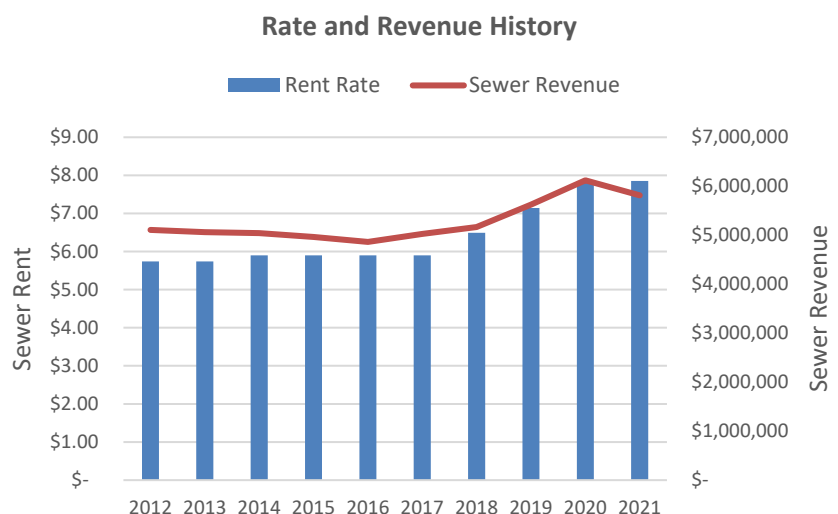
The mission of the Public Works Department is to enhance the quality of life in the Township by maintaining the Township's roads, storm and sanitary sewers, parks and other infrastructure; to enhance public health through the collection and disposal of household solid wastes; to promote environmentally sound living by collecting leaves and recyclable materials; to maximize operations by maintaining the Township's fleet of vehicles and equipment.

The Sewer Division operates and maintains the Township's pumping stations, sanitary sewer lines, manholes, and performs PA One Call Mark outs, as well as assists with snow plowing, leaf collection, and solid waste collection.

The Sewer Division of the Public Works Department is funded by the Sewer Fund, separate of the General Fund. The funding for the Sewer Account is provided by residents' sewer rental fees as opposed to the property tax.

Sewer Rent Fee History: Each property in Radnor pays a sewer rent fee based on the water consumption from the prior year. The Township pays Aqua for the usage data, which is then applied to a rental fee set by the Board of Commissioners based a unit of 1,000 gallons of water used. At the November 27, 2017 Board meeting, a motion was approved increasing the Sewer Rent by 10% for the years 2018, 2019 and 2020. For 2021, the rate was kept at the \$7.85 rate in consideration of the COVID and County reassessment impacts to the Residents. However, for 2022, due to significant increases in the RHM contribution requirement, the breakeven rate would need to be increased to \$8.90.

Year	Fee (per 1,000 Gallons of Water used)
2012	\$5.74
2013	\$5.74
2014	\$5.90
2015	\$5.90
2016	\$5.90
2017	\$5.90
2018	\$6.49
2019	\$7.14
2020	\$7.85
2021	\$7.85
2022	\$8.90



Radnor Township, PA
Public Works – Sanitary Sewer Fund
2022 Operating Budget Narrative



Service / Program Descriptions:

Name	Description
Sanitary Sewer Mains and laterals	The Sewer Department maintains over one hundred and twenty-five miles (125) of Sanitary sewer mains, over fifteen hundred (1,500) manholes and five (5) sewer pumping stations.
Inflow and Infiltration	The Sewer Department works in conjunction with the RHM Sewer Authority, Engineering and the Community Development Departments, to locate and eliminate any I&I entering our sanitary sewer system. The elimination of the I&I allowing our mains to have more capacity for flow and make available new connections for future planning modules.
Map Information	The Sewer Department works in conjunction with the Engineering Department to update all sanitary and storm sewer lines on the township map.

Line Item Descriptions:

Line Item	Description
Operating Supplies	This line item funds the cost of items utilized for sewer operations. This list includes root treatment chemicals, safety equipment, degreaser, manhole casting and lids, manhole risers, pipe, pumping station parts and supplies and other miscellaneous items.
Utilities	This line item funds the utilities (electric and water) needed to operate the sewer pumping stations. (PECO, Aqua PA)
Rentals	This line item funds the cost of rents paid to other municipalities for transporting sewage and treatment. These municipalities would include Tredyffrin Township, Upper Merion Township, Lower Merion Township and Haverford Township, and the Radnor Haverford Sewer Authority (RHM). The largest single fee being that of RHM.
Contractual Services	This line item funds the cost of maintenance contracts for the backup power systems at the sanitary sewer pumping stations.
Maintenance and Repairs Machinery & Equipment	This line item funds the repairs to the sewer cleaning (jet) truck, pickup truck, dump truck, and utility truck of the sewer division. (G.L. Sayre, H.A. DeHart, Gran Turk. NAPA)
Maintenance and Repairs Sewers	This line item funds the cost of repairs to the sanitary sewer mains and pumping stations. (Horn Plumbing, K.A. Seifert, PlyMar)
Contracted Maintenance and Repairs	This line item funds all costs associated with repairs to vehicles that cannot be completed in house. (G.L. Sayre, H.A. DeHart, Gran Turk

Radnor Township, PA
2022 Budget Operating Statement
Sewer Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	002 - SEWER SPECIAL REVENUE FUND
Account Status	Active

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	\$ (7,320,741)	\$ (13,642,579)	\$ (5,893,664)	\$ (5,919,000)	\$ (5,663,917)	(5,805,000)
423 - SEWER/STORMWATER ADMINISTRATIO	(6,167,741)	(13,642,579)	(5,893,664)	(5,919,000)	(5,663,917)	(5,805,000)
05 - INTEREST AND RENTS	(28,641)	(77,092)	(23,833)	(20,000)	(7,840)	(10,000)
08 - SEWER/STORMWATER FEE	(5,113,350)	(5,533,123)	(5,843,898)	(5,887,000)	(5,639,209)	(5,775,000)
10 - REFUNDS AND MISCELLA	(25,751)	(19,792)	(25,933)	(12,000)	(16,867)	(20,000)
11 - DEBT PROCEEDS	(1,000,000)	(8,012,573)	-	-	-	-
490 - TRANSFERS	(1,153,000)	-	-	-	-	-
98 - INTERFUND TRANSFERS	(1,153,000)	-	-	-	-	-
Expense	\$ 7,055,914	\$ 10,743,770	\$ 7,420,919	\$ 6,814,384	\$ 5,367,270	6,479,750
423 - SEWER/STORMWATER ADMINISTRATIO	156,844	115,003	103,880	109,732	66,258	122,869
40 - WAGES & COMPENSATION	58,688	61,814	58,045	62,624	32,771	62,996
41 - PAYROLL LIABILITIES	25,016	21,473	17,719	21,563	2,411	21,873
42 - EMPLOYEE DEVELOPMENT	-	-	-	-	-	-
43 - SUPPLIES & MATERIALS	5,564	3,571	2,393	3,000	2,393	3,000
44 - CONTRACT SERVICES	67,577	28,145	25,723	22,545	28,683	35,000
48 - CAPITAL OUTLAY	-	-	-	-	-	-
430 - PUBLIC WORKS	1,979,300	1,792,337	1,646,110	1,759,274	868,133	1,286,881
40 - WAGES & COMPENSATION	344,396	328,275	265,189	290,982	213,896	270,902
41 - PAYROLL LIABILITIES	159,708	147,949	126,944	152,501	72,243	136,362
43 - SUPPLIES & MATERIALS	13,756	27,207	14,026	3,155	4,023	15,447
44 - CONTRACT SERVICES	477,554	761,242	658,203	714,133	76,337	754,270
45 - UTILITIES	18,688	15,190	14,651	18,200	13,534	18,200
46 - FLEET	17,583	19,962	12,697	34,490	8,232	34,500
48 - CAPITAL OUTLAY	947,616	492,512	554,400	545,813	479,869	57,200
431 - RHM SEWER AUTHORITY	3,908,841	3,713,458	4,832,947	4,100,000	3,590,087	4,250,000
44 - CONTRACT SERVICES	3,908,841	3,713,458	4,832,947	4,100,000	3,590,087	4,250,000
470 - INSURANCE	19,015	7,169	18,480	20,000	17,414	20,000
44 - CONTRACT SERVICES	19,015	7,169	18,480	20,000	17,414	20,000
480 - DEBT SERVICE	35,250	83,574	-	-	-	-
49 - DEBT SERVICE	35,250	83,574	-	-	-	-
490 - TRANSFERS	956,663	5,032,229	819,502	825,378	825,378	800,000
99 - INTERFUND TRANSFERS	956,663	5,032,229	819,502	825,378	825,378	800,000
Grand Total	\$ (264,827)	\$ (2,898,810)	\$ 1,527,255	\$ 895,384	\$ (296,647)	674,750

Radnor Township, PA

2022 Township Manager Recommended Budget

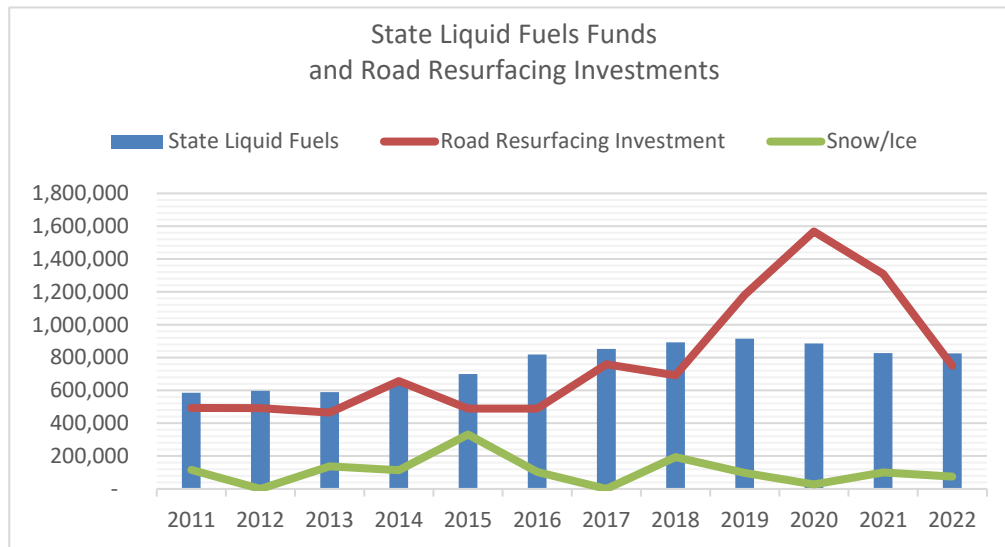
Liquid Fuels Fund #03

Radnor Township, PA Liquid Fuels Fund 2022 Operating Budget Narrative



Department Summary:

This fund is mandated by Pennsylvania law and is required to account for the State and County contributions to Radnor Township for road and related improvements.



Service / Program Descriptions:

Name	Description
Snow & Ice Removal	The Public Works department contracts with the State to plow and remove snow and ice from certain state routes within Radnor Township. Therefore, a portion of the Township's expense associated with the purchase of salt is charged against this fund.
Road Construction	The Township contracts annually for various road resurfacing projects and utilizes these funds to accomplish that.
Traffic Lighting	Similar to the snow and ice removal, the Township incurs certain costs associated with traffic signals on State routes.

Radnor Township, PA
2022 Budget Operating Statement
Liquid Fuels Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	003 - LIQUID FUELS SPECIAL REV FUND
Account Status	Active

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	\$ (902,489)	\$ (925,086)	\$ (887,128)	\$ (665,591)	\$ (835,145)	(826,000)
05 - INTEREST AND RENTS	(10,490)	(9,938)	(1,273)	(1,200)	(342)	(1,000)
30140 - INTEREST EARNINGS	(10,490)	(9,938)	(1,273)	(1,200)	(342)	(1,000)
06 - GRANTS AND GIFTS	(891,999)	(915,148)	(885,855)	(664,391)	(827,533)	(825,000)
30450 - COUNTY HWY. AID	-	-	-	-	-	-
30550 - STATE LIQUID FUELS ALLOCATION	(891,999)	(915,148)	(885,855)	(664,391)	(827,533)	(825,000)
10 - REFUNDS AND MISCELLA	-	-	-	-	(7,270)	-
30370 - MISCELLANEOUS	-	-	-	-	(7,270)	-
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30190 - FROM GENERAL	-	-	-	-	-	-
Expense	\$ 549,167	\$ 1,479,366	\$ 919,597	\$ 1,384,592	\$ 137,138	825,000
43 - SUPPLIES & MATERIALS	121,951	97,583	50,870	74,939	124,490	75,000
43050 - OPERATING SUPPLIES	121,951	97,583	50,870	74,939	124,490	75,000
44 - CONTRACT SERVICES	-	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	-	-	-	-	-	-
48 - CAPITAL OUTLAY	427,216	1,381,783	868,727	1,309,652	12,648	750,000
48202 - TRAFFIC SIGNAL IMPR	-	-	-	-	-	-
48213 - ROAD RESURFACING	427,216	1,381,783	868,727	1,309,652	12,648	750,000
Grand Total	\$ (353,322)	\$ 554,281	\$ 32,469	\$ 719,001	\$ (698,007)	(1,000)

Radnor Township, PA

2022 Township Manager Recommended Budget

Storm Water Management Fund #04

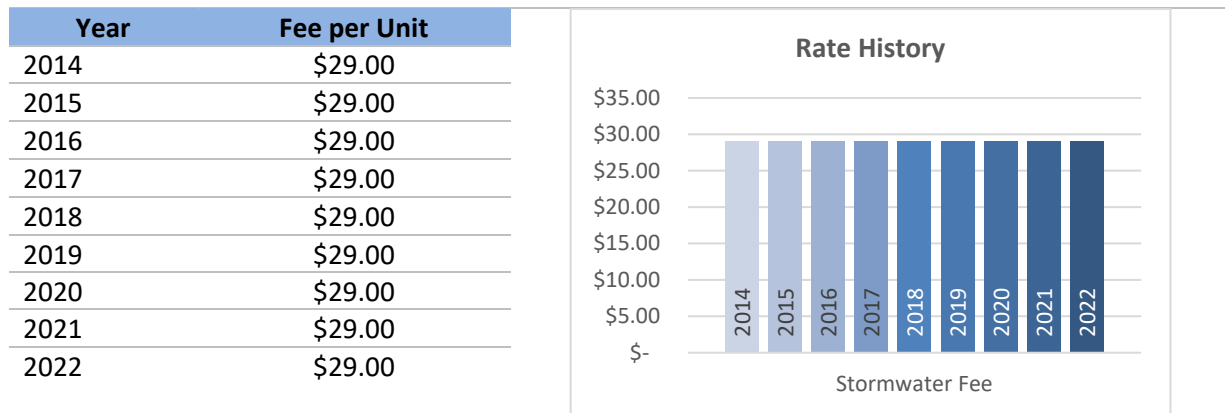
Radnor Township, PA
Public Works – Stormwater Fund
2022 Operating Budget Narrative



Department Summary:

The Board of Commissioners created this fund in 2012, solely to deal with items regarding stormwater: flood mitigation, infrastructure repair/replacement, and regulatory requirements. The Stormwater Fee Ordinance established a \$29.00 per unit fee which is applied based on the (a) the type of property and (b) the amount of impervious coverage (for multi-family and commercial properties) or size (residential properties) of the lot.

The purpose of this fund is to account for all the expenditures relating to stormwater management throughout the Township. Activities include compliance with Federal mandates (MS4, Pollution Reduction Plan), maintenance and repair of storm water infrastructure as well as capital improvements, installation, replacement of storm sewer infrastructure and all other activities as it relates to the management of storm water throughout the Township.



Service / Program Descriptions:

Name	Description
Stormwater Fund	In the 2021 Budget, there are tens of millions of dollars' worth of projects put forth in various stages. Some projects have been designed, others are in the design phase, and others are listed to make all aware of the issue. Projects that have been designed (shovel ready) or are in the design phase (shovel ready in 2021) carry a construction cost estimate of \$14,000,000. To date, these projects have not been funded. The Township Manager is providing funding options to the Board of Commissioners for flood reduction and infrastructure projects.

Radnor Township, PA
Public Works – Stormwater Fund
2022 Operating Budget Narrative



Line Item Descriptions:

Line Item	Description
Operations: Professional Services	These estimates are to cover the design and permitting costs of flood reduction projects, paid to consultants. A sampling of the flood reduction projects includes: West Wayne Preserve & Darby Creek Flood Reduction Project, North Wayne/Gulph Creek Flood Plain Creation Project, South Wayne Municipal Parking Lot Flood Reduction Project, and the Ithan Creek Flood Reduction Study (Meliora Design). Infrastructure projects, which include culvert replacement, inlet and piping to address ponding (Carroll Engineering) also fall under this account.
Administration: Credit Card Fees	These costs are for the customers who pay their stormwater bill via credit card.
Administration: Contractual Services	These costs are for the billing software (\$2,650) and billing costs, billing database update.
Administration: Professional Services	Engineering services for stormwater related items. (CH2M, Gannett Fleming, etc.)

Radnor Township, PA
2022 Budget Operating Statement
Stormwater Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	004 - STORMWATER MGMT SPECL REV FUND
Account Status	Active

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (1,161,282)	\$ (1,153,223)	\$ (1,122,319)	\$ (1,117,000)	\$ (925,652)	(7,397,500)
05 - INTEREST AND RENTS	(56,720)	(74,193)	(45,928)	(25,000)	(14,078)	(20,000)
30140 - INTEREST EARNINGS	(56,720)	(74,193)	(45,928)	(25,000)	(14,078)	(20,000)
08 - SEWER/STORMWATER FEE	(1,086,992)	(1,078,377)	(1,076,391)	(1,080,000)	(911,573)	(1,077,500)
33010 - STORMWATER CURRENT YEAR-FACE	(1,062,485)	(1,066,193)	(1,067,063)	(1,070,000)	(904,062)	(1,070,000)
33020 - STORMWATER CURRENT YEAR-PENAL	(9,121)	(11,163)	(9,328)	(10,000)	(7,511)	(7,500)
33030 - STORMWATER-PRIOR YEAR	(15,385)	(1,021)	-	-	-	-
10 - REFUNDS AND MISCELLA	(17,571)	(653)	-	(12,000)	(0)	(6,300,000)
30370 - MISCELLANEOUS	(17,571)	(653)	-	(12,000)	-	(6,300,000)
30570 - CASH OVER/(SHORT)	(0)	-	-	-	(0)	-
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30190 - FROM GENERAL	-	-	-	-	-	-
31180 - \$8M SETTLEMENT	-	-	-	-	-	-
Expense	\$ 516,183	\$ 1,882,253	\$ 1,058,348	\$ 1,718,020	\$ 452,124	6,930,000
43 - SUPPLIES & MATERIALS	60	2,168	2,393	2,500	2,393	2,500
43045 - POSTAGE	60	2,168	2,393	2,500	2,393	2,500
44 - CONTRACT SERVICES	289,754	621,129	184,474	735,792	138,162	627,500
44080 - CREDIT CARD FEES	5,829	2,410	3,412	2,500	2,358	2,500
44110 - CONTRACTED SVS-GENERAL	263,790	562,827	140,842	486,021	109,898	400,000
44210 - LEGAL SVS-GENERAL	-	4,609	305	6,695	134	-
44212 - PROFESSIONAL SERVICES	12,634	51,282	26,975	240,576	1,074	200,000
44316 - M&R-SEWERS	7,500	-	12,940	-	24,699	25,000
48 - CAPITAL OUTLAY	226,269	1,258,957	871,481	979,728	311,569	6,300,000
48204 - CAPEX-IMPROVEMENTS	226,269	1,258,957	871,481	979,728	311,569	6,300,000
50 - MISCELLANEOUS	100	-	-	-	-	-
50011 - REBATE PAYMENTS	100	-	-	-	-	-
Grand Total	\$ (645,099)	\$ 729,031	\$ (63,971)	\$ 601,020	\$ (473,527)	(467,500)

Radnor Township, PA

2022 Township Manager Recommended Budget

Capital Improvement Fund #05

Capital and Infrastructure Project Detail

- Departmental Capital: Funded
- General / Infrastructure Capital: Unfunded
- Sanitary Sewer: Unfunded
- Stormwater: Project List as Presented under Proposed Stormwater Funding Plan

Radnor Township, PA
2022 Budget Operating Statement
Capital Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	005 - CAPITAL IMPROVEMENT FUND
Account Status	Active

