

Radnor Wizarding Camp Summer 2021

Operating Health and Safety Procedures

**As of February 23, 2021 – subject to ongoing evaluation and revision*

As the Recreation & Community Programming Department continues to closely monitor the rapidly changing situation and information provided by the federal, state, and local agencies including the CDC (Centers for Disease Control and Prevention), the PA Department of Health, and the Governor of Pennsylvania regarding COVID-19, our goal is to deliver Radnor Wizarding Camp in accordance with the guidelines that have been put forth by these agencies. Internally, our Department is working with the Radnor Township Office of Emergency Management as well as Township risk and legal consultation, relative to these guidelines as we are committed to keeping everyone safe at our program this summer.

As changes and new information is put forth by these agencies, we are prepared to respond and adapt accordingly to the best of our abilities. As substantial information impacts the following procedures, updates will be communicated. Please know this situation and the corresponding guidelines are constantly evolving. This, along with other factors, may result in the closure of part, or our entire program at any time. If this were to occur, you would receive a refund. Camper health and safety, along with that of our camp families, will remain a top priority for us this summer.

Please see below for more information on what to expect at camp and the guidelines we will be following.

Modifications or new information will be evaluated and incorporated as determined necessary and for the benefit of camp. [Please see the following at the CDC website for current camp operation and safety protocol recommendations.](#)

* Information may be modified depending on changes in guidance from federal, state, and local agencies.

In the event of a serious camp emergency that requires information to be communicated quickly, communications will be distributed by an emergency notification via email and mass-text message. Please make sure we have your preferred email addresses and cell phone number on file where you want to receive this information.

Frequently Asked Questions

Where, when, and how do I drop-off/pick-up my camper(s)?

This year, we will be providing a flexible drop off time frame for the morning and a flexible pick up time frame for the afternoon. Camp will begin at 9:00 AM but you are permitted to drop off your camper between 8:30 AM and 9:00 AM. Camp will end at 3:00 PM but you are permitted to pick up your camper between 3:00 PM and 3:30 PM. This flexible schedule will allow the daily group arrival and departure to be staggered. Campers will NOT be accepted outside of the arrival and departure time frame. This is due to the screening process and procedures that are deployed each day. Parents/Guardians and Campers will remain in their vehicle the entire time as you enter the drop off location at the main entrance of Hill Top Preparatory School. Each camper (and staff member prior to starting work for the day) will receive a temperature and symptom check assessment before they are permitted to leave their vehicle and enter the camp site. A symptom check assessment includes cough, shortness of breath, diarrhea, fatigue, headache, muscle aches and pains, nausea, loss of taste or smell, sore throat, vomiting, or the overall not feeling like yourself. If your child is feeling symptomatic in any way do not send them to camp. Assessment information will be logged each day. Any camper registering a temperature of 100.4 degrees or more will not be permitted to attend camp or return to camp for at least 72 hours and until their temperature checks below 100.4 ([please see the following at the CDC website regarding 'When You Can be Around Others'](#)). You should consult with your doctor immediately for further guidance. Upon meeting the requirements, the camper will be permitted to enter the camp site and will go to their home base classroom. Dismissal will take place at the same location at the end of the day.

At any time prior to or during the camp operating period, it is the responsibility of the camp family to disclose if there has been a Covid-19 diagnosis or exposure either by any family member living in the household or by the camper. In addition, they are asked to inform us of any recent travel abroad by any family member living in the household or by someone visiting the household. If a camper becomes sick while at camp, a parent/guardian will be contacted right away. The parent/guardian will need to pick up his/her camper as soon as possible. In the meantime, the camper will be asked to wait in a pre-designated comfortable area at the camp site away from the other campers (but able to be supervised by a staff member) until the parent/guardian arrives.

Any late pickups at end of the day may incur assessment of \$20 for each 15 minutes you are late to pick up your child extended beyond their established and communicated time frame. If your child has changes in pick-up/drop-off or transportation procedures, written notification must be provided in advance by email. For example, if your child needs to leave camp early for the day, or if you authorize someone else other than a parent or guardian to pick-up your child, you must notify us in writing by email. Campers are not permitted to leave camp once they have arrived without written notification from a parent/guardian.

What should campers bring each day?

Campers must bring a backpack to camp each day. The following items should fit within the backpack and should include a swim towel (for sitting in the grass/to assist with defining social distancing during various activities), sunscreen, hand sanitizer, pack of tissues, Ziploc bag, snack, lunch and if applicable the camper's EpiPens and/or inhaler.

Water, Snacks, & Lunch - Drinking fountains at Hill Top will be restricted at camp; Campers will be required to provide their own water each day. We highly recommend that you send your camper with one or more bottles of water or a large, insulated water bottle [such as this](#). Campers will be asked to bring their own disposable snack and lunch to camp each day. Your camper's snack and lunch must be supplied within his/her backpack. Please try to ensure these are items that your camper can manage himself/herself. Staff members will take extra precautions this year in handling food for their campers. We understand, however, that extra attention may be needed regarding younger campers or campers with special needs. Campers will be asked to wash their hands before they eat.

