

**TOWNSHIP OF RADNOR  
DESIGN REVIEW BOARD**

TOWNSHIP USE ONLY	
APPLICATION NO: _____	
FEE PAID: _____	RECEIVED: _____

**APPLICATION FORM**

**GENERAL INFORMATION:** Meetings of the Design Review Board are held the **second Wednesday of each month at 6:00 P.M. in the Township Municipal Building. All applicants must attend this meeting.** Application must be filed with the Department of Community Development, along with all required information and appropriate fees, a minimum of **twenty-one (21)** calendar days prior to the meeting. **Incomplete or late applications will not be accepted.** Applicants are encouraged to obtain and review a copy of Ordinance No 91-14 (Sign Code) and/or Ordinance 91-32 (Design Review); available in the Department of Community Development.

Please refer to the Consolidated Fee Schedule, as amended, on our website at [www.radnor.org](http://www.radnor.org) for a copy of our current fees.

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**APPLICANT NAME:** Villanova University; attn Marilou Smith

**PROPERTY ADDRESS:** 800 Lancaster Avenue

**IS THIS BUILDING STAND ALONE OR ATTACHED TO ANOTHER BUILDING?**  
Stand alone.

**MAILING ADDRESS: (if different than above):** 800 Lancaster Avenue

**TELEPHONE NO:** (610 ) 519 - 6920      Email: marilou.smith@villanova.edu

**PROPERTY OWNER:** Villanova University

**SIGN MANUFACTURER / CONTRACTOR / ARCHITECT:**  
Voith & Mactavish Architects, LLP

**ADDRESS:** 2401 Walnut Street, 6th Floor, Philadelphia, PA 19103

**TELEPHONE:** (215 ) 545 - 4544

**Please provide a detailed description of proposal:**

Ornamentation at Pedestrian Bridge: This is a follow-up to the Sept. 2015 approval for the new pedestrian bridge over Lancaster Avenue. While ornamental items were drawn or noted on the original application, it was stated during the presentation that the design for these items was not final. This application is to present the final design of these items for confirmation that they are consistent with the previously approved design.
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Signs (check all that apply):

- |  |           |       |
|--|-----------|-------|
| <input type="checkbox"/> Ground Sign       | How many? | _____ |
| <input type="checkbox"/> Wall Sign         | How many? | _____ |
| <input type="checkbox"/> Freestanding Sign | How many? | _____ |
| <input type="checkbox"/> Window Sign       | How many? | _____ |
| <input type="checkbox"/> Awning            | How many? | _____ |

Submission requirements (All of the following, that apply, MUST be submitted with application):

- Site plan drawn to scale - **6 copies** (max. size 24" X 36")
- Colored rendering of sign (*drawn to scale & include material type*)- **6 copies**
- Paint chip or exact color number to be used- **required.**
- Current photographs of site showing existing building and signage – **6 copies**
- Lighting Plan (including fixture detail; light cuts) - **6 copies**
- Landscape Plan ( including types) - **6 copies**
- Attachment Plan - **6 copies**
- Sign Area Compliance Calculations - (calculations demonstrating compliance with sign area regulations in Zoning Ordinance) - 6 copies**
- Electronic submission in PDF form**

Other (check all that apply):

- Façade Renovation
- Building Addition/Accessory Structures
- New Building
- Telecommunication Antennas

Submission requirements (All of the following, that apply, MUST be submitted with application):

- Site plan drawn to scale - **6 copies** (max. size 24" X 36")
- Building elevation drawn to scale - **6 copies** (max. size 24" X 36")
- Colored rendering - **6 copies** *Included in reference package from Sept 2015 submission*
- Landscape plan - **6 copies** (max. size 24" X 36") *Previously approved and not resubmitted*  
**\*Note\* Removal of trees may need to be reviewed by the Shade Tree Commission.**  
**Please refer to Chapter 263 in the Township Code.**
- Lighting plan - **6 copies** *Previously approved and not resubmitted*
- Current photographs of site – **6 copies** *Included in reference package from Sept 2015 submission*
- Material sample *Previously approved and not resubmitted*
- Electronic submission in PDF form**

**OUTDOOR DINING:**

Submission requirements (All of the following **MUST** be submitted with application):

- A detailed/sketched site plan on 8 ½ x 11 paper, but not to exceed 24 X 36.  
All sidewalk obstruction shall be noted and detailed dimensions shall be clearly shown - **6 copies**
- A photograph of your proposed Outdoor Dining area. - **6 copies**
- A photograph or vendor specification of proposed furniture. - **6 copies**
- A photograph or vendor specification of proposed barrier and detail of how far it will extend onto the sidewalk - **6 copies**
- Description of proposed outdoor furniture which must include quantity, colors, materials, types of the following; chairs, tables, umbrellas, heaters, barriers. - **6 color copies**
- Electronic submission in PDF form**

**NOTE: All information must be separated into 6 individual packets. Please be sure ALL items on checklists are included in application packets. If all items are not included, the application will NOT be accepted.**

I hereby certify that I am the legal owner of the subject property as set forth in this application:

December 20, 2016

Marilou Smith, LEED AP

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

I hereby certify that I am the legal representation and/or agent for the owner of the subject property as set forth in this application:

December 20, 2016

John H. Cluver, AIA, LEED AP

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

**NOTE: Applications will not be reviewed without applicant's presence at the meeting. Failure to appear shall result in denial of application.**