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	\$ (1,474,316)	\$ (1,927,764)	\$ (16,991,426)	\$ (1,665,310)	\$ (1,260,909)	(1,582,500)
400 - ADMINISTRATION	(19,403)	(328,368)	(15,712,397)	(22,500)	(25,532)	(32,500)
05 - INTEREST AND RENTS	(6,875)	(5,241)	(4,239)	(2,500)	(2,492)	(2,500)
06 - GRANTS AND GIFTS	-	(250,000)	(40,998)	-	-	-
10 - REFUNDS AND MISCELLA	(12,528)	(73,127)	(37,160)	(20,000)	(23,040)	(30,000)
11 - DEBT PROCEEDS	-	-	(15,630,000)	-	-	-
404 - INFORMATION TECHNOLOGY	(179,352)	(222,258)	(253,469)	(128,000)	(235,377)	(250,000)
10 - REFUNDS AND MISCELLA	(179,352)	(222,258)	(253,469)	(128,000)	(235,377)	(250,000)
490 - TRANSFERS	(1,275,561)	(1,377,138)	(1,025,561)	(1,514,810)	(1,000,000)	(1,300,000)
98 - INTERFUND TRANSFERS	(1,275,561)	(1,377,138)	(1,025,561)	(1,514,810)	(1,000,000)	(1,300,000)
Expense	\$ 2,130,947	\$ 1,819,418	\$ 17,063,539	\$ 2,024,365	\$ 1,082,927	1,578,022
400 - ADMINISTRATION	-	-	176,899	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
49 - DEBT SERVICE	-	-	176,899	-	-	-
403 - BUILDING AND GROUNDS	53,283	10,360	15,517	25,000	-	30,000
48 - CAPITAL OUTLAY	53,283	10,360	15,517	25,000	-	30,000
404 - INFORMATION TECHNOLOGY	199,852	240,037	209,191	200,255	243,463	321,700
48 - CAPITAL OUTLAY	199,852	240,037	209,191	200,255	243,463	321,700
410 - POLICE	378,929	356,876	149,257	369,638	132,399	196,855
48 - CAPITAL OUTLAY	378,929	356,876	149,257	369,638	132,399	196,855
413 - FIRE	283,036	283,036	283,036	283,036	283,036	283,036
48 - CAPITAL OUTLAY	283,036	283,036	283,036	283,036	283,036	283,036
416 - COMMUNITY DEVELOPMENT	-	-	-	-	-	-
44 - CONTRACT SERVICES	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
429 - ENGINEERING	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
430 - PUBLIC WORKS	1,019,347	684,970	740,808	1,081,983	424,662	746,431
48 - CAPITAL OUTLAY	1,019,347	684,970	740,808	1,081,983	424,662	746,431
450 - REC & COMMUNITY PROGRAMMING	196,500	244,139	35,731	64,454	(632)	-
48 - CAPITAL OUTLAY	196,500	244,139	35,731	64,454	(632)	-
490 - TRANSFERS	-	-	15,453,101	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
99 - INTERFUND TRANSFERS	-	-	15,453,101	-	-	-
Grand Total	\$ 656,631	\$ (108,346)	\$ 72,113	\$ 359,055	\$ (177,982)	(4,478)

Radnor Township, PA
Department Capital Report
2022 Column is Funded - Future Years are for Planning Purposes

General Fund	2021	2022	2023	2024	2025
	\$ 1,605,649	\$ 1,312,721	\$ 2,585,243	\$ 1,716,945	\$ 1,374,290
Recreation				\$ 35,000	
Programming				\$ 35,000	
Ford Expedition					
Ford				\$ 35,000	
Public Works	\$ 916,483	\$ 746,430	\$ 1,316,371	\$ 1,061,229	\$ 654,974
Infrastructure	\$ 369,268	\$ 352,074	\$ 683,748	\$ 537,040	\$ 444,219
3/4 Ton Pickup Truck			\$ 102,500	\$ 42,500	
Backhoe			\$ 32,602	\$ 32,602	\$ 32,602
Clam Bucket	\$ 28,000		\$ 20,000		
Clam Bucket (FEL)		\$ -	\$ 20,000		
Compressor (tow)				\$ 25,000	
Dump Truck	\$ 144,060	\$ 129,987	\$ 185,358	\$ 185,358	\$ 148,393
Hot Box			\$ 50,000		
Jeep Cherokee					
Leaf Vacuum - Diesel	\$ 14,152	\$ 14,152	\$ 14,152		
Leaf Vacuum - Gas	\$ 12,262				
Loader	\$ 86,631	\$ 86,631	\$ 94,833	\$ 94,833	\$ 94,833
Paint Machine					
Roller			\$ 54,000		
Sign Board					\$ 25,000
Small Dump Truck					\$ 19,362
Snow Plow			\$ 15,000	\$ 15,000	
Stake Body Diesel 3500	\$ 17,719	\$ 17,719	\$ 17,719	\$ 17,719	
Stake Body Gas GMC					
Street Sweeper - Freightliner	\$ 66,444	\$ 57,585	\$ 57,585	\$ 57,585	\$ 57,585
Street Sweeper - International				\$ 66,444	\$ 66,444
Tar Kettle		\$ -	\$ 20,000		
Utility Truck w/ Lift					
3/4 Ton Pickup Truck + Plow		\$ 46,000			
Park Maintenance	\$ 217,403	\$ 46,193	\$ 281,954	\$ 244,254	\$ 64,754
3/4 Ton Pickup Truck	\$ 42,500		\$ 87,000	\$ 42,500	
48" Walk behind Mower	\$ 6,000				
Aerovator					
C5500 Utility Truck					
Chipper - Brush Bandit		\$ -	\$ 55,000	\$ 55,000	
Core Aerator			\$ 19,200		
Deep Tine Aerator					
Dump Truck	\$ 37,800	\$ 32,441	\$ 43,049	\$ 43,049	\$ 43,049
Kubota Mower			\$ 32,000	\$ 32,000	
Leaf Blower	\$ 12,500				
Leaf Vacuum		\$ 13,751	\$ 21,705	\$ 21,705	\$ 21,705
Plow Attachment		\$ -	\$ 3,500		
Power Mower Arm				\$ 30,000	
Skid Steer	\$ 91,480				
Sod Cutter	\$ 7,565		\$ 5,500		
Stake Body - 3500					
Toro Ball Field Groomer				\$ 20,000	
Toro Mower					
Tractor					
Tractor - New Holland 4WD	\$ 15,058				
Trailer 16' Landscape			\$ 15,000		
Lawn, Litter and Porous Pavement Vacuum	\$ 4,500				
Sanitation	\$ 329,812	\$ 348,164	\$ 350,669	\$ 279,934	\$ 146,000
3/4 Ton Pickup Truck					
GMC 3500				\$ 50,000	
International / Leach	\$ 114,962	\$ 78,359	\$ 123,359	\$ 45,000	\$ 45,000
International / Leach w/Rear Hoist	\$ 214,850	\$ 269,805	\$ 227,310	\$ 184,934	\$ 101,000
Lift Hoists for Vec# 27, 30, 31, 32, 34, 35, 36					
Proceeds	\$ (22,500)	\$ (22,500)	\$ (22,500)	\$ (22,500)	\$ (22,500)
Non-Departmental	\$ (22,500)	\$ (22,500)	\$ (22,500)	\$ (22,500)	\$ (22,500)
Interest Revenue	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (2,500)
Sale of Asset Proceeds	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)

Radnor Township, PA
Department Capital Report
2022 Column is Funded - Future Years are for Planning Purposes

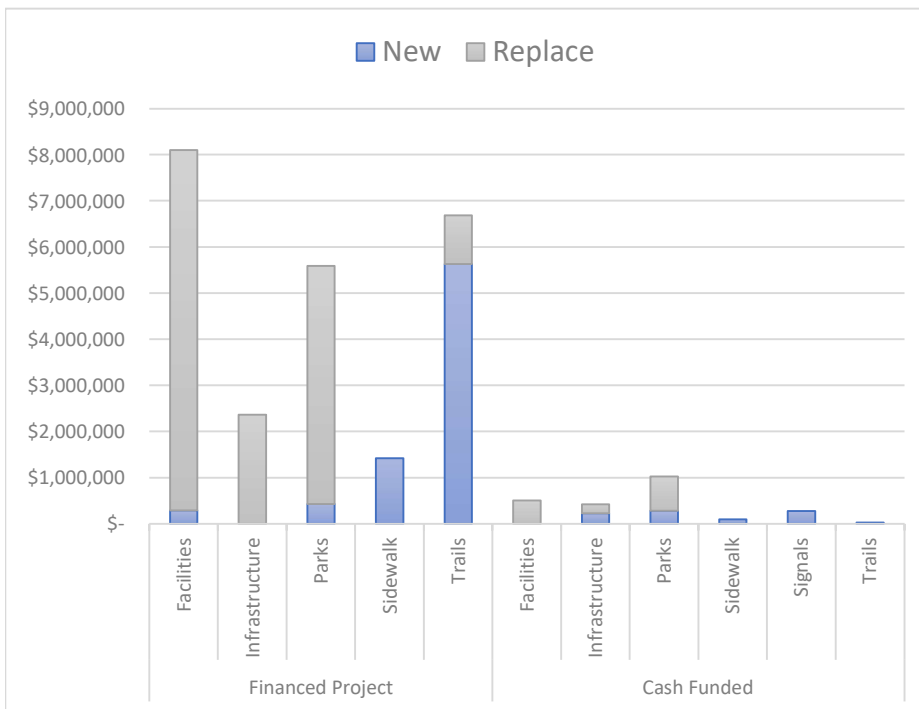
	2021	2022	2023	2024	2025
Police	\$ 254,700	\$ 196,855	\$ 900,156	\$ 272,400	\$ 372,000
Chief					
Ford Explorer					
Detective			\$ 134,000		\$ 58,000
Ford Expedition					
Ford Explorer - Crime Scene			\$ 47,000		
Ford Taurus - Blue			\$ 29,000		
Ford Taurus - Red			\$ 29,000		\$ 29,000
Ford Taurus - Silver			\$ 29,000		\$ 29,000
K9			\$ 57,000		\$ 57,000
Ford Crown Vic					
Ford Explorer			\$ 57,000		\$ 57,000
Motorcycle					
Motorcycle					
Patrol	\$ 144,700	\$ 114,000	\$ 234,000	\$ 174,000	\$ 114,000
Dodge Charger					
Ford Expedition	\$ 45,000		\$ 60,000	\$ 60,000	
Ford Explorer	\$ 52,700	\$ 114,000	\$ 57,000	\$ 57,000	\$ 114,000
Ford Wagon Van			\$ 60,000		
Ford Explorer (Hybrid)	\$ 47,000			\$ 57,000	
Ford Taurus - repl w/Explorer			\$ 57,000		
Police	\$ 45,000	\$ 37,500	\$ 357,156	\$ 20,000	\$ 3,000
Air Soft Training Munitions			\$ 7,500		
Alert Server			\$ 3,000		
Ballistic Vests			\$ 3,000	\$ 3,000	\$ 3,000
Body Cameras w/ IT Storage			\$ 3,500		
EC Headsets (EOC)			\$ 3,300		
E-Ticket Writers			\$ 6,000		
Livescan Print Machine Replacement			\$ 30,000		
Parking Kiosk Replacements					
Patrol Rifle Replacements (Deposit in '19)	\$ 35,000				
Powerheart AED (x12)					
Record Management System (Vis. Alert)					
MiniDigital Message / Speed Board			\$ 15,500		
LED Lighting for Command Vehicle					
PTZ Camera / Monitoring System				\$ 13,000	
Long Range Rifle: Reminton 700 w/ Scope and BiPod					
Portable Radio Additional Radio's for Details			\$ 240,000		
Polaris Utility Terrain Vehicle (Grant Only)	\$ -				
Patrol Bicycles (x2)					
Parking Kiosk (x5 at \$12,000 each) (if added, incr revenue)	\$ -		\$ 45,356		
Fire Scene Investigation Equipment		\$ 16,000			
Parking Kiosk Software Upgrade from 3G	\$ -	\$ 17,500			
Holsters and Battery Bank (County Radios)	\$ 10,000				
MDT's / Command Laptops		\$ 4,000		\$ 4,000	
Tasers (x4) - for discussion to lease in future					
Task Force Car					
Townwatch					
Traffic	\$ 65,000		\$ 60,000	\$ 75,000	\$ 57,000
Dig Speed / Info					
Dodge Ram Truck					
Ford E-350 Truck				\$ 75,000	
Ford Escape			\$ 30,000		
Ford F-250 Truck					
Ford Focus			\$ 30,000		
Trailer	\$ 15,000				
Ford Explorer (Hybrid)	\$ 50,000				\$ 57,000
Transit Van					
Emergency Mgmt		\$ 45,355		\$ 3,400	\$ 83,000
Anti-Vehicle Barrier System (w/ LMT) (FEMA Mitigation)					\$ 83,000
Emergency Mgmt Trailer Upgrade				\$ 3,400	
Knox Boxes (in vehicle for PD and Fire) x 8					
Water-Submersible Radios (x1 per year)					
Civil Unrest Equip (Helmet,Mask,Shield,Wand)(FEMA Mitigation)		\$ 45,355			
Chief Flanagan			\$ 58,000		
Ford Expedition			\$ 58,000		
Fire	\$ 283,036	\$ 283,036	\$ 283,036	\$ 283,036	\$ 283,036
Bryn Mawr Fire Company	\$ 83,036	\$ 83,036	\$ 83,036	\$ 83,036	\$ 83,036
Township Fleet Contribution	\$ 83,036	\$ 83,036	\$ 83,036	\$ 83,036	\$ 83,036
Water Rescue Equipment					
Radnor Fire Company	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Township Fleet Contribution	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Water Rescue Equipment					

Radnor Township, PA
Department Capital Report
2022 Column is Funded - Future Years are for Planning Purposes

	2021	2022	2023	2024	2025
Finance	\$ 173,930	\$ 108,900	\$ 43,180	\$ 37,780	\$ 61,780
Information Tech	\$ 45,930	\$ 108,900	\$ 26,880	\$ 35,380	\$ 59,380
Computer Replacement Program	\$ 10,550	\$ 16,250	\$ 10,000	\$ 10,000	\$ 10,000
HVAC Controllers	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
Laptop Replacement Program		\$ 1,600		\$ 1,000	
Monitor Replacement Program	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Network Switches	\$ 500	\$ -	\$ 500	\$ 500	\$ 500
Operating Software Updates	\$ 5,880	\$ -	\$ 5,880	\$ 5,880	\$ 5,880
Security Camera Replacement / Upgrades		\$ -	\$ 2,500	\$ 3,000	\$ 35,000
Security DVR Replacement Program	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Server Replacement Program	\$ 21,000	\$ 81,850			
UPS Capacitors		\$ -		\$ 7,000	
USP Battery Backup Replacements		\$ -			
Zmax Light Panel Upgrade		\$ -			
ESRI GIS Support & Licensing		\$ 7,200			
PEG / RTV	\$ 128,000	\$ -	\$ 16,300	\$ 2,400	\$ 2,400
Computer, Monitor and TV Replacements		\$ -	\$ 2,000	\$ 2,000	\$ 2,000
Digital Camera Replacement		\$ -	\$ 5,500		
Final Cut Studio Software Upgrade		\$ -	\$ 400	\$ 400	\$ 400
Graphics and TV Related Tech Replacmnt		\$ -			
Leightronix Nexus to UltraNexis Upgrade		\$ -	\$ 8,400		
Payments to RS21 (100% Comcast / 80% Verizon)	\$ 128,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 128,000
PEG Proceeds	\$ -	\$ (128,000)	\$ (128,000)	\$ (128,000)	\$ (128,000)
Radnorshire Room Tech Replacements					
Studio Replacement		\$ -			
Video Camera Replacement					
Wireless Lavalier Microphones		\$ -			
Studio Lighting Upgrades					
Engineering			\$ 40,000		
Engineering			\$ 40,000		
Dodge Ram Truck - Steve			\$ 40,000		
GMC Terrain - Doug					
Comm. Dev.			\$ 25,000	\$ 50,000	\$ 25,000
Codes				\$ 25,000	\$ 25,000
Ford Explorer to Ford EcoSport (or similar)					\$ 25,000
Ford Expedition to Ford Fusion Hybrid (or similar)				\$ 25,000	
Director-Ford Explorer to Ford EcoSport (or similar)					
Health			\$ 25,000	\$ 25,000	
Ford Escape to Ford EcoSport (or similar)			\$ 25,000	\$ 25,000	
Sewer Fund	\$ 60,262	\$ 57,262	\$ 124,262	\$ 57,262	
Public Works	\$ 60,262	\$ 57,262	\$ 124,262	\$ 57,262	
Infrastructure			\$ 64,000		
Radio Replacement for all PW Vehicles			\$ 64,000		
Sewer	\$ 60,262	\$ 57,262	\$ 60,262	\$ 57,262	
Dump Truck					
GMC 2500 Truck					
Sewer Cleaning Truck	\$ 57,262	\$ 57,262	\$ 57,262	\$ 57,262	
Utility Body 3/4 Ton					
Stihl TS700 Cut Off Saw	\$ 3,000				
Bomag Plate Compactor			\$ 3,000		
Grand Total	\$ 1,665,911	\$ 1,369,983	\$ 2,709,505	\$ 1,774,207	\$ 1,374,290

Radnor Township, PA
Summary of UNFUNDED Capital Projects

Project Total			
	New	Replace	Grand Total
Financed Project	7,789,930	16,385,750	24,175,680
Facilities	293,600	7,811,000	8,104,600
Infrastructure		2,368,500	2,368,500
Parks	435,000	5,156,250	5,591,250
Sidewalk	1,425,180		1,425,180
Trails	5,636,150	1,050,000	6,686,150
Cash Funded	923,570	1,444,160	2,367,730
Facilities		508,000	508,000
Infrastructure	232,070	196,160	428,230
Parks	285,000	740,000	1,025,000
Sidewalk	99,000		99,000
Signals	277,500		277,500
Trails	30,000		30,000
Grand Total	\$ 8,713,500	\$ 17,829,910	\$ 26,543,410



Radnor Township, PA
 UNFUNDED Sanitary Sewer Fund Capital Forecast
 Assuming CASH Method

Printed: 10/4/2021

	Year 1	Year 2	Year 3	Year 4	Year 5
Future Project	\$ 1,997,000	\$ 5,980,000	\$ 4,386,000	\$ 4,356,000	\$ 4,868,750
Administrative	\$ 50,000	\$ 50,000	\$ 50,000	\$ 30,000	\$ 50,000
GIS Mapping	\$ 50,000	\$ 50,000	\$ 50,000	\$ 30,000	\$ 50,000
Annual scanning of plans, maint. Rpts, etc.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 30,000	\$ 50,000
Pumping Station	\$ 862,000	\$ 2,200,000	\$ 606,000	\$ 506,000	
Hermitage		\$ 100,000	\$ 506,000		
Replace antiquated pumping station		\$ 100,000	\$ 506,000		
Ithan Mills			\$ 100,000	\$ 506,000	
Replace antiquated pumping station			\$ 100,000	\$ 506,000	
King of Prussia	\$ 300,000	\$ 2,100,000			
Replace aging station	\$ 300,000	\$ 2,100,000			
Woods Lane	\$ 562,000				
Replace antiquated pumping station	\$ 562,000				
Sewer	\$ 1,085,000	\$ 3,730,000	\$ 3,730,000	\$ 3,820,000	\$ 4,818,750
R2 Meter Bridge					
Replace bridge damaged in 8/13/18 rain event					
Township-Wide	\$ 1,000,000	\$ 3,730,000	\$ 3,730,000	\$ 3,730,000	\$ 3,730,000
Emergency Repairs as needed	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Systematic Replacement of VCP (annually)		\$ 2,730,000	\$ 2,730,000	\$ 2,730,000	\$ 2,730,000
Pennsylvania Ave	\$ 85,000				
Replace deep manhole [22 Vertical Feet]	\$ 85,000				
Lancaster Ave				\$ 90,000	\$ 1,088,750
Lancaster Ave Sanitary Sewer				\$ 90,000	\$ 1,088,750
Grand Total	\$ 1,997,000	\$ 5,980,000	\$ 4,386,000	\$ 4,356,000	\$ 4,868,750

Radnor Township, PA
Stormwater Project Cost Report
by Project Type and Project Ranking

Project Estimate	Ranking Score											
Ranking	95	85	80	70	65	60	55	50	45	40	35	Grand Total
SWM/FLOOD REDUCTION	\$ 10,590,000	\$ 2,100,000	\$ 7,302,500	\$ 1,395,675	\$ 6,886,675	\$ 1,468,000	\$ 175,000	\$ 125,225		\$ 75,000	\$ 64,975	\$ 30,183,050
Beechtree and Chestnut				\$ 150,766								\$ 150,766
North Wayne Area Tree Trench				\$ 150,766								\$ 150,766
Beechtree and Oak East				\$ 129,790								\$ 129,790
North Wayne Area Tree Trench				\$ 129,790								\$ 129,790
Beechtree and Oak North				\$ 151,916								\$ 151,916
North Wayne Area Tree Trench				\$ 151,916								\$ 151,916
Boxwood											\$ 64,975	\$ 64,975
Sewer Install to capture underground spring runoff											\$ 64,975	\$ 64,975
Cowan Park					\$ 4,019,250							\$ 4,019,250
North Wayne Area Stormwater Management					\$ 4,019,250							\$ 4,019,250
Cowan Park Parking Lot								\$ 125,225				\$ 125,225
North Wayne Area Stormwater Management								\$ 125,225				\$ 125,225
Cumberland Place							\$ 175,000					\$ 175,000
Cumbrland and Arbor Places							\$ 175,000					\$ 175,000
Gulph Creek Flood Project	\$ 4,600,000											\$ 4,600,000
North Wayne Area Stormwater Management	\$ 4,600,000											\$ 4,600,000
North Wayne						\$ 1,468,000						\$ 1,468,000
SEPTA Lot SWM						\$ 1,468,000						\$ 1,468,000
North Wayne Field Parking Lot					\$ 137,425							\$ 137,425
North Wayne Area Stormwater Management					\$ 137,425							\$ 137,425
Poplar and Woodland				\$ 118,330								\$ 118,330
North Wayne Area Tree Trench				\$ 118,330								\$ 118,330
Poplar Bypass			\$ 7,302,500									\$ 7,302,500
North Wayne Area Stormwater Management			\$ 7,302,500									\$ 7,302,500
Poplar East				\$ 126,966								\$ 126,966
North Wayne Area Tree Trench				\$ 126,966								\$ 126,966
Poplar West				\$ 118,330								\$ 118,330
North Wayne Area Tree Trench				\$ 118,330								\$ 118,330
Radnor and Willow				\$ 160,000								\$ 160,000
North Wayne Area Tree Trench				\$ 160,000								\$ 160,000
South Wayne	\$ 3,390,000											\$ 3,390,000
S. Wayne Parking Lot	\$ 3,390,000											\$ 3,390,000
SR 320										\$ 75,000		\$ 75,000
Ramsey Run Flood Reduction Feasibility Study										\$ 75,000		\$ 75,000
Walnut and Woodland East				\$ 129,803								\$ 129,803
North Wayne Area Tree Trench				\$ 129,803								\$ 129,803
Walnut and Woodland North				\$ 129,803								\$ 129,803
North Wayne Area Tree Trench				\$ 129,803								\$ 129,803
Wayne (Parking Lot)		\$ 2,100,000			\$ 2,730,000							\$ 4,830,000
North Wayne Parking Lot SWM		\$ 2,100,000										\$ 2,100,000
Waynewood/Louella Parking Lots SWM					\$ 2,730,000							\$ 2,730,000
West Wayne Preserve	\$ 2,600,000											\$ 2,600,000
West Wayne Preserve & Darby Creek FR	\$ 2,600,000											\$ 2,600,000
Woodland and Beechtree				\$ 179,971								\$ 179,971
North Wayne Area Tree Trench				\$ 179,971								\$ 179,971

Project Estimates for Green Shaded projects are updated. For all others, need to be updated to reflect inflation (still at 2019 pricing).