All personal items should be clearly labeled with your camper's first and last name.

What should my camper wear each day to camp?

In accordance with the [Secretary's Order from the Department of Health](#), individuals are required to wear a face covering, in both indoor public places and in the outdoors when they are not able to consistently maintain social distancing of more than six feet. Extra consideration will be given to campers who are unable to maintain the wearing of a face covering or mask for extended periods of time, due to medical conditions, or at times when extra breathing is needed such as during physical activity to take breaks. Campers and staff will be encouraged to bring their own face covering or mask and it should be comfortable and secure. Surgical face masks will be available each day at camp for anyone who does not have a face covering or mask, and the same expectations above for wearing them will apply.

Campers should wear appropriate camp clothes that consists of athletic apparel, including sneakers or rubber soled shoes should be worn every day. Sandals, flip-flops, Crocs, "Heeleys" (shoes with a wheel in the heel) and bare feet are not acceptable. Wednesday will include water-play activities and campers will be permitted to wear a swimsuit to camp. Changing at camp will not be permitted. We recommend that parents/guardians also apply sunscreen to their camper before coming to camp. For campers that are unable to reapply sunscreen at camp the spray or dot method will be used – spray bottles supplied by parents will be sprayed on the campers and they will be responsible for rubbing it in; liquid bottles supplied by parents will be 'dotted' onto the camper by the staff members and the camper will be responsible for rubbing it in.

What type of daily activities will occur?

During the day, our campers will be participating in low/no contact activities. Efforts to maintain a social distance of 6' will be made at all times by staff for campers. It may not be possible to maintain a definitive 6' social distance at all times but efforts will constantly be made by staff to be creative and vocal in this area. On the first day of camp, these guidelines will be reviewed with examples. Any individualized arts and crafts projects will be provided to each camper individually on site and will not entail sharing of supplies. After each subject, campers will wash hands in the restrooms, and they will use hand sanitizer. Efforts will be made to comprise camper activity times into both enriching and active recreational activities.

We ask that all parent/guardians speak with their camper before attending camp to remind them of the importance of maintaining safe social distances from other campers and staff members, proper mask wearing guidelines, along with reviewing the information contained within this document.

How is sanitation and cleaning being addressed?

Staff members will give extra attention to frequently touched areas such as bathroom door handles, sink levers, door latches and other determined areas and they will be cleaned routinely before, during, and after the camp day. Cleaning supplies will not be sprayed in proximity to campers. At the conclusion of each day, camp supplies will be sprayed with a disinfectant sprayer to disinfect all surfaces and equipment.

Hand sanitizing units with a touchless sensor will be available in each home base classroom. In addition, campers will also be asked to bring their own hand sanitizer each day to ensure availability and usage when they are outside or away from the classroom hand sanitizer stand.

Campers will wash their hands at the start of each day. Campers will be reminded and monitored to wash with soap and water for at least 20 seconds. Staff members will guide campers on proper handwashing techniques.

Tissues will be available at the camp site. In addition, campers will also be asked to bring their own pack of tissues each day to ensure availability and usage when away from the location of the camp's tissues. All used tissues must be thrown away immediately and campers must wash their hands or use hand sanitizer immediately.

Campers will be encouraged to step away from the group setting when having to sneeze or cough. Sneezing and coughing should be muffled into the elbow. We ask that parents/guardians please reinforce these practices at home in advance of the start of camp.

How will campers be placed into camp groups?

Campers will be grouped according to their fall 2021 grade as indicated on your registration form at the time of registration and will not be moved into a different group under any circumstances.

Campers and staff will be placed into small groups that will stay together within that camp group each day and for the entire duration of camp. The size of each group will not exceed more than 20 including all group staff members and special needs support staff members. Groups will maintain a staff member to camper ratio of 1:10 – this number may be slightly lower for younger campers and slightly higher for older campers. Each camp group will be separated from each other throughout the entire day.

How are special needs or special requirements of campers handled at Radnor Wizingard Camp?

If your child has special needs or has special requirements, please contact the Radnor Township Recreation Department as soon as possible to ensure that accommodations can be made as necessary and as possible. Radnor Wizingard Camp welcomes campers with special needs to participate in the program but due to limitations on staffing, may not be able to safely meet your needs. Radnor Wizingard Camp makes every effort to make accommodations for campers with a variety of special needs including cognitive and physical disabilities. A Radnor Township Participant Information Form must be completed and submitted to our department so it can be reviewed as soon as possible.

Can I send a snack with my camper each day?

Yes, you can send a snack each day. We will have one snack break during the morning. Lunch will occur during the camp day.

How will camper behavior be handled this year?

Camper behavior will be held in accordance with the established Camper Code of Conduct that is in place for the camp. See attached document. There will be zero tolerance for adverse camper-related behavior or misconduct.

If you have any questions, please contact the Radnor Township Recreation & Community Programming Department at 610-688-5600

By signing in the space provided below, I understand and acknowledge all the information outlined above about how Radnor Wizarding Camp will operate along with my responsibilities contained within this document.

Signature

Printed Name

Printed Camper Name(s)

Date