Radnor Township, PA
Stormwater Project Cost Report
by Project Type and Project Ranking

Project Estimate	Ranking Score											Grand Total
Ranking	95	85	80	70	65	60	55	50	45	40	35	
MS4					\$ 1,566,650			\$ 1,716,171	\$ 11,210,933			\$ 14,493,754
Conerstone								\$ 199,226				\$ 199,226
Basin Retrofit								\$ 199,226				\$ 199,226
Devon Square								\$ 72,956				\$ 72,956
Basin Retrofit								\$ 72,956				\$ 72,956
Eastern University West Campus Overflow Lot									\$ 1,716,375			\$ 1,716,375
Parking Lot to Porous Pavement									\$ 1,716,375			\$ 1,716,375
Haviland								\$ 47,702				\$ 47,702
Basin Retrofit								\$ 47,702				\$ 47,702
Haymarket								\$ 23,851				\$ 23,851
Basin Retrofit								\$ 23,851				\$ 23,851
Ithan Creek					\$ 1,566,650							\$ 1,566,650
MS4 PRP Streambank Restoaration					\$ 1,566,650							\$ 1,566,650
Ithan Valley Creek Park									\$ 897,000			\$ 897,000
Parking Lot to Porous Pavement									\$ 897,000			\$ 897,000
KTMC								\$ 48,635				\$ 48,635
Basin Retrofit								\$ 48,635				\$ 48,635
Montrose Condomimiums								\$ 65,941				\$ 65,941
Basin Retrofit								\$ 65,941				\$ 65,941
Portledge								\$ 42,090				\$ 42,090
Basin Retrofit								\$ 42,090				\$ 42,090
Radnor Financial Center									\$ 2,921,000			\$ 2,921,000
Parking Lot to Porous Pavement									\$ 2,921,000			\$ 2,921,000
Radnor House									\$ 3,505,200			\$ 3,505,200
Parking Lot to Porous Pavement									\$ 3,505,200			\$ 3,505,200
Radnor Trail								\$ 1,045,500				\$ 1,045,500
MS4 PRP Underground (under trail) System								\$ 1,045,500				\$ 1,045,500
Radwyn Aparatments									\$ 1,109,575			\$ 1,109,575
Parking Lot to Porous Pavement									\$ 1,109,575			\$ 1,109,575
Trianon								\$ 75,510				\$ 75,510
Basin Retrofit								\$ 75,510				\$ 75,510
Valley Forge Military									\$ 1,061,783			\$ 1,061,783
Parking Lot to Porous Pavement									\$ 1,061,783			\$ 1,061,783
Woods Lane Basin 1								\$ 28,060				\$ 28,060
Basin Retrofit								\$ 28,060				\$ 28,060
Woods Lane Basin 2								\$ 66,700				\$ 66,700
Basin Retrofit								\$ 66,700				\$ 66,700

Radnor Township, PA
Stormwater Project Cost Report
by Project Type and Project Ranking

Project Estimate		Ranking Score											
Ranking		95	85	80	70	65	60	55	50	45	40	35	Grand Total
INFRASTRUCTURE		\$ 1,600,000	\$ 900,000	\$ 232,530	\$ 3,864,900	\$ 505,000							\$ 7,102,430
Arthur Road						\$ 175,000							\$ 175,000
Arthur Road Stormsewer Project						\$ 175,000							\$ 175,000
Brookside Road					\$ 328,900								\$ 328,900
Brookside Road Stormsewer Replacement					\$ 328,900								\$ 328,900
Chamounix & Eagle					\$ 3,336,000								\$ 3,336,000
Culvert replacements (2)					\$ 3,336,000								\$ 3,336,000
Highview Road			\$ 900,000										\$ 900,000
Highview Outfall			\$ 900,000										\$ 900,000
Malin Road	\$ 1,600,000												\$ 1,600,000
Malin Road Culvert Replacment	\$ 1,600,000												\$ 1,600,000
Mill Road			\$ -										\$ -
Mill Road Wall Replacement			\$ -										\$ -
Plant				\$ 114,540									\$ 114,540
Repair Storm Sewer under Resident House				\$ 114,540									\$ 114,540
South Devon				\$ 117,990									\$ 117,990
Replace Storm Sewer under sidewalk and driveway				\$ 117,990									\$ 117,990
Villanova						\$ 330,000							\$ 330,000
Wistar Road Outfall						\$ 330,000							\$ 330,000
Wooton Road					\$ 200,000								\$ 200,000
Wooton Road Stormsewer Replacement					\$ 200,000								\$ 200,000
Grand Total		\$ 12,190,000	\$ 3,000,000	\$ 7,535,030	\$ 5,260,575	\$ 8,958,325	\$ 1,468,000	\$ 175,000	\$ 1,841,396	\$ 11,210,933	\$ 75,000	\$ 64,975	\$ 51,779,234
Projects Included in Initial Plan by Category and Rank													
Flood Reduction		\$ 10,590,000	\$ 2,100,000		\$ 160,000			\$ 175,000					\$ 13,025,000
MS4													\$ -
Infrastructure		\$ 1,600,000	\$ 900,000		\$ 200,000	\$ 505,000							\$ 3,205,000
Initial Plan Total		\$ 12,190,000	\$ 3,000,000	\$ -	\$ 360,000	\$ 505,000	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 16,230,000

Radnor Township, PA

2022 Township Manager Recommended Budget

Special Assessment Fund #06

**Radnor Township, PA
Special Assessment Fund (#006)
2022 Operating Budget Narrative**



Department Summary:

This fund was established to account for the various sanitary sewer assessment projects that the Township has entered into with residents. These assessment projects included the installation of sanitary sewer lines to benefit very specific properties. The Township financed these projects through larger General Obligation Bond issuances. Then, each benefiting property is assessed their share of the principal and interest, payable over the twenty-year term of the bonds. The Finance Department is charged with the administration and collection of these assessment agreements and payments. All payments are deposited into this fund; and the proceeds are then transferred to the Debt Service Fund (#024) to be used to pay down the GO Bonds issued to finance the project.

The last assessment project installed by the Township was back in 2007.

Radnor Township, PA
2022 Budget Operating Statement
Special Assessment Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	006 - SPECIAL ASSM'T SPECL REV FUND
Account Status	Active

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (12,147)	\$ (7,562)	\$ (71)	\$ (2,500)	\$ (2,464)	(4,150)
05 - INTEREST AND RENTS	(3,734)	(2,838)	(71)	(500)	(430)	(500)
30140 - INTEREST EARNINGS	(1,663)	(1,275)	(71)	-	(23)	-
30480 - INTEREST ON PAYMENT PLANS	(2,071)	(1,562)	-	(500)	(407)	(500)
09 - SPECIAL ASSESSMENTS	(8,414)	(4,724)	-	(2,000)	(2,034)	(3,650)
33080 - SPEC ASSMT-PRINCIPAL	(8,414)	(4,724)	-	(2,000)	(2,034)	(3,650)
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30370 - MISCELLANEOUS	-	-	-	-	-	-
30570 - CASH OVER/(SHORT)	-	-	-	-	-	-
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30590 - CAPITAL IMPROVEMENT	-	-	-	-	-	-
Expense	\$ 46,787	\$ 44,664	\$ 37,659	\$ 37,694	\$ 37,694	37,694
44 - CONTRACT SERVICES	-	-	-	-	-	-
44212 - PROFESSIONAL SERVICES	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48211 - SANITARY SEWER IMPR	-	-	-	-	-	-
99 - INTERFUND TRANSFERS	46,787	44,664	37,659	37,694	37,694	37,694
51024 - DEBT SERVICE	46,787	44,664	37,659	37,694	37,694	37,694
Grand Total	\$ 34,640	\$ 37,102	\$ 37,588	\$ 35,194	\$ 35,230	33,544

Radnor Township, PA

2022 Township Manager Recommended Budget

Police Investigation Fund #12

**Radnor Township, PA
Investigation Fund
2022 Operating Budget Narrative**



Department Summary:

This fund was created under Pennsylvania law for certain proceeds generated through police seizures and confiscations. The state dictates what these funds can be used for and the amount of activity is extremely limited.

Service / Program Descriptions:

Name	Description
Police Department	In the Police Department's role in drug and related enforcement, certain activity generates proceeds which are deposited into this fund.

Line Item Descriptions:

Line Item	Description
Equipment	The Police Department has used these funds in the past to fund the purchase of small equipment.
Training / Education	These funds can be used for drug task force and related expenditures.

Radnor Township, PA
2022 Budget Operating Statement
Police Special Investigation Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	012 - INVESTIGATION SPECIAL REV FUND
Account Status	Active

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (19,863)	\$ (12,276)	\$ (5,474)	\$ (10,000)	\$ (3,497)	(5,000)
04 - FINES AND COSTS	(12,282)	(6,046)	(3,175)	(5,000)	(2,224)	(2,500)
30790 - FORFEITURES	(12,282)	(6,046)	(3,175)	(5,000)	(2,224)	(2,500)
05 - INTEREST AND RENTS	(41)	(29)	(18)	-	(4)	-
30140 - INTEREST EARNINGS	(41)	(29)	(18)	-	(4)	-
06 - GRANTS AND GIFTS	(7,540)	(6,201)	(2,281)	(5,000)	(1,269)	(2,500)
30740 - POLICE DRUG TASK FORCE GRANTS	(7,540)	(6,201)	(2,281)	(5,000)	(1,269)	(2,500)
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30770 - CONTRIBUTIONS	-	-	-	-	-	-
Expense	\$ 15,060	\$ 12,838	\$ 6,863	\$ 10,000	\$ 5,297	6,000
42 - EMPLOYEE DEVELOPMENT	975	-	-	-	1,495	-
42077 - DTF-TRAINING	975	-	-	-	1,495	-
43 - SUPPLIES & MATERIALS	125	4,959	2,429	2,500	-	3,000
43050 - OPERATING SUPPLIES	125	4,959	2,429	2,500	-	3,000
44 - CONTRACT SERVICES	11,106	6,046	1,625	5,000	2,224	2,000
44078 - FORFEITURES	11,106	6,046	1,625	5,000	2,224	2,000
45 - UTILITIES	2,854	1,833	2,810	2,500	1,578	1,000
45022 - COMMUNICATIONS	2,854	1,833	2,810	2,500	1,578	1,000
Grand Total	\$ (4,803)	\$ 562	\$ 1,390	\$ -	\$ 1,801	1,000

Radnor Township, PA

2022 Township Manager Recommended Budget

Department of Justice Equitable Sharing Fund #14

Radnor Township, PA
US Department of Justice Equitable Sharing Fund (#14)
2022 Operating Budget Narrative



Department Summary:

The Radnor Police Department is enrolled in the US Department of Justice Equitable Sharing Program (the Program). The Program is an enforcement partnership which will allow the US Department of Justice to share forfeited property and proceeds with the Township. Consequently, the Board of Commissioners approved the creation of this fund on February 27, 2012 with Resolution 2012-29.

In order for the Township to participate, the Program Agreement requires that the Township establish a new special revenue fund to account for the proceeds and expenditure of the funds. Further, the Program Agreement goes into detail on exactly how the funds will be distributed and how they can be spent. Adoption of this Resolution, along with the Township's enrollment in the Program, will serve as direction to comply with the Agreement's stipulations. Without the proposed new fund, the Township will not be authorized to receive any forfeited property or proceeds resulting from partnered efforts with the US Department of Justice.

Service / Program Descriptions:

Name	Description
DOJ Equitable Sharing	The Police Department works with the United States Department of Justice from time to time on special assignments. The details of the assignments are specific to each circumstance.

Line Item Descriptions:

Line Item	Description
Operating Supplies	Police supplies to be purchased from the proceeds of shared forfeited property.
Minor Equipment	Police equipment to be purchased from the proceeds of shared forfeited property.

Radnor Township, PA
 2022 Budget Operating Statement
 Police Department of Justice Investigation Fund
 For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	014 - DEPARTMENT OF JUSTICE FUND
Account Status	Active

	2018		2019		2020		2021		2021		2022	
	Actual		Actual		Actual		Revised Budget		YTD Actual		Twp Manager	
Revenue	\$	-	\$	-	\$	-	\$	-	\$	-		-
10 - REFUNDS AND MISCELLA		-		-		-		-		-		-
30770 - CONTRIBUTIONS		-		-		-		-		-		-
Grand Total	\$	-	\$	-	\$	-	\$	-	\$	-		-

Radnor Township, PA

2022 Township Manager Recommended Budget

Commemorative Shade Tree Fund #15

Radnor Township, PA
Commemorative Shade Tree Fund (#015)
2022 Operating Budget Narrative



Fund Summary:

This fund was created in 2013 to account for the fees and donations generated under Chapter §263 of the Radnor Township Code. As stipulated under the Code, these funds should be used for certain activity. Annually, the Township budgets for the following programs associated with the Tree Program.

Service / Program Descriptions:

Name	Description
Big Tree Program	These appropriations use the donated funds from Chanticleer along with the residential contribution of \$35 to fund the purchase of "Big Trees" which are planted on participating residents' property. As indicated by the name, the trees planted are meant to help replace the tree canopy in Radnor.
Street Tree Program	These appropriations use the donated funds from Chanticleer along with fines raised through the Code to replace trees along Township trees for decorative purposes.
Park Tree Program	These appropriations use the fees generated from the Code to replace trees in various Township parks as recommended by the contracted Arborist, Parks and Rec Committee and Board of Commissioners.
Contractual Services: Arborist	These appropriations use the fees generated from the Code to account for the contracted arborist's time for the programs funded by this Fund.

Radnor Township, PA
2022 Budget Operating Statement
Commemorative Shade Tree Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	015 - COMM SHADE TREE SPCL REV FUND
Account Status	Active

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (29,451)	\$ (55,886)	\$ (24,425)	\$ (15,500)	\$ (46)	(15,100)
04 - FINES AND COSTS	(11,500)	-	-	(250)	-	-
30070 - FINES	(11,500)	-	-	(250)	-	-
05 - INTEREST AND RENTS	(1,691)	(1,666)	(265)	(250)	(46)	(100)
30140 - INTEREST EARNINGS	(1,691)	(1,666)	(265)	(250)	(46)	(100)
10 - REFUNDS AND MISCELLA	(16,260)	(29,220)	(24,160)	(10,000)	-	(15,000)
30770 - CONTRIBUTIONS	(16,260)	(29,220)	(24,160)	(10,000)	-	(15,000)
98 - INTERFUND TRANSFERS	-	(25,000)	-	(5,000)	-	-
30190 - FROM GENERAL	-	(25,000)	-	(5,000)	-	-
Expense	\$ 27,759	\$ 99,170	\$ 6,747	\$ 27,164	\$ 81,660	15,100
44 - CONTRACT SERVICES	27,759	99,170	6,747	27,164	81,660	15,100
44051 - BIG TREE PLANTING	24,800	60,350	750	7,900	77,487	11,100
44052 - STREET TREE PLANTING	-	-	-	7,311	1,654	-
44053 - PARK TREE REPLACEMENT	-	18,200	1,600	-	-	-
44110 - CONTRACTED SVS-GENERAL	2,959	20,620	4,397	11,953	2,520	4,000
Grand Total	\$ (1,692)	\$ 43,284	\$ (17,678)	\$ 11,664	\$ 81,614	-

Radnor Township, PA

2022 Township Manager Recommended Budget

Grant Fund #16

Radnor Township, PA
Grant Fund (#016)
2022 Operating Budget Narrative



Fund Summary:

This fund was created in 2014 to account for various grants that required the Township to establish an interest-bearing account during the project period. The grants accounted for in this fund are typically paid-in-full at the start of the project; rather than reimbursed during / after the project. It's important to note that the accounting for the project expenses exists in the Capital Improvement Fund, or Bond Improvement Fund. Then, as the Township completes segments, the grant proceeds are transferred from this Grant Fund to the Fund in which the project expenses are being recorded in.

Most Township grants are reimbursable, therefore the activity in this fund has been diminishing in recent years. The only activity anticipated for 2022 is the run out of the remaining grants.

Radnor Township, PA
2022 Budget Operating Statement
Grant Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	016 - GRANT FUND
Account Status	Active

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	\$ (359)	\$ 35,209	\$ (116,064)	\$ -	\$ (250,116)	-
05 - INTEREST AND RENTS	(359)	(177)	(64)	-	(116)	-
30140 - INTEREST EARNINGS	(359)	(177)	(64)	-	(116)	-
06 - GRANTS AND GIFTS	-	35,387	(116,000)	-	(250,000)	-
30350 - FEDERAL STATE CNTY GRANTS	-	35,387	(116,000)	-	(250,000)	-
98 - INTERFUND TRANSFERS	-	-	-	-	-	-
30190 - FROM GENERAL	-	-	-	-	-	-
Expense	\$ -	\$ -	\$ -	\$ -	\$ -	-
44 - CONTRACT SERVICES	-	-	-	-	-	-
44110 - CONTRACTED SVS-GENERAL	-	-	-	-	-	-
Grand Total	\$ (359)	\$ 35,209	\$ (116,064)	\$ -	\$ (250,116)	-

Radnor Township, PA

2022 Township Manager Recommended Budget

\$8.0 Million Settlement Fund #18

Radnor Township, PA
\$8.0 Million Tax Settlement Fund (#018)
2022 Operating Budget Narrative



Fund Summary:

This fund was created by the Board of Commissioners 2013 to account for the activity associated with the spending of the \$8.0 million business tax settlement realized in 2013. The Board adopted Resolution 2013-129 which allocated the settlement funds to be used as follows:

Project	Amount
ERP / Software Project	\$1,000,000
Willows Improvements	1,100,000
Kiosk Installation Project	450,000
Capital Program (2014)	1,518,310
Pension Funding (transferred to Trust)	2,701,690
Stormwater Funding (transferred to Fund 004)	1,230,000
Total	\$8,000,000

Note: This fund has been established as a “Budget for Life” fund, which means that the initial appropriations were approved by the Board in 2013 (as outlined above). Now, over the life of the projects, until the funds are exhausted, the appropriations carry over year after year (thus not needing to be re-appropriated annually).

Service / Program Descriptions:

Name	Description
ERP / Software Project	In 2015, the Board adopted legislation authorizing the purchase of Tyler Munis software to include the General Ledger, Financial Reporting, Cash Receipting, HR/ Payroll, Work Orders, Recreation, Codes and Licenses and other smaller modules. The implementation is ongoing with Financials/GL and HR/Payroll having gone live in 2017, Permitting and Project Accounting in 2020, and Licensing scheduled for 2021.
Willows Improvements	These funds were initially set aside for the waterline replacement and bridge replacement. The bridge was replaced in 2014/2015. The waterline replacement is on hold pending the larger decision with the Mansion.
Kiosk Installation Project	This project includes replacing of all the parking meter heads throughout the Township with kiosks. This project is intended to give customers more payment options when parking, save the Township money, and generate additional revenue. This project was completed in 2015.
Capital Program (2014)	These funds were transferred in 2014 to cover the Township’s capital program for that year (versus transferring General Fund dollars).
Pension Funding (transferred to Trust)	These funds were transferred in 2013 to the pension trust funds. 50% of the allocation went to each fund (police and civilian).
Stormwater Funding (transferred to Fund 004)	These funds were transferred to the Stormwater Management Fund (#004) as seed money to pay for the initial fee study and initial projects.

Radnor Township, PA

2022 Township Manager Recommended Budget

Park Impact Fee Fund #21

Radnor Township, PA
Park Impact Fee Fund (#021)
2022 Operating Budget Narrative



Fund Summary:

This fund was created by the Board of Commissioners 2013 to account for the activity associated with §255.43.1 titled "Park and recreational land and fee requirements." As mandated under the Code, all fees paid by land owners under this Chapter are deposited into this special revenue fund. When the Board of Commissioners identify and approve projects where these funds are to be used, those dollars will be transferred from the Park Impact Fee Fund to the home fund where the rest of the project accounting exists.

For 2022, the Township Manager Recommended budget includes using the current available balance in the fund of \$374,000 to pay for the following capital projects:

	2022
<input checked="" type="checkbox"/> Parks	215,000
<input checked="" type="checkbox"/> Clem Macrone Park	75,000
Basketball Court Resurfacing / Base Repair	
Playground Sun Shades	75,000
<input checked="" type="checkbox"/> Encke Park	140,000
Encke Park Ballfield Restoration Project (x2)	
Playground Sun Shade	65,000
Playground Surfacing Replacement	75,000
Annual Cash Needed	\$ 215,000

Radnor Township, PA
2022 Budget Operating Statement
Park Impact Fee Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	021 - RECREATION FEE SPCL REV FUND
Account Status	Active

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (154,907)	\$ (10,715)	\$ (358,244)	\$ (27,000)	\$ (200)	(25,500)
03 - LICENSES & PERMITS	(151,068)	(9,921)	(358,143)	(25,000)	-	(25,000)
30420 - SUBDIVISION REVIEW FEES	(151,068)	(9,921)	(358,143)	(25,000)	-	(25,000)
05 - INTEREST AND RENTS	(3,839)	(794)	(102)	(2,000)	(200)	(500)
30140 - INTEREST EARNINGS	(3,839)	(794)	(102)	(2,000)	(200)	(500)
Expense	\$ 325,000	\$ 150,000	\$ -	\$ -	\$ -	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48214 - PARK IMPR	-	-	-	-	-	-
99 - INTERFUND TRANSFERS	325,000	150,000	-	-	-	-
51023 - WILLOWS	325,000	-	-	-	-	-
51501 - TO PARK/TRAIL IMPR FUND	-	150,000	-	-	-	-
Grand Total	\$ 170,093	\$ 139,285	\$ (358,244)	\$ (27,000)	\$ (200)	(25,500)

Radnor Township, PA

2022 Township Manager Recommended Budget

Park and Open Space Fund #22

Radnor Township, PA
Park & Open Space Fund (#022)
2022 Operating Budget Narrative



Department Summary:

This fund was created by the Board of Commissioners in 1994 to account for the transactions associated with the purchase of open space as well as to fund park and park facility improvements. The primary funding source is 25% of the gross real estate transfer revenues.

Line Item Descriptions:

Line Item	Description
Legal Services – General	Allocates funding for legal services needed regarding open space and land acquisitions.
Professional Services	Allocates funding for professional services such as insurance, legal services, and due-diligence reviews.
Park Improvements	Allocates funding for park improvement services such as comprehensive studies and concept plans, park reviews.
Land Acquisitions	Allocates funding for land acquisitions.

Ardrossan Acquisition Summary: Beginning in 2015, this fund houses the accounting for the Ardrossan open space land acquisition and financing. The plan, as presented with the adoption of the purchase agreement ordinance in December 2013, includes using any available funds generated by the 0.25% of realty transfer tax, after the 2009 GO Bonds are covered to be allocated to pay for a portion of the Ardrossan Bonds. As for the forecast shows, if realty transfer tax remain strong for 2022, 2023, 2024 there shouldn't be any more need for General Fund transfers to cover the open space debt service expense.

	2018 Actual	2019 Actual	2020 Actual	Revised Budget	Twn Mgr Budget	2023 Forecast	2024 Forecast
Revenue	\$ (790,654)	\$ (1,313,270)	\$ (10,036,090)	\$ (1,051,000)	\$ (1,150,500)	\$ (1,025,500)	\$ (1,051,125)
02 - ACT 511 ENABLING TAX	(787,778)	(1,130,775)	(854,400)	(900,000)	(1,000,000)	(1,025,000)	(1,050,625)
05 - INTEREST AND RENTS	(2,876)	(2,496)	(586)	(1,000)	(500)	(500)	(500)
11 - DEBT PROCEEDS	-	-	(9,181,104)	-	-	-	-
98 - INTERFUND TRANSFERS	-	(180,000)	-	(150,000)	(150,000)	-	-
Expense	1,055,078	1,056,328	10,228,082	1,053,878	1,138,047	954,878	952,078
44 - CONTRACT SERVICES	-	-	-	-	-	-	-
49 - DEBT SERVICE	-	-	121,070	-	-	-	-
99 - INTERFUND TRANSFERS	1,055,078	1,056,328	10,107,011	1,053,878	1,138,047	954,878	952,078
Net Revenue	\$ 264,424	\$ (256,942)	\$ 191,992	\$ 2,878	\$ (12,453)	\$ (70,622)	\$ (99,047)

Radnor Township, PA
2022 Budget Operating Statement
Park and Open Space Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	022 - PARK&OPEN SPACE SPCL REV FUND
Account Status	Active

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	\$ (790,654)	\$ (1,313,270)	\$ (10,036,090)	\$ (1,051,000)	\$ (1,128,088)	(1,150,500)
01 - REAL ESTATE TAX	-	-	-	-	-	-
30010 - CURRENT YEAR-DISCOUNT	-	-	-	-	-	-
30020 - CURRENT YEAR-FACE	-	-	-	-	-	-
30030 - CURRENT YEAR-PENALTY	-	-	-	-	-	-
30200 - PRIOR YEAR	-	-	-	-	-	-
30300 - DELINQUENT	-	-	-	-	-	-
30400 - INTERIM	-	-	-	-	-	-
02 - ACT 511 ENABLING TAX	(787,778)	(1,130,775)	(854,400)	(900,000)	(1,127,843)	(1,000,000)
30110 - REALTY TRANSFER TAXES	(787,778)	(1,130,775)	(854,400)	(900,000)	(1,127,843)	(1,000,000)
05 - INTEREST AND RENTS	(2,876)	(2,496)	(586)	(1,000)	(245)	(500)
30140 - INTEREST EARNINGS	(2,876)	(2,496)	(586)	(1,000)	(245)	(500)
30240 - PROPERTY AND EQUIPMENT RENTALS	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30770 - CONTRIBUTIONS	-	-	-	-	-	-
11 - DEBT PROCEEDS	-	-	(9,181,104)	-	-	-
31090 - GOB PROCEEDS	-	-	(9,145,000)	-	-	-
31110 - BOND PREMIUMS	-	-	(36,104)	-	-	-
98 - INTERFUND TRANSFERS	-	(180,000)	-	(150,000)	-	(150,000)
30190 - FROM GENERAL	-	(180,000)	-	(150,000)	-	(150,000)
32160 - GRANT FUND	-	-	-	-	-	-
Expense	\$ 1,055,078	\$ 1,056,328	\$ 10,228,082	\$ 1,053,878	\$ -	1,138,047
44 - CONTRACT SERVICES	-	-	-	-	-	-
44210 - LEGAL SVS-GENERAL	-	-	-	-	-	-
44212 - PROFESSIONAL SERVICES	-	-	-	-	-	-
48 - CAPITAL OUTLAY	-	-	-	-	-	-
48214 - PARK IMPR	-	-	-	-	-	-
48218 - LAND ACQUISITION	-	-	-	-	-	-
49 - DEBT SERVICE	-	-	121,070	-	-	-
49011 - INTEREST-BONDS	-	-	-	-	-	-
49041 - COST OF ISSUANCE	-	-	121,070	-	-	-
99 - INTERFUND TRANSFERS	1,055,078	1,056,328	10,107,011	1,053,878	-	1,138,047
51001 - GENERAL FUND	29,480	29,480	29,480	29,480	-	29,480
51024 - DEBT SERVICE	1,025,598	1,026,848	10,077,531	1,024,398	-	1,108,567
Grand Total	\$ 264,424	\$ (256,942)	\$ 191,992	\$ 2,878	\$ (1,128,088)	(12,453)

Radnor Township, PA

2022 Township Manager Recommended Budget

Willows Enterprise Fund #23

Radnor Township, PA
Willows Fund (#023)
2022 Operating Budget Narrative



Department Summary:

The Willows Property is a 47-acre estate owned by Radnor Township that includes the Willows Park, Mansion and Cottage. Public Works and the Recreation & Community Programming Department work closely to oversee the property.

The Mansion has been closed for events for nearly seven years as the Township has evaluated several public-private partnerships and other proposals. In 2018, the Board entered into an agreement with a newly-formed 501(C)(3) Willows Park Preserve (“WPP”). At the same time, the Board approved transferring various amounts to support the \$1,000,000 donation pledged towards the improvement of the mansion. The amount was estimated based on a study performed and presented in the fall of 2017, which required approximately \$1.8 million.

TOWNSHIP FUNDING	BOC APPROVED AMOUNT	ACTUAL TRANSFERS THROUGH 2021
GENERAL FUND (#001)	\$ 800,702	375,000
\$8.0M SETTLEMENT FUND (#018)	500,000	500,000
PARK IMPACT FEE FUND (#021)	500,000	325,000
SALE OF BOY SCOUT HOUSE	190,931	190,931
TOTAL PROCEEDS	1,991,633	1,390,931

Under the Agreement with WPP, the Township is responsible for installing certain public infrastructure improvements up to the total amount approved by the Board in 2017. The Transfers identified above will be made over time, as cash is needed to install the improvements.

Line Item Descriptions:

Line Item	Description
Utilities	Electric and gas needed to keep the mansion warm enough to prevent frozen pipes and to keep the building’s security system running.
Communications	The internet costs associated with the security system
Operating Supplies	Items needed to cover clean-up and other minor repair items that may come up during the year
Contractual Services	Services needed for major or skilled repairs
Maintenance and Repair: Buildings and Fixtures	Expenses needed to make repairs to the Mansion as they come up. These funds are not meant to cover any renovations or improvements to the Mansion.

Radnor Township, PA
2022 Budget Operating Statement
Willows Enterprise Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	023 - WILLOWS ENTERPRISE FUND
Account Status	Active

	2018 Actual	2019 Actual	2020 Actual	2021 Revised Budget	2021 YTD Actual	2022 Twp Manager
Revenue	\$ (817,097)	\$ (10,648)	\$ (4,043)	\$ (2,500)	\$ (831)	(1,000)
05 - INTEREST AND RENTS	(192,097)	(10,648)	(4,043)	(2,500)	(831)	(1,000)
30140 - INTEREST EARNINGS	(1,166)	(10,648)	(4,043)	(2,500)	(831)	(1,000)
30240 - PROPERTY AND EQUIPMENT RENTAL	(190,931)	-	-	-	-	-
30340 - WILLOWS RENTALS	-	-	-	-	-	-
06 - GRANTS AND GIFTS	-	-	-	-	-	-
30530 - PRIVATE GIFTS	-	-	-	-	-	-
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30570 - CASH OVER/(SHORT)	-	-	-	-	-	-
30770 - CONTRIBUTIONS	-	-	-	-	-	-
11 - DEBT PROCEEDS	-	-	-	-	-	-
31090 - GOB PROCEEDS	-	-	-	-	-	-
98 - INTERFUND TRANSFERS	(625,000)	-	-	-	-	-
30190 - FROM GENERAL	(50,000)	-	-	-	-	-
31180 - \$8M SETTLEMENT	(250,000)	-	-	-	-	-
32190 - RECREATIONAL FEE FUND	(325,000)	-	-	-	-	-
Expense	\$ 207,451	\$ 68,796	\$ 63,236	\$ 41,442	\$ 24,877	27,100
40 - WAGES & COMPENSATION	634	50	-	-	-	-
40010 - SALARIES-REGULAR	-	-	-	-	-	-
40020 - SALARIES-OVERTIME	634	50	-	-	-	-
40031 - SALARIES-SICK PAY INCENTIVE	-	-	-	-	-	-
40032 - SALARIES-MED EXP REIMB	-	-	-	-	-	-
41 - PAYROLL LIABILITIES	48	4	-	-	-	-
41010 - SOCIAL SECURITY TAXES	48	4	-	-	-	-
41021 - WORKERS COMPENSATION	-	-	-	-	-	-
41023 - UNEMPLOYMENT	-	-	-	-	-	-
41024 - PENSION ALLOCATION	-	-	-	-	-	-
41026 - MEDICAL INS PREMIUMS	-	-	-	-	-	-
41027 - GROUP LIFE & DISABILITY	-	-	-	-	-	-
43 - SUPPLIES & MATERIALS	408	-	-	100	2,830	100
43045 - POSTAGE	-	-	-	-	-	-
43050 - OPERATING SUPPLIES	408	-	-	100	2,830	100
44 - CONTRACT SERVICES	21,248	17,331	8,369	-	1,565	-
44022 - INSURANCE-LIABILITY	6,773	8,386	8,369	-	-	-
44110 - CONTRACTED SVS-GENERAL	2,751	8,213	-	-	-	-
44212 - PROFESSIONAL SERVICES	-	-	-	-	-	-
44310 - M&R-BLDGS.&FIXTURES	11,724	731	-	-	-	-
44311 - M&R-MACHINERY&EQUIP.	-	-	-	-	1,565	-
45 - UTILITIES	12,506	12,523	10,641	15,000	8,344	12,000
45010 - UTILITIES	12,506	12,523	10,641	15,000	8,344	12,000
45022 - COMMUNICATIONS	-	-	-	-	-	-
48 - CAPITAL OUTLAY	172,608	38,889	44,226	26,342	12,138	15,000
48000 - DEPRECIATION BUILDINGS	-	-	-	-	-	-
48100 - MINOR OFFICE EQUIPMENT	-	-	-	-	-	-
48204 - CAPEX-IMPROVEMENTS	172,608	38,889	44,226	26,342	12,138	15,000
48215 - WILLOWS IMPR	-	-	-	-	-	-
Grand Total	\$ (609,646)	\$ 58,148	\$ 59,193	\$ 38,942	\$ 24,046	26,100

Radnor Township, PA

2022 Township Manager Recommended Budget

Debt Service Fund #24

Radnor Township, PA
Debt Service Fund (#024)
2022 Operating Budget Narrative



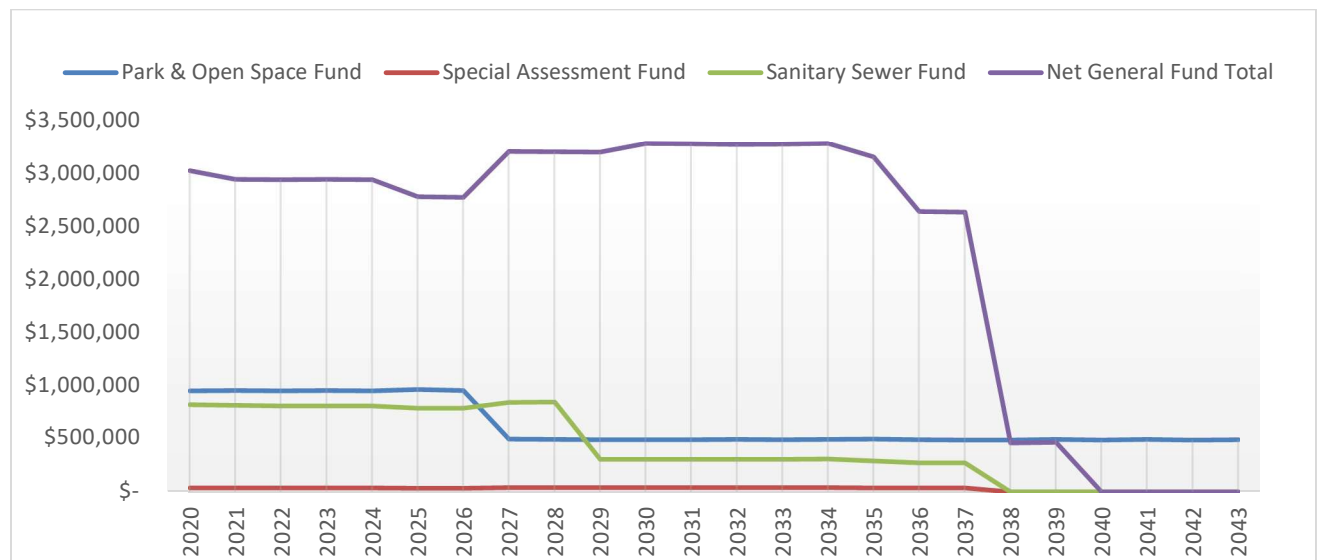
Department Summary:

This fund was created by the Board of Commissioners in 2009 to account specifically for the retirement of bond issues and other debt obligations. The proceeds of the fund are dependent upon what the proceeds of the bonds were used for.

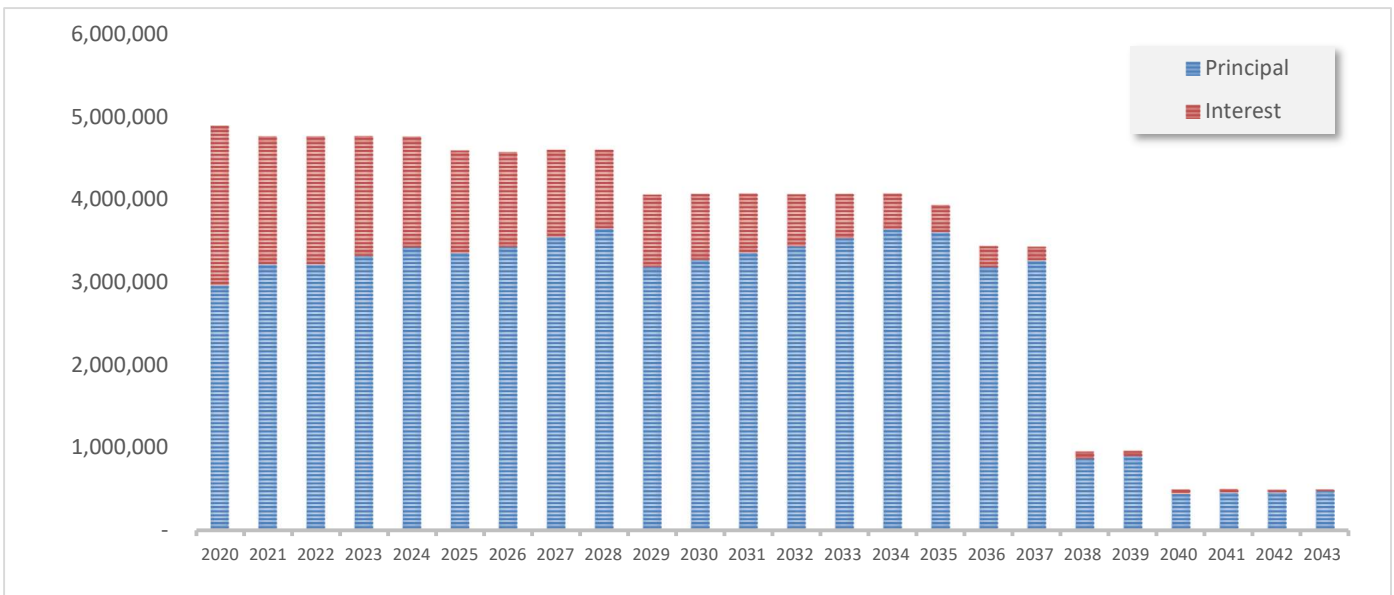
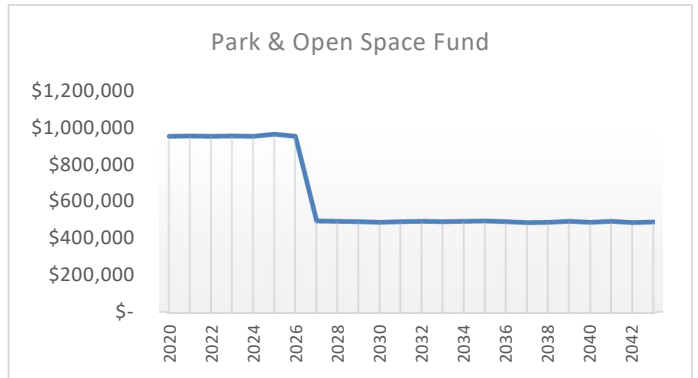
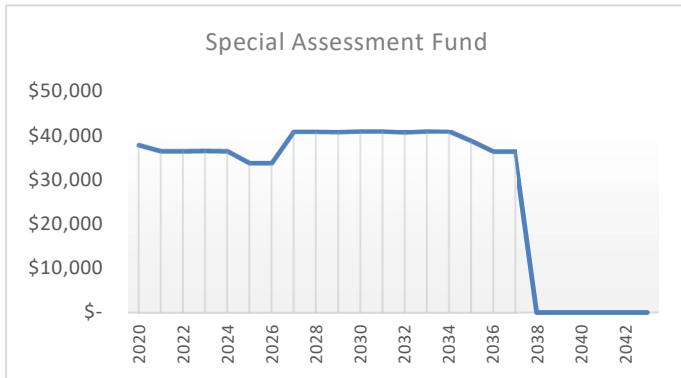
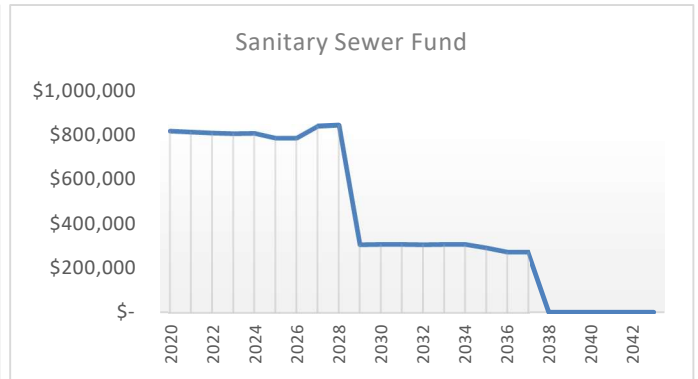
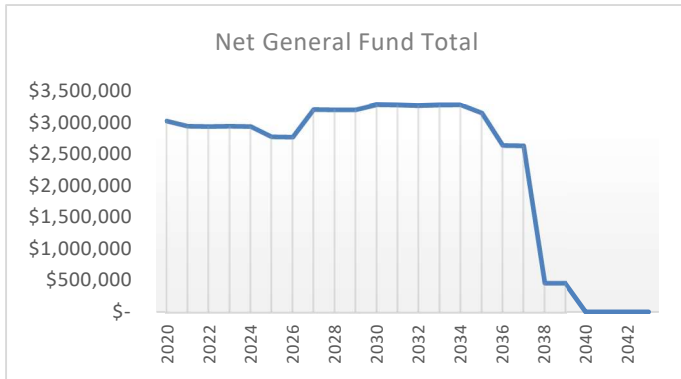
The Township's outstanding principal debt balance at January 1, 2022 will be \$58,130,000, down from \$61,425,000 at January 1, 2021. In 2022, the Township will pay down \$3,220,000 in principal, ending the year with an outstanding balance of \$54,910,000. The beginning outstanding balance is made up in non-voted general obligations of the Township and voted open space bonds. Currently the Township has eight notes/bonds outstanding, Series 2015 (refunded 2009 Bonds which were originally the 2002AA and 2004A bonds), Series 2010 (refunded 2002A), Series 2012 (refunded 2007), 2013 (refunded 2004 / eliminated the Swap Agreement), Series 2014 open space bonds (Ardrossan), Series 2015 library improvement bonds, Series 2016 park/trail improvement bonds, Series 2019 (refunded 2018 Sewer Notes) borrowed for emergency Sanitary Sewer projects, and the new Series A of 2019 for general capital projects. The table below reflects the summary of budgeted debt obligation transactions for 2022.

The Township has utilized the bond issuances through the years to fund various activities. The following table reflects the sources of revenue being used to satisfy the 2020 debt service.

Fund	Amount
General Fund – General Revenues / Real Estate Taxes	\$2,700,000
Sewer Fund – Sewer Rent	800,000
Special Assessment Fund – Infrastructure Projects	37,694
Parks & Open Space Fund – Real Estate Transfer Tax and Voted Millage	1,108,567
Wayne Art Center Repayment	71,863
Library Repayment (eliminated in 2010)	-
Total	\$4,718,124



Radnor Township, PA Debt Service Fund (#024) 2022 Operating Budget Narrative



Radnor Township, PA
2022 Budget Operating Statement
Debt Service Fund
For the Years 2018 - 2022

Projection Description	2022 Operating Budget
Fund	024 - DEBT SERVICE FUND
Account Status	Active

	2018	2019	2020	2021	2021	2022
	Actual	Actual	Actual	Revised Budget	YTD Actual	Twp Manager
Revenue	\$ (4,450,051)	\$ (9,149,641)	\$ (29,277,108)	\$ (4,981,318)	\$ (3,953,311)	(4,716,324)
05 - INTEREST AND RENTS	(1,166)	(846)	(17,633)	-	(96)	-
30140 - INTEREST EARNINGS	(1,166)	(846)	(17,633)	-	(96)	-
07 - DEPARTMENTAL EARNING	(30,063)	(30,063)	-	(70,063)	(68,463)	(70,063)
30960 - DEBT REPAY AGREEMENTS	(30,063)	(30,063)	-	(70,063)	(68,463)	(70,063)
10 - REFUNDS AND MISCELLA	-	-	-	-	-	-
30370 - MISCELLANEOUS	-	-	-	-	-	-
11 - DEBT PROCEEDS	-	-	-	-	-	-
31090 - GOB PROCEEDS	-	-	-	-	-	-
31110 - BOND PREMIUMS	-	-	-	-	-	-
98 - INTERFUND TRANSFERS	(4,418,822)	(9,118,733)	(29,259,474)	(4,911,255)	(3,884,753)	(4,646,261)
30060 - FROM SPECIAL ASSMT.	(46,787)	(44,664)	(37,659)	(37,694)	(37,694)	(37,694)
30190 - FROM GENERAL	(3,000,312)	(3,014,992)	(2,871,681)	(3,023,785)	(3,021,681)	(2,700,000)
30290 - SEWER	(346,125)	(5,032,229)	(819,502)	(825,378)	(825,378)	(800,000)
32290 - PARK & OPEN SPACE FUND	(1,025,598)	(1,026,848)	(25,530,632)	(1,024,398)	-	(1,108,567)
32390 - WILLOWS FUND	-	-	-	-	-	-
Expense	\$ 4,460,830	\$ 9,045,749	\$ 29,399,529	\$ 4,979,716	\$ 3,300,649	4,716,324
49 - DEBT SERVICE	4,460,830	9,045,749	29,399,529	4,979,716	3,300,649	4,716,324
49011 - INTEREST-BONDS	1,860,830	1,826,750	1,916,395	1,984,716	1,840,649	1,526,324
49021 - PRINCIPAL-BONDS	2,600,000	7,218,999	27,483,134	2,995,000	1,460,000	3,190,000
49030 - BANK SERVICE CHARGES	-	-	-	-	-	-
49040 - BOND REFUNDING	-	-	-	-	-	-
49041 - COST OF ISSUANCE	-	-	-	-	-	-
Grand Total	\$ 10,779	\$ (103,892)	\$ 122,421	\$ (1,602)	\$ (652,662)	-

Radnor Township, PA

2022 Township Manager Recommended Budget

Exhibit A: Supplemental Information Section

Radnor Township, PA

2022 Township Manager Recommended Budget

Real Estate Tax Assumption

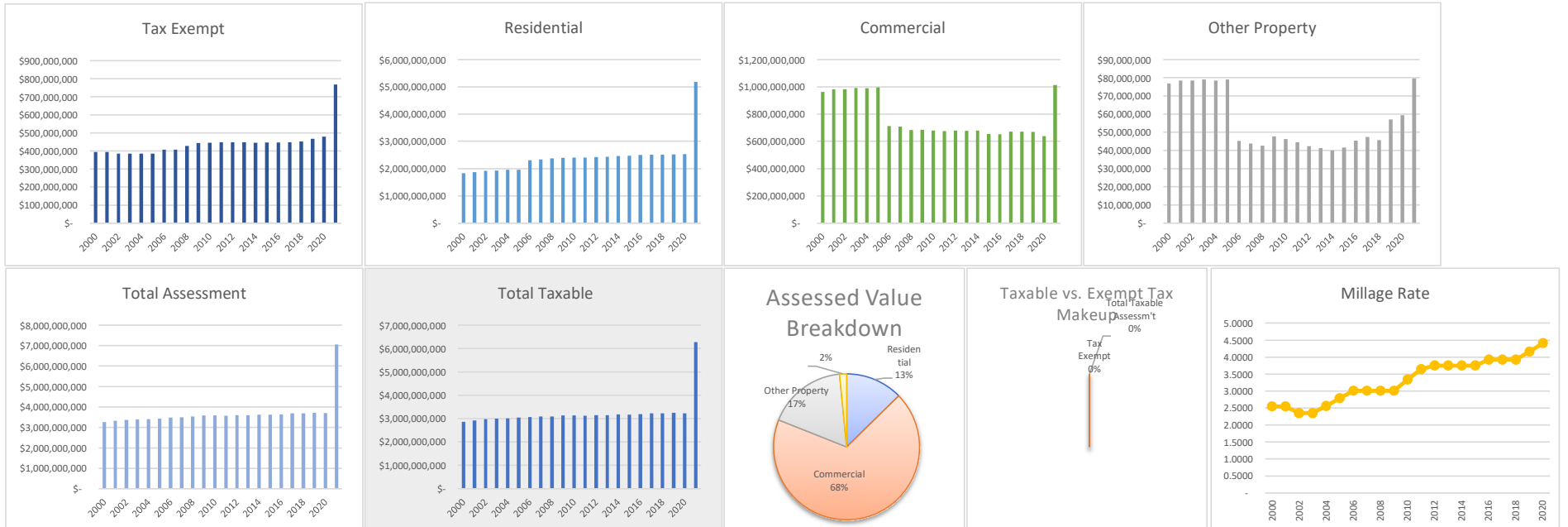
Millage Rate History

Radnor Township, PA
Township Assessed Valuation and Rates of Real Estate Taxation
For the Years Ending 2000 - 2021



Year	Assessed Value Breakdown					Taxable Assessment Information			Millage Information		
	Tax Exempt	Residential	Commercial	Other Property	Total Assessment	Total Taxable	Annual % Δ	Running 5 Year CAGR %	Millage Rate	Annual % Δ	Running 5 Year CAGR %
2000	\$ 393,867,910	\$ 1,827,631,476	\$ 962,846,955	\$ 76,844,247	\$ 3,261,190,588	\$ 2,867,322,678	n/a	n/a	2.5500	n/a	n/a
2001	\$ 393,867,910	\$ 1,866,076,027	\$ 983,100,841	\$ 78,460,698	\$ 3,321,505,476	\$ 2,927,637,566	2.10%	n/a	2.5500	0.00%	n/a
2002	\$ 385,756,733	\$ 1,915,307,513	\$ 983,100,841	\$ 78,460,698	\$ 3,362,625,785	\$ 2,976,869,052	1.68%	n/a	2.3500	-7.84%	n/a
2003	\$ 385,756,733	\$ 1,934,879,737	\$ 992,392,482	\$ 79,066,714	\$ 3,392,095,666	\$ 3,006,338,933	0.99%	n/a	2.3500	0.00%	n/a
2004	\$ 385,756,733	\$ 1,951,398,399	\$ 988,072,742	\$ 78,466,376	\$ 3,403,694,250	\$ 3,017,937,517	0.39%	n/a	2.5600	8.94%	n/a
2005	\$ 385,756,733	\$ 1,965,072,901	\$ 994,996,703	\$ 79,016,231	\$ 3,424,842,568	\$ 3,039,085,835	0.70%	1.17%	2.7900	8.98%	1.82%
2006	\$ 407,686,215	\$ 2,306,908,769	\$ 711,846,537	\$ 45,231,948	\$ 3,471,673,469	\$ 3,063,987,254	0.82%	0.91%	3.0100	7.89%	3.37%
2007	\$ 407,541,105	\$ 2,333,987,261	\$ 706,971,527	\$ 43,784,084	\$ 3,492,283,977	\$ 3,084,742,872	0.68%	0.71%	3.0100	0.00%	5.08%
2008	\$ 427,700,645	\$ 2,374,223,989	\$ 683,048,147	\$ 42,539,224	\$ 3,527,512,005	\$ 3,099,811,360	0.49%	0.61%	3.0100	0.00%	5.08%
2009	\$ 444,577,193	\$ 2,399,381,717	\$ 684,171,717	\$ 47,765,544	\$ 3,575,896,171	\$ 3,131,318,978	1.02%	0.74%	3.0100	0.00%	3.29%
2010	\$ 445,876,898	\$ 2,404,787,156	\$ 680,386,421	\$ 46,157,028	\$ 3,577,207,503	\$ 3,131,330,605	0.00%	0.60%	3.3411	11.00%	3.67%
2011	\$ 448,146,338	\$ 2,404,723,368	\$ 675,657,684	\$ 44,557,628	\$ 3,573,085,018	\$ 3,124,938,680	-0.20%	0.39%	3.6411	8.98%	3.88%
2012	\$ 448,267,948	\$ 2,426,398,552	\$ 678,489,534	\$ 42,417,098	\$ 3,595,573,132	\$ 3,147,305,184	0.72%	0.40%	3.7511	3.02%	4.50%
2013	\$ 448,741,948	\$ 2,434,177,164	\$ 677,339,914	\$ 41,270,105	\$ 3,601,529,131	\$ 3,152,787,183	0.17%	0.34%	3.7511	0.00%	4.50%
2014	\$ 446,216,948	\$ 2,456,745,267	\$ 679,253,194	\$ 40,038,325	\$ 3,622,253,734	\$ 3,176,036,786	0.74%	0.28%	3.7511	0.00%	4.50%
2015	\$ 446,742,488	\$ 2,476,346,460	\$ 653,004,104	\$ 41,695,537	\$ 3,617,788,589	\$ 3,171,046,101	-0.16%	0.25%	3.7511	0.00%	2.34%
2016	\$ 446,358,268	\$ 2,496,459,218	\$ 651,319,891	\$ 45,412,937	\$ 3,639,550,314	\$ 3,193,192,046	0.70%	0.43%	3.9228	4.58%	1.50%
2017	\$ 449,155,488	\$ 2,511,862,686	\$ 669,662,901	\$ 47,501,830	\$ 3,678,182,905	\$ 3,229,027,417	1.12%	0.51%	3.9228	0.00%	0.90%
2018	\$ 452,240,125	\$ 2,511,835,640	\$ 669,662,901	\$ 45,620,478	\$ 3,679,359,144	\$ 3,227,119,019	-0.06%	0.47%	3.9228	0.00%	0.90%
2019	\$ 467,529,185	\$ 2,520,068,437	\$ 668,800,001	\$ 57,025,856	\$ 3,713,423,479	\$ 3,245,894,294	0.52%	0.58%	4.1582	6.00%	2.08%
2020	\$ 479,231,695	\$ 2,528,204,985	\$ 638,409,891	\$ 59,392,620	\$ 3,705,239,191	\$ 3,226,007,496	-0.03%	0.31%	4.4082	6.01%	3.28%
2021	\$ 768,363,584	\$ 5,184,430,879	\$ 1,013,498,371	\$ 79,569,092	\$ 7,045,861,926	\$ 6,277,498,342	94.52%	14.60%	-		

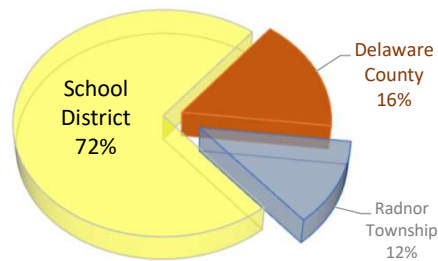
Change 289,131,889 2,656,225,894 375,088,480 20,176,472 3,340,622,735 *County wide re-assessment, eff. January 2000



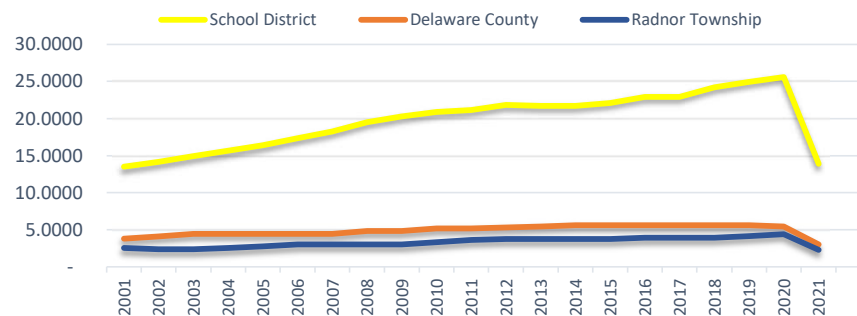
Radnor Township, PA
Real Estate Tax Breakdown
For the Years 2001-2021

Year	Total Assessed Value [c]	Taxable Assessed Value [c]	% Change	Millage Rates							
				School District	% Change	Delaware County	% Change	Radnor Township	% Change	Total	% Change
2001	\$ 3,321,505,476	\$ 2,927,637,566	2.1%	13.5000	n/a	3.8000	n/a	2.5500	n/a	19.8500	n/a
2002	\$ 3,362,625,785	\$ 2,976,869,052	1.7%	14.1700	5.0%	4.1020	7.9%	2.3500	-7.8%	20.6220	3.9%
2003	\$ 3,392,095,666	\$ 3,006,338,933	1.0%	14.9200	5.3%	4.4500	8.5%	2.3500	0.0%	21.7200	5.3%
2004	\$ 3,403,694,250	\$ 3,017,937,517	0.4%	15.6400	4.8%	4.4500	0.0%	2.5600	8.9%	22.6500	4.3%
2005	\$ 3,424,842,568	\$ 3,039,085,835	0.7%	16.4100	4.9%	4.4500	0.0%	2.7900	9.0%	23.6500	4.4%
2006	\$ 3,471,673,469	\$ 3,063,987,254	0.8%	17.3670	5.8%	4.4500	0.0%	3.0100	7.9%	24.8270	5.0%
2007	\$ 3,492,283,977	\$ 3,084,742,872	0.7%	18.2359	5.0%	4.4500	0.0%	3.0100	0.0%	25.6959	3.5%
2008	\$ 3,527,512,005	\$ 3,099,811,360	0.5%	19.5118	7.0%	4.8250	8.4%	3.0100	0.0%	27.3468	6.4%
2009	\$ 3,575,896,171	\$ 3,131,318,978	1.0%	20.2730	3.9%	4.8250	0.0%	3.0100	0.0%	28.1080	2.8%
2010	\$ 3,577,207,503	\$ 3,131,330,605	0.0%	20.8681	2.9%	5.1840	7.4%	3.3411	11.0%	29.3932	4.6%
2011	\$ 3,573,085,018	\$ 3,124,938,680	-0.2%	21.1439	1.3%	5.1840	0.0%	3.6411	9.0%	29.9690	2.0%
2012	\$ 3,595,573,132	\$ 3,147,305,184	0.7%	21.8227	3.2%	5.3040	2.3%	3.7511	3.0%	30.8778	3.0%
2013	\$ 3,601,529,131	\$ 3,152,787,183	0.2%	21.7122	-0.5%	5.4520	2.8%	3.7511	0.0%	31.0258	0.5%
2014	\$ 3,622,253,734	\$ 3,176,036,786	0.7%	21.7122	0.0%	5.6040	2.8%	3.7511	0.0%	31.0673	0.1%
2015	\$ 3,617,788,589	\$ 3,171,046,101	-0.2%	22.1247	1.9%	5.6040	0.0%	3.7511	0.0%	31.4798	1.3%
2016	\$ 3,639,550,314	\$ 3,193,192,046	0.0%	22.9262	3.6%	5.6040	0.0%	3.9228	4.6%	32.4530	3.1%
2017	\$ 3,678,182,905	\$ 3,229,027,417	0.0%	22.9262	0.0%	5.6040	0.0%	3.9228	0.0%	32.4530	0.0%
2018	\$ 3,679,359,144	\$ 3,227,119,019	0.0%	24.1867	5.5%	5.6040	0.0%	3.9228	0.0%	33.7135	3.9%
2019	\$ 3,713,423,479	\$ 3,245,894,294	0.0%	24.9181	3.0%	5.6040	0.0%	4.1582	6.0%	34.6803	2.9%
2020	\$ 3,689,142,591	\$ 3,221,613,406	-0.7%	25.5659	2.6%	5.4610	-2.6%	4.4082	6.0%	35.4351	2.2%
2021	\$ 7,045,861,296	\$ 6,277,498,342	94.9%	13.9224	-44.1%	2.9990	-46.5%	2.2837	-45.1%	19.2051	-44.6%

TOTAL MILLAGE RATE DISTRIBUTION



HISTORICAL MILLAGE RATES



Footnotes:

1. The School District Millage Rates run from July 1 - June 30. In the table above, the year in which the school district millage is included, is the year in which the School District adopted that millage rate. For example, the 2021 Millage rate of 13.9224 is for the July 1, 2021 - June 30, 2022 school year.
2. As a result of footnote #1, the Total millage rate adds the millage rates for the Township and County, plus the most recently approved rate from the School District. For example, the 2021 Total millage rate includes the 2021 millage rates for the Township and County, plus the 2021/2022 millage rate from the School District

Sources:

- (a) School Millage Rates: School District Records
- (b) County Millage Rates: Phone call confirmation
- (c) Township Millage Rates: Township Records / CAFR

Radnor Township, PA

2022 Township Manager Recommended Budget

Consumer Price Index

Radnor Township, PA
Philadelphia Region Consumer Price Index Summary Information

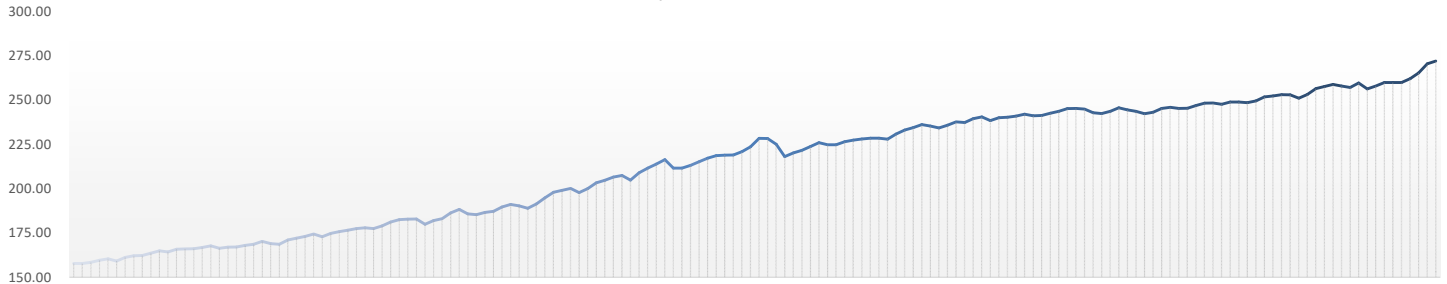


Consumer Price Index - All Urban Consumers

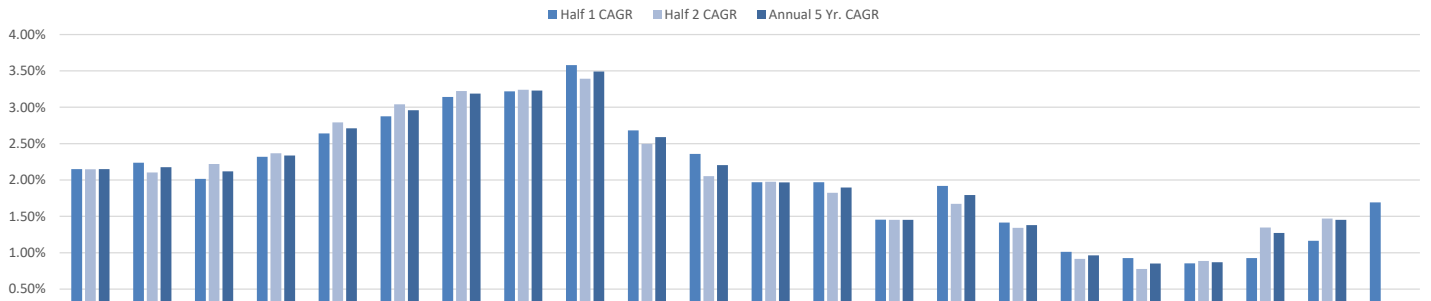
Series Id: CUURA102SA0 Not Seasonally Adjusted
Area: Philadelphia-Wilmington-Atlantic City, PA-NJ-DE-MD
Item: All items
Base Period: 1982-84=100
Link: [Department of Labor - Philadelphia Area CPI](#)

Column1	# of Yrs	Feb	Apr	Jun	Aug	Oct	Dec	Annual	%Δ	Annual 5 Yr. CAGR	HALF1	%Δ2	Half 1 CAGR	HALF2	%Δ3	Half 2 CAGR
1995	1.00	157.80	157.80	158.40	159.60	160.40	159.10	158.70	n/a	-	157.70	n/a	-	159.70	n/a	-
1996	2.00	161.20	162.10	162.30	163.60	164.90	164.30	162.80	2.58%	-	161.60	2.47%	-	164.10	2.76%	-
1997	3.00	165.80	166.00	166.10	166.80	167.70	166.40	166.50	2.27%	-	165.90	2.66%	-	167.10	1.83%	-
1998	4.00	167.00	167.10	168.00	168.60	170.30	169.00	168.20	1.02%	-	167.20	0.78%	-	169.20	1.26%	-
1999	5.00	168.60	171.10	172.10	173.10	174.40	172.90	171.90	2.20%	-	170.30	1.85%	-	173.40	2.48%	-
2000	6.00	174.80	175.80	176.60	177.50	177.90	177.50	176.50	2.68%	2.15%	175.40	2.99%	2.15%	177.60	2.42%	2.15%
2001	7.00	179.00	181.20	182.50	182.80	182.90	179.90	181.30	2.72%	2.18%	180.50	2.91%	2.24%	182.10	2.53%	2.10%
2002	8.00	182.00	183.10	186.30	188.30	185.80	185.30	184.90	1.99%	2.12%	183.30	1.55%	2.01%	186.50	2.42%	2.22%
2003	9.00	186.60	187.20	189.70	191.10	190.30	189.00	188.80	2.11%	2.34%	187.50	2.29%	2.32%	190.20	1.98%	2.37%
2004	10.00	191.40	194.80	198.00	199.10	200.20	197.80	196.50	4.08%	2.71%	194.00	3.47%	2.64%	199.00	4.63%	2.79%
2005	11.00	200.10	203.30	204.80	206.60	207.50	204.90	204.20	3.92%	2.96%	202.10	4.18%	2.87%	206.30	3.67%	3.04%
2006	12.00	209.00	211.60	213.90	216.40	211.60	211.60	212.10	3.87%	3.19%	210.70	4.26%	3.14%	213.40	3.44%	3.22%
2007	13.00	213.15	215.27	217.26	218.69	218.93	219.03	216.74	2.19%	3.23%	214.75	1.92%	3.22%	218.73	2.50%	3.24%
2008	14.00	220.94	223.62	228.41	228.34	225.11	218.19	224.13	3.41%	3.49%	223.54	4.09%	3.58%	224.73	2.74%	3.39%
2009	15.00	220.26	221.69	223.81	226.04	224.79	224.80	223.29	-0.38%	2.59%	221.45	-0.93%	2.68%	225.13	0.18%	2.50%
2010	16.00	226.53	227.43	228.07	228.50	228.54	228.02	227.72	1.98%	2.20%	227.07	2.54%	2.36%	228.36	1.44%	2.05%
2011	17.00	230.88	233.14	234.46	236.20	235.44	234.31	233.81	2.68%	1.97%	232.29	2.30%	1.97%	235.33	3.05%	1.98%
2012	18.00	235.86	237.78	237.41	239.56	240.54	238.49	238.10	1.83%	1.90%	236.76	1.92%	1.97%	239.44	1.75%	1.83%
2013	19.00	240.14	240.35	240.99	242.13	241.14	241.37	240.90	1.18%	1.45%	240.28	1.49%	1.46%	241.52	0.87%	1.45%
2014	20.00	242.58	243.69	245.25	245.30	244.95	242.91	244.05	1.31%	1.79%	243.52	1.35%	1.92%	244.58	1.27%	1.67%
2015	21.00	242.42	243.72	245.68	244.52	243.70	242.36	243.86	-0.08%	1.38%	243.61	0.04%	1.42%	244.11	-0.19%	1.34%
2016	22.00	243.13	245.30	245.98	245.37	245.39	246.95	245.29	0.59%	0.96%	244.29	0.28%	1.01%	246.30	0.90%	0.92%
2017	23.00	248.35	248.41	247.71	248.92	248.96	248.62	248.42	1.28%	0.85%	247.95	1.50%	0.93%	248.90	1.06%	0.78%
2018	24.00	249.57	251.85	252.39	253.09	253.04	251.15	251.56	1.26%	0.87%	250.71	1.12%	0.85%	252.41	1.41%	0.89%
2019	25.00	253.22	256.53	257.71	258.88	257.97	257.19	256.62	2.01%	1.27%	255.02	1.72%	0.93%	258.22	2.30%	1.35%
2020	26.00	259.69	256.35	257.98	259.97	259.98	259.99	258.92	0.90%	1.45%	258.04	0.01	1.17%	259.80	0.61%	1.47%
2021	27.00	262.17	265.36	270.50	272.04	Not Available	Not Available	Not Available	Not Available	Not Available	264.83	0.03	1.69%	Not Available	Not Available	Not Available

Annual CPI - All Urban Consumers
Philadelphia Metro Area



Five Year Compounded Annual Growth Rates



Radnor Township, PA

2022 Township Manager Recommended Budget

Full Time Employee Headcount Worksheets

TOWNSHIP OF RADNOR, PENNSYLVANIA
FULL TIME TOWNSHIP GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM

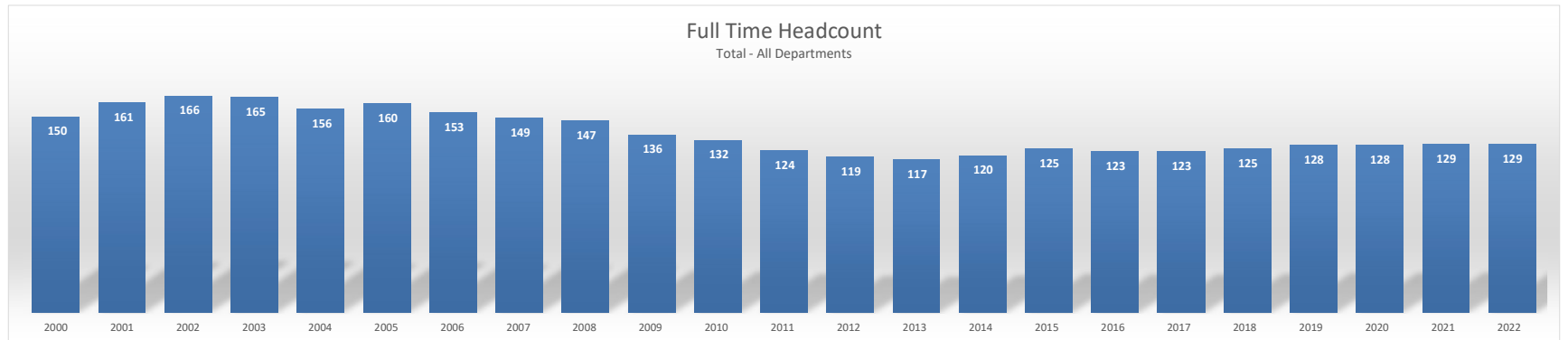
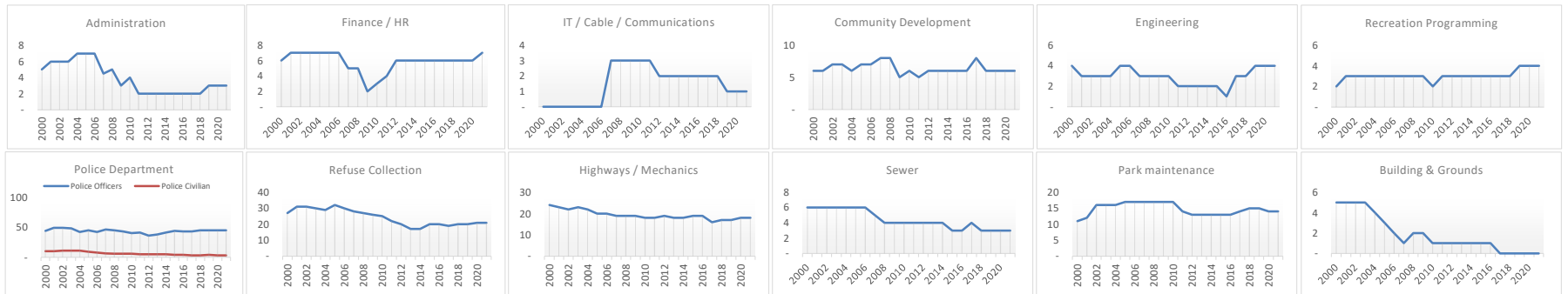
From 1998 - 2021
 Projected 2022

Department:	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Administration	5	6	6	6	7	7	7	4.5	5	3	4	2	2	2	2	2	2	2	2	3	3	3	3
Finance / HR	6	7	7	7	7	7	7	5	5	2	3	4	6	6	6	6	6	6	6	6	6	7	7
Community Development	6	6	7	7	6	7	7	8	8	5	6	5	6	6	6	6	6	8	6	6	6	6	5
Engineering	4	3	3	3	3	4	4	3	3	3	3	2	2	2	2	2	1	3	3	4	4	4	4
IT / Cable / Communications	-	-	-	-	-	-	-	3	3	3	3	3	2	2	2	2	2	2	2	1	1	1	2
Police Officers	44	49	49	48	42	45	42	46	45	43	40	41	36	38	41	44	43	43	45	45	45	45	45
Police Civilian	10	10	11	11	11	9	8	6.5	6.0	6	6	5	5	5	5	4	4	3	3	4	3	3	3
Refuse Collection	27	31	31	30	29	32	30	28	27	26	25	22	20	17	17	20	20	19	20	20	21	21	21
Highways / Mechanics	24	23	22	23	22	20	20	19	19	19	18	18	19	18	18	19	19	16	17	17	18	18	18
Sewer	6	6	6	6	6	6	6	5	4	4	4	4	4	4	4	3	3	4	3	3	3	3	3
Park maintenance	11	12	16	16	16	17	17	17	17	17	17	14	13	13	13	13	13	14	15	15	14	14	14
Building & Grounds	5	5	5	5	4	3	2	1	2	2	1	1	1	1	1	1	1	-	-	-	-	-	-
Recreation Programming	2	3	3	3	3	3	3	3	3	3	2	3	3	3	3	3	3	3	3	4	4	4	4
Total	150	161	166	165	156	160	153	149	147	136	132	124	119	117	120	125	123	123	125	128	128	129	129
Total Civilian	106	112	117	117	114	115	111	103	102	93	92	83	83	79	79	81	80	80	80	83	83	84	84
Total Uniformed	44	49	49	48	42	45	42	46	45	43	40	41	36	38	41	44	43	43	45	45	45	45	45

Source: Township of Radnor Finance Department

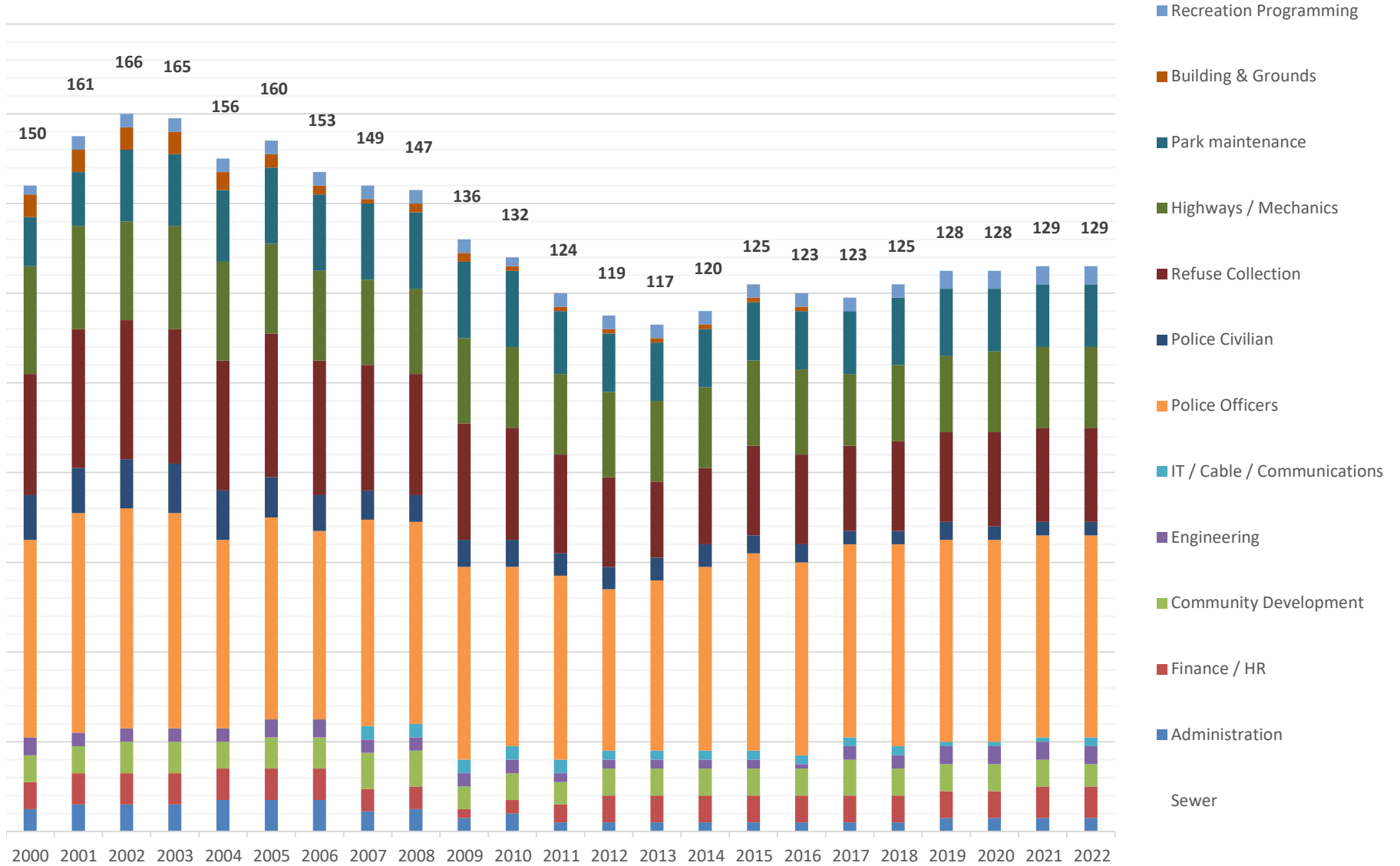
Footnotes:

- (1) In 2006, all police dispatch duties were transferred to Delaware County.
- (2) The Township offered an early retirement program in 2007
- (3) The Township continued reducing administrative staff in 2008/2009
- (4) The Township eliminated door-side track collection and began reducing staff accordingly in 2010
- (5) The Township ended the School Grounds Maintenance Agreement and reduced 3 positions in Park Maintenance Accordingly in 2011
- (6) The Township elected to restaff the uniformed officers to 41 in 2014, then added three more positions in 2015 bringing the total to 44 (Then, 1 of those positions was vacated with the superintendent change in late 2017)



Full Time Employee Head Count

By Department as of 12/31 of each year
[2022 Headcount is Budgeted]



Radnor Township, PA

2022 Township Manager Recommended Budget

2022 Schedule of Wage and Related Benefit Expenditures

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

	Administration									Treasurer		
	Board of Commissioners	Zoning Hearing Board	Township Manager	Executive Assistant	Department Total		Public Information Officer	IT Coordinator (Part-Time) / Meeting Cvrg.	Department Total	Treasurer	Department Total	Finance Director
			100%	100%			100%	100%				80%
Wages:												
Base Wages Full Time	14,700	2,100	194,198	82,602	293,600		81,359	-	81,359	26,000	26,000	115,406
Base Wages Part Time	-	-	-	-	-		-	56,513	56,513	-	-	-
Night Differential	-	-	-	-	-		-	-	-	-	-	-
On Call Bonus	-	-	-	-	-		-	-	-	-	-	-
Acting Sergeant Pay - Day	-	-	-	-	-		-	-	-	-	-	-
Acting Sergeant Pay - Night	-	-	-	-	-		-	-	-	-	-	-
Holiday Pay - Day	-	-	-	-	-		-	-	-	-	-	-
Holiday Pay - Night	-	-	-	-	-		-	-	-	-	-	-
Education Bonus	-	-	-	-	-		-	-	-	-	-	-
Acting Lieutenant Pay	-	-	-	-	-		-	-	-	-	-	-
K9 Off Duty Pay	-	-	-	-	-		-	-	-	-	-	-
Medical Opt-Out Sharing Plan	-	-	-	8,176	8,176		11,684	-	11,684	-	-	-
CDL Bonus	-	-	-	-	-		-	-	-	-	-	-
Subtotal	\$ 14,700	\$ 2,100	\$ 194,198	\$ 90,778	\$ 301,776		\$ 93,043	\$ 56,513	\$ 149,556	\$ 26,000	\$ 26,000	\$ 115,406
Overtime	-	-	-	-	-		-	-	-	-	-	-
Longevity	-	-	-	5,575	5,575		-	-	-	-	-	-
Sick Pay Bonus	-	-	-	35	35		-	-	-	-	-	-
Medical Expense Reimb. Pay	-	-	-	100	100		-	-	-	-	-	-
Court Time	-	-	-	-	-		-	-	-	-	-	-
Total Wages	\$ 14,700	\$ 2,100	\$ 194,198	\$ 96,488	\$ 307,486		\$ 93,043	\$ 56,513	\$ 149,556	\$ 26,000	\$ 26,000	\$ 115,406
Payroll Liabilities												
Social Security and Medicare	1,125	161	11,353	7,381	20,020		7,118	4,323	11,441	1,989	1,989	8,504
Workers' Compensation	105	15	1,389	690	2,199		666	404	1,070	178	178	826
Total Payroll Liabilities	\$ 1,230	\$ 176	\$ 12,742	\$ 8,071	\$ 22,219		\$ 7,784	\$ 4,727	\$ 12,511	\$ 2,167	\$ 2,167	\$ 9,330
Post-Employment Expenses:												
Pension - Normal Cost	-	-	15,823	7,862	23,685		-	-	-	-	-	9,403
Pension - Amortization of UAAL	-	-	-	-	-		-	-	-	-	-	-
OPEB - Normal Cost	-	-	-	-	-		-	-	-	-	-	-
OPEB - Amortization of UAAL	-	-	-	-	-		-	-	-	-	-	-
Total Post-Employment Expenses	\$ -	\$ -	\$ 15,823	\$ 7,862	\$ 23,685		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,403
Insurance:												
Health Benefits (Gross)	-	-	30,063	-	30,063		-	10,471	10,471	-	-	24,050
Health Benefits (Net of RSF Credit)	-	-	27,835	-	27,835		-	9,695	9,695	-	-	22,267
Term Life Premiums	-	-	142	142	284		142	-	142	-	-	114
Whole Life Premiums	-	-	n/a	-	-		n/a	-	-	-	-	-
Long-Term Disability Premiums	-	-	1,457	661	2,118		610	424	1,034	-	-	866
AD&D Insurance Premiums	-	-	18	18	36		18	-	18	-	-	15
Subtotal	-	-	1,617	822	2,438		770	424	1,194	-	-	995
Total Medical / Life Insurance Costs	\$ -	\$ -	\$ 29,452	\$ 822	\$ 30,273		\$ 770	\$ 10,119	\$ 10,889	\$ -	\$ -	\$ 23,262
Other Wage & Benefits:												
Police Extra Duty	-	-	-	-	-		-	-	-	-	-	-
Clothing Allowance	-	-	-	-	-		-	-	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position Total	\$ 15,930	\$ 2,276	\$ 252,215	\$ 113,243	\$ 383,663		\$ 101,597	\$ 71,359	\$ 172,956	\$ 28,167	\$ 28,167	\$ 157,401

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

Finance Finance, Human Resources, IT, Switchboard											Inf
	Asst. Finance Director	HR & Financial Coordinator	Act 511 Administrator	Administrative Services Coordinator	Accounting Supervisor	Revenue Accountant	Part-Time Staff	Act 511 PT	Part-Time Switchboard	Department Total	IT Coordinator
Wages:	66%	100%	100%	100%	100%	100%	100%	100%	100%		100%
Base Wages Full Time	66,280	86,345	123,300	98,768	74,802	51,928	-	-	-	616,829	75,280
Base Wages Part Time	-	-	-	-	-	-	98,410	39,759	37,386	175,555	-
Night Differential	-	-	-	-	-	-	-	-	-	-	-
On Call Bonus	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	-	-
Education Bonus	-	-	-	-	-	-	-	-	-	-	-
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	-	-
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	-
Medical Opt-Out Sharing Plan	-	-	-	-	-	14,903	-	-	-	14,903	-
CDL Bonus	-	-	-	-	-	-	-	-	-	-	-
Subtotal	\$ 66,280	\$ 86,345	\$ 123,300	\$ 98,768	\$ 74,802	\$ 66,831	\$ 98,410	\$ 39,759	\$ 37,386	\$ 807,287	\$ 75,280
Overtime	-	-	-	-	-	-	-	-	-	-	-
Longevity	4,373	3,825	-	7,675	-	-	-	-	-	15,873	3,125
Sick Pay Bonus	69	315	-	350	-	-	-	-	-	734	350
Medical Expense Reimb. Pay	66	100	-	100	-	-	-	-	-	266	100
Court Time	-	-	-	-	-	-	-	-	-	-	-
Total Wages	\$ 70,788	\$ 90,585	\$ 123,300	\$ 106,893	\$ 74,802	\$ 66,831	\$ 98,410	\$ 39,759	\$ 37,386	\$ 824,160	\$ 78,855
Payroll Liabilities											
Social Security and Medicare	5,415	6,929	9,433	8,177	5,723	5,113	7,528	3,042	2,860	62,724	6,032
Workers' Compensation	506	648	882	765	535	478	704	284	268	5,896	564
Total Payroll Liabilities	\$ 5,921	\$ 7,577	\$ 10,315	\$ 8,942	\$ 6,258	\$ 5,591	\$ 8,232	\$ 3,326	\$ 3,128	\$ 68,620	\$ 6,596
Post-Employment Expenses:											
Pension - Normal Cost	5,768	7,381	-	8,710	-	5,445	-	-	-	36,707	6,425
Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
OPEB - Normal Cost	-	-	-	-	-	-	-	-	-	-	-
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ 5,768	\$ 7,381	\$ -	\$ 8,710	\$ -	\$ 5,445	\$ -	\$ -	\$ -	\$ 36,707	\$ 6,425
Insurance:											
Health Benefits (Gross)	10,880	10,590	16,188	30,286	16,188	-	-	-	-	108,182	10,590
Health Benefits (Net of RSF Credit)	10,073	9,805	14,988	28,041	14,988	-	-	-	-	100,162	9,805
Term Life Premiums	94	142	142	142	142	142	-	-	-	918	142
Whole Life Premiums	-	-	-	-	-	-	-	-	-	-	-
Long-Term Disability Premiums	530	676	925	798	561	389	738	298	280	6,061	588
AD&D Insurance Premiums	12	18	18	18	18	18	-	-	-	117	18
Subtotal	636	836	1,085	958	721	549	738	298	280	7,096	748
Total Medical / Life Insurance Costs	\$ 10,709	\$ 10,641	\$ 16,073	\$ 28,999	\$ 15,709	\$ 549	\$ 738	\$ 298	\$ 280	\$ 107,258	\$ 10,553
Other Wage & Benefits:											
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	-
Clothing Allowance	-	-	-	-	-	-	-	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position Total	\$ 93,186	\$ 116,184	\$ 149,688	\$ 153,544	\$ 96,769	\$ 78,416	\$ 107,380	\$ 43,383	\$ 40,794	\$ 1,036,745	\$ 102,429

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

	Information Technology		Engineering					Community			
	IT Coordinator (Part-Time) / Police Network	Department Total	Engineer	Engineering Inspector	Program Manager	Clerk	Department Total	Comm. Dev. Director	Health Officers	Code Officials	Admin. Assistants
Wages:	100%		100%	100%	100%	100%		100%	100%	100%	100%
Base Wages Full Time	-	75,280	158,331	97,009	73,903	54,966	384,209	117,251	78,024	81,873	136,934
Base Wages Part Time	27,204	27,204	-	-	-	-	-	-	-	-	-
Night Differential	-	-	-	-	-	-	-	-	-	-	-
On Call Bonus	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	-	-
Education Bonus	-	-	-	-	-	-	-	-	-	-	-
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	-	-
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	-
Medical Opt-Out Sharing Plan	-	-	-	-	8,028	-	8,028	11,684	14,903	14,903	-
CDL Bonus	-	-	-	-	-	-	-	-	-	-	-
Subtotal	\$ 27,204	\$ 102,484	\$ 158,331	\$ 97,009	\$ 81,931	\$ 54,966	\$ 392,237	\$ 128,935	\$ 92,927	\$ 96,776	\$ 136,934
Overtime	-	-	-	2,500	-	2,500	5,000	-	-	6,000	2,000
Longevity	-	3,125	-	8,000	-	-	8,000	-	-	-	8,000
Sick Pay Bonus	-	350	-	-	-	-	-	-	-	-	35
Medical Expense Reimb. Pay	-	100	-	100	-	-	100	-	-	-	200
Court Time	-	-	-	-	-	-	-	-	-	-	-
Total Wages	\$ 27,204	\$ 106,059	\$ 158,331	\$ 107,609	\$ 81,931	\$ 57,466	\$ 405,337	\$ 128,935	\$ 92,927	\$ 102,776	\$ 147,169
Payroll Liabilities											
Social Security and Medicare	2,081	8,113	10,833	8,232	6,268	4,396	29,729	9,864	7,108	7,862	11,258
Workers' Compensation	195	759	8,027	6,219	4,153	411	18,810	10,233	7,375	8,157	1,053
Total Payroll Liabilities	\$ 2,276	\$ 8,872	\$ 18,860	\$ 14,451	\$ 10,421	\$ 4,807	\$ 48,539	\$ 20,097	\$ 14,483	\$ 16,019	\$ 12,311
Post-Employment Expenses:											
Pension - Normal Cost	n/a	6,425	12,901	8,768	-	n/a	21,669	10,506	-	-	6,909
Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
OPEB - Normal Cost	n/a	-	-	-	-	n/a	-	-	-	-	-
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ -	\$ 6,425	\$ 12,901	\$ 8,768	\$ -	\$ -	\$ 21,669	\$ 10,506	\$ -	\$ -	\$ 6,909
Insurance:											
Health Benefits (Gross)	-	10,590	16,188	30,426	-	10,471	57,085	-	10,471	-	10,471
Health Benefits (Net of RSF Credit)	-	9,805	14,988	28,171	-	9,695	52,854	-	9,716	-	9,695
Term Life Premiums	-	142	142	52	142	52	388	142	142	142	103
Whole Life Premiums	-	-	-	-	-	1,008	1,008	-	-	-	531
Long-Term Disability Premiums	204	792	1,188	788	554	412	2,942	879	18	614	1,087
AD&D Insurance Premiums	-	18	18	18	18	18	72	18	585	18	36
Subtotal	204	952	1,348	858	714	1,490	4,410	1,039	745	774	1,757
Total Medical / Life Insurance Costs	\$ 204	\$ 10,757	\$ 16,336	\$ 29,029	\$ 714	\$ 9,695	\$ 57,264	\$ 1,039	\$ 10,461	\$ 774	\$ 11,452
Other Wage & Benefits:											
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	-
Clothing Allowance	-	-	-	-	-	-	-	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position Total	\$ 29,684	\$ 132,113	\$ 206,428	\$ 159,857	\$ 93,066	\$ 71,968	\$ 532,809	\$ 160,577	\$ 117,871	\$ 119,569	\$ 177,841

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

Development					Police Department						
	Part-Time Code	Part-Time	Department	Total	Superintendent	Lieutenant	Sergeants	Corporals	Detectives	Staff-Traffic	Patrol
	Official	Property Maint Official			100%	100%	100%	100%	100%	100%	100%
Wages:	100%	100%	100%								
Base Wages Full Time	-	-	-	414,082	171,593	283,284	368,500	112,598	442,203	331,652	2,912,204
Base Wages Part Time	-	22,441	-	22,441	-	-	-	-	-	-	-
Night Differential	-	-	-	-	3,889	7,778	13,356	3,889	15,556	11,667	116,667
On Call Bonus	-	-	-	-	556	1,111	2,222	556	2,222	1,667	16,666
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	705	2,819	2,114	21,060
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	51	205	154	1,534
Holiday Pay - Day	-	-	-	-	1,111	2,222	4,444	1,111	4,444	3,333	33,385
Holiday Pay - Night	-	-	-	-	67	133	267	67	267	200	2,003
Education Bonus	-	-	-	-	-	2,750	3,000	1,500	5,500	4,500	33,000
Acting Lieutenant Pay	-	-	-	-	-	1,300	6,000	-	-	-	-
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	5,200
Medical Opt-Out Sharing Plan	-	-	-	41,490	19,697	-	40,614	-	20,307	8,190	57,375
CDL Bonus	-	-	-	-	-	-	-	-	-	-	-
Subtotal	\$ -	\$ 22,441	\$ -	\$ 478,013	\$ 196,913	\$ 298,578	\$ 438,403	\$ 120,477	\$ 493,523	\$ 363,477	\$ 3,199,094
Overtime	-	-	-	8,000	5,500	11,000	21,444	5,040	19,121	12,825	123,976
Longevity	-	-	-	8,000	-	50,262	62,173	18,507	60,133	42,082	123,109
Sick Pay Bonus	-	-	-	35	-	-	-	-	-	-	-
Medical Expense Reimb. Pay	-	-	-	200	100	200	400	100	400	300	3,000
Court Time	-	-	-	-	444	889	1,778	444	1,778	1,333	13,334
Total Wages	\$ -	\$ 22,441	\$ -	\$ 494,248	\$ 202,957	\$ 360,929	\$ 524,198	\$ 144,568	\$ 574,955	\$ 420,017	\$ 3,462,513
Payroll Liabilities											
Social Security and Medicare	-	1,716	-	37,808	11,480	24,761	37,284	11,184	43,598	31,935	249,236
Workers' Compensation	-	1,781	-	28,599	9,416	16,836	22,611	6,783	26,442	19,368	159,767
Total Payroll Liabilities	\$ -	\$ 3,497	\$ -	\$ 66,407	\$ 20,896	\$ 41,597	\$ 59,895	\$ 17,967	\$ 70,040	\$ 51,303	\$ 409,003
Post-Employment Expenses:											
Pension - Normal Cost	-	-	-	17,415	32,570	58,234	78,212	23,461	91,457	66,993	477,121
Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
OPEB - Normal Cost	-	-	-	-	-	-	-	-	-	-	650,000
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ -	\$ -	\$ -	\$ 17,415	\$ 32,570	\$ 58,234	\$ 78,212	\$ 23,461	\$ 91,457	\$ 66,993	\$ 1,127,121
Insurance:											
Health Benefits (Gross)	-	10,471	-	20,942	-	61,053	39,707	39,707	119,121	100,760	670,755
Health Benefits (Net of RSF Credit)	-	-	-	19,411	36,298	48,917	55,816	36,298	108,892	92,114	540,260
Term Life Premiums	-	-	-	529	129	258	516	129	516	387	3,740
Whole Life Premiums	-	-	-	531	283	515	1,505	292	1,146	982	2,236
Long-Term Disability Premiums	-	168	-	2,766	1,287	2,443	3,957	939	3,592	2,672	20,229
AD&D Insurance Premiums	-	-	-	657	42	83	166	42	166	125	1,206
Subtotal	-	168	-	4,483	1,741	3,299	6,144	1,402	5,420	4,166	27,411
Total Medical / Life Insurance Costs	\$ -	\$ 10,639	\$ -	\$ 23,894	\$ 38,039	\$ 52,216	\$ 61,960	\$ 37,700	\$ 114,312	\$ 96,280	\$ 567,671
Other Wage & Benefits:											
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	200,000
Clothing Allowance	-	-	-	-	-	-	2,100	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ -	\$ -	\$ -	\$ 200,000
Position Total	\$ -	\$ 36,577	\$ -	\$ 601,964	\$ 294,462	\$ 512,975	\$ 726,365	\$ 223,695	\$ 850,764	\$ 634,594	\$ 5,766,308

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

						Building & Grounds					
	Supervisor of Parking & Aux.				Department Total					Department Total	Public Works Director
	Admin Assistants	Svcs.	Parking Meter Enforcement	Crossing Guards		Public Works Director	Superintendent - Operations	Supervisor: Solid Waste & Highway	Supervisor: Parks & Sewers		
Wages:	100%	100%	100%	100%		10%	45%	0%	0%		5%
Base Wages Full Time	134,728	92,348	-	-	4,849,109	14,960	-	-	-	14,960	7,480
Base Wages Part Time	-	-	70,000	120,000	190,000	-	-	-	-	-	-
Night Differential	-	-	-	-	172,802	-	-	-	-	-	-
On Call Bonus	-	-	-	-	25,000	-	-	-	-	-	-
Acting Sergeant Pay - Day	-	-	-	-	26,698	-	-	-	-	-	-
Acting Sergeant Pay - Night	-	-	-	-	1,944	-	-	-	-	-	-
Holiday Pay - Day	-	-	-	-	50,050	-	-	-	-	-	-
Holiday Pay - Night	-	-	-	-	3,004	-	-	-	-	-	-
Education Bonus	-	-	-	-	50,250	-	-	-	-	-	-
Acting Lieutenant Pay	-	-	-	-	7,300	-	-	-	-	-	-
K9 Off Duty Pay	-	-	-	-	5,200	-	-	-	-	-	-
Medical Opt-Out Sharing Plan	12,045	-	-	-	158,228	-	-	-	-	-	-
CDL Bonus	-	-	-	-	-	-	-	-	-	-	-
Subtotal	\$ 146,773	\$ 92,348	\$ 70,000	\$ 120,000	\$ 5,539,585	\$ 14,960	\$ -	\$ -	\$ -	\$ 14,960	\$ 7,480
Overtime	5,600	-	-	-	204,506	-	-	-	-	-	-
Longevity	11,475	11,150	-	-	378,891	400	-	-	-	400	400
Sick Pay Bonus	105	-	-	-	105	-	-	-	-	-	-
Medical Expense Reimb. Pay	200	100	-	-	4,800	-	-	-	-	-	-
Court Time	-	-	-	-	20,000	-	-	-	-	-	-
Total Wages	\$ 164,153	\$ 103,598	\$ 70,000	\$ 120,000	\$ 6,147,887	\$ 15,360	\$ -	\$ -	\$ -	\$ 15,360	\$ 7,880
Payroll Liabilities											
Social Security and Medicare	12,359	7,518	5,355	9,180	443,889	1,076	-	-	-	1,076	603
Workers' Compensation	1,156	4,982	2,045	3,506	272,913	779	-	-	-	779	389
Total Payroll Liabilities	\$ 13,515	\$ 12,500	\$ 7,400	\$ 12,686	\$ 716,802	\$ 1,855	\$ -	\$ -	\$ -	\$ 1,855	\$ 992
Post-Employment Expenses:											
Pension - Normal Cost	13,162	8,007	-	-	849,218	-	-	-	-	-	498
Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
OPEB - Normal Cost	-	-	-	-	650,000	-	-	-	-	-	-
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ 13,162	\$ 8,007	\$ -	\$ -	\$ 1,499,218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 498
Insurance:											
Health Benefits (Gross)	10,590	16,484	-	-	1,058,177	1,619	-	-	-	1,619	1,501
Health Benefits (Net of RSF Credit)	9,676	42,735	-	-	971,006	1,499	-	-	-	1,499	1,390
Term Life Premiums	103	142	-	-	5,920	14	-	-	-	14	7
Whole Life Premiums	1,195	595	-	-	8,749	-	-	-	-	-	-
Long-Term Disability Premiums	1,068	737	-	-	36,924	115	-	-	-	115	45
AD&D Insurance Premiums	36	21	-	-	1,887	2	-	-	-	2	1
Subtotal	2,402	1,495	-	-	53,480	131	-	-	-	131	53
Total Medical / Life Insurance Costs	\$ 12,078	\$ 44,230	\$ -	\$ -	\$ 1,024,486	\$ 1,630	\$ -	\$ -	\$ -	\$ 1,630	\$ 1,443
Other Wage & Benefits:											
Police Extra Duty	-	-	-	-	200,000	-	-	-	-	-	-
Clothing Allowance	-	-	-	-	2,100	-	-	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 202,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position Total	\$ 202,908	\$ 168,335	\$ 77,400	\$ 132,686	\$ 9,590,493	\$ 18,845	\$ -	\$ -	\$ -	\$ 18,845	\$ 10,813

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

Public Works : Solid Waste							Public Works : General Services / Highway					
	Administrative Assistant	Superintendent - Operations	Supervisor: Solid Waste & Highway	Public Works Laborers	Part-Time / Seasonal	Department Total	Public Works Director	Administrative Assistant	Superintendent - Operations	Supervisor: Solid Waste & Highway	Public Works Laborers	
	50%	10%	30%	100%			60%	20%	25%	70%	100%	
Wages:												
Base Wages Full Time	39,391	-	33,907	1,461,332	-	1,542,111	89,495	14,735	-	64,166	739,326	
Base Wages Part Time	-	-	-	-	63,180	63,180	-	-	-	-	-	
Night Differential	-	-	-	-	-	-	-	-	-	-	-	
On Call Bonus	-	-	-	-	-	-	-	-	-	-	-	
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	-	-	
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	-	-	
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	-	-	
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	-	-	
Education Bonus	-	-	-	-	-	-	-	-	-	-	-	
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	-	-	
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	-	
Medical Opt-Out Sharing Plan	7,740	-	-	41,551	-	49,291	-	3,096	-	-	2,398	
CDL Bonus	-	-	300	16,000	-	16,300	-	-	-	700	9,000	
Subtotal	\$ 47,131	\$ -	\$ 34,207	\$ 1,518,883	\$ 63,180	\$ 1,670,882	\$ 89,495	\$ 17,831	\$ -	\$ 64,866	\$ 750,724	
Overtime	500	-	-	19,090	-	19,590	-	200	-	-	35,000	
Longevity	4,000	-	2,400	83,250	-	90,050	4,800	1,600	-	5,600	71,025	
Sick Pay Bonus	88	-	-	1,575	-	1,663	-	35	-	-	1,065	
Medical Expense Reimb. Pay	50	-	30	2,100	-	2,180	-	20	-	70	1,000	
Court Time	-	-	-	-	-	-	-	-	-	-	-	
Total Wages	\$ 51,769	\$ -	\$ 36,637	\$ 1,624,898	\$ 63,180	\$ 1,784,365	\$ 94,295	\$ 19,686	\$ -	\$ 70,536	\$ 858,814	
Payroll Liabilities												
Social Security and Medicare	3,960	-	2,803	124,305	4,833	136,504	7,214	1,506	-	5,396	65,699	
Workers' Compensation	369	-	1,857	85,024	3,345	90,984	4,672	147	-	4,334	46,449	
Total Payroll Liabilities	\$ 4,329	\$ -	\$ 4,660	\$ 209,329	\$ 8,178	\$ 227,488	\$ 11,886	\$ 1,653	\$ -	\$ 9,730	\$ 112,148	
Post-Employment Expenses:												
Pension - Normal Cost	4,199	-	2,985	104,433	-	112,115	4,805	1,565	-	5,606	69,570	
Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	
OPEB - Normal Cost	-	-	-	-	-	-	-	-	-	-	-	
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-	
Total Post-Employment Expenses	\$ 4,199	\$ -	\$ 2,985	\$ 104,433	\$ -	\$ 112,115	\$ 4,805	\$ 1,565	\$ -	\$ 5,606	\$ 69,570	
Insurance:												
Health Benefits (Gross)	-	-	4,906	422,101	-	428,508	27,651	-	-	15,561	221,220	
Health Benefits (Net of RSF Credit)	-	-	4,542	390,812	-	396,744	25,601	-	-	14,407	204,821	
Term Life Premiums	26	-	43	1,083	-	1,159	85	10	-	99	516	
Whole Life Premiums	292	-	-	14,992	-	15,284	-	117	-	-	6,125	
Long-Term Disability Premiums	299	-	219	11,047	-	11,610	540	120	-	510	5,878	
AD&D Insurance Premiums	9	-	6	437	-	453	12	4	-	15	208	
Subtotal	626	-	268	27,559	-	28,506	637	251	-	624	12,727	
Total Medical / Life Insurance Costs	\$ 626	\$ -	\$ 4,810	\$ 418,371	\$ -	\$ 425,250	\$ 26,238	\$ 251	\$ -	\$ 15,031	\$ 217,548	
Other Wage & Benefits:												
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	-	
Clothing Allowance	-	-	-	-	-	-	-	-	-	-	-	
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position Total	\$ 60,923	\$ -	\$ 49,093	\$ 2,357,031	\$ 71,358	\$ 2,549,218	\$ 137,225	\$ 23,155	\$ -	\$ 100,902	\$ 1,258,081	

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

		Mechanics			Recreation and Community Programming: Administration					Recreational Programming	
	Department Total	Supervisor: Fleet	Public Works Mechanics	Department Total	Director	Program Supervisor	Program Coordinator	Recreation Assistant	Department Total	Day Camp Program Employees	Department Total
		0%	100%		100%	100%	100%	100%			
Wages:											
Base Wages Full Time	907,722	-	226,469	226,469	117,251	71,194	56,284	38,523	283,253	-	-
Base Wages Part Time	-	-	-	-	-	-	-	-	-	120,000	120,000
Night Differential	-	-	-	-	-	-	-	-	-	-	-
On Call Bonus	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Day	-	-	-	-	-	-	-	-	-	-	-
Acting Sergeant Pay - Night	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Day	-	-	-	-	-	-	-	-	-	-	-
Holiday Pay - Night	-	-	-	-	-	-	-	-	-	-	-
Education Bonus	-	-	-	-	-	-	-	-	-	-	-
Acting Lieutenant Pay	-	-	-	-	-	-	-	-	-	-	-
K9 Off Duty Pay	-	-	-	-	-	-	-	-	-	-	-
Medical Opt-Out Sharing Plan	5,494	-	14,903	14,903	-	-	-	-	-	-	-
CDL Bonus	9,700	-	3,000	3,000	-	-	-	-	-	-	-
Subtotal	\$ 922,916	\$ -	\$ 244,372	\$ 244,372	\$ 117,251	\$ 71,194	\$ 56,284	\$ 38,523	\$ 283,253	\$ 120,000	\$ 120,000
Overtime	35,200	-	1,200	1,200	-	-	-	-	-	-	-
Longevity	83,025	-	5,925	5,925	-	-	-	-	-	-	-
Sick Pay Bonus	1,100	-	105	105	-	-	-	-	-	-	-
Medical Expense Reimb. Pay	1,090	-	300	300	-	-	-	-	-	-	-
Court Time	-	-	-	-	-	-	-	-	-	-	-
Total Wages	\$ 1,043,331	\$ -	\$ 251,902	\$ 251,902	\$ 117,251	\$ 71,194	\$ 56,284	\$ 38,523	\$ 283,253	\$ 120,000	\$ 120,000
Payroll Liabilities											
Social Security and Medicare	79,815	-	19,270	19,270	8,970	5,446	4,306	2,947	21,669	9,180	9,180
Workers' Compensation	55,602	-	13,926	13,926	5,944	3,609	2,853	1,953	14,359	6,353	6,353
Total Payroll Liabilities	\$ 135,417	\$ -	\$ 33,196	\$ 33,196	\$ 14,914	\$ 9,055	\$ 7,159	\$ 4,900	\$ 36,028	\$ 15,533	\$ 15,533
Post-Employment Expenses:											
Pension - Normal Cost	81,547	-	14,850	14,850	9,554	-	-	-	9,554	-	-
Pension - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
OPEB - Normal Cost	-	-	-	-	-	-	-	-	-	-	-
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ 81,547	\$ -	\$ 14,850	\$ 14,850	\$ 9,554	\$ -	\$ -	\$ -	\$ 9,554	\$ -	\$ -
Insurance:											
Health Benefits (Gross)	264,432	-	60,349	60,349	22,230	30,063	-	-	52,293	-	-
Health Benefits (Net of RSF Credit)	244,829	-	55,876	55,876	20,582	27,835	-	-	48,417	-	-
Term Life Premiums	710	-	155	155	142	142	142	142	568	-	-
Whole Life Premiums	6,242	-	1,113	1,113	-	-	-	-	-	-	-
Long-Term Disability Premiums	7,048	-	1,732	1,732	833	506	354	316	2,009	-	-
AD&D Insurance Premiums	239	-	62	62	18	18	18	18	72	-	-
Subtotal	14,239	-	3,062	3,062	993	666	514	476	2,649	-	-
Total Medical / Life Insurance Costs	\$ 259,068	\$ -	\$ 58,938	\$ 58,938	\$ 21,575	\$ 28,501	\$ 514	\$ 476	\$ 51,066	\$ -	\$ -
Other Wage & Benefits:											
Police Extra Duty	-	-	-	-	-	-	-	-	-	-	-
Clothing Allowance	-	-	-	-	-	-	-	-	-	-	-
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position Total	\$ 1,519,363	\$ -	\$ 358,886	\$ 358,886	\$ 163,294	\$ 108,751	\$ 63,957	\$ 43,899	\$ 379,901	\$ 135,533	\$ 135,533

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

Public Works : Park Maintenance									Sanitary S				
	Public Works Director	Administrative Assistant	Superintendent - Operations	Supervisor: Parks & Sewers	Public Works Laborers	Part-Time / Seasonal	Department Total		Finance Director	Asst. Finance Director	Public Works Director	Superintendent - Operations	
	15%	10%	10%	60%	100%				20%	34%	10%	10%	
Wages:													
Base Wages Full Time	24,848	7,878	-	-	860,833	-	893,560		28,852	34,144	14,960	-	
Base Wages Part Time	-	-	-	-	-	-	-		-	-	-	-	
Night Differential	-	-	-	-	-	-	-		-	-	-	-	
On Call Bonus	-	-	-	-	-	-	-		-	-	-	-	
Acting Sergeant Pay - Day	-	-	-	-	-	-	-		-	-	-	-	
Acting Sergeant Pay - Night	-	-	-	-	-	-	-		-	-	-	-	
Holiday Pay - Day	-	-	-	-	-	-	-		-	-	-	-	
Holiday Pay - Night	-	-	-	-	-	-	-		-	-	-	-	
Education Bonus	-	-	-	-	-	-	-		-	-	-	-	
Acting Lieutenant Pay	-	-	-	-	-	-	-		-	-	-	-	
K9 Off Duty Pay	-	-	-	-	-	-	-		-	-	-	-	
Medical Opt-Out Sharing Plan	-	-	-	-	15,015	-	15,015		-	-	-	-	
CDL Bonus	-	-	-	-	9,000	-	9,000		-	-	-	-	
Subtotal	\$ 24,848	\$ 7,878	\$ -	\$ -	\$ 884,848	\$ -	\$ 917,575		\$ 28,852	\$ 34,144	\$ 14,960	\$ -	
Overtime	-	100	-	-	6,461	-	6,561		-	-	-	-	
Longevity	1,200	800	-	-	48,400	-	50,400		-	2,134	800	-	
Sick Pay Bonus	-	18	-	-	1,120	-	1,138		-	36	-	-	
Medical Expense Reimb. Pay	-	10	-	-	1,400	-	1,410		-	34	-	-	
Court Time	-	-	-	-	-	-	-		-	-	-	-	
Total Wages	\$ 26,048	\$ 8,806	\$ -	\$ -	\$ 942,229	\$ -	\$ 977,084		\$ 28,852	\$ 36,348	\$ 15,760	\$ -	
Payroll Liabilities													
Social Security and Medicare	1,993	674	-	-	72,081	-	74,747		2,207	2,781	1,206	-	
Workers' Compensation	1,168	76	-	-	51,879	-	53,123		243	227	6,348	-	
Total Payroll Liabilities	\$ 3,161	\$ 750	\$ -	\$ -	\$ 123,960	\$ -	\$ 127,870		\$ 2,450	\$ 3,008	\$ 7,554	\$ -	
Post-Employment Expenses:													
Pension - Normal Cost	1,384	742	-	-	73,552	-	75,678		2,495	2,337	923	-	
Pension - Amortization of UAAL	-	-	-	-	-	-	-		-	-	-	-	
OPEB - Normal Cost	-	-	-	-	-	-	-		-	-	-	-	
OPEB - Amortization of UAAL	-	-	-	-	-	-	-		-	-	-	-	
Total Post-Employment Expenses	\$ 1,384	\$ 742	\$ -	\$ -	\$ 73,552	\$ -	\$ 75,678		\$ 2,495	\$ 2,337	\$ 923	\$ -	
Insurance:													
Health Benefits (Gross)	6,913	-	-	-	237,302	-	244,214		5,961	5,560	3,003	-	
Health Benefits (Net of RSF Credit)	6,400	-	-	-	219,711	-	226,111		5,519	5,148	2,780	-	
Term Life Premiums	21	5	-	85	722	-	833		28	48	14	-	
Whole Life Premiums	-	58	-	-	8,263	-	8,321		-	-	-	-	
Long-Term Disability Premiums	135	60	-	401	7,262	-	7,858		243	227	90	-	
AD&D Insurance Premiums	3	2	-	12	291	-	308		4	6	2	-	
Subtotal	159	125	-	498	16,538	-	17,320		275	281	106	-	
Total Medical / Life Insurance Costs	\$ 6,559	\$ 125	\$ -	\$ 498	\$ 236,249	\$ -	\$ 243,431		\$ 5,794	\$ 5,429	\$ 2,886	\$ -	
Other Wage & Benefits:													
Police Extra Duty	-	-	-	-	-	-	-		-	-	-	-	
Clothing Allowance	-	-	-	-	-	-	-		-	-	-	-	
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
Position Total	\$ 37,152	\$ 10,423	\$ -	\$ 498	\$ 1,375,990	\$ -	\$ 1,424,063		\$ 39,591	\$ 47,122	\$ 27,123	\$ -	

Radnor Township, PA
Schedule of Employee Payroll and Related Liabilities and Benefit Expenses
For the Year Budgeted, 2022

	Sewer Fund				Retirees	GRAND TOTALS		
	Public Works Admin. Asst.	Supervisor: Parks & Sewers	Public Works Laborers	Department Total	Department Total	General Fund Totals	Sanitary Sewer Totals	Department Total
Wages:	20%	40%	100%					
Base Wages Full Time	15,756	-	211,600	305,312	-	10,608,543	305,312	10,913,855
Base Wages Part Time	-	-	-	-	-	654,893	-	654,893
Night Differential	-	-	-	-	-	172,802	-	172,802
On Call Bonus	-	-	-	-	-	25,000	-	25,000
Acting Sergeant Pay - Day	-	-	-	-	-	26,698	-	26,698
Acting Sergeant Pay - Night	-	-	-	-	-	1,944	-	1,944
Holiday Pay - Day	-	-	-	-	-	50,050	-	50,050
Holiday Pay - Night	-	-	-	-	-	3,004	-	3,004
Education Bonus	-	-	-	-	-	50,250	-	50,250
Acting Lieutenant Pay	-	-	-	-	-	7,300	-	7,300
K9 Off Duty Pay	-	-	-	-	-	5,200	-	5,200
Medical Opt-Out Sharing Plan	-	-	-	-	-	327,212	-	327,212
CDL Bonus	-	-	3,000	3,000	-	38,000	3,000	41,000
Subtotal	\$ 15,756	\$ -	\$ 214,600	\$ 308,312	\$ -	\$ 11,970,896	\$ 308,312	\$ 12,279,208
Overtime	200	-	9,900	10,100	-	280,057	10,100	290,157
Longevity	1,600	-	13,925	18,459	-	649,264	18,459	667,723
Sick Pay Bonus	35	-	455	526	-	5,265	526	5,791
Medical Expense Reimb. Pay	20	-	300	354	-	10,546	354	10,900
Court Time	-	-	-	-	-	20,000	-	20,000
Total Wages	\$ 17,611	\$ -	\$ 239,180	\$ 337,751	\$ -	\$ 12,936,028	\$ 337,751	\$ 13,273,779
Payroll Liabilities								
Social Security and Medicare	1,347	-	18,297	25,838	-	957,974	25,838	983,812
Workers' Compensation	144	1,889	13,254	22,105	-	565,550	22,105	587,655
Total Payroll Liabilities	\$ 1,491	\$ 1,889	\$ 31,551	\$ 47,943	\$ -	\$ 1,523,524	\$ 47,943	\$ 1,571,467
Post-Employment Expenses:								
Pension - Normal Cost	1,485	-	14,527	21,767	-	1,248,862	21,767	1,270,629
Pension - Amortization of UAAL	-	-	-	-	1,682,204	1,682,204	-	1,682,204
OPEB - Normal Cost	-	-	-	-	-	650,000	-	650,000
OPEB - Amortization of UAAL	-	-	-	-	-	-	-	-
Total Post-Employment Expenses	\$ 1,485	\$ -	\$ 14,527	\$ 21,767	\$ 1,682,204	\$ 3,581,066	\$ 21,767	\$ 3,602,833
Insurance:								
Health Benefits (Gross)	-	11,923	62,856	89,303	1,831,003	4,177,929	89,303	4,267,232
Health Benefits (Net of RSF Credit)	-	11,039	58,197	82,683	1,687,050	3,851,294	82,683	3,933,977
Term Life Premiums	10	57	155	312	-	11,762	312	12,074
Whole Life Premiums	117	-	2,174	2,291	63,200	104,448	2,291	106,739
Long-Term Disability Premiums	120	268	1,775	2,723	-	83,009	2,723	85,732
AD&D Insurance Premiums	4	8	62	86	24,580	28,522	86	28,608
Subtotal	251	333	4,166	5,412	87,780	227,741	5,412	233,153
Total Medical / Life Insurance Costs	\$ 251	\$ 11,372	\$ 62,363	\$ 88,095	\$ 1,774,830	\$ 4,079,035	\$ 88,095	\$ 4,167,130
Other Wage & Benefits:								
Police Extra Duty	-	-	-	-	-	200,000	-	200,000
Clothing Allowance	-	-	-	-	-	2,100	-	2,100
Total Other Wage & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,100	\$ -	\$ 202,100
Position Total	\$ 20,839	\$ 13,261	\$ 347,621	\$ 495,556	\$ 3,457,034	\$ 22,321,753	\$ 495,556	\$ 22,817,309

Recreation and Community Programming Department
Radnor Day Camp/Seasonal Camps 2022 - Seasonal Staff Pay Ranges

Radnor Day Camp/Seasonal Camps 2022 - Seasonal Staff Pay Ranges by Position				
Position	# of Projected Positions*	Minimum Per Hour Pay		Maximum Per Hour Pay
Director	1	\$	15.00	\$ 28.00
Assistant Director	1	\$	12.00	\$ 22.00
Aquatics Coordinator	1	\$	15.00	\$ 28.00
Specialty Coordinator**	7	\$	10.00	\$ 25.00
Special Needs Support Staff	15	\$	10.00	\$ 20.00
Lifeguard/Swim Instructor	6	\$	8.25	\$ 18.00
Leader II	12	\$	7.75	\$ 15.00
Leader I	12	\$	7.25	\$ 12.00

* Positions are hired commensurate to camp enrollment, generally estimated at 200 participants.

**Specific role responsibilities for Camp Specialty Coordinators are subject to change.

General Information:

1. All positions are filled through an interview/evaluation process with specific screening procedures.
2. Position pay rates and qualifications vary based on tenure, experience, and special certifications.
3. Some returning staff receive minimal wage increases and vary based on qualifications and performance.
4. Staff members sometimes fulfill roles in other areas such as assisting with community events or running other programs.
5. All pay rates subject to potential adjustments to state minimum wage.

RADNOR TOWNSHIP
STUDY OF SURROUNDING MUNICIPALITIES
DEMOGRAPHICS, TAXES AND MANDATORY FEES

Radnor Township		-----DELAWARE COUNTY-----				CHESTER COUNTY	----MONTGOMERY COUNTY----	
Cost of Living		Radnor	Haverford	Newtown	Marple	Tredyffrin	Lower Merion	Upper Merion
2021								
Area (sq. miles)		13.78	9.95	10.02	10.2	19.77	23.67	16.96
Population Census 2020		33,228	50,431	15,002	24,214	31,927	63,633	33,613
Per Capita Income 2019		\$60,487	\$50,985	\$66,579	\$48,022	\$71,866	\$88,102	\$53,877
Median Household Income 2019		\$127,161	\$111,287	\$110,344	\$103,135	\$136,429	\$136,288	\$95,921
Average Assessed Value of Residential Real Estate		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Source: U.S Census Bureau QuickFacts								
Real Estate Tax Millage - Municipality		2.2837	4.2180	1.7754	2.4500	2.5690	4.1900	2.7900
Real Estate Tax Millage - County		2.9990	2.9990	2.9990	2.9990	4.5510	3.6320	3.6320
Real Estate Tax Millage - Montgomery County Comm Coll		n/a	n/a	n/a	n/a	n/a	0.3900	0.3900
Real Estate Tax Millage - School District		13.9224	17.1811	10.9670	10.9670	25.1128	30.7768	20.7600
Real Estate Taxes - Municipality		\$ 342.56	\$ 632.70	\$ 266.31	\$ 367.50	\$ 385.35	\$ 628.50	\$ 418.50
Real Estate Taxes - County		\$ 449.85	\$ 449.85	\$ 449.85	\$ 449.85	\$ 682.65	\$ 544.80	\$ 544.80
Real Estate Tax Millage - Montgomery County Comm Coll		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58.50	\$ 58.50
Real Estate Taxes - School District		\$ 2,088.36	\$ 2,577.17	\$ 1,645.05	\$ 1,645.05	\$ 3,766.92	\$ 4,616.52	\$ 3,114.00
Total Real Estate Taxes		\$ 2,880.77	\$ 3,659.72	\$ 2,361.21	\$ 2,462.40	\$ 4,834.92	\$ 5,848.32	\$ 4,135.80
Earned Income Tax Rate		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Earned Income Tax Amount		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trash Fee / Stormwater Mgmt Fee	Trash Fee	\$ -	\$ 245.00	\$ 354.00	\$ 270.00	\$ 354.00	\$ 338.00	\$ 354.00
	Stormwater / Other Fee	\$ 87.00		\$ -	\$ -	\$ -	\$ -	\$ -
	Graduated						See cell 14X	Storm water see 28V
Total Real Estate Taxes + Trash/SWM Fee		\$ 2,967.77	\$ 3,904.72	\$ 2,715.21	\$ 2,732.40	\$ 5,188.92	\$ 6,186.32	\$ 4,489.80
Township Real Estate Taxes + Trash/SWM Fee		\$ 429.56	\$ 877.70	\$ 620.31	\$ 637.50	\$ 739.35	\$ 966.50	\$ 772.50

Radnor Township, PA

2022 Township Manager Recommended Budget

The End

Thank you for the opportunity to serve Radnor Township and for your interest in this extremely important budget process. Please direct any questions to Radnor Township!



Radnor Township, PA

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